U.S. Tri Mission Vienna, Austria

Date: June 1, 2026

Subject: Request for Quotations number 19AU9026Q0007

Dear Prospective Quoter:

Enclosed is a Request for Quotations (RFQ) for Replacement of Fan Coil Units at the U.S. Embassy Vienna. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached documents, and submit the completed package electronically to acquisitionsembvienna@state.gov

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The Embassy intends to conduct a site visit, this will be held on June 10, 2026 at 10am (local time) at the US Embassy Vienna, Boltzmanngasse 16, 1090 Vienna. To register, prospective offerors/quoters should contact TritscherN@state.gov by June 8, 2026, 10am (local time) with contact data and nationality of participant.

Quotations are due on July 1, 2026 at 10am (local time). No quotations will be accepted after this time. Proposals must be in English and incomplete proposals will not be accepted.

Execution of work is planned for March – April 2027.

Your quotation must be submitted electronically to acquisitionsembvienna@state.gov . It is important to make sure the submission is made in specific size and format; in MS-Word 2007/2010 or MS-Excel 2007/2010 or Adobe Acrobat (pdf) file format. The file size must not exceed 30MB. If the file size should exceed 30MB, the submission must be made in separate files and attached to separate emails with less than 30MB each.

For a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section I, Pricing
3. Additional information as required in Section 3
4. Proof of SAM Registration

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.203-1. Failure to be registered at the time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,

Raja, Zahid (rajazm@state.gov)
06/01/2026 07:14 GMT

Zahid M Raja
Contracting Officer