PERFORMANCE WORK STATEMENT (PWS)

Testing and Inspection of fire extinguishers, fire rated doors and panic hardware

O&M Building and Grounds

USAG Italy DMC
Livorno

4 February 2026

Part 1

General Information

1. General: This is a non-personal service(s) contract under which the personnel rendering the service(s) are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees.

1.1 Description of Services/Introduction: This is a non-personal service contract to provide technical assistance services for Testing and Inspection of Fire Extinguisher, Fire Rated Door and Panic Hardware at USAG Italy DMC.

1.2 Background: The contract has been performed by a contractor over the past three years under a base year + two option years structure. This is necessary to ensure that Fire Extinguisher, Fire Rated Door and Panic Hardware at USAG Italy DMC remain in compliance with both Italian and U.S. regulations.

1.3 Scope: The Contractor shall provide non-personal service. The contractor shall provide personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items necessary to perform services as described in this PWS and associated contract document.

1.4 Objectives: The contractor shall perform the service in strict compliance with the terms and conditions of this contract, the PWS and any attachments and technical exhibits, and the latest applicable Italian, NFPA and European Standards, Laws and Regulations.

1.5 General Information:

1.5.1 Quality Control Plan (QCP): The Contractor shall develop and maintain a QCP to ensure services are performed in accordance with (IAW) this PWS. The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The Contractor's QCP is the means by which it assures that the work provided complies with the requirements of the contract.

The Contractor's Proposed QCP shall be submitted to the Contracting Officer (KO) through the Contracting Officer's Representative (COR) for review within recommend ten (10) days after the date of contract award **(Deliverable # A.001).**
The Government (COR, Quality Assurance Specialist, and KO) will review and either notify the Contractor in writing of acceptance of the plan or return their comments to the Contractor within ten (10) days. If the Government has provided comments, the Contractor shall then have ten (10) days to submit a Final QCP. After receipt of the Final QCP, the Contractor will receive the Contracting Officer's acceptance in writing. Any proposed changes to the accepted QCP are required to be resubmitted for acceptance by the KO (through the COR) no later than 30 days prior to the anticipated change and before implementation by the Contractor. The timeline noted

above will apply for review and acceptance for proposed changes. At a minimum, the QCP shall include and answer the following to be acceptable:

a. A chart showing the organizational structure and lines of authority, the names, qualifications, duties, responsibilities, and classification of each member of the Contractor's Quality Control Team.

b. How the Contractor will monitor work to ensure that performance complies with all deliverables (timelines, deadlines, goals, etc.)

c. How the Contractor will monitor work to ensure that performance complies with all specifications and requirements of the contract, including clauses.

d. How the Contractor will monitor and ensure staff qualifications remain current and valid including Department of Defense (DoD) Contractor Personnel Office (DOCPER) processes/approvals throughout contract performance.

e. How the Contractor will ensure all keys issued will remain controlled items (Paragraph 1.15 Key Control).

f. How the Contractor will identify, investigate, and correct any non-conforming performance and prevent similar deficiencies in the future.

g. How the Contractor will file and save all Quality Control related documents for the life of the contract period of performance. (Base Year + 4 Option years)

1.5.1.1 Optional addendum to the QCP: Reserved

1.5.1.2 Quality Issues: The Contractor shall inform the COR of issues or potential issues that might affect the performance within 5 working hours of identifying those issues. Verbal reports shall be followed up by written reports within 2 workdays. (***Deliverable # A.002***).

1.5.1.3 Quality Assurance: The Government will evaluate the Contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the acceptable quality levels (performance thresholds).

1.6 Recognized Holidays: The following provides information on recognized holidays for the purpose of the PWS. If submittal of any documentation (e.g. deliverables, submittals, etc.) deadlines fall on a holiday, the closest workday prior to the holiday will apply as the deadline for submittal.

1.6.1 U.S. Holidays: Work shall not be performed on U.S. holidays occurring during the normal workweek unless otherwise directed by the Contracting Officer. When a U.S holiday occurs on

a Saturday or a Sunday, the holiday is observed on the preceding Friday or following Monday, respectively.

New Year's Day	January 1st	M. L. King Da	3rd Monday in January
Presidents Day	3rd Monday in February	Memorial Day	last Monday in May
Juneteenth	June 19th	Labor Day	1st Monday in September
Independence Day	July 4th	Veteran's Day	November 11th
Columbus Day	2nd Monday in October	Thanksgiving Day	4th Thursday in November
Christmas Day	December 25th		

1.6.2 <u>Host Nation Holidays</u>: Work shall not be performed on local Host Nation holidays occurring during the normal workweek unless otherwise directed by the Contracting Officer.

New Year's Day	January 1st	Epiphany (Three Kings Day)	January 6th
Easter Sunday		Easter Monday	
Liberation Day	April 25th	International Worker's Day	May1st
Republic Day	June 2nd	Assumption Day	August 15th
All Saints' Day	November 1st	Immaculate Conception	December 8th
Christmas Day	December 25th	St Stephen's Day	December 26th

1.7 <u>Operating Hours</u>: The Government facility office hours, facility operating hours, and the Contractor support hour requirements often coincide, however, they may differ. Please refer to the following.

1.7.1 Government Facility Office Hours: The Government facility office hours are hours 07:00 to 17:00, and days Monday through Friday except U.S. holidays identified in paragraph 1.6.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.7.2 Government Facility Operating Hours: The Government facility operating hours occur between the hours of 08:00 to 17:00, Monday through Friday. The Government facility may close due to local or national emergencies, administrative closings, or similar Government directed facility closings and will be communicated by the Contracting Officer to the Contractor.

1.7.3 Contractor Support Hours: The Contractor shall provide support between the hours of *08:00 17:00, Monday through Friday.* The Contractor shall maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential. For other than firm fixed price contracts, the Contractor will not be reimbursed when the Government facility is closed for the above reasons.

1.8 Contractor Work Plan: Prior to commencing and executing the required testing and inspection services the Contractor shall prepare and maintain a Work Plan for the scheduled activities under PWS Part 5. The plan, as a minimum, shall identify regularly scheduled work (to include location, work to be completed, timeline, etc.) The Contractor's proposed Work Plan shall be submitted to the Contracting Officer through the COR for review within 60 days after the obtaining of entry passes **(Deliverable A.003)**. The Government will review and either accept or return their comments to the Contractor within ten days. The Contractor shall then have 3 days to submit a Final Work Plan. Any proposed change to the accepted Final Work Plan is required to be resubmitted to the COR for review and acceptance by the Contracting Officer at a minimum thirty (30) days prior to implementation. The timeline noted above shall apply for review and acceptance for proposed changes.

1.9 Military Work Schedule: The military work schedule may affect access to military operated facilities. If scheduled work or access to facilities is required, coordination with occupants (through the COR) will be necessary or the work in affected facilities shall be rescheduled.

1.10 Place of Performance: The work to be performed under this contract will be performed at Camp Darby USAG Italy DMC located in Livorno/Pisa in Depot Area, Camp Darby Area and Pasa Area.

1.11 Security Requirements: The following information is provided on security related matters.

1.11.1 Security Program: Reserved

1.11.2 Personnel Security Clearance Requirements: Reserved

1.11.3 Background Checks: Reserved

1.11.4 United States Citizen: Reserved

1.11.5 Local Nationals and Third Country Nationals: Reserved

1.12 Physical Security: The Contractor shall safeguard all Government equipment, information, and property provided for Contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured IAW the Army Physical Security Program (AR 190-13)

1.12.1 Operations Security (OPSEC) Requirements: Contractor personnel shall adhere to facility security policies and restrictions. The Contractor shall immediately report suspicious activities to security personnel. Government issued access badges shall not be worn outside designated facilities where visible to the general public.

1.13 Installation Access: Access to U.S. installations and controlled areas is limited to personnel who meet security criteria and are authorized by Host Nation law to work in that country. Failure to submit required information/data and obtain required documentation or clearances in accordance with Army in Europe (AE) Regulation 190-16 (AE Reg 190-16) Installation Access Control or (AE) Regulation 604-1 for Italy specific contracts, will be grounds for denying access to U.S. installations and controlled areas. The Contractor shall ensure that any subcontractors used in performance of this contract complies with these requirements and that all employees, of both the Contractor and any subcontractor utilized by the Contractor, are made aware of and comply with these requirements. Should anything in this paragraph conflict with AE Reg 190-16 or (AE) Regulation 604-1, the regulation takes precedent.

The Contractor shall be aware of and comply with the requirements associated with Installation Access Control. The Government is not liable for any costs associated with performance delays due solely to a firm's failure to comply with Installation Access Control System (IACS) processing requirements.

The Contractor shall return installation passes to the issuing IACS office when the contract is completed or when a Contractor employee no longer requires access.

AE Reg 190-16 can be found on the following website:
https://media.defense.gov/2017/Apr/27/2001921546/-1/-1/0/AER190-16.pdf

1.13.1 Installation Pass Log: The Contractor shall provide the Contracting Officer, via the COR, an Initial Installation Pass Log within 10 calendar days after contract award. The log must at a minimum contain the data of any person (Name, Surname) and the related expiration date. The log shall be updated as employees are added or removed. The Updated Installation Pass Log shall be current and available at any time upon request by the Government and submitted to the COR within five (5) days after any changes to the log **(Deliverable # A.004)**.

1.13.2 Installation Pass Collection: The Contractor shall collect the installation access passes the same day employment of an individual has expired or has been terminated and shall return them to the issuing office within 10 calendar days ***(Deliverable # A.005)***.

1.14 Common Access Cards (CAC): Reserved

1.14.1 CAC Log: Reserved

1.15 Key Control: Reserved

1.16 Post Award Conference: The Contractor shall attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation (FAR) Subpart 42.5 and Army Regulation 70-13. The KO, COR, and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these meetings the KO will apprise the Contractor of how the Government has assessed the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.16.1 Periodic Progress Meetings: The Contractor shall attend, participate in, and furnish input to scheduled and unscheduled meetings, conferences, and briefings that relate to the functions and services herein as required by the Government to provide effective communication and impart necessary information. The Contract Manager or designated representative shall attend meetings as requested by the Government. Meeting attendees shall at times include Contractor managerial, supervisory, and other personnel knowledgeable of the subject matter. Meetings may end outside of regular duty hours. The Contractor shall submit meeting minutes notes to the COR for review within ten (10) days after the day of the meeting, ***(Deliverable # A.006)***. The COR will review and either notify the Contractor in writing of acceptance of the meeting minutes or return with their comments to the Contractor within ten (10) days. If the Government has provided comments, the Contractor shall have ten (10) days to submit a Final meeting minutes.

1.17 Contracting Officer's Representative (COR): Refer to Part 2 of this PWS for the definition of a COR. As determined by the KO, a COR will be appointed and identified by letter of designation, a copy of which will be provided to the Contractor by the KO. The designation letter states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates, or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is not authorized to obligate the Government. If the work is not written in the contract, the COR is not authorized to request new work. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract, perform inspections necessary in connection with contract performance, maintain written and oral communications with the Contractor concerning technical aspects of the contract, issue written interpretations of technical requirements, including Government drawings, designs, specifications, monitor Contractor's performance and notifies both the KO and Contractor of any deficiencies, coordinate availability of Government property, and coordinate site entry of Contractor personnel. To ensure proper oversight, the Contracting Officer (KO) may appoint multiple Contracting Officer Representatives

(CORs). In cases where multiple CORs are appointed, each will receive an appointment letter specifying their unique roles and responsibilities.

1.18 Key Personnel: The following personnel are considered key personnel by the Government: Program/Contract Manager/Alternate. The Contractor shall provide a Contract Manager (CM) who shall be responsible for the performance of the work. The name of this person and an Alternate Contract Manager (ACM), who shall act for the Contractor when the CM/ACM is absent, along with a Curriculum Vitae (CV) for each of these individuals, shall be submitted in writing to the KO via the COR, no later than ten (10) days after contract award. ***(Deliverable # A.007).*** The CM and ACM shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract. The CM or ACM shall be available between Mondays through Friday 0800-1700 HRS. The contractor shall submit thirty (30) calendar days' written notice to the KO, through the COR, before removing or replacing any key personnel on this contract. Proposed substitutes shall have the same equivalent characteristics, experience, and credentials. The contractor shall notify (in writing) the KO through the COR no later than ten (10) days after change of personnel ***(Deliverable # A.008)*** calendar days prior to any scheduled substitution. The written notification shall include a justification. Qualifications for all key personnel are listed below:

a. Contract Manager and Alternate Contract Manager*:* The CV provided by the Contract Manager and Alternate Contract Manager must demonstrate English LEVEL 1 Knowledge and 4 years of specialized experiences within the technical skills object of this service.

1.19 Identification of Contractor Employees: All Contractor personnel attending meetings, answering Government telephones, and working in other situations where their Contractor status is not obvious to third parties must identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. The Contractor shall ensure that all documents or reports produced by Contractors are suitably marked as Contractor products or that Contractor participation is appropriately disclosed.

1.19.1 Contractor's Workspace: Reserved

1.19.2 Contractor Identification: The Contractor shall provide each of their employees an easily readable identification. The badge shall include the employee's name, the contractor's company name, the functional area of assignment. Companies with U.S. Government contracts shall require their employees to wear these badges visibly when performing work at Government workplaces unless this would be impractical because of mission or safety considerations. The Contractor shall collect all ID Badges upon completion of the contract or termination of employee. A listing of issued ID cards shall be furnished to the COR prior to the contract performance date and updated as needed to reflect Contractor personnel changes, ***(Deliverable # A.009).***

1.20 Contractor Travel: Reserved

1.21 Other Direct Costs (ODCs): Reserved

1.22 Data Rights: The Government has unlimited rights to all documents and materials produced under this contract. All documents and materials, to include the source codes of software, produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership and copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the Contractor without written permission from the KO. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.23 Non-Disclosure Requirements: Reserved

1.23.1 Non-Disclosure Statements: Reserved

1.24 DoD Commercial Use of Imagery Guidelines: Per Public Use Notice of Limitations stated by Defense imagery Management operations Center and contained at www.dimoc.mil/resources/limitations/, the Contractor shall not cite any information (e.g., contract information, pictures, locations, etc.) obtained through this contract on any hard copy or digital marketing tools to include its company website.

1.25 Organizational Conflict of Interest (OCI): Contractor and subcontractor personnel performing work under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent OCI as defined in FAR Subpart 9.5. The Contractor shall notify the KO immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the KO to avoid or mitigate any such OCI ***(Deliverable # A.010).*** The Contractor's OCI Mitigation Plan will be determined to be acceptable solely at the discretion of the Contracting Officer. In the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or she deems necessary, including prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.26 Phase In /Phase Out Period: Reserved

1.27 Safety: The following provides information pertaining to Safety and Accident Prevention: Contractor shall be aware of local safety requirements and ensure that all reasonable efforts are made to protect all persons from harm and U.S. Government property from damage. The contractor shall furnish all equipment, safety clouting and PPEs to protect workers during all work phases. As per D.Lgs n.81/2008 requirements, the contractor shall provide to the COR the following documents:
- copy of DUVRI/Safety Plan (in accordance with D.Lgs n.81-2008);
- C.C.I.A.A. Certificate;
- Declaration which attest the use of equipment and tools "CE" marked, included their list;
- List of DPIs provided to the workers;
- Operator's qualifications: in accordance with D.M. 01.09.2021 "Decreto controlli";

- DURC;
- Copy of owner's certification about "Dichiarazione di non essere oggetto di provvedimenti di sospensione o interdittivi di cui all'art.14 del D.Lgs n.81-2008".
The above documents shall be provided to the COR within 10 days after contract award ***(Deliverable # A.011)***.

1.27.1 <u>Host Nation Safety Laws and Regulations</u>: The Contractor shall comply with FAR 52.236-13, Accident Prevention (November 1991), the references contained therein (e.g. U.S. Army Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1)), and applicable Host Nation Safety Laws and Regulations.

The requirements under FAR 52.236-13 and specifically of the EM 385-1-1 include, but are not limited to the following:

a. Before initiation of work at the job site, an Accident Prevention Plan, written by the Contractor for the specific work and hazards of the contract and implementing in detail the pertinent requirements of EM 385-1-1; will be reviewed for acceptance by designated Government personnel The above documents shall be provided to the COR within 10 days after contract award ***(Deliverable # A.012)***. Specific requirements for development of the Accident Prevention Plan are found in 01.A and Appendix A of EM 385-1-1. EM 385-1-1 is available online at www.usace.army.mil.

b. Before beginning each activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or subcontractor is to perform work, activity hazard analysis (AHA) shall be prepared by the Contractor performing the work activity (See paragraph 01.a.09 of EM 385-1-1).

c. The Contractor shall require subcontractors to submit their plan of operations showing methods they propose to use in accomplishing major phases of work.

d. The Contractor shall discuss the plans in conferences convened by the Contracting Officer prior to starting work on each major phase of operation. Plans shall include all pertinent information such as layout of haul roads, access roads, storage areas, electrical distribution lines, methods of providing minimum exposure to overhead loads, and methods of access to work areas. The plan for accomplishing the initial work phase shall be submitted within 15 calendar days after award of the contract. Plans for subsequent major phases of work shall be submitted no later than 15 calendar days prior to initiation of work on each major phase.

e. In all areas where construction, demolition, alteration, building, or similar related activities take place, the Contractor shall have the following minimum personal protective clothing and equipment requirements in place for any person working on or visiting the site:

i. Short sleeve shirt.

ii. Long trousers.

iii. Steel-toed safety boots.

iv. Hard hat.

1.27.2 <u>Accident Prevention</u>: In addition to other requirements for accident prevention specified in this contract, the Contractor shall comply with all Federal, State and Local requirements governing safety and health protection on construction sites and any other applicable occupational safety codes. The Contractor shall coordinate all work at the site, including development of plans and providing advance notices.

The Contractor shall indicate its plan for compliance considering conditions of the work described by the design, technical proposal, operational activities of the Government or others in the area of the work, identification of the coordinator, and implementation of all other accident prevention provisions of this contract. For the compliance with host nation laws and regulations, the Contractor shall comply with the non-exclusive list of duties described in this paragraph. If the Contractor determines that additional activities are required to fully comply, the Contractor shall ensure that compliance with the laws is complete. The duties include:

a. Conditions of construction and operational activities to be considered include but are not limited to:

i. For all construction activities meeting the following criteria: the work is scheduled to last longer than 30 working days and more than 20 workers are occupied simultaneously, or the volume of work is scheduled to exceed 500 person days, or the work presents particular tasks, e.g. excavations deeper than 5 meters, falls from a height of greater than 7 meters, exposures to hazardous chemical or biological substances, work at less than 5 meters from high voltage lines, underground earth works or tunnels, danger of drowning, diving, use of compressed air, work with ionizing radiation, explosives, or work involving assembly or dismantling of heavy prefabricated components (10 tons or greater).

b. The Contractor shall prepare a Safety and Health Protection Plan (SIGE) as required. The SIGE shall be submitted two weeks prior to mobilization. In addition, the Contractor shall appoint a qualified Safety Coordinator who will ensure that safety measures are implemented during construction. The Safety Coordinator must meet minimum training and experience requirements required under Host Nation laws.

c. The SIGE will be written in a comprehensive form and explained in language the workers understand and shall contain the following minimum information:

i. Maintenance of tools and equipment.

ii. Provisions for the storage and disposal of materials and waste, particular hazardous materials and substances.

iii. Modifying performance periods for such work, taking into consideration the site conditions.

iv. Organizing cooperation between different employers and Contractors without employees.

v. Interaction between work at the site and other operational activities in the area, on which or near which the first identified work will be performed and taking into consideration the instructions and advice of the coordinator as well as safety and health plans.

1.27.3 Safety Notifications: Reserved

1.27.4 Italian Safety Law Decreto Legislativo (DLGS) 81/2008 art 26: This project falls under the provisions of Italian Safety Law DLGS 81/2008 art.26. The Contractor shall submit to the COR all the information "Suitability of contractor for service contracts – MD0266", paragraph B2 and B3, within fifteen (15) days after award, for the preparation of the DUVRI by the Italian Safety Office, in accordance with the Italian regulation above. ***(Deliverable # A.013)***.

1.28 Environmental Compliance Plan and Program: Reserved

1.28-1 Hazardous Material / Substances: Reserved

1.28-2 Contract Completion: Reserved

1.28-2 Contract Clean-up: Reserved

1.29 Required Training:

1.29.1 Anti-Terrorism (AT) Level I Training: All Contractor employees, including subcontractor employees, who are employed under the contract, shall complete AT Level I Training within ten (10) days ***(Deliverable # A.014)*** after contract award date or effective date of incorporation of this requirement into the contract, whichever applies, or ten (10) days after employment of new personnel. Contractor personnel travelling overseas shall complete area of responsibility (AOR) specific AT awareness training for U.S. based Contractor employees and associated subcontractor employees. The Contractor shall submit certificates of completion ***(Deliverable # A.015)*** for each affected Contractor employee and subcontractor employee to the COR (or to the KO, if a COR is not assigned) within ten (10) days after completion of this training by all employees and subcontractor personnel. AT Level I awareness training is available at https://jkodirect.jten.mil. Contractor personnel shall complete refresher training ***(Deliverable # A.016)*** every twelve (12) months except AOR specific AT Level I training which shall be completed as required by local AT policies.

If training cannot be conducted on the website, the Contractor shall coordinate with the COR who will contact the local AT Officer at their assigned location for classroom training. Contractor personnel completing training in the classroom will receive a certificate or the training attendance roster signed by the AT Officer. Verification of the training shall be submit to the COR within ten (10) days after completion of the training ***(Deliverable # A.017)***

1.29.2 OPSEC Training: IAW AR 530-1, All Contractor employees, including subcontractors, shall complete Level I OPSEC training within ten (10) days of employment under this contract ***(Deliverable # A.018)*** after contract award date. Verification of the training shall be submitted

to the COR within ten (10) days after completion of the training ***(Deliverable # A.019)***. OPSEC Level I training is available at http://www.cdse.edu/catalog/elearning/GS130.html. Contractor personnel shall complete refresher training (IAW AR) ***(Deliverable # A.020)*** Verification of the training shall be submitted to the COR within ten (10) days after completion of the training ***(Deliverable # A.021).***

If training cannot be conducted on the website, the Contractor shall coordinate with the COR, who will contact the local OPSEC Officer at their assigned location for classroom training. Contractor personnel completing training in the classroom will receive a certificate or the training attendance roster signed by the OPSEC Officer. Verification of the training shall be submitted to the COR within ten (10) days after completion of the training ***(Deliverable # A.022)***.

1.29.3 iWATCH Training: The Contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer). This training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within ten (10) days after the contract is awarded and within ten (10) days after new employees commence contract performance, with the results reported to the COR within ten (10) days after the contract is awarded and within ten (10) days after new employees commence contract performance ***(Deliverable # A.023)***. Verification of the training shall be submit to the COR within ten (10) days after completion of the training ***(Deliverable # A.024)***. Training slides can be found on the

Defense Visual Information Distribution Service website:
https://www.dvidshub.net/video/583923/iwatch-2018.

1.29.4 Information Assurance (IA) Training: Reserved

1.29.4.1 Cyber Awareness Training: Reserved

1.29.4.2 Information Technology (IT)/IA: Reserved

1.29.4.3 Army Training Certification Tracking System (ATCTS): Reserved

1.29.4.4 Network Access Training: Reserved

1.29.5 Personally Identifiable Information (PII): Reserved

1.29.6 Threat Awareness and Reporting Program (TARP): Reserved

1.30 Notice to Proceed: Reserved

1.31 Electromagnetic Compatibility Directive: The Contractor certifies that all electrical and electronic equipment and appliances furnished are in compliance with the Electromagnetic Compatibility Directive 2014/30/EC. Any penalties for noncompliance imposed by the Government of the European country where the equipment or appliances are delivered, or

product liability claims caused by interference generated by furnished appliances or equipment are the sole responsibility of the Contractor.

1.32 Government Property and Services: Reserved

1.32.1 Incidental Property: Reserved

1.33 Conventional Forces Europe (CFE) Treaty Verification Inspection: Reserved

PART 2

DEFINITIONS & ACRONYMS

2. Definitions and Acronyms:

2.1 Definitions: Although not inclusive of every term used within this PWS, the following provides a list of definitions used throughout this PWS and commonly used in the acquisition field.

Contracting Officer (KO) – means a person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.

Contracting Officer's Representative (COR) – As defined in DFARS 202.101, means an individual designated and authorized in writing by the Contracting Officer to perform specific technical or administrative functions. Department of Defense Instruction (DoDI) 5000.72, Part II Definitions states the following when defining a COR: "Defined in subpart 202.101 of Reference (f). Any individual delegated responsibilities pursuant to subpart 1.602-2 of Reference (e), regardless of local terminology, must be certified in accordance with this instruction. For example, local terminology can be COR, contracting officer's technical representative, technical point of contact, technical representative, alternate COR, administrative COR, assistant COR, line-item manager, task order manager, quality assurance personnel, quality assurance evaluator, or COR management." In addition, Army Regulation 70-13, Chapter 2, paragraph 2-2g, states, in part, the following when providing support personnel to assist the COR, "These other surveillance support personnel may serve as on-site representatives of the COR in performance of actual contract surveillance if they meet all COR requirements and have been appointed by the KO as alternate CORs."

Contractor – means a supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

Contractor-acquired property – means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract, and to which the Government has title.

Day – means, unless otherwise specified, a calendar day.

Defective Service – means service output that does not meet the standard of performance associated with the Performance Work Statement.
Deliverable – means anything that can be physically delivered but may include non-manufactured things such as meeting minutes or reports.

Government-furnished property – means property furnished to the contractor the Government and subsequently furnished to the Contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes

Contractor-acquired property if the Contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.

Government property – means all property owned or leased by the Government. Government property includes both Government-furnished property and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property. Government property does not include intellectual property and software.

Industrial Property Management Specialist (Property Administrator) – means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

High Level Objective (HLO) – means a key overarching result-based objective for a project necessary to achieve the project's vision. HLOs are similar to Level 2 in a Work Breakdown Structure. Each HLO may contain several statements to flesh out the areas necessary to meet the objective.

Physical Security – means that part of security concerned with physical measures designed to safeguard personnel; to prevent unauthorized access to equipment, installations, material, and documents; and to safeguard against espionage, sabotage, damage, and theft.

Quality Assurance – (or Government contract quality assurance) means the various functions, including, inspection, performed by the Government to determine whether a Contractor has fulfilled the contract obligations pertaining to quality and quantity.

Quality Assurance Surveillance Plan (QASP) – means the key Government-developed surveillance process document and is applied to Performance-Based Service Contracting (PBSC). The QASP is used for managing Contractor performance assessment by ensuring that systematic quality assurance methods validate that Contractor quality control efforts are timely, effective, and are delivering the results specified in the contract or task order. The QASP directly corresponds to the performance objectives and standards (i.e., quality, quantity, timeliness) specified in the Performance Work Statement (PWS). It provides specific details on how the Government will survey, observe, test, sample, evaluate, and document Contractor performance results to determine if the Contractor has met the required standards for each objective in the PWS. The QASP, with very few if any exceptions, is an internal to Government document.

Quality Control – means all necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

Statement – means the specific results-based activities required to satisfy HLOs. A statement contains a result, the context of the statement, and the required action(s). Statements focus on "what" is to be accomplished; however, they are not prescriptive in describing "how" the outcome is to be achieved. Each HLO may have several statements to flesh out the areas necessary to meet the objective. Statements are similar to Level 3 in a Work Breakdown Structure.

Subcontractor – means one that enters into a contract with a prime Contractor. The Government does not have privity of contract with the subcontractor.

Workday – The number of hours per day the Contractor provides services in accordance with the contract.

Work Week – Monday through Friday, unless otherwise specified.

2.2 Acronyms: Although not inclusive of every term used within this PWS, the following provides a list of acronyms used throughout this PWS or commonly used in the acquisition field.

ACOR	Alternate Contracting Officer's Representative
AE	Army in Europe
AFARS	Army Federal Acquisition Regulation Supplement
AHA	Activity Hazard Analysis
AOR	Area of Responsibility
AQL	Acceptable Quality Level
AR	Army Regulation
AT	Anti-terrorism
ATCTS	Army Training Certification Tracking System
CAC	Common Access Card
CCE	Contracting Center of Excellence
CFE	Conventional Forces Europe
CFR	Code of Federal Regulations
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer’s Representative
COTS	Commercial-Off-the-Shelf
CS/KS	Contracting Specialist
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DISS	Defense Information Security System
DMDC	Defense Manpower Data Center
DoD	Department of Defense
FAR	Federal Acquisition Regulation
FRG	Federal Republic of Germany
GFP	Government Furnished Property
HLO	High Level Objective
HIPAA	Health Insurance Portability and Accountability Act of 1996
IA	Information Awareness
IACS	Installation Access Control System
IACO	Installation Access Control Office
ID	Identification
IGE	Independent Government Estimate
IT	Information Technology

JTR	Joint Travel Regulation
KO/CO	Contracting Officer
MP ICAM	Mission Partner Identity and Access Management
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
OPSEC	Operations Security
PA	Property Administrator
PDF	Portable Document Format
PII	Personally Identifiable Information
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
RA	Requiring Activity
RCO	Regional Contracting Office
SETAF-AF	Southern European Task Force, Africa
SIGE	Safety and Health Protection Plan
STD	Standard
TE	Technical Exhibit
USAREUR-AF	U.S. Army Europe - Africa
UOM	Unit of Measure

PART 3

GOVERNMENT PROPERTY (GP) AND SERVICES

3. Government Property and Services:

3.1 Services: Reserved

3.2 Facilities: Reserved

3.3 Utilities: The Government will provide all utilities in the facility that will be available for the contractor's use in performance of the tasks outlined in the PWS. The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets or valves, light switches, etc. after using the required amount to accomplish tasks requiring the use of the utilities.

3.4 Equipment: Reserved

3.5 Special Tooling and Test Equipment: Reserved

3.6 Materials: Reserved

PART 4

CONTRACTOR FURNISHED ITEMS AND SERVICES

4. Contractor Furnished Property and Services

4.1 General: The Contractor shall furnish all personnel, supplies, facilities, transportation, tools, material, supervision, and other items necessary to perform services as described in the PWS and associated contract documents.

4.2 Secret Facility Clearance: Reserved

4.3 Materials: Reserved

4.4 Vehicles and Equipment: Reserved

PART 5

SPECIFIC TASKS

5.1 <u>Basic Services</u>: The Contractor shall provide services in accordance with this specific task as detailed at below points, providing test and inspection of fire extinguisher, fire rated door and panic hardware at USAG Italy DMC.

5.2. <u>Tasks</u>:
The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items necessary to perform services as described in the PWS and associated contract document. The Contractor shall perform to the standards and acceptable quality levels identified in this PWS and associated contract documents.

5.2.1 <u>Description of Service</u>

5.2.1.1 Fire Extinguishers: This requirement consists of managing and performing the maintenance and recharge services of fire extinguishers, consisting of powder fire extinguishers, carbon dioxide fire extinguishers, kitchen foam fire extinguishers and wheeled foam fire extinguishers, for the above-mentioned sites.

5.2.1.1.1 When performing the scheduled Inspection and Testing Services on the Fire Extinguishers listed in the inventory (Attachment 1) the contractor shall obey UNI 9994-1/2 norm and correlated regulations or NFPA regulations. UNI 9994-1/2 provides for three phases to be accomplished:

5.2.1.1.1.1 First check (Controllo)

5.2.1.1.1.2 Semi-annual service (Controllo periodico)

5.2.1.1.1.3 Scheduled Service (Revisione programmata)

5.2.1.1.1.4 Supply (Fornitura)

5.2.1.1.2 The contractor shall perform the Semi-annual service (Controllo periodico), Scheduled Service (Revisione programmata) and Supply (Fornitura) upon need. If the fire extinguisher must be disposed of, because expired or damaged and/or recharged, the Contractor will provide the disposal in accordance with the Regional and National Regulation according to the typology of the related material and the replacement of it. The fourth copy of Waste Manifest (Formulario dei rifiuti) used for the disposal to the landfill shall be submitted to COR.
Included in the maintenance service are the extra fire extinguishers stored at DPW Supply, Bldg.5156 Depot area (see Inventory, Attachment 1).

After verifying the number, serial number, model, date, and location of the fire extinguishers through the creation of a detailed list following the initial inspection, the contractor shall supply replacement units for all fire extinguishers that have reached end of life, ensuring their proper

installation in place of the existing ones. For discharged fire extinguishers, Scheduled Service (Revisione programmata) shall be carried out, including full maintenance and refilling.

During the above services no location/building can be left without fire extinguisher.

5.2.1.2 Fire Rated Doors: While performing the Scheduled Inspection and Testing Services on the Fire Rated Doors listed in the inventory (Attachment 1) the contractor shall obey manufacturer's instructions, as prescribed by UNI 11473-1 norm, NFPA Norms and correlated regulations. In particular he/she shall as a minimum:

5.2.1.2.1 Check the tightness of the hinges;

5.2.1.2.2 Verify the tightness of the seals;

5.2.1.2.3 Verify the absence of cracks;

5.2.1.2.4 Check the efficiency of the magnetic unlocking systems and the correct self-closing.

5.2.1.3 Panic Hardware: When performing the Inspection and Testing Services on the Panic Hardware listed in the inventory (Attachment 1) the contractor shall obey manufacturer's instructions, as prescribed by UNI EN 1125 and UNI EN 179 norms, NFPA norms and correlated regulations. In particular, he/she shall as a minimum:

5.2.1.3.1 Check the integrity of the device in all its parts;

5.2.1.3.2 Calibrate and lubricate the Hardware in order to obtain a smoothly operating procedure;

5.2.1.3.3 Check the presence of the certification of compliance.

5.2.1.4 Check Log: at the completion of the first semi-annual inspection/testing service the contractor shall provide the digital copy of Check Log (Registro dei Controlli) for each building within at least seven (7) working days after the testing/inspection is completed (**Deliverable # A.025).** The database shall identify the number of fire extinguishers / fire rated doors / panic hardware, their serial number or location, report any discrepancies, impairments or work accomplished for each item and the description of condition in which items are left after inspection.
This logbook shall be updated with each semi-annual inspection/testing services and a digital copy provided to the COR.

5.2.1.5 Note: In the event that the check log reports a deficiency, the Government will accomplish the repair and consequently, during the week following the repair work, Contractor shall perform a second check of the repaired item.

5.2.1.6 Attachment 1 – Inventory provides the location by building number, the type and the quantity of the fire extinguishers, fire rated doors and panic hardware to be serviced under this contract. This information is provided to allow the contractor to properly estimate the size of the

equipment installed for each building. The buildings involved in the service are located at Camp Darby and PASA Area, Via Vecchia Livornese, 788, 56128 Pisa (Tirrenia), Italy and at Depot, Via Aurelia, Tombolo 57128 Pisa.
For increases or decreases within 10% of the total fire extinguishers, fire rated door and panic hardware which are related to this inventory, no modification of the contract will be issued.

5.2.2 If the FFDD identifies any deficiencies or non-compliance with the applicable laws during its inspections, the contractor shall take corrective action within two (2) working days following the notification of the deficiency by COR mail.

5.3 Qualifications:

The contractor shall provide qualified personnel who meet the minimum qualifying criteria at the beginning of their employment. The Contractor or sub-contractor must possess the following:

- Contractor's personnel shall be qualified in compliance with D.M. 01.09.2021 "Decreto Controlli"
- The Contractor shall furnish all labor, equipment and supervision necessary to perform the service called by these specifications. The US Government, at no cost, will furnish electricity and water to the Contractor.

5.4 Service Contract Reporting (SCR): Reserved

5.4.1 Service Contract Reporting (SCR): Reserved

5.4.2 Steps for Submitting a Service Contract Report (SCR): Reserved

5.4.3 Steps for Editing a Submitted Report: Reserved

PART 6

APPLICABLE PUBLICATIONS

6. **Applicable Publications (Current Editions):** The following publications, manuals, regulations, etc. are mentioned in this PWS and are listed below.

The Laws, Regulations and Codes applicable to this Contract include but are not limited to:

6.1 Department of Defense Contract Security Classification Specification (DD Form 254)

6.2 Department of Defense Security Agreement (DD Form 441)

6.3 National Industrial Security Program Operating Manual (DoD 5220.22-M)

6.4 Installation Access Control (AE Reg 190-16)

6.5 The Army Physical Security Program (AR 190-13)

6.6 U.S. Army Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1)

6.7 Information Assurance Workforce Improvement Program (DoD 8570-M)

6.8 Information Assurance Training Certification and Workforce Management Directive (DoDD 8570.01)

6.9 Information Assurance (AR 25-2)

6.10 Electromagnetic Compatibility Directive (2014/30/EC)

6.11 Policies and Procedures for Property Accountability (AR 735-5)

6.12 Italian D.P.R. 19 Aprile 2005, n.170 “Regolamento concernente disciplina delle attività del Genio Militare”

6.13 Italian D.M. 22 Gennaio 2008, n. 37 (Utilities Certifications)

6.14 Italian D.Lgs. 9 Aprile 2008, n. 81 updated December 2013 “TESTO UNICO SULLA SALUTE E SICUREZZA SUL LAVORO” and Legge Regionale 61/85 art.79bis modified by Legge Regionale 4/2008 art.12

6.15 Italian D.P.R. 22 Ottobre 2001, n. 462 “Regolamento di semplificazione del procedimento per la denuncia di installazioni e dispositivi di protezione contro le scariche atmosferiche, di dispositivi di messa a terra di impianti elettrici e di impianti elettrici pericolosi”

6.16 Italian D.Lgs. 8 Marzo 2006, n. 139 “Riassetto delle disposizioni relative alle funzioni ed ai compiti del Corpo nazionale dei vigili del fuoco, a norma dell'articolo 11 della legge 29 luglio 2003, n. 229”

6.17 Italian D.M. 5 Agosto 2011 “Procedure e requisiti per l'autorizzazione e l'iscrizione dei professionisti negli elenchi del Ministero dell'interno di cui all'articolo 16 del decreto legislativo 8 marzo 2006, n. 139”

6.18 Italian D.P.R. 1 agosto 2011, n. 151 “Regolamento recante semplificazione della disciplina dei procedimenti relativi alla prevenzione incendi, a norma dell’articolo 49 comma 4-quater, decreto-legge 31 maggio 2010, n. 78, convertito con modificazioni, dalla legge 30 luglio 2010, n. 122”

6.19 Italian D.M. 10 marzo 1998 ‘La gestione della sicurezza antincendio”

6.20 UNI 11224:2011 norm “Controllo iniziale e manutenzione dei sistemi di rivelazione incendi”

6.21 UNI 11280:2012 norm “Controllo iniziale e manutenzione dei sistemi di estinzione incendi ad estinguenti gassosi”

6.22 UNI EN 12416-2:2007 norm “Sistemi fissi di lotta contro l'incendio - Sistemi a polvere - Parte 2: Progettazione, costruzione e manutenzione”

6.23 UNI EN 13565-2:2009 norm “Sistemi fissi di lotta contro l'incendio - Sistemi a schiuma - Parte 2: Progettazione, costruzione e manutenzione”

6.24 UNI EN 12845:2009 norm “Installazioni fisse antincendio - Sistemi automatici a sprinkler - Progettazione, installazione e manutenzione”

6.25 UNI 9994-1:2013 norm “Apparecchiature per estinzione incendi - Estintori di incendio - Parte 1: Controllo iniziale e manutenzione”

6.26 UNI 9994-2:2013 norm “Apparecchiature per estinzione incendi - Estintori di incendio - Parte 2: Requisiti di conoscenza, abilita` e competenza del tecnico manutentore di estintori d’incendio”

6.27 UNI 10779:2007 norm “Impianti di estinzione incendi - Reti di idranti - Progettazione, installazione ed esercizio”

6.28 UNI EN 671-3:2009 norm “Sistemi fissi di estinzione incendi - Sistemi equipaggiati con tubazioni - Parte 3: Manutenzione dei naspi antincendio con tubazioni semirigide e idranti a muro con tubazioni flessibili”

6.29 CEI EN 50291 norm “Apparecchi per il rilevamento di monossido di carbonio in ambienti domestici. Metodi di prova e prescrizioni di prestazione”

6.30 CEI EN 50292 norm “Apparecchiatura per il rilevamento di monossido di carbonio in ambiente domestico. Guida alla selezione, all’installazione, all’uso ed alla manutenzione”

6.31 UNI 9494-1:2012 norm “Sistemi per il controllo di fumo e calore - Parte 1: Progettazione e installazione dei Sistemi di Evacuazione Naturale di Fumo e Calore”

6.32 UNI 9494-2:2012 norn “Sistemi per il controllo di fumo e calore - Parte 2: Progettazione e installazione dei Sistemi di Evacuazione Forzata di Fumo e Calore”

6.33 UNI CEI 11222:2013 norm “Luce e illuminazione - Impianti di illuminazione di sicurezza degli edifici - Procedure per la verifica e la manutenzione periodica”

6.34 CEI EN 50172:2006 norm “Sistemi di illuminazione di emergenza”

6.35 UNI 11473-1:2013 norm “Porte e finestre apribili resistenti al fuoco e/o per il controllo della dispersione di fumo - Parte 1: Requisiti per l'erogazione del servizio di posa in opera e manutenzione”

6.36 UNI 10365:1999 norm “Apparecchiature antincendio - Dispositivi di azionamento di sicurezza per serrande tagliafuoco – Prescrizioni”

6.37 UNI EN 1125:2008 norm “Accessori per serramenti - Dispositivi per le uscite antipanico azionati mediante una barra orizzontale per l'utilizzo sulle vie di esodo - Requisiti e metodi di prova”

6.38 UNI EN 1125: 1999 norm “Dispositivi antipanico per le uscite di sicurezza azionati mediante una barra orizzontale”

6.39 UNI EN 179: 1999 norm “Dispositivi per le uscite d’emergenza azionati mediante una maniglia a leva o piastra a spinta”

6.40 CEI 64-8 norm (seventh edition) “Impianti elettrici utilizzatori in BT”

6.41 CEI EN 61557-12 norm “Sicurezza elettrica nei sistemi di distribuzione a bassa tensione fino a 1000 V c.a. e 1500 V c.c. – Apparecchi per prove, misure o controllo dei sistemi di protezione – Parte 12: Dispositivi per la misura ed il controllo delle prestazioni”

6.42 Decreto Controlli 01 Sep 2021 “Qualificazione dei manutentori di impianti, attrezzature e altri sistemi di sicurezza antincendio”

6.43 NFPA Codes and Standards in particular; NFPA1, 3, 4, 13, 10, 72, 90A, and 101

6.44 Safety and Health requirements will be performed in accordance with U.S. Army Corps of Engineers EM 385-1-1, or Italian Law whichever is the most stringent

6.45 For any work regarding installation, transformation, modification, upgrade, extension and emergency maintenance the contractor shall be in compliance with DM37/08.

6.46 Army Regulation (AR) 25-1, Army Information Technology;

6.47 Army Regulation (AR) 25-2, Information Assurance;

6.48 Department of the Navy (DON) DIACAP Handbook v1.0;

6.49 NIST SP - 800-30 rev1; Guide for Conducting Risk Assessments

6.50 The Federal Information Security Management Act (FISMA)

6.51 Committee National Security Systems, Policy No. 11;

6.52 Federal Information Processing Standards;

6.53 Defense Information Systems Agency (DISA) Secure Technical Implementation Guides (STIGs)

6.54 DoD Directive 8500.1, Information Assurance;

6.55 DoD Instruction 8500.2, Information Assurance Implementation;

6.56 DoD Instruction 8510.01, DoD Information Assurance Certification and Accreditation Process (DIACAP)

6.57 DoD Directive 8570.01, Information Assurance Training, Certification, and Workforce Management;

6.58 DoD 8570.01-M, Information Assurance Workforce Improvement Program

6.59 Office of the Secretary of the Army Memorandum, NETC-EST-IA, 1 Nov 05, Subject: Army Implementation of Two-Factor Network Authentication for User Accounts and Compliance with Homeland Security Presidential Directive-12 (HSPD-12)

6.60 Army CIO/G6 Message, SAIS-ZA CIO/G, DTG 041939Z Feb 06, Subject: Army Accelerated Implementation of Common Access Card Cryptographic Network Logon, paragraph 2.

PART 7

ATTACHMENT AND TECHNICAL EXHIBIT LISTING

7. Attachment and Technical Exhibit List:

7.1 Technical Exhibit A: Performance Requirements Summary

7.2 Technical Exhibit B: Deliverables Schedule

7.3 Attachment 1: Inventory

7.4 Attachment 2: Language Fluency Clarification

7.5 Attachment 3: Minimum safety / security requirements Ammunition Storage Area

Technical Exhibit A:

Performance Requirements Summary (PRS)

PERFORMANCE OBJECTIVE	PERFORMANCE STANDARD	PERFORMANCE THRESHOLD/ACCEPTABLE QUALITY LEVELS (AQLs)
5.2.1.1 Fire extinguishers	100% of all fire extinguishers shall receive these necessary services	100% Compliant
5.2.1.2 Fire rated doors	100% of all Fire rated doors shall receive these necessary services	100% Compliant
5.2.1.3 Panic hardware	100% of all fire extinguishers shall receive these necessary services	100% Compliant

Technical Exhibit B:

DELIVERABLES SCHEDULE

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
A.001 Quality Control Plan (paragraph 1.5.1)	Once within 10 calendar days from the contract award.	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.002 Quality Issues (paragraph 1.5.1.2)	Upon need	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.003 Contractor work Plan (paragraph 1.8)	Once within 60 calendar days following the obtaining of entry passes.	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.004 Installation Pass Log (paragraph 1.13.1)	To be provided 10 calendar days after contract award	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.005 Installation pass collection (paragraph 1.13.2)	Upon Need	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
A.006 Periodic Progress Meetings (paragraph 1.16.1)	To be provided within 10 days	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.007 and A.008 Key Personnel (paragraph 1.11)	The contractor shall identify and communicate with a contract manager within 10 days from contract award.	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.009 Contractor identification badges (paragraph 1.19.2)	The contractor shall provide a list of the issue ID cards prior to the contract performance date and update if contractor personnel changes	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.010 Organizational conflict of interest OCI (paragraph 1.25)	Upon need	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
A.011 Safety (paragraph 1.27)	To be provided within 10 days after contract award	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.012 Host nation safety laws and regulations (paragraph 1.27.1)	To be provided within 10 calendar days after award. for subsequent major phases of work shall be submitted no later than 10 calendar days prior to initiation of work on each major phase	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.013 Italian Safety Law Decreto Legislativo (DLGS) 81/2008 (paragraph 1.27.4)	To be provided within 15 calendar days from Notice of Award	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.014, A.015, A.016, A.017 Anti-Terrorism (AT) Level I Training (paragraph 1.29.1)	To be provided within 10 calendar days after completion	On each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.018, A.019, A.020, A.021 A.022 OPSEC training (paragraph 1.29.2)	To be provided within 10 calendar days after completion	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)

Deliverable	Frequency	# of Copies	Medium/Format	Submit To
A.023, A.024 iWATCH Training (paragraph 1.29.3)	To be provided within 10 calendar days after completion	One each	Electronic delivery via email	To the Contracting Officer through the Contracting Officer's Representative (COR)
A.025 Log book (paragraph 5.2.1.4)	To be provided seven (7) working days after the completion of each testing/inspection	One each	Electronic delivery via email	To the Contracting Officer Representative (COR)

ATTACHMENT 2

Language Fluency Clarification

LEVEL 1 Rudimentary Knowledge
At this level an employee is, at most, required to have a rudimentary verbal understanding of a very limited English vocabulary, such as might be required in understanding and following instructions of the type that might be given to a motor pool chauffeur. This level of understanding is typically not required for positions such as laborer and trades occupations where contacts are primarily with other local employees.

LEVEL 2 Limited Knowledge
At this level an employee needs only a limited knowledge of written and spoken English, and a vocabulary limited to the specific occupation. An employee at this level would be expected to understand and carry out verbal instructions of a repetitive character, and to be able to prepare simple reports of the type that might be expected of a motor pool dispatcher.

LEVEL 3 Good Working Knowledge
At this level an employee is required to have a good working knowledge of both written and spoken English. The employee should be able to read and understand agency regulations, operating instructions, memoranda, and related material concerning the field of work, to prepare correspondence and standardized reports, and to communicate effectively with English speaking staff members and the general public, including both English speaking and non-English speaking persons.

LEVEL 4 Fluent
At this level an employee is required to possess a high degree of proficiency in both written and spoken English, including the ability to translate the host country language into precise and correct English, and English into the applicable foreign language. On occasion, an employee at this level might be expected to act as an interpreter in situations where considerable importance attaches to proper word meaning.

LEVEL 5 Professional Translator/ Interpreter or Equivalent
This level is essentially limited to professional translators and interpreters whose proficiency in written and spoken English truly matches that of a well-educated native speaker. This includes the ability to deal effectively with highly technical and sophisticated terminology in which fine nuances of meaning may at times assume major importance in negotiations. At this level an employee should be capable of simultaneous translation, as in the case of conference reporting. An equivalent level of difficulty and responsibility relates to those employees who are required to be fluent in two or more foreign languages, or two or more distinctly different and complex native dialects.

ATTACHMENT 3

MINIMUM SAFETY/SECURITY REQUIREMENTS AMMUNITION STORAGE AREA

24 June 2015

1. If old or suspected ammunition or other suspicious items are found in the Pisa Ammunition Storage Area (PASA), they may be **EXTREMELY DANGEROUS**, do not touch or disturb. Mark the area near the item, move all persons away from the immediate area (1,200 feet minimum) and immediately notify one of the following: nearest passing security patrol, any PASA gate guard and/or call commercial 050-
548888 or DSN: 633-8888 and identify the situation to any person that answers the telephone.
2. No matches, lighters (to include vehicle lighters), fireworks, or other fire, heat or spark-producing device and equipment are authorized in the PASA unless specifically authorized in writing. Written authority must be posted at the site where heat-producing device will be used. All unauthorized material will be turned over to the gate security personnel prior to entering the area.
3. All personnel entering the PASA will undergo a badge exchange, i.e. installation badge or paper work allowing the individual on Camp Darby turned over to the security guard at the gate for an PASA badge.
The PASA badge will be displayed on the upper portion of the body on your outer garment where it is clearly visible to patrolling security and PASA personnel. This badge exchange will take place every time you enter/exit the PASA, with no exceptions.
4. No smoking is allowed in the PASA.
5. No fires for heating or cooking.
6. All motor vehicles entering the PASA will be equipped with at least one serviceable fire extinguisher. All motor vehicles will be in a safe and serviceable operating condition with **no** leaking oil or fuel and
no leaks in the exhaust system. Ammunition laden vehicles (military or commercial) will be in possession of a valid DD Form 626 prior to entrance or exit.
7. All vehicles/personnel are subject to search upon entering and exiting the PASA.
8. Alcoholic beverages/drugs are **prohibited** in the PASA.
9. Wandering within the PASA is strictly **prohibited.** All personnel must stay within their work area and approved entrance/egress routes.
10. To approach within 500 feet of an ammunition operation in progress is **strictly prohibited** without permission from the individual in charge of the operation.
11. In the event of a fire or emergency, all personnel will **immediately evacuate** the PASA unless you are responsible for the fire/emergency. If you are responsible for the fire/emergency, place yourself at a safe
distance from the hazard and direct security/fire personnel to the problem area.
12. All personnel working in the PASA will maintain an immaculate area. If you make a mess, **you will** clean it up or be barred from the PASA. You are responsible for the removal of "**all"** material brought into the PASA.
13. Do not exceed the speed limit while in the PASA. The speed limit inside the PASA is 20 miles per hour (MPH) or 32 kilometers per hour (KPH), no exceptions. **NOTE:** road, weather and environmental conditions over ride posted speed limits.

14. No weapons or firearms except for on duty security personnel are permitted in the PASA.
15. Ammunition/explosive operations to include transport **will have priority** over all other operations.