U.S. Tri Mission Vienna, Austria

May 27th, 2026

SUBJECT: Solicitation Number **19AU9026R0003** for **Make Ready Cleaning services** for the U.S.-Tri-Mission Vienna, Austria

Dear Prospective Quoter:

Enclosed is a Request for Proposal (RFP) for Make Ready Cleaning services. If you would like to submit a proposal, please follow the instructions in Section L of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1442 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial quotation, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Proposals are due by ***June 30, 2026, 10 a.m. local time***. No proposals will be accepted after this time. Proposals must be in English and incomplete proposals will not be accepted. Your proposal must be submitted electronically to acquisitionsembvienna@state.gov . .

Direct any questions regarding this solicitation in writing, in English, by sending an e-mail to the Contracting Officer, Zahid M Raja, rajazm@state.gov by COB June 15th 2026.

In order for a quotation to be considered, you must also complete and submit the following:
1. SF-1442
2. Section B, Pricing
3. Section K Representations and Certifications
4. Additional information as required in Section L
5. Proof of SAM Registration

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are

highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,

Raja, Zahid (rajazm@state.gov)
05/27/2026 08:03 GMT

Zahid M Raja
Contracting Officer

Enclosure: RFQ 19AU9026R0003