Attachment 7

Base Authorization and Visit Request (BAVR) Instructions.

Please follow these instructions to obtain the security badges for access:

1) Go to: https://www.bavr.cnic.navy.mil/

2) Click the "Apply for New Badge" block

3) For each person attending the ship check, load data into the on-line form. Only fill out the mandatory 'red' blocks. You do not need to fill out the "Originating Command Security Officer Information" blocks. When listing an email for each person attending Ship Check it is advised to use the same email address for each person usually a good Point of Contact as opposed to the individual email addresses. Purpose of visit is "Attending Ship Check for Solicitation N4523A25Q1110 65DS1101".

4) List Chontay Woodruff, chontay.r.woodruff.civ@us.navy.mil as your sponsor.

5) Hit Submit

6) Email Sean Carney sean.r.carney.civ@us.navy.mil, Chontay Woodruff chontay.r.woodruff.civ@us.navy.mil, and Alexandra Vanderpool Alexandra.c.vanderpool.civ@us.navy.mil, and let them know that you have submitted a BAVR to attend the ship check for solicitation N4523A25Q1110.

Once the steps listed above are completed, your form will be routed to Chontay Woodruff who will be able to further assist you in getting your security badge. Please contact Sean Carney, sean.r.carney.civ@us.navy.mil Cell (360) 340-0659 if you have any questions regarding your security badge.