Statement of Objectives (SOO)

Supplemental Requirements

3 Mar 2025

The following paragraphs are also considered be a part of the SOO/PWS requirements and the Contractor is responsible for compliance to the same extent as the rest of the SOO/PWS.

1. Implementation of Disclosure of Information - In order to comply with DFARS 252.204-7000, Disclosure of Information, the following copies of the information to be released are required at least 45 days prior to the scheduled release date:

    (a) One copy(ies) to: Contracting Office

    (b) One copy(ies) to: Program Manager

2. Travel –

(a) The Contractor may be required to travel within the contiguous United States and overseas. The Contractor may be required to travel by Government-provided transportation. Travel requirements will be reimbursed by separate voucher and must be approved in advance by the Contracting Officer's Representative (COR). Travel requirements will be identified, proposed, and negotiated on an as required cost-reimbursement basis. Billable travel costs are air fare, ground transportation, and per diem costs - not labor hours. The Contractor shall be responsible for obtaining any passports or visas and making travel arrangements to and from any CONUS location.

(1) Per diem, air fare, and all other allowable travel costs shall be reimbursed in accordance with the Federal Acquisition Regulation. All travel within overseas areas shall be approved in advance by the Contracting Officer's Representative (COR).

(2) The Government may provide travel to and from overseas work sites via Air Mobility Command (AMC) flights if available. AMC travel fees may be Contractor-paid and invoiced to the Government. The Government will be responsible for obtaining travel clearances and issuance of any required special orders.

(b) Use of AMC transportation shall be approved in advance by the Contracting Officer's Representative or the Contracting Officer. Orders authorizing AMC travel will specify the Contractor's Customer Identification Code (CIC). If the Contractor does not have CIC number the orders will state "special account handling: billing for AMC transportation will be forwarded to)." Use of AMC transportation is subject to availability.

(c) The travel CLIN is intended to pay for travel occurring at the direction of the Government performed in conjunction with a specific trip authorized in a task order. Travel by clerical support personnel shall be approved in advance by the Contracting Officer's Representative or Contracting Officer.

3. Key Positions and Minimum Qualifications

(a) Contractor personnel holding the position titles and having the qualifications listed below are considered essential to the work being performed under this contract:

Key Positions:	Minimum Qualifications:
(list by job title)	(list minimum qualifications in terms of education and/or experience)
_____	_____
_____	_____
_____	_____

(b) The contractor shall notify the contracting officer before the departure of any individual in a key position and identify the proposed substitution. Any proposed personnel substitution that does not meet the minimum qualification requirements described above requires the prior written approval of the contracting officer.

4. Packaging and Marking –

(a) All hardware deliverable contract items shall be packaged in accordance with established commercial practices.

(b) When special delivery and/or handling instructions are required, all boxes and/or crates must contain the following statement in plain sight and in bold letters: INSTRUCTION TO RECEIVING OFFICE - DO NOT OPEN; CONTENTS ARE SENSITIVE TO DAMAGE WHEN IMPROPERLY OPENED OR HANDLED. CONTACT THE RESPONSIBLE TECHNICAL PROJECT OFFICER IMMEDIATELY UPON RECEIPT. CONTACT: XX

5. Program Manager – The Government Program Manager for the CATCH effort is Kameron Grubaugh, AFRL/RYZ, 937-713-8275, kameron.grubaugh@us.af.mil.

6. Program Focal Points - The individuals listed below are identified as focal points for this contract. Principal Investigator: TBD FOR EACH CALL/CONTRACT; Technical Contract Manager: TBD FOR EACH CALL/CONTRACT; Alternate: TBD FOR EACH CALL/CONTRACT.

7. Base Support - Base support may be provided by the Government to the Contractor in accordance with this SOO/PWS.

(a) The Contractor will require use of base support on a rent-free, non-interference basis to include Government-controlled working space, material, equipment, services (including automatic data processing), or other support (excluding use of the Defense Switched Network (DSN)) which the Government determines can be made available at, or through, any Air Force installation where this contract shall be performed.

(b) Unless otherwise stipulated in the contract schedule, the Contractor will use base support on a no-charge-for-use basis and the value shall be a part of the Government's contract consideration.
(c) The Contractor will immediately report (with a copy to the cognizant CAO) inadequacies, defective base support, or nonavailability of support stipulated by the contract schedule, together with a recommended plan for obtaining the required support. Facilities are not to be purchased under this contract by the Contractor. Additionally, the Contractor (or authorized representative) will not purchase, or otherwise furnish any base support requirement provided by the SOO/PWS (or authorize others to do so), without prior written approval of the Contracting Officer regarding the price, terms, and conditions of the proposed purchase, or approval of other arrangements.
(d) Following are installations where base support will be provided: (insert list of installations).
(e) The base support to be furnished under this contract is (insert list of support items). Because of the nature and location(s) of the work performed, the value of such support is undeterminable. The Contractor is not authorized to incur any costs resulting from nonsupport prior to Contracting Officer direction.

8. Contracting Officer Representative (COR) for SCI Security Administration – The Government Contracting Officer Representative (COR) for SCI Security Administration on behalf on the Contracting Officer (CO) for this effort is TBD FOR EACH CALL/CONTRACT.

9. Implementation of Patent Rights Clause –
(a) "Interim or Final Invention Reports 1) listing the subject invention(s) and stating that all subject inventions have been disclosed, or 2) stating that there are no such inventions, shall be sent to both the Administrative Contracting Officer (the address located on the face of the contract and to det1.afrl.pk.patents@us.af.mil within the timeframes specified in the Patent Rights clause of this contract.
(b) Contractors are highly encouraged to use DD Form 882, Report of Invention and Subcontracts, to submit these reports. The DD Form 882 may also be used for the notification of an award of any subcontract(s) for experimental, developmental or research work which contain a "Patent Rights" clause.
(c) All other notifications required by the contract shall also be sent to the addresses in paragraph (a). This provision also constitutes the request for the following information for any subject invention for which the contractor has retained ownership (1) the filing date, (2) serial number and title, (3) a copy of the patent application, and (4) patent number and issue date. Submittal shall be to (insert contact information for person(s) at the procuring contract office who will handle patent administration, e.g., name and/or position, email, phone numbers, etc.).

10. Implementation of Pollution Prevention and Right-To-Know Information-
To comply with FAR Clause 52.223-5 "Pollution Prevention and Right-to-Know Information, Alt 1, and Environmental Management System (EMS) requirements, the contractor is required to complete Initial EMS Awareness-Level training for all personnel working on an Air Force installation.

(a) The installation office responsible for providing the EMS training is 88 CEG/CEIA.
(b) The training requires 15 minutes.
(c) The EMS Awareness-level training shall be accomplished within _____ days of contract (or

modification) award. New contract employees shall be trained within _____ days of starting work on the installation.

(d) The EMS Awareness-level training is available online at https://golearn.adls.af.mil, which provides materials that meet the training requirement.

(e) Upon completion of the training, the contractor shall provide the AF program manager (PM) a list of the contractor employees' names and the date the training was completed.

11. Information Regarding Non-US Citizens Assigned to this Project –

(a) Contractor employees requiring access to USAF bases, AFRL facilities, and/or access to U.S. Government Information Technology (IT) networks in connection with the work on this contract must be U.S. citizens. For the purpose of base and network access, possession of a permanent resident card ("Green Card") does not equate to U.S. citizenship. This requirement does not apply to foreign nationals approved by the U.S. Department of Defense or U.S. State Department under international personnel exchange agreements with foreign governments. It also does not apply to dual citizens who possess US citizenship, to include Naturalized citizens. Any waivers to this requirement must be granted in writing by the Contracting Officer prior to providing access. Specific format for waiver request will be provided upon request to the Contracting Officer. The above requirements are in addition to any other contract requirements related to obtaining a Common Access Card (CAC).

(b) For purposes of paragraph (a) above, if an IT network/system does not require AFRL to endorse a contractor's application to said network/system in order to gain access, the organization operating the IT network/system is responsible for controlling access to its system. If an IT network/system requires an U.S. Government sponsor to endorse the application in order for access to the IT network/system; AFRL will only endorse the following types of applications; consistent with the requirements above:

(1) Contractor employees who are U.S. citizens performing work under this contract.

(2) Contractor employees who are non-U.S. citizens and who have been granted a waiver.

Any additional access restrictions established by the IT network/system owner apply.