ADDRESS CODE DISTRIBUTION
FOR ECP/RFD/RFV/VECP

1. Concurrent distribution of Value Engineering Change Proposals (VECPs), Engineering Change Proposals (ECPs), Request for Deviations (RFDs)/Request for Variance (RFVs) shall be submitted as follows:

2. The preferred method of transmission is electronically to USARMY.PICA.RDECOM-ARDEC.MBX. ECP-DOCUMENT@MAIL.MIL. Submission shall be under 7MB. Electronic forms (DD Forms 1692, 1693, and 1694) are available for your use at HTTPS://WWW.PICA.ARMY.MIL/PROD_TECHDATA/CMDOCS-LINKS.HTM. DD Forms associated with MIL-STD-3046 (cancelled)(DD Forms 1692, 1694, 1695) are located at http://www.dtic.mil/whs/directives/infomgt/forms/.

3. If hardcopies are submitted, the contractor shall submit copies as required and as identified below to:

a. Director, U.S. Army Armament Research, Development and Engineering Center, ATTN: RDAR-EIS-PE (ECPs), PICATINNY, NJ 07806-5000

b. Contracting office: Provide to the buyer's current mail/email address as reflected on the front page of the contract (or most recent modification, if applicable).

c. Army Contracting Command, 1 Rock Island Arsenal ACC-RI Rock Island, IL 61299-8000

d. Administrative Contracting Officer

4. When ECPs, NORs, RFDs/RFVs are determined to be Urgent, Critical and/or schedule impacting, an action copy shall be provided to RDAR-EIS-PE via data facsimile (FAX) to 973-724-2082. This transmission shall be immediately followed with the usual email submittal.