Performance Work Statement (PWS)

FOR

Flooring and Support Services

AT

Edwards Air Force Base, Air Force Research Laboratory (AFRL) and Air Force Plant 42 (AFP42), CA

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Table of Contents

1.0 Description of Services
1.1 General
1.2 Background
1.3 Inherently Governmental Functions
1.4 Place of Performance
1.5 Specific Tasks
1.6 Definitions
1.7 Government-Furnished Property and Services (GFPS)

2.0 Service Summary
2.1 General
2.2 Performance Evaluation
2.3 Government Quality Assurance
2.4 Performance Assessment
2.5 Annual Progress Meetings
2.6 Contracting Officer Representative
2.7 Quality Control
2.8 Contractor Performance

3.0 Government Furnished Utilities
3.1 Utilities

4.0 General Information
4.1 Hours of Operation
4.2 Contractor Personnel
4.3 Continuation of Essential DoD Contractor Services During Crisis
4.4 Conservation of Utilities
4.5 Environmental Protection
4.6 Miscellaneous Paragraphs
4.7 Security
4.8 OPSEC
4.9 Safety
4.10 Appearance

Section 4 Appendices
Appendix 1: Definitions, Abbreviations, and Acronyms
Appendix 2: Price List
Appendix 3: Applicable Publications and Forms
Appendix 4: Anti-Terrorism Awareness Pamphlet
Appendix 5: Desert Tortoise Handout

1.0 Description of Services

1.1 General Scope. This is a non-personal services agreement. This Performance Work Statement (PWS) establishes the general terms and conditions for a Basic Ordering Agreement (BOA) under which the Contractor shall provide all management, personnel, equipment, supplies, transportation, tools, materials, and supervision necessary to perform flooring removal, installation, and repair services on Edwards Air Force Base (EAFB), Air Force Research Laboratory (AFRL), and Plant 42 (P42). All work will be initiated via individual Task Orders (TO) issued against this BOA. The Government shall not exercise any supervision or control over the contractor's employees performing the services herein. Contractor employees shall be accountable solely to the Contractor, who, in turn, is responsible to the Government for performance.

1.1.2 Government Points of Contact (GPOC). Under this agreement, there will be one designated Contracting Officer's Representative (COR) and one GPOC responsible for that specific task order identified by the applicable Mission Partner (MP). The GPOC is responsible for coordinating facility access, scheduling on-site walkthroughs, identifying mission requirements, and facilitating communication between the Government and Contractor regarding task-specific performance requirements. The GPOC may assist in validating work locations, operational constraints, and scheduling considerations but is not authorized to modify the terms and conditions of the TO.

1.1.3 The Contractor shall participate in an initial on-site walkthrough coordinated by the GPOC for each requirement issued under a TO. Following the walkthrough, the Contractor shall provide a written quote to the GPOC within three (3) business days.

1.1.3.1 The quote shall, at a minimum, include: contractor's name and contact information, unique quote number and date, place of performance (building number), description of work, quantity, unit of measure, rate and total, itemized breakdown of material, and proposed period of performance. All quote pricing should be directly linked to the current Price List, Attachment __ of the Agreement.

1.2 Background. All carpet and carpet tile requirements ordered under this BOA shall be performed in accordance with the USAF Carpet II Ordering Guide and the USAF Carpet Mandatory Use Policy Letter. Products and pricing shall be in accordance with the approved Carpet II price list.

1.3 Inherently Governmental Functions. The Contractor shall not perform inherently Governmental functions in relationship to this PWS or agreement.

1.4 Place of Performance. The work to be accomplished is located within the Building/Complexes specified in each individual TO, all of which reside on Edwards Air Force Base, Air Force Research Laboratory (AFRL) and Air Force Plant 42, Palmdale CA. Again, scheduling of a location will be coordinated at the individual task order level through the Contractor and applicable GPOC identified in the task order.

1.5 Specific Task. The Contractor shall furnish all items and services necessary to perform the work described in this PWS, including but not limited to tools, equipment, materials, supervision, and transportation. The contractor shall implement and maintain management control systems to ensure disciplined work performance and timely resource application.

1.5.1 Flooring Material. CLIN 0001. The Contractor and GPOC will conduct on-site visits for each requirement to identify and measure field measurements and identify flooring material requirements for pricing and installation.

1.5.2 Flooring Removal. CLIN 0002. The Contractor shall remove existing flooring system and prepare, level and apply moisture barrier as necessary, for new installation.

1.5.3 Installer Services. CLIN 0003. The Contractor shall provide installation services for the flooring system. Tasks include the professional application and placement of flooring materials in accordance with manufacturer specifications.

1.5.4 Flooring Repair. CLIN 0004. The Contractor shall perform flooring repair tasks as specified. The expected scope of a typical repair is defined in Section 1.6 of the PWS.

1.5.5 Optional Furniture Moving. CLIN 0005. If CLIN 0005 is awarded, the Contractor shall be fully responsible for the careful handling, moving, removal, and re-installation of all items as specified in the TO. The Government will provide a designated on-site storage location. The Contractor shall utilize this Government-furnished space for temporary storage as determined by the mission partner. The Contractor is liable for any damage to government property occurring during this process.

1.5.6 Worksite Maintenance. Applicable to all CLINS - Work shall be performed in such a manner as to cause minimum disruption to the regular routine of the occupants in the area. Care shall be taken to minimize the spread of dust, debris and airborne particles. At all times during course of installation the premises shall be kept free from accumulation of waste materials and debris. All debris shall become the property of the Contractor unless specifically exempted in the specifications and shall be disposed of by the contractor outside of EAFB, AFRL and AFP42 in accordance with local, state and federal environmental regulations. The contractor shall clean up and remove all packaging materials and associated litter from installation site. This includes supplying an adequate number of trash receptacles in all appropriate locations. Contractor is responsible for the disposal of all packaging/packing materials and associated litter.

1.5.7 Final Inspection. Applicable to all CLINs - The Contractor shall ensure that all work, including initial walk-through inspections, is scheduled and completed within the TO Period of Performance (PoP). If corrective actions are required, the specific number of days granted to complete corrections before the final inspection will be defined within the applicable TO. All deficiencies must be resolved prior to the expiration of the TO PoP unless an extension is formally granted by the CO.

1.6 Definitions.

1.6.1 Flooring Repair. Corrective work to address localized areas and restore serviceability flooring repair is defined as corrective work performed to restore functionality, safety, appearance, or serviceability of an existing flooring system without complete replacement of the affected area. Repair requirements may vary depending on the extent of damage, operational impact, material condition, safety concerns, mission requirements, and site conditions identified during performance. Repair is appropriate when the following conditions are met:

The damage is limited to a small, contained area (generally less than 25% of the total room area).

The surrounding, undamaged flooring is still within its expected service life.

The work corrects a specific, immediate safety hazard or isolated cosmetic issue.

Examples: Replacing a few damaged carpet tiles, patching a small tear in sheet vinyl, or re-stretching a buckled seam.

1.6.2 Flooring Replacement. In the context of this PWS, flooring replacement is defined as the end-to-end removal and installation of a new flooring system within a complete space. This work is considered Sustainment and is intended to reset the asset's service life. Replacement is required when the following conditions are met:

The flooring has reached the end of its programmed service life.

Damage is widespread, affecting a significant portion of the area (generally more than 25%), or the system is failing due to widespread adhesive issues, delamination, or excessive wear.

The cumulative cost of recurring repairs would be uneconomical compared to a full replacement.

Examples: Recarpeting an entire office due to age and wear or replacing all VCT in a hallway where a large percentage of tiles are cracked.

1.7 Government- Furnished Property and Services (GFPS)
1.7.1 The required activity will provide access to facilities during regular working hours, or as otherwise coordinated.

1.7.2 The required activity will provide a building ready for installation, which includes a staging area adequate to sort and un-crate products, as well as access to electric power, working lights, heating, air conditioning, and a working elevator if required.

1.7.3 The requiring activity will be responsible for coordinating the removal and replacement of non-modular furniture, furnishings, and computers, unless this service is specifically requested and awarded to the Contractor under the optional CLIN 0005.

1.7.4 Emergency Medical Services**.** Edwards AFB will provide emergency medical services for contractor personnel in performance of services under this agreement IAW AFMAN 41-210 Chapter 2. The contractor shall ensure that the Government is reimbursed at the full-reimbursement rate for emergency medical services provided. The contractor shall provide the 412th Medical Group with the name of a physician and/or hospital to which injured personnel can be transferred for further treatment and care after receiving initial emergency treatment on base. All mishaps will be promptly reported to the base safety office through the GPOC.

1.7.5 Security Police and Fire Protection. If using a cell phone, it is not recommended to dial 911, as the call will be relayed to the location of the cell phone service provider. Emergency cell phone calls should be made to the base fire department's communication center at 661-277-4540 or 277-4541 or to Security Forces Squadron, 661-277-3340.

2.0 Service Summary (SS)
2.1 General. The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success but do not represent all agreement performance requirements. All agreement performance requirements in this PWS will be monitored.

2.2 Performance Evaluation. Performance of a service shall be evaluated to determine whether or not it meets the performance requirements of this contract. Re-performance of unacceptable services at no additional cost is the preferred course of action when appropriate. In the case of issued Corrective Action Reports (CARs), the Contracting Officer shall take appropriate measures according to inspection of services clause in the agreement. Corrective Action Reports may categorize nonconformance as minor, major or critical IAW the following FAR 46.101 definitions:

"Minor nonconformance" means a nonconformance that is not likely to materially reduce the usability of the supplies or services for their intended purpose or is a departure from established standards having little bearing on the effective use or operation of the supplies or services.

"Major nonconformance" means a nonconformance, other than critical, that is likely to result in failure of the supplies or services, or to materially reduce the usability of the supplies or services for their intended purpose.

"Critical nonconformance" means a nonconformance that is likely to result in hazardous or unsafe conditions for individuals using, maintaining, or depending upon the supplies or services; or is likely to prevent performance of a vital agency mission.

SS#	Performance Objective	PWS Section	Performance Threshold	Rating Criteria (Based on Findings before Re-performance unless otherwise noted)
1	The Contractor shall conduct accurate on-site walkthrough and verify all field measurements prior to performance.	1.5.1	Maximum acceptable error rate is 0% measurement errors resulting in rework, schedule delay, or additional cost to the government, excluding unforeseen site conditions identified after performance begins.	Exceptional: 0% errors; documentation complete and fully accurate; no clarifications required. Very Good: Minor documentation clarification required; no measurement errors impacting performance. Satisfactory: No measurement errors resulting in rework, delay, or additional cost. Marginal: Measurement error requiring minor schedule adjustment but no added cost. Unsatisfactory: Measurement error resulting in rework, schedule delay, or additional Government cost.
2	The Contractor shall move, protect, and reinstall furniture systems without damage and restore systems to operational condition.	1.5.2	Maximum acceptable error rate is 0% damage to Government property and 100% reinstallation to operational condition.	Exceptional: No damage; fully functional upon completion; no adjustments required. Very Good: Minor alignment adjustment required; corrected immediately; no damage. Satisfactory: No damage to Government property and all systems operational upon completion. Marginal: Minor damage requiring repair but not impacting mission. Unsatisfactory: Significant damage, system not operational, or failure to restore to functional condition.
3	The Contractor shall remove existing flooring and prepare the surface in accordance with manufacturer standards and applicable codes.	1.5.3	Maximum acceptable error rate is 0% surface contamination (debris, adhesive residue, hazards) prior to installation.	Exceptional: Surface fully prepared; no deficiencies noted; ready for immediate installation. Very Good: Minor issues identified and corrected prior to installation, and no impact on schedule. Satisfactory:

				. Surface free of debris, adhesive residue, and hazards prior to installation. Marginal: Surface preparation incompletely requires correction prior to installation. Unsatisfactory: Improper preparation resulting in installation delay, failure, or rework.
4	The contractor shall install flooring in accordance with manufacturer specifications, approved submittals and applicable codes and safety standards.	1.5.4 and 1.5.7	No safety hazards and Maximum acceptable error rate <5% prior to re-performance and 0% error rate after reperformance accomplished within the timeframe established in the Task Order.	Exceptional: 0% defects at final inspection; no deficiencies identified; no safety issues. Very Good: 1–2% defects at final inspection; no safety hazards; deficiencies corrected prior to final inspection. Satisfactory: No safety hazards and Maximum acceptable error rate 3-5% prior to re-performance and 0% after reperformance accomplished within the timeframe established in the Task Order. Marginal: 6–10% defects at final inspection OR minor safety issue identified OR deficiencies not corrected within required timeframe. Unsatisfactory: Greater than 10% defects OR safety hazard present OR failure to correct deficiencies within required timeframe
5	The Contractor shall maintain a safe and clean worksite and dispose of materials in accordance with applicable regulations.	1.5.6	Maximum acceptable error rate is 0 safety violations and 0 regulatory noncompliance incidents, with daily cleanup completed.	Exceptional: Consistently clean, hazard-free site; proactive safety practices observed. Very Good: Minor cleanliness issues were corrected same day and no safety violations. Satisfactory: No safety violations or regulatory noncompliance; worksite cleaned daily and upon completion. Marginal: Repeated minor cleanliness issues or minor safety documentation deficiency. Unsatisfactory: Safety violation, regulatory noncompliance, or hazardous condition present.

2.3 Government Quality Assurance. The government shall inspect and evaluate the contractors' performance to ensure services are received in accordance with requirements set forth in this agreement. The COR will use the

contractor's work schedule, or modified version thereof, to record validation results. Results of the validation then become the official Air Force record of the contractor's performance. Government surveillance of tasks not listed in the PWS Service Summary or by methods other than those listed in the PWS (such as provided for by the Inspection of Services clause) may occur during the performance period of this agreement. Such surveillance will be done according to standard inspection procedures or other agreement provisions. Any action taken by the CO as a result of surveillance or otherwise in connection with nonconforming supplies or services of the contractor will be according to the terms of this agreement which specify procedures for reductions of fee or for reductions to the price of a fixed-price agreement when supplies are nonconforming or services are not performed or do not meet agreement requirements.

2.3.1 The government will periodically evaluate the contractor's performance in accordance with the Quality Assurance Surveillance Plan (QASP). The government may inspect each task as completed and increase the number of quality assurance inspections if deemed appropriate because of repeated failures discovered during surveillance inspections or because of repeated customer complaints. Likewise, the government may decrease the number of quality assurance inspections if performance dictates.

2.3.2 When an observation indicates defective contractor performance, the COR will require the contractor's Agreement Manager or representative at the site to initial the observation. The formal process is, when a performance threshold has not been met or contractor performance has not been accomplished, the COR will initiate and provide the CO with a Corrective Action Report (CAR) for issuance to the contactor. While the formal process of this paragraph addressing unacceptable contractor performance is always available, the Government reserves the right to initiate a less formal process involving the contractor, the COR and the CO meeting together at no additional cost to the Government regarding unacceptable contractor performance.

2.4 Performance Assessment

2.4.1 Periodic Surveillance. This method requires the COR to employ a "spot check" style of evaluation based on the contractor's services. Periodic surveillance will be conducted on a scheduled basis (daily, weekly, monthly, quarterly, semi-annual or annually) and may be adjusted, based on quality trends.

2.4.2 Customer Complaints. The COR will receive and investigate all complaints. The COR will be responsible for validating customer complaints. The CO shall make final determination of the validity of customer complaint(s) in cases of disagreement with the COR and the contractor. Validated customer complaints shall be reperformed, if possible, within 3 business days of notification at no additional cost to the Government IAW, the inspection clause of the agreement and the direction of the Contracting Officer.

2.4.3 Review of Audits. COR reviews result of the contractor's accepted quality management system audits and related quality metrics.

2.4.4 100 Percent Inspection. This method requires COR to do 100 percent inspection on all tasks performed. Appropriate for tasks that occur infrequently. Usually only deals with Safety and/or Security, unless mandated by an Air Force Instruction (AFI) or industry standard.

2.5 Annual Progress Meetings. The CO, COR, other government personnel as appropriate, and the contractor shall meet annually to discuss the contractor's performance.

2.5.1 Acquisition Team Meetings. The contractor's Agreement Manager (AM) with the CO, Contract Specialist (CS), COR, and other government personnel constitute an acquisition team and shall meet on an annual basis. The Acquisition Team will establish how often meetings are needed based on complexity of agreement. As a subset of the Acquisition Team, Government members of the Acquisition Team are often referred to as the Multi-Functional Team (MFT) and may meet as determined by the MFT. The contractor may request a meeting with the CO when the contractor believes such a meeting is necessary. If the CO deems it necessary, written minutes of

any such meetings shall be recorded by the CS in the agreement file and signed by the COR and the CO. If the contractor does not concur with any portion of the minutes, such nonconcurrence shall be provided in writing to the CO within 10 calendar days following receipt of the minutes.

The following issues, at a minimum, shall be discussed: opportunities to improve the agreement, any modifications required of the agreement, unsatisfactory inspections, valid customer complaints against each performance objective observed, and steps taken by the contractor to prevent occurrences in the future.

2.5.2 Minutes. The minutes of these meetings will be reduced to writing, signed by the CO and any other signatures as deemed appropriate, distributed to the functional area and the contractor. Should the contractor not concur with the minutes, the contractor will provide a written notification within 5 working days to the CO identifying areas of non-concurrence for resolution.

2.6 Contracting Officer's Representative (COR). CORs are representatives of the CO and will participate in the administration of this agreement. After the agreement award, the contractor will be provided with a letter identifying the COR and setting forth their duties and authorities. The COR is not authorized to change any of the terms and conditions of the agreement/task order.

2.6.1 Government Point of Contact (GPOC). The GPOC is responsible for coordinating and facilitating communication regarding changes in scheduled service dates and facilitating contractor access to Government facilities. They may review work progress and monitor compliance with the Statement of Work (SOW). The AGPOC serves as a key point of contact for facilitating contractor services within the facility, responsible for providing necessary access to the facility and coordinating schedule changes with the contractor Furthermore, the AGPOC is responsible for confirming the completion of service and reporting any facility-specific issues or deficiencies encountered during contractor service activities to the GPOC, ensuring proper communication and accountability throughout the process. It's crucial to understand that the AGPOC does not have the authority to modify the contract, alter the scope of work, approve changes to cost, or approve changes to any of the terms and conditions of the contract/task order. The GPOC's role is to facilitate communication, ensure access, and monitor progress, and not to make contractual changes.

2.7 Quality Control. In compliance with the applicable agreement inspection clause(s), develop and maintain an effective quality control program to ensure services are performed IAW this PWS, applicable laws and regulations and IAW best commercial practices.

2.8 Contractor's Performance. The government assesses a contractor's performance on an on-going basis, both positive and negative, and provides a record on a given agreement during a specified period of time.

2.8.1 Past Performance Information (PPI). PPI can be provided to other government agencies, as requested.

2.8.2 Contractor Performance Assessment Report (CPARS). Depending on the estimated value of the agreement, formal assessment and reporting of contractor performance is required and is documented using the CPARS system. An assessment usually provided on an annual basis is sent to the contractor's representative for their comment. The contractor will have up to 60 days to review and comment on the assessment.

3.0 Government Furnished Utilities

3.1 Utilities. The government will provide all electricity, water and sewage at no additional cost to the contractor. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish requirements under this PWS.

4.0 General Information

4.1 Hours of Operation. Normal operating hours for EAFB are generally 0700-1600, Monday through Friday, excluding holidays, unless otherwise specified in the individual TO. MP may require alternate work schedules, extended hours, swing shift, weekend work, or other operating periods based on mission requirements.

4.1.1 Recognized Federal Holidays. Recognized Federal holidays are listed at https://www.opm.gov/policy-data-oversight/pay-leave/federal-holidays. For holidays falling on a Saturday, the preceding Friday will be observed. For holidays falling on a Sunday, the following Monday will be observed.

4.2 Contractor Personnel

4.2.1 Agreement Manager (AM). The contractor shall provide the CO with the name, address, telephone number, and resume of the AM and any alternates within three (3) calendar days of the agreement start date and shall maintain this information throughout the agreement period. The AM or alternate shall have full authority to act on behalf of the contractor on all matters related to the daily operation of this agreement and must be available within 24 hours to meet with government personnel identified by the CO to discuss any concerns. The AM and all alternates must be able to read, write, and speak English and communicate effectively with contractor employees.

4.2.2 Personnel Roster. The contractor may be required to provide a personnel roster consisting of names and other pertinent personnel data to the requiring activity for the purposes of 100% accountability real-world and exercise situations. The personnel roster shall be updated as individuals are removed and added.

4.2.3 Certifications. Contractor employees shall have current and valid professional certifications and licenses required to perform the work in this PWS, prior to agreement award. All certification and licensing requirements by the Federal, State, and local agencies shall be complied with at the contractor's expense.

4.2.4 Contractor Qualifications. The contractor shall utilize employees possessing adequate training, skills, and knowledge to perform the requirements of this agreement.

4.2.5 Employee Training. The contractor shall give all training required to meet the requirements of PWS unless otherwise specified within the PWS or as otherwise approved by the CO. The contractor shall maintain training and experience records for each employee during the period of this agreement that reflects that sufficient personnel are qualified to accomplish all tasks required by this agreement. Provide employee training status upon the government's request.

4.2.6 English Language. Employees who deal directly with customers will be required to communicate clearly and concisely with the customers in English. This requirement is strictly for the purpose of efficiently performing the agreement tasks.

4.2.7 Use of Government Employees. The contractor shall not employ any person who is an employee (either military or civilian) of the U.S. Government if employing that person would create a conflict of interest. In addition, the contractor shall not employ any person who is an employee (either military or civilian) of the Department of the Defense if such employment would be contrary to the policies contained in DAFI 64-106 – Contracting – Contractor Labor Relations Activities - Chapter 3, *Employment of Off-Duty Government Personnel.*

4.2.8 Employment of Spouses/Dependents. The contractor shall not employ any person who is a spouse or dependent child of a Department of Defense employee (either military or civilian) when such employee would be placed in a conflict of interest or appearance of a conflict of interest by virtue of such employment.

4.2.9 Off-duty Military Personnel. The contractor is cautioned that off-duty active military personnel hired under this agreement may be subject to permanent change of station, change in duty hours, or deployment. Military Reservists and National Guard members may be subject to reorder to active duty. The abrupt absence of these

personnel could adversely affect the contractor's ability to perform. However, their absence at any time shall not constitute an excuse for nonperformance under this agreement.

4.2.10 Identification of Contractor Employees. All agreement personnel attending meetings, answering government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed

4.2.11 Privately Owned Vehicles. Each contractor employee driving a privately owned vehicle on the installation must carry minimum liability insurance as required by the state. Contractor employees shall adhere to all posted speed limits and shall not use hand-held cellular telephones while driving on the installation for phone calls or texting. Use of seat belts is mandatory. Any contractor employee cited for driving under the influence will have their driving privileges immediately revoked for a period to be determined.

4.3 Continuation of Essential DoD Contractor Services During Crisis. In accordance with DoDI 1100.22, Policy and Procedures for Determining Workforce Mix, DFARS 237.76, and the Air Force implementation thereof, unless otherwise directed by the CO or COR, it is determined that the services as identified in this PWS ARE NOT essential for performance during a crisis.

4.4 Conservation of Utilities. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities.

4.5 Environmental Protection. The contractor shall comply with all applicable federal, state and local laws, regulations and standards that are or may become applicable to the contractor's activities in the performance of this PWS.
4.5.1 The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and standards, including Air Force and installation policies, directives, and instructions, that are or may become applicable to the contractor's activities in performance of this agreement.

4.5.2. The Contractor shall ensure all hazardous materials (HM), Hazardous Material Identification and Material Safety Data, and Pollution Prevention and Right-to-Know Information are authorized and managed in compliance with applicable laws, regulations, and applicable sections of Air Force Manual 32-7002, Environmental Compliance and Pollution Prevention, and Edwards Air Force Base (AFB) HM policy, to ensure compliance with Emergency Planning and Community Right-to-Know Act of 1986 (42 U.S.C. 11001-11050), and Pollution Prevention Act of 1990 (42 U.S.C. 13101-13109).

4.5.2.1 Safety Data Sheet (SDS) submissions, accompanied by a completed Contractor Hazardous Material Approval Form, are required for chemicals/materials not sourced from an installation HAZMART, and must be approved by the Edwards AFB Hazardous Material Program including the initial submission by the apparently successful offeror prior to award, and prior to use for any subsequent SDS submissions by the contractor during performance of the agreement.

4.5.2.2 The Contractor shall utilize the Contractor Hazardous Materials Usage Form to capture monthly usage data for hazardous chemicals/materials not sourced from an installation HAZMART that were used on the installation in performance of this agreement. The Contractor shall submit the usage form to the COR by the 5th of the following month during performance and at completion of work.

4.5.2.3 The Point of Contact for questions concerning Hazardous Materials or SDS submissions prior to award is the CO. After award and during agreement performance, contact the Edwards AFB Environmental Management

Office at (661) 277-1401 (for AFRL, call (661) 277-5135) or email 412CEG.CEVC.HMWorkflow@us.af.mil, for the HM exempt list and guidance regarding HM regulatory, usage, and tracking form requirements.

4.5.2.4 Any products that meet the criteria of "Hazardous Waste" must be tracked until permanently removed from government property. Criteria for identifying hazardous waste are contained in Subpart C of 40 CFR Part 261 and Chapter 11, Articles 1-5, of 22 CCR. NOTE: Products containing chlorofluorocarbons (CFC's) or ozone depleting substances shall not be allowed or approved for use.

4.5.2.5 The Contractor shall ensure that all solid and hazardous waste management on this agreement complies with all applicable sections of AFMAN 32-7002, and the Edwards Air Force Base Hazardous Waste Management Plan (HWMP) and Integrated Solid Waste Management Plan, the California Health and Safety Code (HSC), Title 22 California Code of Regulations (CCR), and Title 40 Code of Federal Regulations (CFR).

4.5.2.6 Hazardous/regulated waste shall be disposed of under the Edwards AFB, US Environmental Protection Agency (EPA) ID number, with Edwards AFB as the Generator, unless the Contractor is considered "other persons" under the Resource Conservation and Recovery Act (RCRA) and operates their HW activities independent of Edwards AFB using their own US EPA ID number.

4.5.2.7 Signed HW disposal manifests shall be required for HW that may be generated on this agreement prior to transportation for off-site disposal to a California Department of Toxic Substance Control (DTSC) and/or US EPA-approved landfill or treatment facility. The Contractor shall submit draft manifests via email to the Edwards AFB Environmental Management Office at 412CEG.CEVC.HWWorkflow@us.af.mil for review. After the draft manifests have been approved, the waste shipment must be scheduled with the Environmental Office to arrange for manifest signature by government personnel with Signature Authority. Contact the Hazardous Waste Support Facility (HWSF) personnel at (661) 277-3681, the 412CEG/CEVC HW Program Manager at (661) 277-1885, or email 412CEG.CEVC.HWWorkflow@us.af.mil for questions or additional information.

4.5.3 The Contractor shall comply with Pollution Prevention and Right-to-Know Information requirements. Control of environmental pollution requires consideration of air, water, and land uses, and involves the management of noise, solid waste, thermal energy and radioactive materials, as well as other pollutants. Protective measures shall be incorporated to control pollution and/or correct environmentally impacting conditions that may develop resulting from this agreement. Environmental protection shall be provided during the life of the agreement.

4.5.4 The Contractor is responsible to report and promptly clean up all spills in a manner consistent with current environmental regulations. In the event that it is necessary to utilize Government material, equipment or personnel to clean up a Contractor caused spill, the Contractor shall be required to reimburse the Government for all associated costs.

4.5.5 The Contractor shall strive to recycle as much cardboard, paper, plastic, wood and metal as possible through the installation's Qualified Recycling Program (QRP), and shall develop a strict recycling, trash and litter control program. The recycling and litter control program shall consist of supplying an adequate number of covered recycling, trash and litter receptacles in all appropriate locations. The QRP may be able to provide limited additional recycling containers and bins as required (call 661-277-1167 for coordination). The contractor shall take precautions to prevent Foreign Object Debris (FOD) while working on or around the flight line. The contractor will be responsible for removing all debris as a result of the agreement activity.

4.6 Miscellaneous Paragraphs

4.6.1 Freedom of Information Act (FOIA). All official government records affected by this agreement are subject to the provisions of the FOIA (5 U.S.C. 552/DoDM 5400.07_AFMAN33-302). Any request received by the contractor for access/release of information from these records to the public (including government/contractor

employees acting as private citizens), whether oral or in writing, shall be immediately brought to the attention of the CO for forwarding to the Base FOIA Manager to ensure proper processing and compliance with the Act.

4.6.2 Controlled Unclassified Information (CUI)

(1) The contractor shall comply with DoD Instruction 5200.48_Department of the Air Force Instruction 16-1403 Controlled Unclassified Information (CUI), and the CUI requirements in this agreement. The CUI regulation cited in this paragraph sets policy, assigns responsibilities, and prescribes procedures for CUI in the identification, creation, sharing, marking, safeguarding, storage, dissemination, decontrol, disposition, destruction, and records management of CUI documents and materials and establishes training required.

(2) Any Contractor employee CUI training required under DoDI 5200.48 _Department of the Air Force Instruction 16-1403 Controlled Unclassified Information including initial and annual CUI training shall be accomplished following coordination with the GPOC/cognizant local CUI authority.

4.6.3 Notification of Debarment/Suspension Status. The contractor shall provide immediate notice to the CO in the event of being suspended, debarred or declared ineligible by any other federal department or agency, or upon receipt of a notice of proposed debarment from another DoD Agency, during the performance of this agreement.

4.6.4 Correspondence. The government singularly identifies each project with a agreement number at time of award. The agreement number is a unique identifier to purposely and permanently represent an awarded project. The government issued agreement number is to be referenced on all official communication starting upon notice of award.

4.6.5 Post Award Conference. The contractor agrees to attend any post award conference convened by the CO IAW FAR Part 42.5. These meetings shall be at no additional cost to the government.

4.6.6 Privacy Act. Work on this agreement may require that personnel have access to information protected by the Privacy Act. Contractor personnel shall adhere to the Privacy Act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations when handling such information.

4.6.7 Records. All records created and received by the contractor in the performance of this agreement shall be maintained and readily accessible. Records shall remain the property of the government. The Contractor must maintain and dispose of records following the requirements established in Air Force Instruction 33-322, Records Management, and Information Governance Program, specifically Chapters 1,2, 3, 4 Section 6.1 of Chapter 6 and Attachment 1. The Contractor must turn over all records to the Government upon completion of the agreement unless otherwise directed by the CO. The Contractor may contact the Edwards AFB Records Management Office at 661-277-3015 for training on records management at no cost as contractor ensures compliance with federal, DoD and Air Force record keeping requirements.

4.6.8 Insurance. The contractor shall obtain the necessary insurance as required by FAR part 28.3. The minimum amounts of insurance will be maintained IAW FAR 28.307-2.

4.6.9 Subcontracting. The contractor shall ensure that any subcontractor providing services on behalf of the contractor has been approved by the CO prior to any such performance. The subcontractor shall not have a negative performance history or be suspended or otherwise prohibited from doing business with the government.

4.6.10 Data Rights. The government has unlimited rights to all documents/material produced under this agreement. All documents and materials, to include the source codes of any software, produced under this agreement shall be government owned and are the property of the government with all rights and privileges of ownership/copyright belonging exclusively to the government. These documents and materials may not be used or sold by the contractor without written permission from the CO. All materials supplied to the government shall

be the sole property of the government and may not be used for any other purpose. This right does not abrogate any other government rights.

4.6.11 Fire Prevention. The contractor shall take all necessary precautions to prevent fires in the units and contractor-furnished and government-furnished facilities while performing any work under this agreement. In the event fires do occur, the contractor shall immediately notify the Base Fire Department at 911. The contractor shall then notify the requiring activity and the CO. The contractor shall brief and document its employees monthly in fire safety issues and procedures in reporting fires.

4.6.12 Flightline Driving. Contractor personnel, prior to operating a vehicle on the airfield, must meet the requirements of DAFI 13-213, Airfield Driving, and must pass all required tests prior to issuance of an AF Form 483 and possess a valid state issued driver's license and valid AF Form 483 while driving on the Airfield IAW DAFI 13-213 paras. 2.10., 3.3, & 3. 4.The contractor shall maintain records of this training and make them available to COR.

4.6.13 Inclement Weather. If the base closes due to inclement weather, the contractor will be released, by the installation commander, with the general population of the base at no decrement to agreement price. The contractor will follow the local procedures for reporting inclement weather as advertised on local television and radio stations.

4.6.14 Section 508 Compliance. The contractor shall support the government in its compliance with Section 508 throughout the development and implementation of the work to be performed. Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d) requires that when federal agencies develop, procure, maintain, or use electronic information technology, federal employees with disabilities have access to and use of information and data that is comparable to the access and use by Federal employees who do not have disabilities, unless an undue burden would be imposed on the agency. Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden is imposed on the agency.

4.7 Security

4.7.1.1 All Contractor employees will be subject to a criminal history background check IAW DoDM 5200.08V3_AFMAN 31-101V3, Installation Perimeter Access Control, and 412th Test Wing Base Defense Plan (BDP) 31, Volume I (the AFMAN and BDP are both limited access documents but more details on the requirements/process in terms of background checks can be provided by the Contracting Office upon request). Vehicle registration, proof of insurance, and a valid driver's license must be presented for vehicles. Installation Commanders may deny access and credentials based on information obtained during identity proofing and vetting that indicates the individual may present a threat to the good order, discipline, and morale of the installation.

4.7.1.2 Base Access. For Contractor personnel requiring frequent base access to perform work at Edwards AFB will be granted access via an Edwards AFB Form 496, Application for Defense Biometric Identification System (DBIDS) Card. The Prime Contractor shall submit a written request on company letterhead to the CO with the following information (prior to submitting a request for Base access via an Edwards AFB Form 496): 1) agreement number, 2) location of work, 3) agreement start and stop date (must be on or before contract's expiration date), and 4) names of employees/ subcontractor employees needing access to the base, to include each employee's company name.

4.7.1.3 It is recommended that the prime Contractor provides a copy of the request letter to each employee for verification purposes when the employee comes to the 412 CEG Security Manager Office at Building 3500 to get their AFMC Form 496 signed. Employees for which no request letter can be found or provided will result in the employee being asked to return on another date/time so verification can be made.

4.7.1.4 Base passes will be limited to the length of the agreement not to exceed 3 years from the date the Edwards AFB Form 496 is submitted to the 412 CEG Security Office for signature.

4.7.1.5 The Edwards AFB Form 496 will be reviewed/approved by the COR, then taken by the contractor employee to the Edwards AFB Visitor Control Center or Pass & Registration Office in Building 3000 for authentication and issuance of the Base pass.

4.7.1.6 The contractor shall comply with all base security regulations. Additionally, the contractor shall comply with actions dictated by force protection condition (FPCON) changes/measures and/or health protection condition (HPCON) changes/measures. For real-world situations/exercises, changes to force/health protection conditions could impact on contractor performance of work and can include denial of access to the installation to perform work

4.7.1.7 Only employees who will be working on the agreement consistently/frequently should be submitted for a long-term Base pass.

4.7.1.8 The Contractor shall comply with all security requirements imposed by the Installation. Specific security considerations will be handled on an individual Task Order/agreement basis as required.

4.7.1.9 The contractor shall report suspicious activity (refer to Edwards AFB Contractor Antiterrorism Awareness pamphlet) to Security Forces at 661-277-3340 in a timely manner.

4.7.1.10 The Contractor and its employees shall comply with all base traffic regulations.

4.7.1.11 Visitors/contractors with driver's licenses and ability to obtain base access without another form of identification as an identity proofing document. As proof of identify, the Department of Defense will accept State-issued driver's licenses and identification cards only if they meet the Real ID Act standards, from all U.S. States and territories as proof of identity. The Contractor shall possess a credential compliant with the REAL ID Act of 2005 or an acceptable alternate identification credential. Please visit the Department of Homeland Security's (DHS) website to get the latest information, https://www.dhs.gov/current-status-states-territories.

4.7.1.12 The contractor shall maintain and make available to the COR, within 30 days after award, records of Antiterrorism Awareness Level I required training of contractor employees and subcontractor employees who require routine physical access to the installation via 30-day pass, DBIDS Access card or Common Access Card (CAC), both initially and annually thereafter. AT Level I training provides contractor employees with the requisite knowledge necessary to remain vigilant for possible terrorist threats. Level I AT Awareness Training may be taken at https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf for non-CAC holders. CAC holders may complete AT Level I training (Force Protection course ZZ133079) via myLearning at https://lms-jets.cce.af.mil/moodle/. Tracking for each contractor or subcontractor employee is the responsibility of the COR or unit Antiterrorism Representative.

4.7.1.13 The Contractor shall be responsible for safeguarding all government property, equipment and materials provided for Contractor use. At the end of each work period, all government facilities, equipment, and materials shall be secured.

4.7.1.14 During performance of the contract, the Contractor shall be responsible for obtaining required identification for newly assigned personnel.

4.7.1.15 The Contractor shall be responsible for prompt return of credentials and vehicle passes for: 1) any employee who no longer requires access to the work site; 2) upon request by a CO; and 3) upon completion or

termination of the agreement. The Prime Contractor shall ensure that all Base identification passes issued to employees and subcontractor employees are returned to the issuing office. Failure to comply with these requirements may result in the withholding of payment.

4.7.1.16 Contractor employees are prohibited from possessing weapons, firearms or ammunition, on themselves or within Contractor-owned or privately owned vehicle while on Edwards AFB.

4.8 OPSEC

4.8.1 The Contractor shall comply with DOD, USAF, and locally established Operations Security (OPSEC) policies and procedures to protect sensitive and unclassified information and/or equipment, which is furnished to and operated by the Contractor, and prevent compromise of classified information and equipment. Contractor shall maintain Operations Security (OPSEC) in accordance with DOD Directive & Manual 5205.02, DOD Operations Security (OPSEC) Program, AFI 10-701, Operations Security (OPSEC), and Edwards AFB OPSEC policies and procedures.

4.8.2 OPSEC Training Requirement. Completion of OPSEC Training of contractor employees offered by the Government IAW AFI 10-701, paras. 4.1. and 4.2.3. and if offered para 4.3, shall be required of all Contractor employees within 60 days of initiating work. Access to mission critical information will not be allowed until OPSEC education has been completed and documented. This training provides Contractor employees with the requisite knowledge necessary to remain vigilant about possible threats, understand basic security procedures, understand the obligation to report security violations and the continued obligation to safeguard information. The requiring unit Security Manager/OPSEC Coordinator will coordinate and track completed training with the Contractor.

4.8.3 OPSEC Contact. Contact the unit Security Manager/OPSEC Coordinator or Wing OPSEC Signature Manager at (661) 277-2066 for questions or reporting.

4.9 Safety

4.9.1 Safety Responsibility. It is the contractor's responsibility to ensure its employees and managers have a comprehensive understanding of and full compliance with OSHA requirements. Detailed information is available on the OSHA website at http://www.osha.gov. It is the contractor's sole responsibility for compliance with OSHA, Public Law 91-596. The contractor shall comply with all federal, state and local laws, and Air Force Instructions for the protection of their employees while working on an Air Force Installation or property. The protection of contractor employees is exclusively the obligation of the contractor. The Contractor shall manage all work areas to ensure the safety of building occupants, base personnel, or visitors in or near the areas.

4.9.1.1 Required Safety and Health Plan. The contractor shall submit a Safety and Health Plan that describes the capabilities and processes to ensure compliance with safety and health requirements during the performance of the work described in the solicitation. The contractor's plan shall include appropriate measures to ensure the contractor reacts promptly to investigate, correct and track alleged safety and health violations and/or uncontrolled hazards in contractor work areas. The contractor must ensure that personnel are properly trained on the equipment they are tasked to operate. The contractor shall develop site specific mishap reporting procedures which result in damage to government property or injury to Air Force personnel. These procedures are to be included in the safety and health plan for review. In accordance with AFI 91-202 - AFMC Supplement – Safety - The US Air Force Mishap Prevention Program, the contractor shall submit a Safety and Health Plan to the CO for review and acceptance by the safety office prior to agreement award.

4.9.1.2 Safety Equipment. The contractor shall furnish personal safety equipment for its employees in performance of this agreement.

4.9.2. Safety and Health Requirements. It is the contractor's responsibility to ensure its employees and managers have a comprehensive understanding of OSHA requirements. Detailed information is available on the OSHA website at http://www.osha.gov. Contractors are responsible for complying with federal and state occupational safety and health standards for their employees, except where the Air Force contractually agreed to assume responsibility.

4.9.3 Mishap Reporting. The Contractor shall promptly report pertinent facts to the Government Program Office (GPO) regarding mishaps involving government personnel or property, on or off the Air Force Installation, incidental to work performed IAW DAFI 91-204, *Safety Investigation and Hazard Reporting*. Direct costs related to the mishap shall be separated from other costs and provided to the GPO and Safety Investigators.

4.9.3.1 The Contractor is responsible for establishing requirements for all subcontractors who qualify as subcontractors under the resulting agreement.

4.9.4 Safety Threats.
The government reserves the right to restrict the employment, under this agreement, of any contractor employee, or prospective contractor employee who is identified as a potential threat to health, safety, security, general wellbeing, or the operational mission of the installation and its population. The contractor shall perform background checks at the contractor's expense to ensure that said employee has not been convicted of any sexual crime or any crime against children.

4.9.5 Substance Abuse Testing.
The consumption of alcoholic beverages or illegal drugs by contractor personnel, while on duty, is strictly forbidden. Contractor employees shall be subject to substance abuse testing as a result of a mishap investigation when an individual's actions or inactions are suspected as factors in a mishap sequence. The CO or COR may identify the employees to be tested and the drugs and substances for which those employees must be tested. The service provider shall accomplish the specified testing using a certified (i.e., a certified lab that meets Department of Health and Human Services (DHHS)/ Substance Abuse and Mental Health Services Administration (SAMHSA) certification) medical substance abuse testing facility. Results of the test(s) shall be provided to the government solely for the purpose of completing an investigation. The contractor shall immediately remove any employee who is found to be under the influence of alcohol or drugs.

4.10 Appearance.
Personnel shall present a clean and neat appearance. Contractor's uniform must be easily recognized. This shall be accomplished by wearing distinctive clothing bearing the name of the company and/or by wearing badges that contain the company name and employee name.

4.10.1 Uniforms. The contractor shall furnish uniforms for its employees in the performance of this contract. Uniforms shall be consistent throughout the staff. Uniforms will be clean, presentable, and in good repair.

4.11 Flightline Photograph. Prior to taking any photographs approval must be granted in writing by the 412 TW Public Affairs Office. Per AFI 35-109, no photographs may be released on social media, the media, or commercial publications without security and policy review conducted by the 419 FLTS security office and the 412 TW Public Affairs Office. Any photographs deemed proprietary shall be marked as such and stored as required.

Appendix 1: Definitions, Abbreviations, and Acronyms

Contract Specialist (CS). The individual within the contracting office who performs the day-to-day administration of the agreement. The contract administrator may also be the contracting officer.

Contracting Officer (CO). The duly appointed Government agent authorized to award or administer contracts. The contracting officer is the only person authorized to contractually obligate the Government.

Corrective Action Report (CAR). Used to document unacceptable performance by the Contractor.

Defect. Any non-conformance with requirements specified in the agreement.

Defective Service. A service output that does not meet the standard of performance specified in the agreement for that service.

Flooring Replacement. The end-to-end removal and installation of a new flooring system within a complete space.

Flooring Repair. Corrective work to address localized areas and restore serviceability flooring repair is defined as corrective work performed to restore functionality, safety, appearance, or serviceability of an existing flooring system without complete replacement of the affected area. Repair requirements may vary depending on the extent of damage, operational impact, material condition, safety concerns, mission requirements, and site conditions identified during performance.

Fair Wear and Tear. The deterioration of items is attributed to normal usage.

Government Furnished Property (GFP). Facilities, equipment, tools, supplies, parts, or any other items furnished for the concessionaire's use by the Government.

Government Project Manager (GPOC). The GPOC is responsible for coordinating facility access, scheduling on-site walkthroughs, identifying mission requirements, and facilitating communication between the Government and Contractor regarding task-specific performance requirements. The GPOC may assist in validating work locations, operational constraints, and scheduling considerations but is not authorized to modify the terms and conditions of the TO.

Major Deficiency. Major deficiency means an unsatisfactory condition that would endanger personnel, jeopardize equipment or system reliability, affect safety of flight, or warrant discontinuing the process or equipment operation.

Minor Deficiency. Minor deficiency means an unsatisfactory condition that requires repair or correction, but does not endanger personnel, affect safety of flight, jeopardize equipment reliability, or warrant discontinuing a process or equipment operation.

Nonconformance. Nonconformance of supplies or services defined at FAR 46.101 may be of three kinds:

"Minor nonconformance" means a nonconformance that is not likely to materially reduce the usability of the supplies or services for their intended purpose or is a departure from established standards having little bearing on the effective use or operation of the supplies or services.

"Major nonconformance" means a nonconformance, other than critical, that is likely to result in failure of the supplies or services, or to materially reduce the usability of the supplies or services for their intended purpose.

"Critical nonconformance" means a nonconformance that is likely to result in hazardous or unsafe conditions for individuals using, maintaining, or depending upon the supplies or services; or is likely to prevent performance of a vital agency mission.

Performance Assessment. A process that measures success towards achieving defined performance objectives or goals defined within the performance thresholds in the services summary or the process of assessing progress towards achieving the objectives/goals developed in a performance plan or partnering agreement.

Performance Indicator. A measurable characteristic of an output of a work process. Generally synonymous with attribute.

Performance Management. The use of performance measurement information to effect positive changes in organizational culture, systems, and processes, by helping to set agreed upon performance goals, allocating and prioritizing resources, informing managers to either confirm or change current policy or program directions to meet those goals, and sharing results of performance in pursuing those goals.

Performance Objective. The outcome is associated with successful agreement performance in a specific area. This is a critical success factor in achieving the organization's mission, vision and strategy which, if not achieved, would likely result in a significant decrease in customer satisfaction or risk mission failure. Obtaining multi-services/sub-services performed at a certain measurable standard and consistently ensures success in achieving the objectives critical to the mission.

Quality Assurance (QA). These actions taken by the Government to ensure services meet the requirements of PWS.

Quality Assurance Program Coordinator (QAPC). The individual designated by the contracting squadron commander to manage the installation QA program.

Quality Control (QC). Those actions taken by a Concessionaire to control the performance of services so that they meet the requirements of PWS.

Standard. An exact value, a physical entity, or an abstract concept, established and defined by authority, custom, or common consent to serve as a reference, model, or rule in measuring quantities or qualities, establishing practices or procedures, or evaluating results. A fixed quantity or quality. A defined measure of comparison.

ACRONYMS

AFI	Air Force Instruction
AFOSH	Air Force Occupational Safety and Health
AGPOC	Alternate Government Point of Contact
AM	Agreement Manager
CO	Contracting Officer
COR	Contracting Officer Representative
CS	Contracting Specialist
DAFI	Department of Air Force Instruction
GFP	Government-Furnished Property
GPOC	Government Point of Contact
IAW	In Accordance With
MP	Mission Partner
UFGS	Unified Facilities Guide Specifications

Appendix 2: Price List

Non-Carpet Products			
Description	Unit	Price	Product Description
Rubber Base 2-1/2 inch (not related to carpet installation)	Linear Foot		Manufacturer: TBD Style: TBD Colors: TBD
Rubber Base 4 inches (not related to carpet installation)	Linear Foot		Manufacturer: TBD Style: TBD Colors: TBD
Rubber Base 6 inches (not related to carpet installation)	Linear Foot		Manufacturer: TBD Style: TBD Colors: TBD
Padding (Double Stick)	Square Foot		Manufacturer: TBD Style: TBD Colors: N/A
Rubber Flooring (non-Gerflor)	Square Foot		Manufacturer: TBD Style: TBD Colors: TBD
Sheet Vinyl	Square Foot		Manufacturer: TBD Style: TBD Colors: TBD
Vinyl Composite Tile (non-Gerflor)	Square Foot		Manufacturer: TBD Style: TBD Colors: TBD
Stair Treads	Linear Foot		Manufacturer: TBD Style: TBD Colors: TBD
Visually Impaired Treads	Linear Foot		Manufacturer: TBD Style: TBD Colors: TBD
Gerflor Creation CLIC System interlocking tiles	Square Foot		Colors: TBD

GTI MAX Connect	Square Foot		Colors: TBD
Delivery Services			
Delivery of Goods	Square Foot		
Moving Services			
Furniture Moving	Job		

Removal Services		
Description	Unit	Price
Removal of Existing Flooring Carpet Tile	Square Foot	
Removal of Existing Flooring Ceramic Tile	Square Foot	
Removal of Existing Flooring Rolled Carpet	Square Foot	
Removal of Existing Flooring Rubber Vinyl	Square foot	
Removal of Existing Flooring Rubber flooring	Square foot	
Removal of Existing flooring VCT Tile	Square foot	
Removal of Existing Flooring Stair Treads	Linear Foot	
Removal of Existing Flooring Visually Impaired Treads	Linear Foot	
Installation Services		
Installation of Carpet Tile	Square foot	
Installation of Ceramic Tile	Square foot	

Installation of Rolled Carpet	Square foot	
Installation of Rolled Vinyl	Squarefoot	
Installation of Rubber flooring	Square foot	
Installation of Stair Treads	Square foot	
Installation of VCT Tile	Linear Foot	
Installation of Visually Impaired Treads	Linear Foot	
Repair Services *Per Hour or *Per Square Foot		
Flooring Repair	Hour	
Flooring Repair	Square foot	
Reference USAF Carpet Program Listed in Paragraph 1.2 of the PWS		

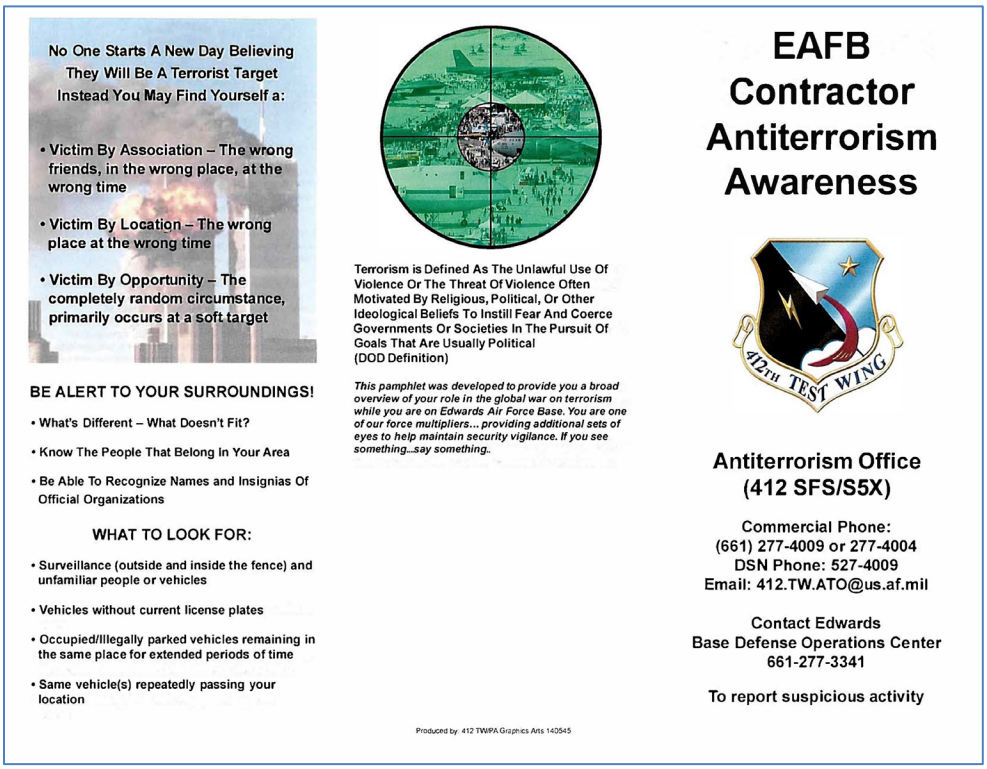
Appendix 3: Applicable Publications and Forms

Publications and forms that apply to PWS are listed below. The publications and forms have been coded as "M" (Mandatory) or "A" (Advisory). The contractor is obligated to follow those publications and use those forms coded as mandatory to the extent specified in other sections of PWS. The contractor shall be guided by those publications or use those forms coded advisory to the extent necessary to accomplish requirements in the PWS. The appropriate web sites are listed below to obtain all publications and forms listed. Supplements or amendments to listed publications from any organizational level may be issued during the course of the agreement. The contractor shall immediately implement those changes in publications. The DOD Directives, Instructions, and Forms may be located at http://www.dtic.mil/whs/directives. Air Force publications and forms may be accessed at http://www.e-publishing.af.mil.

AIR FORCE PUBLICATIONS

STANDARD	DATE	TITLE	CODE
	TBD	USAF CARPET II Ordering Guide	M
	TBD	USAF Carpet Mandatory Use Policy Letter	M
	Current	USAF Approved Price List	M

Appendix 4: Anti-Terrorism Awareness Pamphlet



No One Starts A New Day Believing They Will Be A Terrorist Target Instead You May Find Yourself a:

- Victim By Association – The wrong friends, in the wrong place, at the wrong time
- Victim By Location – The wrong place at the wrong time
- Victim By Opportunity – The completely random circumstance, primarily occurs at a soft target

BE ALERT TO YOUR SURROUNDINGS!

- What's Different – What Doesn't Fit?
- Know The People That Belong In Your Area
- Be Able To Recognize Names and Insignias Of Official Organizations

WHAT TO LOOK FOR:

- Surveillance (outside and inside the fence) and unfamiliar people or vehicles
- Vehicles without current license plates
- Occupied/Illegally parked vehicles remaining in the same place for extended periods of time
- Same vehicle(s) repeatedly passing your location

Terrorism is Defined As The Unlawful Use Of Violence Or The Threat Of Violence Often Motivated By Religious, Political, Or Other Ideological Beliefs To Instill Fear And Coerce Governments Or Societies In The Pursuit Of Goals That Are Usually Political (DOD Definition)

This pamphlet was developed to provide you a broad overview of your role in the global war on terrorism while you are on Edwards Air Force Base. You are one of our force multipliers... providing additional sets of eyes to help maintain security vigilance. If you see something...say something..

Produced by: 412 TWPA Graphics Arts 140545

EAFB Contractor Antiterrorism Awareness

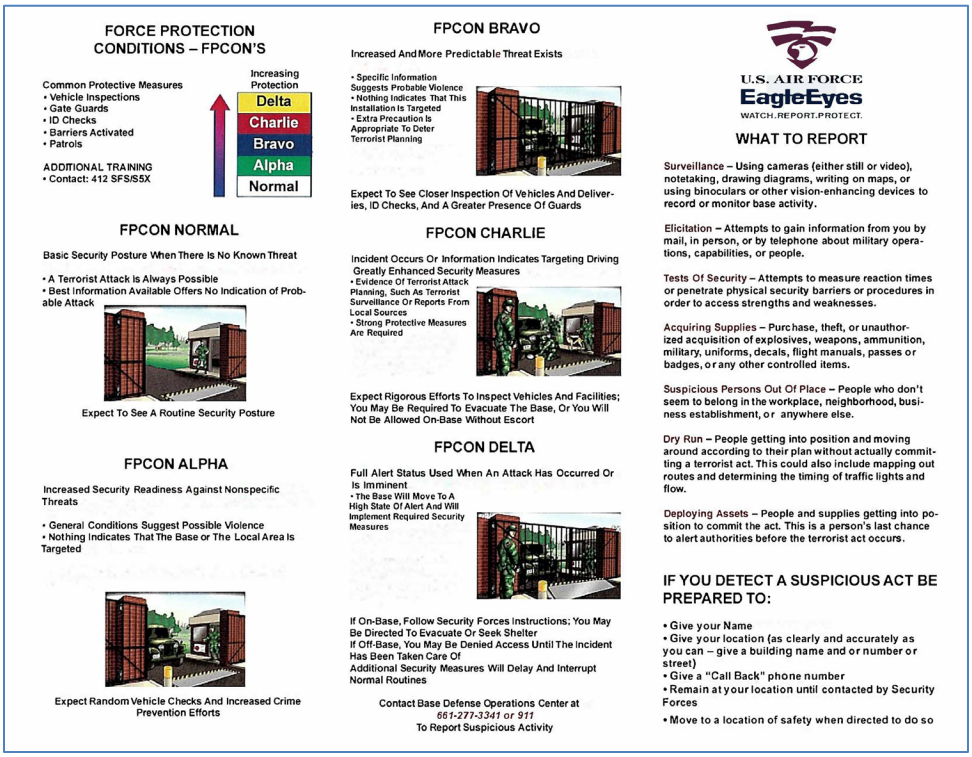
412TH TEST WING

Antiterrorism Office (412 SFS/S5X)

Commercial Phone: (661) 277-4009 or 277-4004
DSN Phone: 527-4009
Email: 412.TW.ATO@us.af.mil

Contact Edwards Base Defense Operations Center 661-277-3341

To report suspicious activity



FORCE PROTECTION CONDITIONS – FPCON'S

Common Protective Measures
- Vehicle Inspections
- Gate Guards
- ID Checks
- Barriers Activated
- Patrols

ADDITIONAL TRAINING
- Contact: 412 SFS/S5X

Increasing Protection: Delta, Charlie, Bravo, Alpha, Normal

FPCON NORMAL

Basic Security Posture When There Is No Known Threat

- A Terrorist Attack Is Always Possible
- Best Information Available Offers No Indication of Probable Attack

Expect To See A Routine Security Posture

FPCON ALPHA

Increased Security Readiness Against Nonspecific Threats

- General Conditions Suggest Possible Violence
- Nothing Indicates That The Base or The Local Area Is Targeted

Expect Random Vehicle Checks And Increased Crime Prevention Efforts

FPCON BRAVO

Increased And More Predictable Threat Exists

- Specific Information Suggests Probable Violence
- Nothing Indicates That This Installation Is Targeted
- Extra Precaution Is Appropriate To Deter Terrorist Planning

Expect To See Closer Inspection Of Vehicles And Deliveries, ID Checks, And A Greater Presence Of Guards

FPCON CHARLIE

Incident Occurs Or Information Indicates Targeting Driving Greatly Enhanced Security Measures

- Evidence Of Terrorist Attack Planning, Such As Terrorist Surveillance Or Reports From Local Sources
- Strong Protective Measures Are Required

Expect Rigorous Efforts To Inspect Vehicles And Facilities; You May Be Required To Evacuate The Base, Or You Will Not Be Allowed On-Base Without Escort

FPCON DELTA

Full Alert Status Used When An Attack Has Occurred Or Is Imminent

- The Base Will Move To A High State Of Alert And Will Implement Required Security Measures

If On-Base, Follow Security Forces Instructions: You May Be Directed To Evacuate Or Seek Shelter
If Off-Base, You May Be Denied Access Until The Incident Has Been Taken Care Of
Additional Security Measures Will Delay And Interrupt Normal Routines

Contact Base Defense Operations Center at *661-277-3341 or 911* To Report Suspicious Activity

U.S. AIR FORCE EagleEyes
WATCH.REPORT.PROTECT.

WHAT TO REPORT

Surveillance – Using cameras (either still or video), notetaking, drawing diagrams, writing on maps, or using binoculars or other vision-enhancing devices to record or monitor base activity.

Elicitation – Attempts to gain information from you by mail, in person, or by telephone about military operations, capabilities, or people.

Tests Of Security – Attempts to measure reaction times or penetrate physical security barriers or procedures in order to access strengths and weaknesses.

Acquiring Supplies – Purchase, theft, or unauthorized acquisition of explosives, weapons, ammunition, military, uniforms, decals, flight manuals, passes or badges, or any other controlled items.

Suspicious Persons Out Of Place – People who don't seem to belong in the workplace, neighborhood, business establishment, or anywhere else.

Dry Run – People getting into position and moving around according to their plan without actually committing a terrorist act. This could also include mapping out routes and determining the timing of traffic lights and flow.

Deploying Assets – People and supplies getting into position to commit the act. This is a person's last chance to alert authorities before the terrorist act occurs.

IF YOU DETECT A SUSPICIOUS ACT BE PREPARED TO:

- Give your Name
- Give your location (as clearly and accurately as you can – give a building name and or number or street)
- Give a "Call Back" phone number
- Remain at your location until contacted by Security Forces
- Move to a location of safety when directed to do so

Appendix 5: Desert Tortoise Handout

Desert Tortoise
(Gopherus agassizii)

- Federally protected as Threatened by the Endangered Species Act.
- Official state reptile of California! Soft scaly body with a hard shell. Could be green, grey, tan, or brown. Only 1.5 inches in diameter after hatching, but up to 1 foot in diameter as adult.
- Desert Tortoise protection at Edwards AFB is mandated by the U.S. Fish and Wildlife Service Biological Opinion: "Operations and Activities at Edwards Air Force Base, California" (8-8-14-F-14).
- Unauthorized collection, handling or harassment can be prosecuted: Fines up to $50,000 and/or 1 year imprisonment.
- Often looks like a moving rock and hard to spot!
- Spends over 90% of its life underground in burrows.
- Most active in Spring and Fall but possible to see all year-round especially after a rain.
- Attracted to water. Often seen where puddling occurs during or after a rain (like road shoulders).
- Found throughout the Mojave and parts of the Sonoran Desert.

If tortoise found in immediate danger (on the road), and it is safe to do so, please move it: → Approach slowly from the front → Carefully lift tortoise by the sides with 2 hands and keep level → Move tortoise at least 100 feet away, in the shade, in the same direction it was going. → Call 412 CEG/CEVA 661-277-1417 661-277-1401

How you can protect the Desert Tortoise

- Do not handle a tortoise unless it is on the road and in immediate danger.
- If a tortoise is on the road in immediate danger, you may move the tortoise off the road.
- Check under parked vehicles and equipment before moving or operating.
- Keep vehicles and equipment on existing or approved roads and staging areas.
- If tortoise is sighted in project area, call 412 CEG/CEVA. Observe from a distance.
- Do not attract ravens. Ravens are a major predator of the Desert Tortoise. Keep trash in raven-proof containers. Make sure lids are tightly closed. Do not feed the wildlife!
- Ensure water tanks and trucks are free of water leaks that might attract predators.

DT Handout 412 TW/PA Release #1815020180316