Statement of Work

USCG STA Chetco River Locker Room Floor Replacement

USCG STA Chetco River 16133 Boat Basin Rd. Harbor, OR 97415

PART 1 - GENERAL

1 - Scope Of Work

The intent of this Statement of Work (SOW) is to have the contractor remove the existing locker room flooring in both the male and female spaces and replace it with a non-slip surface at USCG STA Chetco River located at USCG STA Chetco River, 16133 Boat Basin Rd., Harbor, OR 97415. The contractor will provide all necessary labor, materials, services, equipment, and supervision to complete the floor replacement in compliance with relevant health and safety standards, ensuring a durable, non-slip finish suitable for the operational environment.

2 - Place of Performance

USCG STA Chetco River 16133 Boat Basin Rd. Harbor, OR 97415

Period of Performance: Completion is projected to be before or on October 13, 2026.

Contractor Personnel

Contract Manager

- The contractor must provide a contract manager who must be responsible for the performance of the work.
- The contract manager or alternate(s) must have full authority to act for the contractor on all contract matters relating to daily operation of this contract
- The contact manager and alternate or alternates must be able to read, write, speak, and understand the English language.

Contractor employees

- The contractor must not employ persons for work on this contract if such employee is considered by the contracting officer to be a potential threat to the health, safety, security, general well-being, or operational mission of the installation and its population.

- Contactor personnel must present a neat appearance and be easily recognized as contractor employees.
- The contractor must not employ any person who is an employee of the U. S. Government if employing that person would create a conflict of interest. Additionally, the contractor must not employ any person who is an employee of the U. S. Coast Guard unless such person seeks and receives approval according to U. S. Coast Guard regulations.

Security requirements

Due to heightened Security at USCG Facilities, all contractor employees performing tasks related to this SOW, while onboard a Coast Guard facility, shall have proper valid identification. Time spent undergoing entrance to USCG facilities will not be considered a government delay of work or differing site condition.

Hours of Operation – Projected Date of Completion

- The contractor must perform the tasks as required by the SOW under this contract during the following hours:
- Monday through Friday between 08:00 am and 16:00 pm unless other time is specified.
- Holidays: If applicable.
- Special event, or adjusted work hours: If circumstances should arise wherein the contractor desires a different work schedule as required above, the contractor must request the same in writing. Submit written request to the Contracting Point of Contact (POC) a minimum of 24 hours before the requested adjusted work schedule. If the desired schedule change is to be effective on a Monday, the request must be submitted to the (POC) prior to 9:00am on the Friday prior to commencement of work.

Invoicing

In conjunction with the subject award, proper invoices will be submitted through the Invoice Processing Platform (IPP) at https://www.ipp.gov/. IPP is a secure web-based electronic invoicing system provided by the U.S. Department of the Treasury's Bureau of the Fiscal Service in partnership with the Federal Reserve Bank of St. Louis (FRSTL). IPP is available at no cost to any commercial vendor or independent contractor doing business with a participating government agency.

Actions to take:

If you are already enrolled in IPP**:**

If your company is already registered to use IPP, you will not be required to re-register and you do not need to contact IPP.

If you are NOT already enrolled in IPP:

The point of contact you provided in your SAM.gov registration will receive two emails from ipp.noreply@mail.eroc.twai.gov. Please note that emails from this email address may filter into your spam or junk folder:

1. The first email will have the IPP Logon ID and a link to the IPP application.

2. A second email, which will be sent within 24 hours of the first email, contains a temporary password.

Once your contact receives these emails, please ensure they log into IPP and complete the registration process.

Once registered to use IPP, your company may submit invoices electronically, receive e-mail notifications when requests are paid, view payment history, and access remittance downloads. The e-mail notification of payment is sent when a payment is distributed to your bank account and may include the following payment information: Date of payment, dollar amount, invoice number, paying agency, payee name, and ACH trace number.

Vendor training materials, including a first time login tutorial, are available on the https://www.ipp.gov/ website. Once you have logged in to the IPP application, you will have access to user guides that provide step-by-step instructions for all IPP capabilities, ranging from creating and submitting an invoice to setting up email notifications. Live webinars are held monthly and provide a great opportunity to learn the basic of the system and to call in and ask the IPP team questions about the IPP application.

IPP Customer Support is available to assist users of the system and can answer your questions related to accessing IPP or completing the registration process.

- Toll-free number: 866-973-3131
- Email address: IPPCustomerSupport@fiscal.treasury.gov
- Hours of operation: Monday through Friday (excluding bank holidays) from 8:00 am - 6:00 pm ET

PART 2 - DEFINITIONS

General Definitions

When the (SOW), solicitation provision or contract clause uses a word or term that is defined in the Federal Acquisition Regulations (FAR), the word or term has the same meaning as the definition as contained in section 2.101 of the FAR. The FAR index is available via the Internet at http://www.acqnet.gov at the end of the FAR, after the FAR Appendix.

Defective Service: A service or commodity output that does not meet the standard of performance requirement specified in the contract for that service or commodity.

Quality Assurance: A planned and systematic pattern of all government actions necessary to provide confidence that adequate technical requirements are established; products and services conform to established technical requirements; and satisfactory performance is achieved. Quality assurance refers to actions by the government assurance functions for a contracted service.

Quality Control: Those actions taken by a contractor to control the production of outputs to ensure that they conform to the contract requirements.

Technical Definitions: Not applicable to contract.

PART 3 - GOVERNMENT FURNISHED PROPERTY AND SERVICES

General Information

The Government must provide the facilities, equipment, materials, and services listed here:

Government Furnished Equipment:

The following utilities are available for use at no cost by the contractor:

- 120v power supply
- Garden hose water supply connection

Government Furnished Material: None.

PART 4 - CONTRACTOR FURNISHED ITEMS AND SERVICES

Except for those items, services, or commodities specifically stated in part 3 above as government furnished, the contractor must furnish everything needed to perform this contract according to all its terms.

PART 5 - SPECIFIC TASKS

USCG STA Chetco River personnel will remove all lockers and any items on the floor in the work area. The contractor shall remove the existing locker room flooring at USCG STA Chetco River, 16133 Boat Basin Rd., Harbor, OR 97415, and replace it with non-slip type of flooring. The contractor shall ensure the new flooring meets safety and durability standards suitable for heavy-duty use in locker room environments. All materials used must be compliant with USCG specifications for non-slip surfaces. The contractor is also responsible for proper disposal of the old flooring material and for minimizing disruption to daily operations during the replacement work.

MATERIAL SPECIFICATIONS:

1. The contractor shall install **Roppe Rubber Tile, Raised Design, #992 Low Profile Circular Tile, Dark Gray color**.
    a. Homogenous rubber tile, PVC free, highly durable, FloorScore® Certified
    b. Superior slip resistance, chemical resistance, recyclable
    c. Nominal Dimensions: 19 11/16" x 19 11/16" (50 cm), Thickness: 1/8" (3.175 mm)
    d. Profile Height: 1/64" (.4 mm), Profile Diameter: 1-9/64" (28.97 mm)
    e. Meets ASTM F1344, ASTM D2047 (Slip Resistance > 0.6), and other relevant standards
    f. 5-year limited warranty
2. The contractor shall install **Roppe 1/8" Vinyl (TV) Wall Base, 4" height, Dark Gray color** as the baseboard trim.
    a. Traditional Cove & No Toe Base
    b. Meets ASTM F1861, ASTM E648 (Critical Radiant Flux), ASTM E662 (Smoke Density), ASTM E84 (Flammability), and other relevant standards
    c. 3-year limited commercial warranty
    d. Manufactured in USA, FloorScore Certified, LEED v4/4.1 compliant

DETAILED TASKS

1. The contractor shall remove all existing flooring tiles in the men's and women's locker rooms, to include the tile cove baseboard, encompassing approximately 775 square feet.
2. Perform thorough surface preparation to ensure proper adhesion of the new flooring system. This includes cleaning and repairing any cracks or imperfections in the substrate and applying self-leveling compound for a smooth and level surface.
3. Apply a suitable primer to the prepared surface to enhance the bond between the substrate and the flooring adhesive.
4. Mix the adhesive according to the manufacturer's specifications to ensure optimal performance.
5. Apply the adhesive evenly across the entire locker room floor area as needed for flooring installation.
6. Ensure the non-slip flooring transitions to a suitable baseboard at least 4 inches up the walls where the tile cove baseboard was removed.
7. Allow the flooring adhesive to cure fully in accordance with the manufacturer's curing times and conditions.
8. Dispose of all removed materials, including old flooring tiles and tile cove base, in accordance with local regulations.
9. Mobilize and demobilize all necessary equipment and personnel to perform the tasks efficiently and safely.

OTHER

1. All work shall be performed in a professional manner adhering to OSHA Safety and Health Standards.
2. All materials used must comply with all relevant Federal and local regulations for safety and environmental impact.
3. Flooring shall be non-slip and suitable for high-traffic areas to ensure safety and durability.
4. Surface preparation must include thorough cleaning and etching to ensure proper adhesion.
5. The non-slip flooring to be used must be resistant to chemicals, abrasion, and water penetration.
6. All existing flooring must be properly removed and disposed of in accordance with EPA guidelines.

7. Adequate ventilation must be maintained during the installation of flooring adhesive to ensure the safety of workers and facility occupants.
8. Any necessary repairs to the substrate, such as filling cracks or holes, must be completed before the adhesive application.
9. The finished flooring must meet ADA standards for slip resistance.
10. All tools, equipment, and materials must be properly cleaned and stored after the job is completed.
11. A final inspection must be conducted to ensure the quality of workmanship and that all requirements are met before project acceptance.
12. Contractor must provide a warranty for the non-slip flooring, covering any defects in materials or workmanship for a minimum of one year.
13. Clear and legible documentation of all stages of the work, including materials used, must be provided to the contracting officer upon completion.

Interferences:

The contractor shall be responsible for any/all interferences that may be encountered while completing this SOW.

The contractor is responsible for protecting existing walls and furnishings. Any damage to existing walls/furnishings from the contractor shall be repaired by the contractor prior to completion date.

Safety:

All work shall be conducted in a safe manner and shall comply with all applicable Federal, State, and local safety standards and requirements. The US Coast Guard reserves the right to inspect for compliance with safety standards and requirements. The Contractor shall comply with all Federal, State, and local laws, including OSHA.

Operations and Storage Facilities:

The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the on-site representative with the concurrence of the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

The Contractor is authorized to have materials delivered on site prior to the commencement of the project.

The Contractor will be responsible for secure storage of their tools and equipment for the duration of the project in an on-site storage trailer.

PART 6 - TESTING AND ACCEPTANCE

Testing

The contractor shall document and certify operational functionality test.

Acceptance

Acceptance on behalf of the government will be made by the POC as attested to / witnessed by signatures on the contractor generated document / form per section 6 "Testing" above.

PART 7 - APPLICABLE PUBLICATIONS AND FORMS

Publications and forms that apply to the (SOW) are listed below. The publications and forms have been designated as either mandatory or informational. The contractor is obligated to follow those publications and use those forms designated as mandatory to the extent specified in other sections of this (SOW). The contractor must be guided by those publications or use those forms designated as informational to the extent necessary to accomplish requirement in this (SOW).

Publications

OSHA Safety and Health Standards, 29 CFR Part 1926 – Safety and Health Regulations for Construction

END