FEDERAL BUREAU OF INVESTIGATION

FINANCE AND FACILITIES DIVISION | PROCUREMENT SECTION

COMBINED SYNOPSIS / SOLICITATION FOR VIDEO PRODUCTION AND COMMUNICATION SERVICES

29 June 2026

To: All Prospective Offerors

Subject: Combined Synopsis / Solicitation for Commercial Items *Request for Quotation # 15F06726Q0000273, Communication Support* for the Federal Bureau of Investigation

The Federal Bureau of Investigation (FBI) is requesting a **firm fixed price** quotation in response to this Request for Quote (RFQ) in accordance with the instructions contained herein. All responsible sources may submit a quotation which will be considered by the agency. This acquisition will use the solicitation, evaluation, and award policies and procedures at **FAR Part 12.2**. The FBI intends to award a **firm fixed price contract** in accordance with the attached Statement of Work (SOW). This acquisition is a 100% Service-Disabled Veteran-Owned Small Business (SDVOSB) set-aside.

1. General.

Contracting Office:	Professional Service Acquisition Unit (PSAU)
PSC Code:	T006 – Photo/MAP/Print/Publication – Film/ Video Tape Production
NAICS Code:	541611 - Administrative Management and General Management Consulting Services
Posted Date:	29 June 2026
Questions are due:	6 July 2026, no later than 11:00 AM Central Time
Solicitation Response Date:	**14 July 2026**, no later than 1:00 PM Central Time
Contracting Officer:	Q. Chynell Gray (email: QCGRAY@fbi.gov)
Set-Aside:	100% SDVOSB
Evaluation Criteria:	Lowest price technically acceptable (LPTA)

2. Description:

A. Description of Requirement: This is a contract to provide video production, content creation, and communication support services in accordance with the attached Statement of Work.

B. This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Federal Acquisition Regulation (FAR) Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested, and a written solicitation will not be issued.

C. The solicitation documents and incorporated provisions and clauses are those in effect through the FAR Overhaul (Issuance Date: October 28, 2025). The Government anticipates issuing a single contract award, however, reserves the right to award multiple contracts if determined to be in the best interest of the Government.

D. CLIN Structure.

Line Item	Description	Qty	UOM	Unit Price/Rate	Extended Price
0001	Labor - Video Production and Communication Services	1	EA	$	$

E. Period of Performance. Five (12) months from the date of award.

F. Place of Performance. *(See the attached Statement of Work, section 5.2)*

Questions are due by **6 July 2026 at 11:00 AM CT** using the attached Question and Answer Submission Form (Attachment C). This is the final request for any questions. Questions submitted after the due date will not be accepted.

This RFQ does not commit the FBI to pay any quote preparation costs, nor does it obligate the FBI to procure or contract for these services. This request shall not be construed as authorization to proceed with or be paid for charges incurred by performing any of the work called for in this RFQ.

The quote must be signed by an official authorized to bind the firm and must have an acceptance period of not less than 30 days. All quotes and questions must be submitted to the Contract Specialist, Derek Sampson, at dsampson@fbi.gov and the undersigned at QCGRAY@fbi.gov.

Sincerely,

Q. CHYNELL GRAY
Contracting Officer

Attachments:

#	Attachment Name	Pages
A	Statement of Work (SOW)	7
B	Pricing Template	1
C	Question and Answer Submission Form	1
D	SF1449 15F06726Q0000273 - Terms and Conditions	84