Performance Work Statement

for

TREE AND STUMP REMOVAL

LITTLE ROCK AFB, AR 72099

FINAL 15 APRIL 2026

1.0 Description of Services

1.1 Objective: This Performance Work Statement (PWS) describes the requirements to provide all qualified personnel, transportation, tools, equipment, materials and services required to remove various dead trees, stumps and re-sod on Little Rock AFB, AR 72099. The contractor shall accomplish all services below to meet the requirements of this Performance Work Statement (PWS). Work shall be in compliance with all Federal, State and local regulations, codes OSHA 29 CFR 1910, CPL 02-00-164 and Tree Care and Pruning Standards and ANSI A300. Contractor shall provide estimated start date to Contracting Officer (CO) within 15 days of contract award. Work shall be accomplished within 90 days of contract award.

1.2 Benefit to United States Air Force (USAF): This acquisition will benefit the United States Air Force (USAF) to ensure infrastructure and personnel safety with the removal of dead or dying trees.

1.3 Background: Multiple trees throughout the installation have been identified as dead or dying due to disease/stressed. Removing these trees and stumps along with sodding will minimize safety hazards to personnel, facilities, and vehicles.

1.4 Non-Personal Statement: The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services or give the perception of personal services. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the Contracting Officer immediately. These services shall not be used to perform work of a policy/decision making or management nature, (e.g., inherently governmental functions). All decisions relative to programs supported by the contractor shall be the sole responsibility of the Government.

1.5 Subcontract Management: The Contractor shall be responsible for any subcontract management necessary to integrate work performed on this requirement and shall be responsible and accountable for subcontractor performance on this requirement. The prime Contractor will manage work distribution to ensure there are no Organizational Conflict of Interest (OCI) considerations. In the event a situation occurs which may give rise to the appearance of an OCI, the contractor will notify CO, identify the circumstances and provide the contractor's proposed approach to avoid, neutralize or mitigate the OCI. Contractors may add subcontractors to their team after notification to the Contracting Officer (CO).

1.6 Waste Disposal and Recycling: All waste disposals are the responsibility of the contractor to include any fees or permits. It is mandatory to recycle Little Rock AFB. Contractors must separate material (wood, metal, cardboard etc.) and turn in all recyclable material to the 19 CES Recycling Center at 501-987-6611. Contractor shall coordinate recycling containers through 19 CES/CEOES at 501-987-7187.

2.0 Services Summary

Performance Objective	PWS Reference	Performance Threshold
Safe removal of tree debris & disposal	4.0 Inclusive	Debris safely removed and disposed of IAW PWS.
Installation of topsoil and re-sod area	4.0 Inclusive	Installation is neat and correct, meets the requirements of the PWS. Site is cleaned up of all work debris.

2.1 Periodic Validations: This method requires the Government Representative to employ a "spot check" style of evaluation while work is being performed.

3.0 Government Property: Government property will not be provided.

3.1 If a crane is required for any tree removal process, by Federal Law an airfield waiver must be accomplished and signed off by the FAA. This takes a minimum of 60 days to complete and will delay work till it is completed.

4.0 Technical Requirements:

4.1 Technical Requirements, Tree, Stump Removal and Re-sod:

4.1.1 The contractor shall perform tree and stump removal on 31 trees according to this Performance Work Statement. Stumps will be ground down to 4-inches below grade where identified (See attached maps and table in Appendixes B & C for tree list location, information and tree disposal area). Add 4-inch topsoil and re-sod over stumps according to Appendix B. Remove trees and debris shall be carried away to locations set by the government representative. Contractor shall notify CEOES prior to work commencement to enable notification of facility managers and/or affected personnel.

4.2.2 Re-Sod and Add Topsoil: See Appendixes B & C for tree areas to add topsoil and re-sod requirements.

4.2.3 Contractor will coordinate with the Government Representative 10 days prior to closing off any roads or access to base facilities.

4.2.4. Contractor will need to cordon off areas to protect personnel/vehicle from harm or access during tree cutting operations.

4.2 Period and Place of Performance

4.2.1 Contract/Order Period of Performance: The period of performance for the contract/order is 90 days from award and shall extend for additional 60 days due to mission requirement or weather.

4.2.2 Place of Performance: These services will be performed at multiple areas on Little Rock AFB, AR 72099.

4.3 Contract Data Requirements List(s) (CDRL)

Title	Requirement
Estimated Start of Removal of Trees	Within 15 Days of Award
Quality Control Plan (QCP)	Within 15 Days of Award
Contractor Personnel List for Installation Passes	Within 15 Days of Award

4.4 Milestones:

Number	Title	To	Requirement
1.	Estimated Start Date of Tree, Stump Removal	CO or Gov Rep	Within 15 Days of Contract Award to Contractor
2.	Contract Work Complete Date and Ready for Gov Inspection	CO or Gov Rep	No later than 90 Days after Contract Award.

4.5 Holidays and Facility Closings: Contractor/subcontractor personnel shall observe holidays and facility closings as authorized for government personnel. Contractor/subcontractor personnel shall only be permitted access to Government facilities when Government personnel are present.

5.0 General Information

5.1 Continuation of Mission-Essential Services During a Crisis: The Functional Commander/Director has determined these services are not mission-essential and will not continue in the event of a crisis.

5.2 Security Requirements

5.2.1 Security Regulations: The Contractor shall ensure personnel, information, system, property, facility and, if applicable, international security requirements are met. The Contractor shall ensure contractor/subcontractor personnel who perform work on a Government facility comply with the security requirements of the facility.

5.2.2 Operations Security (OPSEC): The purpose of OPSEC is to reduce the vulnerability of USAF missions to adversary collection and exploitation of critical information. DoDD 5205.02E and DoD Manual 5205.02-M require contractors supporting DoD activities use OPSEC to protect critical information for specified contracts, subcontracts, and information used in the performance of duties in support of Air Force requirements/missions. The Contractor shall ensure Contractor personnel who perform work on (or in) a Government facility comply with the OPSEC procedures and training requirements of the facility as specified in AFI 10-701.

5.2.3 Security Clearance: It is not expected contractor/subcontractor personnel will require security clearances for proper accomplishment of contract/order requirements. Contractor/subcontractor personnel shall not be authorized access to classified information and/or Controlled Unclassified Information (CUI) and classified items or be permitted to work

on classified projects and/or programs without an appropriate security clearance and a need-to-know.

5.2.4 Security Incident or Violation: The Contractor shall immediately notify the Government Security Office of any potential or actual security incident or violation.

5.2.5 Access to Government System(s): Access to Government system(s) will not be required to perform tasks under the contract/order.

5.2.6 Access to Government Facility or Military Installation: The Contractor shall ensure contractor/subcontractor personnel who require access to a Government facility or military installation comply with the security requirements of the facility or installation.

5.2.7 Identification (ID) Card/Badge

5.2.7.1 Contractor personnel and vehicles must possess appropriate passes. These shall be obtained from Installation Security Forces Pass and ID at the Vehicle Inspection Center. All personnel entering Little Rock AFB *must be a United States Citizen and have a REAL ID (Driver's License or ID) issued from their home state or a current United States passport.* Non-US citizens: Getting authorization to base may take up to 30 days with proper authorization. Email address to start the pass process is: 19sfs.vss.requests@us.af.mil

5.2.7.2 The Contractor shall submit a letter to the PCO immediately if contractor/subcontractor personnel no longer require access, upon transfer/termination of contractor/subcontractor personnel or upon completion/termination of the contract/order. The letter shall identify the name(s) and social security number(s) of the contractor/subcontractor personnel. The Contractor shall return the ID card(s) to the issuing/registration office upon expiration, upon transfer/termination of contractor/subcontractor personnel, or once contractor/subcontractor personnel no longer require access to the facility. The Contractor shall return any and all ID cards to the issuing/registration office upon completion/termination of the contract.

5.3 Environmental Management System (EMS): Contractor/subcontractor personnel who perform work on any Government facility shall comply with the EMS requirements established by the facility. Contractor/subcontractor personnel may be required to complete EMS training prior to beginning work.

5.4 Agency Affirmative Procurement Programs: In accordance with FAR 23.107, Agency Affirmative Procurement Programs, 100% of purchases of Environmental Protection Agency (EPA)-designated products included in the Comprehensive Procurement Guidelines (CPG) list (https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program#products) and/or United States Department of Agriculture (USDA)-designated products included in the bio-based product listings [http://www.biopreferred.gov] shall, at a minimum, meet the EPA or USDA standards for recovered materials or bio-based content, respectively, unless an item cannot be acquired competitively within a realistic timeframe, meet appropriate performance standards, and/or be acquired at a reasonable price.

5.5 Inspection of Services: Acceptance of Work: Upon completion of work the contractor shall coordinate a walk-through inspection of the jobsite with the government representative. 100% inspection of the jobsite, installation, workmanship and material shall be completed to the satisfaction of this PWS before work is considered complete.

5.6 Service Contract Reporting (SCR): The contract does not meet the DoD Contract Reporting criteria or report dollar threshold; therefore, SCR does not apply.

5.7 Invoicing/Payment and Receipt/Acceptance: The Contractor shall submit/process payment requests and receipt/acceptance documents via WAWF.

5.8 Quality Control Plan/Quality Management System (QMS): Not Required

5.9 Trafficking in Persons: The Contractor shall comply in accordance with the FAR and applicable supplements and shall be in compliance with all applicable guidance and clauses listed in the contract as it relates to Trafficking in Persons. Additional information about Trafficking in Persons is available at the site for the Department of State's Office to Monitor and Combat Trafficking in Persons. http://www.state.gov/j/tip

6.0 Appendices

Appendix A: Commander's Environmental Commitment Statement
Appendix B: Tree Sizes and Additional Removal Requirements Listing
Appendix C: Map Tree Locations
Appendix D: Pics of Trees

Appendix A: Commander's Environmental Commitment Statement

DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 19TH AIRLIFT WING (AMC)
LITTLE ROCK AIR FORCE BASE, ARKANSAS

10 July 2025

MEMORANDUM FOR ALL LITTLE ROCK AFB PERSONNEL

FROM: 19 AW/CC

SUBJECT: Commander's Environmental Commitment Statement (DAFI 32-7001, *Environmental Compliance and Pollution Prevention*, 8 January 2025)

1. Little Rock AFB is committed to conducting its national security mission in an environmentally responsible manner that will protect human health, natural resources, and the environment. In support of this commitment, it is our objective to ensure the progressive improvement of the Environmental Management System (EMS) aspects and impacts in all operations, facilities and daily activities.

2. Little Rock AFB goal is to provide the best possible environment to safeguard the lives and health of everyone living and working on Little Rock AFB and our surrounding communities through programs dedicated to continual improvement to support the next generation of warfighter in the support of Air Mobility Command and C-130 operations.

3. Little Rock's environmental statement IAW DAFI 32-7001, *Environmental Compliance and Pollution Prevention*, 8 January 2025, includes a commitment to continual improvement and prevention of pollution. This is appropriate to the nature, scale and environmental impacts of its activities, products and services while complying with applicable legal requirements related to environmental concerns.

4. The environmental statement intent to be communicated to all personnel working for on the behalf of the LRAFB while also being available to the public upon request. Currently public concerns regarding environmental issues on base are nonexistent.

5. Base-wide training venues for personal EMS awareness are available on eDash at the following URL: https://usaf.dps.mil/teams/eDASH/edashsupdoc/edash%20learning%20management%20system%20(lms)%20user%20guide.pdf

6. This policy supersedes the 2024 Commander's Environmental Policy Letter, dated 8 June 2024 and will be made available on the Little Rock Air Force Base Portal at the following URL: https://usaf.dps.mil/teams/10625/LittleRock/Shared%20Documents/EMS/2025%20Commander's%20Environmental%20Statement%20signed.pdf. If additional assistance is required, contact 19 CES/CEIE at 501-987-7700 or 501-987-8135. Compliance with the commitments contained within this policy shall be the responsibility of all members of Little Rock AFB, including all military, civilians and contractors.

ECHARD.BRET.1140984988 Digitally signed by ECHARD.BRET.1140984988 Date: 2025.07.10 11:58:09 -05'00'

BRET ECHARD, Colonel, USAF
Commander

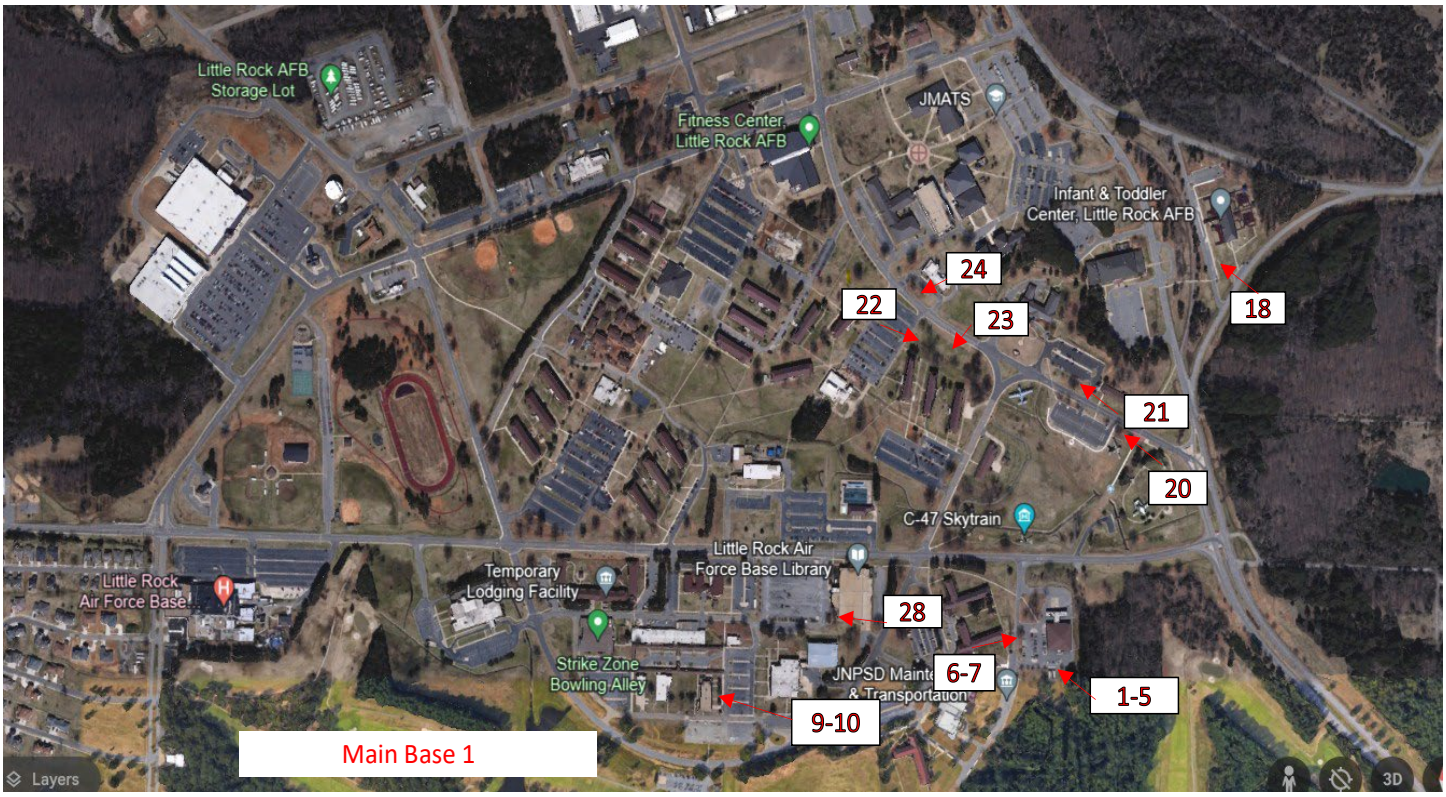
2 Attachments:
1. DAFI 32-7001, 8 January 2025
2. 2024 Commander's Environmental Policy Letter, 8 June 2024

Appendix B: Tree Sizes and Additional Removal Requirements Listing

	31 TREE & STUMP REMOVAL LOCATIONS (Pink Ribbons on Trees)			
PRIORITY	**TREE LOCATION**	**TREE SIZE DIA INCHES**	**TOP SOIL & SOD AREAS**	**REMARKS**
1	Behind B1035, South Side	20	No	Cut, remove tree and Grind stump
2	Behind B1035, South Side	21	No	Cut, remove tree and Grind stump
3	Behind B1035, South Side	19	No	Cut, remove tree and Grind stump
4	Behind B1035, South Side	21	No	Cut, remove tree and Grind stump
5	Behind B1035, South Side	26	No	Cut, remove tree and Grind stump
6	Behind B1035, West Side	19	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
7	Behind B1035, West Side	27	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
8	Vandenberg Blvd	20	No	Cut & remove tree
9	B 980	23	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
10	B 980	20	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
11	B 1992	22	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
12	B 1992	23	**TOP SOIL & SOD AREAS**	Cut, remove tree and Grind stump
13	B 1992	9	**No**	Cut, remove tree & grind stump
14	B 1992	9	**No**	Cut, remove tree & grind stump
15	B 1990	18	**Top Soil**	Cut, remove tree & grind stump
16	B 366	28	**Top Soil**	Cut, remove tree & grind stump
17	B 366	18	**Top Soil**	Cut, remove tree & grind stump
18	B1257	16	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
19	FAM CAMP Walking Trail, Small Lake	8	**Top Soil**	Cut, remove tree & grind stump

20	Heritage Park	43	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
21	B 1250	49	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
22	B 882	11	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
23	B 882	15	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
24	B 1240	28	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
25	B 314	15	**Top Soil**	Cut, remove tree & grind stump
26	B 314	14	**Top Soil**	Cut, remove tree & grind stump
27	B 1390	20	**TOP SOIL & SOD AREAS**	Cut, remove tree & grind stump
28	B 940	26	**Top Soil**	Grind stump
29	B1490	19	**No**	Cut, remove tree & grind stump
30	B1490	16	**No**	Cut , remove tree
31	B1490	13	**No**	Cut , remove tree

Appendix C: Map of Tree Locations


Little Rock AFB Storage Lot
Fitness Center, Little Rock AFB
JMATS
Infant & Toddler Center, Little Rock AFB
24
22
23
18
21
20
C-47 Skytrain
Little Rock Air Force Base Library
Temporary Lodging Facility
Little Rock Air Force Base
28
Strike Zone Bowling Alley
JNPSD Maint & Transportation
6-7
1-5
9-10
Main Base 1
Layers
3D

31
30
29
8
Off Base 2

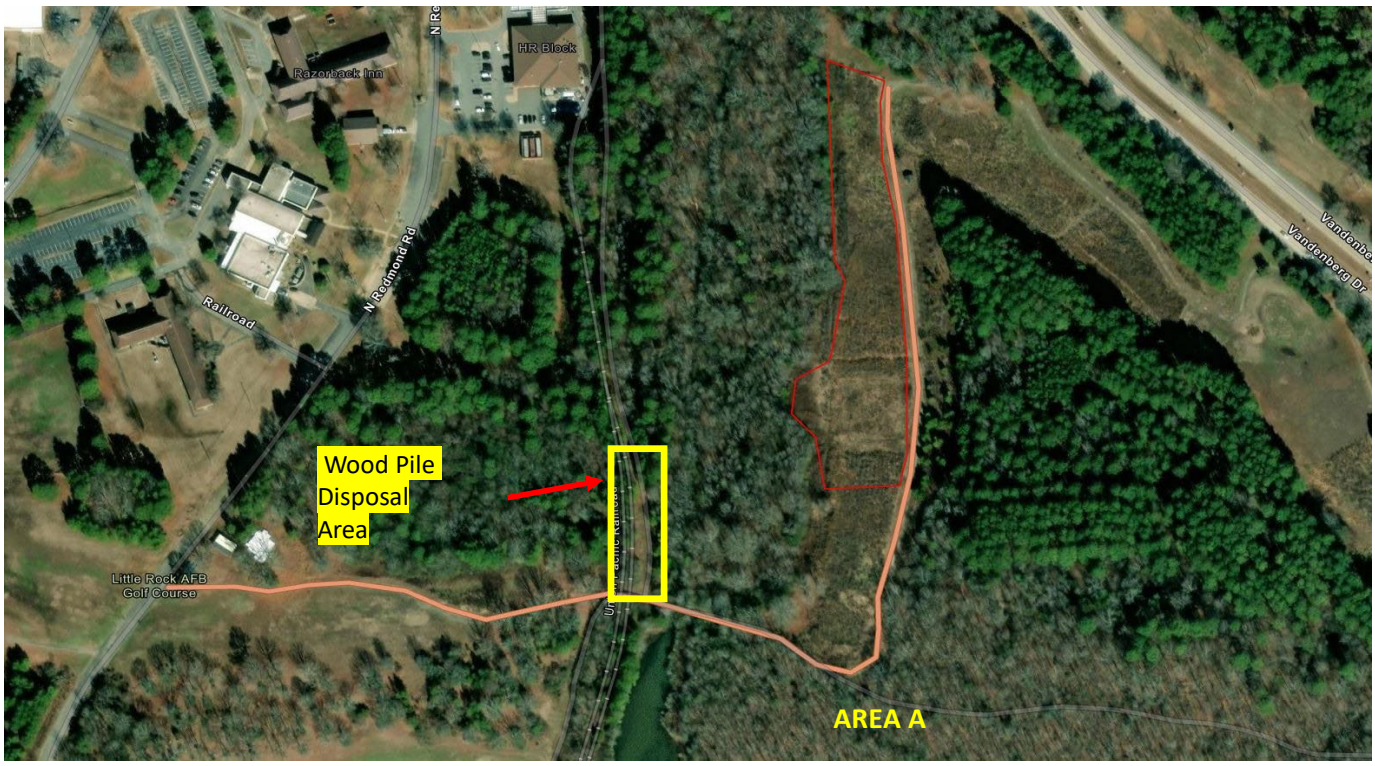
Child Development
Center, Littl
AFB
15
12-14
11
Main Base 3

17
16
Main Base 4

25
26
Layers
Main Base 5

19
Main Base 6

27
Main Base 7


Razorback Inn
HR Block
N Redmond Rd
Railroad
Wood Pile
Disposal
Area
Little Rock AFB
Golf Course
AREA A

bldg 1035, 20 inch dia

bldg 1035, 21 inch dia

bldg 1035, 19 inch dia

Bldg 1035, 21 inch dia
AI-generated content

bldg 1035, 26 inch dia

27 inch dia, bldg 1035

19 inch dia, bldg 1035

Vandenberg tree, dia 20
inches

bldg 980., 23. inch dia

980
bldg 980, 20 inch dia

bldg 1992, 22 inch dia

bldg 1992, 23 inch dia

bldg 1992, 9 inches
both

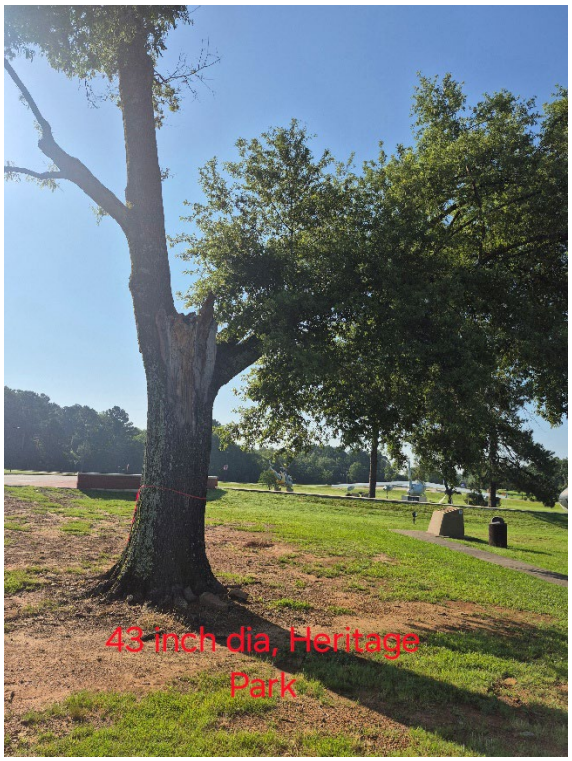
bldg 1990, 18 inch dia

bldg 366, 18 inch dia

bldg 366, 28 inch dia

bldg 1257, 16 inch dia

Fam Camp Playground,
8 inch dia


43 inch dia, Heritage
Park

49 inch dia, bldg 1250

11 inches dia, bldg 882

15 inch dia, bldg 882

28 inch dia, bldg 1240

15 inch dia, bldg 314

14 inches dia, bldg 314
COLONEL

1390
bldg 1390, 20 inches dia

bldg 940 stump, 26 inch
dia

bldg 1490, 19 inches dia

bldg 1490, 16 inches dia

bldg 1490, 13 inches dia