US Department of Agriculture (USDA)

FY26 080804 LE CON Office and WC Mowing Statement of Work

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Project

FY26 George Washington & Jefferson National Forest - Lee Ranger District Office and WC Mowing

General Information

1.0 Scope of Work

Mow and trim grass every other week (12 estimated) at the Lee Ranger District Administrative Site located at 102 Koontz Street, Edinburg, VA. Contractor shall furnish all labor, tools, equipment, fuel, supervision, transportation, materials, and supplies necessary to mow and trim grass, weeds, tree and brush sprouts on the Lee Ranger District.

Approximately 4 acres of grounds to be mowed and trimmed. Features that may affect work include: 9 buildings, 3 parking areas, roadways, walkways, exterior chain-link fence, interior split rail fence, and a dumpster.

2.0 Background

Previous mowing contract 12443921P0031 ended September 2025.

Contractor Requirements

3.0 Technical Requirements / Tasks

Contractor shall furnish all labor, tools, equipment, fuel, supervision, transportation, materials, and supplies necessary to mow and trim grass, weeds, tree and brush sprouts on the Lee Ranger District as described herein from late April through mid-October 2026 with four (4) one year option periods. Approximately 4 acres of grounds to be mowed and trimmed. Features that may affect work include: 9 buildings, 3 parking areas, roadways, walkways, exterior chain-link fence, interior split rail fence, and a dumpster.

DAMAGE TO PROPERTY: The Contractor shall be responsible for any damage caused by his/her personnel or equipment to any existing structures, private or public. Damaged items shall be repaired or replaced by the Contractor at no additional cost to the Government.

In the event of interruption to utility service, the Contractor shall promptly notify the proper authority and shall cooperate with the authority in the restoration of service.

POLLUTION AND EROSION CONTROL: During all operations under this contract, the contractor shall take appropriate measures to prevent soil erosion and pollution of water and other resources. All refuse, including garbage, rubbish, and solid or liquid wastes from the contractor's operations, shall be disposed of in State approved landfills.

MOWING AND TRIMMING REQUIREMENTS

Mowing shall consist of cutting vegetation to a height of not more than three inches ensuring that no strips of uncut vegetation remain. Mowing equipment must be operated in a manner that will prevent tractor wheels or mower from tearing out turf on turns. Mowing will not be permitted when ground is so wet as to cause wheel rutting.

Trimming shall consist of cutting vegetation to a height of not more than three inches around signs, fence posts, other posts, trees, signs, shrubs, culverts, comfort stations, walks, roads, picnic tables, tent pads, and any other manmade object that protrudes above the ground line to such height as to prevent passage of larger mowing equipment over them without damage to the equipment or object.

Work in these areas shall be accomplished in a manner that will preserve and encourage the growth of grasses and chopping vegetation at or below ground level will not be permitted.

Mowing work is not complete until trimming around buildings, site furnishings, signs, posts, fences, boulders used for traffic control, and other facilities is complete. Each area will be completely mowed before moving to another area. Road banks and parking spurs will be mowed from edge of road to top of fill and toe of cut. Fences will be mowed from edge of road to five feet behind the widest point of the fence.

Contractor shall mow ditch lines through the bottom of ditch.

Contractor shall remove the cut grass from all roads, sidewalks, paths, parking areas, and all camping units including under tables. Fallen limbs and loose rock that impede mowing operations shall be removed out of developed area by the Contractor.

Mow and trim entrance signs within 1,000' of entrance.

The Contractor shall be responsible for damage to buildings, picnic tables, camper hook-ups, fireplaces, drinking fountains, signs, guard posts, hitching posts, rails, trees, shrubs, culverts, etc. Damaged items shall be replaced at the Contractor's expense.

CONTRACT PERFORMANCE

Contractor will be allowed five (5) working days, Monday through Friday, to perform work. Changes due to weather, federal holidays, or other circumstances must be approved by the Forest Service Contracting Officer's Representative in advance.

Mowings shall be accomplished every other week beginning date of award and ending mid-October, unless otherwise specified or upon issuance of work order by the Contracting Officer's Representative. Upon receipt of a Work Order, Contractor shall begin work on the date specified. If work cannot commence at that date, the Contractor shall provide written notification as to when work will begin and a schedule for completion within the number of days remaining in the time limitation specified above. The interval between mowings shall be a minimum of 10 days.

All equipment proposed for use in performance of the work shall be of the size, type, and in such condition to properly pursue the requirements of the contract. If at any time during the course of this contract, any equipment is deemed unsatisfactory, the Contracting Officer may order removal and may require a satisfactory replacement at Contractor's expense.

4.0 Government Furnished

Access to grounds Monday-Friday 0800-1630. Access may be restricted on Saturdays, Sundays, and federal holidays.

5.0 Deliverables / Schedule

Example 1

Key Deliverables

Item No.	*Deliverable*	*Objective*	*Due*
1	*Mowing and trimming*	*Mow and trim grass every other week (12 estimated)*	*Late April-Mid October*

6.0 Travel

N/A

7.0 Contractor's Key Personnel

Key Personnel will be a job site foreman to coordinate scheduling and communicate changes or concerns to the COR.

8.0 Security Requirements

N/A

9.0 Data Rights

N/A

10.0 Section 508 – Electronic and Information Technology Standards

N/A