COMBINED SYNOPSIS/SOLICITATION
AUGUST STRONG BONDS RETREAT
FA462026QA282

This is a combined synopsis/solicitation for commercial services prepared in accordance with (IAW) FAR part 12. This announcement constitutes the only solicitation. Quotes are being requested and a separate written solicitation will not be issued.

Solicitation number FA462026QA282 is issued as a Request for Quotation (RFQ) for August Strong Bonds Retreat. This solicitation number shall be referenced on any written quote provided under this RFQ.

This acquisition is a 100% set-aside for Small Business concerns. The North American Industry Classification System (NAICS) code 561599 All Other Travel Arrangement and Reservation Services, with a size standard of $32.5M and PSC V231 Transportation/Travel/Relocation—Travel/Lodging/Recruitment: Lodging, Hotel/Motel will be utilized.

This solicitation incorporates provisions and clauses by reference. The full text of provisions and clauses may be accessed electronically at www.acquisition.gov. This document incorporated provisions, and clauses are in effect through Federal Acquisition Circular **FAC 2026-01 Effective 13 March 2026 and the Revolutionary FAR Overhaul (RFO) as applicable.**

All prospective offerors must be registered in the System for Award Management (SAM) at www.sam.gov. Lack of SAM registration will make an offeror ineligible for award. The unit's Small Business Specialist is Mr. Greg Wemhoff, at 509-247-4880; link to USAF Small Business, http://www.airforcesmallbiz.af.mil; link to SBA, http://sba.gov.

Questions pertaining to this RFQ are due by 25 June 2026 / 10:00 AM PT

Email Questions to: SSgt Alexis Grimes (Contracting Specialist) at alexis.grimes@us.af.mil and Sarah O'Neil (Contracting Officer) at sarah.oneil.1@us.af.mil

The contract CLIN structure is detailed below and shall be priced.

ITEM NO	DESCRIPTION	QTY	UNIT	Unit Cost	Total Price
0001	**The Contractor shall acquire and provide fixed pricing for lodging, meeting space and meals for 46 personnel for the Strong Bonds Prep Marriage Retreat**	1	LOT		
	The Contractor shall acquire and provide fixed pricing for lodging, meeting space and meals for 46 personnel for the Strong Bonds Prep Marriage Retreat IAW statement of work. PoP: 28 Aug 2026 – 30 Aug 2026 FFP FOB: Destination				

Supplies / Services will be inspected/accepted at

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

Delivery Information

CLIN	DELIVERY DATE	QTY	SHIP TO ADDRESS	DODAAC
0001	**Period of Performance** 28 Aug 2026 – 30 Aug 2026	1	92 AW DS F1X0FN 1 E Bong St Fairchild AFB, WA 99011-9433 United States	92 AW DS F1X0FN

Notice to Vendor(s): The government reserves the right to cancel this RFQ, either before or after the closing date. In the event the government cancels this RFQ, the government has no obligation to reimburse a vendor for any costs.

FAR Provision 52.212-1, Instruction to Offerors–Commercial Products and Commercial Services (2026-02 DEVIATION), applies to this acquisition and is incorporated by reference. The following addendum is provided for this solicitation:

Addendum FAR 52.212-1, Instructions to Offerors– Commercial Products and Commercial Services:

NOTE: All headings in bold are referencing back to the basic provision 52.212-1.

To assure timely and equitable evaluation of the quotes, vendors must follow the instructions provided in FAR 52.212-1 and are required to meet all solicitation requirements, failure to meet a requirement may result in a quote being ineligible for award. The government's terms, conditions, and respective clauses contained within this solicitation are prescribed IAW the FAR and RFO as applicable and are not subject to conditionally proposed revisions or changes requested by offerors.

Paragraph (a); Submission of Offers: Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. As a minimum, offers shall include the items referenced in the basic provision 52.212-1**.**

RFQ Due Date/Time: 29 June 2026 10:00 AM PT

Quotes must be sent as stated below, if provided by any other method, incomplete, or missing required items may not be considered. If submitting via email, it is recommended a read/delivery receipt is attached to the email.

Email RFQ to: SSgt Alexis Grimes (Contracting Specialist) at alexis.grimes@us.af.mil and Sarah O'Neil (Contracting Officer) at sarah.oneil.1@us.af.mil

Note: If quotes are mailed or hand delivered, an electronic version of all documents must be provided at time of submission. Beware, ".zip" files are not an acceptable format for the Air Force Network and will not go through government email systems. Emails over 10 MB in size will not come through the system.

UEI Number/Cage Code:_____/_____

Number of Employees/Total Yearly Revenue:_____/_____

Subparagraph (4); In addition to the required information provide the following with your quote:

Instructions for Technical Submission:

1) Submit a written plan, stating current and or planned method to obtain lodging, meeting space, and meals sufficient to meet the requirements of the SOW for the retreat.

Firm Fixed Priced: The resultant contract will be Firm Fixed Priced; accordingly, pricing is not subject to revision and/or negotiation if selected for contract award. Quotes shall include pricing for all items in the Pricing Schedule and unit prices shall not be more than two (2) decimal places.

Subparagraph (5); All vendors must be registered and active in the System for Award Management (SAM) at https://**www.sam.gov/portal/public/SAM/** at time of quote submittal to be considered for award. Vendors must complete all necessary fill-ins and certifications in the on-line Representations and Certifications and return the provision Federal Acquisition.

Paragraph (b); Period for Acceptance of Offers: The offeror agrees to hold the prices in its offer firm for **30** calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

Paragraph (d); Contract Award: The government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms. However, the government reserves the right to conduct interchanges, if necessary. The government may reject any or all offers if such action is in the public interest, accept other than the lowest offer, and waive informalities and minor irregularities in offers received.

(End of provision)

FAR Provision 52.212-2, Evaluation- Commercial Products and Commercial Services. (2026-02 DEVIATION)

Paragraph (a); Evaluation factors: The government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the government, price and other factors considered. The following factors will be used to evaluate offers:

i. Price

ii. SPRS IAW DFARS 252.204-7024

This evaluation will be conducted as a Subjective Trade-off, where **SPRS is approximately equal to Price**.

Paragraph (b); Options: Options are not included as part of this requirement.

Paragraph (c); Notice of award: A written notice of award or acceptance of an offer furnished to the successful Offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

Note: The vendor acknowledges that should the quote terms and conditions and/or agreement conflict with mandatory provisions of the Federal Acquisition Regulation (FAR) and other Federal law applicable to commercial acquisitions, to the extent of such conflict the FAR and Federal law govern and conflicting vendor terms and conditions and/or agreement are unenforceable and are not considered incorporated into any resultant contract.

(End of provision)

Addendum FAR 52.212-2, Evaluation– Commercial Products and Commercial Services:

Basis for contract award:
The Government will make a Firm-Fixed-Price award to the responsible contractor that conforms to requirements of the solicitation and provides the best value to the government considering price and SPRS. The Government reserves the right to award to other than that lowest priced quote.
Price Evaluation:
The Contracting Officer has determined there is a high probability of adequate price competition in this acquisition. However, if at any time during this competition the Contracting Officer determines that adequate price competition no longer exists; offerors may be required to submit information to the extent necessary for the Contracting Officer to determine the reasonableness and affordability of the price.

(End of Addendum)

52.252-1 Solicitation Provisions Incorporated By Reference (1998-02)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): **https://www.acquisition.gov**

(End of provision)

52.252-2 Clauses Incorporated by Reference (1998-02)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):
https://www.acquisition.gov.

(End of clause)

52.252-5 Authorized Deviations in Provisions (2020-11)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any FAR and DFARS (48 CFR _Chapter 99) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

52.252-6 Authorized Deviations in Clauses (2020-11)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter1) clause with an authorized deviation is indicated by the addition of (DEVIATION) after the date of the clause.

(b) The use in this solicitation or contract of any FAR and DFARS. (48 CFR _Chapter 99) clause with an authorized deviation is indicated by the addition of (DEVIATION) after the name of the regulation.

(End of clause)

PROVISIONS/CLAUSES INCORPORATED BY REFERENCE

CLAUSE NO.	CLAUSE TITLE	DATE
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation	2026-02 DEVIATION
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements	2017-01
52.204-7	System for Award Management	2026-02 DEVIATION
52.204-13	System for Award Management Maintenance	2026-02 DEVIATION
52.204-19	Incorporation by Reference of Representations and Certifications	2014-12
52.209-2	Prohibition on Contracting With Inverted Domestic Corporations-Representation	2026-02 DEVIATION
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	2026-02 DEVIATION
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services	2026-02 DEVIATION
52.212-4	Terms and Conditions-Commercial Products and Commercial Services	2026-02 DEVIATION
52.219-6	Notice of Total Small Business Set-Aside	2026-02 DEVIATION
52.219-28	Postaward Small Business Program Rerepresentation	2026-02 DEVIATION
52.222-3	Convict Labor	2026-02 DEVIATION
52.222-36	Equal Opportunity for Workers with Disabilities	2026-02 DEVIATION
52.222-41	Service Contract Labor Standards	2026-02 DEVIATION
52.222-50	Combating Trafficking in Persons	2026-02 DEVIATION
52.222-90	Addressing DEI Discrimination by Federal Contractors	2026-04 DEVIATION
52.223-5	Pollution Prevention and Right-to-Know Information	2024-05

52.223-23	Sustainable Products	2026-02 DEVIATION
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving	2024-05
52.232-33	Payment by Electronic Funds Transfer-System for Award Management	2018-10
52.232-39	Unenforceability of Unauthorized Obligations	2013-06
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	2023-03
52.233-3	Protest after Award	2026-02 DEVIATION
52.233-4	Applicable Law for Breach of Contract Claim	2026-02 DEVIATION
52.240-90	Security Prohibitions and Exclusions Representations and Certifications	2026-02 DEVIATION
52.240-91	Security Prohibitions and Exclusions	2026-02 DEVIATION
52.240-93	Basic Safeguarding of Covered Contractor Information Systems	2026-02 DEVIAITON
52.243-1	Changes-Fixed-Price	2026-02 DEVIATON
52.243-1 Alt I	Changes-Fixed-Price	2026-02 DEVIATON
52.244-6	Subcontracts for Commercial Products and Commercial Services	2026-02 DEVIATON
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	2011-09
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	2022-12
252.203-7005	Representation Relating to Compensation of Former DoD Officials	2022-09
252.204-7003	Control of Government Personnel Work Product	1992-04
252.204-7008	Compliance with Safeguarding Covered Defense Information Controls	2016-10
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	2024-05 DEVIATION

252.204-7014	Limitations on the Use or Disclosure of Information by Litigation Support Contractors	2026-02 DEVIATION
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	2026-02 DEVIATION
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services	2023-01
252.215-7013	Supplies and Services Provided by Nontraditional Defense Contractors	2023-01
252.223-7006	Prohibition on Storage, Treatment, and Disposal of Toxic or Hazardous Materials	2014-09
252.223-7008	Prohibition of Hexavalent Chromium	2023-01
252.225-7001	Buy American and Balance of Payments Program--Basic	2024-02
252.225-7002	Qualifying Country Sources as Subcontractors	2022-03
252.225-7012	Preference for Certain Domestic Commodities	2022-04
252.225-7048	Export-Controlled Items	2013-06
252.225-7055	Representation Regarding Business Operations with the Maduro Regime	2022-05
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime	2023-01
252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region–Representation	2023-06
252.225-7060	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region	2023-06
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	2018-12
252.232-7010	Levies on Contract Payments	2006-12
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	2023-01
252.243-7001	Pricing of Contract Modifications	1991-12
252.247-7023	Transportation of Supplies by Sea	2024-10

52.222-42 Statement of Equivalent Rates for Federal Hires (2014-05)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C.5341 or 5332.

This Statement is for Information Only: It is not a Wage Determination

(End of clause)

252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Service Representation (2021-05)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016 , Covered Defense Telecommunications Equipment or Services—Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) *Definitions*. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) *Prohibition*. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) *Procedures*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at https://www.sam.gov for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

Representation. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016 , Covered Defense Telecommunications Equipment or Services—Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it [ ] will [ ] will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) *Disclosures*. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM)

number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

252.204-7024 Notice on the Use of the Supplier Performance Risk System (2026-02 DEVIATION)

(a) Definitions. As used in this provision—

"Item risk" means the probability that a product, based on intended use, will introduce performance risk resulting in safety issues, mission degradation, or monetary loss.

"Price risk" means a measure of whether a proposed price for a product or service is consistent with historical prices paid for that item or service.

"Supplier risk" means the probability that an award may subject the procurement to the risk of unsuccessful performance or to supply chain risk (see Defense Federal Acquisition Regulation Supplement 239.7301).

(b) The Supplier Performance Risk System (SPRS), available at https://piee.eb.mil/, will be used in the evaluation of the Quoter or Offeror's performance. SPRS retrieves item, price, quality, delivery, and contractor information on contracts from Government reporting systems in order to develop risk assessments.

(c) The Contracting Officer will consider SPRS risk assessments during the evaluation of quotations or offers received in response to this solicitation as follows:

(1) Item risk will be considered to determine whether the procurement represents a high performance risk to the Government.

(2) Price risk will be considered in determining if a proposed price is consistent with historical prices paid for a product or a service or otherwise creates a risk to the Government.

(3) Supplier risk, including but not limited to quality and delivery, will be considered to assess the risk of unsuccessful performance and supply chain risk.

(d) SPRS risk assessments are generated daily. Quoters or Offerors are able to access their risk assessments by following the access instructions in the SPRS user's guide available at https://www.sprs.csd.disa.mil/reference.htm. Quoters and Offerors are granted access to SPRS for their own risk assessment classifications only. SPRS reporting procedures and risk assessment methodology are detailed in the SPRS user's guide. The method to challenge a rating generated by SPRS is also provided in the user's guide. SPRS evaluation criteria are available at https://www.sprs.csd.disa.mil/pdf/SPRS_DataEvaluationCriteria.pdf.

(e) The Contracting Officer may consider any other available and relevant information when evaluating a quotation or an offer.

(End of Provision)

252.204-7998 Alternate A, Annual Representations and Certifications (DEVIATION 2026-O0043)(FEB 2026)

Include the following paragraphs (e), (f), and (g) in the provision at FAR 52.204-7:

(e)(1) If the provision at FAR 52.204-7, System for Award Management – Registration, is included in this solicitation, paragraph (g) of this provision applies.

(2) If the provision at FAR 52.204-7, System for Award Management – Registration, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (g) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

_____(i) Paragraph (g) applies.

_____(ii) Paragraph (g) does not apply and the Offeror has completed the individual representations and certifications in the solicitation.

(f)(1) The following representations or certifications in the SAM database are applicable to this solicitation as indicated:

(i) 252.204-7016, Covered Defense Telecommunications Equipment or Services—Representation. Applies to all solicitations.

(ii) 252.216-7008, Economic Price Adjustment—Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(iv) 252.225-7049, Prohibition on Acquisition of Certain Foreign Commercial Satellite Services—Representations. Applies to solicitations for the acquisition of commercial satellite services.

(v) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of $150,000 or more.

(vi) 252.229-7012, Tax Exemptions (Italy)—Representation. Applies to solicitations when contract performance will be in Italy.

(vii) 252.229-7013, Tax Exemptions (Spain)—Representation. Applies to solicitations when contract performance will be in Spain.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

____(i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

_X_(ii) 252.225-7000, Buy American—Balance of Payments Program Certificate.

____(iii) 252.225-7020, Trade Agreements Certificate.

____Use with Alternate I.

____(iv) 252.225-7031, Secondary Arab Boycott of Israel.

____(v) 252.225-7035, Buy American—Free Trade Agreements—Balance of Payments Program Certificate.

____Use with Alternate I.

____Use with Alternate II.

____Use with Alternate III.

____Use with Alternate IV.

____Use with Alternate V.

_____(vi) 252.226-7002, Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

_____(vii) 252.232-7015, Performance-Based Payments—Representation.

(g) The Offeror has completed the annual representations and certifications electronically via the SAM website at https://www.sam.gov After reviewing the SAM database information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-7 and paragraph (f) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.203-1); except for the changes identified below [Offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS provision No.	Title	Date	Change

Any changes provided by the Offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.232-7006 Wide Area WorkFlow Payment Instructions (2023-01)

(a) Definitions. As used in this clause-

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

“Payment request” and “receiving report” are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving

Reports.

(c) WAWF access. To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the Web Based Training link on the WAWF home page at https://wawf.eb.mil/

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

N/A

(B) For services that do not require shipment of a deliverable submit the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice and Receiving Report (Combo)

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial item financing, submit a commercial item financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

(3) *Document routing*. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

CLIN 0001 FOR Fairchild AFB	
Field Name in WAWF	**Data to be entered in WAWF**
Pay Official DoDAAC	F87700
Issue By DoDAAC	FA4620
Admin DoDAAC	FA4620

Ship To Code	F1X0FN
Service Acceptor (DoDAAC)	F1X0FN

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(f) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact:

SSgt Alexis Grimes, 509-247-4877, alexis.grimes@us.af.mil

Aleesha Roedel, 509-321-3646, aroedel@greaterspokane.org

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

The full text of these clauses and (*) provisions may be assessed electronically at the website: http://www.acquistion.gov.

Attachments:

Attach. 1: – Statement of Work

Attach. 2: – WD 2015-5537 Rev 28

Attach. 3: – Air Force Specific Terms and Conditions