SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30.

1. REQUISITION NUMBER

2. CONTRACT NUMBER	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			HT942626QE022	

7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER *(No collect calls)*	8. OFFER DUE DATE/ LOC TIME
	Matthew Gembe	3016191350	01 July 2026 02:00 PM

9. ISSUED BY CODE HT9426

DEFENSE HEALTH AGENCY
MEDICAL R&D CONTRACTING DIVISION 1, 808 SCHREIDER STREET
FORT DETRICK, MD 21702
UNITED STATES
Matthew Gembe, Email: matthew.w.gembe.civ@health.mil Telephone: 3016191350

10. THIS ACQUISITION IS [X] UNRESTRICTED OR [ ] SET ASIDE: ____ % FOR:

[ ] SMALL BUSINESS
[ ] HUBZONE SMALL BUSINESS
[ ] SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
[ ] WOMEN-OWNED SMALL BUSINESS (WOSB)
[ ] ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
[ ] 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 541690

SIZE STANDARD: USD 19,000,000.00

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
[X] SEE SCHEDULE

12. DISCOUNT TERMS

[ ] 13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
[X] REQUEST FOR QUOTE (RFQ) [ ] INVITATION FOR BID (IFB) [ ] REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE

See Schedule

16. ADMINISTERED BY CODE

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NUMBER

18a. PAYMENT WILL BE MADE BY CODE

[ ] 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED [ ] SEE ADDENDUM

19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Schedule *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA
See Section G - Contract Administration Data

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

[ ] 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

[ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

[ ] 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

[ ] 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: See Schedule

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*

31c. DATE SIGNED

Solicitation/Contract Form

Structured Product Labeling

Product Service Code: R408

Supplies or Services & Prices or Costs

Additional Information/Notes

Item	Supplies / Services	Quantity	Unit	Unit Price	Amount
0001	Structured Product Labeling Generation in Accordance with PWS Sections 2 & 3. Pricing Arrangement: Firm Fixed Price	2	Job		
Option Line Item 0002	Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 0003	Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 0004	Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 1001	Option Period 1 Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	2	Job		
Option Line Item 1002	Option Period 1 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 1003	Option Period 1 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 1004	Option Period 1 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 2001	Option Period 2 Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	2	Job		

Option Line Item 2002	Option Period 2 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 2003	Option Period 2 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 2004	Option Period 2 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 3001	Option Period 3 Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	2	Job		
Option Line Item 3002	Option Period 3 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 3003	Option Period 3 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 3004	Option Period 3 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 4001	Option Period 4 Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	2	Job		
Option Line Item 4002	Option Period 4 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
	Option Period 4 Optional Surge Support - Structured Product Labeling Generation In				

Option Line Item 4003	Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		
Option Line Item 4004	Option Period 4 Optional Surge Support - Structured Product Labeling Generation In Accordance with PWS sections 2 & 3. Product Service Code: R408 Pricing Arrangement: Firm Fixed Price	1	Job		

Description/Specifications/Statement of Work

Requirements
Office of Regulated Activities of the DHA Research and Development Medical Research and Development Command has a requirement to manage, process, and complete initial labeling and labeling changes in electronic structured product label document submissions to the FDA. The DHA Research and Development MRDC currently has 2 licensed New Drug Application products which require SPL submission for up to five levels of primary and secondary labeling.

0001

Product Service Code: R408

North American Industry Classification System (NAICS): 541990

Packaging and Marking

Inspection and Acceptance

Overall Contract Inspection/Acceptance Locations

0001	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0002	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0003	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0004	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1001	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM

	ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1002	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1003	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1004	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2001	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2002	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES

Option Line Item 2003	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2004	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3001	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3002	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3003	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
	Inspection and Acceptance Location

Option Line Item 3004	Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4001	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4002	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4003	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4004	Inspection and Acceptance Location Both Destination Instructions: See Statement of Work (SOW) or Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES

Deliveries or Performance

Line Item	Delivery Schedule	Quantity	Address and POC
0001	Period of Performance From 30 July 2026 To 29 July 2027	2 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0002	Period of Performance From 30 July 2026 To 29 July 2027	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0003	Period of Performance From 30 July 2026 To 29 July 2027	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 0004	Period of Performance From 30 July 2026 To 29 July 2027	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1001	Period of Performance From 30 July 2027	2 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES

	To 29 July 2028		
Option Line Item 1002	Period of Performance From 30 July 2027 To 29 July 2028	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1003	Period of Performance From 30 July 2027 To 29 July 2028	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 1004	Period of Performance From 30 July 2027 To 29 July 2028	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2001	Period of Performance From 30 July 2028 To 29 July 2029	2 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2002	Period of Performance From 30 July 2028 To 29 July 2029	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
		1 Job	Place of Performance

Option Line Item 2003	Period of Performance From 30 July 2028 To 29 July 2029		DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 2004	Period of Performance From 30 July 2028 To 29 July 2029	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3001	Period of Performance From 30 July 2029 To 29 July 2030	2 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3002	Period of Performance From 30 July 2029 To 29 July 2030	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 3003	Period of Performance From 30 July 2029 To 29 July 2030	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
		1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM

Option Line Item 3004	Period of Performance From 30 July 2029 To 29 July 2030		ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4001	Period of Performance From 30 July 2030 To 29 July 2031	2 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4002	Period of Performance From 30 July 2030 To 29 July 2031	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4003	Period of Performance From 30 July 2030 To 29 July 2031	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES
Option Line Item 4004	Period of Performance From 30 July 2030 To 29 July 2031	1 Job	Place of Performance DoDAAC: HT0957 CountryCode: USA USAMRD CMD - MM ATTN: MRDC / G4, 9200 AMBER DRIVE FORT DETRICK, MD 21702-5011 UNITED STATES

Contract Administration Data

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.201-7000	Contracting Officer's Representative.	Dec 1991		
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	Dec 2018		

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions. (Jan 2023)

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

N/A

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice 2 in 1

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF "combo" document type to create some combinations of invoice and receiving report in one step.]

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*

Pay Official DoDAAC	HQ0490
Issue By DoDAAC	HT9426
Admin DoDAAC	HT9426
Inspect By DoDAAC	HT0957
Ship To Code	____
Ship From Code	____
Mark For Code	____
Service Approver (DoDAAC)	HT0957
Service Acceptor (DoDAAC)	HT0957
Accept at Other DoDAAC	____
LPO DoDAAC	____
DCAA Auditor DoDAAC	____
Other DoDAAC(s)	____

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

TBD

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Special Contract Requirements

Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	Jan 2017		
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	Feb 2026		
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Deviation 2026-O0038)	Feb 2026		
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	Feb 2026		
52.212-4	Terms and Conditions-Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		
52.222-3	Convict Labor. (Deviation 2026-O0038)	Feb 2026		
52.222-19	Child Labor-Cooperation with Authorities and Remedies. (Deviation 2026-O0038)	Mar 2026		
52.222-36	Equal Opportunity for Workers with Disabilities. (Deviation 2026-O0038)	Feb 2026		
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	Feb 2026		
52.222-90	Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0038)	Apr 2026		
52.223-23	Sustainable Products. (Deviation 2026-O0038)	Feb 2026		
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving.	May 2024		
52.227-17	Rights in Data-Special Works.	Dec 2007		
52.232-1	Payments.	Apr 1984		
52.232-8	Discounts for Prompt Payment.	Feb 2002		
52.232-11	Extras.	Apr 1984		
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	Oct 2018		
52.232-39	Unenforceability of Unauthorized Obligations.	Jun 2013		
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	Mar 2023		
52.233-1	Disputes. (Deviation 2026-O0038)	Feb 2026		
52.233-3	Protest after Award. (Deviation 2026-O0038)	Feb 2026		
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-O0038)	Feb 2026		
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	Feb 2026		
52.243-1	Changes-Fixed-Price. (Deviation 2026-O0038) (Alternate I)	Feb 2026	Alternate I	Feb 2026
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	Apr 2026		
52.249-4	Termination for Convenience of the Government (Services) (Short Form).	Apr 1984		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	Sep 2011		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	Dec 2022		
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime.	Jan 2023		
252.225-7060	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region.	Jun 2023		
252.232-7010	Levies on Contract Payments.	Dec 2006		
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel.	Jan 2023		
252.240-7997	NIST SP 800-171 DoD Assessment Requirements. (DEVIATION 2026-O0025)	Feb 2026	Deviation 2026-O0025	Feb 2026
252.243-7001	Pricing of Contract Modifications.	Dec 1991		
252.244-7999	Subcontracts for Commercial Products or Commercial Services. (DEVIATION 2026-O0015)	Feb 2026	Deviation 2026-O0015	Jan 2026
252.247-7023	Transportation of Supplies by Sea.	Oct 2024		

FAR Clauses Incorporated by Full Text

52.217-9 Option to Extend the Term of the Contract. (Mar 2000)

OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 15 days[insert the period of time within which the Contracting Officer may exercise the option]; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days days[*60days unless a different number of days is inserted*] before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months(months) (years).

(End of clause)

52.219-28 Postaward Small Business Program Rerepresentation. (Deviation 2026-O0038) (Feb 2026)

POSTAWARD SMALL BUSINESS PROGRAM REREPRESENTATION (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this clause-

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern-

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

(b) If the Contractor represented that it was a small business concern, a small disadvantaged business concern, or a joint venture that was any of the small business concerns identified in 19.000(a)(3) prior to award of this contract, the Contractor shall rerepresent its size and socioeconomic status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts-

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code(s) assigned to this contract. The small business size standard corresponding to this NAICS code(s) can be found at https://www.sba.gov/document/support--table-size-standards.

(d) The small business size standard for a Contractor providing an end item that it does not manufacture, process, or produce itself, for a contract other than a construction or service contract, is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519, if the acquisition-

(1) Was set aside for small business and has a value above the simplified acquisition threshold;

(2) Used the HUBZone price evaluation preference regardless of dollar value, unless the Contractor waived the price evaluation preference; or

(3) Was an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation(s) required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The Contractor shall notify the contracting officer in writing within the timeframes specified in paragraph (b) of this clause, that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

(1) The Contractor represents that it ☐ is, ☐ is not a small business concern under ____NAICS Code assigned to ____contract number.

(2) [*Complete only if the Contractor represented itself as a small business concern in paragraph (g)(1) of this clause*.] The Contractor represents that it ☐ is, ☐ is not, a small disadvantaged business concern as defined in 13 CFR 124.1001.

(3) *Women-owned small business (WOSB) joint venture eligible under the WOSB Program*. The Contractor represents that it ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(4) *Economically disadvantaged women-owned small business (EDWOSB) joint venture*. The Contractor represents that it ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __ .]

(5) *Service-disabled veteran-owned small business (SDVOSB) joint venture eligible under the SDVOSB Program*. The Contractor represents that it ☐ is, ☐ is not an SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(6) *HUBZone joint venture eligible under the HUBZone Program.*[*Complete only if the offeror is a HUBZone small business concern.*] The offeror represents, as part of its offer, that It ☐ is, ☐ is not a HUBZone joint venture that complies with the requirements of 13 CFR 126.616(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: .] Each HUBZone small business concern participating in the HUBZone joint venture must be certified as a HUBZone concern. [____Contractor to sign and date and insert authorized signer's name and title.]

(End of clause)

List of Attachments

- Attachment 1 - Non Disclosure Agreement
- Attachment 2 - Organizational Conflict of Interest Certification Form
- Attachment 3 - Past Performance References
- Attachment 4 - Pricing Sheet
- Attachment 5 - Performance Work Statement

Representations, Certification, & Other Statements

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.240-90	Security Prohibitions and Exclusions Representations and Certifications. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	Sep 2022		
252.225-7055	Representation Regarding Business Operations with the Maduro Regime.	May 2022		
252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region-Representation.	Jun 2023		

FAR Clauses Incorporated by Full Text

52.209-2 Prohibition on Contracting With Inverted Domestic Corporations-Representation. (Deviation 2026-O0038) (Feb 2026)

PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS-REPRESENTATION (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this clause-

Inverted domestic corporation means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

Subsidiary means an entity in which more than 50 percent of the entity is owned-

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation.

(b) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-3(b) applies or the requirement is waived in accordance with the procedures at 9.108-5.

(c) *Representation*. The Offeror represents that-

(1) It ☐ is, ☐ is not an inverted domestic corporation; and

(2) It ☐ is, ☐ is not a subsidiary of an inverted domestic corporation.

(End of provision)

52.209-11 Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. (Deviation 2026-O0038) (Feb 2026)

REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (FEB 2026) (DEVIATION 2026-O0038)

(a) The Government will not enter into a contract with any corporation that-

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

52.219-1 Small Business Program Representations. (Deviation 2026-O0038) (Feb 2026)

SMALL BUSINESS PROGRAM REPRESENTATIONS (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this provision-

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127, and the concern is certified by SBA or an approved third-party certifier in accordance with 13 CFR 127.300. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

HUBZone small business concern means a small business concern that meets the requirements described in 13 CFR 126.200, is certified by the Small Business Administration (SBA) and designated by SBA as a HUBZone small business concern in the Small Business Search (SBS) (13 CFR 126.103).

Service-disabled veteran-owned small business (SDVOSB) concern eligible under the SDVOSB Program means an SDVOSB concern that is designated in the System for Award Management (SAM) as certified by the Small Business Administration (SBA) in accordance with 13 CFR 128.300.

Small business concern-

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (b) of this provision.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

Small disadvantaged business concern means a small business concern that-

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by one or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraph (1) of this definition.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127) means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States, and the concern is certified by SBA or an approved third-party certifier in accordance with 13 CFR 127.300.

(b) (1) The North American Industry Classification System (NAICS) code for this acquisition is 541690[insert NAICS code].

(2) The small business size standard is 19000000.00[insert size standard].

(3) The small business size standard for a concern that submits an offer, other than on a construction or service acquisition, but proposes to furnish an end item that it did not itself manufacture, process, or produce (*i.e.*, nonmanufacturer), is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519, if the acquisition-

(i) Is set aside for small business and has a value above the simplified acquisition threshold;

(ii) Uses the HUBZone price evaluation preference regardless of dollar value, unless the offeror waives the price evaluation preference; or

(iii) Is an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(c) *Representations.* (1) The offeror represents as part of its offer that-

(i) it ☐ is, ☐ is not a small business concern; or

(ii) It ☐ is, ☐ is not a small business joint venture that complies with the requirements of 13 CFR 121.103(h) and 13 CFR 125.8(a) and (b). [_____The offeror shall enter the name and unique entity identifier of each party to the joint venture: __.]

(2) [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.]* The offeror represents that it ☐ is, ☐ is not a women-owned small disadvantage business concern.

(3) *Women-owned small business (WOSB) joint venture eligible under the WOSB Program.* The offeror represents as part of its offer that it ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The offeror shall enter the name and unique entity identifier of each party to the joint venture: __.]

(4) *Economically disadvantaged women-owned small business (EDWOSB) joint venture.* The offeror represents as part of its offer that it ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The offeror shall enter the name and unique entity identifier of each party to the joint venture: __.]

(5) *SDVOSB joint venture eligible under the SDVOSB Program*. [*Complete only if the offeror is certified as a SDVOSB concern*]. The offeror represents as part of its offer that it ☐ is, ☐ is not a SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [____The offeror shall enter the name and unique entity identifier of each party to the joint venture:__.]

(6) *HUBZone joint venture eligible under the HUBZone Program.* [*Complete only if the offeror is a HUBZone small business concern.*] The offeror represents, as part of its offer, that it ☐ is, ☐ is not a HUBZone joint venture that complies with the requirements of 13 CFR 126.616(a) through (c). [____The offeror shall enter the name and unique entity identifier of each party to the joint venture: __.] Each HUBZone small business concern participating in the HUBZone joint venture must be certified as a HUBZone concern.

(d) *Notice.* Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, will be-

(1) Punished by imposition of fine, imprisonment, or both;

(2) Subject to administrative remedies, including suspension and debarment; and

(3) Ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

DFARS Clauses Incorporated by Full Text

252.204-7998	**Alternate A, Annual Representations and Certifications. (DEVIATION 2026-O0043)**	**(Feb 2026)**	**Alternate A** **Deviation 2026-O0043**	**(Feb 2026)** **(Feb 2026)**

Alternate A, Annual Representations and Certifications (DEVIATION 2026-O0043)(FEB 2026)

Include the following paragraphs (e), (f), and (g) in the provision at FAR 52.204-7:

(e)(1) If the provision at FAR 52.204-7, System for Award Management **-** Registration, is included in this solicitation, paragraph (g) of this provision applies.

(2) If the provision at FAR 52.204-7, System for Award Management - Registration, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (g) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

☐ (i) Paragraph (g) applies.

☐ (ii) Paragraph (g) does not apply and the Offeror has completed the individual representations and certifications in the solicitation.

(f)(1) The following representations or certifications in the SAM database are applicable to this solicitation as indicated:

(i) 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation. Applies to all solicitations.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(iv) 252.225-7049, Prohibition on Acquisition of Certain Foreign Commercial Satellite Services--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(v) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of $150,000 or more.

(vi) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(vii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [*Contracting Officer check as appropriate.*]

☐(i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

☐(ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

☐(iii) 252.225-7020, Trade Agreements Certificate.

☐Use with Alternate I.

☐(iv) 252.225-7031, Secondary Arab Boycott of Israel.

☐(v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

☐Use with Alternate I.

☐ Use with Alternate II.

☐ Use with Alternate III.

☐ Use with Alternate IV.

☐ Use with Alternate V.

☐ (vi) 252.226-7002, Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

☐ (vii) 252.232-7015, Performance-Based Payments--Representation.

(g) The Offeror has completed the annual representations and certifications electronically via the SAM website at *https://www.sam.gov* After reviewing the SAM database information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-7 and paragraph (f) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.203-1); except for the changes identified below [*Offeror to insert changes, identifying change by provision number, title, date*]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS provision No.	Title	Date	Change
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___

Any changes provided by the Offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

Instructions, Conditions, & Notices to Offerors or Quoters

1.0 General Offeror Preparation Instructions (FAR 52.212-1-Addenda)

1.1 Submission Information: Quotes must be submitted electronically via email to the Contracting Officer at < terrie.l.bloom.civ@health.mil > and Contract Specialist at < matthew.w.gembe.civ@health.mil > no later than 01 July 2026 at 2:00PM Eastern Time.

1.2 Questions/Clarifications: All questions regarding this Request for Quote (RFQ) must be submitted in writing via email no later than 17 June 2026 at 2:00PM Eastern Time. The Government will not guarantee responses to questions received after this deadline.

1.3 Requirement is being solicited in accordance with FAR Subpart 12.201

1.4 Quote Organization: Offerer shall submit their response in three (3) separate volumes as detailed below:

Volume Title	Maximum Page Limit
I Technical Capability	10 Pages
II Past Performance	6 Pages
III Price & Administrative	No Limit (Keep concise)

Formatting: Quote content shall be no smaller than Times New Roman font 12 point. Exhibits, graphics, charts, captions, etc., shall be no smaller than 10 point.

2.0 Specific Volume Instructions: The Offeror's non-price proposal shall clearly reflect the Offeror's approach to execute and comply with the performance requirements identified in the PWS. The non-price proposal, including any supporting documentation, is to be clear and concise.

2.1 Volume I: Technical Capability

The Technical Volume must demonstrate the offeror's methodology and ability to meet the essential characteristics of the requirements without simply restating the (PWS). The offeror shall provide a narrative that specifically addresses:

- **FDA ESG Gateway Expertise:** Detailed approach to managing, processing, and validating XML-based electronic Structured Product Label (eSPL) submission via the FDA Electronic Submission Gateway.
- **Quality Control & Validation:** The specific tools and quality assurance processes used to ensure zero-error submissions and rapid resolution of any FDA portal rejections.
- **Workflow Management:** How the offeror tracks labeling changes, maintains version control, and communicates submission status to Government Stakeholders.

2.2 Volume II: Past Performance

The offeror shall submit up to three (3) recent and relevant past performance references. "Recent" is defined as performance within the last three (3) years from the issuance date of this RFQ. "Relevant" is defined as services of similar size, scope, and complexity (specifically managing FDA eSPL document submissions). The offeror shall utilize Past performance reference sheet (Attachment 3).

Information from Other Sources: The Government reserves the right to consider other past performance information at its disposal to include, but not limited to the Federal Awardee Performance and Integrity Information System (FAPIIS), the Contractor Performance Assessment Reporting System (CPARS), in addition to any information obtained from the references provided.

2.3 Volume III: Price and Administrative

This volume shall contain the offeror's Firm-Fixed-Price (FFP) quote and all required administrative information. The Offeror shall ensure mathematical computations are correct. Offerors shall propose on all contract line items. A line-item left blank will be considered nonresponsive to this request and the quote will not be considered for award. Offerors shall complete the Pricing Sheet (Attachment 4) inclusive of the offeror's total firm-fixed price quote for each line item.

- **Pricing Schedule:** The offeror shall provide a total FFP for the base year and all four (4) Option Years.
- **System for Award Management (SAM):** The offeror must explicitly state they have an active registration in SAM.gov (include UEI number and CAGE code).
- **Representations and Certifications:** The offeror shall include a completed copy of any required FAR provisions if not fully updated in SAM.gov. Please include any Representations that are not in SAM.gov.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	Jan 2017		
52.204-7	System for Award Management-Registration. (Deviation 2026-O0038)	Feb 2026		
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

		Effective	Alternate/	Variation

Number	Title	Date	Deviation	Effective Date
252.204-7024	Notice on the Use of the Supplier Performance Risk System.	Mar 2023		

Evaluation Factors for Award

The Government will award a contract resulting from this RFQ to the responsible offeror whose offer conforming to the RFQ will be the most advantageous to the Government, price and other factors considered. A best value, tradeoff process will be used, in accordance with FAR Part 12.203. The following factors shall be used to evaluate offers:

Factor 1: Technical Capability - The government will determine the overall level of risk associated with each quote by evaluating the offeror's demonstrated ability to:

a) Manage, process, and validate XML-based SPL files according to the most current FDA Comprehensive Packaging and Labeling standards. This assessment will also consider experience with the FDA Electronic Submissions Gateway (ESG).

b) Use FDA-compliant validation software (e.g., Reed Tech, Pragmatic, or similar) to ensure zero-error submissions.

c) Handle "Labeling Changes" (revisions), including version control and tracking history of FDA interactions.

d) Handle sensitive product data in a secure environment.

Factor 2: Past Performance - The government will evaluate the offeror's record of performing similar FDA labeling submission services within the last three (3) years.

Factor 3: Price - The government will evaluate the total price for the base year and all four (4) option years for fairness and reasonableness.

A written notice of award or acceptance of a quote, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.217-5	Evaluation of Options. (Deviation 2026-O0038)	Feb 2026		