Combined/Synopsis Solicitation
IAW RFO Part 12 – Acquisition of Commercial Products and Commercial Services

Thes is a combined synopsis/solicitation for commercial items prepared in accordance with the format in RFO Part 12, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued. This solicitation is issued as a Request for Quote (RFQ), in accordance with RFO Part 12.

Solicitation number: FA558726Q0020
North American Industry Classification System Code (NAICS): 337211
Size standard: N/A
Type of set-aside: Due to overseas location, no set-aside will be used in accordance with FAR 19.000(b)(1)(ii).

This requirement is for 48th FSS Fitness Center Front Desk meeting the characteristics and objectives outlined in the Attachment 1 - Statement of Objectives (SOO) Please see the following attachments:

Attachment 1 – Statement of Objectives
Attachment 2 – Quote Sheet

Provision 52.212-1, Instructions to Offerors – Commercial, applies to this acquisition.
Addendum to 52.212-1, Instructions to Offerors – Commercial, applies to this acquisition.

Provision 52.212-2, Evaluation – Commercial Items, applies to this acquisition.
Addendum to 52.212-2, Evaluation - Commercial Items (Oct 2014), applies to this acquisition.

Provision 52.204-7, System for Award Management—Registration, or a cage code proving an active System for Award Management registration, shall be submitted with all offers.

Clause 52.212-4, Contract Terms and Conditions—Commercial Items, applies to this acquisition.

Site Visit:

Prospective Offerors are highly encouraged to attend the site where installation is to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to attend the site constitute grounds for a claim after contract award. A site visit has been arranged in advance of receiving quotes from offerors at 1000 on Monday 15 June 2026. Site visits are recommended but not mandatory. The Government is NOT responsible for transportation to and from the site visit and these costs are NOT reimbursable. If you wish to attend the site visit, please contact SrA Zachary Meier – Zachary.meier@us.af.mil no later than 1630 BST on Thursday 11 June 2026 to reserve your place. Please reference
"48th FSS Fitness Center Front Desk Site Visit" in the subject line and include the following information:

1. Full Name and Company Affiliation
2. Contact Information – E-mail, Address and Phone Number
3. Vehicle Make, Model and Number Plate

Questions must be submitted and received by the Points of Contact listed below no later than 1630 BST on Wednesday 17 June 2026. Questions received after this deadline will not be reviewed or considered.

Quotes must be received no later than 16:30 BST on Wednesday 8 July 2026 by the 48th Contracting Squadron, via e-mail to the following Points of Contact (POCs):

Primary: Zachary Meier,
zachary.meier@us.af.mil

Secondary: Claire Switzer,
claire.switzer.gb@us.af.mil

Solicitation/Contract Form

48 FSS - Fitness Center Front Desk

Front desk for the 48th FSS Fitness Center.
Product Service Code: J071

Supplies or Services & Prices or Costs

Additional Information/Notes

Item	Supplies / Services	Quantity	Unit	Unit Price	Amount
0001	Front desk for the 48th FSS Fitness Center IAW the standards and specifications referenced in the attached SOO. Product Service Code: 7110 Pricing Arrangement: Firm Fixed Price	1	Each		

Description/Specifications/Statement of Work

Requirements

Front desk for the 48th FSS Fitness Center for execution of official duties by Fitness Center staff.

Packaging and Marking

Inspection and Acceptance

Overall Contract Inspection/Acceptance Locations

0001	Inspection and Acceptance Location Both Destination Instructions: See Contract Terms and Conditions for Inspection and Acceptance criteria. DoDAAC: F2P3V2 CountryCode: USA 48 FSS FSV AF BPN NO MILSBILLS PROCESSES, UNIT 5185 BOX 75 APO, AE 09461-0000 UNITED STATES Mr. Louis Richard Email: louis.richard.1@us.af.mil Telephone: 3142263110

Deliveries or Performance

Line Item	Delivery Schedule	Quantity	Address and POC	Special Handling/Notes
0001	Delivery Schedule From date of lead time event to completion of performance 90 Calendar Days Date of Notice to Proceed Receipt	1 Each	Place of Performance DoDAAC: F2P3V2 CountryCode: USA 48 FSS FSV AF BPN NO MILSBILLS PROCESSES, UNIT 5185 BOX 75 APO, AE 09461-0000 UNITED STATES Mr. Louis Richard Email: louis.richard.1@us.af.mil Telephone: 3142263110	FoB Details Contractor Destination

Contract Administration Data

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	Dec 2018		
252.232-7008	Assignment of Claims (Overseas).	Jun 1997		

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions. (Jan 2023)

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

Combo

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Combo

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	F87700
Issue By DoDAAC	FA5587
Admin DoDAAC	FA5587
Inspect By DoDAAC	F2P3V2
Ship To Code	F2P3V2
Ship From Code	____
Mark For Code	____
Service Approver (DoDAAC)	____
Service Acceptor (DoDAAC)	____
Accept at Other DoDAAC	____
LPO DoDAAC	____
DCAA Auditor DoDAAC	____
Other DoDAAC(s)	____

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Zachary Meier - zachary.meier@us.af.mil - 314-226-2394

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Special Contract Requirements

Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	Jan 2017		
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	Feb 2026		
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	Feb 2026		
52.212-4	Terms and Conditions-Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		
52.222-19	Child Labor-Cooperation with Authorities and Remedies. (Deviation 2026-O0038)	Mar 2026		
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	Feb 2026		
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving.	May 2024		
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	Oct 2018		
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	Mar 2023		
52.233-3	Protest after Award. (Deviation 2026-O0038)	Feb 2026		
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-O0038)	Feb 2026		
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	Feb 2026		
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	Sep 2011		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	Dec 2022		
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.	Jan 2023		
252.223-7008	Prohibition of Hexavalent Chromium.	Jan 2023		
252.225-7060	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region.	Jun 2023		
252.229-7006	Value Added Tax Exclusion (United Kingdom)	Dec 2011		
252.229-7007	Verification of United States Receipt of Goods.	Jun 1997		
252.229-7008	Relief from Import Duty (United Kingdom).	Dec 2011		
252.232-7010	Levies on Contract Payments.	Dec 2006		
252.233-7001	Choice of Law (Overseas).	Jun 1997		
252.247-7023	Transportation of Supplies by Sea.	Oct 2024		

Supplemental Clauses Incorporated by Full Text

5352.201-9101 USAFE Ombudsman (Jul 2023)

(a) An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.

(b) Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).

(c) If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman,

Mr. Alex Hight
AFICC/KU, UNIT 3103, APO, AE 09094-3103
AFICC/KU, Geb 404, Flugplatz Ramstein, 66877 Ramstein-Miesenbach, Germany
E-mail: alex.hight@us.af.mil
Tel: Comm: (49) 6371-47-2209 DSN: (314)480-2209

Alternate: Mr. Alexander Larsen
AFICC/KU, UNIT 3103, APO, AE 09094-3103
AFICC/KU, Geb 404, Flugplatz Ramstein, 66877 Ramstein-Miesenbach, Germany
E-mail: alexander.larsen.1@us.af.mil
Tel: Comm: (49) 6371-47-5938 DSN: (314)480-5938

(d) The ombudsman has no authority to render a decision that binds the agency.

(e) Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the contracting officer.

(End of clause)

List of Attachments

Attachments:

1. Statement of Objectives (SOO)

Number	Attachment Name	Attachment Description	Reference Identifier	Date	Line Item
01	Statement of Objectives - 48th Fitness Center Front Desk	Statement of Objectives		24 Apr 2026	

Representations, Certification, & Other Statements

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.240-90	Security Prohibitions and Exclusions Representations and Certifications. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	Sep 2022		
252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region-Representation.	Jun 2023		

DFARS Clauses Incorporated by Full Text

252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services-Representation. (May 2021)

PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (MAY 2021)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) Definitions. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) Prohibition. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at https://www.sam.gov for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

(d) Representation. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it [ ] will [X] will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) Disclosures. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

Instructions, Conditions, & Notices to Offerors or Quoters

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	Jan 2017		
52.204-7	System for Award Management-Registration. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.204-7024	Notice on the Use of the Supplier Performance Risk System.	Mar 2023		

FAR Clauses Incorporated by Full Text

52.212-1 Instructions to Offerors-Commercial Products and Commercial Services. (Deviation 2026-O0038) (Tailored) (Feb 2026)

RFO provision 52.212-1, Instructions to Offerors -- Commercial, applies to this acquisition.

As prescribed in RFO 12.205(a), the following addendum is provided for this solicitation and hereby amends any language therein:

1. Quotes emailed to SrA Zachary Meier (Primary) at zachary.meier@us.af.mil and Claire Switzer (Secondary) at claire.switzer.gb@us.af.mil

2. All price quotations must be submitted on Attachment 2 - Quote Sheet. This is a Firm-Fixed Price (FFP) requirement. A FFP contract provides for a price that is not subject to any adjustment on the basis of the contractor's cost experience in performing the contract. Each line item described in Attachment 2 - Quote Sheet shall be priced in this fashion. Failure to provide pricing on any line item may result in the vendor being deemed unacceptable, and subsequently being removed from consideration for award. To be eligible for contract award, the vendor shall have an active System for Award Management (SAM) account. Failure to have an active SAM registration may result in the vendor being deemed ineligible for contract award. Vendor shall provide their CAGE Code or NCAGE Code at time of submitting Attachment 2 - Quote Sheet.

3.Technical documentation submitted by the vendor shall be provided via e-mail in a separate document and shall not exceed 20 pages. Failure to adhere to these standards may result in the vendor being deemed non-responsive, and subsequently being removed from consideration for award.

4. Questions must be submitted and received by the Points of Contact listed above no later than 1630 BST on Wednesday 17 June 2026. Questions received after this deadline will not be reviewed or considered.

5. Quotes shall be submitted and received no later than 1630 BST on Wednesday 8 July 2026 by the 48th Contracting Squadron, via e-mail to the Points of Contact (POCs) identified in the combined synopsis/solicitation.

6. Late Quotes may be processed in accordance with FAR 52.212-1(c) - Late submissions, modifications, revisions, and withdraws of offers.

7. By submitting a quote in response to this solicitation the vendor agrees to hold the prices provided in Attachment 2 - Quote Sheet firm for 60 calendar days from the date specified for receipt of quotes. Any quote submitted in a currency other than U.S. dollar (USD) will be converted to USD utilizing the exchange rate located at https://comptroller.defense.gov/Financial-Management/Reports/ fcfr/#2024.

Evaluation Factors for Award

FAR Clauses Incorporated by Full Text

52.212-2 Evaluation-Commercial Products and Commercial Services. (Deviation 2026-O0038) (Tailored) (Feb 2026)

RFO Provision 52.212-2, Evaluation -- Commercial Items, applies to this acquisition. As prescribed in RFO 12.205(a), the following addendum is provided for this solicitation and hereby amends any language therein:

Basis for Contract Award. The Government intends to award a contract resulting from this solicitation to a single source that meets the instructions outlined in 52.212-1, and the requirements outlined in this provision if price can be determined both fair and reasonable by the contracting officer, RFO 12.204(a). The Government is not limited to the quote that only meets the minimum described in the below factors and provides the lowest price. However, if no quote received in response to the solicitation exceeds the minimum criteria outlined in this provision, as determined by the Government; then the Government intends to award a contract to the lowest priced offer that meets the instructions outlined in 52.212-1, and the minimum requirements outlined in this provision whose price can be determined both fair and reasonable and realistic by the Contracting Officer. The Government intends to make an award without conducting exchanges with vendors after the close of the solicitation. Therefore, vendors should provide their best available pricing and technical to the Government in their initial. However, the Government reserves the right to enter into exchanges with all, some, or none of the offers at any time during the evaluation period if deemed in the best interests of the Government to do so.

The Government will make a best value determination by weighing technical capability and price. A contract may be awarded to an offeror whose quote, while not the lowest-priced, provides the best combination of these factors to meet the Government's needs. Tradeoffs between price and nonprice factors may be made to ensure the best overall outcome but the Government is not required to do so.

Evaluation Factors. The following factors shall be used by the Government to evaluate offerors for a best value determination:

Price. At minimum, the vendor must provide pricing in accordance with the instructions outlined in FAR 52.212-1. The vendor that provides the lowest price that can be determined both fair and reasonable and realistic by the Contracting Officer, RFO 12.204(a) may be given additional consideration for awardee selection. However, the Government is under no obligation to do so. The Government intends to only evaluate prices submitted under Combined Synopsis/Solicitation selection Supplies. During the evaluation process the Contracting Officer will determine a "Total Evaluated Price" (TEP) for each offeror who is eligible. The TEP is determined by totaling the amount of line items identified in Combined Synopsis/Solicitation section Supplies or Services and Price/Cost. For the purposes of the evaluation, a price that is deemed too high while conducting the evaluation, a price that reflects a lack f understanding of the contract requirement of displays an undue risk inherent to the vendors approach would not be considered realistic.

Technical Capability. At minimum, the vendor must provide documentation that outlines the technical specifications of the products to be provided. The specifications must articulate how the products priced by the vendor meets the technical requirements outlined in Attachment 1 - Statement of Objectives. The Vendor is to provide a total projected timeline to complete/deliver all items.