REQUEST FOR QUOTATION
(THIS IS NOT AN ORDER)

THIS RFQ [X] IS [ ] IS NOT A SMALL BUSINESS SET-ASIDE

1. REQUEST NO.	2. DATE ISSUED	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
N0018926QB055	28 May 2026			

5a. ISSUED BY NAVSUP FLT LOG CTR NORFOLK
ATTENTION CODE 301, 1968 GILBERT STREET SUITE 600 NORFOLK, VA 23511-3392 UNITED STATES

6. DELIVER BY (Date)

5b. FOR INFORMATION CALL (NO COLLECT CALLS)

NAME	TELEPHONE NUMBER	
	AREA CODE	NUMBER
Megan Emery	757	870-0197

7. DELIVERY
[ ] FOB DESTINATION [ ] OTHER (See Schedule)

9. DESTINATION
a. NAME OF CONSIGNEE
NAVAL COMMUNITY COLLEGE
b. STREET ADDRESS
c. CITY
d. STATE
e. ZIP CODE

8. TO:

a. NAME	b. COMPANY	c. STREET ADDRESS	d. CITY	e. STATE	f. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date)
25 Jun 2026

IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	See Schedule				

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER	PERCENTAGE

NOTE: Additional provisions and representations [ ] are [X] are not attached.

13. NAME AND ADDRESS OF QUOTER	14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION
a. NAME OF QUOTER		
b. STREET ADDRESS	16. SIGNER	
	a. NAME (Type or print)	b. TELEPHONE AREA CODE
c. COUNTY		
d. CITY / e. STATE / f. ZIP CODE	c. TITLE (Type or print)	NUMBER

Solicitation/Contract Form Continuation

Adjunct Faculty Support Services

Section A Solicitation/Contract Form

GENERAL INFORMATION

This solicitation is issued under the authority of FAR Part 12 as a Service-Disabled Veteran-Owned Small Business set-aside.

To the extent that the words “offer” or “proposal” appears in this solicitation, they shall be construed to mean “quote” (or “quotation”), and to the extent that the word “offeror” appears in this solicitation, it shall be construed to mean “quoter.”

Quoters may submit questions regarding clarification of solicitation requirements via email to megan.p.emery.civ@us.navy.mil. Questions must be received no later than 17 June 2026 at 12:00 pm Eastern Time. Verbal questions will not be considered. Responses to questions received will be provided as an amendment to this solicitation. The Government may respond to questions received after the date and time specified at its discretion.

PREPARATION COSTS
This Request for Quotations (RFQ) does not commit the Government to pay for the preparation of a quotation.

STREAMLINED SOURCE SELECTION PROCESS
The Navy is soliciting interested sources in accordance with FAR 12.201-1, Simplified procedures, using the procedures and evaluation factors described in this solicitation. It is emphasized that this is intended to streamline the source selection and be minimally burdensome for both the Navy and vendors interested in competing for this requirement.

The Contracting Officer will make the source selection using the following two-step process.

STEP ONE:
No later than 4:00 PM EST, 09 June 2026, interested sources must submit via email to megan.p.emery.civ@us.navy.mil and cc: martyn.t.piggott.civ@us.navy.mil, on no more than two (2) pages, a description of their experience on prior contracts they consider most similar to the Performance Work Statement (PWS). Interested sources should use their judgement on how to best demonstrate through their two-page submission that they are a viable competitor. For example, an interested source with relatively limited experience related to the PWS could address how it has the commitment of key personnel or other contractors with more relevant experience.

The Contracting Officer will evaluate each submission and determine which interested sources are viable competitors for award. The Contracting Officer may communicate with competitors, without regard to the rules of FAR 15.2 concerning competitive range determinations and discussions, if such communications will enhance the Contracting Officer’s determination of whether the quoter is a viable competitor for award. A determination that a competitor is nonviable does not necessarily mean that the Contracting Officer believes the competitor can not successfully perform the PWS. A competitor could be determined to be nonviable because of their experience relative to other competitors. The Contracting Officer will notify those sources determined nonviable that they are eliminated from further consideration, and invite sources determined viable to submit a quote in response to Step-Two.

STEP TWO:
Upon completion of Step One, the Contracting Officer will invite those sources determined to be viable to provide a non-price and price quote as part of Step Two of the evaluation process.

Offerors (i.e., interested sources invited to submit Step Two submissions) shall follow the method of quote submission set forth in FAR 52.212-1, Instructions to Offerors-Commercial Products and Commercial Services, and its addendum. Offerors' quotes will be evaluated in accordance with FAR 52.212-2, Evaluation - Commercial Products and Commercial Services.

The contracting officer has broad discretion in establishing how quotations will be evaluated. For example, the contracting officer may perform a comparative evaluation of quotations. The evaluation procedures are not subject to part 15 or 14. Contracting officers are not required to have evaluation plans, score quotations, or establish a competitive range before communicating with quoters or soliciting revised quotations.

Continuation of Supplies or Services and Prices/Costs

Additional Information/Notes

Item	Supplies/Service	Estimated Quantity	Unit	Unit Price	Amount
0001	The USNCC requires Instructional Support Services Faculty primarily for instructing core Naval Studies Courses and occasionally Faculty /Instructors for Navalized General Education courses. Pricing Arrangement: Firm Fixed Price	1	Lot		

Continuation of Description

Adjunct Faculty Support

for

USNCC Instructional Support Services

Section 1 General Information

BACKGROUND

The U.S. Naval Community College (USNCC) aims to advance the Navy's warfighting advantage and enhance operational readiness by providing world-class, naval-relevant education to a globally deployed force. In 2024, USNCC continues to partner with higher education institutions to deliver a wide selection of academic degree programs to enlisted service members. The USNCC Naval Studies Certificate, which has five courses, constitutes part of the degree curriculum at Partner Institutions. The five courses are: NAV101 Naval Ethics and Leadership, NAV102 Modern Naval History, NAV103 Naval Force Design, NAV104 U.S. National Defense Establishment and Civil-Military Organization, and NAV105 Introduction to Geopolitics (Capstone). In addition to the Naval Studies Certificate program, the US Naval Community College will be providing college level education courses to include, but not limited to, English, Math, and Science.

The USNCC has four key goals:

- Develop and deliver naval-relevant programs that advance warfighting advantages and operational readiness by providing relevant education to enlisted service members.
- Support student achievement for enlisted Sailors, Marines, and Coast Guardsmen.
- Develop and execute a strategy that supports continuous improvement to institutional effectiveness and student success.
- The USNCC will be the vanguard of the learning systems and andragogy for the Naval Education Enterprise.

SCOPE:

The USNCC requires Instructional Support Services Faculty primarily for instructing core Naval Studies Courses and occasionally Faculty/Instructors for Navalized General Education courses. Faculty shall provide asynchronous instruction of the USNCC General Education courses to USNCC students. USNCC courses are typically eight (8) weeks and less frequently sixteen (16) weeks long and equivalent to three (3) semester hours. Additionally, USNCC will develop and launch additional navalized courses in the future to offer to USNCC students. The USNCC will remain flexible in the volume of Naval Studies and General Education Courses it teaches each term. The USNCC will provide the estimated number of courses on a mutually agreed to timeline in advance of the anticipated start date of the respective term.

OBJECTIVES:

The objective of this procurement is to provide USNCC with quality faculty with the subject matter expertise needed to provide navalized instruction of USNCC courses which are focused on providing enlisted Sailors, Marines, and Coast Guardsmen asynchronous online courses to develop 21st Century skills to enhance operational readiness.

This procurement provides professional adjunct faculty subject matter expertise labor categories. Faculty will administer college level courses in accordance with the USNCC provided course syllabi, course reading materials, assignment instructions and rubrics, and relevant supporting materials developed for these courses. The provided syllabi will articulate the course learning objectives, as well as the grading criteria to ensure instructional effectiveness and student learning. Support tasks include developing appropriate lesson plans from the USNCC provided course syllabi, administrating and grading student written assessments and examinations, submitting assignment grades as well as final grades. Support may also involve but may not be limited to preparing and submitting an end-of-course memorandum to include recommended administrative changes and any suggested changes to course structure and content, if applicable.

SECTION 2:

TASKS / REQUIREMENTS

A key requirement is to provide uniquely qualified faculty in support of USNCC educational programs. Faculty shall maintain professional proficiency and can be evidenced by a program of personal scholarly advancement. Evidence of professional qualifications and experience (e.g. publications, professional memberships, credentials) shall be provided upon request by the Contracting Officer's Representative (COR) (or designee). Faculty will be provided with the core shell for the respective course(s) they have been assigned. The course core shell includes instructional materials, core lectures, assignments, rubrics, and threaded discussion topics. Faculty may supplement core materials (no more than 15%) with current events and/or relevant past experiences. Faculty shall teach no more than two (2) courses per term, following an initial term of one course for evaluation purposes (terms are Fall I, Fall II, Spring I, and Spring II, Summer) without pre-approval of the USNCC Contracting Officer's Representative (COR) (or designee). All contractor personnel shall be either academically qualified (AQ) or professionally qualified (PQ), in accordance with USNCC's *Faculty Handbook*.

Mode of delivery. All USNCC courses are non-resident/distributed courses that follow an academic calendar and are delivered virtually using USNCC LMS (currently Blackboard). The courses are taught in a fully online, asynchronous format (a certain amount of work per week that will be completed by the student and supported by the faculty, defined by the course syllabus) or a hybrid format. Generally, USNCC courses are eight (8) weeks long and equivalent to three (3) semester hours.

***Project Manager (PM):**

a. The Contractor shall identify a qualified PM and alternate with a master's degree in a relevant field such as political science, history, public policy, law, organizational leadership, management. Project Manager shall have 5 years of experience providing services of similar size, scope and complexity. The Contractor shall provide a designated alternate for the PM, as applicable, who has full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be available during the Government's regular working hours.

b. The Contractor shall provide a list of names and resumes of those qualified at least 10 days prior to task order issuance. An updated list shall be submitted to the COR (or designee) as personnel change or as requested.

c. The PM shall meet with the COR (or designee) within seven (7) business days after contract award. At a minimum, monthly thereafter or as required to provide project related information.

d. The Contractor shall submit a project management plan within ten (10) business days of contract award.

e. The Contractor shall submit progress reports within five (5) business days after the end of each term.

f. The Contractor shall submit financial reports within five (5) business days after the end of each term.

g. The Contractors PM will not be required to provide more than 35 hours of support per term.

Initial Onboarding/Course Orientation: Onboarding/Course Orientation is to familiarize new instructional support service providers with USNCC's mission, overview of the US Naval Community College programs and associated courses, as well as the technical and logistical requirements and processes associated with course delivery. Each Contractor personnel is required to attend a one-time onboarding/course orientation, which is anticipated to take up to one hour during the week preceding the start of teaching the first time. After the initial onboarding, during the course orientation portion; Contractor personnel shall collect required teaching content and materials for the course being taught, as identified in USNCC-developed course syllabi (to be provided as GFI), to prepare and teach the material to USNCC students. The majority of the course content will be provided by USNCC in the Learning Management System (LMS). Contractor personnel shall have the capability to upload to LMS any additional course content to supplement the provided course materials. Contractor personnel shall be responsible for tailoring, distributing all such corollary materials, to include audio visual aids, PowerPoint presentations, hand-outs, facilitating student research activities, including group projects, and other like tools/activities.

Contractor personnel: Teaching, student support, assessment, and reporting. Contractor personnel shall teach no more than two (2) courses per term over the academic year (Fall I, Fall II, Spring I, and Spring II, Summer) without pre-approval of the USNCC point of contact.

Contractor personnel shall follow USNCC's syllabi for the courses, which will articulate the course learning and enabling objectives and the grading criteria to ensure instructional effectiveness and student learning. Contractor personnel will be provided the core shell for the course(s) for which they are instructing. The course core shell includes instructional materials, core lectures, assignments, rubrics, and threaded discussion topics. Contractor personnel may supplement core materials (no more than 15%) with current events and/or relevant past experiences. Any materials developed by Contractor personnel as part of this contract that are used and/or uploaded onto USNCC LMS shall become Government property. Any videos embedded via announcements should be limited in duration and file size. All materials uploaded shall follow current USNCC Academic and IT policies. Any supplemented materials used by Contractor personnel must not violate copyright laws or other restricted use. The Government will not incur any costs associated with the use of any supplemental materials developed and/or used by Contractor personnel. All supplemental materials used require pre-approval by the USNCC Dean and/or Associate Dean of the Academics Program. Failure to comply could lead to removal from instruction and the contract.

Methodology. Contractor personnel shall present the course in an effective manner, tailoring teaching methodology to accommodate special course requirements. In the case of special student needs identified by USNCC student services personnel, the Government shall develop a plan to accommodate the identified needs.

Student support. Contractor personnel shall facilitate threaded discussions with students; guide student project development to include scoping, review, and modifications; guide student research to include developing strategy and methodology and identifying tools and resources; advise student writing relevant to the course they are taking; and advise student presentations. Presentations and answers to questions shall be well-reasoned, well-researched, and shall be up-to-date in terms of current Navy, Marine Corps, and/or Coast Guard doctrine, scientific/engineering advancements, and in accordance with the highest standards at higher education institutions like USNCC.

Tracking and evaluating student progress. USNCC shall define, identify, and provide the standards, assessment tools, and Blackboard-generated reports to be used. Contractor personnel shall use the USNCC Instruction Rubric; provided as GFI post award, to track and evaluate student grades, assignment quality, and timeliness data on a weekly basis for tracking overall student progress, course effectiveness, and any areas of concern on student success in their section(s). USNCC shall define, identify, and provide the standards, assessment tools, and Blackboard-generated reports to be used. Contractor personnel shall preemptively follow up with any of their students who are perceived to be struggling, at risk of not passing, or not actively participating in the course and be responsive to their student needs and concerns. Contractor personnel shall notify USNCC all 'at risk' students using the LMS At Risk identification process. Contractor personnel shall adhere to acceptable metrics to assess student progress, such as performance on quizzes, exams, papers, or projects. Contractor personnel shall report on student progress regularly to individual students, at least bi-weekly to the USNCC lead faculty for the course, USNCC Academic Affairs and USNCC Student Services. The reports may also be required orally in daily, weekly meetings, and as requested by the COR (or designee).

Grading and final grades. Contractor personnel shall complete all grading and record the final grade in the USNCC LMS within five (5) business days of the stated end date of the course. Contractor personnel shall provide robust written feedback using USNCC rubrics and provide appropriate written feedback on drafts and papers. Contractor personnel shall provide information as requested by USNCC on missing, incomplete, or disputed grades. The reporting format shall comply with USNCC requirements, as defined in the USNCC Faculty Handbook. USNCC's Contracting Offcicer Representative (COR) and Full Time Faculty shall resolve 'Incomplete' grades with the student concerned in accordance with USNCC academic policy. 'Incomplete' grades shall be resolved by the end of the term following the term in which the 'Incomplete' grade occurred. USNCC COR and Course Leads will coordinate with Contractor personnel to create an approved plan for student completion that may require additional instruction by USNCC Full Time Faculty. Contractor personnel shall provide information as requested by USNCC on missing, incomplete, or disputed grades.

Contact hours. Contractor personnel shall spend on average six (6) hours per week per course iteration (section) in providing instruction, supporting students, office hours, grading, providing feedback, and other associated administrative requirements. In addition to the above 6 contact hours, scheduled office hours for student consultation shall be a minimum of one (1) hour per week. For each course iteration taught, Contractor personnel shall be available during one (1) non-standard hour per week on an as-needed basis if students are not available to meet during standard office hours. The non-standard hours can be in lieu of standard office hours if required by the students' schedule.

Communication, feedback and response to student inquiry. All communication with USNCC students shall be done via LMS and/or corporate email and not through unofficial channels (e.g., personal cell phones). Contractor personnel shall respond to student inquiries and/or emails the same day whenever possible, within twenty-four (24) hours during weekdays, or by the following Monday morning over a weekend. Contractor personnel shall provide feedback on written assignments within ninety-six (96) business hours of receipt of assignment. Contractor personnel shall respond to threaded student discussion posting to provide feedback to students, encourage dialogue among the student cohort, and enhance their critical thinking skills. Contractor personnel shall have no default advising or

mentoring duties beyond supporting their enrolled students in completion of their course and achieving their academic goals. Contractor personnel will comply with appropriate USNCC policy (Academic, Adjunct Faculty) and Standard Operating Procedures (SOP). Contractor personnel will conduct themselves in accordance with Department of the Navy, Department of Defense, and US Government standards and regulations.

Contractor personnel shall comply with USNCC policies and Standard Operating Procedures. Contractor personnel shall conduct themselves in accordance with DOD, DON, and USNCC regulations and standards. Instructor compliance with policies, subject experts, and good teaching practices by USNCC faculty and administration using USNCC Instruction evaluation rubric. Discrepancies will be provided to the contractor representative for correction. Evaluations shall remain at an acceptable level of 80% or greater. If evaluations should fall beneath the acceptable level, discussions between the contractor and Government shall be held to remedy the root cause of the poor performance evaluation.

Qualifications

Project Manager (PM):

The Contractor shall provide a PM and designated alternate, as applicable, who has full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be available during the Government's regular working hours. The Contractor shall identify an experienced and qualified PM with a Master's degree in a relevant field (political science, history, public policy, law, organizational leadership, management) with a minimum of five (5) years of experience in project management providing services of similar size, scope and complexity.

Naval Studies Faculty/Instructor:

Contractor personnel shall maintain professional proficiency and can be evidenced by a program of personal scholarly advancement; participation in professional societies, and related meetings, etc. Evidence of professional qualifications and experience (e.g. publications, professional memberships, credentials) shall be made readily available upon request by the Contracting Officer's Representative (COR) (or designee). USNCC will have the final determination on new candidates as they are queued to instruct a Naval Studies course. This determination is to ensure the proposed candidate(s) meet the core naval studies requirements as delineated below. USNCC shall utilize Quality Assurance Surveillance Methods (using rubric), faculty observation, and student feedback, to ensure requirements are met. In the event requirements are not met, USNCC reserves the right to recommend removal.

USNCC expects that a significant majority of faculty will have experience in the national security field, prior military teaching, military service, military or government experience, or deep academic expertise in national security topics. All USNCC naval studies faculty will possess the following baseline criteria:

1. Relevant military experience or similar experience in government, and/or working with military personnel;

2. Prior teaching experience at the collegiate level, with an emphasis on prior online teaching;

3. Appropriate academic credentials and a record of scholarship/research consistent with the teaching role they are assigned.

In accordance with the USNCC Policy on Faculty and Facilitator Qualifications (26 Aug 2025) and the *USNCC Faculty Handbook*, all faculty shall be either academically qualified (AQ) or professionally qualified (PQ).

The ratio of AQ to PQ faculty sought is 80% to 20%. USNCC seeks a rigorously qualified faculty to ensure high-quality teaching.

Academic Experience Requirements: Faculty with academic qualifications (AQ) must possess a terminal degree (preferred) or Master's (minimum requirement) in a related field, with at least 18 hours of credit in the specific field of study. Prior relevant experience in teaching in online environments is also required. Additionally, faculty must have experience with Learning Management Systems and be available to teach courses across multiple terms.

Professional Experience Requirements: Faculty with specific, high-level professional experience that is directly relevant to the course's subject matter (PQ faculty) must hold at least a bachelor's degree in addition to their significant and substantive relevant experience in a military or related setting. This experience must uniquely qualify them to teach the specific subject area. Relevant professional experience may include, but is not limited to, prior military service or experience, particularly in positions of service-wide prominence, and when the experience results in renowned expertise that is aligned with the learning outcomes of the course.

Examples of PQ faculty characteristics/experience:

Teaching:

- Demonstrated teaching experience in an online modality for working adults. Faculty must have experience teaching at least one semester-equivalent course specifically in an online higher education environment at an accredited college or university.
- Demonstrated understanding of Andragogy and Adult Learning Theory.
- Demonstrated strong student and/or peer evaluations of their teaching.
- Experience with online Learning Management Systems (LMS) to include Blackboard or similar LMS.

Military:

- Significant and substantive relevant experience in a military or related setting that makes them uniquely or substantively qualified to teach the specific subject area. This will typically include at least 10 years of direct field experience, with at least five of those years at a senior leadership level, in the specific course area being taught.
- Demonstrated prior military experience preferred professional experience. USNCC is particularly interested in faculty members who have served in the uniformed or civilian sectors of the Department of the Navy, US Navy, US Marine Corps, or US Coast Guard.

Contractor personnel. Contractor personnel supporting NAV 101, 102, 103, 104 shall be either academically qualified (AQ) or professionally qualified (PQ), as per USNCC policies noted above. Contractor personnel supporting NAV 105 shall be AQ and have significant coursework in the relevant field of study. All contractor personnel shall be either academically qualified (AQ) or professionally qualified (PQ).

General Education Faculty/Instructor (ENG/MTH/SCI/etc.):

Academically Qualified (AQ) faculty shall have a minimum of a master's degree (doctorate degree preferred), in an appropriate field of study, with at least 18 hours of graduate-level credit in the relevant field(s).

Adjunct faculty for general education will be academically qualified (AQ). To be considered academically qualified, faculty must have a graduate degree in a relevant general education discipline (English, journalism, communication, math, a science field). Prior post-secondary teaching experience in a general education course, or similar post-secondary academic support center experience is highly desirable.

Professionally Qualified (PQ) faculty will have at least 5 years of post-secondary asynchronous general education instruction or post-secondary advising in a student support center, in addition to possessing a minimum of 18 graduate credits in a relevant degree field.

General faculty responsibilities. All faculty members must meet the below-listed conditions. In addition they shall perform the duties below:

a. Must possess a computer, fast and reliable internet access, and corporate e-mail to facilitate communication with students, faculty, and the BB LMS.

b. Online teaching experience: Prior teaching experience is strongly preferred. The large majority of Contractor provided faculty shall have taught at least one (1) semester-equivalent online higher education course at an accredited college/university, with experience teaching in the field of study strongly preferred.

c. Military experience: Prior experience as a Service member or as a civilian employee of the U.S. Department of Defense (DOD) is preferred, specifically in a military education institution.

d. Experience with online Learning Management Systems (LMS). Adjunct faculty shall have prior experience in Blackboard LMS or similar (LMS).

e. Shall be available to teach courses across multiple terms.

f. Shall provide robust, timely and specific written feedback using USNCC rubrics and provide appropriate written feedback (and digital formats such as video/audio, as supported in the LMS) on drafts and papers.

g. Shall provide information on missing, incomplete, or disputed grades. The reporting format shall comply as defined in the USNCC Faculty Handbook, to be provided as GFI after contract award. USNCC Contracting Officer's Representative (COR) and USNCC full time faculty will resolve incomplete grades with concerned student in accordance with USNCC academic policy. USNCC COR and course leads will coordinate with instructors to create an approved plan for student completion of all incomplete grades that may require additional instruction by USNCC full time faculty. Will finalize all incomplete grades and submit final grades when students provide the required work.

h. Provide the end-of-course memorandum that summarizes students' performance in the course and lessons learned.

i. Certify that their classes are conducted in compliance with published USNCC policies.

USNCC shall define, identify, provide standards, assessment tools, and Blackboard-generated reports to be used. Faculty shall use the USNCC provided Syllabi and Instruction Rubric; both to be provided as Government Furnished Information post contract award. The syllabi will articulate the course learning and objectives, as well as the grading criteria to ensure instructional effectiveness and student learning. Instructors will be provided with the core shell for the course(s) for which they are providing instruction. The course core shell includes instructional materials, core lectures, assignments, and threaded discussion topics. Instructors may supplement core materials (no more than 15%) with current events and/or relevant past experiences.

The rubric shall be used to track and evaluate student grades, assignment quality, and timeliness of data on a weekly basis for tracking overall student progress, course effectiveness, and any areas of concern of student success in their section(s). The instructors shall be responsive to their students' educational needs and concerns. Instructors shall notify USNCC of all 'at risk' students using the LMS At Risk identification process. Instructors shall adhere to acceptable metrics to assess student progress, such as performance on quizzes, exams, papers, or projects. Faculty shall report on student progress regularly to individual students, at least bi-weekly to the USNCC lead faculty for the course, USNCC Academic Affairs and USNCC Student Services.

Each assigned instructor is required to attend a one-time onboarding, which is anticipated to take one week preceding the start of teaching for the first time. After the initial onboarding, each course will have an orientation, which occurs prior to commencement of instruction. The instructor shall collect required teaching content and materials for the course being taught, as identified in USNCC provided syllabi to prepare for and teach the course material to USNCC students. The preponderance of course content will be provided by USNCC within the Learning Management System (LMS). However, instructors shall have the capability to upload to LMS any additional course content to supplement the provided course materials. Instructors shall be responsible for tailoring, distributing corollary materials to include audio visual aids, PowerPoint presentations, virtual hand-outs, facilitating student research activities including group projects, and other similar tools or activities.

All communication with USNCC students shall be done via LMS and/or corporate email. Faculty shall respond to student inquiries and /or emails the same day, when possible. Faculty replies shall be sent within twenty-four hours during weekdays, or by the following

Monday morning over a weekend. Faculty shall provide feedback on written assignments within ninety-six (96) business hours of receipt of assignment. Faculty shall respond to threaded student discussion posting to provide feedback to students, encourage dialogue among the student cohort, and enhance their critical thinking skills. Faculty shall have no default advising or mentoring duties beyond supporting their enrolled students in completion of their course and achieving their academic goals. Faculty will comply with appropriate USNCC policies (Academic, Adjunct Faculty) and Standard Operating Procedures (SOP). Faculty will conduct themselves in accordance with Department of the Navy, Department of Defense, and US Government standards and regulations. All instructors shall comply with USNCC policies and Standard Operating Procedures. Evaluations shall remain at an acceptable level of 80% or greater. If evaluations should fall beneath the acceptable level, discussions between the contractor and Government shall be held to remedy the root cause of the poor performance evaluation.

All USNCC courses are non-resident/distributed courses that follow an academic calendar and are delivered virtually using USNCC LMS (currently Blackboard). Duties include conducting asynchronous instruction; reviewing and evaluating student essays (as applicable), examinations, and other written and verbal assessments; developing curricula; and performing educational administrative functions as required. In support of this primary objective, the department develops core curricula and provides graduate-level instruction in the primary areas.

The relevant fields and illustrative teaching experience for each of the **Naval Studies** courses are as shown in the following table:

Course	Fields	Illustrative Teaching Experience
NAV 101	Military ethics, philosophy, leadership, law (post JD degree, such as, LLM in military law), U.S. history, and political science.	Introductory courses in law of warfare, international law, military ethics, leadership, organizational behavior, law of the sea and freedom of navigation, and security studies.
NAV 102	U.S. History, military history, government, strategic studies, and public policy.	Introductory courses in U.S. history, military history, strategy, defense policy, and security studies.
NAV 103	U.S. national security studies, American government, political science, organizational design, naval engineering, and systems engineering.	Courses in U.S. defense strategy/policy, introduction to U.S. politics and government, systems engineering, naval systems design, public policy, and public policy analysis.
NAV 104	U.S. national security studies, American government and politics, comparative politics, public policy, public administration, and American history.	Courses in U.S. politics and government, politics and public policy, U.S. history, U.S. defense policy and/or strategy, civics, and civic engagement.
NAV 105	Political science, comparative politics, international relations, and U.S. security studies.	Introductory courses in World politics, global security studies, American foreign policy, and U.S. national security.

The relevant fields and illustrative teaching experience for each of the **General Education** courses are as shown in the following table:

Course	Fields	Illustrative Teaching Experience
English	18 graduate credit hours in English, composition, mass comm; Post-secondary English teaching / post-secondary writing center experience	Introductory courses in English, academic or technical writing, and written communication.
Critical Thinking	Master's Degree; Preferred earned PhD Degree in either philosophy, rhetoric, communication, psychology, or general humanities.	Introductory courses in logic, critical thinking, psychology, philosophy, and rhetoric.

Math	MS degree in Math, Statistics or related field from and accredited institution with minimum of 18 graduate credit hours in the subject.	Introductory college math courses such as finite math, intro to statistics, algebra, pre-calc, etc., in an asynchronous online format.
Science	MS degree in an engineering or physical science field (physics, chemistry, geology, etc.) from an accredited institution with minimum 18 graduate credit hours in the subject field.	Introductory college-level natural science courses, such as: physics, chemistry, geology, oceanology, etc., in an online format.

Any exceptions to the above qualifications for faculty must be approved by the USNCC Contracting Officer's Representative (COR).

Section 3: Start Up Plan

A smooth and orderly start-up is necessary to ensure minimum disruption to USNCC's Academic Schedule. The Contractor shall not recruit for start-up staffing on Government premises or otherwise act to disrupt official Government business. The Contractor shall assume full responsibility for all tasks identified in this PWS, within 15 business days after contract award. The Contractor shall provide a detailed Start-up Plan that describes the process, and schedule for providing an orderly transition, in accordance with the guidance herein, for all elements of the PWS. The objectives of the Start-up Plan are to show how the contractor will assume responsibility for all tasks, identify impacts and mitigate risk to scheduled courses.

The Contractor is responsible for performing due diligence to ensure that impacts/risk factors are identified and

explain how their mitigation plans will address those risks. The Contractor shall establish a Project Management

team capable of providing overall coordination and management support of all start-up activities. The Contractor shall include a project management schedule that shows how they will minimize risk to USNCC's Academic Schedule.

Note: Invoicing by the contractor will begin as of the commencement of the performance period of services. No reimbursement will be paid by the government for efforts expended during the start-up period.

Any exceptions to the above qualifications for contractor provided faculty must be approved in advance by the Contracting Officer's Representative (COR) prior to class assignment.

Section 5: Travel: There is no requirement for Contractor personnel to be on site at Quantico, VA.

Section 6: Reimbursement of Travel Costs: N/A

Section 7: Security Requirements

The contractor shall ensure each employee has a current favorably completed National Agency Check with Written Inquiries (NACI). In addition, each employee must be screened before and throughout the term of this contract for any non-illegal behaviors that jeopardize the reputation of USNCC. Throughout the term of the contract, the Contractor shall report to the COR (or designee) within one (1) calendar day any professional and academic misconduct and any non-criminal behaviors of employees supporting this contract. Examples of reportable behaviors include but are not limited to sexual harassment, relief for cause, plagiarism, and other violations of ethical and academic norms.

Contractor employees whose work is unclassified and non-sensitive shall meet the following minimum requirements:

(i) Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the United States (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and

(ii) Must have a favorably completed NACI including a FBI fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following:

(i) SF-85 Questionnaire for Non-Sensitive Positions

(ii) Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)

(iii) Original Signed Release Statements

The contractor shall ensure each employee has a current favorably completed NACI or ensure successful FBI fingerprint results have been gained and investigation has been processed and completed and a determination made by DCSA. Failure to provide the required documentation at least thirty (30) days prior to the individual's start date may result in delaying the individual's start date. In addition, each employee must be screened before and throughout the term of this contract for any non-illegal behaviors that jeopardize the reputation of USNCC.

Throughout the term of the contract, the Contractor shall report to the COR (or designee) within one (1) calendar day any professional and academic misconduct and any non-criminal behaviors of employees supporting this contract. Examples of reportable behaviors include but are not limited to sexual harassment, relief for cause, plagiarism, and other violations of ethical and academic norms.

Section 8: Place of Performance

There is no requirement for Contractor personnel to be on site at Quantico, VA.

Section 9: Period of Performance

The contract will have a two-year ordering period. Task orders issued against the base contract will have a period of performance no more than 12-months.

Section 10: Other Conditions/ Requirements:

Any materials developed for use by the Contractor as part of this contract shall become Government property. Any videos embedded via announcements shall be in low definition (480 or lower) and five (5) minutes or less. All materials uploaded shall follow current USNCC Academic and IT policies. Any supplemented materials used by Contractor personnel must not violate copyright laws or other restricted use. All supplemental materials used require pre-approval by the USNCC Dean and/or Associate Dean of the Academics Program. Failure to comply could lead to removal from instruction and the contract.

Section 11: Non-Personal Services

Contractor personnel performing services under this IDIQ contract (and resultant task orders) shall be controlled, directed and supervised at all times by management personnel of the contractor. Contractor management shall ensure that employees properly comply with the performance work standards outlined in the IDIQ contract (and resultant task orders). Contractor personnel shall perform their duties independent of, and without supervision of, any Government official. The tasks, duties, and responsibilities set forth in the IDIQ contract (and resultant task orders) may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying Federal Policy, obligating the appropriated funds of the United States Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee, or otherwise violating the prohibitions set forth in Subparts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR). The Government will control access to the facility and will perform the inspection and acceptance of the completed work.

COR APPOINTMENT:

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this IDIQ contract (and resultant task orders): to be provided at time of award

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR: N /A

(c) The COR will act as the Contracting Officer's Representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract, or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract.

(d) It is emphasized that only a Contracting Officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

Section 12: Training

All contractor personnel shall complete:

a. DOD Cyber Awareness Challenge.

b. DOD/DON Personally Identifiable Information (PII),

c. The completion of a USNCC 6221r1 form will be required for LMS access. Other additional training may be required.

Section 13: QUALITY ASSURANCE SURVEILLANCE PLAN (QASP).

USNCC will evaluate Contractor performance in accordance with the Quality Assurance Surveillance Plan (QASP).

Deliverables	Performance Standard	Acceptable Quality Level	Monitoring Method
Meetings with COR (or designee)	Meetings shall be coordinated with the COR's (or designee's) schedule and with the frequency required in the PWS. The PM shall be prepared to discuss progress and financial status reports.	Meetings shall be coordinated and conducted in a professional manner. PM shall be prepared to discuss the program, to include any submitted reports and/or Instructor challenges/successes.	Government review and acceptance
Project Management Plan	A project management plan shall be prepared and submitted in accordance with the PWS.	The project management plan will include, at a minimum, plan of action and milestone schedule, as well as any risks.	Government review and acceptance
Student Progress Reports	Student progress shall be assessed and reported.	Any required input will be completed in accordance with the course schedule.	Government review and acceptance
	All grading shall be		

Final Grades	completed and final grades entered into USNCC LMS within five (5) business days of the stated course end-date.	Contractor personnel shall respond within twenty-four (24) hours to any USNCC requests regarding missing grades, incomplete grades and/or disputed grades.	Government review and acceptance
Incomplete Grades	Contractor personnel shall seek resolution of all "incomplete" grades in accordance with USNCC procedures.	Contractor personnel shall seek resolution of all "incomplete" grades in accordance with the USNCC timeline.	Government review and acceptance
Monthly Status Reports including Progress and financial reports	The PM will meet with the COR monthly and submit progress and financial reports within five (5) business days after the end of each month.	Monthly meetings between the COR and PM will be held, subject to the COR's schedule. Progress and financial reports will be reviewed/ discussed, as necessary.	Government review and acceptance

Incentive: Satisfactory contract performance will be documented on the Contractor Performance Assessment Reporting System (CPARS)

Disincentive: Unsatisfactory contract performance will be documented on the Contractor Performance Assessment Reporting System (CPARS)

Section 14: Deliverables And Milestones

Anticipated deliverables and frequency identified below, task orders will identify specific deliverables and dates applicable to each task order:

Deliverable	**PWS Reference**	**Frequency**
Listing of Qualified Contractor personnel	**Sect 2. b. Tasks / Requirements**	10 days after contract award. An updated list shall be submitted monthly thereafter to the COR
PM meeting with COR	**Sect 2. c. Tasks / Requirements**	The PM shall meet with the COR within seven (7) business days after contract award. At a minimum, monthly thereafter or as required to provide project related information.
Project management plan	**Sect 2. d. Tasks / Requirements**	Within ten (10) days after contract award.
Progress reports	**Sect 2. e. Tasks / Requirements**	Within five (5) business days after each term.

Financial reports	**Sect 2. f. Tasks / Requirements**	Within five (5) business days after each term.
Student progress reports	**Section 2. Tracking and evaluating student progress**	Weekly and when requested by COR.
Final grades	**Section 2. Final Grades**	Within five (5) business days of the stated end date of the course.

Section 15: Data Rights

Data Rights: The Government shall have those rights in technical data and software that applicable statute and regulation require the Government to receive. No deliverable technical data or non-commercial software data shall be delivered to the USNCC with less than unlimited rights unless all DFARS requisites for marking of restrictive legends have been met. Contractor personnel shall not release any data or information developed and/or obtained under performance of this contract unless authorized by Government personnel or upon written approval of the Contracting Officer in accordance with DFARS 252.204-7000 Disclosure of Information.

Data Protection: The Contractor shall safeguard covered defense information, including USNCC student data (PII), as per DFARS 252.204-7012 Safeguarding Covered Information and Cyber Incident Reporting as well as safeguard USNCC student data (PII) consistent with the rules of the Federal Education Rights and Privacy Act (FERPA) (20 U.S.C. (S) 1232g; 34 CFR Part 99).

Cyber Incident Reporting: Any cyber incidents that occur must be reported as per specified in DFARS 252.204-7012. The Contractor shall report any cyber incidents that occur to the COR within six (6) hours of said incident.

Cloud Computing: The Contractor shall represent whether cloud computing will be used in the performance of the TO (DFARS 252.239-7009 Representation of Use of Cloud Computing)

GFE/GFI: The Government will not provide any GFE or GFI beyond those identified and mentioned above. Contractor personnel shall have the capabilities and resources required to complete the tasks described above. Contractor personnel shall provide their own access to a computer with built-in or external webcam, reliable high-speed (min 48 Mbps) broadband internet, headphones, microphone, and telephone (or cell phone) for communication with USNCC Course Leads or staff. Any additional items the Contractor personnel may desire to use shall be provided at the expense of the contractor and/or based on the contractor's internal policies.

Requirements

Adjunct Faculty Support Services

Continuation of Packaging and Marking

Continuation of Inspection and Acceptance

Continuation of Deliveries or Performance

Overall Contract Delivery Period

Period of Performance
From 01 Aug 2026 to 31 Jul 2028

The ordering period above may include unexercised options

Ship To
DoDAAC: N4433B
CountryCode: USA
NAVAL COMMUNITY COLLEGE
1000 NAVY PENTAGON, WASHINGTON DC 20350
WASHINGTON, DC 20350
UNITED STATES

Line Item	Delivery Schedule	Estimated Quantity	Address and POC
0001	Period of Performance From 01 Aug 2026 To 31 Jul 2028	1 Lot	

Continuation of Accounting and Appropriation Data

Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	Feb 2026		
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	Jan 2017		
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Deviation 2026-O0038)	Feb 2026		
52.219-8	Utilization of Small Business Concerns. (Deviation 2026-O0038)	Feb 2026		
52.219-27	Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program. (Deviation 2026-O0038)	Feb 2026		
52.222-35	Equal Opportunity for Veterans. (Deviation 2026-O0038)	Feb 2026		
52.222-36	Equal Opportunity for Workers with Disabilities. (Deviation 2026-O0038)	Feb 2026		
52.222-37	Employment Reports on Veterans. (Deviation 2026-O0038)	Feb 2026		
52.222-40	Notification of Employee Rights Under the National Labor Relations Act. (Deviation 2026-O0038)	Feb 2026		
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving.	May 2024		
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	Oct 2018		
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	Mar 2023		
52.233-3	Protest after Award. (Deviation 2026-O0038)	Feb 2026		
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-O0038)	Feb 2026		
52.203-3	Gratuities.	Apr 1984		
52.203-13	Contractor Code of Business Ethics and Conduct.	Nov 2021		
52.212-4	Terms and Conditions-Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	Sep 2011		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	Dec 2022		
252.204-7004	Antiterrorism Awareness Training for Contractors.	Jan 2023		
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support.	Jan 2023		
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.	Jan 2023		
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism.	May 2019		
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	Dec 2018		
252.232-7010	Levies on Contract Payments.	Dec 2006		
252.243-7002	Requests for Equitable Adjustment.	Dec 2022		
252.247-7023	Transportation of Supplies by Sea.	Oct 2024		

FAR Clauses Incorporated by Full Text

52.219-28 Postaward Small Business Program Rerepresentation. (Deviation 2026-O0038) (Feb 2026)

Postaward Small Business Program Representation (Feb 2026) (Deviation 2026-O0038)

(a) *Definitions*. As used in this clause-

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern-

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all

appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

(b) If the Contractor represented that it was a small business concern, a small disadvantaged business concern, or a joint venture that was any of the small business concerns identified in 19.000(a)(3) prior to award of this contract, the Contractor shall rerepresent its size and socioeconomic status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts-

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code(s) assigned to this contract. The small business size standard corresponding to this NAICS code(s) can be found at https://www.sba.gov/document/support--table-size-standards.

(d) The small business size standard for a Contractor providing an end item that it does not manufacture, process, or produce itself, for a contract other than a construction or service contract, is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519, if the acquisition-

(1) Was set aside for small business and has a value above the simplified acquisition threshold;

(2) Used the HUBZone price evaluation preference regardless of dollar value, unless the Contractor waived the price evaluation preference; or

(3) Was an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation(s) required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The Contractor shall notify the contracting officer in writing within the timeframes specified in paragraph (b) of this clause, that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

(1) The Contractor represents that it [ ] is, [ ] is not a small business concern under 611310 NAICS Code assigned to ____contract number.

(2) [*Complete only if the Contractor represented itself as a small business concern in paragraph (g)(1) of this clause*.] The Contractor represents that it [ ] is, [ ] is not, a small disadvantaged business concern as defined in 13 CFR 124.1001.

(3) *Women-owned small business (WOSB) joint venture eligible under the WOSB Program*. The Contractor represents that it [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(4) *Economically disadvantaged women-owned small business (EDWOSB) joint venture*. The Contractor represents that it [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __ .]

(5) *Service-disabled veteran-owned small business (SDVOSB) joint venture eligible under the SDVOSB Program*. The Contractor represents that it [ ] is, [ ] is not an SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(6) *HUBZone joint venture eligible under the HUBZone Program.*[*Complete only if the offeror is a HUBZone small business concern.*] The offeror represents, as part of its offer, that It [ ] is, [ ] is not a HUBZone joint venture that complies with the requirements of 13 CFR 126.616(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: .] Each HUBZone small business concern participating in the HUBZone joint venture must be certified as a HUBZone concern. [____Contractor to sign and date and insert authorized signer's name and title.]

(End of clause)

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions. (Jan 2023)

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

(Contracting Officer: Insert applicable invoice and receiving report document type(s) for fixed price line items that require shipment of a deliverable.)

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

(Contracting Officer: Insert either "Invoice 2in1" or the applicable invoice and receiving report document type(s) for fixed price line items for services.)

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF "combo" document type to create some combinations of invoice and receiving report in one step.]

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	____
Issue By DoDAAC	____
Admin DoDAAC	____
Inspect By DoDAAC	____
Ship To Code	____
Ship From Code	____
Mark For Code	____
Service Approver (DoDAAC)	____
Service Acceptor (DoDAAC)	____
Accept at Other DoDAAC	____
LPO DoDAAC	____
DCAA Auditor DoDAAC	____
Other DoDAAC(s)	____

*(*Contracting Officer: Insert applicable DoDAAC information. If multiple ship to/acceptance locations apply, insert "See Schedule" or "Not applicable.")*

*(**Contracting Officer: If the contract provides for progress payments or performance-based payments, insert the DoDAAC for the contract administration office assigned the functions under FAR 42.302(a)(13).)*

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

____

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Addendum to 52.212-4, Contract Terms and Conditions - Commercial Products and Commercial Services

Contract Terms and Conditions Required To Implement Statutes or Executive Orders — Commercial Products and Commercial Services

Addendum to Contract Clauses

Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	Feb 2026		
52.232-39	Unenforceability of Unauthorized Obligations.	Jun 2013		
52.203-6	Restrictions on Subcontractor Sales to the Government. (Alternate I)	Jun 2020	Alternate I	Nov 2021
52.222-3	Convict Labor. (Deviation 2026-O0038)	Feb 2026		
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	Feb 2026		
52.203-12	Limitation on Payments to Influence Certain Federal Transactions.	Jun 2020		
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	Apr 2026		
52.222-90	Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0038)	Apr 2026		
52.242-13	Bankruptcy.	Jul 1995		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.201-7000	Contracting Officer's Representative.	Dec 1991		
252.225-7048	Export-Controlled Items.	Jun 2013		
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel.	Jan 2023		
252.219-7996	Small Business Subcontracting Plan (DoD Contracts). ALTERNATE II (DEVIATION 2026-O0037)	Feb 2026	Alternate II Deviation 2026-O0037	Feb 2026 Feb 2026
252.225-7972	Prohibition on the Procurement of Foreign-Made Unmanned Aircraft Systems. (DEVIATION 2024-O0014)	Aug 2024	Deviation 2024-O0014	Aug 2024
252.244-7999	Subcontracts for Commercial Products or Commercial Services. (DEVIATION 2026-O0015)	Feb 2026	Deviation 2026-O0015	Jan 2026

FAR Clauses Incorporated by Full Text

52.252-2 Clauses Incorporated by Reference. (Feb 1998)

Clauses Incorporated By Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

https://www.acquisition.gov/far-overhaul/far-part-deviation-guide/far-overhaul-part-52 and https://www.acq.osd.mil/dpap/dars/dfars_far_overhaul_class_deviations.html

(End of clause)

52.252-6 Authorized Deviations in Clauses. (Nov 2020)

Authorized Deviations in Clauses (Nov 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any DFARS (48 CFR 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

52.219-14 Limitations on Subcontracting (DEVIATION 2021-O0008) (Feb 2026) Deviation 2021-O0008 (Feb 2023)

LIMITATIONS ON SUBCONTRACTING (FEB 2023) (DEVIATION 2021-O0008)

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) *Definition. Similarly situated entity*, as used in this clause, means a first-tier subcontractor, including an independent contractor, that--

(1) Has the same small business program status as that which qualified the prime contractor for the award (e.g., for a small business set-aside contract, any small business concern, without regard to its socioeconomic status); and

(2) Is considered small for the size standard under the North American Industry Classification System (NAICS) code the prime contractor assigned to the subcontract.

(c) *Applicability.* This clause applies only to--

(1) Contracts that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(2) Part or parts of a multiple-award contract that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(3) Contracts that have been awarded on a sole-source basis in accordance with subparts 19.8, 19.13, 19.14, and 19.15;

(4) Orders expected to exceed the simplified acquisition threshold and that are--

(i) Set aside for small business concerns under multiple-award contracts, as described in 8.405-5 and 16.505(b)(2)(i)(F); or

(ii) Issued directly to small business concerns under multiple-award contracts as described in 19.504(c)(1)(ii);

(5) Orders, regardless of dollar value, that are--

(i) Set aside in accordance with subparts 19.8, 19.13, 19.14, or 19.15 under multiple-award contracts, as described in 8.405-5 and 16.505(b)(2)(i)(F); or

(ii) Issued directly to concerns that qualify for the programs described in subparts 19.8, 19.13, 19.14, or 19.15 under multiple-award contracts, as described in 19.504(c)(1)(ii); and

(6) Contracts using the HUBZone price evaluation preference to award to a HUBZone small business concern unless the concern waived the evaluation preference.

(d) *Independent contractors.* An independent contractor shall be considered a subcontractor.

(e) *Limitations on subcontracting.* By submission of an offer and execution of a contract, the Contractor agrees that in performance of a contract assigned a North American Industry Classification System (NAICS) code for--

(1) Services (except construction), it will not pay more than 50 percent of the amount paid by the Government for contract performance, excluding certain other direct costs and certain work performed outside the United States (see paragraph (e)(1)(i)), to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both services and supplies, the 50 percent limitation shall apply only to the service portion of the contract. The following services may be excluded from the 50 percent limitation:

(i) Other direct costs, to the extent they are not the principal purpose of the acquisition and small business concerns do not provide the service. Examples include airline travel, work performed by a transportation or disposal entity under a contract assigned the environmental remediation NAICS code 562910), cloud computing services, or mass media purchases.

(ii) Work performed outside the United States on awards made pursuant to the Foreign Assistance Act of 1961, or work performed outside the United States required to be performed by a local contractor.

(2) Supplies (other than procurement from a nonmanufacturer of such supplies), it will not pay more than 50 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both supplies and services, the 50 percent limitation shall apply only to the supply portion of the contract;

(3) General construction, it will not pay more than 85 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 85 percent subcontract amount that cannot be exceeded; or

(4) Construction by special trade contractors, it will not pay more than 75 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 75 percent subcontract amount that cannot be exceeded.

(f) The Contractor shall comply with the limitations on subcontracting as follows:

(1) For contracts, in accordance with paragraphs (c)(1), (2), (3) and (6) of this clause--

[Contracting Officer check as appropriate.]

[ ] By the end of the base term of the contract and then by the end of each subsequent option period; or

[X] By the end of the performance period for each order issued under the contract.

(2) For orders, in accordance with paragraphs (c)(4) and (5) of this clause, by the end of the performance period for the order.

(g) A joint venture agrees that, in the performance of the contract, the applicable percentage specified in paragraph (e) of this clause will be performed by the aggregate of the joint venture participants.

(1) In a joint venture comprised of a small business protege and its mentor approved by the Small Business Administration, the small business protege shall perform at least 40 percent of the work performed by the joint venture. Work performed by the small business protege in the joint venture must be more than administrative functions.

(2) In an 8(a) joint venture, the 8(a) participant(s) shall perform at least 40 percent of the work performed by the joint venture. Work performed by the 8(a) participants in the joint venture must be more than administrative functions.

(End of clause)

52.216-18 Ordering. (Aug 2020)

Ordering (Aug 2020)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from 01 August 2026 to 31 July 2028.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) A delivery order or task order is considered "issued" when-

(1) If sent by mail (includes transmittal by U.S. mail or private delivery service), the Government deposits the order in the mail;

(2) If sent by fax, the Government transmits the order to the Contractor's fax number; or

(3) If sent electronically, the Government either-

(i) Posts a copy of the delivery order or task order to a Government document access system, and notice is sent to the Contractor; or

(ii) Distributes the delivery order or task order via email to the Contractor's email address.

(d) Orders may be issued by methods other than those enumerated in this clause only if authorized in the contract.

(End of clause)

TASK ORDER PROCEDURES:

(a) General

One or more task orders may be issued during the performance period of this contract, and it is anticipated that one task order will be issued for each of the USNCC's semesters. The contractor agrees to accept and perform orders issued by the Contracting Officer within the scope of this contract. It is understood and agreed that the Government has no obligation to issue any orders except the minimum order amount. In the event of any inconsistency between any Task Order and the contract, the contract shall control. Firm Fixed Price (FFP) task orders will be issued under this contract.

(b) Ordering Procedures

1. The Program Office will submit a complete Purchase Request (PR) package to the Ordering Officer. A complete package, at a minimum, consists of the Performance Work Statement (PWS) and the funding document.

- Performance Work Statement (PWS) to include period of performance and the number and quantity of courses requiring instructor support.
- Inspection/Acceptance Standards
- Deadline for RFQ

2. Request for Quote (RFQ): Upon receipt of the PR package, RFQs will be sent via e-mail to the awarded contractor. Each RFQ will include a PWS that will provide the details of what must be accomplished under the Task Order resulting from the RFQ. The RFQ will include, at a minimum, the following elements:

The contractor shall submit a quote in response to the RFQ.

3. Evaluation

Price will be the only factor in the evaluation of quotes.

4. Note on Task Order Pricing: The course prices and labor rates established in Attachment I "Price List" that are in effect on the date any task order is issued by the Government shall apply for the full period of performance of the task order. If the task order also includes option periods, the rates that are in effect on the date the option period is exercisable shall apply for the full period of performance of the option period.

(End of clause)

52.216-19 Order Limitations. (Oct 1995)

Order Limitations (Oct 1995)

(a) *Minimum order*. When the Government requires supplies or services covered by this contract in an amount of less than $1,000, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) *Maximum order*. The Contractor is not obligated to honor-

(1) Any order for a single item in excess of $2,000,000.00

(2) Any order for a combination of items in excess of the total task order ceiling amount; or

(3) A series of orders from the same ordering office within 10 days that together call for quantities exceeding the limitation in paragraph (b)(1) or (2) of this section.

(c) If this is a requirements contract (*i.e.*, includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 365 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

MINIMUM AND MAXIMUM QUANTITIES (FFP, SINGLE AWARD IDIQ) (SEP 2015)

As referred to in paragraph (b) of the "Indefinite Quantity" clause of this contract, the total contract minimum quantity is a total of 1 course at the contract unit price(s). The contract maximum quantity is a total of ___ at the contract unit price(s).

52.216-22 Indefinite Quantity. (Deviation 2026-O0038) (Feb 2026)

Indefinite Quantity (Feb 2026) (Deviation 2026-O0038)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum." The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the ordering period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order, which may include order options to be exercised after the ordering period of this contract but before the end of the period of performance of the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order, including options exercised, to the same extent as if the order were completed during the contract's ordering period; provided, that the Contractor shall not be required to make any deliveries under this contract after 30 July 2029.

(End of clause)

List of Contract Documents, Exhibits, or Attachments

Solicitation Provisions

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	Sep 2022		

FAR Clauses Incorporated by Full Text

52.209-7 Information Regarding Responsibility Matters. (Deviation 2026-O0038) (Feb 2026)

INFORMATION REGARDING RESPONSIBILITY MATTERS (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this provision-

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.*, Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than $10,000,000 means-

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (*e.g.*, general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror ☐ has ☐ does not have current active Federal contracts and grants with total value greater than $10,000,000.

(c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in-

(A) The payment of a monetary fine or penalty of $5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of $100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management, which can be accessed via https://www.sam.gov (see 52.204-7).

(End of provision)

DFARS Clauses Incorporated by Full Text

252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services-Representation. (May 2021)

PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (MAY 2021)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) *Definitions*. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) *Prohibition*. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) *Procedures*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at *https://www.sam.gov* for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

(d) *Representation*. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it ☐ will ☐ will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) *Disclosures*. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

FAR 52.212-1, its addendum, and FAR 52.212-2 of this solicitation apply only to those contractors determined to be viable in accordance with Step One submission instructions contained in the General Information section at the top of this solicitation and were invited to submit a technical and price quote in accordance with the instructions contained in this solicitation. Any quotation received from sources that were determined nonviable during Step One and not invited to submit a quotation based on the review conducted during Step One will not be evaluated and will be immediately disqualified for consideration for award for this requirement.

POINT OF CONTACT/COMMUNICATIONS

The point of contact regarding this contract/order is Megan Emery, who can be reached via email at megan.p.emery.civ@us.navy.mil.

Type of Contract

The Government anticipates award of a Firm-Fixed Price IDIQ contract resulting from this solicitation.

CONTRACTOR QUESTIONS

All questions from contractors concerning the RFQ must be received in writing to megan.p.emery.civ@us.navy.mil no later than 12:00pm Eastern Time on 17 June 2026 in order to allow adequate time for a response or amendment. An amendment to the solicitation will be issued to answer all contractor questions and may extend the due date if necessary.

I. GENERAL

Submission of Quotations (Best Value/Trade-Off)

All Step-Two Quotes, including those offered by the Prime contractor and their subcontractors, shall be submitted via email to megan.p.emery.civ@us.navy.mil no later than 4:00 PM Eastern Time on 01 July 2026.

In the event any person who is not a bona fide employee of the quoter participated in the creation, formulation, or writing of any portion of the quote, a certificate to this effect shall be included in the quote which shall be signed by an officer of the quoter. Such certificate shall identify the name of the person who is not a bona fide employee, that person's employment capacity, the name of the person's firm, the relationship of that firm to the quoter, and the portion of the quote in which the person participated.

Quoters must comply with the detailed instructions for the format and content of the quote since failure to provide all required information may preclude evaluation/comparative analysis of the quote.

The Quotes shall be submitted in the following two sections:

Non-Price (Volume I)

Price (Volume II)

Alternate quotes are not authorized. An objection to any of the terms and conditions of the solicitation will constitute a deficiency which may result in the rejection of the quote.

II. REQUIREMENTS FOR QUOTE CONTENT

(1) Do not include CLASSIFIED data in your quote.

(2) Introduction and Purpose - This section specifies the format that quoters should use in quotes submitted in response to this solicitation. The intent is not to restrict the quoters in the manner in which they will perform their work but rather to ensure a certain degree of uniformity in the format of the quotes for evaluation purposes.

(3) Each volume should contain the following items in addition to the other information required by this solicitation:

Cover page that indicates the following:

Title of the quote

Volume Number (I or II)

Solicitation number

Name and address of quoter

Contractor point of contact (POC) with POC's email address and phone number.

CAGE and UEI of quoter

Table of Contents: The table of contents should provide sufficient details to allow the important elements to be easily located.

Volume I (Non-Price Volume) shall be in PDF format which should be searchable. Volume II (Price/Volume) shall be in an unlocked Microsoft Excel format for the pricing spreadsheet and in a searchable PDF format for the narrative description.

(4) Requirements for Style: Each quoter shall submit a quote that clearly and concisely sets forth the contractor's response to the requirements of the solicitation. Unnecessary elaboration or other presentations beyond that sufficient to present a complete and effective quote are not desired. Elaborate artwork, and expensive visual or other presentation aids are neither necessary nor desired. The quote shall contain all the pertinent information in sufficient detail in the one area of the quote where it contributes most critically to the discussion. When necessary, the quoter shall refer to the initial discussion and identify its location within its quote.

(5) Page Limitations

Volume I, "Non-price Quote," is limited to a maximum of 7 pages in length inclusive of any charts, diagrams, and/or other graphics. The cover sheet, list of acronyms and table of contents (not to exceed one page each per volume) will not count toward the page limit. Pages submitted in excess of the page limitations described below will not be evaluated.

Each "page" is defined as one sheet, 8 1/2 " x 11", with at least one inch margins on all sides, using ONLY Times New Roman font with a point of 12. Lines shall, at a minimum, be single-spaced. The "Past Performance Information Form" must be completed with Times New Roman 12 point font or greater and the text contained in the Non-Price Quote graphics, charts, headers and footers must be Times New Roman point size of 12 point font or greater. Pages shall be consecutively numbered. Multiple pages, double pages, two-sided pages, or foldouts will count as an equivalent number of 8 1/2" x 11" pages. The Navy may exercise discretion in determining which specific pages are considered to be in excess of the page limitations.

Volume II, "Price Quote," is not page limited.

(6) Service-Disabled Veteran-Owned Small Business (SDVSOB) set aside

This solicitation is 100% set aside for SDVOSB. All quoters must be certified under the Small Business Administration as a SDVOSB at the time of the quote submission in order to be eligible for evaluation for award. Any quoter that submits a quote that is still pending certification and/or not a certified SDVOSB will not be evaluated for award.

III. QUOTE CONTENT

The following Technical Factors will be used to evaluate quotes: Management Approach and Past Performance, with equal importance to each other.

(1) Volume I - Non-price Quote

Volume I of the quote shall include all information required for the evaluation of the quoter's Non-price Quote. It shall exclude any reference to the price aspects of the quote.

(a) Management Approach

The quoter shall provide in detail a management approach that will ensure the successful accomplishment of the requirements of the solicitation, including the PWS. The management approach shall also include an explanation of the quoter's Resource Management Practices, Transition-In Plan, and a staffing matrix that demonstrates the quoter's knowledge and capability to meet the minimum personnel requirements of the PWS. The quoter should describe any risks associated with the solicitation, including the PWS and any risks associated with implementation of the quoter's management approach; describe any techniques or actions to mitigate such risks; and explain whether the techniques and actions identified for risk mitigation have been successfully used by the quoter.

The quoter should provide any other information the quoter considers relevant to its Management Approach and successfully accomplishing the requirements of the solicitation, including the PWS.

Statements such as "the quoter understands," "will comply with the performance work statement," "standard procedures will be employed," "well known techniques will be used" and general paraphrasing of the performance work statement are considered inadequate. The Non-Price Quote must provide details concerning what the contractor will do and how it will be done. This includes a full explanation of the techniques, disciplines, and procedures proposed to be followed.

NOTE: If a quoter's Management Approach is not rated at least Acceptable, the quoter is ineligible for award and the remaining sections of Volume I will not be evaluated, and consequently the quoter will be removed from award consideration.

(b) Past Performance

The quoter shall demonstrate relevant past performance or affirmatively state that it possesses no relevant past performance. Relevant past performance is performance under contracts or efforts within the past 5 years that is of similar scope and magnitude to that which is described in this solicitation.

To demonstrate its past performance, the quoter shall identify up to three (3) of its most relevant contracts or efforts within the past five (5) years. The quoter should complete a "Past Performance Information Form" for each reference submitted. The quoter should provide a detailed explanation demonstrating the relevance of the contracts or efforts to the requirements of the solicitation. The quoter should also provide information on any problems encountered on the identified contracts or efforts and the quoter's corrective actions. The quoter may identify contracts or efforts for its proposed subcontractors among the three (3) past performance references provided in its quote. If past performance references are provided for a subcontractor, the quoter's quote should detail clearly the aspects of the

work in the solicitation that the subcontractor is proposed to perform. It is the contractor's responsibility to adequately explain the relevance of a reference provided for a subcontractor's past performance to the effort that the subcontractor is proposed to perform under the solicitation.

Contract references for multiple-award IDIQ contract, GSA schedule, or Blanket Purchase Agreement (BPA) shall provide the basic contract number and task order number, schedule, or BPA number and the task order number since performance occurs at the task order level. Such references that do not provide this information will not be reviewed or considered. A singular task order number under one IDIQ contract equates to one effort. The Government is evaluating a maximum of three (3) efforts.

The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. A quoter determined to have no record of relevant past performance (or in an instance where no information on the quoter's past performance is available), will not be evaluated favorably or unfavorably for the Past Performance factor. While a quote with no relevant past performance will not be rated unfavorably, it may be considered less advantageous than a quote from a quoter with a history of highly relevant and successful performance. The evaluation of Past Performance is separate and distinct from the Contracting Officer's responsibility determination.

The Past Performance evaluation will result in a past performance confidence assessment.

In order to receive credit for the past performance of an affiliate, the quote must clearly demonstrate that the affiliate will be meaningfully involved in performance of the solicited contract. That is, the resources of the affiliate, (e.g., workforce, management, facilities, or other resources that demonstrably contributed to the affiliate's performance on the submitted project(s)) will be provided or relied upon by the Contractor for contract performance on the solicited requirement to an extent that warrants attribution of the affiliate's past performance to the quoter. While there may be multiple ways to demonstrate meaningful involvement, generally reach back capability to the affiliate's or common parent's resources alone does not establish meaningful involvement. The Agency will not consider an affiliate's record where that record does not bear on the likelihood of successful performance by the quoter. The quoter should also describe the relationship between the quoter and the affiliate. If the quoter purchased or merged with the affiliate, the quoter should state the date of purchase/ merger and whether the affiliate's personnel and resources that were retained by the quoter after the purchase/merger. The Agency will assess the narrative to determine whether, and to what degree, to attribute the affiliate's past performance to the quoter. If the quote lacks sufficient detail to establish meaningful involvement by the affiliate, the Agency, at its discretion, may decline to consider the past performance of the affiliate in the evaluation.

(2) Volume II -Price Quote

Volume II, "Price Quote," is not page limited.

The Price Quote in Volume II shall include the solicitation pricing pages completed by the quoter and a complete and detailed breakdown of the quoter's Firm Fixed Price (FFP) inclusive of the Loaded FFP Rates plus any discount provided. The quoter shall provide a total firm-fixed-price consisting of the total of all CLINS for the ordering period. That total proposed price shall represent the quoter's firm-fixed-price for performance of all of the solicitation's requirements. A firm-fixed-price is not subject to any adjustment on the basis of the contractor's cost experience in performing the contract. If the award date or start of performance is delayed, it shall not entitle the contractor to a price adjustment.

Volume II shall include the completed solicitation documents and a complete and detailed price breakdown with all supporting documentation. The price quote shall include all elements of price and such other cost information as considered appropriate to support the quote.

A price realism analysis will not be performed.

The pricing information shall be completed in accordance with the following:

(a) Quoters should use the following estimates when preparing a quote submission:

Ordering Period Year 1 - 01 August 2026 to 31 July 2027		
Labor Category	**Unit of Issue**	**Ceiling Quantity**
Project Manager	Semester	5
Academically Qualified Instructor	Courses	350
Professionally Qualified Instructor	Courses	110

Ordering Period Year Two - 01 August 2027 to 31 July 2028		
Labor Category	**Unit of Issue**	**Ceiling Quantity**
Project Manager	Semester	5
Academically Qualified Instructor	Courses	475
Professionally Qualified Instructor	Courses	125

- A course is equal to 80 hours of support

- Project Managers shall not be required to provide more than 35 hours of support per semester.

(b) For quote purposes, the following ratios of Contractor's facilities and Government's facilities labor performance are established for all labor categories:

Contractor's facilities: 100%

Government's facilities: 0%

Evaluation - Commercial Products and Commercial Services

FAR Clauses Incorporated by Full Text

52.212-2 Evaluation-Commercial Products and Commercial Services. (Deviation 2026-O0038) (Feb 2026)

Evaluation-Commercial Products and Commercial Services (Feb 2026) (Deviation 2026-O0038)

FAR 52-212.1, its addendum, and FAR 52.212-2 of this solicitation apply only to those contractors determined to be viable in accordance with Step One submission instructions contained in the General Information section at the top of this solicitation and were invited to submit a technical and price quote in accordance with the instructions contained in this solicitation. Any quotation received from sources that were determined nonviable during Step One and not invited to submit a quotation based on the review conducted Step One will not be evaluated and will be immediately disqualified for consideration for award for this requirement.

This contract is reserved only for prime contractors that are identified as Service-Disabled Veteran-Owned Small Businesses at the time of quote submission. Quotes from other contractors will not be considered.

Quotes will be evaluated in accordance with the instructions set forth in the Addendum to FAR 52.212-1, as well as the evaluation criteria contained in this section. The Government intends to award a contract resulting from this solicitation to the responsible quoter whose quote represents the best value after evaluation in accordance with the factors in the solicitation. The quoter's response to the "Instructions to Quoters" in the Addendum to FAR 52.212-1 of the solicitation will form the basis of the evaluation of quotes as follows:

A rating that is less than "Acceptable" in any non-cost evaluation factor and/or less than a "Satisfactory Confidence" rating in the Past Performance evaluation factor will render a quote ineligible for award consideration as submitted. The evaluation of quotes will consider quoter's non-price quote more important than the quoter's price quote.

The non-price evaluation factors are listed below, and are of equal importance to each other:

Management Approach

Past Performance

In considering the quoter's management approach, the Government will evaluate the quoter's approach to successfully accomplish the requirements of the solicitation, including the PWS. The Government will analyze the quoter's approach to each aspect of the management approach provided in the Addendum to FAR 52.212-1 of the solicitation. Management Approach is rated on how the quoter places to perform the required effort and is forward-looking. The quoter's past performance without sufficient explanation of how it will be applied to the required effort is not relevant to, and may not be considered in the evaluation of, Management Approach.

In considering the relevance of an quoter's past performance, the past performance references provided by the quoter will be evaluated individually and in the aggregate. If subcontractor past performance is provided as part of the 3 most relevant contracts or efforts, the subcontractor past performance will be given weight proportional to the scope and magnitude of the aspects of the work under the solicitation for which the subcontractor is proposed. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. When a quoter is determined to have relevant past performance, the quality of its relevant past performance will be evaluated. Quoters lacking relevant past performance history will not be evaluated favorably or unfavorably under the Past Performance factor. However, the quote of a quoter with no relevant past performance history, while not rated favorably or unfavorably for past performance, may not represent the most advantageous quote to the Government and, thus, may be an unsuccessful quote when compared to the quotes of other quoters. The evaluation of Past Performance is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the quoter's past performance will be used as a means of evaluating how capable the quoter is of successfully accomplishing the requirements of the solicitation. In determining the rating for the Past Performance evaluation factor, the Government will give greater weight to the contracts or efforts which are determined to have greater relevance to the solicitation. A quoter whose past performance demonstrates either a low expectation or no expectation that the quoter will be able to successfully perform the required effort will be considered ineligible for award.

For all other non-price factors (other than Past Performance), a quoter's quotation must be determined to be Acceptable or better in order to be eligible for award. A rating that is less than "Acceptable" in any non-price evaluation factor and/or less than a "Satisfactory Confidence" rating in the Past Performance evaluation factor will render a quote ineligible for award consideration as submitted.

The Government intends to evaluate quotations and award a task order without communications with quoters. Therefore, the quoter's initial quote should contain the quoter's best terms from a cost and non-cost standpoint. However, the Government reserves the right to conduct communications if later it is determined by the Contracting Officer to be necessary.

The Government reserves the right to award the contract to other than the quoter with the lowest quoted Firm, Fixed-Price amount or to other than a quoter with the highest technically rated/ranked non-price quote.

For the price evaluation, prices will be evaluated to determine price reasonableness. The evaluated price will be the quoter's total proposed price. The total proposed price is determined by adding together the proposed prices for all CLINs. The total evaluated price will be evaluated as fair and reasonable using techniques in FAR 15.404-1 as elected by the Contracting Officer. A price realism analysis will not be performed.

(b) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

Quotes shall be presumed to be valid at least 180 days after submission unless expressly specified otherwise in the quote.

Addendum to Evaluation - Commercial Product and Commercial Services

Offeror Representations and Certifications - Commercial Products and Commercial Services

Addendum to Solicitation Provisions

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.204-7	System for Award Management-Registration. (Deviation 2026-O0038)	Feb 2026		
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	Feb 2026		
52.240-90	Security Prohibitions and Exclusions Representations and Certifications. (Deviation 2026-O0038)	Feb 2026		
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions.	Sep 2024		
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	Jan 2017		
52.216-27	Single or Multiple Awards.	Oct 1995		
52.233-2	Service of Protest. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.225-7973	Prohibition on the Procurement of Foreign-Made Unmanned Aircraft Systems—Representation. (DEVIATION 2024-O0014)	Aug 2024	Deviation 2024-O0014	Aug 2024

FAR Clauses Incorporated by Full Text

52.252-1 Solicitation Provisions Incorporated by Reference. (Feb 1998)

Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

https://www.acquisition.gov/far-overhaul/far-part-deviation-guide/far-overhaul-part-52 and https://www.acq.osd.mil/dpap/dars/dfars_far_overhaul_class_deviations.html

(End of provision)

52.252-5 Authorized Deviations in Provisions. (Nov 2020)

Authorized Deviations in Provisions (Nov 2020)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any DFARS (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

DFARS Clauses Incorporated by Full Text

Alternate A, Annual Representations and Certifications. (DEVIATION Alternate A (Feb 2026)

252.204-7998 2026-O0043) (Feb 2026) Deviation 2026-O0043 (Feb 2026)

Alternate A, Annual Representations and Certifications (DEVIATION 2026-O0043)(FEB 2026)

Include the following paragraphs (e), (f), and (g) in the provision at FAR 52.204-7:

(e)(1) If the provision at FAR 52.204-7, System for Award Management - Registration, is included in this solicitation, paragraph (g) of this provision applies.

(2) If the provision at FAR 52.204-7, System for Award Management - Registration, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (g) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

☐ (i) Paragraph (g) applies.

☐ (ii) Paragraph (g) does not apply and the Offeror has completed the individual representations and certifications in the solicitation.

(f)(1) The following representations or certifications in the SAM database are applicable to this solicitation as indicated:

(i) 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation. Applies to all solicitations.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(iv) 252.225-7049, Prohibition on Acquisition of Certain Foreign Commercial Satellite Services--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(v) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of $150,000 or more.

(vi) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(vii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [*Contracting Officer check as appropriate.*]

☐(i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

☐(ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

☐(iii) 252.225-7020, Trade Agreements Certificate.

☐Use with Alternate I.

☐(iv) 252.225-7031, Secondary Arab Boycott of Israel.

☐(v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

☐Use with Alternate I.

☐Use with Alternate II.

☐Use with Alternate III.

☐Use with Alternate IV.

☐Use with Alternate V.

☐ (vi) 252.226-7002, Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

☐ (vii) 252.232-7015, Performance-Based Payments--Representation.

(g) The Offeror has completed the annual representations and certifications electronically via the SAM website at *https://www.sam.gov* After reviewing the SAM database information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-7 and paragraph (f) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.203-1); except for the changes identified below [*Offeror to insert changes, identifying change by provision number, title, date*]. These amended representation(s) and/or certification (s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS provision No.	Title	Date	Change
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___

Any changes provided by the Offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.215-7992 Only One Offer. (DEVIATION 2026-O0048) (Mar 2026) Deviation 2026-O0048 (Mar 2026)

ONLY ONE OFFER (DEVIATION 2026-O0048) (MAR 2026)

(a) *Cost or pricing data requirements*. After initial submission of offers, if the Contracting Officer notifies the Offeror that only one offer was received, the Offeror agrees to--

(1) Submit any additional cost or pricing data that is required in order to determine whether the price is fair and reasonable (10 U.S.C. 3705) or to comply with the statutory requirement for certified cost or pricing data (10 U.S.C. 3702); and

(2) Except as provided in paragraph (b) of this provision, if the acquisition exceeds the certified cost or pricing data threshold and an exception to the requirement for certified cost or pricing data at FAR 15.403-2(b)(2) through (5) does not apply, certify all cost or pricing data in accordance with paragraph (c) of DFARS provision 252.215-7994, Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data, of this solicitation.

(b) *Canadian Commercial Corporation*. If the Offeror is the Canadian Commercial Corporation, certified cost or pricing data are not required. If the Contracting Officer notifies the Canadian Commercial Corporation that additional data other than certified cost or pricing data are required in accordance with DFARS 225.870-4(c), the Canadian Commercial Corporation shall obtain and provide the following:

(1) Profit rate or fee (as applicable).

(2) Analysis provided by Public Works and Government Services Canada to the Canadian Commercial Corporation to determine a fair and reasonable price (comparable to the analysis required at 15.404).

(3) Data other than certified cost or pricing data necessary to permit a determination by the U.S. Contracting Officer that the proposed price is fair and reasonable [*U.S. Contracting Officer to provide description of the data required in accordance with FAR 15.403-1 with the notification*].

(4) As specified in FAR 15.403-1(d), an offeror who does not comply with a requirement to submit data that the U.S. Contracting Officer has deemed necessary to determine price reasonableness or cost realism is ineligible for award unless the head of the contracting activity determines that it is in the best interest of the Government to make the award to that offeror.

(c) *Subcontracts*. Unless the Offeror is the Canadian Commercial Corporation, the Offeror shall insert the substance of this provision, including this paragraph (c), in all subcontracts exceeding the simplified acquisition threshold defined in FAR part 2.

(End of provision)