

**06-29-26 Posting Date**  
**MOT-CR078-01.02**  
**PID No. 126219**  
**Montgomery County**  
**Response Due Date: 08-05-26**

### **Communications Restrictions**

**Please note the following policy concerning communication between Consultants and the Montgomery County Engineer's Office during the announcement and selection process:**

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

#### **Communications which are strictly prohibited:**

Any discussions or marketing activities related to this specific project.

#### **Allowable communications include:**

Technical or scope of services questions specific to the project or RFP requirements.

### **Project Description**

Alex-Bell Road will be studied for multi-phase widening and other improvements, including phase termini, from State Route 741 to approximately 400 feet east of Willowtwig Lane, where the existing widened section of road begins. Improvements to the corridor include:

1. Construction of a shared-use path/side path
2. Installation of missing sidewalk and curb to improve cross section continuity and pedestrian accessibility
3. Rehabilitation and reconstruction of the existing pavement section
4. Reconstruction of the existing and installation of new urban drainage system, including storm sewer and catch basins
5. Replacement of the existing traffic signal at the intersection of Alex-Bell Road and the entrances to the Kroger and Meijer shopping centers
6. Replacement of the existing three-cell structure (SFN 5746477) just east of the signalized intersection of Alex-Bell Road and the entrances to the Kroger and Meijer shopping centers, including Feasibility and Structure Type Studies

Project deliverables for this contract include:

1. Phased corridor improvement study as described above
2. Phase 1 construction plans, including all improvements beginning at State Route 741, continuing approximately 1000 feet east, including the proposed bridge replacement
3. Right-of-way plans as necessary to complete the above-described work. Both temporary and permanent acquisitions are anticipated
4. Utility research and coordination
5. Environmental assessment

**Estimated Construction Cost: \$5,000,000.00**

## Prequalification Requirements

Prequalification requirements for this agreement are listed below. For all prequalification categories other than FINANCIAL MANAGEMENT SYSTEM EVALUATION the requirement may be met by the prime consultant or a subconsultant.

Also, please note that only individuals (not firms) are prequalified for right of way acquisition services. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named to meet the requirement.

For agreements that require prequalification in FINANCIAL MANAGEMENT SYSTEM EVALUATION, the prime consultant and **all subconsultants that provide engineering and design-related services** must be prequalified in this category. Engineering and Design Related Services are defined as follows:

Program management, construction management, feasibility studies, preliminary engineering, design engineering, surveying, mapping, or architectural related services with respect to a highway construction project subject to 23 U.S.C. 112(a) as defined in 23 U.S.C 112(b)(2)(A); and

Professional services of an architectural or engineering nature, as defined by State law (ORC 5526), which are required to or may logically or justifiably be performed or approved by a person licensed, registered, or certified to provide the services with respect to a highway construction project to 23 U.S.C. 112(a) and defined in 40 U.S.C. 1102(2).

### DESIGN SERVICES:

- Bicycle Facilities & Enhancement Design;
- Non-Complex Roadway Design;
- Complex Right of Way Plan Development;
- Subsurface Utility Location Services;
- Bridge Design Level 2;
- Geotechnical Engineering Services;
- Geotechnical Testing Laboratory;
- Geotechnical Field Exploration Services;
- Geotechnical Drilling Inspection Services;
- Basic Traffic Signal Design;

### ENVIRONMENTAL SERVICES:

- Environmental Document Preparation - CE;
- Ecological Surveys;
- Stream and Wetland Mitigation;
- Public Involvement - C1 and C2 Level CE
- Public Involvement - D1 and Higher Level CE
- Public Involvement – EA/EIS;

### FINANCIAL MANAGEMENT SYSTEM EVALUATION

Compliant with Federal Requirements (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

## **Selection Subfactors**

There are no selection subfactors for this project

## **Contract Type and Payment Method**

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

## **Estimated Date of Authorization**

It is anticipated that the selected Consultant will be authorized to proceed by October 2026.

## **Completion Schedule**

See schedule in attached LPA Scope of Services document.

## **Suspended or Debarred Firms**

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

## **Terms and Conditions**

The Department's *Specifications for Consulting Services 2016 Edition* will be included in all agreements selected under this request for letters of interest.

## **Compliance with Title VI of the Civil Rights Act of 1964**

The Montgomery County Engineer, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

## **Selection Procedures**

The Montgomery County Engineer will directly select a consultant based on the Letter of Interest (LOI). The requirements for the LOI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting **one (1) electronic PDF** copy of the Letter of Interest to the following address **by 4:00 PM on the response due date** listed above.

**David D Shields, P.E.**

**Montgomery County Engineer's Office**  
**451 West Third Street**  
**P.O. Box 972**  
**Dayton, OH 45422-1260**  
**shieldsd@mcohio.org**

Responses received after 4:00 PM on the response due date will not be considered.

### **Scope of Services**

The Scope of Services document is included below.

### **Requirements for Letters of Interest, Programmatic Selection Process**

#### **A. Instructions for Preparing and Submitting a Letter of Interest**

1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus two (2) pages for the Project Approach (Item B.5 below).
3. Please adhere to the following requirements in preparing and binding letters of interest:
  - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
  - b. Page numbers must be centered at the bottom of each page.
  - c. Use 8½" x 11" paper only.

#### **B. Letter of Interest Content**

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List of the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications related to the selection subfactors noted.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.

5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the LOI. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

## Consultant Selection Rating Form for Programmatic Selections

Project:  
 PID:  
 Project Type:  
 District:  
 Selection Committee Members:  
 Firm Name:

| Category                                                       | Total Value | Scoring Criteria      | Score |
|----------------------------------------------------------------|-------------|-----------------------|-------|
| <b>Management &amp; Team</b>                                   |             |                       |       |
| Project Manager                                                | 20          | See Note 1, Exhibit 1 |       |
| Strength/Experience of Assigned Staff including Subconsultants | 20          | See Note 2, Exhibit 1 |       |
| Firm's Current Workload/<br>Availability of Personnel          | 5           | See Note 4, Exhibit 1 |       |
| <b>Consultant's Past Performance</b>                           | 15          | See Note 3, Exhibit 1 |       |
| <b>Project Approach</b>                                        | 40          |                       |       |
| <b>Total</b>                                                   | 100         |                       |       |

### Exhibit 1 - Consultant Selection Rating Form Notes

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

# SCOPE OF SERVICES

## A. Project Identification

County-Route-Section (Project Name):

MOT-CR0078-01.02, Recon PH 1

Project Sponsor / Maintenance Responsibility:

Montgomery County Engineer

☒ Local Let

☐ ODOT Let

PID (ODOT assigned): 126219

Scope Field

Review: 4/10/2026

Scope Meeting: 4/10/2026

Proposed Sale

Date: 11/2030

State Fiscal Year: 2031

Highway Functional

Classification:

Urban Minor Arterial

## B. Design Standard (check all that apply)

|                                    |                                     |                         |                                     |
|------------------------------------|-------------------------------------|-------------------------|-------------------------------------|
| ODOT Location and Design Manual    | <input checked="" type="checkbox"/> | Multimodal Design Guide | <input checked="" type="checkbox"/> |
| LPA – Local Design Standard/Specs. | <input checked="" type="checkbox"/> | OTHER (specify):        | <input type="checkbox"/>            |

## C. Project Description

Transportation Issues to be Corrected: Replace/rehab SFN 5746477, install shared-use path between

SR741 & eastern project limit, fill gaps in sidewalk and curb, reconstruct existing traffic signals at

Alex-Bell & Meijer driveway, rehab & reconstruct pavement, reconstruct/improve existing drainage

Prior studies / plan (identify):

N/A

Estimate Project Length:

(Begin pavement to end pavement including bridge)

1000 feet

Work Length:

(Including project length & approach work)

1000 feet

Alignment: ☒ Existing  
☐ Relocated/New  
(explain) \_\_\_\_\_

Profile: ☒ Existing  
☐ New (explain) \_\_\_\_\_

Logical  
Termini:  
(w/ explanation) Intersection of Alex-Bell and 741 to 1000 feet west of the intersection

#### D. Typical Sections

|          |                                      |                                                                                                                                      |                   |  |
|----------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------|--|
| Existing | Pavement Width:                      | <input checked="" type="checkbox"/> curb to curb                                                                                     | Graded Shoulder:  |  |
|          | <i>Varies 52.5' +/- to 70.5' +/-</i> | <input type="checkbox"/> edge to edge                                                                                                | Treated Shoulder: |  |
|          | R/W Width:                           | <i>Varies from 78' to 90'</i>                                                                                                        |                   |  |
|          | Bridge Width:                        | <input type="checkbox"/> f/f of rails, <input checked="" type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets |                   |  |
|          | <i>52.5' +/-</i>                     |                                                                                                                                      |                   |  |

| Existing   | Yes                                 | No                                  | Comment / Type                |
|------------|-------------------------------------|-------------------------------------|-------------------------------|
| Median     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                               |
| Curbs      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <i>Type 2 Curb and Gutter</i> |
| Curb ramps | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                               |
| Sidewalks  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Width: <i>5'-0" +/-</i>       |
| Guardrail  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                               |

Additional Things to Note About **Existing** Typical Section: \_\_\_\_\_

|          |                       |                                                                                                                                      |                   |  |
|----------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------|--|
| Proposed | Pavement Width:       | <input checked="" type="checkbox"/> curb to curb                                                                                     | Graded Shoulder:  |  |
|          | <i>Match Existing</i> | <input type="checkbox"/> edge to edge                                                                                                | Treated Shoulder: |  |
|          | R/W Width:            | <i>Varies from 78' to 90'</i>                                                                                                        |                   |  |
|          | Bridge Width:         | <input type="checkbox"/> f/f of rails, <input checked="" type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets |                   |  |
|          | <i>52.5' +/-</i>      |                                                                                                                                      |                   |  |

| <b>Proposed</b>   | <u>Yes</u>                          | <u>No</u>                           | <u>Comment / Type</u>                                |
|-------------------|-------------------------------------|-------------------------------------|------------------------------------------------------|
| Median            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                                      |
| Curbs             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <i>Type 2 Curb and Gutter</i>                        |
| Curb ramps<br>(*) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <i>ADA compliant curb ramps</i>                      |
| Sidewalks         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Width: <u>6'-0" sidewalk; 11'-0" shared-use path</u> |
| Guardrail         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                                      |

**Note (\*) – Curb ramps must be updated to current ADA standards.**

Additional Things to Note About **Proposed** Typical  
Section: \_\_\_\_\_

**Supplemental Information:**

|              |               |                   |               |
|--------------|---------------|-------------------|---------------|
| ADT          | <u>18,000</u> | Design ADT        | <u>18,000</u> |
| DHV          | _____         | Certified Traffic | _____         |
| T24          | _____         |                   |               |
| Design Speed | <u>40 mph</u> | Legal Speed       | <u>40 mph</u> |
| Comments     | _____         |                   |               |
| :            | _____         |                   |               |

## E. Right-of-Way

|                                | <u>Yes</u>                          | <u>No</u>                           | <u>Remarks</u>                           |
|--------------------------------|-------------------------------------|-------------------------------------|------------------------------------------|
| Right-of-Way Plan:             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>Temporary and Permanent Easements</u> |
| Approximate Number of Parcels: |                                     |                                     | <u>10</u>                                |
| Known Relocations:             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                          |
| Railroad Involvement:          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                          |
| Railroad Name:                 |                                     |                                     |                                          |
| Encroachments:                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                          |
| Airway Highway Clearance:      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                          |
| Airport<br>Name:               |                                     |                                     | <u>Moraine Airpark</u>                   |
| Comments:                      |                                     |                                     |                                          |

**Note:** Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

**\*\* Caution:** Environmental needs to be cleared prior to the beginning of right of way acquisition.

## F. Utilities

|                    |             | <u>Yes</u>                          | <u>No</u>                           | <u>Name of Company</u>                                   |
|--------------------|-------------|-------------------------------------|-------------------------------------|----------------------------------------------------------|
| <b>Aerial</b>      | Phone       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AT&amp;T, Frontier</u>                                |
|                    | Cablevision | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AT&amp;T, Spectrum, Frontier, Altafiber, DataYard</u> |
|                    | Power       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AES Ohio</u>                                          |
| <b>Underground</b> | Phone       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AT&amp;T, Frontier</u>                                |
|                    | Cablevision | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AT&amp;T, Frontier, Spectrum, Altafiber, DataYard</u> |
|                    | Power       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>AES Ohio</u>                                          |
|                    | Gas         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>Centerpoint Energy</u>                                |
|                    | Pipelines:  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                                          |

|          | <u>Private</u>                      | <u>Public</u>            | <u>Name of Company</u>                                 |
|----------|-------------------------------------|--------------------------|--------------------------------------------------------|
| Water    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <i>Montgomery County Environmental Services (MCES)</i> |
| Sanitary | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <i>MCES</i>                                            |
| Storm    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <i>Montgomery County Engineer</i>                      |

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

### G. Structure Requirements (If Applicable)

|                                        |                                                |                                                                        |                                     |
|----------------------------------------|------------------------------------------------|------------------------------------------------------------------------|-------------------------------------|
| <b>Existing Structure Information:</b> | Structure type:                                | <u>Three-cell corrugated metal pipe</u>                                |                                     |
|                                        | Bridge No.:                                    | <u>MOT-C0078-1.17</u>                                                  | Structural File No.: <u>5746477</u> |
|                                        | Sufficiency Rating:                            | <u>49.1</u>                                                            | General Appraisal: <u>4</u>         |
|                                        | Crossing:                                      | <u>Drainage ditch</u>                                                  |                                     |
|                                        | Bridge Length:                                 | <u>27'</u>                                                             | Number of Spans: <u>3</u>           |
|                                        | Eligible for the National Historical Register: | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |                                     |

|                                        |                                                                    |                                                                                                                  |
|----------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>Proposed Structure Information:</b> | New                                                                | <input checked="" type="checkbox"/> Yes                                                                          |
|                                        | Structure:                                                         | <input type="checkbox"/> No                                                                                      |
|                                        | Rehabilitate Existing Bridge by:                                   | <u>Replacement</u>                                                                                               |
|                                        | Structure Type:                                                    | <u>3- or 4-sided culvert or corrugated metal pipes, depending on study results</u>                               |
|                                        | Beam Type:                                                         | <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input checked="" type="checkbox"/> n/a   |
|                                        | Structure Width:                                                   | <u>Match existing</u> Number of Spans: <u>1</u>                                                                  |
|                                        | Other Design Considerations / Explanation of Change in Line/Grade: | <u>Structure type selection may be constrained by utility locations and whether or not they can be relocated</u> |
|                                        | Guardrail Type:                                                    | <u>N/A</u>                                                                                                       |

**Note:** If geotechnical design is necessary, fully utilize historic geotechnical information; perform subsurface exploration in accordance with the Specifications for Geotechnical Explorations; and perform geotechnical design in accordance with the Geotechnical Design Manual.

Include **ALL** available geotechnical information in the contract documents. This is usually accomplished by the use of **Soil Profile Sheets**. Special Provisions or plan notes referencing the location of additional geotechnical information may also be used.

#### H. Design Exception(s) Required

Explain  
☐ Yes : \_\_\_\_\_  
☒ No

#### I. Traffic Control Devices to be Installed

|              | <u>Yes</u>                          | <u>No</u>                           | <u>Remarks</u>                                    |
|--------------|-------------------------------------|-------------------------------------|---------------------------------------------------|
| Signing:     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>Replace existing</u>                           |
| Striping:    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>Replace existing</u>                           |
| Lighting:    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | _____                                             |
| Signals (*): | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <u>Replace existing signal at Meijer entrance</u> |
| RPMs:        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | _____                                             |

**Note (\*)** – If signals are “Yes” complete the Traffic Signal Scope Form.

#### J. Maintenance of Traffic

Type of MOT: ☐ Detour, ☒ Part Width, ☐ Daily Flagging  
Remarks/Describe: \_\_\_\_\_  
Will Pedestrian Traffic need to be maintained? Yes  
Remarks/Describe: \_\_\_\_\_

#### K. Driveways

☒ Yes Type: Multiple commercial drives on the north and south sides of the road  
☐ No

## L. Project Funding

Project Cost

Estimate: \$5,000,000.00

Quantity splits needed in plans  
to differentiate funding ☐ Yes Comments:  
participation: ☒ No

Coordination with Concurrent ☐ Yes Comments:  
Projects Required: ☒ No

### Cost Estimates:

|                                     | <u>Total Federal or<br/>State Funds</u> | <u>Percent<br/>Split</u> | <u>Total Local Funds</u> | <u>Percent<br/>Split</u> |
|-------------------------------------|-----------------------------------------|--------------------------|--------------------------|--------------------------|
| Preliminary<br>Engineering<br>(PE)  | <u>\$ 0.00</u>                          | <u>0</u> %               | <u>\$ 901,250.00</u>     | <u>100</u> %             |
| Right-of-Way<br>(RW)                | <u>\$ 0.00</u>                          | <u>0</u> %               | <u>\$ 165,000.00</u>     | <u>100</u> %             |
| Utilities                           | <u>\$ 0.00</u>                          | <u>0</u> %               | <u>\$ 0.00</u>           | <u>100</u> %             |
| Construction<br>(CO)                | <u>\$ 3,000,000.00</u>                  | <u>60</u> %              | <u>\$ 2,000,000.00</u>   | <u>40</u> %              |
| Construction<br>Engineering<br>(CE) | <u>\$ 0.00</u>                          | <u>0</u> %               | <u>\$ 350,700.00</u>     | <u>100</u> %             |
| <b>Total</b>                        | <b>\$ 3,000,000.00</b>                  | <b>31.2 %</b>            | <b>\$ 4,416,950.00</b>   | <b>68.8 %</b>            |

Additional remarks about  
funding:

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## M. Environmental

***Note: All required environmental studies must be performed by prequalified consultants (unless noted with “(\*)” below) and the document must be completed using ODOT’s EnviroNet System.***

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

| Required                                     |                                     | Note: (*) – prequalified consultant is NOT required              | Responsibility/Notes |
|----------------------------------------------|-------------------------------------|------------------------------------------------------------------|----------------------|
| Yes                                          | No                                  |                                                                  |                      |
| <b>Cultural Resources</b>                    |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Section 106 – Scoping Request Form (*)                           |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase I Cultural Resources Survey Report                         |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase I History/Architecture Survey Report                       |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase I Archaeology Survey Report                                |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase II Cultural Resources Survey Report                        |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase II History/Architecture Survey Report                      |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase II Archaeology Survey Report                               |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Phase III Archaeology Data Recovery                              |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Addendum reports/submissions                                     |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Documentation for Consultation/MOA                               |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | HABS/HAER/Cultural Documentation                                 |                      |
| <b>Section 4(f) / Section 6(f)</b>           |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Determination Request Form                                       |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Individual Section 4(f) Evaluation                               |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Section 6(f) Documentation                                       |                      |
| <b>Ecological Resources</b>                  |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Ecological Exempt Form (*)                                       |                      |
| <input checked="" type="checkbox"/>          | <input type="checkbox"/>            | Level 1 Ecological Survey Reports                                |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Level 2 Ecological Survey Reports                                |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Level 3 Ecological Survey Reports                                |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | UNIONID Mussel Survey Report                                     |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Biological Assessment                                            |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Coastal Zone Management                                          |                      |
| <b>Sole Source Aquifer</b>                   |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Sole Source Aquifer Coordination                                 |                      |
| <b>Farmland Policy Protection Act (FPPA)</b> |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Farmland Conversion Impact Rating-Form                           |                      |
| <b>Waterway Permits</b>                      |                                     |                                                                  |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Permit Determination Request Package                             |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Conceptual Stream/Wetland Mitigation Reports                     |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Section 404/401 Applications                                     |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | USACE Pre-Construction Notification (PCN) Applications           |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN) |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | Coastguard Section 9 Application                                 |                      |
| <input type="checkbox"/>                     | <input checked="" type="checkbox"/> | ACOE Section 10 Permit                                           |                      |

| Required                                                 |                                     | Note: (*) – prequalified consultant is NOT required | Responsibility/Notes |
|----------------------------------------------------------|-------------------------------------|-----------------------------------------------------|----------------------|
| Yes                                                      | No                                  |                                                     |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | Flood Plain Permit Application                      |                      |
| <b>Environmental Site Assessment</b>                     |                                     |                                                     |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | Regulated Materials Screening (RMR) (*)             |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | RMR Assessment                                      |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | RMR Investigation                                   |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | Asbestos Survey                                     |                      |
| <b>Noise</b>                                             |                                     |                                                     |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | Traffic Noise Analysis Report                       |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | Noise Barrier Public Involvement Summary            |                      |
| <b>Public Involvement Activities</b>                     |                                     |                                                     |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | Public Involvement Plan                             |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | Public Meeting Activities                           |                      |
| <b>Categorical Exclusion (CE) Environmental Document</b> |                                     |                                                     |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | C1                                                  |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | C2                                                  |                      |
| <input checked="" type="checkbox"/>                      | <input type="checkbox"/>            | D1                                                  |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | D2                                                  |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | D3                                                  |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | EA                                                  |                      |
| <input type="checkbox"/>                                 | <input checked="" type="checkbox"/> | EIS                                                 |                      |

**Any Known Environmental Concerns** (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

Sidewalk between east to Cobblegate will need removed and do not want to duplicate work. Tricia is aware of this and will need to respond.

Full FS with STS will be provided by MCEO. FS will include multiple phases and separated by termini

BMPs and NOI will need to be discussed in FS

\*\*\* OPTIONAL \*\*\* - At the request of the Project Sponsor, ODOT will prepare the required NEPA environmental review for this project. The project is expected to be processed as a C1, C2, or D1 level Categorical Exclusion document. The Project Sponsor will be responsible for providing necessary information to initiate the environmental review process and will be responsible for any studies or investigations that ODOT cannot (or declines to) complete in house.

## N. Roles/Responsibilities

**Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.**

Construction Plan Development: Montgomery County/Prequalified Consultant

Proposal/Specification Development: Montgomery County/Prequalified Consultant

LPA Agreement: ODOT

Form and Preliminary Legislation: ODOT

Advertising and Award of Contract: Montgomery County

Construction Inspection: Montgomery County

R/W Plan Development: Montgomery County/Prequalified Consultant

R/W Acquisition / Appraisals: Montgomery County/Prequalified Consultant

Utility Relocation: Montgomery County/Utility Companies

## O. Field Review

|                                 |                |                         |
|---------------------------------|----------------|-------------------------|
| <b>Representatives Present:</b> |                | <b>Date:</b> <i>TBD</i> |
| <b>Name</b>                     | <b>Company</b> | <b>Phone / E-mail</b>   |
|                                 |                |                         |
|                                 |                |                         |
|                                 |                |                         |
|                                 |                |                         |
|                                 |                |                         |

## P. Commitment Dates

☐ ODOT-Let      ☒ Local-Let

| <u>Activity</u>                                                                                                                                                                                                                                       | <u>Milestone Date</u>   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Scope Meeting</b><br>(Scope document completed)                                                                                                                                                                                                    | 4/10/2026               |
| <b>Feasibility Study</b><br>(Low-Level or Formal)                                                                                                                                                                                                     |                         |
| <b>Stage 1 Submitted for Review</b><br><i>For Path 2 and higher projects, <u>Stage 1 must include existing ROW line, construction limits, and temporary/permanent Preliminary ROW lines.</u></i><br>(Allow ODOT 30 days for review and/or acceptance) |                         |
| <b>Stage 2 Submitted for Review</b><br><i>For Path 2 and higher projects, <u>Stage 2 must include existing ROW line, construction limits, and temporary/permanent Compliance ROW lines.</u></i><br>(Allow ODOT 30 days for review and/or acceptance)  |                         |
| <b>Final R/W Plans, Legal Descriptions - Submitted</b><br>(R/W Authorized after plans are approved, allow 12 to 18 months between approval and cert.)                                                                                                 | 12 to 18 months         |
| <b>Environmental Document Approved &amp; R/W Authorized</b><br>(6 to 9 months after Stage 1 submission)                                                                                                                                               | 6-8 months from Stage 1 |
| <b>Stage 3 Submitted for Review</b><br><i>Required for Path 2 and higher projects, includes Bid Document and Estimate</i><br>(Allow ODOT 30 days for review)                                                                                          |                         |
| <b>District R/W Certification</b><br>(LPA should submit R/W Control Letter to the District one (1) month before this date.)                                                                                                                           | 9/2030                  |
| <b>Updated Environmental Commitment Checklist</b><br>(LPA must update, sign, & submit the checklist with PS&E to document full compliance with environmental commitments. Non-compliance will delay plan file.)                                       | 9/2030                  |
| <b>Local Let PS&amp;E Package to District</b><br>(Includes Final Plans, Bid Documents, Estimate, and Web Submission Form)                                                                                                                             | 9/2030                  |
| <b>Plan Package Received in C. O.</b><br>(File Date)                                                                                                                                                                                                  | 10/2030                 |
| *** (For Local Let projects, allow 45 days to Sale Date which includes processing the request for Authorization and three (3) weeks minimum for advertising.) ***                                                                                     |                         |
| <b>Sale Date</b><br>(Bid Opening Date)                                                                                                                                                                                                                | 11/2030                 |
| <b>Award Date</b><br>(LPA should submit a summary of bid tabs and the identity of the awarded contractor to the District no later than one (1) week after the award.)                                                                                 | 1/2031                  |
| <b>Estimated Begin Construction</b>                                                                                                                                                                                                                   | 4/2031                  |
| <b>Estimated End Construction</b>                                                                                                                                                                                                                     |                         |

**Other due dates of interest:**

- LPA certifies R/W and utility clearance to the District.
- LPA submits bid results (award package) to District.