Attachment 1 – Authorized Individuals & Sample Documents

List of authorized individuals designated to place work orders under this contract:

Individual Name	**Dollar Limitation**	**Phone Number**
NAME (TBD)	Up to $ (TBD)	XXXXXXXXXXXX

SAMPLE COURT REPORTING/WORK ORDER

Date:_____

Contract Number:_____

Order Number: _____

Services Required:

Time, Place and Duration of Services:

Special Packaging or Shipping Requirements (if any):

_____
USAO Designated Authorized Individual

_____
Contractor
I hereby accept the services requested.