PERFORMANCE WORK STATEMENT (PWS)

FIRE PROTECTION AND EMERGENCY SERVICES

10TH SPACE WARNING SQUADRON

CAVALIER SPACE FORCE STATION, NORTH DAKOTA

12 February 2026

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1.0 Description of Services. The Fire & Emergency Services (F&ES) activity is responsible for providing continuous fire protection and fire prevention services at Cavalier Space Force Station on a 24 hours a day/7 days a week (24/7) basis. F&ES services include: F&ES management, F&ES health & safety, F&ES fire prevention, F&ES training, F&ES emergency communications, and F&ES fire protection, to include: structural & miscellaneous firefighting, wildland urban interface firefighting and limited wildland firefighting, technical rescue, hazardous materials response, and emergency medical response programs for the installation. The F&ES activity is broadly categorized as: (1) Management (2) Fire Prevention (3) Training (4) Operations.

The service provider is expected to perform all duties and tasks associated with fire protection. The service provider's staff shall be fully trained and certified in accordance with DoDM 6055.06, *DoD Fire and Emergency Services Certification Program (F&ESCP)*, NFPA Standard 1072 and 1000 series standards at the start of contract. The service provider will also be responsible for providing hazardous material spill response capability through defensive operations, fire protection and investigation for Department of Defense (DoD) interests in the local area when requested, and maintaining mutual aid support agreements in accordance with (IAW) Air Force Instructions (DAFI). Comply with most current versions of DoD, DAF, and United States Space Force (USSF) directives, instructions, regulations, and or supplements, also all applicable state, local, and National Fire Codes published by the National Fire Protection Association (NFPA) to include Technical Implementation Guides (TIGs) and the Fire Emergency Services Assessment Plan (FESAP) most current edition. The service provider shall ensure quality work performance IAW applicable standards and guidelines. The service provider shall provide all staff uniforms and ensure they are maintained in a clean and professional manner. The service provider shall maintain good relations/standing with the base and local communities to ensure quality service and high professionalism.

All areas of service and response shall meet HQ DAF/USSF Fire Emergency Services Program requirements. The contractor shall provide onsite staffing and emergency response in accordance with DoDI 6055.06, *Fire and Emergency Services (F&ES) Program*, as implemented by the DoD except as modified by this PWS.

The minimum acceptable manpower at Cavalier SFS F&ES shall be one (1) Assistant Chief of Operations, two (2) lieutenants, two (2) driver operators and five (5) firefighters per 24-hour shift. This is a total of 10 personnel within 12 minutes of alarm. This includes a minimum of two (2) certified and licensed Emergency Medical Technicians per 24-hour period. Ensure Cavalier SFS F&ES Operations staffing is maintained twenty-four hours per day seven days a week-all year (24/7).

The 10th Space Warning Squadron (10 SWS) Commander can authorize a decrease in this manning requirement temporarily for contingencies or special circumstances (i.e. special vehicle work, pandemics). The required Safety and Accountability roles will be performed by the Incident Commander. This criterion is separate from staffing the Dispatch Center. Emergency dispatch services are provided at DoD installations on an around-the-clock, continually staffed basis to conduct essential F&ES communications and dispatch services in accordance with NFPA 1221, *Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems*, and DoDI 6055.17, *DoD Emergency Management Program*.

The contractor shall provide fire protection functions according to DoD, DAF, local, state, federal, and industry standards. Contractor shall comply and implement the DAF Fire and Emergency Services and HQ USSF Fire and Emergency Services fire reporting to National Fire Incident Reporting System (NFIRS). The contractor shall comply with the most current edition of Fire Emergency Services Assessment Program (FESAP). The Contractor shall provide data as requested and provide monthly reports utilizing USSF formats.

The contractor shall not enter into any agreements or changes that would limit or restrict the flexibility or change the intent of this PWS.

The fire and rescue functions shall include the following programs.

- Fire Protection Support
- Technical Rescue
- Emergency Response
- Confined Space Rescue
- Hazardous Materials Response Mitigation

- Pre-incident planning
- Equipment and Vehicle Management
- Depot Level Vehicle Program Participant
- Mutual Aid Program Participant
- Contingency Response Force Participation
- Fire Prevention and Fire Prevention Education
- Welding, Cutting, and Brazing Permits
- Open Flame Permits
- Community Fire Prevention Education
- Fire Prevention Inspections
- Financial Management
- Documentation and Training

The contractor shall train and use the Fire Emergency Services-Information Management System (FES-IMS) and perform system administrator duties. FES-IMS is the designated records management system for F&ES. The IFC is responsible to ensure all emergency and non-emergency response data is entered into FES-IMS and a completed incident report will be sent to the National Fire Incident Reporting System within 30 business days of incident termination.

2.0 Program Management. The contractor shall develop, implement, and maintain a management approach pertaining to fire protection and emergency management services. It is understood fire protection and emergency management are two separate and distinct functions, and persons assigned duties as firefighters will not perform emergency management related functions.

2.0.1 Safety and Health Compliance. The contractor shall develop, establish, implement and maintain an F&ES Occupational Safety and Health (OSH) Program, Facility Safety Program, F&ES Operational Safety Program, Firefighter Fitness and Wellness program, F&ES Respiratory Protection Program, and F&ES Personal Protective Equipment Program. The contractor shall provide a trained and certified (IFSAC) Fire Department Health and Safety Officer (HSO). The HSO shall met the requirements of NFPA 1521. The Fire Chief is required to complete and maintain the compliance module in FES-IMS containing the Fire & Emergency Services Self-Assessment Program (FESAP) and NFPA 1550 checklist (Current Edition) and library submodules. The compliance module brings three key submodules from the legacy Fire and Emergency Services Management Tool (FESMT). The contractor is required to complete the FESAP submodule and to record 4-part answers to all performance indicators. The library submodule allows users to add compliance exhibits and associate them with the corresponding FESAP performance indicators and NFPA 1500/1550 paragraphs.

2.0.2 Operational Safety. The contractor shall develop and implement a process for assessing hazards of contractor activities and protecting personnel and property from exposure to these hazards. The process shall provide for appropriate hazardous operation surveillance, review of hazardous procedures, and assessment of risks associated with deviations from procedures or safety and health requirements. The assessment results and surveillance activities shall be auditable by the government.

The contractor shall conduct and document an operational safety assessment of all high risk, first time operations and submit the assessment to the COR. The contractor shall support government audit and surveillance activities of contractor plans, procedures, and processes when deemed necessary by the government. These audits and surveillances will provide understanding and insight of processes and procedures that have been identified as critical, out of control, or have the potential for impact to future launch activities.

2.1 Financial Management. The contractor shall provide financial management services and support to the Government IAW below requirements.

2.1.1 Cost Estimates. The contractor shall develop cost estimates for CO review. Estimates are required for changes in task or schedule requirements, year-end closeout, and future- year planning. Estimates shall be incremental and unambiguous.

2.1.2 Quality Control Plan. The contractor shall maintain a QCP describing the QCP to ensure the requirements of this contract are provided as specified. The QCP shall include:

- Describe the process for implementation and maintenance of Individual Standardization Evaluations.
- Describe the Fire Protection Self-Inspection Program;
- Describe the process for supporting the Wing Inspection Team (WIT)
- Describe the process for planning, conducting and evaluation the fire protection program exercises which allow Fire Protection and support training sessions
- Describe how the contractor processes shall be changed to continually improve performance.
- Describe the process for recording the results of inspections, corrective actions and preventive actions taken.
- A process to establish and maintain accountability of Incidentals.
- Provisions to update and revise the QMP during the performance of the award.
- Describe the use of both internal and external (Le. independent) systems and performance audits.

2.1.3 Nonconformance Reporting. Annually, the contractor shall track all non-conformances/deficiencies, correcting actions applied, and the costs associated with preventing, detecting, and correcting all non-conformances.

2.1.4 Document and Data Availability. The contractor shall make quality program documentation and data available to the Contracting Officer or government representative for review. Documentation shall include: training/certification records, results of inspections and audits, nonconformance data, corrective and preventive action records. Records shall be maintained intact for the life of the contract and shall be the property of the government at the end of the contract.

2.2 Fire Protection Program Requirements: The Fire Chief will develop and implement the following management plans and procedures.

- Fire risk management plans and operational policies must comply with Air Force standards for resourcing and staffing.

  Risk Management (RM) plans when the fire department must comply with DODl's and AFls, Occupational Safety and Health Administration (OSHA) regulations and NFPA standards. This includes RM plans which ensure firefighter safety by either (1) appropriately restricting emergency activities when OSHA regulations preclude normal emergency operations; or (2) establishing alternative procedures for safe operations. RM plans will be coordinated with the USSF FES Command Fire Chief.

- Firefighter occupational safety and health program
- Procedures to ensure environmental pollution control during all fire protection activities
- The fire department's role during a hazardous materials response is:
  - Respond to the incident
  - Provide command and control
  - Rescue
  - Extinguishment and containment actions based on the conditions present (neutralization, recovery, cleanup, and disposition of hazardous waste shall be provided by other contracts)

- Selective response procedures to reduce the number of fire fighting vehicles responding to an emergency when appropriate
- Confined space rescues
- Technical Rescue
- Emergency medical response limited to non-transport BLS support
- Develop and implement policies and procedures to ensure environmental pollution control during all fire protection activities
- Records Management

2.3 Fire Protection Support. The contractor shall provide guidance and coordination for fire protection functions ensuring effective and economical operations of all activities to include:

- Provide emergency call center meeting DOD and DAFI 32-2001 and NFPA requirements
- Review work orders and design drawings
- Approve and issue hot work permits
- Support mutual aid agreements
- Fire investigations are performed IAW DAFI 91-204, Safety Investigations and Reports, and AFMAN 91-224, Ground Safety Investigations and Reports, and NFPA 921, Guide for Fire and Explosion Investigations.
- Facility inspections
- Witness acceptance testing of fire alarm and fire suppression systems.
- Provide public education and awareness program
- Maintain a Fire Safety Deficiency Program (FSD) and Risk Assessment Code (RAC) program in accordance with DAFI 91-202 and DAFI 32-2001.
- Track and maintain the FSD's and RAC identified through a comprehensive fire prevention program meeting the requirements of DAFI 32-2001
  - Track information in government furnished automated system
- Provide support and services to other contractors and mission partners at CSFS

2.3.1 Administrative Support. The contractor shall provide administrative support fire protection service activities. All records, documents, electronic media, electronic programs, and associated papers provided by the government and generated during the period of this contract become government property and will remain in place upon contract termination or completion. During the period of the contract, records, documents, and associated papers shall always be available for government review.

2.3.2 Format and Suspense. Process correspondence and reports using official Correspondence Guide of the 10 SWS official formats approved by the government. Meet all suspense dates established by government. Develop a tracking system for government periodic review. Keep all files current, accurate, and complete. The files shall be available for government review and audit. Files shall be easy to locate and easy to read.

2.3.2.1 Publication Review. The contractor shall review Fire Protection publications annually. The government must approve all revised publications.

2.3.2.2 Forms and Publications. The contractor shall maintain files for forms and publications. The contractor shall research publications to ensure all standards outputs meet publication guidelines. Air Force publications are located at http://www.e- publishing.af.mil/. Contractors may develop their own processes to accomplish outputs providing those processes meet all DoD, DAF Fire Emergency Services and HQ USSF requirements. The contractor is encouraged to use the most efficient method of producing work without sacrificing quality standards. The contractor is responsible for using, managing and updating the Air Force provided program and Fire Emergency Services –Incident Management System Server Fire Protection module. The software and program will be provided by the government. The Contractor shall always provide the government access to all documents and electronic media.

2.3.2.3 Automated Data Systems. The contractor shall develop procedures to receive, review, approve, disapprove, track, coordinate and assign a number to all work emergency response calls. If the government provided automated system is not available, or the contractor has a more efficient automated system, the contractor shall use an automated database system to log, schedule and record all work.

2.4 Fire and Emergency Services Communications Center (ECC). Provide F&ES ECC operations 24 hours a day, 7 days a week. The ECC shall be fully staffed with one (1) ECC Operator. The operator shall meet the requirements of DoDM 6055.06, *Department of Defense F&ES Certification Program*, and training requirements of the F&ES Training Plan. The operator shall be alert and not leave the ECC unless properly relieved by another qualified and certified ECC operator.

F&ES ECC services include: receive emergency notifications, dispatch appropriate initial response resources, provide ECC support to Incident Commander, dispatch appropriate follow-on resources, maintain an Official F&ES Log (FES-IMS) of events, provide situational awareness to the Emergency Operations Center (EOC) and the Installation Control Center (ICC), update required information systems to facilitate installation Common Operating Picture, event prioritization, (i.e. emergency and administrative phones ring simultaneously, nonemergency radio traffic vs. emergency related radio traffic).

2.5 Mutual Aid Agreements. The IFC manages mutual aid agreements with local fire officials on behalf of the installation commander or the respective installation equivalent. Mutual aid agreements will be developed using the formatted template at Attachment 3 located in DAFI 32-2001. Items identified with an asterisk (*) in the mutual aid template are mandatory entries and must be included in the agreement. AFCEC/CXF will provide a review and coordination for all mutual aid agreements. Prior to submitting draft agreements for legal review through local processes, IFCs submit the draft document to AFCEC/CXF at afcec.cxf.workflow@us.af.mil for review and coordination for feedback on minimum provisions within MAAs. F&ES organizations may be part of automatic response agreements with local community fire services organizations when approved by the installation commander. Mutual aid and automatic aid agreements will be reviewed annually on the anniversary month of final signature to reconcile the agreements against the most current policy guidance. Mutual aid and automatic aid agreements must be renewed every five years. All mutual aid agreements shall be IAW DAFI 32-2001.

The Fire Chief must coordinate with local agencies to become familiar with incident management system used by each emergency response agency and the level at which these agencies comply with NFPA 1500, Fire Department Occupational Safety and Health Program, operational safety requirements. It is critical that off-base agencies be aware of NFPA 1500 requirements and DAFI 32-2001 to appoint a fire ground safety officer at any incident if one has not been appointed.

2.6 F&ES responder Rescue Task Force (RTF). RTF Responsibilities must be coordinated with the installation EP2T for Active Shooter-Hostile Events. RTF requirements and the developed installation specific Active Shooter-Hostile Events Response (ASHER) plans must be submitted to the Installation Commander for approval. Response plans must be developed using NFPA 3000: Standard for an Active Shooter/Hostile Event Response Program (ASHER), and DAFI-31-103 Law Enforcement Operations. The installation plan must address receiving emergency calls, incident command and control, on-scene communications, medical care, standard operating procedures, joint training exercise requirements and PPE requirements.

2.7 Fire Prevention and Education. The contractor shall conduct an in-depth fire prevention and education program IAW DAFI 32-2001. The program shall be targeted to the entire base populace including, facility managers, mission partners, contractors, and transient personnel. The plan shall include processes ensuring CSFS personnel are familiar with fire prevention responsibilities, fire reporting procedures, evacuation procedures, and the use of fire extinguishers and fire protection systems.

Conduct an expanded education program emphasizing fire prevention during National Fire Prevention Week tailored to the mission and processes at CSFS.

2.7.1 Fire Incident Investigations: Fire investigations are performed IAW DAFI 91-204, *Safety Investigations and Reports*, DAFMAN 91-224, *Ground Safety Investigations and Reports*, and NFPA 921, *Guide for Fire and Explosion Investigations*.

2.7.2 Inspections: The fire prevention section will be assigned to the fire department and will be directly responsible to the base Fire Chief. The fire prevention program will meet the requirements contained in DAFI 32-2001. Ensure AF Form 218, Facility Fire Prevention and Protection Record, is used as a checklist during the inspection, and to record the results of facility inspections. AF Form 1487, Fire Prevention Visit Report, will be used to identify protection deficiencies that may exist in a particular facility with in-turn may call for the inspector to assist the facility manager in creating a job order (minor work) or work request to correct the deficiency. All fire prevention visit reports are entered into FES-IMS. The Fire Chief will ensure that only organizational commanders and functional managers sign the reverse side of AF Form 1487 for the corrective action.

2.7.2.1 Fire Inspection Schedules. Facility fire inspections will be conducted based on the frequency indicated in DAFI 32-2001 and recorded in FES-IMS using AF Form 218, Facility Fire Prevention Protection Record.

2.7.3 Fire Protection Design Reviews. The Installation Fire Chief or designated representative provides consultation and design recommendations regarding operational firefighting requirements. The Installation Fire Chief, or designee coordinates on design drawings to signify for the fire department that firefighting operational recommendations have been incorporated. This coordination does not indicate acceptance or approval of the fire protection engineering design. Reviewing plans requires certifications in accordance with DODI 6055.06M. Review drawings and specifications to ensure adequate functional fire protection and suppression systems are included. Attend pre-construction and pre-performance meetings with contracting representatives to coordinate fire prevention requirements.

2.7.4 Hot Work and Welding Permits. Hot work such as, Welding, Cutting, and Brazing operations require issuance of an AF Form 592, USAF Hot Work Permit, IAW DAFMAN 91-203, *Air Force Occupational Safety, Fire, and Health Standards*.

2.8 Emergency Response. The Installation Fire Chief will develop pre-incident plans for all facilities (excluding housing) and will ensure that facility pre-incident plans are recorded on an AF Form 1028, Facility Pre-Fire Plan, or automated product. The contractor shall respond to all fires, fire alarms, aircraft crashes, accidents, hazardous material incidents, and rescues. The contractor will not respond off of the installation without approval from the 10 SWS/CC or designated representative. The contractor shall submit Fire Incident Response data to National Fire Incident Response System (NFIRS) and shall provide access for fire department personnel to have access to contractor NFIRS data. In addition, the contractor shall notify the 10 SWS of all actual fires and comply with DAFI 32-2001, and USSF Fire Emergency Services guidance on fire reporting. The contractor is responsible for all telephonic notifications and follow up written notifications as required by the above guidance.

2.8.1 Structural and Other Fire Incidents. The fire department must develop pre- incident plans for all facilities. The contractor shall respond to the emergency with standard industry practices.

- Respond with qualified personnel and appropriate equipment to all actual or potential fire emergencies on CAFS
- Perform rescue operations if needed
- Respond to all fire alarms
- Ensure proper fire attack, ventilation, confinement, control, suppression, overhaul, and salvage at a fire emergency are accomplished in a timely and professional manner within the parameters of established national firefighting strategies and tactics
- Structural fire response will meet the time and distance requirements as stated in the Air Force Technical Implementation Guide 1710
- Comply with OSHA rules for firefighting activities

In case of simultaneous structural emergencies, the senior fire officer will prioritize vehicles to both responses based on the circumstances of each. The contractor will be required to respond to all rescue incidents such as: auto accidents, confined space, and technical rescue on base; all mutual aid requests, work related accidents, and emergency rescue requests; perform rescue operations, render medical aid, and perform fire suppression as needed.

2.8.2 Hazardous Material Incidents. The contractor shall:

- Respond to all on-base hazardous material (HAZMAT) incidents
- Assume command and control of the situation by securing the scene
- Provide incident command and control
- Evacuate personnel
- Contain spills
- Decontaminate personnel

2.8.3 Emergency Medical Response. The contractor shall be responsible for providing emergency medical technician response for CSFS in compliance with North Dakota (ND) State EMS protocols which guide emergency

response agencies. This emergency response capability will be provided on a 24 hour a day, 7 day a week basis, with a minimum of two EMTs on duty per shift. Capability does not include transport to area hospitals. Fire department role in EMS shall be limited to non-transport BLS. Firefighters shall NOT be used to staff ambulances or regularly provide assistance in transporting patients, but will provide EMS support from fire department apparatus. The contractor is also responsible for providing EMS Program oversight by a competent physician practicing medicine under ND licensing standards. The elements of oversight must include: providing EMS protocols, EMS program management, to include all initial and recurring training and certification for the agreed upon Emergency Medical Technician (EMT) level of care.

2.9 Training. The contractor shall follow the Fire and Emergency Services Self-Assessment Program (FESAP). This program is based on national consensus standards, regulations, Department of Defense, and Air Force specific guidance and policy. IFCs will use the FESAP as the self-inspection program checklist and conduct a self-assessment at least annually IAW DAF F&ES Management Internal Control Toolset (MICT) Playbook. Additional functional interest items defined by HAF/A4CXF routed through AFIMSC/A99 may be inspected during inspections. The contractor is required to complete and maintain the FESAP compliance module in FES-IMS. FESAP and 1500 Mangers will need the Senior Dept. Management Role to interact with the module. Users will be required to accomplish a new DD Form 2875 with the new role and submit them to their UAM who will assign the new role and maintain the form. The Contractor ensures the use of the Firefighter Certification and Training Program IAW DoDM 6055.06, *Department of Defense F&ES Certification Program*, the DAF F&ES Training Plan, and the DAF F&ES Credentialing Program. All assigned personnel are required to attend Sexual Assault Awareness Training on an annual basis at Grand Forks AFB. Training can be accomplished at CSFS but the contractor is responsible for any cost associated with the training and must be scheduled with Grand Forks AFB. Additionally, the contractor is responsible for setting up the training and record training within 60 days of the contract start date.

2.9.1 Firefighter Recurring Certification and Training Requirements. All Fire Officers shall be certified IAW NIMS/AFIMS 300/400.

2.9.1.1 Computer Training and Testing. The Fire Chief will establish a computerized based testing procedural guide following the guidance in the Air Force Fire Protection Testing Guide as outlined in DoDI 6055.06M.

2.9.2 Contingency Exercises and Operations. The contractor shall participate in 10 SWS approved exercises for major accident, natural disaster in the same capacity as required for actual contingencies per DAFI 10-2501. The contractor shall respond to findings as a result of the exercises. Support control centers and mission partners. Exercises can occur anytime 24 hours a day, 7 days a week. The Government reserves the right to conduct four no-notice exercises annually. This requirement establishes that an exercise can be conducted without 30-minute notification to the Fire Chief or any other fire dept. personnel. The four exercises are intended to test recall procedures and staffing requirements and are separate from any 21 SW or 10 SWS exercises. This includes but is not limited to Condor Crest or any other local exercise. The contractor shall keep emergency information current with the fire department and the mission service centers. Perform as closely to actual response requirements as possible without excess use of expendable materials. Provide command and control and other operations just as if the exercise were a real scenario.

2.9.3 Environmental Training. Complete and adhere to required CSFS environmental training requirements. One-time initial training (unless training is updated) consists of Storm water, Pollution/P2, Environmental Management System (EMS), Cultural and Natural Resources, and Hazard Communication (HAZCOM) training. Annual training of Green Procurement Plan/Recycling, Asbestos Awareness, Radio Frequency Radiation Awareness Training, Spill Response, and Hazardous Material procurement/Hazardous Waste training. Training will be provided by CAFS Environmental Office.

2.10 NFPA 1500 Requirements. The Fire Chief shall develop and administer a fire fighter occupational safety and health program complying with NFPA 1500, except as modified by HQ Air Force Fire Emergency Services Technical Implementation Guide (TIG) 1500. Fire Chief shall develop policies and procedures for implementing NFPA 1500 and TIG 1500 management plans and programs for firefighter safety and health at CSFS. This program will be fully integrated into the CAFS Occupational Safety and Health (AFOSH) and USSF Environmental, Occupational Safety and Health (EOSH) programs.

2.10.1 Firefighter Safety Officer Requirement. Fire Chief will develop and implement written policy for the appointment of an Incident Safety Officer (ISO) at any incident if one has not been appointed. The Fire Chief will ensure a safety officer is appointed for all off base responses per the approved mutual aid agreement. During an emergency, the senior fire official on-scene is responsible for incident safety. When the situation dictates, the senior fire official will assign an incident safety officer. Once assigned, the safety officer has the authority to alter, suspend, or terminate those activities deemed unsafe. The ISO must be qualified and certified to fulfill this position.

2.10.2 Drug Screening. The contractor shall conduct random initial and recurring drug testing of employees. The contractor shall identify drug screening measures to include what actions will be taken as a result of a positive drug test.

2.11 Equipment and Vehicle Management. Vehicle maintenance will be performed by the AF Vehicle Operations and Maintenance military members or contractors on CSFS in accordance with applicable AFIs and technical orders. The contractor shall request appropriate repair priority to all fire vehicles. All assigned vehicles tools/equipment will be maintained IAW the vehicle T.O.

2.11.1 Automated Readiness Information System (ARIS). The contractor shall use ARIS to support Air Force asset management, inspections, and accountability as appropriate. The IFC shall establish program requirements and implementation procedures for ensuring all equipment is inspected, tested and maintained as required by HQ Air Force Fire and Emergency Services and National Fire Codes. All inspections, testing and maintenance will be documented in FES-IMS using the automated AF 1071. Establish and maintain a respiratory protection program for self-contained breathing apparatus (SCBA) meeting NFPA 1500 and OSHA requirements to include the mobile air compressor that supports the SCBA program.

2.11.1.1 Ground Ladders. The contractor shall test all ground ladders assigned to Fire Emergency Services in accordance with (IAW) current NFPA guidelines. Results of testing will be annotated in FES-IMS.

2.11.1.1.2 Defibrillators. Maintain installation defibrillators IAW AFI 44-177, Paragraphs 2.9.3, 2.9.4, 2.9.5, 2.9.7, 2.9.11, and 2.9.12. Contractor will identify when replacement supplies are needed and fill out AF Form 5 for government purchase request. Keep AEDs operational to the maximum degree possible.

2.11.2 Vehicles. The contractor shall validate all vehicles and equipment are maintained in a safe and serviceable condition IAW manufacturers recommended instructions and military technical orders. All vehicles shall be inspected daily, and the contractor will be responsible for ensuring completion of Vehicle Control Officer Documentation. The contractor will appoint a Vehicle Control Officer, responsible for reporting any maintenance requirements to the Vehicle Maintenance section as soon as they arise. The contractor will record all fire pump testing, maintenance, and annual certifications on AF Form 1078, Fire Truck and Equipment Test and Inspection Record, or automated product.

The government provides fuel for the two Air Force-owned Emergency Response Vehicles. Fuel is available on base. The two vehicles may be used for work associated with this contract and may not be used for other contractor purposes. Turn in excess or underused equipment and vehicles to the appropriate office. The vehicles are the property of the Air Force and may be moved at any time by the Air Force without advanced notice. Damage to Air Force Vehicles will require a Security Forces report. All fire protection vehicles will not be washed outside, but inside the truck vehicle bays due to environmental constraints.

2.12 Contract Manager. The contractor shall provide a contract manager (this role may be assigned to the Fire Chief) and an alternate responsible for work performance and authority to make decisions on all contract matters. Submit their names and phone numbers to the Contracting Officer (CO) before the contract start date. The government must be able to contact a contract manager 24 hours a day. The contract manager or alternate shall be available on-site during normal duty hours (0700-1600) within 1 hour after notification. The contract manager and alternates shall be able to read, write, and speak fluent English.

2.12.1 Contractor Employees. The contractor shall not employ persons identified as a potential threat to the health, safety, security, general well-being or operational mission of the installation or its population. Ensure employees are trained in proper procedures for hazardous material spills, responses, and coordination of cleanup activities.

Employees must be able to speak and understand English without an interpreter. The following table lists the qualifications required for contractor personnel:

Position	**Minimum Qualifications, Standards and Certification Requirements (DoD Certification or IFSAC/Pro-Board)**
Entry Firefighter*	Must be certified within 12 months to Firefighter
Firefighter	Firefighter II Hazmat Operations with Mission-Specific Competencies, Personal Protective Equipment and Product Control. First Aid Provider, Cardiopulmonary Resuscitation (CPR)
Driver/Operator	Apparatus driver/operation for pumper and meet Firefighter certifications
Lead Firefighter	Fire Officer I Fire Instructor I Fire Inspector I Hazmat Operations
Fire Inspector	Fire Inspector I and II Fire Instructor I Hazmat Awareness Public Fire and Life Safety Educator
Station Chief	Fire Officer II Fire Instructor I Fire Inspector I HAZMAT Incident Commander NIMS 300/400
Assistant Fire Chief (Operations)	Fire Officer III Fire Inspector II Fire Instructor II HAZMAT Incident Commander NIMS 300/400 Incident Safety Officer Health and Safety Officer (if serving in this position)
Assistant Fire Chief (Training)	Fire Instructor III Fire Officer III Fire Inspector II HAZMAT Incident Commander NIMS 300/400 Incident Safety Officer Health and Safety Officer (if serving in this position)
Assistant Fire Chief (Fire Prevention)	Fire Inspector III Fire Instructor II Fire Officer III Plans Examiner I HAZMAT Incident Commander Incident Safety Officer Health and Safety Officer (if serving in this position)
Deputy Chief	Fire Officer IV Fire Inspector II Fire Instructor II HAZMAT Incident Commander NIMS 300/400 Incident Safety Officer Health and Safety Officer (if serving in this position)

Fire Chief	Fire Officer IV HAZMAT Incident Commander Fire Inspector II Fire Instructor II NIMS 300/400 Safety Officer Health and Safety Officer (if serving in this position) Secret Security Clearance through OPM (Office of Personnel Management)

*Only a maximum of two Entry Firefighters can be employed at any time.

2.12.2 Employee Appearance. Contractor personnel shall present a neat appearance and be easily recognized as contractor employees. Fire protection uniforms shall be uniform throughout the department.

2.12.3 Employee Conflict of Interest. The contractor shall not employ any person who is an employee of the United States government if the employment of that person would create a conflict of interest, or the appearance of a conflict of interest, nor shall the contractor employ any person who is an employee of the Department of the Air Force, either military or civilian, unless such person seeks and receives proper approval.

2.12.4 Employee Off Duty Employment. Employees outside employment cannot interfere with their obligations under this contract.

2.12.5 Employee Work Interruption. Provide continued service under this contract during periods of labor unrest such as walkouts, work slowdowns, and strikes. The contractor shall create and maintain a contractor's strike plan that sets forth procedures to follow that will ensure the continuous fire and emergency services in the event of work stoppage or labor strike. The contractor shall submit the plan for contracting officer and COR review and approval 30 days after contract award.

3.0 Service Summary

3.1 Performance Threshold. For all performance objectives, the contractor shall have zero unresolved COR discrepancies per month, which is the period of assessment. Below illustrates the process that the COR and contractor will follow to ensure satisfactory statuses for each performance objective.

1. Customer complaints are collected by the functional CE COR.
2. The COR reviews all customer complaints and filters for valid inquiries; there may be customer complaints that are extraneous, unnecessary, and/or irrelevant, and it is the COR's responsibility to remove these from consideration. Valid customer complaints will be considered as COR discrepancies.
3. The COR shall present discrepancies to the contractor and provide them with the opportunity for corrections. The COR and contractor shall negotiate a course of action and timeline to provide corrections. Note that there may be scenarios where the contractor wouldn't be able to correct a discrepancy (i.e., if there was an incorrect procedure during a structural fire, waiting for another fire that month wouldn't be an effective way to demonstrate corrections). In these scenarios, the contractor shall provide the COR an alternative means of demonstrating corrections (i.e., writing a corrective action plan demonstrating lessons learned, planned changes to procedures, and implementation of those changes).
4. The COR will evaluate all discrepancies and efforts to resolve when determining monthly satisfactory ratings.

The following table lists the performance objectives for evaluation, their respective PWS references, and means of resolution. Actual resolutions would resolve a discrepancy immediately, and alternative resolutions would meet the intent of demonstrating corrections as illustrated in 2.1.3.

Performance Objective	PWS Reference	Performance Thresholds
1. Maintain 24-hour Fire & Emergency Services	1.0 Description of Services 4.7.1 Duty Hours	Actual resolution within 72 hours of notification
2. Comply with all applicable DoD and DAFI manuals, as well as all applicable Technical Implementation Guides (TIGs), ETLs, UFCs, and National Fire Codes published by NFPA.	1.0 Description of Services 2.2 Fire Protection Program Requirements 2.5 Mutual Aid Agreements 2.8 Emergency Response 2.8.1 Structural and Other Fire Incidents 2.10 NFPA 1500 Requirements	Actual or alternative resolution within 72 hours of notification, depending on the manual being violated
3. Implement an effective base Fire Prevention Program in accordance with DAFI 32-2001	1.0 Description of Services 2.3 Fire Protection Support 2.7 Fire Prevention and Education 2.7.2 Inspections 2.7.2.1 Fire Inspection Schedules 2.7.3 Fire Protection Design Reviews	Actual resolution within 72 hours of notification
4. Establish and maintain a program to educate personnel on good fire prevention practices	1.0 Description of Services 2.3 Fire Protection Support 2.7 Fire Prevention and Education	Actual resolution within 72 hours of notification
5. Respond to and mitigate emergencies involving hazardous materials	1.0 Description of Services 2.0.2 Operational Safety 2.2 Fire Protection Program Requirements 2.8 Emergency Response 2.8.2 Hazardous Material Incidents 2.9.3 Environmental Training 2.12.2 Contractor Employees	Actual or alternative resolution within 72 hours of notification, depending on the severity of the situation or the regulation being violated
6. Respond to and mitigate emergencies involving structural and miscellaneous fires	1.0 Description of Services 1.8 Emergency Response 1.8.1 Structural and Other Fire Incidents	Alternative resolution within 72 hours of notification
7. Respond to and mitigate rescue and EMT/first response situations.	1.0 Description of Services 2.2 Fire Protection Program Requirements	Alternative resolution within 72 hours of notification
8. Maintain fully qualified and trained personnel for assigned positions.	1.0 Description of Services 2.4 Fire and Emergency Services Communications Center (ECC) 2.8.1 Structural and Other Fire Incidents 2.10.1 Firefighter Safety Officer Requirement	Actual or alternative resolution within 72 hours of notification, depending on the training needing to be accomplished

4.0 Property and Services

4.1 Incidentals. Incidentals is any facility, equipment or material in possession of or acquired directly by the government and delivered to or otherwise made available to the contractor. The government shall provide the contractor equipment, materials, and services listed in this PWS. The contractor will use and maintain general government facilities, equipment, and services for the performance of this contract. The contractor will be held liable for any damages to equipment, facilities, and/or government property if it was found to be intentional, misuse, or malicious.

4.1.1 Facilities. The government shall furnish and/or make available the government property as configured. No hazards have been identified for which workarounds have been established. Should a hazard be identified, the government corrects OSHA hazards according to government-developed and approved plans of abatement, taking into account safety and health priorities. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contracting initiative. The fact that no such conditions have been identified does not warrant or guarantee that no possible hazard exists, or that workaround procedures will not be necessary, or that the facilities as furnished will be adequate to meet the responsibilities of the contractor. Compliance with OSHA and other applicable laws and regulations for the protection of employees is exclusively the obligation of the contractor, and the government will assume no liability or responsibility for the contractor's compliance or noncompliance with such responsibilities, with the exception of the aforementioned responsibility to make corrections according to approved plans of abatement subject to base-wide priorities. Prior to any modification of the facilities performed by the contractor at contractor expense, the contractor shall furnish the government documentation describing, in detail, the modification requested. No alterations to the facilities shall be made without specific written permission from the government. However, alterations are necessary for OSHA compliance, such permission shall not be unreasonably withheld. The contractor shall return the facilities to the government in the same condition as received, fair wear and tear and approved modifications excepted. These facilities shall be used for performance of this contract only. The contractor shall document configuration changes of Real Property and Real Property Installed Equipment (RPIE) on AF Form 332, "Base Civil Engineer Work Request", to assist the base civil engineer with the -documentation of changes to property capital, improved capacity or capability, and significant maintenance and repairs that extend system design life and value. The contractor shall document configuration changers of Real Property and Real Property Installed Equipment (RPIE) on AF Form 332, "Base Civil Engineer Work Request", to assist the base civil engineer with the documentation of changes to property capital, improved capacity or capability, and significant maintenance and repairs that extend system design life and value.

4.1.2 Equipment/Material. The government will conduct an inspection before and after the start and end of contract. Anything not normal wear and tear due to neglect, abuse, or misuse will be replaced at expense of contractor.

4.1.3 Inventory Accountability. Conduct an inventory of facilities, equipment and materials to be made available to the Contractor and accept control of all inventoried items. Equipment and materials not accepted by the Contractor shall be returned to the government for disposition. Sign custody records and prepare and submit a detailed final Government Property Inventory Record for Government approval An annual inventory is required.

4.2 Contractor Furnished Property.

4.2.1 Equipment. Furnish all equipment, including motor vehicles, special purpose vehicles, and administrative equipment, not furnished by the Government but required for performance of the contract. Contractor-owned equipment shall be clearly marked.

4.2.2 Materials. Furnish all materials, supplies, and repair parts required to provide the services detailed in this SOW. Furnish fuel required to operate contractor-furnished equipment and vehicles. Government fuel will be available to the contractor on a reimbursable basis. Contractor is responsible for tracking amount of fuel used and responsible to reimburse the government.

4.3 Government Property Disposal. The contractor shall comply with current policy outlined by the 10 SWS for redisposition and disposal of Government Property.

4.4 Services. Services shall include any service that is currently provided by contract. This includes emergency-medical service, postal service, fire protection, and utilities.

4.4.1 Utilities. The government will furnish utility services including water, sewer, and electric and heating services and cable television in common areas for contractor use, in government-furnished facilities. However, if contractor personnel require utility services that do not exist within a facility or area of work, it shall be the contractor's responsibility to provide such utility service.

4.4.2 Postal Service. Official government-contractor mail that is generated as a result of this contract will be handled by the base mail system.

4.4.3 Telephone Service. The contractor may use existing telephone equipment and services in government-furnished facilities. If additional telephone services are required, it will be the contractor's responsibility to obtain them.

4.4.4 Custodial Service. Custodial services shall be provided to the facilities listed in Appendix C. The extent of service is listed in the current base custodial contract. Contractor shall perform custodial services as needed to maintain a professional appearance. This shall not be limited to emptying of trash or similar types of service. Contractor shall perform all other custodial services not provided in appendix C to maintain a clean and professional appearance at all stations. If the contractor is not satisfied with the quality of service provided by the custodial contractor, it shall be the responsibility of the contractor to notify the QA. Contractor shall not enter into any agreements or contracts which would modify or limit this PWS.

4.4.5 Refuse Collection. Refuse collection services will be provided as listed in the current base custodial contract and base refuse collection contract. Contractor shall empty accumulated refuse beyond what is provided for in the base custodial contract. Contractor shall not enter into any agreements or contracts which would modify or limit this PWS.

5.0 General

5.1 Utilities. The contractor shall ensure employees do not waste utilities. The contractor shall be responsible for operating under conditions that prevent the waste of utilities. Lights shall be used only in areas where and when work is actually being performed. Government telephones shall be used for official government business only.

5.2 Security Requirements

5.2.1 Security Program. The Contractor shall comply with local established security procedures, processes, and requirements for entrance to DoD facilities, DAF controlled areas, and DAF restricted areas. The Contractor shall obtain necessary identification and provide documentations for completion of personnel and security investigations required for entry into the DAF controlled and restricted areas. For issuance of a Common Access Card (CaC) and/or Restricted Area Badge (RAB), the contractor shall complete necessary forms and documents needed for submission of fingerprints and a T1 investigation. Fingerprint results must return with a favorable record and T1 investigation must be opened by DCSA prior to issuance of a CaC and/or RAB. Contractors must contact an authorized agency to schedule date/time to be fingerprinted. Contractors who require access to classified information must complete all necessary forms and documents needed for submission of fingerprints and T3 investigation. Fingerprint results must return with a favorable record and the T3 investigation must be opened by DCSA prior to granting an interim Secret security clearance. A DD Form 254 must be processed accordingly for those who require access to classified information. As such, the company shall be responsible for initiating Facility Clearance Secret FCL Sponsorship through DCSA's National Industrial Security System, NISS. The Contractor shall establish a security program including physical, personnel, information, communications, and Automated Data Processing (ADP). The Contractor shall provide escorts for short-term work in restricted areas. The Fire Chief must possess a Secret Security Clearance through OPM (Office of Personnel Management). All contract employees for Operations and the ECC require a CaC. All travel expenses incurred for submission of fingerprints and issuance of CaC are at the expense of the contractor.

5.2.2 Industrial Security. The Contractor shall establish an industrial security program. The Contractor shall be responsible for obtaining personnel security clearances, facility security clearances, security awareness training, maintaining records and reports, and participating in security program reviews in accordance with National Industrial Security Program Operating Manual (NISPOM), DAFI 31-601, and/or AFH 31-602.

5.2.2.1 Badging. Contractor Badging/Access to Government Facilities are controlled by the 10 SWS.

5.2.3 Property. The Contractor shall be responsible for safeguarding all government property provided for Contractor use. At the close of each work period, government facilities, property, and materials shall be secured.

5.2.4 Key Control. The Contractor shall establish and implement methods of ensuring that keys/key cards issued to the Contractor by the government are not lost or misplaced and are not used by unauthorized persons. All references to keys include key cards. The Contractor shall immediately report the occurrences of lost or duplicate keys to the government. Upon direction of the government, re-key or replace the affected lock or locks. In the event a master key is lost or duplicated; the Contractor shall replace all locks and keys for that system. The Contractor shall prohibit the use of government issued keys by any persons other than the Contractor's employees. The Contractor shall prohibit the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor's employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the government.

5.2.5 Vandalism. The Contractor shall notify the government and Security Forces of all suspected facility abuse or vandalism. The Government shall determine validity of all suspected facility abuse or vandalism. Unless damage can be classified as Emergency Work or Urgent Work, the Contractor shall not begin repair unless directed by the contracting officer. In any case, the Contractor shall provide the government with written cost estimates for repair of all suspected facility abuse when requested by the government.

5.2.6 Facility Protection. Follow CSFS security requirements. For facilities occupied by the contractor, the Contractor shall perform facility manager duties for force protection condition level requirements imposed by the 10 SWS.

5.3 Continuation of Essential Contractor Services. Fire protection is a critical function 24/7; therefore, the Contractor shall support 10 SWS for 24 hours a day. The Contractor shall ensure enough skilled personnel are available for any operational emergency. All of the PWS shall be classified as mission essential work.

A crisis management plan shall be submitted to the government and the contracting officer within 10 days after contract start date. The contractor shall submit an essential personnel list to the government and contracting officer within 10 days after the contract start date. The list shall contain the individual's name, address, home phone number, beeper number (or cell phone number), social security number, security clearance, and duty title. This list shall be updated at least monthly for the entire period of the contract.

5.4 Emergency Management and Response Operations. The Contractor shall coordinate with the current contractor and government during the transition phase-in period to ensure installation has an effective EM program and identify EM unit reps for all CSFS functions as required in DAFI 10-2501. The Contractor will assist all CAFS functions in preparing and providing training for all CSFS units and contractors in accordance with DAFI 10-2501.

5.5 Phase-in Schedule. Submit a phase-in schedule to the contracting officer/COR before contract start date. The contractor's phase-in schedule shall describe assumption of responsibilities. The intent of this phase-in schedule is to identify the transfer of mission responsibility from the former contractor to the current one.

5.6 Access to Facilities. The contractor will be allowed access to government facilities at CSFS before assumption of full performance. The contractor may familiarize supervisors, key personnel and staff with existing equipment, reporting, work scheduling and procedures. However, such access shall not interfere with the work efforts of current in-house personnel. The contracting officer will arrange the access to ensure interference does not occur.

5.7 Hours of Operation.

5.7.1 Duty Hours. 24 hours a day/7 days a week.

5.7.2 Federal Holidays. Federal holidays include and are not considered non-duty days:

- New Year's Day
- Martin Luther King Day
- Presidents' Day
- Memorial Day

- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Veterans' Day
- Thanksgiving
- Christmas Day

5.7.3 Records Management. The contractor shall create, handle, and maintain records for the DAF, regardless of medium (in a pre-agreed medium that can be used be the DAF) in accordance with the requirements established in AFRIMS Records Disposition Schedule (RDS) and DAFI 33-322, *Records Management and Information Governance Program*.

The Contractor's records person should attend Records Management Orientation Training conducted by the Base Records Manager. Inquiries as to the specific actions necessary to meet the requirements established in the above referenced publication may be directed to the GFAFB Records Management Office at (701) 747-6693 or 319 CS/SCOK, Bldg. 314, GFAFB, ND 58205-6436.

APPENDIX A

HISTORICAL WORKLOAD BASIC INFORMATION

Base Population:

Installation	Population		
		Military	
	Civilian	Officer	Enlisted
Cavalier	125	25	13

Contingency or Disaster Responses:

Contingency/Disaster Exercise	Frequency (Minimum)	Total per Year (3-year Average)
Major Accident Exercise	Annual	No Limit
Attack Response Exercise	Annual	No Limit
Natural Disaster Response Exercise	Annual	No Limit
Joint Exercises	As Needed	No Limit

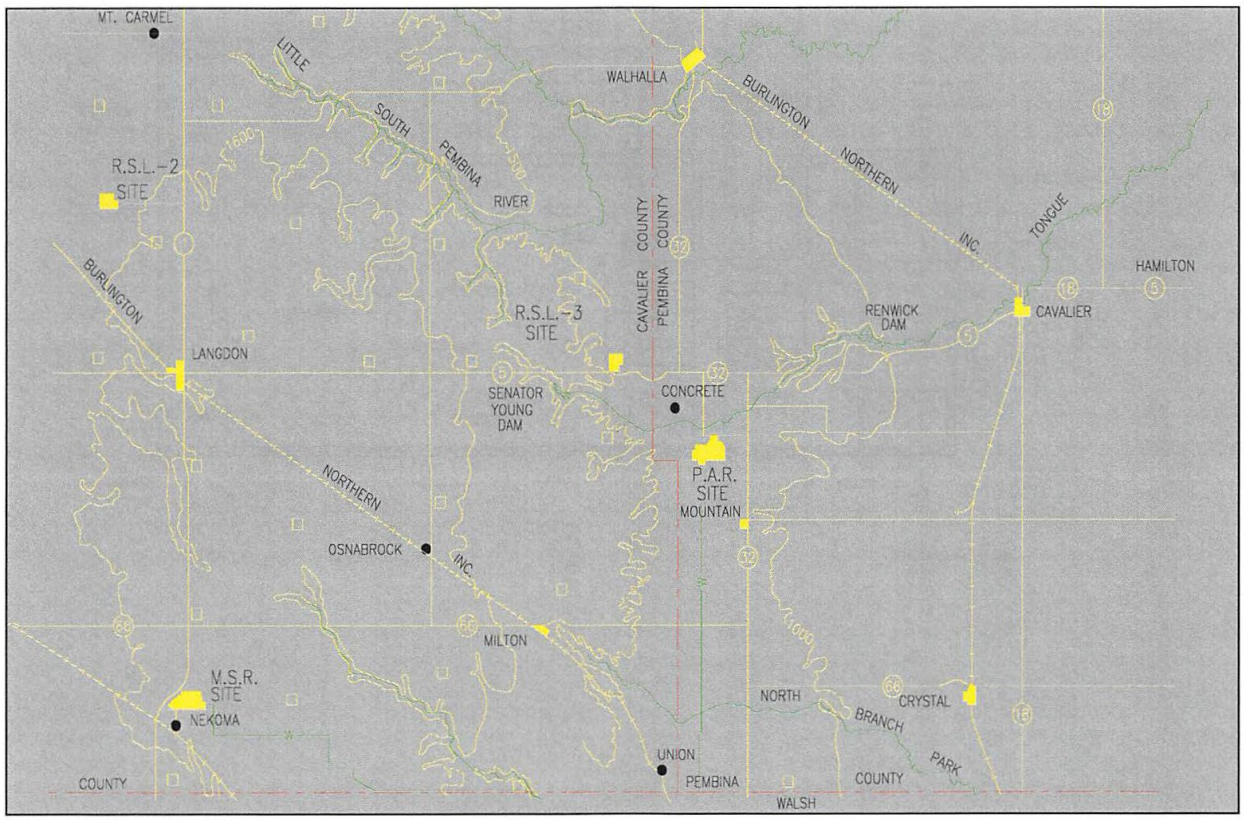
Self-Assessments and Staff Assistance Visits:

Self-Assessments	Frequency (Minimum)	Total per Year (3-year Average)
HQ AFSPC Self Inspection	Semi-Annual	2

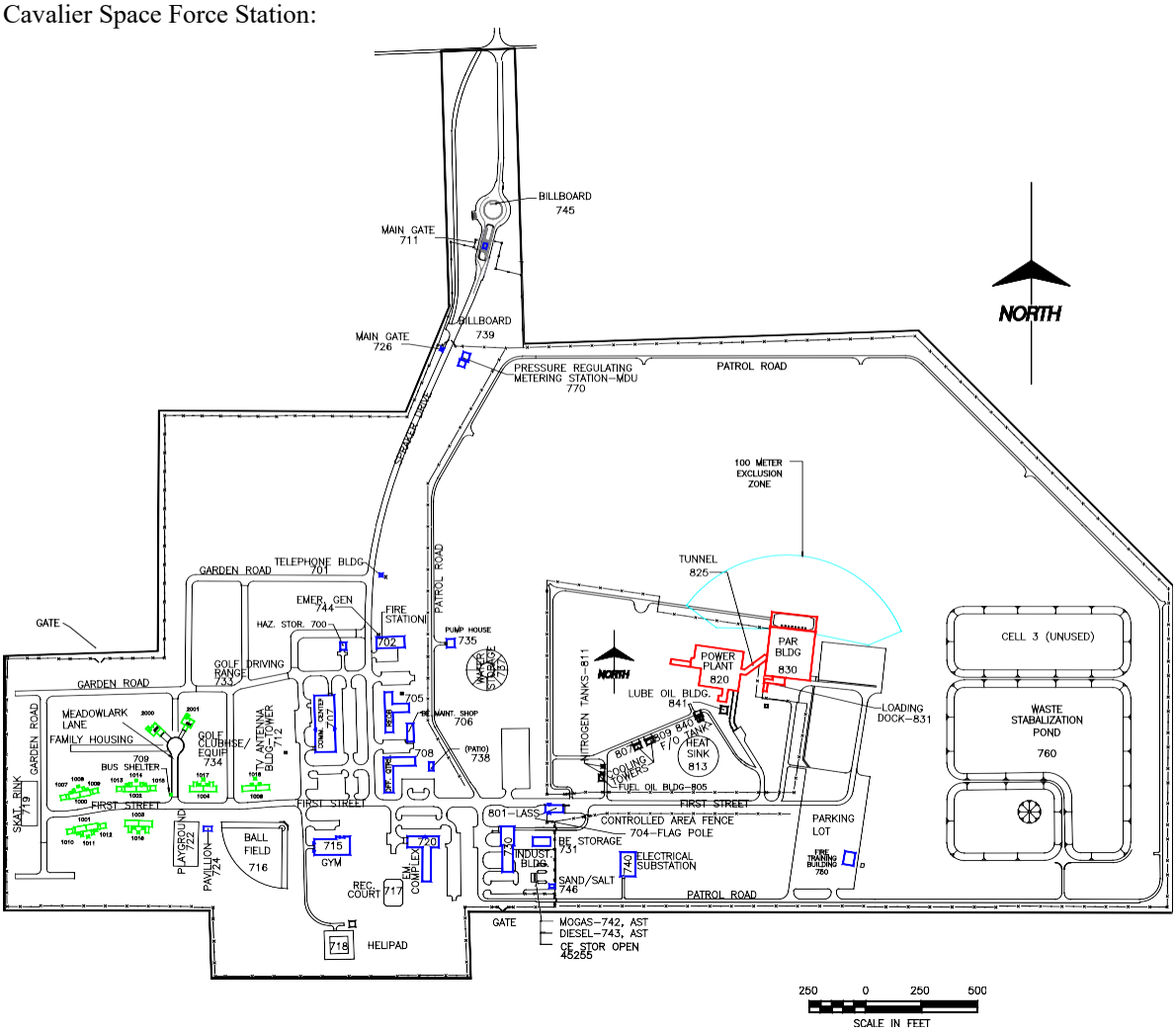
APPENDIX B

MAPS, WORK AREA LAYOUTS, FACILITIES, AND INCIDENTALS

Pembina and Cavalier County Map:

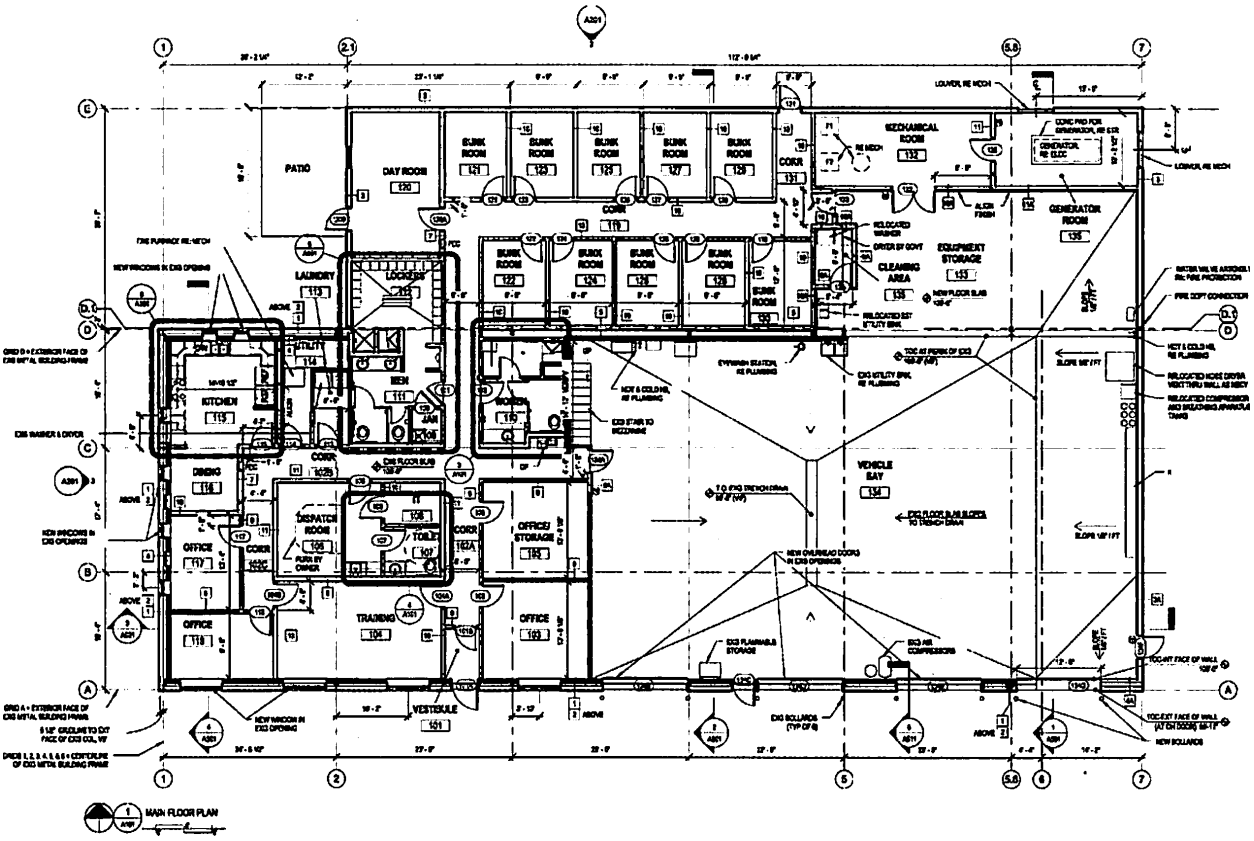


Cavalier Space Force Station:



CSFS Fire Department (Maps and Floor Plans reflect the work areas and layout of the facilities to be utilized by the contractor. Updated drawings reflecting any changes will be made available to the contractor prior to contract implementation.):

Facility Number	Description	Square Feet
702	Fire Station (4 Stall)	9848



Incidentals (The Government will provide the Contractor the following vehicles. Equipment other than vehicles is listed on the attached Custodian Authorization/Custody Receipt Listing (CA/CRLs). The contractor will be provided with updated CA/CRL's prior to contract start date. Additional equipment requirements to accomplish duties in this PWS shall be the contractor's responsibility.):

Vehicle Type	Registration Number
2007 Pierce P-22	07L436
2015 KME (P-24)	15L00012

APPENDIX C

FORMS, REPORTS, AND DELIVERABLES

Reports, and Deliverables:

Title	Submitted to	Frequency	Reference
Names of Emergency Response Manager and Alternates	Fire Protection Services and Base Command Post	By contract start date	1.14
Response Program Management Plan	Government	Within 10 daysof contract start date	1.4
Equipment Status Report	Government	Monthly	1.13.1
Prevention and Education Program	Government	Within 30 days of contract start date	1.9
Annual Budget	Government	Annual	1.2.1
Training Plan	Government	Within 30 days of contract start date	1.11
Phase-In Schedule	Contracting Officer	30 days before contract start date	4.7
Correspondence Replies	AFSPC	As required	NA

Forms (The contractor shall use the forms where specified as "Mandatory". Where a form is specified as Advisory the contractor shall develop an electronic form with the same critical data fields as the Air Force developed form. The same title or heading shall be used for all contractor developed forms. The statement "This contractor developed form replaces XXXX and the date the form was developed shall be placed in a footer on each page of the electronic form. Contractor developed forms must be approved by the Government representative and QA before the contractor may use the new form. The contractor is encouraged to develop more efficient methods of documenting data.):

Form	Title	Mandatory (M) / Advisory (A)
DD Form 250	Material Inspection and Receiving Report	A
DD Form 448	Military Interdepartmental Purchase Request	M
DD Form 1131	Cash Collection Voucher	M
DD Form 1144	Support Agreement	M
DD Form 1149	Requisition and Invoice/Shipping Document	M
DD Form 1155	Order for Supplies or Services	A
DD Form 1348	DoD Single Line Item Requisition System Document	M
DD Form 1410	Family Housing Inventory and Occupancy Report	M
DD Form 1411	Family Housing Inventory Designation and Assignment Report	M

DD Form 1574	Serviceable Tag - Material	M
DD Form 1577	Unserviceable (Condemned) Tag - Material	M
DD Form 1577-2	Unserviceable (Reparable) Tag - Material	M
DD Form 2085	Unaccompanied Personnel Housing Inventory and Utilization Data	M
DD Form 2220	DoD Registered Vehicle and Installation Tab	M
ORMS Form 1930	Hazardous Waste Profile Sheets	M
DAF Form 9	Request for Purchase	M
DAF Form 103	Base Civil Engineering Work Clearance Request	A
DAF Form 327	Base Civil Engineer Work Order	A
DAF Form 332	Base Civil Engineer Work Request	A
DAF Form 561	Base Civil Engineer Weekly Work Schedule	A
DAF Form 592	USAF Welding, Cutting, and Brazing Permit	A
DAF Form 601	Equipment Action Request	M

APPENDIX D

ABBREVIATIONS AND ACRONYMS

ADP	Automated Data Processing
AF	Air Force
AFB	Air Force Base
DAFI	Air Force Instruction
AFMAN	Air Force Manual
AFOSH	Air Force Occupational Safety and Health
AFS	Air Force Station
BLDG	Building
CAFS	Cavalier Air Force Station
CO	Contracting Officer
COR	Contract Officer Representative
DOD	Department of Defense
DODI	Department of Defense Instructions
ECC	Emergency Communication Center
ETL	Engineering Technical Letters
FES	Fire Emergency Services
FES-IMS	Fire Emergency Services-Incident Management System
FESAP	Fire Emergency Services Assessment Program
FSD	Fire Safety Deficiency
GSU	Geographically Separated Unit
HAZMAT	Hazardous Materials
HQ	Headquarters
IAW	In Accordance With
IFSAC	International Fire Service Accreditation Congress
MAJCOM	Major Command
NFIRS	National Fire Incident Reporting System
NFPA	National Fire Protection Association
OSHA	Occupational Safety and Health Administration
PWS	Performance Work Statement
QAE	Quality Assurance Evaluator
RAC	Risk Assessment Code
SCBA	Self-Contained Breathing Apparatus
SWS	Space Warning Squadron
TIG	Technical Implementation Guide

APPENDIX E

PUBLICATIONS AND REGULATIONS:

Title 10 United States Code Section 1794, Child Abuse Prevention and Safety at Facilities, 6 Jan 2025
Title 10 United States Code Section 2465, Prohibition on Contracts for Performance of Firefighting or Security-Guard Functions, 6 Jan 2025
Title 10 United States Code Section 1593, Uniform Allowance: Civilian Employees, 6 Jan 2025
Title 15 United States Code Section 2210, Reimbursement for Costs of Firefighting on Federal Property, 6 Jan 2025
Title 42 United States Code Section 1856, Reciprocal Fire Protection Agreements, 6 Jan 2025
Title 42 United States Code Section 5121, Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, Dec 2022
Title 42 United States Code Section 12101, Americans with Disabilities Act, 6 Jan 2025
Code of Federal Regulations, 6 Jan 2025
Title 44 Code of Federal Regulations Part 151, Reimbursement for Costs of Firefighting on Federal Property
Department of Defense Publications, 6 Jan 2025
Department of Defense Directive 3025.18, Defense Support of Civil Authorities, 19 Mar 2018
Department of Defense Instruction 6055.06, DoD F&ES Program, 3 Oct 2019
Department of Defense Manual 6055.06, DoD F&ES Certification Program, 22 Jan 2020
Unified Facilities Criteria 3-600-01, Fire Protection Engineering for Facilities, 8 Aug 2016, Change 9, 16 Feb 2024
Unified Facilities Criteria 3-601-02, Operations and Maintenance: Inspection, Testing, and Maintenance of Fire Protection Systems, 7 Oct 2021

Air Force Publications:
AFPD 32-20, F&ES, 14 Aug 2024
AFPD 32-10, Installations and Facilities, 20 Jul 2020
AFI 10-801, Defense Support of Civilian Authorities (DSCA), 29 Jan 2020
DAFI 10-2501, Air Force Emergency Management (EM) Program, 16 Oct 2023
AFI 32-1001, Civil Engineer Operations, 4 Oct 2019
AFI 32-1015, Integrated Installation Planning, 11 Apr 2025
AFI 32-7001, Environmental Management, 19 Oct 2020
DAFI 32-1020, Planning and Programming Built Infrastructure Projects, 23 Jan 2026
AFI 33-322, Records Management and Information Governance Program, 28 Jul 2021
DAFI 90-160, Publications and Forms Management, 14 Nov 2023
DAFMAN 90-161, Publishing Processes and Procedures, 18 Oct 2023
AFI 65-601, Volume 1, Budget Guidance and Procedures, 22 Jun 2022
DAFI 90-302, The Inspection System of the Department of The Air Force, 15 March 2023
DAFI 90-801, Environment, Safety, and Occupational Health Councils, 8 May 2024
AFI 90-802, Risk Management, 23 Aug 2022
DAFI 91-202, The US Air Force Mishap Prevention Program, 12 Mar 2020
DAFI 91-204, Safety Investigations and Reports, 10 Mar 2021
DAFMAN 91-203, Air Force Occupational Safety, Fire, and Health Standards, 25 Mar 2022
DAFMAN 36-2136, Reserve Personnel Participation, 15 Dec 2023
AFMAN 65-116, Volume 1, Defense Joint Military Pay System Active Component (DJMS-AC) Financial Management (FMF) Procedures, 23 Oct 2019
AFMAN 32-7003, Environmental Conservation, 20 Apr 2020
DAFMAN 91-224, Ground Safety Investigation and Hazard Reporting, 9 Jan 2026
DAFPAM 90-803, Risk Management (RM) Guidelines and Tools, 23 Mar 2022
Fire Emergency Services Flight 44F100 Manpower Standard, F&ES Flight, 21 Oct 2023
Technical Order 00-105E-9 (North Atlantic Treaty Organization Standardization Agreement 3896), Aerospace Emergency Rescue and Mishap Response Information (Emergency Services, Current Edition)
United States Air Force Technical Implementation Guides 460, Aircraft Rescue and Fire Fighting Services at Airports, 2024 Edition
United States Air Force Technical Implementation Guides 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments, 2024 Edition

United States Air Force Technical Implementation Guides 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, 2025 Edition
National Fire Protection Association Publications
National Fire Protection Association 460, Standard for Aircraft Rescue and Fire-Fighting Services at Airports, 2024 Edition
National Fire Protection Association 921, Guide for Fire and Explosion Investigation, 2024 Edition
National Fire Protection Association 1975, Standard on Emergency Services Work Apparel, 2024 Edition
NFPA 101: Life Safety Code®, 2024
The International Building Code, 2024

Forms:
Air Force Form 218, Facility Fire Prevention and Protection Record
Air Force Form 601, Authorization Change Request
Air Force Form 1487, Fire Prevention Visit Report
Air Force Form 847, Recommendation for Change of Publication
Department of the Air Force Form 4437, Deliberate Risk Assessment Worksheet
DD Form 1391, Fiscal Year Military Construction Project Data
Air Force Form 538, Personal Clothing and Equipment Record
Air Force Form 592, Hot Work Permit
American Water Works Association
AWWA Manual 31, Distribution System Requirements for Fire Protection, Fifth Edition, 2023
MIL STD-3007, Standard Practice Unified Facilities Criteria, Criteria and Unified Facilities Guide Specifications, 1 Nov 2009
AWWA Manual 14, Recommended Practice for Backflow Prevention and Cross-Connection Control, Fifth Edition, 2023

5352.201-9101 ACC Ombudsman (Jul 2023)

(a) An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.
(b) Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).
(c) If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman, Deputy Director of Contracting, AFICC/KC (OL-ACC), 114 Thompson Street, Bldg 586, Room 129, Langley AFB, VA 23665, telephone (757) 764-5372 (DSN 574-5372) email: acc.a7k1@us.af.mil. Concerns, issues, disagreements, and recommendations that cannot be resolved at the Center/MAJCOM/ DRU/SMC ombudsman level, may be brought by the interested party for further consideration to the Air Force ombudsman, Associate Deputy Assistant Secretary (ADAS) (Contracting), SAF/AQC, 1060 Air Force Pentagon, Washington DC 20330-1060, phone number (571) 256-2395, facsimile number (571) 256-2431.
(d) The ombudsman has no authority to render a decision that binds the agency.
(e) Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the contracting officer.
(End of clause)

5352.223-9001 Health and Safety on Government Installations (Jul 2023)

(a) In performing work under this contract on a Government installation, the contractor shall:
(1) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and
(2) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.
(b) The contracting officer may, by written order, direct Air Force Occupational Safety and Health (AFOSH) Standards and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.
(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.
(End of clause)

5352.242-9000 Contractor Access to Air Force Installations (Jun 2024)

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Department of the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.
(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, valid vehicle insurance certificate, and <<1>

>to obtain a vehicle pass.

(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.
(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with citing the appropriate paragraphs as <<2>> applicable.
(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.
(f) The contractor shall provide an after-hours contact number or after-hours email in the Emergency Mass Notification System (EMNS) for each of their personnel, whose normal place of duty is on a DoD installation or within a DoD facility. The contractor shall comply with any additional requirements in DAFMAN 10-206 for emergency operational reporting. Foreign Nationals may participate and may remove themselves from the Emergency Mass Notification System at any time. To update information, personnel can access the globe icon on their system desktop screens and choose the "Access Self-Service" option.
(g) Failure to comply with these requirements may result in withholding of final payment.g
(End of clause)

5352.242-9001 COMMON ACCESS CARDS (CAC) FOR CONTRACTOR PERSONNEL (JUL 2023)

(a) For installation(s)/location(s) cited in the contract, contractors shall ensure Common Access Cards (CACs) are obtained by all contract or subcontract personnel who meet one or both of the following criteria:

(1) Require logical access to Department of Defense computer networks and systems in either:

(i) the unclassified environment; or

(ii) the classified environment where authorized by governing security directives.

(2) Perform work, which requires the use of a CAC for installation entry control or physical access to facilities and buildings.

(b) Contractors and their personnel shall use the following procedures to obtain CACs:

(1) Contractors shall provide a listing of personnel who require a CAC to the contracting officer. The government will provide the contractor instruction on how to complete the Contractor Verification System (CVS) application and then notify the contractor when approved.

(2) Contractor personnel shall obtain a CAC from the nearest Real Time Automated Personnel Identification Documentation System (RAPIDS) Issuing Facility (typically the local Military Personnel Flight (MPF)).

(c) While visiting or performing work on installation(s)/location(s), contractor personnel shall wear or prominently display the CAC as required by the governing local policy.

(d) During the performance period of the contract, the contractor shall:

(1) Within 7 working days of any changes to the listing of the contract personnel authorized a CAC, provide an updated listing to the contracting officer who will provide the updated listing to the authorizing government official;

(2) Return CACs in accordance with local policy/directives within 7 working days of a change in status for contractor personnel who no longer require logical or physical access;

(3) Return CACs in accordance with local policy/directives within 7 working days following a CACs expiration date; and

(4) Report lost or stolen CACs in accordance with local policy/directives.

(e) Within 7 working days following completion/termination of the contract, the contractor shall return all CACs issued to their personnel to the issuing office or the location specified by local policy/directives.

(f) Failure to comply with these requirements may result in withholding of final payment.

(End of clause)

5352.223-9000 ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODS) (JUN 2024)

(a) Contractors shall not:

(1) Provide any service or product with any specification, standard, drawing, or other document that requires the use of a Class I ODS in the test, operation, or maintenance of any system, subsystem, item, component, or process; or

(2) Provide any specification, standard, drawing, or other document that establishes a test, operation, or maintenance requirement that can only be met by use of a Class I ODS as part of this contract/order.

(b) For the purposes of Departmet of the Air Force policy, the following products that are pure (i.e., they meet the relevant product specification identified in AFI 32-7086) are Class I ODSs:

(1) Halons: 1011, 1202, 1211, 1301, and 2402;

(2) Chlorofluorocarbons (CFCs): CFC-11, CFC-12, CFC-13, CFC-111, CFC-112, CFC-113, CFC-114, CFC-115, CFC-211, CFC-212, CFC-213, CFC-214, CFC-215, CFC-216, and CFC-217, and the blends R-500, R-501, R-502, and R-503; and

(3) Carbon Tetrachloride, Methyl Chloroform, and Methyl Bromide.

[NOTE: Material that uses one or more of these Class I ODSs as minor constituents do not meet the Department of the Air Force definition of a Class I ODS.]

(End of clause)