PERFORMANCE WORK STATEMENT (PWS)

For Mobile Duty Heavy Crane Rental
366th Maintenance Squadron (366 MXS), Mountain Home Air Force Base, Idaho

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1.0 DESCRIPTION OF SERVICES

1.1 Overview & Objective. The 366th Maintenance Squadron (366 MXS), Mountain Home Air Force Base, Idaho (MHAFB) is responsible for the recovery of crashed, damaged, and disabled aircraft. In the event of a crash, the Contractor shall mobilize a Mobile Duty Heavy Crane capable of lifting at least 90 tons under the supervision of the Aircraft Recovery (AR) Team Chief.

1.2 Definitions & Acronyms.

- **Contractor:** The entity performing the services under this contract.
- **Contracting Officer (CO):** The only government official with the legal authority to enter into, administer, or terminate contracts.
- **Contracting Officer's Representative (COR):** The individual designated in writing by the CO to perform technical monitoring of the contract.
- **Aircraft Recovery (AR) Team Chief:** The designated military lead supervising the aircraft recovery and crane operations.
- **Mobile Duty Heavy Crane:** A highway-legal, self-propelled hydraulic crane capable of rapid mobilization without requiring separate heavy transport.
- **Hazardous Material (HAZMAT):** Any item or agent with the potential to cause harm to humans, animals, or the environment.

1.3 Applicable Publications & Standards. The Contractor shall perform all work in accordance with (IAW) the publications below. To maintain currency, the Contractor shall access these directives via the provided web links. Specific aircraft Technical Orders (TOs) will be provided by the AR Team Chief upon arrival.

- **OSHA Standards (29 CFR Series):** https://www.osha.gov/laws-regs
- **USAF CDDAR Manual (T.O. 00-80C-1-WA-1):** https://www.tinker.af.mil/Resources/Technical-Orders/
- **Operations Security (AFI 10-701):** https://www.e-publishing.af.mil
- **Antiterrorism Training (DFARS 252.204-7004):** https://www.acquisition.gov/dfars
- **Hazardous Waste Criteria (40 CFR Part 261):** https://www.ecfr.gov/

1.4 Hours of Operation. The Contractor shall be available between Monday through Friday, 7:00 am to 4:30 pm Mountain Standard Time (MST) for non-emergency administration.

1.4.1 Holidays (AFMC PGI 5337.110-90 / AFMC FARS 5352.237-9002 Compliance). The Contractor shall not be required to provide normal, non-emergency services during federal holidays. Holidays occurring on Saturdays will be observed the preceding Friday; Sundays observed the following Monday. Installation access is generally not authorized on these days unless requested for emergency operations by the CO or COR.

- New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day.

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1.5 Transition (Phase-In) Period. To ensure a seamless transfer of emergency capabilities, the Contractor shall execute a 30-calendar-day transition period immediately following contract award. During this period, the Contractor shall complete all base identification, JKO Level I AT Training, OPSEC briefings, and GFP familiarization. The Contractor assumes full 24/7/365 emergency dispatch responsibility immediately upon the conclusion of this 30-day period.

2.0 PERFORMANCE REQUIREMENTS & SCOPE

2.1 Geographic Scope. The Contractor shall operate within a 250-mile radius of Mountain Home AFB, which may include portions of Idaho, Oregon, Nevada, Utah, Montana, Washington, and Wyoming.

2.2 Emergency Mobilization. The Contractor shall provide a primary point of contact (POC) available 24 hours a day, 7 days a week, 365 days a year. The Contractor's POC shall return emergency calls within 15 minutes. Upon notification of a crash, the Contractor shall arrive at the designated crash site with all required equipment and personnel, fully prepared to begin operations, within 48 hours, subject to the timely issuance of required state/local oversize permits and safe transit weather conditions.

2.3 Equipment Specifications. The Contractor shall provide a mobile crane with a minimum lifting capacity of 90 tons and a minimum vertical boom tip reach of 100 feet. The crane shall load and unload aircraft onto trailers, parking spots, or hangars as directed by the AR Team Chief. The crane operator, in coordination with the AR Team Chief, shall make the final determination regarding safe lifting limits during adverse weather conditions.

2.4 Contractor Furnished Items (CFI). Except for items specifically stated to be Government Furnished Property (GFP) in Section 3.1, the Contractor shall furnish everything required to perform the services outlined in this PWS. This includes all labor, supervision, mobile cranes, rigging hardware (other than aircraft-specific slings), fuel, transportation, and administrative supplies.

3.0 GOVERNMENT FURNISHED PROPERTY & SUPPORT

3.1 Government Furnished Property (GFP). The Government will provide the following items to facilitate recovery operations:

- Aircraft Lifting Slings (As required)
- Aircraft Transport Trailer (1)
- Semi-Truck & Military Driver (1)

3.1.1 GFP Maintenance, Repair, and Replacement.

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- The Government shall maintain and repair all GFP vehicles and trailers. The Contractor shall perform basic pre-operation visual safety checks before coupling.
- If GFP fails during operations, the Contractor shall halt work and notify the COR. The Government shall repair or replace unserviceable GFP within 12 hours.
- In accordance with FAR 52.245-1, the Contractor assumes risk of loss or damage to GFP caused by contractor negligence or improper rigging.

3.1.2 GFP Familiarization and Safety Training. The Government (AR Team) will provide up to 4 hours of hands-on safety and familiarization training to the Contractor's key personnel regarding the unique handling and coupling of military lifting slings and trailers prior to emergency utilization. The Contractor and AR Team Chief shall perform a joint physical inspection of all GFP prior to utilization.

3.2 Government Services and Support (Non-GFP Incidental). The Government will provide the following support, which does not constitute GFP under FAR Part 45:

- Base identification, vehicle passes, and Restricted Area Badges.
- Military escorts during raised FPCONs or within restricted areas.
- Access to base destruction/shredding facilities for contract documents.

4.0 CONTRACTOR PERSONNEL & ADMINISTRATION

4.1 Personnel Qualifications. All dispatched personnel shall comply with OSHA requirements, possess the legal right to work in the United States, and fluently read, write, speak, and understand English.

4.2 Contractor Identification (DFARS 211.106 Compliance).

- **Physical:** Contractor personnel shall wear prominently displayed name tags or company-branded clothing at all times.
- **Verbal/Written:** Contractor personnel shall clearly identify themselves as Contractor employees on all telephone calls, voicemails, email signatures, official correspondence, and at the onset of all meetings/conferences.

4.3 Contract Administration. The Contractor shall not employ off-duty active military personnel if it creates a conflict of interest. The abrupt absence of military reservists due to recall shall not constitute an excuse for non-performance.

5.0 ENVIRONMENTAL CONTROLS

5.1 HAZMAT. Safety Data Sheets (SDS) must be submitted to the 366 CES Hazardous Materials Program Manager for approval prior to bringing any HAZMAT onto the installation.

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5.2 Spills. The Contractor shall immediately contain any spill to the maximum extent of their capabilities and report all spills, regardless of size, to the 366 CES Environmental Office. The Contractor bears sole liability for spill cleanup and release.

5.3 Waste & Asbestos. The Contractor shall identify, label, and dispose of hazardous waste IAW federal regulations at a RCRA-permitted facility. The Contractor shall not discharge waste on Government property or remove soil without 366 CES approval. The Contractor shall determine exposure risks to Asbestos Containing Material (ACM) IAW 29 CFR 1910.1001.

6.0 SECURITY & ANTITERRORISM REQUIREMENTS

6.1 General & Clearances. The Contractor shall comply with 32 CFR Part 117 (NISPOM). Personnel shall complete background checks (SF-85 or SF-86) via NBIS prior to CAC issuance.

6.2 Antiterrorism (AT) Level I. IAW DFARS 252.204-7004, all routine-access personnel shall complete DoD Level I AT Training (via JKO) within 30 days of requiring access, and annually thereafter. The Contractor shall adhere to Force Protection Condition (FPCON) measures directed by the 366 FW Commander.

6.3 Operations Security (OPSEC). IAW AFI 10-701, personnel shall receive unit OPSEC training within 90 days of assignment. The Contractor shall destroy all Government-related paper products in accordance with NSA-approved security destruction standards.

6.4 CUI & Foreign Disclosure. Unclassified DoD information shall be protected IAW DoDI 8582.01. Processing of Controlled Unclassified Information (CUI) shall comply with DoDI 5200.48 / DAFI 16-1403. Release of military information requires 366 FW Foreign Disclosure Officer approval.

7.0 DELIVERABLES SCHEDULE

Deliverable Name	Frequency / Due Date	Format / Method	Recipient
Contractor Employee Roster	Within 5 business days after award; updated within 24 hours of changes.	Excel via email	COR & Unit Security Manager
HAZMAT Inventory & SDS	Within 10 calendar days after award (prior to base entry).	PDF via email	366 CES HAZMAT Manager
AT Level I Certificates	Within 30 calendar days of base access; annually thereafter.	PDF via email	COR & UATR
Environmental Spill Report	Within 24 hours of any spill occurrence.	PDF / Hard Copy	CO, COR, & 366 CES

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8.0 SERVICES SUMMARY & ACCEPTABLE QUALITY LEVELS

The Acceptable Quality Levels (AQLs) below represent minimum acceptable performance. Performance falling below the AQL may result in a corrective action plan or contract payment deductions.

Performance Objective	PWS Ref.	Performance Threshold (Standard)	AQL
SS-1: Emergency Mobilization	1.1, 2.1, 2.2	Arrive on-scene with a 90-ton crane within 48 hours of notification (excluding validated permit/weather delays).	**95%**
SS-2: 24/7 Dispatch Availability	2.2	Return emergency calls within 15 minutes.	**100%**
SS-3: Personnel Fluency & ID	4.1, 4.2	Staff must be fluent in English and wear company-identifiable badges/clothing (DFARS 211.106).	**98%**
SS-4: Environmental Safety	5.1, 5.2	Zero unapproved HAZMAT on base; immediate containment and reporting of spills.	**100%**
SS-5: Security & AT Training	6.2, 6.3	Personnel must complete JKO Level I AT and OPSEC training within required timeframes.	**100%**

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COORDINATION & APPROVAL

PREPARED BY:

_____ DATE: _____
[Name, Rank], CDDAR Program Manager, 366 MXS

COORDINATED BY:

_____ DATE: _____
[Name, Rank], Unit Antiterrorism Representative, 366 FW

DATE:
[Name, Rank], Hazardous Materials Program Manager, 366 CES

APPROVED BY:

_____ DATE: _____
[Name, Rank], Contracting Officer (CO), 366 CONS

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QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

For Mobile Duty Heavy Crane Rental

1.0 PURPOSE:

This QASP is a Government-developed document used to enforce the Acceptable Quality Levels (AQLs) defined in the Performance Work Statement (PWS). It provides a systematic surveillance method for the Contracting Officer's Representative (COR) to evaluate Contractor performance.

2.0 ROLES AND RESPONSIBILITIES:

- **Contracting Officer (CO):** Retains sole authority to modify the contract, terminate for default, or assess financial deductions based on COR surveillance reports.
- **Contracting Officer's Representative (COR):** Responsible for executing this QASP, documenting contractor performance, and communicating findings to the CO and Contractor.

3.0 SURVEILLANCE MATRIX:

The COR will utilize the following methods to monitor the Services Summary (SS) objectives.

Objective	PWS Ref.	Standard & AQL	Surveillance Method	Frequency
SS-1: Mobilization	1.1, 2.1, 2.2	Arrive within 48 hours. (**AQL: 95%**)	**100% Inspection.** Compare official dispatch dispatch timestamp to on-site arrival signature.	Every dispatch event.
SS-2: Dispatch Availability	2.2	Return calls in 15 min. (**AQL: 100%**)	**Periodic Sampling.** Conduct random "test" emergency calls to the provided POC.	Twice per quarter.
SS-3: Fluency & ID	4.1, 4.2	English fluency & proper Contractor ID. (**AQL: 98%**)	**Direct Observation / Customer Feedback.** On-site spot checks by the AR Team Chief or COR.	Ongoing / Spot checks.
SS-4: Environmental Safety	5.1, 5.2	Zero unapproved HAZMAT; 100% spill reporting. (**AQL: 100%**)	**100% Inspection.** Verify approved SDS sheets against physical chemical inventories.	Prior to base entry & Post-spill.
SS-5: Security & AT	6.2, 6.3	Complete JKO AT Level I & OPSEC. (**AQL: 100%**)	**100% Document Review.** Audit the submitted Contractor Employee Roster against training certificates.	Monthly.

4.0 PERFORMANCE EVALUATION & DOCUMENTATION:

- **Acceptable Performance:** If the Contractor meets or exceeds the AQL, the COR will document positive performance in the Contractor Performance Assessment Reporting System (CPARS).
- **Unacceptable Performance:** If the Contractor fails to meet the AQL, the COR will issue a **Corrective Action Report (CAR)**. The Contractor must respond with a plan to prevent recurrence. Repeated failures will be escalated to the CO for potential contractual action.

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