# PERFORMANCE WORK STATEMENT (PWS)

# FOR

# Dormitory Lock System Replacement Services

1.0 General:

1.1 Scope: The contractor shall provide all personnel, equipment, tools, materials, supervision, and quality control necessary, except as specified in Paragraph 3.0 as Government Furnished, to perform Dormitory Lock System Replacement Services**,** as defined in this PWS.

1.2 Background: The I.G. Brown Training and Education Center (TEC) requires replacement of the existing electronic dormitory lock system. The current system is obsolete, no longer supported by the manufacturer, and replacement parts are unavailable. The replacement system shall provide electronic access control for dormitory entrances and rooms, emergency access capability, and support future integration with installation access control and security systems.

1.3 Period of Performance (PoP): The Period of Performance shall be 100 days.

1.4 General Information:

1.4.1 Place and Performance of Services: The contractor shall provide services between the hours of 0700-1700 on Monday through Friday***,*** except on recognized US holidays or when the Government facility/installation is closed due to local or national emergencies, administrative closings, or similar Government-directed facility/installation closings. Performance shall be at I.G. Brown Training and Education Center Dormitories (Buildings 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 417), McGhee Tyson ANGB, TN 37777. The contractor shall at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility/installation is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that the stability and continuity of the work force are essential.

1.4.1.1 <u>Telework</u>: The Government does not permit the contractor to telework in support of this requirement. In furtherance of Continuity of Operations Planning (COOP), a telework program may be enacted to ensure that the Government's mission-critical operations stay operational during times of national emergency or incidents of national significance. Telework shall be at no additional cost to the Government.

1.4.1.2 Unscheduled gate closures by the Security Police may occur at any time causing all personnel entering or exiting a closed installation to experience a delay. This

cannot be predicted or prevented. Contractors are not compensated for unexpected closures or delays. Vehicles operated by contractor personnel are subject to search pursuant to applicable regulations. Any moving violation of any applicable motor vehicle regulation may result in the termination of the contractor employee's installation driving privileges.

1.4.1.3 The contractor's employees shall become familiar with and obey the regulations of the installation; including fire, traffic, safety and security regulations while on the installation. Contractor employees should only enter restricted areas when required to do so and only upon prior approval. All contractor employees shall carry proper identification with them at all times, and shall be subject to such checks as may be deemed necessary. The contractor shall ensure compliance with all regulations and orders of the installation, which may affect performance. The Government reserves the right to direct the removal of an employee from Government property or revoke access to Government systems for misconduct, security reasons, or any overt evidence of communicable disease. Removal of contractor employees for reasons stated above does not relieve the Contractor from responsibility for total performance of this contract.

1.4.2 Recognized Holidays: The following are recognized United States (US) holidays. The contractor shall not perform services on these days:

1.4.2.1 New Year's Day: January 1st
1.4.2.2 Martin Luther King, Jr.'s Birthday
1.4.2.3 President's Day
1.4.2.4 Memorial Day
1.4.2.5 Juneteenth National Independence Day: June 19th
1.4.2.6 Independence Day: July 4th
1.4.2.7 Labor Day
1.4.2.8 Columbus Day
1.4.2.9 Veteran's Day: November 11th
1.4.2.10 Thanksgiving Day
1.4.2.11 Christmas Day: December 25th

1.4.3 Quality Control (QC): The contractor shall develop and maintain an effective QC Plan (QCP) to ensure services are performed in accordance with this PWS. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's QCP is the means by which it assures itself that its work complies with the requirements of the contract. As a minimum, the contractor shall develop QC procedures that address the areas identified in Technical Exhibit 1, Performance Requirements Summary (PRS).

1.4.4 Quality Assurance (QA): The Government will evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government will do to ensure that the contractor has performed in accordance with the performance standards. It

defines how the performance standards will be applied, the frequency of surveillance, and acceptable quality level(s) or defect rate(s).

1.4.5 Access and General Protection/Security Policy and Procedures. The contractor shall comply with all applicable installation/facility access and local security policies and procedures, which may be obtained from the Contracting Officer's Representative (COR). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the local installation's Security Forces, Director of Emergency Services or local Security Office. The contractor shall ensure compliance with all personal identity verification requirements as directed by DoD, Headquarters Air Force (HAF) and/or local policy. Should the Force Protection Condition (FPCON) change, the Government may require changes in contractor security matters or processes.

1. The contractor shall obtain base identification, and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

2. The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a REAL ID valid driver's license, current vehicle registration, valid vehicle insurance certificate, and to obtain a vehicle pass.

3. During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

4. Reserved

5. Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

6. Failure to comply with these requirements may result in withholding of final payment.

1.4.5.1. Reserved

1.4.5.2 For Contractors that do not require CAC but require access to a DoD Facility and/or Installation. Contractor and all associated sub-contractors employees shall

comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Air Force Instruction (AFI) 10-245, AFI 31-101 and Air Force Manual (AFMAN) 31-113), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by Government representative)

1.4.5.3 Reserved

1.4.5.4 Reserved.

1.4.5.5 Communications Security/Information Technology (COMSEC/IT) Security. All communications with DoD organizations are subject to COMSEC review. All telephone communications networks are continually subject to intercept by unfriendly intelligence organizations. DoD has authorized the military departments to conduct COMSEC monitoring and recording of telephone calls originating from, or terminating at, DoD organizations. Therefore, the contractor is advised that any time contractor personnel place or receive a call they are subject to COMSEC procedures. The contractor shall ensure wide and frequent dissemination of the above information to all employees dealing with DoD information. The contractor shall abide by all Government regulations concerning the authorized use of the Government's computer network, including the restriction against using the network to recruit Government personnel or advertise job openings.

1.4.5.6 Reserved

1.4.5.6.1 Reserved

1.4.5.6.2 Reserved

1.4.5.6.3 Reserved

1.4.5.6.4 Reserved

1.4.5.6.5 Reserved

1.4.5.7 Reserved

1.4.5.8 Reserved

1.4.5.9 Reserved

1.4.5.10 Protection of Personally Identifiable Information (PII). The contractor shall protect all PII encountered in the performance of services in accordance with Defense Federal Acquisition Regulation Supplement (DFARS) 224.103 Personally Identifiable Information and Department of Defense Directive (DoDD) 5400.11, Department of

Defense Privacy Program, and DoD 5400.11-R. If a PII breach results from the contractor's violation of the aforementioned policies, the contractor shall bear all notification costs, call-center support costs, and credit monitoring service costs for all individuals whose PII has been compromised.

1.4.5.11 Reserved

1.4.5.12 Reserved

1.4.5.13 Reserved

1.4.5.14 Reserved

1.4.6 Physical Security. The contractor shall safeguard all Government property provided for contractor use. At the close of each work period, Government facilities, equipment and materials shall be secured.

1.4.6.1 Key Control. NOTE: All references to keys include key cards. The contractor shall establish and implement methods of ensuring that no keys/key cards issued by the Government are lost or misplaced or are used by unauthorized persons. No keys issued by the Government shall be duplicated**.** Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas.

1.4.6.1.1 The contractor shall immediately report any occurrences of lost or duplicated keys/key cards to the COR.

1.4.6.1.2 In the event keys, other than master keys, are lost or duplicated, the contractor shall, upon direction by the KO, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the Government replaces or re-keys the locks, the Government will deduct the total cost of lock replacement or re-keying from the monthly payment due the contractor. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system, and will deduct the total cost from the monthly payment due the contractor.

1.4.6.1.3 The contractor shall prohibit the use of the Government issued keys/key cards by any persons other than the contractor's employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contactor employees engaged in the performance of services in those areas, or personnel authorized entrance by the KO.

1.4.6.2 Reserved

1.4.7 Reserved

1.4.8 Post Award Conference/Periodic Progress Meetings: The contractor agrees to attend any post award conference convened by the KO in accordance with FAR 42.5. The KO, COR and other Government personnel, as appropriate, may meet periodically with the contractor to review the contactor's performance. At these meetings, the KO will apprise the contractor of how the Government views the contractor's performance and the contractor shall apprise the Government of problems, if any, being experienced. The contractor shall resolve outstanding issues raised by the Government. Contractor attendance at these meetings shall be at no additional cost to the Government.

1.4.9 Contract Manager (CM): The contactor shall designate a CM who shall ensure performance under this contract. The name of this person, and an alternate who shall act for the contractor when the CM is absent, shall be designated in writing to the KO. The CM or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The CM shall work through the KO to resolve issues, receive technical instructions, and ensure adequate performance of services. The CM shall ensure that contractor employees do not perform any services outside the scope of the contract without an official modification issued by the KO. The CM shall ensure contractor employees understand that services performed outside the scope of the contract are performed wholly at the expense of the contractor.

1.4.10 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression that they are Government employees. The contractor shall ensure that all documents or reports produced by contractor personnel are suitably marked as contractor products or that contractor participation is appropriately disclosed. The contractor's status as a "contractor" shall be predominantly displayed in all correspondence types (to include signature blocks on e-mail) and dealings with Government or non-Government entities. Contractor personnel shall wear identification badges distinguishing themselves as such. The badges shall have the company name, employee name and the word "contractor" displayed.

1.4.10.1 Reserved

1.4.11 Combating Trafficking in Persons: The United States Government has adopted a zero tolerance policy regarding trafficking in persons. Contractors and contractor employees shall not engage in severe forms of trafficking in persons during the period of performance of the contract; procure commercial sex acts during the period of performance of the contract; or use forced labor in the performance of the contract. The Contractor shall notify its employees of the United States Government's zero tolerance policy and the actions that will be taken against employees for violations of this policy. The contractor shall take appropriate action, up to and including termination, against employees or subcontractors that violate the US Government policy as described at FAR 22.17.

1.4.12 Contractor Travel: The contractor shall travel to the TEC campus during the performance of this contract to install required hardware, attend meetings, and conduct software training with TEC staff and Lodging contractor staff. The contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. All travel requires COR recommendation for approval and/or authorization by the KO *prior* to travel arrangements being made.

1.4.13 Reserved

1.4.14 Organizational Conflicts of Interest (OCI): The contractor and subcontractor personnel performing services under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent OCIs, as defined in FAR Subpart 9.5. The contractor shall notify the KO immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the KO to avoid or mitigate any such OCI. The contractor's mitigation plan will be determined to be acceptable solely at the discretion of the KO. In the event the KO unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the KO may impose other remedies as he or she deems necessary, including prohibiting the contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.4.15 Reserved

2.0 Definitions and Acronyms:

2.1 Definitions:

2.1.1 Contractor: A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

2.1.2 Defective Service: A service output that does not meet the standard of performance associated with the PWS.

2.1.3 Deliverable: Anything that can be physically delivered and includes non-manufactured things such as meeting minutes or reports.

2.1.4 Key Personnel: Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.5 Physical Security: Actions that prevent the loss or damage of Government property.

2.1.6 Quality Assurance: The Government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.

2.1.7 Quality Assurance Surveillance Plan (QASP): An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.1.8 Quality Control: All necessary measures taken by the Contractor to ensure that the quality of an end product or service shall meet contract requirements.

2.1.9 Subcontractor: One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.

2.2 Acronyms:

| | |
|---|---|
| AT/OPSEC | Antiterrorism/Operational Security |
| BI | Background Investigation |
| CM | Contract Manager |
| COR | Contracting Officer Representative |
| DFARS | Defense Federal Acquisition Regulation Supplement |
| DoD | Department of Defense |
| DSCA | Defense Counterintelligence and Security Agency |
| FAR | Federal Acquisition Regulation |
| GFP/M/E/S | Government Furnished Property/Material/Equipment/Services |
| HQDA | Headquarters, Department of the Army |
| HSPD | Homeland Security Presidential Directive |
| IA | Information Assurance |
| IS | Information System(s) |
| KO | Contracting Officer |
| NGB | National Guard Bureau |
| OCI | Organizational Conflict of Interest |
| PII | Personally Identifiable Information |
| PIPO | Phase In/Phase Out |
| POC | Point of Contact |
| PRS | Performance Requirements Summary |
| PWS | Performance Work Statement |
| QA | Quality Assurance |
| QASP | Quality Assurance Surveillance Plan |
| QC | Quality Control |
| QCP | Quality Control Program |
| SCR | Service Contract Reporting |
| SSN | Social Security Number |
| TE | Technical Exhibit |

| | |
|---|---|
| TEC | I.G. Brown Training and Education Center |
| USD(I) | Under Secretary of Defense for Intelligence |

3.0 Government Furnished Property, Material, Equipment and Services (GFP/M/E/S): The Government will provide the property, material, equipment, and/or services listed below solely for the purpose of performance under this contract:

3.1 Property: The Government will furnish the necessary workspace for the contractor to perform services outlined in this PWS. The contractor will have supervised access to install lock system control software on three TEC Lodging computers.

3.2 Materials: N/A

3.3 Equipment: N/A

3.4 Services: N/A

3.5 Utilities: All utilities in the facility will be available for the contactor's use in the performance of this contract. The contractor shall instruct employees in utilities conservation practices. The contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount.

4.0 Contractor Furnished Property, Materials, and Equipment (CFP/M/E):

4.1 General: Except for those items specifically stated to be Government-Furnished in Paragraph 3.0, the contractor shall furnish everything required to perform these services as indicated in Paragraph 1.1.

4.2 Reserved

4.3 Reserved

5.0 Requirements: The contractor shall:

5.1 Obtain appropriate hardware and software listed in Technical Exhibit 2.

5.2 Coordinate with the TEC Lodging Office daily to minimize the impact on guest room availability.

5.3 Remove existing door lock system from all dormitory guest rooms, exterior ingress and egress doors, ADA compliant doors, and specified lodging operations rooms. Crashbar hardware compatible with new exterior door locks will be retained and reused.

5.4 Install hardware listed in Technical Exhibit 2 to accomplish a new door lock on every dormitory guest room door, all exterior ingress and egress doors, ADA compliant doors, and specified lodging operations rooms.

5.5 Install appropriate lock system software listed in Technical Exhibit 2 on three government provided computers for the management of door locks and credentials.

5.6 Remove all debris and trash generated by activities covered in this PWS.

5.7 Provide eight hours of training to designated TEC military and Lodging contractor staff covering system configuration and use, operating the software, managing access permission groups, programming/reprogramming physical credentials, programming/reprogramming individual door locks, emergency door lock procedures in the event a unit has failed.

5.8 Service Contract Reporting:

5.8.1 The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the National Guard Bureau via a secure data collection site.

5.8.2 The contractor shall completely fill in all required data fields using the following web address: https://sam.gov. Log in and select Entity Registrations and then select Service Contract Reporting.

The Contractor shall report the required information annually by October 31, for services performed under this contract during the preceding Government fiscal year (October 1-September 30).

The DoD Guidebook for Service Contract Reporting in SAM, available on the DoD Procurement Toolbox at https://dodprocurementtoolbox.com/site-pages/service-contract-reporting-scr. The General Services Administration (GSA) has also posted additional guidance such as quick start guides, informational videos, and frequently asked questions, that can be accessed by going to https://sam.gov and searching the "HELP" section. The SAM Federal User Guide is also available in the "HELP" section for comprehensive instructions on navigating SAM. Contractors requiring assistance using SAM should contact the Federal Service Desk at https://www.fsd.gov.

6.0 Applicable Publications: Publications applicable to this PWS are listed below:

| Publication (Chapter/Page) | Date of Publication | Mandatory or Advisory | Website |
|---|---|---|---|
| Federal Acquisition Regulation | | | https://www.acquisition.gov/?q=browsefar |
| Defense Federal Acquisition Regulation Supplement | | | http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html or https://www.acquisition.gov/dfars |

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|---|---|---|---|
| Joint Travel Regulation (JTR) | | | https://www.defensetravel.dod.mil/site/travelreg.cfm |
| DoDM 1000.13-M-V1<br>DoD Identification (ID) Cards<br>(Enclosure 2, paragraph 3.b) | 01/23/2014<br>(Change 1:<br>07/28/2020) | | http://www.esd.whs.mil/Directives/issuances/dodm |
| Federal Information Processing Standards (FIPS) Publication 201-2<br>Personal Identity Verification (PIV) of Federal Employees and Contractors<br>(paragraph 9) | August 2013 | | http://nvlpubs.nist.gov/nistpubs/FIPS/NIST.FIPS.201-2.pdf |
| DoDM 5200.2 Procedures for the DoD Personnel Security Program (PSP) | 04/03/2017 | | https://www.esd.whs.mil/Directives/issuances/dodm/ |
| DoDI 5200.46<br>DoD Investigative and Adjudicative Guidance for Issuing the Common Access Card (CAC) | 09/09/14<br>(Change 1:<br>05/04/2018) | | https://www.esd.whs.mil/Directives/issuances/dodi/ |
| Homeland Security Presidential Directive (HSPD)-12<br>Policy for a Common Identification Standard for Federal Employees and Contractors | 08/27/2004 | | https://www.dhs.gov/homeland-security-presidential-directive-12 |
| DoDI 5400.11<br>Department of Defense Privacy and Civil Liberties Programs | 01/29/2019 | | https://www.esd.whs.mil/Directives/issuances/dodi/ |
| DoD 5400.11-R<br>Department of Defense Privacy Program | 05/14/2007 | | https://www.esd.whs.mil/Directives/issuances/dodm/ |
| DoDD 8140.01<br>Cyberspace Workforce Management | 10/05/2020 | | https://www.esd.whs.mil/Directives/issuances/dodd/ |
| DoD 8570.01-M<br>Information Assurance Workforce Improvement Program | 12/19/2005<br>(Change 4:<br>11/10/2015) | | https://www.esd.whs.mil/Directives/issuances/dodm/ |
| DoD 5220.22-M<br>National Industrial Security Program Operating Manual (NISPOM) | 02/28/2006<br>(Change 2:<br>05/18/2016) | | https://www.esd.whs.mil/Directives/issuances/dodm/ |
| AFI 10-245<br>Antiterrorism | 03/28/2013<br>(Certified current<br>03/30/2017) | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |
| AFI 31-101<br>Security Forces Standards and Procedures | 08/18/2020 | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |
| AFMAN 31-113<br>Security Forces Standards and Procedures | 03/05/2013<br>Change 1:<br>12/02/2015 | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |
| AFPD 17-1<br>Information Dominance Governance and Management | 04/12/2016 | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |
| AFMAN 17-1301<br>Computer Security (COMPUSEC) | 02/12/2020 | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |
| AFI 10-701<br>Operations Security | 7/24/2019<br>(Change 1:<br>06/09/2020) | | https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131 |

6.1 Applicable Forms: Forms applicable to the PWS are listed below:

| Form | Date | Website |
|---|---|---|
| DD 1172-2<br>Application for Identification Card/DEERS Enrollment | Mar 2017 | http://www.dtic.mil/whs/directives/forms/index.htm |
| I-9<br>Employment Eligibility Verification | 10/21/2019 | https://www.uscis.gov/sites/default/files/files/form/i-9.pdf |
| DD 441<br>Department of Defense Security Agreement | Feb 2020 | http://www.dtic.mil/whs/directives/forms/dd/ddforms0001-0499.htm |
| DD 250<br>Material Inspection and Receiving Report | Aug 2000 | https://www.esd.whs.mil/Directives/forms/dd0001_0499/ |

# TECHNICAL EXHIBIT 1

## Performance Requirements Summary (PRS)

This PRS includes performance objectives the Government will use to determine contractor performance and will compare contractor performance to the Acceptable Quality Level (AQL).

| Performance Objective | Performance Standard | Acceptable Quality Levels (AQL) | Surveillance Method / By Whom |
|---|---|---|---|
| 5.1 Obtain Hardware & Software<br>The contractor shall obtain the appropriate hardware and software listed in Technical Exhibit 2. | All hardware and software listed in Technical Exhibit 2 are procured and available on-site prior to the start of the installation phase. | 100% compliance. Zero schedule delays due to missing or incorrect components. | 100% Inspection |
| 5.2 Coordinate with Lodging Office<br>The contractor shall coordinate daily with the TEC Lodging Office to minimize impact on guest room availability. | Coordination is conducted daily with the Lodging Office, establishing a mutually agreed-upon installation sequence. | Zero instances of uncoordinated disruptions to guest room availability. | Periodic Inspection |
| 5.3 Remove Existing Door Locks<br>The contractor shall remove the existing lock system from all specified guest, exterior, ADA, and lodging operations rooms while retaining and reusing compatible crashbars. | All legacy lock components are safely removed. Crashbar hardware is undamaged, preserved, and prepared for integration. | 100% compliance. Zero damage to retained crashbars or existing door frames. | Random Monitoring |
| 5.4 Install New Door Lock Hardware<br>The contractor shall install hardware listed in Technical | All new locks are securely installed, aligned, and physically integrated with door frames and retained crashbars. | 100% compliance. All locks operate correctly upon installation. | Random Monitoring |

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|---|---|---|---|
| Exhibit 2 on all specified doors. | | | |
| 5.5 Install Lock System Software The contractor shall install lock system software listed in Technical Exhibit 2 on three government-provided computers. | Lock management software is fully installed, configured, and capable of managing credentials and door lock programming. | 100% compliance. Software operates without error on all three designated computers. | 100% Inspection |
| 5.6 Debris and Trash Removal The contractor shall remove all debris and trash generated by activities covered under this PWS. | Work areas are left clean, safe, and free of discarded hardware, packaging, or installation debris at the end of each shift. | Zero safety hazards or debris left in public, lodging, or operational areas. | Periodic Inspection |
| 5.7 Provide System Training The contractor shall provide eight hours of training to designated TEC military and Lodging contractor staff. | 8 hours of comprehensive training is delivered, covering configuration, operating software, credential programming, and emergency override procedures. | 100% of specified training topics covered and training rosters submitted. | 100% Inspection |
| 5.8 Service Contract Reporting The contractor shall report all labor hours annually via SAM.gov. | Accurate labor hour data is entered completely into SAM.gov under Entity Registrations by October 31 for the preceding fiscal year. | 100% compliance. Data is submitted on time and complete with zero errors. | 100% Inspection |

# TECHNICAL EXHIBIT 2

## Deliverables Schedule

| PWS Reference / Deliverable Title | Delivery Time Frame | Quantity | Delivery Method | Verified By |
|---|---|---|---|---|
| 5.1 Hardware Wireless Interior Mortise Door locks with integrated data-on-card MIFARE®/DESFire® contactless RFID reader; RFID (13.56 MHz) capable; audit trail of at least 1,000 events; battery powered with low-battery indicator; UL listed for fire doors; satin chrome or equivalent finish. Includes all necessary interior plates, levers, and mounting hardware. (177 LH, 189 RH) | Deliver by 60 days after award.<br>Install by 150 days after award. | 366 | Physically installed | COR |
| 5.1 Hardware Exterior Door Locks w/ associated data-on-card MIFARE®/DESFire® contactless RFID reader; RFID (13.56 MHz) capable; audit trail of at least 1,000 events; battery powered with low-battery indicator; to integrate with ADA-compliant door openers and crashbars including all required installation hardware. | Deliver by 60 days after award.<br>Install by 150 days after award. | 4 | Physically installed | COR |
| 5.1 Hardware Controllers for ADA compliant doors and openers, including necessary communication wiring to adjacent comm closets and all | Deliver by 60 days after award.<br>Install by 150 days after award. | 2 | Physically installed | COR |

| | | | | |
|---|---|---|---|---|
| required installation hardware. | | | | |
| 5.1 Hardware Exterior door locks with associated data-on-card MIFARE®/DESFire® contactless RFID reader; RFID (13.56 MHz) capable; audit trail of at least 1,000 events; battery powered with low-battery indicator; to integrate with crashbars, including all necessary installation hardware. | Deliver by 60 days after award.<br>Install by 150 days after award. | 59 | Physically installed | COR |
| 5.1 Hardware Portable door programmer for direct interface with offline locks and controllers | Deliver by 60 days after award.<br>Install by 150 days after award. | 1 | Physically installed | COR |
| 5.1 Hardware Emergency Power Supply and Connection Cord for portable door programmer | Deliver by 60 days after award.<br>Install by 150 days after award. | 2 | Physically installed | COR |
| 5.1 Hardware Desktop credential programmer for keying/rekeying RFID credentials | Deliver by 60 days after award.<br>Install by 150 days after award. | 1 | Physically installed | COR |
| 5.1 Hardware Physical Programmable RFID Card Credentials | Deliver by 60 days after award.<br>Install by 150 days after award. | 1000 | Physically delivered | COR |
| 5.1 Software Door lock system control and programming software, including all necessary licenses for 3 control computers and 1000 physical credentials. | Deliver by 60 days after award.<br>Install by 150 days after award. | 1 | Physically installed | COR |