SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30.

1. REQUISITION NUMBER

2. CONTRACT NUMBER

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER
75N98026R00117

6. SOLICITATION ISSUE DATE
07/06/2026

7. FOR SOLICITATION INFORMATION CALL:

a. NAME
MICHELE JOHNSON

b. TELEPHONE NUMBER *(No collect calls)*
+1 301 435 1980

8. OFFER DUE DATE/ LOCAL TIME
07/27/2026 1300 ET

9. ISSUED BY CODE OD/OALM

National Institutes of Health
Div. Simplified Acq. Policy & Services, OALM
6701 Rockledge Drive, RK II, 4th floor
Bethesda, MD 20817

10. THIS ACQUISITION IS
- [ ] UNRESTRICTED OR
- [x] SET ASIDE: % FOR:
- [ ] SMALL BUSINESS
- [ ] HUBZONE SMALL BUSINESS
- [ ] SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
- [ ] WOMEN-OWNED SMALL BUSINESS (WOSB)
- [ ] ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
- [x] 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 561720

SIZE STANDARD: $22

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
- [x] SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)
- [ ]

13b. RATING

14. METHOD OF SOLICITATION
- [ ] REQUEST FOR QUOTE (RFQ)
- [ ] INVITATION FOR BID (IFB)
- [x] REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE BLDG 102, RTP
See Schedule

16. ADMINISTERED BY CODE OD/OALM
See Schedule

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NUMBER

- [ ] 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY CODE

- [ ] 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
- [ ] SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	ADMINISTERED BY: National Institutes of Health Div. Simplified Acq. Policy & Services, OALM 6701 Rockledge Drive, RK II, 4th floor Bethesda MD 20817 DELIVER TO: Continued... *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

- [ ] 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED
- [ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

- [ ] 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

- [ ] 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED. _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*
MICHELE D. JOHNSON

31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	BLDG 102, RTP BLDG 102 111 TW Alexander Dr. PO Box 12233 Research Triangle Park NC 27709 US Period of Performance: 09/01/2026 to 08/31/2027				
1	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 08/31/2027				
2	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK (Option Line Item) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 08/31/2028 Period of Performance: 09/01/2027 to 08/31/2028				

Continued...

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32g. EMAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL ☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	

STOCK RECORD (S/R)		40. PAID BY
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE RECEIVED *(MM/DD/YYYY)*	42d. TOTAL CONTAINERS

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
3	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK (Option Line Item) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 08/31/2029 Period of Performance: 09/01/2028 to 08/31/2029				
4	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK (Option Line Item) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 08/31/2030 Period of Performance: 09/01/2029 to 08/31/2030				
5	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK (Option Line Item) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 08/31/2030 Period of Performance: 09/01/2030 to 08/31/2031				
6	Provide Janitorial Services in accordance with Performance Work Statement at RTP, NC; COR Poliachik Delivery To: S156E/Paul POLIACHIK (Option Line Item) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Period of Performance: 09/01/2031 to Continued...				

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	02/28/2032				

PART I - THE SCHEDULE

THE INFORMATION SET FORTH IN SECTION A - SOLICITATION/CONTRACT FORM, HEREIN CONTAINS IMPORTANT INFORMATION FOR ANY OFFEROR INTERESTED IN RESPONDING TO THIS SOLICITATION. ANY CONTRACT RESULTING FROM THIS SOLICITATION WILL INCLUDE IN ITS SECTION A - SOLICITATION/CONTRACT FORM, ACCOUNTING, APPROPRIATION, AND GENERAL INFORMATION APPLICABLE TO THE CONTRACT AWARD.

THE CONTRACT SCHEDULE SET FORTH IN SECTIONS B THROUGH H, HEREIN, CONTAINS CONTRACTUAL INFORMATION PERTINENT TO THIS SOLICITATION. IT IS NOT AN EXACT REPRESENTATION OF THE CONTRACT DOCUMENT THAT WILL BE AWARDED AS A RESULT OF THIS SOLICITATION. THE CONTRACT COST OR PRICE AND OTHER CONTRACTUAL PROVISIONS PERTINENT TO THE OFFEROR (i.e. those relating to the organizational structure [e.g. Non-Profit, Commercial] and specific cost authorizations unique to the Offeror's proposal and requiring Contracting Officer Prior Approval) WILL BE DISCUSSED IN THE NEGOTIATION PROCESS AND WILL BE INCLUDED IN THE RESULTANT CONTRACT. THE ENCLOSED CONTRACT SCHEDULE IS INTENDED TO PROVIDE THE OFFEROR WITH THE NECESSARY INFORMATION TO UNDERSTAND THE TERMS AND CONDITIONS OF THE RESULTANT CONTRACT.

Executive Summary/Notice to Offerors
This solicitation is being reissued as a Total Small Business Administration (SBA) 8(a) competitive set-aside under NAICS 561720. The previous solicitation for this requirement was canceled to allow the Government to revise and clarify the Performance Work Statement (PWS) and solicitation requirements based on industry feedback received during the previous solicitation.

Major revisions include:
Revised Performance Work Statement (PWS)
Updated Quality Assurance Surveillance Plan (QASP)
Clarified technical proposal instructions
Updated evaluation criteria
Revised task descriptions and performance requirements

Offerors are encouraged to review the solicitation in its entirety. Responses to questions submitted under the canceled solicitation do not apply to this solicitation unless incorporated by amendment.

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS
ARTICLE B.1. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES
Janitorial Services at National Institute of Environmental Health Sciences (NIEHS) at Research Triangle Park (RTP), NC
ARTICLE B.2. PRICES/COSTS

CLIN 0001 (Base Period) – 1 September 2026 – 31 August 2027			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	12 mo.	$	$
Task 2 - Services shall be performed daily on a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	12 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	12 mo.	$	$
Task 4 - Services shall be performed one time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	12 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with PWS Attachment 2	12 mo.	$	$
Base Period GRAND TOTAL:		$	$

CLIN 0002 (Option Year 1) – 1 September 2027 – 31 August 2028			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	12 mo.	$	$
Task 2 - Services shall be performed daily on a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	12 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	12 mo.	$	$
Task 4 - Services shall be performed one time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	12 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with PWS Attachment 2	12 mo.	$	$
Option Year 1 GRAND TOTAL:		$	$

CLIN 0003 (Option Year 2) – 1 September 2028 – 31 August 2029			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	12 mo.	$	$
Task 2 - Services shall be performed daily on a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	12 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	12 mo.	$	$
Task 4 - Services shall be performed one time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	12 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with PWS Attachment 2	12 mo.	$	$
Option Year 2 GRAND TOTAL:		$	$

CLIN 0004 (Option Year 3) – 1 September 2029 – 31 August 2030			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	12 mo.	$	$
Task 2 - Services shall be performed daily on a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	12 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	12 mo.	$	$
Task 4 - Services shall be performed one time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	12 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with PWS Attachment 2	12 mo.	$	$
Option Year 3 GRAND TOTAL:		$	$

CLIN 0005 (Option Year 4) – 1 September 2030 – 31 August 2031			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	12 mo.	$	$
Task 2 - Services shall be performed daily on a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	12 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	12 mo.	$	$
Task 4 - Services shall be performed one time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	12 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with **PWS Attachment 2**	12 mo.	$	$
Option Year 4 GRAND TOTAL:		$	$

CLIN 0006 (Option Year 5) – 1 September 2031 – 28 February 2032			
Item Supplies/Services	Quantity Unit	Unit Price	Amount
Task 1 - The contractor shall perform the services on a continuous basis during the operating hours of the Institute, Monday-Friday	6 mo.	$	$
Task 2 - Services shall be performed daily for a 24-hour period, outside of the operating hours of the Institute, Monday-Friday, exclusive of Federal holidays	6 mo.	$	$
Task 3 - Services shall be performed twice each week during the normal working hours of the Institute except as noted in the PWS	6 mo.	$	$
Task 4 - Services shall be performed one- time each month outside of the normal working hours of the Institute	12 mo.	$	$
Task 5 - Services shall be performed quarterly outside of the normal working hours of the Institute	4 qtr.	$	$
Task 6 - Services shall be performed semi- annually during the working hours specified in the PWS	2 semi-annual	$	$
Task 7 - Services shall be performed one- time each year during the working hours specified in the PWS	1 yr.	$	$
Task 8 - The contractor shall perform services on an as-needed basis (concurrently with the accomplishment of Task 1 and 2) in accordance with the PWS	6 mo.	$	$
Task 9 - The contractor shall perform the services on an on-call basis in accordance with the PWS (Estimated)			
Task 9 (A) - Cleaning Interstitial (Modules C-F)	315,945 sq ft.	$	$
Task 9 (B) - Services for Special Events	240 hrs.	$	$
Task 10 - The contractor shall perform NIEHS Clinical Research Unit (CRU) Janitorial Services in accordance with PWS Attachment 2	6 mo.	$	$
Option Year 5 GRAND TOTAL:		$	$

NOTE: The quantities identified for Task 9 for all periods are estimates for evaluation purposes only and do not constitute a guarantee of future ordering. *

SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

ARTICLE-C.1. [DESCRIPTION-SPECIFICATION-WORKSTATEMENT-PERFORMANCE WORK STATEMENT

Independently and not as an agent of the Government, the Contractor shall be required to furnish all the necessary services, qualified personnel, material, equipment, and facilities, not otherwise provided by the Government, as needed to perform the Performance Work Statement attached hereto and made a part of this Solicitation.

DEFINITIONS

ORF	Office of Research Facilities
COS	Certificate of Authority
CO	Contracting Officer
COR	Contracting Officer Representative
DI	Deionized Water
POU	Point of Use
QC	Quality Control
RO	Reverse Osmosis
TOC	Total Organic Carbon
As Needed	Services are performed only when requested by the COR due to operational requirements or unforeseen circumstances. Frequency is not guaranteed.

PERFORMANCE WORK STATEMENT (PWS)
JANITORIAL SERVICES (Version 2.5.4)
National Institute of Environmental Health Sciences (NIEHS)
ORF Facilities Management Branch
May 2022

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Exhibit A – Quality Assurance Surveillance Plan (QASP)
Exhibit B – Required Contractor Deliverables. The deadline for deliverables is 30 days from the contract start date and as needed.

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1. Scope
The Contractor shall furnish all necessary labor, supervision, transportation, equipment, and supplies to provide janitorial services for the National Institute of Environmental Health Sciences (NIEHS). The Contractor shall maintain all NIEHS facilities in a manner that is free from filth and pathogens and that enhances the appearance and cleanliness of the site.

The Contractor shall perform all janitorial services in a quiet, disciplined, orderly manner so as not to disturb employees, visitors, or the normal operation of activities being cleaned. Work shall be coordinated at all times to avoid interference with Government business or work performed by Government staff and other contractors.

Janitorial services apply to all designated spaces including, but not limited to: halls, restrooms, office spaces, laboratories, work areas, entryways, lobbies, storage areas, warehouses, stairways, elevators, patios, docks, loading areas, cafeterias, break areas, fitness center, mechanical rooms, conference rooms, clinical center, computer rooms, Modules A–F penthouses, and interior and exterior areas of facilities listed in this PWS at the sites below.

1.1 NIEHS Campus
Rall Building – Building 101
Administration Module A (4 floors): 37,222 sq ft
Administration Module B (3 floors): 23,183 sq ft
Laboratory Modules C, D, E & F (4 floors), MRI Wing (1 floor): 166,732 sq ft
Mechanical Rooms (Module B, F Basement; F051; F002; MRI-01; ABF Mechanical; Modules A–F Penthouses): 85,246 sq ft
Fitness Center – 2,178 sq ft

Clinical Center – 10,541 sq ft
Facilities Engineering – Building 102 – 21,069 sq ft (Offices, Restrooms, Conference Rooms, Breakrooms, Mechanical Room)
Warehouse Office Areas – Building 104 – 4,289 sq ft (Restrooms, Breakrooms, Computer Room, Mechanical Room)
Central Utility Plant – Building 105 – 2,606 sq ft (Offices, Restrooms, Break Room & Conference Room, Security Control Office)
Incinerator – Building 106 – 466 sq ft (Offices & Restrooms)
Waste Holding Facility – Building 108 – 4,510 sq ft (Office, Restrooms, Lab, Mechanical Room)

Subtotal – NIEHS Campus: 358,042 sq ft

1.2 Building 110 Warehouse & Security Facilities

Building 110 Warehouse – 2,590 sq ft (Warehouse Offices, Restrooms & Shower, Conference Room, Break Room, Computer/Life Cycle Room, Mail Room, Mechanical Room)
Security Building Front Entrance 111 – 526 sq ft (Offices and Restrooms)
Security Building 110 Warehouse Entrances – 100 sq ft
1.3 Approximate Square Footage
Carpet approximate area: 84,064 sq ft
Uncarpeted Floors to be stripped and waxed, approximate area: 277,194 sq ft
Total – All Service Area: 361,258 sq ft
1.4 Interstitial Space (Modules C–F)
Not included in the total above: 315,945 sq ft

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2. Definitions and Explanations

2.1 Chalkboards / Marker Boards
Unless marked "DO NOT ERASE" or "SAVE," boards shall be cleaned to remove all writing, dust, streaks, marks, and smudges from the surface, trays, and frame. Erasers shall be cleaned. Boards containing written data shall not be erased unless a "WASH–SAVE" sign indicates "WASH."

2.2 Metal and Ceramic Fixtures
All metal and ceramic fixtures shall be cleaned (e.g., sinks, fountains, wall cabinets, water distribution enclosures, tables, stools, surgical lamps, wall-hung fire extinguishers, faucets).

2.3 Drinking Fountains
Disinfect all porcelain and polished metal surfaces, including orifices and drains. Cleaning shall include the cabinet/enclosure. After cleaning, the fountain shall be free from streaks, stains, spots, smudges, scale, and other soil.

2.4 Floor Maintenance

2.4.1 General
All services to floor coverings and tiles shall follow manufacturer recommendations unless otherwise approved in advance by the COR. Cleaning includes all open and covered areas (e.g., under furnishings, mats, runners). Use hand operations to clean corners and locations inaccessible to equipment. Restore furniture and furnishings to proper locations after cleaning. Unsatisfactory work shall be corrected the same day at no additional cost to the Government.

2.4.2 Carpets and Rugs
A properly cared-for carpet/rug is free of dirt, streaks, stains, and spots, with bright uniform color. After vacuuming/cleaning, carpeted floors shall be free of visible litter and soil. Remove spots when noticed. Follow manufacturer recommendations. Report tears, burns, and raveling to the COR.

2.4.3 Uncarpeted Floors
Maintain sanitary conditions and protect floors from damage. Provide floor maintenance to all areas, including those inaccessible to machines. Tilt or move chairs, receptacles, and easily movable items to maintain floors underneath. After maintenance, floors shall have a uniform, glossy appearance free of scuffs, heel marks, stains, and discoloration.

Perform cleaning per schedule (daily/nightly/weekly/monthly/quarterly/seasonal): thorough machine scrubbing or stripping (depending on floor type) with detergent, removing all old wax/soil before applying new wax. Maintain per manufacturer's recommendations. Use UL-approved slip-resistant

wax where waxing is required. Maintain uniform appearance in traffic areas. After wax dries, machine-buff to a polished/high-gloss finish the same night it is applied. Remove splatters from baseboards, furniture, and receptacles. Do not place chairs, wastebaskets, or other items on tables/desks.

Strip and wax uncarpeted floors approximately every six months at times agreed to by the COR. Some coverings require no waxing—only stripping and buffing/burnishing. A "gloss restore" is accomplished by damp mopping with mild solution, then buffing; repeated buffing enhances gloss.

Computer Rooms: Raised floors (with underfloor cable/conduit) shall be cleaned by removing/replacing panels to access and clean underneath. Clean as necessary to remove dust/dirt/spills/spots without removing cabling/conduits, primarily via vacuuming, dusting, and damp wiping. Clean raised floor surfaces in place.

Ceramic Tile: Clean with a tile/grout machine. Do not use excessive chemicals that deteriorate tile/grout. Follow manufacturer recommendations.

2.5 Clean (Definition)
"Clean" means free of dirt, dust, spots, streaks, stains, smudges, litter, debris, and any residue.

2.6 Contracting Officer (CO)
The person with authority to enter, administer, and/or terminate contracts and make related determinations and findings. Includes authorized representatives acting within delegated authority.

2.6.1 Contracting Officer Representative (COR)
The individual is designated as responsible for Government monitoring and technical direction of this contract.

2.7 Contractor
Refers to both the prime contractor and any subcontractors. The prime contractor shall ensure subcontractor compliance with this contract.

2.8 Contractor Deficiency Report (CDR)
A report identifying defective performance and requiring the Contractor to provide cause, corrective actions, and measures to prevent recurrence.

2.9 Disinfect (Definition)
Cleaning to destroy harmful microorganisms by application of an approved chemical agent.

2.10 Facility (Definition)
An establishment, structure, or assembly of units of equipment designated for a specific function.

2.11 Quality Control (QC)
A method used by the Contractor to evaluate and control the quality of goods and services produced.

2.12 Quality Assurance (QA)
A method used by the Government to evaluate and provide control over the quality of purchased goods and services received.

2.13 Regular (Normal) Working Hours
8:00 a.m. to 5:00 p.m., Monday–Friday, excluding Federal Holidays and other days designated by the CO.

Working hours are at the discretion of the contractor. Normal operating hours at NIEHS are 8:00 a.m. to 5:00 p.m. However, contractors often utilize a second shift to perform more disruptive tasks, such as those identified under Task 2, including restroom deep cleaning, floor stripping, and floor finishing, to minimize impacts on building occupants and facility operations.

Federal Holidays:
New Year's Day
Martin Luther King Jr. Day
Presidents' Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

2.14 Waste Receptacles
Trash receptacles, wastebaskets, trash cans, wastepaper baskets, or any container holding trash, paper, or refuse.

2.15 Dusting / Cleaning

2.15.1 High Dusting / Cleaning
Surfaces above 7'-0" from floor level (including overhead piping/ceilings). Remove dust, lint, litter, and soil. Walls shall be free of dirt, smudges, and markings. Ceilings free of cobwebs/loose dirt.

2.15.2 Low Dusting / Cleaning
Dust furniture, partitions, radiators, equipment, stair handrails, grills, ledges, and sills. Wipe walls/doors/partitions (including glass) up to 7'-0". Clean chalkboards/marker boards, trays, and erasers where present. Clean corridor/lobby/entrance walls and doors. Wipe hardware and bright metal. Clean and disinfect drinking fountains, all surfaces free of stains, smudges, and scale.

2.16 Cleaning Walk-off Mats
Each time floors are swept/dust-mopped/vacuumed, clean walk-off mats. Remove soil and moisture underneath; clean floor beneath and return mats to original locations. Report in writing to the COR any worn-out mats.

2.17 Computer Rooms
Damp mop computer rooms in Building 104 weekly, or less frequently if directed by computer room manager. Collect trash daily during normal working hours (Mon–Fri). No dusting or water permitted unless directed by computer personnel. Janitorial personnel shall not enter without accompaniment/authorization by computer personnel.

2.18 Restricted Rooms or Areas
Areas with restricted access due to toxic/carcinogenic/teratogenic chemicals, radioisotopes, or biological agents requiring special procedures. These areas do not require special cleaning materials or procedures; however, access and safety reviews may be required.

2.18.1 Environmental Rooms
Clean only upon request from the responsible laboratory personnel via the COR.

2.18.2 Renovated and Vacated Space
Provide complete cleaning beyond routine schedules: clean walls, countertops, cabinets, furniture, fixtures; strip/clean/refinish floors after spaces are vacated/renovated.

2.19 Waterless Urinals
Daily: Spray the surface with KOHLER Waterless Urinal Cleaner and wipe clean.
Bimonthly: Perform flush-out per manufacturer instructions. The units are manufactured by Kohler. Under the current contract, they are cleaned twice monthly using Diversey Crew Bathroom Cleaner.

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3. Government-Provided Materials, Supplies, and Space

3.1 Utilities
The government furnishes electricity, water, sewer service, and refuse collection at existing outlets/points. Contractor provides and maintains service lines (e.g., electrical drop cords, hoses) from Government sources to work sites; devices shall meet applicable codes and be UL-certified. Use utilities only as needed for contract performance. The government furnishes telephone service for Government business only.

3.2 Space
Government-owned facilities shall be used only for contract work. Adequate storage space for supplies and equipment will be provided; Contractor shall safeguard Government property and secure storage areas. Locations as directed by COR.

NIEHS Campus: 560 sq ft of janitorial closets distributed across buildings (most in Rall Building; closets on each floor of Modules except Module C). Most closets have water service with sink, mop/broom hangers, and limited shelving. The Government provides a small room for the contractor's installation and use of a washer and dryer.

Building 102: 446 sq ft garage area for bulk storage.

3.3 Facilities
The government will furnish closets and an office (~125 sq ft) on the NIEHS Campus. Contractor is responsible for preventing fire hazards, odors, and vermin. No private vehicles/equipment may be repaired or serviced in Government facilities. Written CO approval is required for modifications/alterations; costs are borne by the Contractor. Upon completion, facilities shall be returned in the same condition as received, less reasonable wear and tear. The contractor is responsible for repairs due to negligence/abuse.

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4. Contractor-Provided Materials and Equipment
Contractor shall provide all supplies, materials, equipment, and tools necessary to fulfil the contract. Materials and equipment shall be of industrial/commercial quality and meet this PWS. Provide the COR, immediately following the award, with a list and samples of proposed supplies for review/approval. Mark samples correspond to the list and ensure adequate size/quantity to evaluate color, texture, scent, or other characteristics. The list shall include product contents, warnings/cautions, manufacturer name, brand, and a statement certifying materials meet or exceed contract requirements. Use recycled/recyclable products where possible.

Submit Safety Data Sheets (SDS) to the COR for all proposed products. All supplies must be approved by the COR before use. The purpose is to: (a) avoid conflicting chemical compounds within research facilities (as determined by the NIEHS Health and Safety Branch); and (b) ensure surfaces (e.g., walls in the Rall Building lobby) are maintained with non-damaging chemicals per manufacturer guidance. Government review/approval does not relieve Contractor responsibility for all materials

used. The Institute requires review of all chemicals/compounds to protect the research environment. Contractors may maintain up to two working vehicles onsite for performance of the contract. All contractor vehicles shall be clearly identifiable and always display the contractor's business name on both sides of the vehicle while on Government property.

Any additional vehicles required for contract performance must be approved by the COR. The contractor shall provide the Government with identifying information for all vehicles operating onsite at NIEHS, including vehicle make, model, color, license plate number, and any other information requested by the COR.

4.1 Supplies
Provide all supplies, including paper towels, toilet paper, toilet seat covers, sanitary napkins, liquid antibacterial skin cleanser (e.g., Kimberly-Clark, Spectra Care or equal), hand sanitizer, and bar soaps.

4.1.1 Paper Towels
Towels shall fit existing dispensers. Provide adapters if required at no cost to the Government. Towels shall be white, equal to Kimberly-Clark "Kleenex Scottfold" or a highly absorbent wet-strength type. Factory rejections are prohibited. Deliver in unopened cartons.

4.1.2 Toilet Tissue
Tissue shall fit existing dispensers and be a white, medium-soft, two-ply roll, size 4.5" x 4.4", equal to Kimberly-Clark/Kleenex/Cottonelle/Scott or equal. Factory rejections are prohibited. Deliver in unopened cartons. Toilet seat covers shall fit existing dispensers (equal to Kimberly-Clark and Scott).

4.1.3 Sanitary Napkins and Tampons
Products shall fit existing dispensers. Dispense price is at Government's discretion. Proceeds from dispensers are Contractor's income. Contractor is responsible for dispenser repair and maintenance.

4.1.4 Waste Container Liners
Liners shall be properly sized to fit containers.

4.1.5 Floor Wax
Slip-resistant; conform to manufacturer recommendations for the floor covering type.

4.2 Equipment
All power-driven equipment (vacuuming, scrubbing, waxing, polishing, etc.) shall be industrial, mechanically sound, safe, and shall not harm finishes/floor coverings. Storage/use shall be acceptable to the Fire Marshal. Electrical equipment shall operate on existing Government outlets/voltages. Submit any proposed compressed/liquid gas-operated equipment to the COR for approval before bringing it on-site.

Contractor is responsible for the replacement, repair, and maintenance of all dispensers (toilet paper, paper towels, sanitary napkins, soap, hand sanitizer). Restore equipment to the manufacturer's design/appearance.

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5. Specific Tasks and Quality Requirements

5.1 Task 1 – Daily Requirements (7:00 AM – 5:00 PM)
Perform the following continuously throughout the day during normal operating hours.

5.1.1 Restrooms
Service throughout the day to ensure cleanliness and supply availability (soap, towels, seat covers, tissue). NIEHS has approximately 81 restrooms. Each woman's restroom, unless otherwise directed by the COR, shall be supplied with adequately filled sanitary napkin dispensers. Floors shall be kept clean.

Quality: Supplies are consistently stocked; floors are clean/dry; spills/spots removed; sinks/toilets/urinals/mirrors are clean, free of stains, encrustation, and odors.

5.1.2 Policing & Cleaning Grounds, Patios, and Adjacent Areas
Clean cafeteria patio (Rall Building, Module A) as often as necessary. Clear/clean picnic tables; immediately return trays/utensils to the cafeteria.

Quality: No trash/debris on tables/seats/areas; trays/utensils returned.

5.1.3 Emergency Clean-up
Provide as-needed emergency services (spills and similar) and immediately restore areas to normal conditions.

Quality: Prompt, courteous response; areas left clean and orderly; minimal complaints. Response time to emergency calls shall not exceed 15 minutes on more than one occasion per calendar month.

5.1.4 Cafeteria and Main Entrances
Building Entrances, as needed, are vacuumed, dusted, and spot-cleaned to maintain a continuously clean appearance. Cafeteria, vacuum the carpet, dust, and wipe the tables every night.

Quality: Always maintain a clean appearance for the main building and entrances; carpets/spots should be clean. The cafeteria carpets/spots should be clean, no visible dust, and tables will be clean, streak-free, and sanitized.

5.1.5 Glass Surfaces
Clean all glass entrance/exit doors subject to contact.

Quality: Glass clean, free of dirt, streaks, and spots; no damage from cleaning.

5.1.6 Housekeeping Assistance
Provide courtesy services (e.g., remove discarded materials from offices/labs due to moves/relocations). Provide gurneys/extra trash containers upon request; remove/discard trash as necessary.

Quality: Prompt, courteous; effective placement/removal; minimal complaints. Response time shall not exceed 30 minutes on more than one occasion per calendar month.

5.1.7 Hand Hygiene Stations
Clean contact surfaces and replenish supplies as needed to maintain availability.

Quality: Surfaces clean; free of dirt, streaks, and spots; no damage from cleaning.

5.2 Task 2 – Daily Requirements (After Hours, Mon–Fri)
Perform at least once every 24 hours outside normal operating hours (excluding Federal holidays).

5.2.1 Uncarpeted Floors
Sweep/dust-mop all uncarpeted floors; give special attention under desks/tables. Tilt/move items to sweep completely. After sweeping, damp mop to remove tracking/spillage; buff/burnish as necessary.

Quality: Floors free of loose dirt/dust/debris, spills/spots/streaks/swirl marks/detergent residue/standing water. No splash marks/mop streaks on adjacent surfaces; no mop strands; no evidence of mops used on carpet.

5.2.2 Carpeted Floors
Vacuum all carpets/rugs; lift pile in heavy-traffic areas; move/replace furniture for vacuuming.

Quality: Carpet/rugs free of soil/spots/debris; pile lifted; clean appearance.

5.2.3 Surfaces
Low dust on all surfaces (furniture, workstations, partitions, files, tables, storefronts, raceways, phones, etc.).

Quality: No dust/debris on ledges and surfaces.

5.2.4 Waste Baskets & Trash Receptacles
Remove trash; clean and replace liners. Replace any soiled/leaking liners. Wash containers as necessary with disinfectant; wipe dry; install new liners. Remove items marked "TRASH" adjacent to containers including cardboard. Dispose of collected waste at the nearest outside collection point. Pick up any dropped waste.

Quality: Public spaces (conference rooms, break rooms, cafeteria, lobby, labs): daily emptying/liner replacement. Non-public spaces (offices): Mon/Wed/Fri emptying/liner replacement.

5.2.5 Metal Fixtures
Clean metal fixtures (door plates, kick plates, tables, stools, elevator thresholds, etc.).

Quality: Restored to original luster.

5.2.6 Sinks and Washbasins
Clean sinks/basins and fixtures with cleaner disinfectant; clean surrounding walls/surfaces; resupply soap/paper products. *(Excludes sinks/basins in active research laboratories.)*

Quality: Surfaces/fixtures clean, free of residue/stains/rust/mold/encrustation; wiped dry/polished as applicable; supplies replenished.

5.2.7 Restrooms
Descale, clean, and sanitize bowls, urinals, basins, and showers. Resupply. Clean/disinfect floors and drains. Clean partitions/walls/doors; mirrors; metal fixtures; empty/disinfect receptacles and replace liners. Showers/locker rooms are included where present.

Quality: Fixtures and surfaces clean/bright; no dust, spots, stains, rust, mold, encrustation, excess moisture, or odors.

5.2.8 Fountains (Drinking/Dispensing)
Clean all potable and distilled water fountains per manufacturer recommendations.

Quality: Surfaces restored to original luster, no stains or streaks, undamaged, and sanitized.

5.2.9 Glass Surfaces
Clean glass in doors, partitions, mirrors, and other contact surfaces.

Quality: Clean, streak-free; undamaged.

5.2.10 Chalk & Marker Boards
Clean per signage ("SAVE," "DO NOT ERASE," or "WASH"). In the absence of a sign, wash the board. Remove dust/residue inside/outside frames and adjacent areas. Clean erasers. Use appropriate chemicals for dry-erase boards.

Quality: Surfaces clean, free of smudges/dirt/dust/streaks; frames and erasers clean.

5.2.11 Accumulated Trash
Empty receptacles and corridor containers replacing liners replaced. Remove properly sealed broken glass containers; if not properly sealed, notify the Health and Safety Branch. Contractor is not responsible for radiological/biological waste; notify Health and Safety Branch and the COR immediately (next morning) of deteriorated/damaged containers observed.

Quality: All trash emptied and deposited in NIEHS dumpsters.

5.2.12 Grounds, Patios, and Areas Adjacent to Buildings (30 ft)
Keep within 30 feet of building exteriors free of litter/trash/paper/bottles/cans/leaves/miscellaneous materials. Clear/clean picnic tables; return trays/utensils to the cafeteria.

Quality: Areas clean; picnic tables free of debris.

5.2.13 Recycling Requirements
Participate in all NIEHS recycling programs. Segregate/collapse/remove cardboard/hardboard paper and deposit in proper collection containers.

Quality: No cardboard is left in corridors or collection points; all materials are broken down and flattened, then placed in the recycling station.

5.3 Task 3 – Twice-Weekly Requirements

5.3.1 Docks, Loading & Utility Access Areas, and Exterior Trash Receptacles
Clean all docks/loading/utility access areas, including within 30 feet of buildings and around dumpsters. Empty/clean all exterior receptacles campus-wide, including picnic sites and along walks/entrances.

Quality: All receptacles emptied; liners replaced; adjacent items removed; surfaces wiped clean. Clean and free of dirt, trash, leaves, stains, and debris.

5.3.2 Patios and Entrances
Clean patios/entrances; remove dirt, trash, debris, biological growths, and any leached chemicals.

Quality: Surfaces clean; biological/chemical residues removed.

5.3.4 Mechanical Rooms & Penthouses
Twice weekly, clean floors, dust surfaces, and damp-wipe equipment in: Module B Basement; Module F (F051, F002); MRI mechanical (MRI-01); all Module A–F penthouses; Buildings 102, 104, 110; ABF mechanical areas. (Interstitial areas in Modules C–F are excluded.)

Quality: Floors clean/free of spills; no dust on equipment/surfaces.

5.3.A Weekly Requirements

5.3.A.1 Microwaves
Clean approximately 40 microwaves (inside/outside) in break rooms once per week.

Quality: Free of spills and food stains.

5.3.B Weekend Requirements (Sat–Sun)
5.3.B.1 Front Entrance Guard House, building 111 – The building 111 guard house will be cleaned once a day during the weekend, Saturday and Sunday, excluding federal holidays.

Quality:
Restrooms – Same standards as 5.1.1
Hand Hygiene Stations – Same standards as 5.1.7
Uncarpeted Floors – Same standards as 5.2.1
Waste Baskets & Trash Receptacles – Same standards as 5.2.4
Surfaces – Same standards as 5.2.3

5.4 Task 4 – Monthly Requirements (After Hours)

5.4.1 Venetian Blinds
Dust all blades and operating mechanisms.

Quality: No dust/debris on blinds, sills, ledges, or adjacent surfaces.

5.4.2 Cafeteria Carpet
Vacuum, lift pile in heavy-traffic areas, and shampoo/extract as required (with COR concurrence). Move/replace furniture.

Quality: Carpets clean, pile lifted, edges/corners clean; no swirls/streaks; properly shampooed when required.

5.4.3 Refrigerators
Clean approximately 25 full-size and approximately 30 small (≈36") refrigerators in break rooms monthly (last Friday). Discard all food and expired condiments, sauces, and other expired items left at month-end unless marked.

Quality: Interiors/exteriors clean; leftover food discarded.

5.5 Task 5 – Quarterly Requirements (After Hours)

5.5.1 Upholstered Furniture
Clean/shampoo up to 50 selected pieces per quarter (cluster areas, conference rooms, and pieces identified by COR). Move/return furniture; protect until dry.

Quality: Upholstery clean, free of dirt/debris/spots/stains; dry and ready for use.

5.5.2 Upholstered Walls
Clean systems/acoustical panels per manufacturer methods; protect until dry; provide notices where affected.

Quality: Surfaces clean and dry; ready for use next workday.

5.5.3 ABC Conference Walls (Rall Building, Module B Lobby)
Exterior: Porcelain tile; Interior: Moveable walls with textured vinyl. Clean at least quarterly; follow the manufacturer's products/methods.

Quality: Thoroughly remove dirt/oils/grease/dust; restore original luster.

5.5.4 Metal Cleaning/Polishing
Clean all metal surfaces per the manufacturer's recommendations.

Quality: Restored to original luster; undamaged.

5.5.6 ABF Building Cleaning
At least quarterly, clean ceiling-to-floor (walls, equipment, light fixtures). Remove trash/debris; sweep and damp mop as needed.

Quality: No dust/debris on vertical/horizontal surfaces or equipment.

5.6 Task 6 – Semi-Annual Requirements (After Hours)

5.6.1 Carpeted Floors
Shampoo/clean carpets, rugs, and mats twice per year (~6 months apart). Vacuum and spot clean as needed. Include privately-owned rugs/carpets in offices. Notify affected areas 5–10 workdays before cleaning, update notices if schedules change.

Quality: Carpets/rugs/mats clean, edges/corners clean; no swirls/streaks; dry and ready for use; wall moldings/doors/thresholds clean; furniture moved/replaced.

5.6.2 Uncarpeted Floors
Strip/clean/refinish per manufacturer recommendations; use UL-approved slip-resistant wax where applicable; buff to high gloss; remove all splatter/residue from adjacent surfaces. No placing items on desks/tables. Some areas may require no waxing (stripping + buff/burnish or gloss restore only). Provide notice 5–10 workdays before; update as needed.

Quality: Floors uniformly glossy, free of dirt/debris/scuffs/stains; adjacent surfaces clean; even continuous coats; finished surfaces to a high luster after burnishing.

5.6.3 Air Supply and Intake Grilles
Clean all supply/return diffusers and intake grilles per manufacturer recommendations.

Quality: Clean; free of dust/dirt/spots/stains/residue; restored to original luster.

5.7 Task 7 – Annual Requirements

5.7.1 Venetian Blinds (Removal & Cleaning)
Thoroughly clean (including mini blinds); rehang, if removed, within 2 workdays in working order. Inspect tapes/cords; report issues to COR. *(Excludes blinds integral to window units, e.g., Rall Building exterior window blinds.)*

Quality: Clean and reinstalled within 2 workdays; issues reported.

5.7.2 Environmental Rooms
Clean upon COR request; includes services appropriate to surfaces/finishes in those rooms.

Quality: Floors clean; stripped/refinished as needed; dust-free; damp-mopped surfaces clean/free of spills/spots/streaks.

5.7.3 Windows (Interior & Exterior)
Thoroughly clean all exterior glass surfaces, frames, sills, and sashes removing spider webs and wasp's nests once per contract period on a schedule agreed by the Government. Clean the horizontal surface beneath the casement and adjacent sloped surfaces (~2 ft each side). Clean all screens and reinstall them in their original positions. Thoroughly clean all interior glass/partitions and associated frames/sills/sashes/storefront frames/casings/jambs/columns on a schedule agreed by the COR.

Quality: Glass clean, streak-free; adjacent surfaces clean/dry; no residues.

5.8 Task 8 – Periodic / Seasonal / As-Needed Requirements

5.8.1 Entrance Floors and Corridors
During inclement weather, wet mop/wet vacuum/shampoo at frequent intervals to keep free of ice/snow/mud/water and prevent tracking.

Quality: Entrances/corridors clean and free of hazards; walk-off mats clean and as dry as reasonably possible.

5.8.2 Building Entrances
Clean as necessary due to weather, special activities, or conditions causing accumulation; wet vacuum as needed.

5.8.3 Windows (Public Areas)
Clean interior/exterior window surfaces in lobby, cafeteria, mall areas, and executive offices of Rall Building (~5,160 sq ft of glass).

Quality: Glass clean, streak-free; frames free of dust/oils/residue.

5.8.4 Exterior Trash Receptacles
Empty/clean all exterior receptacles campus-wide, including picnic sites and along walks/entrances.

Quality: All receptacles emptied; liners replaced; adjacent items removed; surfaces wiped clean.

5.8.5 Containment Labs
Monitored by the Health and Safety Branch; clean when directed by the Safety Officer via COR. Janitorial employees will be escorted and instructed. Services mirror those for similar surfaces/finishes elsewhere.

Quality: Floors/surfaces clean; strip/refinish if necessary; damp-mopped/wiped surfaces clean; no dust/debris.

5.8.6 Computer Room Floors (Raised Floor & Underfloor)
Clean raised surface and underfloor by removing/replacing panels to access; remove dust/dirt/spills/spots without disturbing cabling/conduits (primarily vacuuming, dusting, damp wiping). Strip/refinish raised floors as specified. Do not enter unless directed by the COR.

Quality: Floors/surfaces clean; strip/refinish per manufacturer; adjacent surfaces clean; even coats; high-luster finish after burnish.

5.8.7 Renovated and Vacated Space
Provide complete cleaning: dusting, vacuuming, floor care (strip/refinish or extraction), and high/low cleaning of walls/shelving/countertops/cabinets/furniture/fixtures.

Quality: Surfaces dust-free; carpets vacuumed/spot-free and extracted; hard floors clean/glossy; adjacent surfaces free of splatter/residue; finished floors even and high-luster after burnish.

5.9 Task 9 – On-Call Requirements
5.9.1 Interstitial (Modules C–F) and Penthouses – Rall Building
Interstitial cleaning shall be performed during the first and third years of the contract and shall be initiated by the COR. Services shall include cleaning floor surfaces, dusting horizontal and vertical surfaces, and damp-wiping equipment located within interstitial spaces and penthouse mechanical areas (approximately 315,945 square feet).

All work associated with a call-up shall be completed within a single continuous performance period (e.g., within 4 to 6 weeks of commencement). The contractor shall remove trash and debris and shall sweep and damp mop surfaces as necessary. Backpack vacuums or similar equipment may be used; however, all proposed cleaning methods shall be submitted to the COR for review and approval prior to implementation.

Quality: Damp-wiped surfaces clean; floors clean; no dust/debris on equipment/surfaces; damp-mopped areas free of spills/spots/streaks; vacuuming removes debris from edges/corners/under equipment. This requirement will be conducted in the first and third years of the contract.

5.9.2 Services for Special Events
Provide cleaning outside normal hours for events (e.g., weekend conferences/meetings) as identified by the COR (restrooms, floors, waste, dusting, etc.), typically after events (sometimes before/both). Priced on a labor-hour basis per expected need.

Quality: Surfaces/floors clean; dust-free; waste emptied/liners replaced; restrooms clean/bright/odor-free.

5.10 Task 10 – Clinical Research Unit (CRU)

Risk Assessment Overview
Environmental services are grouped into five levels based on patient populations and CDC Guidelines for Environmental Infection Control in Health Care Facilities.

Low: No greater risk than the general population.
Medium: Presence of microorganisms posing potential illness risk to immuno-compromised individuals.
High: Presence of microorganisms that may cause illness even in healthy individuals without precautions.

Table 1. Risk Assessment – Levels of Environmental Services for NIEHS CRU

Level	Patient Risk	Staff Risk	Description	Examples
I	Low	Low	External entrances	Main entrance, employee entrances, loading dock/delivery entrance
II	N/A	Low	Building support areas & their external entrances	Mechanical rooms and entrances; air handling rooms/entrances; electrical closet/entrance; LAN/communications room; loading dock/delivery
III	Low	Low	Indoor public areas with limited restrictive access	Public areas, lobby/reception, restrooms, offices
IV	N/A	High	Indoor areas with limited access under specific conditions	Biomedical research labs, instrument prep, and equipment disinfection areas involving hazardous materials
V	Medium	Low	Patient care service areas with infection control measures	Patient rooms; exam/diagnostic/treatment areas; patient care support (e.g., clean/dirty utility rooms)

CRU Areas – Square Footage Summary
Total defined space ≈ 9,391+ sq ft, plus all interior corridors and building entrances. Breakdown: Level II – 1,209 sq ft; Level III – 4,529 sq ft; Level IV – 1,552 sq ft; Level V – 2,283 sq ft. The contractor is responsible for all interior spaces and exterior entrances of the NIEHS CRU.

Risk Level I – External Public Areas (Entrances)
Environmental Risks
Patients – Low
Staff – Low

Areas	Room Number	Type of Space	Square Footage	Floor Material
Entrance				
Main	101	Public	61.80	Vinyl
Employee Entrance	101	Public	90.81	Vinyl

North
Daily (as needed):
Empty trash receptacles (Mon/Wed/Fri for entrance cans)
Clean entry glass (smudge/fingerprint free)
Additional: Clean all CRU entrances (front, two staff entrances, loading dock/delivery) and five support-area entrances (3 AHU rooms, 1 mechanical room, 1 electrical closet). Maintain walk-off mats in safe, clean conditions.

Risk Level II – Building Support Areas
Environmental Risks
Patients - N/A
Staff – Low

Areas	Room Number	Type of Space	Square Footage	Floor Material
Mechanical Room 1 - Air Handling Unit 3	129	Bldg. Support Area	336	Sealed Concrete

Mechanical Room 1 - Air Handling Unit Entrance		Entrance		
Mechanical Room	131	Bldg. Support Area	165	Sealed Concrete
Mechanical Room Entrance		Entrance		
Electrical Closet	164	Bldg. Support Area	84	VCT
Electrical Closet Entrance		Entrance		
Mechanical Room 2 - Air Handling Unit 2	165	Bldg. Support Area	144	Sealed Concrete
Mechanical Room 2 - Air Handling Unit Entrance		Entrance		
Mechanical Room 3 - Air Handling Unit 1	181	Bldg. Support Area	360	Sealed Concrete
Mechanical Room 3 - Air Handling Unit Entrance		Entrance		
LAN/Communication	163	Bldg. Support Area	120	VCT
Loading dock/delivery entrance		Entrance		
Total			1,209	

Entrances: Empty trash and replace liners (Mon/Wed/Fri).
By schedule: Floor maintenance.
(Room summary retained from source listing: Mechanical Rooms 1–3 (AHUs), Electrical Closet, LAN/Communication; total 1,209 sq ft.)

Risk Level III – Internal Public Spaces, Restrooms, Administrative Offices

Risk Level III – Internal Public Spaces, Restrooms, and Administrative Offices				
Environmental Risks				
Patients – Low				
Staff – Low				
Areas	Room Number	Type of Space	Square Footage	Floor Material
Lobby	102	Public Space	40	Carpet and VCT
Security Desk	103	Public Space	60	Carpet
Waiting Area	104	Public Space	240	Carpet
Reception/Clerical	145	Public Space	150	Carpet
Patient Lounge/Vending	149	Public Space	122	VCT
Female Toilet	105	Restroom	42	Ceramic Tile
Vestibule	101	Public Space	60	VCT
Male Toilet	107	Restroom	58	Ceramic Tile
Copy Room	143	Office	72	VCT

Medical Records	142	Controlled Access	117	Carpet
Patient Toilet	137	Restroom	43	Ceramic Tile
Patient Toilet	136	Restroom	43	Ceramic Tile
Male Staff Lockers	133	Locker-Room	77	Sheet Vinyl
Male Staff Toilet	127	Restroom	49	Ceramic Tile
Female Staff Toilet	126	Restroom	49	Carpet
Office	124	Office	77	Sheet Vinyl
Office	121	Office	94	Carpet
Study Coordinator's Office	119	Office	80	Carpet
Study Coordinator's Office	116	Office	80	Carpet
Study Coordinator's Office	114	Office	80	Carpet
Study Coordinator's Office	112	Office	80	Carpet
File Storage	111	Office	116	Carpet
General Office	108	Office	150	Carpet
Staff Clinician Office	109	Office	150	Carpet
Clinic Administrator Office	110	Office	150	Carpet
Admin Assistant Office	113	Office	80	Carpet
Physician's Office	115	Office	100	Carpet
Physician's Office	118	Office	100	Carpet
Physician's Office	120	Office	100	Carpet
Physician's Office	122	Office	96	Carpet
IRTA Office	123	Office	75	Carpet
IRTA Office	603	Office	75	Carpet
Staff Break Room	130	Public Space	140	VCT
Respiratory Tech Workspace	157	Office	91	Carpet
Physician's Office	151	Office	100	Carpet
Conference Room	167	Conference Room	298	Carpet
Office	188	Office	100	Carpet
General Storage	187	Storage	182	VCT
Janitor's Closest	189	Storage	23	Sheet Vinyl
Storage	177	Storage	70	Sheet Vinyl
Storage	178	Storage	100	Sheet Vinyl
Nurses Station/Charting	146	Office	250	Sheet Vinyl
Office	173	Office	90	Sheet Vinyl
Office	171	Office	90	Sheet Vinyl
Storage	169	Storage	90	Sheet Vinyl
		Total	4,529	

Offices/Locker Rooms/Conference Rooms/Storage – Daily (as needed):
Remove trash/clean receptacles (office trash M/W/F)
High dusting
Wipe horizontal surfaces (incl. bookcases)
Spot-wipe walls; disinfect high-touch areas
Weekly: Clean floors (vacuum or mop)
By schedule: Floor maintenance
Additional: Clean ancillary rooms (janitor closets, nurses' stations, clean utility rooms, etc.)

Public Spaces – Daily (as needed):
Remove trash/clean receptacles
High dusting
Arrange furniture according to diagrams
Wipe horizontal surfaces (incl. bookcases)
Spot-wipe walls; disinfect high-touch areas
Clean floors (vacuum or mop)
By schedule: Floor maintenance
Additional: Comprehensive floor program for hard floors and carpets.
Restrooms – Daily (as needed):
Remove trash/clean receptacles
Clean/sanitize all fixtures
Replenish supplies
Spot-wipe walls; disinfect high-touch areas
Clean mirrors (smudge/fingerprint/dirt-free)
Clean floors (vacuum or mop)

Additionally: Public and staff restrooms require multiple cleanings per day as needed; soap and paper towels shall never run out.
Controlled Access – Daily (as needed):
Remove trash/clean receptacles (cans placed in hallway outside rooms at night)
By request/schedule: Interior cleaning (dusting, floors, walls, disinfect); floor maintenance

Risk Level IV – Labs

Risk Level IV - Biomedical Research Labs, Lab Equipment Rooms, Instrument Prep Rooms, Equipment Disinfection Rooms				
Environmental Risks				
Patients – N/A				
Staff – High				
Areas	Room Number	Type of Space	Square Footage	Floor Material
Environmental Processing Lab	184	Lab	240	Sheet Vinyl
Specimen Processing Lab	186	Lab	240	Sheet Vinyl
Equipment Room	183	Lab	263	Sheet Vinyl
Instrument Prep	172	Lab	142	VCT
Respiratory Equipment Cleaning	156	Lab	80	Sheet Vinyl
Lab	187	Lab	182	Sheet Vinyl
Urine Processing	179	Lab	125	Sheet Vinyl
Flow Cylometry Room	154	Lab	81	Sheet Vinyl
Flow Cytometry Work Room	152	Lab	199	Sheet Vinyl
		Total	1552	

Daily (as needed):
Remove trash/clean receptacle
Spot-wipe walls; disinfect high-touch areas
Wipe cabinet fronts/countertops
Twice weekly (as needed): Clean floors
By schedule: Floor maintenance

Risk Level V – Patient Care & Support Areas

Areas	Room Number	Type of Space	Square Footage	Floor Material
Patient Prep/Recovery	148	Patient Care	173	Sheet vinyl
Inhalation Chamber Workspace	152	Patient Care	199	Sheet vinyl
Inhalation Chamber	154	Patient Care	81	Sheet vinyl
Bronchoscopy Procedure Suite	153	Patient Care	300	Sheet vinyl
Procedure Treatment Room	159	Patient Care	160	Sheet vinyl
Pulmonary Function Testing	165	Patient Care	250	Sheet vinyl
Procedure Treatment Room	158	Patient Care	177	Sheet vinyl
OBGYN Exam Room	132	Patient Care	120	VCT
Exam Room	134	Patient Care	120	VCT
Exam Room	138	Patient Care	120	VCT
Exam Room	141	Patient Care	120	VCT
Pediatric Exam Room	135	Patient Care	120	VCT
Patient Interaction Room	144	Patient Care	72	VCT
Medication Prep	140	Controlled Access	50	Sheet vinyl
Patient Testing Room	169	Patient Care	90	Sheet vinyl
Patient Testing Room	171	Patient Care	90	Sheet vinyl
Patient Testing Room	173	Patient Care	90	Sheet vinyl
Medical Waste Storage	174	Controlled Access	55	Sheet vinyl
Medical Gas Storage	176	Patient Support	80	Sheet vinyl
Soiled Holding Utility	179	Patient Support	125	Sheet vinyl
Clean Storage	182	Patient Support	240	Sheet vinyl
Screening Room	170	Patient Care	126	VCT
		Total	2,283	

Daily (as needed but not for repeated use, such as after each patient):
Remove trash/clean receptacle
High dusting
Spot-wipe walls; disinfect high-touch areas
Disinfect horizontal surfaces (exam tables, procedure chairs, stretchers, stands, tables, etc.)
Disinfect equipment (IV poles, wheelchairs, vitals monitors, etc.)
Clean/sanitize sinks/fixtures; restock soap/paper towels
Clean floors
By schedule: Floor maintenance

Controlled Access – Daily (as needed):
Remove trash/clean receptacles (cans placed in hallway outside rooms at night)
By request/schedule: Interior cleaning (High/low dusting, floors, walls, disinfect); floor maintenance
CRU Cleaning Definitions & Requirements
Dust Mop: Dry mop to remove dust/litter on smooth floors; remove gum/tar beforehand; treated mop heads; pick up debris for disposal. Result: floor free of visible dirt/debris.
Damp Mop: For lightly soiled floors; use all-purpose cleaner in warm water; wring excess; rinse frequently. Result: floor free of dirt/debris/streaks/mop marks/strings.
Wet Mop: For heavily soiled floors; two-bucket method (solution and clear-water rinse); damp mop first; then soak and rinse. Result: floors, baseboards, furniture, doors/frames clean and free of dirt/stains/streaks/mop marks/strings.

Carpet Vacuum: Vacuum; sweep inaccessible areas to open space; spot clean for stains/gum/tar; cut ravels to prevent damage. Result: clean carpet free of debris.
Dust: Remove soil with vacuum or lint-free treated cloths; avoid disturbing papers; no streaks/spots/smudges/oil marks remain.

White Board Cleaning: Erase with felt eraser; no water/oil products on chalkboards; remove tray dust; vacuum chalk from erasers; monthly deep clean with approved dry-erase cleaner; do not clean boards marked "DO NOT ERASE."

Disinfect: Wipe with disposable wipe (no sponges) using ≥1:6 bleach solution or hospital-grade quaternary ammonium compound (1:256). Disinfectants must have EPA registration and be pre-approved by NIEHS.

Scour/Scrub: Use mildly abrasive cleanser with bleach (e.g., Clorox Soft Scrub with Bleach); rinse with clean water.

Restroom Cleaning: Wash/disinfect stools, seats, urinals (keep free of mineral deposits with acid bowl cleaner); dry toilet seats; scour basins with disposable cloth; no acid/abrasive powders on sinks/faucets/piping; wipe and polish mirrors/shelves/fixtures/partitions; scrub/mop floors using quaternary disinfectant; keep floor drains clean and traps sealed.

Quarterly: Shampoo all upholstery in common areas and meeting rooms.

Contractor/Staffing Requirements (CRU)
Contractor training and compliance shall meet JCAHO, CDC, ASHES, and OSHA standards (e.g., bloodborne pathogen precautions, airborne pathogen precautions, hazard communication, radiation precautions as warranted, medical/solid waste management, electrical safety). Maintain records and provide reports as specified (e.g., rubella immunity; Hepatitis B vaccine offer/declination; universal precautions annual training; post-exposure evaluation; TB screening/PPD testing and reporting; varicella history/vaccination). Maintain personnel files per JCAHO (position descriptions, appraisals, training). Ensure staff follow NIEHS/NIH rules; provide background checks (NC and other states of residence for past 5 years) and process description. Staff shall be experienced with CDC isolation practices (airborne/protective/contact), PPE, HEPA filtering, wet dusting, and aerosol avoidance. Contractors are required to notify NIEHS immediately if any contract employee is identified with either of the following:

Suspected or active pulmonary or laryngeal tuberculosis; or
A positive PPD skin test conversion.

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6. Contractor's Quality Control Program

6.1 General
Establish and maintain a complete QC Program per FAR 52.246-1 to ensure required services are provided with the specified timeliness and quality. Contractor inspections are independent of Government inspections and shall occur before requesting Government acceptance.

6.2 QC Plan Contents

6.2.1 Inspection System
Cover services stated in this PWS provide methods for identifying deficiencies before performance becomes unacceptable. Specify scheduled and unscheduled inspections.

6.2.2 Contractor's Quality Control Representative
Provide name(s), qualifications, and authority of the individual(s) performing QC inspections.

6.3 QC Plan Submittal
Provide the QC Plan to the COR for review/approval within 30 days of the contract start; update as approved changes occur. Interim approval may be granted pending final approval. The contractor is responsible for Government-directed corrections.

6.4 QC Plan Changes

6.4.1 Submittal of Changes
Provide proposed QC Plan changes to the COR within ten (10) working days after identification.

6.4.2 Implementation of Changes
Implement within five (5) working days after COR approval unless delayed/denied by COR.

6.5 Quality Control Inspection File
Maintain electronic and paper files of all daily inspections, documenting deficiencies and corrective actions. Make it available to the Government throughout the contract and send the daily inspection to the COR each working day. Files become Government property at completion/termination. Submit deficiency findings to the COR monthly (or more often if requested).

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7. Quality Assurance and Surveillance

7.1 Quality Assurance
The Government will monitor Contractor performance and maintain a QA program per FAR 52.246-1. The Government may inspect all or part of the required services and perform unscheduled inspections. The Government retains all FAR rights (e.g., Inspection of Services—Fixed Price; Default clauses).

7.2 Quality Assurance Meetings
The Contractor's Project Manager and QC Representative shall meet with the COR routinely during transition and monthly thereafter (or as determined by the COR). The QC Representative shall also meet with the COR and other personnel to resolve quality issues. Contractor shall prepare and deliver written minutes within two (2) working days (electronic format). Disagreements shall be documented in writing to the COR with reasons.

7.3 Government Surveillance Methods
Random Sampling – for recurring tasks
Planned Sampling / Periodic Inspection – for infrequent tasks
100% Inspection – for stringent/safety-critical tasks
Validated Complaints – customer notifications investigated/documented
Unscheduled Inspection – impromptu on-site evaluation
Random Sampling for Extrapolated Deductions (RSED) – apply sample results to the population for deductions
The Government may adjust surveillance levels based on performance and other criteria.

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8. Defective Performance
8.1 Unintentional Defective Performance
Rejected via CDR (Exhibit A). The contractor shall explain the cause, corrective action, and prevention. COR may issue a CDR for each validated complaint.

8.2 Intentional or Negligent Defective Performance
CO will determine deductions from monthly invoice, advised by the COR. Government may revoke acceptance for latent defects or those discovered after the relevant billing cycle; deductions will be taken from the current invoice at discovery. CO may invoke FAR remedies.

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9. Remedies for Defective Performance

9.1 Unintentional Defective Performance
If defects exceed quality requirements, CO (advised by COR) will determine deductions. Government may revoke acceptance for latent/undiscovered defects; CO may invoke FAR remedies.

9.2 Re-accomplishment of Work
Government may direct rework per FAR Inspection of Services. At the Government's discretion, work may be performed by others at the Contractor's total expense. CO determines whether re-accomplishment is possible.

9.3 Deductions
Deductions may be temporary (withheld pending satisfactory performance) or permanent, per Government determination.

9.4 Statutory and Actual Damages

9.4.1 Statutory Damages
If Contractor failure causes NIEHS noncompliance with any law/regulation and the Institute is fined/penalized, Contractor is liable for the amount assessed. CO will deduct from subsequent invoices.

9.4.2 Actual Damages
If Contractor failure causes full/partial failure of any ongoing experiment/research program, Contractor shall be liable for personnel/material costs of the failed portion. "Failure" includes disruption requiring additional resources to restore progress or total loss of an experiment.

9.4.3 Assessment of Costs
Costs assessed will be based on fines/penalties and Government material/personnel costs lost due to Contractor-induced errors. The government will document proposed assessments and request the contractor's explanation of any extenuating factors. CO will make the final determination.

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10. Administrative / General Requirements

10.1 Annual and Quarterly Schedule
Provide the COR (electronic and written) Annual and Quarterly Schedules of all janitorial services per building: building number, each task, frequency, and time/date of performance. First report is due ten (10) days before the first day of performance.

10.1.1 Transition
The Contractor shall coordinate transition activities with the Government and the incumbent contractor to ensure uninterrupted janitorial services beginning September 1, 2026. Transition activities shall not interfere with ongoing Government operations.

10.2 Personnel Requirements

10.2.1 Personnel and Supervision

Provide supervisory, administrative, and direct personnel necessary to perform all work. Do not hire people whose employment conflicts with NIEHS rules. Provide competent supervision to ensure performance per this PWS, including adequate labor force, training, access to secured areas, safety compliance, utility conservation, proper attire/ID; adherence to campus policies; staying current with housekeeping standards, updating equipment/skills; and providing all required reports/minutes/submittals. Resumes for all key personnel shall be submitted to and approved by the Government prior to the commencement of the contract base year. Key personnel shall remain in their designated positions for a minimum of six months after the start of contract performance unless otherwise approved by the Contracting Officer.

10.2.2 Project Manager

On-site, present a minimum of eight (8) hours per day, Mon–Fri. Project Manager must have a minimum of a minimum five (5) years supervisory experience and five (5) + years relevant experience. The Contractor shall submit a résumé for the proposed Project Manager, including relevant work experience, before the commencement of work under the contract. Available to COR during regular hours and on-call after hours. Key personnel; maintains on-site office; principal Contractor representative to COR/CO. Shall not perform dual duties (e.g., cleaning). Designate an acting manager when work occurs outside normal hours. If additional supervisors are designated, they are key personnel subject to COR review/approval. The Project Manager is the accountable custodian of government property.

10.2.3 Assistant (Alternate) Project Manager

On-site eight (8) hours per day, Mon–Fri. Assistant Project Manager must have a minimum of three (3) years supervisory experience and three (3) + years relevant experience. The Contractor shall submit a résumé for the proposed Assistant Project Manager, including relevant work experience, before the commencement of work under the contract. Must be capable of performing Project Manager duties during absences.

10.2.4 Quality Control Representative

On-site eight (8) hours per day, Mon–Fri, to perform Contractor QC program requirements. Experience is substantially equal to Project Manager and at least two (2) years primarily in QC. The Contractor shall submit a résumé for the proposed QC, including relevant work experience, before the commencement of work under the contract. Available for coordination with COR during at least two (2) hours of normal working hours and available during non-standard hours for QC inspection. Key personnel. Reports directly to Contractor management at least one level above the Project Manager; shall not report to (or through) the Project Manager; no dual duties.

10.2.5 Key Personnel

During the first ninety (90) days, no substitution of key personnel unless due to illness, death, or termination. Notify CO within 15 calendar days of such events. After 90 days, submit proposed substitutions (with resumes and rationale) to CO at least 15 days prior. Substitutes shall have substantially equal qualifications. CO will respond within 15 calendar days. This article will be modified to reflect approved changes.

If a key personnel position becomes vacant, the Contractor shall fill the position immediately. The Contracting Officer's Representative (COR) must be notified without delay of any such vacancy.

Key Personnel (always required):
On-Site Project Manager
Assistant (Alternate) Project Manager
Quality Control Representative

Provide advance written notification of absences (vacation, medical, training, etc.), including replacement and duration. These positions must always be manned by qualified personnel.

10.3 Employee Health Requirements
Janitorial personnel shall practice good hygiene and be free from communicable diseases. Personnel with communicable disease (or carrier status) shall not work around animal areas or labs where risk of transmission exists. Personnel shall be immunized against polio, tetanus, diphtheria, and rubella per Federal/State/local requirements.

10.4 Unforeseen Facilities Closures
Includes loss of major utilities, closures for inclement weather or security, etc. Options when a closure occurs on a scheduled workday:

Require performance on the following day (unless Saturday/Sunday)
Forego the work and reduce payment for work not performed
Reschedule for a mutually satisfactory day

10.5 Controlled Entry
The campus is secured via a card-reader system. Contractors shall comply with all site security policies.

10.5.1 Key Control
Establish procedures to ensure keys/combinations issued are not lost/misused and are not used by unauthorized persons. Supervisory personnel should provide access as needed. Government furnishes all keys/combos required. Keys shall not be duplicated; combinations shall be shared only on a need-to-use basis. Report loss/compromise immediately to the COR. Government will replace keys or, at COR discretion, replace locks; direct costs will be charged to the Contractor. Costs for compromised combinations will be assessed to the Contractor. Key inventory will be conducted at the COR's discretion.

10.5.2 Identification Card / Key
Obtain NIEHS Contractor ID badges for employees before duty. Each card is programmed for specific entry areas. Contractor shall ensure all badges/keys are returned to the COR upon dismissal/termination (within two working days) and at contract end. Contractor is liable for the cost of replacing lost/unaccounted badges/keys and re-securing affected areas. Employees shall always display badges prominently and show them upon request. Report lost badges immediately to the COR. Security may verify badges periodically. Provide the COR, upon request, with a current staff roster.

10.5.3 Access
Facilities are normally unlocked 6:30 a.m.–7:00 p.m. (Mon–Fri). After hours, badge/keys are required to activate card readers for access.

10.5.4 Locked / Secured Areas
Contractors are not required to provide services in locked/secured areas when access is denied. Maintain a written record of inaccessible areas (date/time, employee name, and purpose of access).

10.5.5 Sign in and Sign Out
All employees shall sign-in upon arrival and sign-out upon departure. Location is the same as used for after-hours access (Front Desk Guard Station, Rall Building) unless the COR determines to suspend the signing-in/out requirement. Parking shall follow NIEHS policies unless otherwise directed by the COR.

10.5.6 Uniforms and Contractor-Provided Identification
Provide distinctive uniforms (consistent color/style; COR-approved). All employees shall wear uniforms and name badges ("Janitorial Services") within ten (10) working days of start. Uniforms must be neat/clean, free of wrinkles/holes/tears/frayed edges/spots/stains. All personnel shall present a neat, clean, suitably dressed appearance. Employees shall change in locker/restrooms and keep those areas neat/clean. Meals shall be in designated areas or cafeterias/snack bars when open.

10.6 Damages Caused by the Contractor
Contractor is liable for damages to Government facilities/fixtures/furnishings/equipment/grounds caused by its employees or the use of improper products.

10.7 Conservation of Utilities
Instruct personnel to use lights only where they work; turn off unneeded equipment/utilities (including water); do not adjust HVAC controls unless authorized.

10.8 Emergency Work
Respond to emergency calls during and after regular hours, including evenings/weekends/holidays. COR may reassign scheduled employees and request retention/call-in for emergencies. Inform COR of services not performed due to reassignment. Bill emergency work separately (date, hours by employee, and name of COR representative requesting work). Provide names/telephone numbers of supervisory staff responsible for emergency calls to Security and COR. Provide 24/7 contact numbers for Contractor and Project Manager and alternate at least 15 calendar days before full performance and update immediately upon changes. Response time: ≤30 minutes during normal hours; ≤2 hours during off-duty hours.

10.9 Precautions

10.9.1 General
Do not obstruct hallways/stairways/accesses/entrances/doorways. Excess water/wet floors are hazards and shall be marked with standing signs. Do not place chairs/wastebaskets on desks/tables/counters; return moved furniture/equipment to original positions after cleaning. Provide standing signs where mopping/waxing creates hazards. Store combustibles (rags/mops/brushes) safely in tightly covered metal containers or as directed by NIEHS Safety Officer.

10.9.2 Protection of Property & Reporting
Accomplish tasks to preclude damage/disfigurement. Contractor shall correct any damage caused by its employees. Report needed repairs, unusual soiling, hazards, or delays/interference caused by Government employees immediately upon discovery.

Exhibit A – Quality Assurance Surveillance Plan (QASP) – Janitorial

RFP #	TASK	REQUIREMENT	QUALITY STANDARD	AQL	LOT	METHODS OF EVALUATION
5.0		Perform Custodial Services	Cleanable spaces meet requirements for task steps as specified in the SOW	90 %	Total #of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.1	One Daily Requirement		Cleanable spaces meet the requirement for task steps as specified in the SOW	90 %	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.2	Two Daily Requirements	Perform Custodial Services	Cleanable spaces meet or task steps as specified in the SOW	90 %	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.3	Three Twice Weekly Requirement	Perform Custodial Services	Cleanable spaces meet or task steps as specified in the SOW	90 %	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.4	Four Monthly Requirements	Perform Custodial Services	Cleanable spaces meet or task steps as specified in the SOW	90 %	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.5	Five Quarterly Requirements	Perform Custodial Services	Cleanable spaces meet or task steps as specified in the SOW	90%	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection

5.6	Six Semi-annual Requirements	Perform Custodial Services	All glass surfaces are cleaned, free of glass streaks and stains, and wiped dry. All frames, sills, cases, and jams shall be clean and wiped dry.	90%	# of square feet of windows cleaned	Random, Planned Sampling, Custom Complaint,100 Inspection
5.7	Seven Annual Requirements	Perform Custodial Services	Project cleaning is performed and completed	90%	# of schedules annually	Random, Planned Sampling, Custom Complaint,100 Inspection
5.8	Eight Periodic, Seasonal Requirement	Perform Custodial Services	Cleanable spaces meet or task steps as specified in the SOW	90%	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.9	Nine On-Call Requirements	Perform Custodial Services	Project cleaning is performed and completed	90%	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection
5.10	Ten Clinical Research Unit Daily Requirement	Perform Custodial Services	Project cleaning is performed and completed	95%	Total # of task steps for all cleanable spaces	Random, Planned Sampling, Custom Complaint,100 Inspection

Notes: “AQL” = Acceptable Quality Level. “8/6” denotes a standard business-day timeframe unless otherwise specified. “Customer Complaint” refers to validated complaints.

Exhibit B – Required Contractor Deliverables
Quarterly and Annual Schedules of Janitorial Services (by building, tasks, frequency, time/date)
Roster of Current Staff (employees assigned to this contract)
Record of Inaccessible Areas (areas not serviced due to lack of access)
Proposed Uniforms and Badges (designs/specs for approval)
Product List and Samples of Proposed Supplies
Safety Data Sheets (SDS) for all proposed products
Quality Control (QC) Plan/Program
Deficiency Findings Report (deficiencies and corrective actions)
Minutes of Quality Assurance (QA) Meetings

Abbreviations: CO – Contracting Officer; COR – Contracting Officer Representative; PWS –

Performance Work Statement; QC – Quality Control; QA – Quality Assurance; QASP – Quality Assurance Surveillance Plan; CDR – Contract Discrepancy Report; CDC – Centers for Disease Control and Prevention; JCAHO – Joint Commission (formerly); OSHA – Occupational Safety and Health Administration; AHU – Air Handling Unit; VCT – Vinyl Composition Tile.

SECTION D - PACKAGING, MARKING AND SHIPPING

All deliverables required under this contract shall be packaged, marked and shipped in accordance with Government specifications. At a minimum, all deliverables shall be marked with the contract number and Contractor name. The Contractor shall guarantee that all required materials shall be delivered in immediate usable and acceptable condition.

SECTION E - INSPECTION AND ACCEPTANCE

The Contracting Officer or the duly authorized representative will perform inspection and acceptance of materials and services to be provided.

For the purpose of this SECTION, **Paul Poliachik** is the authorized representative of the Contracting Officer.

Inspection and acceptance will be performed at:
111 T.W. Alexander Drive
Research Triangle Park, NC 27709

FAR Clause 52.246-1 Contractor Inspection Requirements. (Apr 1984)
The Contractor is responsible for performing or having performed all inspections and tests necessary to substantiate that the supplies or services furnished under this contract conform to contract requirements, including any applicable technical requirements for specified manufacturers' parts. This clause takes precedence over any Government inspection and testing required in the contract's specifications, except for specialized inspections or tests specified to be performed solely by the Government.

(End of Clause)

FAR Clause 52.246-4, Inspection of Services - Fixed Price. (Aug 1996)
(a) *Definition.* "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.
(d)If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e)If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by reperformance, the Government may-

(1) Require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and

(2) Reduce the contract price to reflect the reduced value of the services performed.

(f)If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may-

(1) By contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service; or

(2) Terminate the contract for default.

(End of clause)

SECTION F - DELIVERIES OR PERFORMANCE

ARTICLE F.1. PERIOD OF PERFORMANCE

The period of performance of this contract shall be from **September 1, 2026 – February 28, 2032.**

ARTICLE F.2. PERIOD OF PERFORMANCE

The base period of performance of this contract shall be from **September 1, 2026 – August 31, 2027**

If the Government exercises its option(s) pursuant to the OPTION PROVISION Article in Section H of this contract, the period of performance will be increased as listed below:

Period	**Period of Performance**
Base Year	September 1, 2026 – August 31, 2027
Option Year 1	September 1, 2027 – August 31, 2028
Option Year 2	September 1, 2028 – August 31, 2029
Option Year 3	September 1, 2029 – August 31, 2030
Option Year 4	September 1, 2030 – August 31, 2031
Option Year 5 (6 months)	September 1, 2031 – February 28, 2032

ARTICLE F.3. CLAUSES INCORPORATED BY REFERENCE, FAR 52.252-2 (Feb 1998)

This contract incorporates the following clause(s) by reference, with the same force and effect as if it were given in full text. Upon request, the Contracting Officer will make its full text available. Also, the full text of a clause may be accessed electronically at this address:
http://www.acquisition.gov/comp/far/index.html

FEDERAL ACQUISITION REGULATION CLAUSES:
52.242-15, Stop Work Order (Aug 1989)
52.242-17, Government Delay of Work (Apr 1984)
52.247-34, F.o.b. Destination (Nov 1991)

SECTION G - CONTRACT ADMINISTRATION DATA

G.1.1 Contract Officer (CO)

The Contracting Officer for this contract is:
Name: Michele Johnson Phone: 301-435-1980 Email: michele.johnson@nih.gov

Only the Contracting Officer has authority to: (1) increase or decrease the contract amount through a written modification; (2) direct or negotiate any changes; (3) modify or extend the period of performance; (4) change the schedule of completion; (5) authorize payment under this contract; (6) otherwise modify any terms or conditions of this contract.

G.1.2 Contracting Officer's Representative (COR)/Project Officer (PO)

The Contracting Officer's Representative (COR)/Project Officer (PO) for this contract is:

Name: Paul Poliachik Phone: 984-287-4379 Email: poliachikp@mail.nih.gov

The COR/PO is responsible for: (1) monitoring the contractor's process including surveillance and assessment of performance and recommending to the Contracting Officer changes in requirements:(2) interpreting scope of work;(3) performing technical evaluation as required; (4) performing technical inspections and acceptances required by this contract; and (5) assisting the contractor in resolution of technical problems encountered during performance.

For guidance from the COTR/PO to be valid, it shall: (1) be consistent with the description of work set forth in this contract; (2) not constitute new assignment of work or changes to the expressed terms, conditions, or specifications incorporated into this subcontract; (3) not constitute a basis for an extension to the period of performance or contract completion schedule; and (4) not constitute a basis for any increase in the contract price.

G.2.1 Personnel Requirements:

G.2.2 Personnel and Supervision: The Contractor shall furnish supervisory, administrative, and direct personnel to accomplish all work required. The Contractor may not hire persons whose employment would result in a conflict with NIEHS' Rules While on Institute Property. Adequate and competent supervision shall be provided for all work performed by the Contractor’s employees to ensure performance and accomplishment in accordance with this specification. Supervisory tasks shall include, but are not limited to, the following representative types of activities:

G.2.2.1 Providing an adequate labor force.

G.2.2.2 Training personnel to properly perform their work.

G.2.2.3 Providing access to areas otherwise secured or restricted.

G.2.2.4 Preventing general carelessness in cleaning operations and instructing employees to abide by safety rules and regulations.

G.2.2.5 Preventing wasteful practices in connection with Government-furnished utilities.G.2.2.6 Insuring appropriate employee attire and identification.

G.2.2.7 Instructing employees in all campus policies such as no-smoking, parking, traffic, security,

etc.

G.2.3 Key Personnel: A resume is required for any designated key personnel.
The contract shall provide and maintain in the spaces below, the names and phone numbers of key personnel. The personnel shall be reachable by phone during working hours. When contractor's first available key personnel selection becomes unavailable to render services, the contractor is responsible for providing a back-up with equal or greater knowledge and experience in the field of work to be performed in the statement of objectives covered above as covered under this contract. At least one of the key personnel MUST be point the of contact for Quality Control (i.e. Quality Control Manager/Officer) or some other person whose primary responsibility is contract Quality Control.

KEY PERSONNEL

NAME	PHONE NUMBER	E-MAIL ADDRESS
1.		
2.		
3.		
4.		
5.		

HHSAR 352.237-75 Key Personnel (December 18, 2015)

The key personnel specified in this contract are considered to be essential to work performance. At least 30 days prior to the contractor voluntarily diverting any of the specified individuals to other programs or contracts the Contractor shall notify the Contracting Officer and shall submit a justification for the diversion or replacement and a request to replace the individual. The request must identify the proposed replacement and provide an explanation of how the replacement's skills, experience, and credentials meet or exceed the requirements of the contract (including, when applicable, Human Subjects Testing requirements). If the employee of the contractor is terminated for cause or separates from the contractor voluntarily with less than thirty days' notice, the Contractor shall provide the maximum notice practicable under the circumstances. The Contractor shall not divert, replace, or announce any such change to key personnel without the written consent of the Contracting Officer. The contract will be modified to add or delete key personnel as necessary to reflect the agreement of the parties.

(End of clause)

The following are considered key personnel and are required at all times throughout the contract period: On-Site Project Manager, Alternate/Assistant Project Manager, and Quality Control Representative. Written notification shall be submitted in advance of absences such as vacations, scheduled medical absences, training, or other required absences. Included in the notification will be the replacement person and duration of the absence. This position must be manned with qualified personnel at all times.

G.2.4 Controlled Entry: The NIEHS Campus Facility is secured by a card reader security system. All employees must use an identification card/key to obtain access to the workplace. The Contractor shall comply with all NIEHS site security policies.

G.2.5 Uniforms and Contractor Provided Identification: All Contractor employees shall be clearly identifiable no later than the time specified by the Project Officer or otherwise, no later than ten working days from the date a new employee starts work. At a minimum, identifiable information shall include the Contractor's name, easily identifiable and the contractors' employee name.

G.2.6 Damages Caused by the Contractor: The Contractor shall be held accountable and liable to the Government for any damages to Government facilities, fixtures, furnishings, equipment, or grounds caused by the Contractor or its employees due to negligence.

G.2.7 Emergency Work: The Contractor shall respond to emergency calls occurring during and after the contractor's regular work hours, including evenings, weekends, and holidays.

G.2.8 INVOICE INSTRUCTIONS

The invoice instructions included here take precedence over those included in FAR 52.212-4, Contract Terms and Conditions-Commercial Items (Oct 2018)

IPP INVOICING PROCEDURES

The following clause is applicable to all Purchase Orders, Task or Delivery Orders, and Blanket Purchase Agreement (BPA)

Calls: Prompt Payment (Jan 2017) FAR 52.232-25. Highlights of this clause and NIH implementation requirements follow:

I. Invoice Requirements

A. An invoice is the Contractor's bill or written request for payment under the contract for supplies delivered or services performed. A proper invoice is an "Original" which must include the items listed in subdivisions 1 through 12, below, in addition to the requirements of FAR 32.9. If the invoice does not comply with these requirements, the Contractor will be notified of the defect within 7 days after the date the designated billing office received the invoice (3 days for meat, meat food products, or fish, and 5 days for perishable agricultural commodities, dairy products, edible fats, or oils) with a statement of the reasons why it is not a proper invoice. (See exceptions under II., below.) Untimely notification will be considered in the computation of any interest penalty owed the Contractor.

1. Vendor/Contractor: Name, Address, Point of Contact for the invoice (Name, title, telephone number, e-mail and mailing address of point of contact).
2. Remit to address (Name and complete mailing address to send payment).
3. Remittance name must match exactly with name on original order/contract. If the Remittance name differs from the Legal Business Name, then both names must appear on the invoice.
4. Invoice date.
5. Unique invoice #s for all invoices per vendor regardless of site.
6. NBS document number formats must be included for awards created in the NBS: Contract Number; Purchase Order Number; Task or Delivery Order Number and Source Award Number (e.g., Indefinite Delivery Contract number; General Services Administration number); or, BPA Call Number and BPA Parent Award Number.
7. Unique Entity Identifier (UEI) which is in the System for Award Management (SAM) and replaces the Dun & Bradstreet Data Universal Numbering System (DUNS) number.
8. Federal Taxpayer Identification Number (TIN). In those rare cases where a contractor does not have a UEI number or TIN, a Vendor Identification Number (VIN) must be referenced on the invoice.

The VIN is the number that appears after the contractor's name on the face page of the award document.
9. Identify that payment is to be made using a three-way match.
10. Description of supplies/services that match the description on the award, by line billed. *
11. Freight or delivery charge must be billed as shown on the award. If it is included in the item price do not bill it separately. If identified in the award as a separate line item, it must be billed separately.
12. Quantity, Unit of Measure, Unit Price, Extended Price of supplies delivered, or services performed, as applicable, and that
match the line items specified in the award. *

NOTE: If your invoice must differ from the line items on the award, please contact the Contracting Officer before submitting the invoice. A modification to the order or contract may be needed before the invoice can be submitted and paid. Shipping costs will be reimbursed only if authorized by the Contract/Purchase Order. If authorized, shipping costs must be itemized. Where shipping costs exceed $100, the invoice must be supported by a bill of lading or a paid carrier's receipt.

B. The Contractor shall submit invoices to the Department of Treasury's Invoice Processing Platform (IPP) at https://www.ipp.gov with a copy to the approving official, as directed below. Email submission must include ORFOAInvoice3Way@mail.nih.gov in distribution. The Contractor shall submit a copy of the electronic invoice to the following Approving Official (Contracting Officer) and Contracting Officer's Representative:

Contracting Officer: **Michele Johnson**
Contracting Officer's Representative: **Paul Poliachik**

II. Invoice Payment
A. Except as indicated in paragraph B., below, the due date for making invoice payments by the designated payment office shall be the later of the following two events:

1. The 30th day after the designated billing office has received a proper invoice.
2. The 30th day after Government acceptance of supplies delivered or services performed.

B. The due date for making invoice payments for meat and meat food products, perishable agricultural commodities, dairy products, and edible fats or oils, shall be in accordance with the Prompt Payment Act, as amended.

III. Interest Penalties
A. An interest penalty shall be paid automatically, if payment is not made by the due date and the conditions listed below are met,
if applicable.

1. A proper invoice was received by the designated billing office.
2. A receiving report or other Government documentation authorizing payment was processed and there was no disagreement
over quantity, quality, or contractor compliance with a term or condition.
3. In the case of a final invoice for any balance of funds due the contractor for supplies delivered or services performed, the
amount was not subject to further settlement actions between the Government and the Contractor.

B. Determination of interest and penalties due will be made in accordance with the provisions of the Prompt Payment Act, as amended, the Contract Disputes Act, and regulations issued by the Office of Management and Budget.

IV. PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS, FAR 52.232-40 (November 2021)

(a) Upon receipt of accelerated payments from the Government, the Contractor shall make accelerated payments to its small business subcontractors under this contract, to the maximum extent practicable and prior to when such payment is otherwise required under the applicable contract or subcontract, after receipt of a proper invoice and all other required documentation from the small business subcontractor.
(b) The acceleration of payments under this clause does not provide any new rights under the Prompt Payment Act.
(c) Include the substance of this clause, including this paragraph (c), in all subcontracts with small business concerns, including subcontracts with small business concerns for the acquisition of commercial products or commercial services.
(End of Clause)

V. HHSAR 352.232-71 Electronic Submission of Payment Requests (February 2, 2022)

(a) Definitions. As used in this clause; Payment request means a bill, voucher, invoice, or request for contract financing payment with associated supporting documentation. The payment request must comply with the requirements identified in FAR 32.905(b), ``Content of Invoices and the applicable Payment clause included in this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests electronically using the Department of Treasury Invoice Processing Platform (IPP) or successor system. Information regarding IPP, including IPP Customer Support contact information, is available at www.ipp.gov or any successor site.

(c) The Contractor may submit payment requests using other than IPP only when the Contracting Officer authorizes alternate procedures in writing in accordance with HHS procedures.

(d) If alternate payment procedures are authorized, the Contractor shall include a copy of the Contracting Officer's written authorization with each payment request. (End of Clause)

G.2.9 POST AWARD EVALUATION OF CONTRACTOR PERFORMANCE
Contractor Performance Evaluations

Interim and Final evaluations of Contractor performance will be prepared on this contract in accordance with FAR Subpart 42.15. The Final performance evaluation will be prepared at the time of completion of work. In addition to the Final evaluation, Interim evaluation(s) will be prepared annually.

Interim and Final evaluations will be provided to the Contractor as soon as practicable after completion of the evaluation. The Contractor will be permitted thirty days to review the document and to submit additional information or a rebutting statement. If agreement cannot be reached between the parties, the matter will be referred to an individual one level above the Contracting Officer, whose decision will be final.

Copies of the evaluations, Contractor responses, and review comments, if any, will be retained as part of the contract file, and may be used to support future award decisions.
Electronic Access to Contractor Performance Evaluations

Contractors may access evaluations through a secure Web site for review and comment at the following address:
http://www.cpars.gov

SECTION H - SPECIAL CONTRACT REQUIREMENTS

ARTICLE H.1. HUMAN SUBJECTS

It is hereby understood and agreed that research involving human subjects shall not be conducted under this contract, and that no material developed, modified, or delivered by or to the Government under this contract, or any subsequent modification of such material, will be used by the Contractor or made available by the Contractor for use by anyone other than the Government, for experimental or therapeutic use involving humans without the prior written approval of the Contracting Officer.

ARTICLE H.2. ACKNOWLEDGEMENT OF FEDERAL FUNDING

The Contractor shall clearly state, when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money: (1) the percentage of the total costs of the program or project which will be financed with Federal money; (2) the dollar amount of Federal funds for the project or program; and (3) the percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

ARTICLE H.3. RESTRICTION ON PORNOGRAPHY ON COMPUTER NETWORKS

The Contractor shall not use contract funds to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

ARTICLE H.4. GUN CONTROL

The Contractor shall not use contract funds in whole or in part, to advocate or promote gun control.

ARTICLE H.5. ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY NOTICE HHSAR 352.239-73 (December 2015)

a. Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 and the Architectural and Transportation Barriers Compliance Board Electronic and Information (EIT) Accessibility Standards (36 CFR part 1194), require that when Federal agencies develop, procure, maintain, or use electronic and information technology, Federal employees with disabilities have access to and use of information and data that is comparable to the access and use by Federal employees who are not individuals with disabilities, unless an undue burden would be imposed on the agency. Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency.

b. Accordingly, any offeror responding to this solicitation must comply with established HHS EIT accessibility standards. Information about Section 508 is available at http://www.hhs.gov/web/508. The complete text of the Section 508 Final Provisions can be accessed at http://www.access-board.gov/guidelines-and standards/communications-and-it/about-the-section-508-standards.

c. The Section 508 accessibility standards applicable to this solicitation are stated in the clause at 352.239-74, Electronic and Information Technology Accessibility. In order to facilitate the Government's determination whether proposed EIT supplies meet applicable Section 508 accessibility standards, offerors must submit an HHS Section 508 Product Assessment Template, in accordance with its completion instructions. The purpose of the template is to assist HHS acquisition and program

officials in determining whether proposed EIT supplies conform to applicable Section 508 accessibility standards. The template allows offerors or developers to self-evaluate their supplies and document--in detail--whether they conform to a specific Section 508 accessibility standard, and any underway remediation efforts addressing conformance issues. Instructions for preparing the HHS Section 508 Evaluation Template are available under Section 508 policy on the HHS Web site http://www.hhs.gov/web/508. In order to facilitate the Government's determination whether proposed EIT services meet applicable Section 508 accessibility standards, offerors must provide enough information to assist the Government in determining that the EIT services conform to Section 508 accessibility standards, including any underway remediation efforts addressing conformance issues.

d. Respondents to this solicitation must identify any exception to Section 508 requirements. If a offeror claims its supplies or services meet applicable Section 508 accessibility standards, and it is later determined by the Government, i.e., after award of a contract or order, that supplies or services delivered do not conform to the described accessibility standards, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its expense.

ARTICLE H.6. REPORTING MATTERS INVOLVING FRAUD, WASTE AND ABUSE

Anyone who becomes aware of the existence or apparent existence of fraud, waste and abuse in NIH funded programs is encouraged to report such matters to the HHS Inspector General's Office in writing or on the Inspector General's Hotline. The toll-free number is 1-800-HHS-TIPS (1-800-447-8477). All telephone calls will be handled confidentially.

The website to file a complaint on-line is: http://oig.hhs.gov/fraud/hotline/ and the mailing address is:

US Department of Health and Human Services
Office of Inspector General
ATTN: OIG HOTLINE OPERATIONS
P.O. Box 23489
Washington, D.C. 20026

ARTICLE H.7. INSURANCE

a. The Contractor shall, at his own expense, procure and maintain, during the entire performance period of this contract, insurance of at least the kinds and amounts set forth below:

1. Worker's Compensation and Employer's Liability

Contractors are required to comply with applicable Federal and State worker's compensation and occupational disease statutes. Employer's liability coverage of at least $100,000 shall be required except in states with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

2. General Liability

Contractors are required to have bodily injury liability insurance coverage written on the comprehensive form of policy of at least $2,000,000 per occurrence.

3. Automobile Liability

The Contractor is required to have automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles operated in the United States shall provide coverage of at least $200,000 per person and $500,000 per occurrence for bodily injury and $20,000 per occurrence for property damage. The amount of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.
b. At all times during performance, the Contractor shall maintain with the Contracting Officer a current Certificate of Insurance showing at least the insurance required by the Schedule and providing for thirty (30) days written notice to the Contracting Officer by the insurance company prior to cancellation or material change in policy coverage.

c. The Contractor shall also require all first-tier subcontractors who will perform work on a Government installation to procure and maintain the insurance required by the Schedule during the entire period of their performance. The Contractor shall furnish (or assure that there has been furnished) to the Contracting Officer a current Certificate of Insurance meeting the requirements of 1. above for each such first-tier subcontractors, at least five (5) days prior to entry of each subcontractor's personnel on the Government installation.

d. Current certificates of insurance shall be furnished by the Contractor and first tier subcontractor(s) to the Contracting Officer before starting work under the contract.

ARTICLE H.8. CONTRACTOR FULLY RESPONSIBLE FOR SITE SAFETY

a. The contractor assumes full and sole responsibility for ensuring the safety of its personnel and sub-contractors.

The contractor shall comply with all laws, regulations ordinances, and governmental orders pertaining to employee worksite safety in the performance of this contract. Nothing the NIH may do, or fail to do, with respect to safety in the performance of the scope of work shall relieve the contractor of this responsibility.

b. The contractor shall be responsible for employing appropriate safety measures and taking all other actions reasonably necessary to protect the life, health, and safety of the public and to protect adjacent and NIH-owned property in connection with the performance of the scope of work. Personal protective equipment shall be selected for anticipated hazards and provided to the employee. Employees shall be instructed on the proper wear, maintenance, and limitations of the PPE.

PART II - CONTRACT CLAUSES

SECTION I - CONTRACT CLAUSES

Clauses Incorporated by Reference

52.202-1 Definitions (Jun 2020)
52.203-3 Gratuities (Apr 1984)
52.203-5 Covenant Against Contingent Fees (May 2014)
52.203-12 Limitation on Payments to Certain Federal Transactions (Oct 2010)
52.203-17 Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights (Apr 2014)
52.204-4 Printed or Copied Double-Sided on Postconsumer Fiber Content Paper (May 2011)
52.204-9 Personal Identify Verification of Contractor Personnel (Jan 2011)
52.204-13 System for Award Management Maintenance (Oct 2018)
52.204-18 Commercial and Government Entity Code Maintenance (Jul 2016)
52.204-19 Incorporation by Reference of Representations and Certifications (Dec 2014)
52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2019)
52.212-4 Contract Terms and Conditions-Commercial Items (Oct 2018)
52.219-18 Notice of Competition Limited to Eligible 8(a) Concerns
52.222-90 Addressing DEI Discrimination by Federal Contractors
52.223-2 Affirmative Procurement of Biobased Products
52.223-3 Hazardous Material Identification and Material Safety Data
52.223-5 Pollution Prevention and Right-to-Know Information (May 2011)
52.223-6 Drug-Free Workplace (May 2001)
52.223-10 Waste Reduction Program
52.223-17 Affirmative Procurement of EPA-Designated Items
52.227-1 Authorization and Consent (Dec 2007)
52.227-14 Rights in Data - General (May 2014)
52.228-5 Insurance-Work on a Government Installation (Jan 1997)
52.229-3 Federal, State, and Local Taxes (Feb 2013)
52.232-40 Providing Accelerated Payments to Small Business Subcontractors (Dec 2013)
52.233-1 Disputes (May 2014), Alternate I (Dec 1991)
52.237-2 Protection of Government Buildings, Equipment, and Vegetation (Apr 1984)
52.237-3 Continuity of Services (Jan 1991)
52.242-13 Bankruptcy (Jul 1995)
52.245-1 Government Property
52.246-1 Contractor Inspection Requirements
52.246-4 Inspection of Services-Fixed Price
52.249-8 Default (Fixed-Price Supply and Service
52.251-1 Government Supply Sources (Apr 2012)
52.253-1 Computer Generated Forms (Jan 1991)

Clauses Incorporated by Full Text

FAR 52.204-21 Basic Safeguarding of Covered Contractor Information Systems (Jun 2016)

(a) *Definitions*. As used in this clause–

Covered contractor information system means an information system that is owned or operated by a contractor that processes, stores, or transmits Federal contract information.

Federal contract information means information, not intended for public release, that is provided by or generated for the Government under a contract to develop or deliver a product or service to the Government, but not including information provided by the Government to the public (such as on public websites) or simple transactional information, such as necessary to process payments.

Information means any communication or representation of knowledge such as facts, data, or opinions, in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual (Committee on National Security Systems Instruction (CNSSI) 4009).

Information system means a discrete set of information resources organized for the collection, processing, maintenance, use, sharing, dissemination, or disposition of information (44 U.S.C. 3502).

Safeguarding means measures or controls that are prescribed to protect information systems.

(b) Safeguarding requirements and procedures.

(1) The Contractor shall apply the following basic safeguarding requirements and procedures to protect covered contractor information systems. Requirements and procedures for basic safeguarding of covered contractor information systems shall include, at a minimum, the following security controls:

(i) Limit information system access to authorized users, processes acting on behalf of authorized users, or devices (including other information systems).

(ii) Limit information system access to the types of transactions and functions that authorized users are permitted to execute.

(iii) Verify and control/limit connections to and use of external information systems.

(iv) Control information posted or processed on publicly accessible information systems.

(v) Identify information system users, processes acting on behalf of users, or devices.

(vi) Authenticate (or verify) the identities of those users, processes, or devices, as a prerequisite to allowing access to organizational information systems.

(vii) Sanitize or destroy information system media containing Federal Contract Information before disposal or release for reuse.

(viii) Limit physical access to organizational information systems, equipment, and the respective operating environments to authorized individuals.

(ix) Escort visitors and monitor visitor activity; maintain audit logs of physical access; and control and manage physical access devices.

(x) Monitor, control, and protect organizational communications (*i.e.*, information transmitted or received by organizational information systems) at the external boundaries and key internal boundaries of the information systems.

(xi) Implement subnetworks for publicly accessible system components that are physically or logically separated from internal networks.

(xii) Identify, report, and correct information and information system flaws in a timely manner.

(xiii) Provide protection from malicious code at appropriate locations within organizational information systems.

(xiv) Update malicious code protection mechanisms when new releases are available.

(xv) Perform periodic scans of the information system and real-time scans of files from external sources as files are downloaded, opened, or executed.

(2) *Other requirements.* This clause does not relieve the Contractor of any other specific safeguarding requirements specified by Federal agencies and departments relating to covered

contractor information systems generally or other Federal safeguarding requirements for controlled unclassified information (CUI) as established by Executive Order 13556.

(c) *Subcontracts.* The Contractor shall include the substance of this clause, including this paragraph (c), in subcontracts under this contract (including subcontracts for the acquisition of commercial items, other than commercially available off-the-shelf items), in which the subcontractor may have Federal contract information residing in or transiting through its information system.
(End of clause)

FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items (Mar 2020)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(2) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (Jul 2018) (Section 1634 of Pub. L. 115-91).

(3) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Aug 2019) (Section 889(a)(1)(A) of Pub. L. 115-232).

(4) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).

(5) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(6) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

_X_ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

__ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).

__ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

_X_ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2018) (Pub. L. 109-282) (31 U.S.C. 6101 note).

__ (5) [Reserved].

_X_ (6) 52.204-14, Service Contract Reporting Requirements (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

__ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

_X_ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101note).

__ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Oct 2018) (41 U.S.C. 2313).

__ (10) [Reserved].

__ (11)

(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Mar 2020) (15 U.S.C.657a).

__ (ii) Alternate I (Mar 2020) of 52.219-3.

__ (12)

(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Mar 2020) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

__ (ii) Alternate I (Mar 2020) of 52.219-4.

__ (13) [Reserved]

__ (14)
(i) 52.219-6, Notice of Total Small Business Set-Aside (Mar 2020) (15 U.S.C.644).

__ (ii) Alternate I (Mar 2020).

__ (iii) Alternate II (Nov 2011).

__ (15)
(i) 52.219-7, Notice of Partial Small Business Set-Aside (Mar 2020) (15 U.S.C. 644).

__ (ii) Alternate I (Mar 2020) of 52.219-7.

__ (iii) Alternate II (Mar 2004) of 52.219-7.

_X_ (16) 52.219-8, Utilization of Small Business Concerns (Oct 2018) (15 U.S.C. 637(d)(2) and (3)).

__ (17)
(i) 52.219-9, Small Business Subcontracting Plan (Mar 2020) (15 U.S.C. 637(d)(4)).

__ (ii) Alternate I (Nov 2016) of 52.219-9.

__ (iii) Alternate II (Nov 2016) of 52.219-9.

__ (iv) Alternate III (Mar 2020) of 52.219-9.

__ (v) Alternate IV (Aug 2018) of 52.219-9

__ (18) 52.219-13, Notice of Set-Aside of Orders (Mar 2020) (15 U.S.C. 644(r)).

_X_ (19) 52.219-14, Limitations on Subcontracting (Mar 2020) (15 U.S.C.637(a)(14)).

__ (20) 52.219-16, Liquidated Damages-Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

__ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Mar 2020) (15 U.S.C. 657f).

_X_ (22)
(i) 52.219-28, Post Award Small Business Program Re-representation (Mar 2020) (15 U.S.C. 632(a)(2)).

(ii) Alternate I (MAR 2020) of 52.219-28.

__ (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Mar 2020) (15 U.S.C. 637(m)).

__ (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Mar 2020) (15 U.S.C. 637(m)).

(25) 52.219-32, Orders Issued Directly Under Small Business Reserves (Mar 2020) (15 U.S.C. 644(r)).

(26) 52.219-33, Nonmanufacturer Rule (Mar 2020) (15 U.S.C. 637(a)(17)).

_X_ (27) 52.222-3, Convict Labor (June 2003) (E.O.11755).

_X_ (28) 52.222-19, Child Labor-Cooperation with Authorities and Remedies (Jan 2020) (E.O.13126).

_X_ (29) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

_X_ (30)
(i) 52.222-26, Equal Opportunity (Sept 2016) (E.O.11246).

__ (ii) Alternate I (Feb 1999) of 52.222-26.

_X_ (31)
(i) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).

__ (ii) Alternate I (July 2014) of 52.222-35.

_X_ (32)
(i) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C.793).

__ (ii) Alternate I (July 2014) of 52.222-36.

_X_ (33) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).

_X_ (34) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

_X_ (35)
(i) 52.222-50, Combating Trafficking in Persons (Jan 2019) (22 U.S.C. chapter 78 and E.O. 13627).

__ (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter78 and E.O. 13627).

_X_ (36) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

__ (37)
(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (38) 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (Jun 2016) (E.O. 13693).

__ (39) 52.223-12, Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (Jun 2016) (E.O. 13693).

__ (40)
(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Oct 2015) of 52.223-13.

__ (41)
(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Jun 2014) of 52.223-14.

_X_ (42) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

__ (43)
(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Jun 2014) of 52.223-16.

_X_ (44) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

__ (45) 52.223-20, Aerosols (Jun 2016) (E.O. 13693).

__ (46) 52.223-21, Foams (Jun 2016) (E.O. 13693).

__ (47)
(i) 52.224-3 Privacy Training (Jan 2017) (5 U.S.C. 552 a).

__ (ii) Alternate I (Jan 2017) of 52.224-3.

_X_ (48) 52.225-1, Buy American-Supplies (May 2014) (41 U.S.C. chapter 83).

__ (49)
(i) 52.225-3, Buy American-Free Trade Agreements-Israeli Trade Act (May 2014)
(41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note,
19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

__ (ii) Alternate I (May 2014) of 52.225-3.

__ (iii) Alternate II (May 2014) of 52.225-3.

__ (iv) Alternate III (May 2014) of 52.225-3.

__ (50) 52.225-5, Trade Agreements (Oct 2019) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

_X_ (51) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (52) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

__ (53) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

__ (54) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

_X_ (55) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C.4505, 10 U.S.C.2307(f)).

__ (56) 52.232-30, Installment Payments for Commercial Items (Jan 2017) (41 U.S.C.4505, 10 U.S.C.2307(f)).

_X_ (57) 52.232-33, Payment by Electronic Funds Transfer-System for Award Management (Oct 2018) (31 U.S.C. 3332).

__ (58) 52.232-34, Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) (31 U.S.C.3332).

__ (59) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C.3332).

__ (60) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

__ (61) 52.242-5, Payments to Small Business Subcontractors (Jan 2017) (15 U.S.C. 637(d)(13)).

__ (62)

(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

__ (ii) Alternate I (Apr 2003) of 52.247-64.

__ (iii) Alternate II (Feb 2006) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

_X_ (1) 52.222-17, Non-displacement of Qualified Workers (May 2014)(E.O. 13495).

_X_ (2) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).

_X_ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_X_ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

__ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

__ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

__ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

_X_ (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015).

_X_ (9) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2017) (E.O. 13706).

__ (10) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the

Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)

(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(iii) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (Jul 2018) (Section 1634 of Pub. L. 115-91).

(iv) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Aug 2019) (Section 889(a)(1)(A) of Pub. L. 115-232).

(v) 52.219-8, Utilization of Small Business Concerns (Oct 2018) (15 U.S.C.637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds $700,000 ($1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(vi) 52.222-17, Non-displacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(vii) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(viii) 52.222-26, Equal Opportunity (Sept 2015) (E.O.11246).

(ix) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C.4212).

(x) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C.793).

(xi) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C.4212)

(xii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(xiii) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).

(xiv)

(A) 52.222-50, Combating Trafficking in Persons (Jan 2019) (22 U.S.C. chapter 78 and E.O 13627).

(B) Alternate I (Mar 2015) of 52.222-50(22 U.S.C. chapter 78and E.O 13627).

(xv) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xvi) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xvii) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).

(xviii) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015).

(xix) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2017) (E.O. 13706).

(xx)

(A) 52.224-3, Privacy Training (Jan 2017) (5 U.S.C. 552a).

(B) Alternate I (Jan 2017) of 52.224-3.

(xxi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xxii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xxiii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx.1241(b) and 10 U.S.C.2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

FAR 52.217-8 Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 calendar days.

(End of clause)

FAR 52.217-9 Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 calendar days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years, 6 months.

(End of clause)

FAR 52.252-2 Clauses Incorporated By Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):
https://www.acquisition.gov/browse/index/far

(End of clause)

HHSAR 352.203-70 Anti-Lobbying (Dec 18, 2015)

Pursuant to the HHS annual appropriations acts, except for normal and recognized executive-legislative relationships, the Contractor shall not use any HHS contract funds for:

(a) Publicity or propaganda purposes;

(b) The preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any state or local legislature itself; or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government, except in presentation to the executive branch of any state or local government itself; or
(c) Payment of salary or expenses of the Contractor, or any agent acting for the Contractor, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any state government, state legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local, or tribal government in policymaking and administrative processes within the executive branch of that government.
(d) The prohibitions in subsections (a), (b), and (c) above shall include any activity to advocate or promote any proposed, pending, or future federal, state, or local tax increase, or any proposed, pending, or future requirement for, or restriction on, any legal consumer product, including its sale or marketing, including, but not limited to, the advocacy or promotion of gun control.

(End of clause)

HHSAR 352.208-70 Printing and Duplication (Dec 18, 2015)

(a) Unless otherwise specified in this contract, no printing by the Contractor or any subcontractor is authorized under this contract. All printing required must be performed by the Government Printing Office except as authorized by the Contracting Officer. The Contractor shall submit camera-ready copies to the Contracting Officer's Representative (COR). The terms "printing" and "duplicating/copying" are defined in the Government Printing and Binding Regulations of the Joint Committee on Printing.
(b) If necessary for performance of the contract, the Contractor may duplicate or copy less than 5,000 production units of only one page, or less than 25,000 production units in aggregate of multiple pages for the use of a department or agency. A production unit is defined as one sheet, size 8.5 x 11 inches, one side only, and one color. The pages may not exceed a maximum image size of 10-3/4 by 14-1/4 inches. This page limit applies to each printing requirement and not for all printing requirements under the entire contract.
(c) Approval for all printing, as well as duplicating/copying in excess of the stated limits, shall be obtained from the COR who will consult with the designated publishing services office and provide direction to the contractor. The cost of any unauthorized printing or duplicating/copying under this contract will be considered an unallowable cost for which the Contractor will not be reimbursed.

(End of clause)

HHSAR 352.222-70 Contractor Cooperation in Equal Employment Opportunity Investigations (Dec 18, 2015)

(a) In addition to complying with the clause at FAR 52.222-26, Equal Opportunity, the Contractor shall, in good faith, cooperate with the Department of Health and Human Services (Agency) in investigations of Equal Employment Opportunity (EEO) complaints processed pursuant to 29 CFR part 1614. For purposes of this clause, the following definitions apply:
(1) Complaint means a formal or informal complaint that has been lodged with Agency management, Agency EEO officials, the Equal Employment Opportunity Commission (EEOC), or a court of competent jurisdiction.
(2) Contractor employee means all current Contractor employees who work or worked under this contract. The term also includes current employees of subcontractors who work or worked under this contract. In the case of Contractor and subcontractor employees, who worked under this contract, but who are no longer employed by the Contractor or subcontractor, or who have been assigned to

another entity within the Contractor's or subcontractor's organization, the Contractor shall provide the Agency with that employee's last known mailing address, e-mail address, and telephone number, if that employee has been identified as a witness in an EEO complaint or investigation.

(3) Good faith cooperation cited in paragraph (a) includes, but is not limited to, making Contractor employees available for:

(i) Formal and informal interviews by EEO counselors or other Agency officials processing EEO complaints;

(ii) Formal or informal interviews by EEO investigators charged with investigating complaints of unlawful discrimination filed by Federal employees;

(iii) Reviewing and signing appropriate affidavits or declarations summarizing statements provided by such Contractor employees during the course of EEO investigations;

(iv) Producing documents requested by EEO counselors, EEO investigators, Agency employees, or the EEOC in connection with a pending EEO complaint; and

(v) Preparing for and providing testimony in depositions or in hearings before the MSPB, EEOC and U.S. District Court.

(b) The Contractor shall include the provisions of this clause in all subcontract solicitations and subcontracts awarded at any tier under this contract.

(c) Failure on the part of the Contractor or its subcontractors to comply with the terms of this clause may be grounds for the Contracting Officer to terminate this contract for default.

(End of clause)

PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION J - LIST OF ATTACHMENTS

The following documents are incorporated into this RFP:

"REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor | WAGE AND HOUR DIVISION
| WASHINGTON D.C. 20210
|
|
|
| Wage Determination No.: 2015-4375
Daniel W. Simms Division of | Revision No.: 33
Director's Wage Determinations| Date of Last Revision: 5/13/2026
_____|_____

State: North Carolina

Area: North Carolina Counties of Durham, Orange and Person

_____

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support and Clerical Occupations		
01011 - Accounting Clerk I		20.16
01012 - Accounting Clerk II		22.63
01013 - Accounting Clerk III		25.31
01020 - Administrative Assistant		31.21
01035 - Court Reporter		20.33
01041 - Customer Service Representative I		18.16
01042 - Customer Service Representative II		19.81
01043 - Customer Service Representative III		22.24
01051 - Data Entry Operator I		18.78
01052 - Data Entry Operator II		20.49
01060 - Dispatcher, Motor Vehicle		24.37
01070 - Document Preparation Clerk		18.01
01090 - Duplicating Machine Operator		18.01
01111 - General Clerk I		17.02
01112 - General Clerk II		18.57
01113 - General Clerk III		20.83
01120 - Housing Referral Assistant		22.66
01141 - Messenger Courier		18.87
01191 - Order Clerk I		16.06
01192 - Order Clerk II		17.53
01261 - Personnel Assistant (Employment) I		19.74
01262 - Personnel Assistant (Employment) II		22.08

01263 - Personnel Assistant (Employment) III 24.61
01270 - Production Control Clerk 27.01
01290 - Rental Clerk 18.83
01300 - Scheduler, Maintenance 18.18
01311 - Secretary I 18.18
01312 - Secretary II 20.33
01313 - Secretary III 22.66
01320 - Service Order Dispatcher 21.79
01410 - Supply Technician 31.21
01420 - Survey Worker 22.07
01460 - Switchboard Operator/Receptionist 17.21
01531 - Travel Clerk I 18.68
01532 - Travel Clerk II 19.91
01533 - Travel Clerk III 21.21
01611 - Word Processor I 16.19
01612 - Word Processor II 18.18
01613 - Word Processor III 20.33

05000 - Automotive Service Occupations
05005 - Automobile Body Repairer, Fiberglass 25.97
05010 - Automotive Electrician 23.77
05040 - Automotive Glass Installer 22.37
05070 - Automotive Worker 22.37
05110 - Mobile Equipment Servicer 19.74
05130 - Motor Equipment Metal Mechanic 25.12
05160 - Motor Equipment Metal Worker 22.37
05190 - Motor Vehicle Mechanic 25.12
05220 - Motor Vehicle Mechanic Helper 18.37
05250 - Motor Vehicle Upholstery Worker 21.08
05280 - Motor Vehicle Wrecker 22.37
05310 - Painter, Automotive 23.77
05340 - Radiator Repair Specialist 22.37
05370 - Tire Repairer 16.53
05400 - Transmission Repair Specialist 25.12

07000 - Food Preparation And Service Occupations
07010 - Baker 16.31
07041 - Cook I 18.14
07042 - Cook II 20.56
07070 - Dishwasher 15.71
07130 - Food Service Worker 15.06
07210 - Meat Cutter 19.07
07260 - Waiter/Waitress 13.06

09000 - Furniture Maintenance And Repair Occupations
09010 - Electrostatic Spray Painter 22.89
09040 - Furniture Handler 15.34
09080 - Furniture Refinisher 23.35
09090 - Furniture Refinisher Helper 18.04
09110 - Furniture Repairer, Minor 20.70
09130 - Upholsterer 23.80

11000 - General Services And Support Occupations
11030 - Cleaner, Vehicles 16.01
11060 - Elevator Operator 17.14
11090 - Gardener 22.84
11122 - Housekeeping Aide 17.14
11150 - Janitor 17.14
11210 - Laborer, Grounds Maintenance 18.07
11240 - Maid or Houseman 16.52
11260 - Pruner 16.63
11270 - Tractor Operator 21.25
11330 - Trail Maintenance Worker 18.07
11360 - Window Cleaner 18.63

12000 - Health Occupations
12010 - Ambulance Driver 23.66
12011 - Breath Alcohol Technician 27.16
12012 - Certified Occupational Therapist Assistant 35.13
12015 - Certified Physical Therapist Assistant 35.12
12020 - Dental Assistant 25.66
12025 - Dental Hygienist 42.32
12030 - EKG Technician 41.14
12035 - Electroneurodiagnostic Technologist 41.14
12040 - Emergency Medical Technician 23.66
12071 - Licensed Practical Nurse I 24.28
12072 - Licensed Practical Nurse II 27.16
12073 - Licensed Practical Nurse III 30.27
12100 - Medical Assistant 21.69
12130 - Medical Laboratory Technician 29.64
12160 - Medical Record Clerk 24.13
12190 - Medical Record Technician 26.99
12195 - Medical Transcriptionist 18.12
12210 - Nuclear Medicine Technologist 59.68
12221 - Nursing Assistant I 13.50
12222 - Nursing Assistant II 15.19
12223 - Nursing Assistant III 16.58
12224 - Nursing Assistant IV 18.61
12235 - Optical Dispenser 27.62
12236 - Optical Technician 24.28
12250 - Pharmacy Technician 21.32
12280 - Phlebotomist 21.86
12305 - Radiologic Technologist 36.33
12311 - Registered Nurse I 31.68
12312 - Registered Nurse II 38.74
12313 - Registered Nurse II, Specialist 38.74
12314 - Registered Nurse III 46.88
12315 - Registered Nurse III, Anesthetist 46.88
12316 - Registered Nurse IV 56.18
12317 - Scheduler (Drug and Alcohol Testing) 33.64
12320 - Substance Abuse Treatment Counselor 28.17

13000 - Information And Arts Occupations
13011 - Exhibits Specialist I 25.39

13012 - Exhibits Specialist II 31.46
13013 - Exhibits Specialist III 38.48
13041 - Illustrator I 24.46
13042 - Illustrator II 30.30
13043 - Illustrator III 37.05
13047 - Librarian 34.84
13050 - Library Aide/Clerk 17.82
13054 - Library Information Technology Systems Administrator 31.46
13058 - Library Technician 24.57
13061 - Media Specialist I 22.69
13062 - Media Specialist II 25.39
13063 - Media Specialist III 28.31
13071 - Photographer I 19.40
13072 - Photographer II 21.73
13073 - Photographer III 26.90
13074 - Photographer IV 32.90
13075 - Photographer V 39.82
13090 - Technical Order Library Clerk 22.37
13110 - Video Teleconference Technician 22.89

14000 - Information Technology Occupations
14041 - Computer Operator I 25.65
14042 - Computer Operator II 29.06
14043 - Computer Operator III 32.02
14044 - Computer Operator IV 35.55
14045 - Computer Operator V 39.37
14071 - Computer Programmer I (see 1)
14072 - Computer Programmer II (see 1)
14073 - Computer Programmer III (see 1)
14074 - Computer Programmer IV (see 1)
14101 - Computer Systems Analyst I (see 1)
14102 - Computer Systems Analyst II (see 1)
14103 - Computer Systems Analyst III (see 1)
14150 - Peripheral Equipment Operator 25.65
14160 - Personal Computer Support Technician 36.12
14170 - System Support Specialist 43.15

15000 - Instructional Occupations
15010 - Aircrew Training Devices Instructor (Non-Rated) 37.39
15020 - Aircrew Training Devices Instructor (Rated) 45.24
15030 - Air Crew Training Devices Instructor (Pilot) 54.24
15050 - Computer Based Training Specialist / Instructor 37.39
15060 - Educational Technologist 31.55
15070 - Flight Instructor (Pilot) 54.24
15080 - Graphic Artist 29.00
15085 - Maintenance Test Pilot, Fixed, Jet/Prop 54.24
15086 - Maintenance Test Pilot, Rotary Wing 54.24
15088 - Non-Maintenance Test/Co-Pilot 54.24

15090 - Technical Instructor 27.42
15095 - Technical Instructor/Course Developer 33.53
15110 - Test Proctor 22.13
15120 - Tutor 22.13

16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations
16010 - Assembler 11.81
16030 - Counter Attendant 11.81
16040 - Dry Cleaner 14.51
16070 - Finisher, Flatwork, Machine 11.81
16090 - Presser, Hand 11.81
16110 - Presser, Machine, Drycleaning 11.81
16130 - Presser, Machine, Shirts 11.81
16160 - Presser, Machine, Wearing Apparel, Laundry 11.81
16190 - Sewing Machine Operator 15.38
16220 - Tailor 16.25
16250 - Washer, Machine 12.59

19000 - Machine Tool Operation And Repair Occupations
19010 - Machine-Tool Operator (Tool Room) 26.54
19040 - Tool And Die Maker 32.56

21000 - Materials Handling And Packing Occupations
21020 - Forklift Operator 21.18
21030 - Material Coordinator 27.01
21040 - Material Expediter 27.01
21050 - Material Handling Laborer 17.53
21071 - Order Filler 17.37
21080 - Production Line Worker (Food Processing) 21.18
21110 - Shipping Packer 19.30
21130 - Shipping/Receiving Clerk 19.30
21140 - Store Worker I 14.83
21150 - Stock Clerk 19.54
21210 - Tools And Parts Attendant 21.18
21410 - Warehouse Specialist 21.18

23000 - Mechanics And Maintenance And Repair Occupations
23010 - Aerospace Structural Welder 42.94
23019 - Aircraft Logs and Records Technician 34.26
23021 - Aircraft Mechanic I 40.82
23022 - Aircraft Mechanic II 42.94
23023 - Aircraft Mechanic III 45.05
23040 - Aircraft Mechanic Helper 29.88
23050 - Aircraft, Painter 38.63
23060 - Aircraft Servicer 34.26
23070 - Aircraft Survival Flight Equipment
Technician 38.63
23080 - Aircraft Worker 36.36
23091 - Aircrew Life Support Equipment (ALSE)
Mechanic I 36.36
23092 - Aircrew Life Support Equipment (ALSE)
Mechanic II 40.82

23110 - Appliance Mechanic 25.59
23120 - Bicycle Repairer 22.04
23125 - Cable Splicer 37.98
23130 - Carpenter, Maintenance 23.51
23140 - Carpet Layer 24.97
23160 - Electrician, Maintenance 28.76
23181 - Electronics Technician Maintenance I 31.17
23182 - Electronics Technician Maintenance II 33.13
23183 - Electronics Technician Maintenance III 35.01
23260 - Fabric Worker 23.54
23290 - Fire Alarm System Mechanic 27.57
23310 - Fire Extinguisher Repairer 22.04
23311 - Fuel Distribution System Mechanic 30.54
23312 - Fuel Distribution System Operator 24.00
23370 - General Maintenance Worker 24.03
23380 - Ground Support Equipment Mechanic 40.82
23381 - Ground Support Equipment Servicer 34.26
23382 - Ground Support Equipment Worker 36.36
23391 - Gunsmith I 22.04
23392 - Gunsmith II 24.97
23393 - Gunsmith III 28.04
23410 - Heating, Ventilation And Air-Conditioning Mechanic 27.11
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility) 28.51
23430 - Heavy Equipment Mechanic 29.08
23440 - Heavy Equipment Operator 24.46
23460 - Instrument Mechanic 28.91
23465 - Laboratory/Shelter Mechanic 26.54
23470 - Laborer 17.53
23510 - Locksmith 26.63
23530 - Machinery Maintenance Mechanic 30.52
23550 - Machinist, Maintenance 26.66
23580 - Maintenance Trades Helper 19.18
23591 - Metrology Technician I 28.91
23592 - Metrology Technician II 30.42
23593 - Metrology Technician III 31.90
23640 - Millwright 28.04
23710 - Office Appliance Repairer 24.79
23760 - Painter, Maintenance 21.41
23790 - Pipefitter, Maintenance 29.97
23810 - Plumber, Maintenance 28.36
23820 - Pneudraulic Systems Mechanic 28.04
23850 - Rigger 28.04
23870 - Scale Mechanic 24.97
23890 - Sheet-Metal Worker, Maintenance 24.49
23910 - Small Engine Mechanic 23.48
23931 - Telecommunications Mechanic I 33.36
23932 - Telecommunications Mechanic II 35.09
23950 - Telephone Lineman 27.91
23960 - Welder, Combination, Maintenance 24.33
23965 - Well Driller 28.04

23970 - Woodcraft Worker 28.04
23980 - Woodworker 22.04

24000 - Personal Needs Occupations
24550 - Case Manager 20.36
24570 - Child Care Attendant 15.31
24580 - Child Care Center Clerk 19.10
24610 - Chore Aide 15.10
24620 - Family Readiness And Support Services Coordinator 20.36
24630 - Homemaker 20.36

25000 - Plant And System Operations Occupations
25010 - Boiler Tender 31.31
25040 - Sewage Plant Operator 28.30
25070 - Stationary Engineer 31.31
25190 - Ventilation Equipment Tender 22.91
25210 - Water Treatment Plant Operator 28.30

27000 - Protective Service Occupations
27004 - Alarm Monitor 22.46
27007 - Baggage Inspector 18.79
27008 - Corrections Officer 24.05
27010 - Court Security Officer 21.13
27030 - Detection Dog Handler 21.02
27040 - Detention Officer 24.05
27070 - Firefighter 19.70
27101 - Guard I 18.79
27102 - Guard II 21.02
27131 - Police Officer I 25.44
27132 - Police Officer II 28.27

28000 - Recreation Occupations
28041 - Carnival Equipment Operator 16.95
28042 - Carnival Equipment Repairer 18.21
28043 - Carnival Worker 13.27
28210 - Gate Attendant/Gate Tender 21.88
28310 - Lifeguard 14.17
28350 - Park Attendant (Aide) 24.48
28510 - Recreation Aide/Health Facility Attendant 17.87
28515 - Recreation Specialist 30.33
28630 - Sports Official 19.50
28690 - Swimming Pool Operator 20.63

29000 - Stevedoring/Longshoremen Occupational Services
29010 - Blocker And Bracer 28.31
29020 - Hatch Tender 28.31
29030 - Line Handler 28.31
29041 - Stevedore I 26.70
29042 - Stevedore II 30.10

30000 - Technical Occupations

30010 - Air Traffic Control Specialist, Center
(HFO) (see 2) 48.11
30011 - Air Traffic Control Specialist, Station
(HFO) (see 2) 33.18
30012 - Air Traffic Control Specialist, Terminal
(HFO) (see 2) 36.53
30021 - Archeological Technician I 19.68
30022 - Archeological Technician II 22.01
30023 - Archeological Technician III 27.27
30030 - Cartographic Technician 27.27
30040 - Civil Engineering Technician 28.75
30051 - Cryogenic Technician I 30.20
30052 - Cryogenic Technician II 33.35
30061 - Drafter/CAD Operator I 19.68
30062 - Drafter/CAD Operator II 22.01
30063 - Drafter/CAD Operator III 24.53
30064 - Drafter/CAD Operator IV 30.20
30081 - Engineering Technician I 17.27
30082 - Engineering Technician II 19.38
30083 - Engineering Technician III 21.67
30084 - Engineering Technician IV 26.85
30085 - Engineering Technician V 32.85
30086 - Engineering Technician VI 39.74
30090 - Environmental Technician 26.12
30095 - Evidence Control Specialist 27.27
30210 - Laboratory Technician 27.06
30221 - Latent Fingerprint Technician I 30.20
30222 - Latent Fingerprint Technician II 33.35
30240 - Mathematical Technician 28.62
30361 - Paralegal/Legal Assistant I 23.72
30362 - Paralegal/Legal Assistant II 29.38
30363 - Paralegal/Legal Assistant III 35.93
30364 - Paralegal/Legal Assistant IV 43.47
30375 - Petroleum Supply Specialist 33.35
30390 - Photo-Optics Technician 27.27
30395 - Radiation Control Technician 33.35
30461 - Technical Writer I 32.71
30462 - Technical Writer II 40.00
30463 - Technical Writer III 48.40
30491 - Unexploded Ordnance (UXO) Technician I 30.58
30492 - Unexploded Ordnance (UXO) Technician II 37.00
30493 - Unexploded Ordnance (UXO) Technician III 44.34
30494 - Unexploded (UXO) Safety Escort 30.58
30495 - Unexploded (UXO) Sweep Personnel 30.58
30501 - Weather Forecaster I 30.20
30502 - Weather Forecaster II 36.73
30620 - Weather Observer, Combined Upper Air Or
Surface Programs (see 2) 24.53
30621 - Weather Observer, Senior (see 2) 27.27

31000 - Transportation/Mobile Equipment Operation Occupations
31010 - Airplane Pilot 37.00

31020 - Bus Aide	15.93
31030 - Bus Driver	21.50
31043 - Driver Courier	18.11
31260 - Parking and Lot Attendant	15.16
31290 - Shuttle Bus Driver	17.73
31310 - Taxi Driver	18.08
31361 - Truckdriver, Light	19.46
31362 - Truckdriver, Medium	20.78
31363 - Truckdriver, Heavy	25.05
31364 - Truckdriver, Tractor-Trailer	25.05
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	18.04
99030 - Cashier	13.98
99050 - Desk Clerk	16.34
99095 - Embalmer	36.45
99130 - Flight Follower	30.58
99251 - Laboratory Animal Caretaker I	18.34
99252 - Laboratory Animal Caretaker II	19.71
99260 - Marketing Analyst	44.29
99310 - Mortician	36.45
99410 - Pest Controller	20.46
99510 - Photofinishing Worker	16.07
99710 - Recycling Laborer	23.52
99711 - Recycling Specialist	27.66
99730 - Refuse Collector	21.64
99810 - Sales Clerk	15.14
99820 - School Crossing Guard	16.50
99830 - Survey Party Chief	26.20
99831 - Surveying Aide	13.03
99832 - Surveying Technician	25.83
99840 - Vending Machine Attendant	21.09
99841 - Vending Machine Repairer	25.68
99842 - Vending Machine Repairer Helper	21.09

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Note: Executive Order 13658 generally applies to contracts subject to the Service Contract Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. If a

contract is subject to Executive Order 13658, the contractor must pay all covered workers at least $13.65 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract from May 11, 2026, through December 31, 2026. The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under Executive Order 13658 is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $5.55 per hour, up to 40 hours per week, or $222.00 per week or $962.00 per month

HEALTH & WELFARE EO 13706: $5.09 per hour, up to 40 hours per week, or $203.60 per week, or $882.27 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least $27.63 per hour (or at least $684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

** HAZARDOUS PAY DIFFERENTIAL **

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials

are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of """"wash and wear"""" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the """"Service Contract Act Directory of Occupations"""", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard
Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure

to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the """"Service Contract Act Directory of Occupations""""" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."""
"

PART IV - REPRESENTATIONS AND INSTRUCTIONS

SECTION K - REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OFOFFERORS

IF YOU INTEND TO SUBMIT A PROPOSAL, YOU MUST:

Go to the System for Award Management (SAM) and complete the Representations and Certifications.

The SAM website may be accessed at: https://beta.sam.gov/

Provide a completed copy of the Representations and Certifications with your proposal.

Provisions Incorporated by Reference

Provisions Incorporated by Full Text

FAR 52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (Dec 2019)

The Offeror shall not complete the representation in this provision if the Offeror has represented that it "does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument" in the provision at 52.204-26, Covered Telecommunications Equipment or Services-Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items.

(a) *Definitions.* As used in this provision—

"Covered telecommunications equipment or services", "critical technology", and "substantial or essential component" have the meanings provided in clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition*. Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Contractors are not prohibited from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (https://www.sam.gov) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(d) *Representation.* The Offeror represents that it □ will, □ will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation.

(e) *Disclosures.* If the Offeror has represented in paragraph (d) of this provision that it "will" provide covered telecommunications equipment or services", the Offeror shall provide the following information as part of the offer—

(1) A description of all covered telecommunications equipment and services offered (include

brand; model number, such as original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);

(2) Explanation of the proposed use of covered telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b) of this provision;

(3) For services, the entity providing the covered telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known); and

(4) For equipment, the entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

GENERAL INSTRUCTIONS

SOLICITATION PROVISIONS

Provisions Incorporated by Reference

FAR 52.204-7 System for Award Management (Oct 2018)
FAR 52.204-16 Commercial and Government Entity Code Reporting (Jul 2016)
FAR 52.204-22 Alternative Line-Item Proposal (Jan 2017)

Provisions Incorporated by Full Text

FAR 52.216-1 Type of Contract (Apr 1984)
The Government contemplates award of a firm-fixed price contract resulting from this solicitation.
(End of provision)

FAR 52.233-2 Service of Protest (Sept 2006)
(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from *the Contracting Officer.*
(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.
(End of provision)

FAR 52.252-1 Solicitation Provisions Incorporated by Reference (Feb 1998)
This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):
https://www.acquisition.gov/browse/index/far
(End of provision)

HHSAR 352.270-9 Non-discrimination for Conscience (December 18, 2015)
(a) Section 301(d) of the United States Leadership Against HIV/AIDS, Tuberculosis, and Malaria Act, as amended, provides that an organization, including a faith-based organization, that is otherwise eligible to receive assistance under section 104A of the Foreign Assistance Act of 1961, under the United States Leadership Against HIV/AIDS, Tuberculosis, and Malaria Act of 2003, under the Tom Lantos and Henry J. Hyde United States Global Leadership Against HIV/AIDS, Tuberculosis, and Malaria Reauthorization Act of 2008, or under any amendment to the foregoing Acts for HIV/AIDS prevention, treatment, or care—
(1) Shall not be required, as a condition of receiving such assistance, to—
(i) Endorse or utilize a multisectoral or comprehensive approach to combating HIV/AIDS; or

(ii) Endorse, utilize, make a referral to, become integrated with, or otherwise participate in any program or activity to which the organization has a religious or moral objection.
(2) Shall not be discriminated against under the provisions of law in subparagraph (a) for refusing to meet any requirement described in paragraph (a)(1) in this solicitation.
(b) Accordingly, an offeror who believes this solicitation contains work requirements requiring it endorse or utilize a multisectoral or comprehensive approach to combating HIV/AIDS, or endorse, utilize, make referral to, become integrated with, or otherwise participate in a program or activity to which it has a religious or moral objection, shall identify those work requirements it excluded in its technical proposal.
(c) The Government acknowledges that an offeror has specific rights, as cited in paragraph (b), to exclude certain work requirements in this solicitation from its proposal. However, the Government reserves the right to not make an award to an offeror whose proposal does not comply with the salient work requirements of the solicitation. Any exercise of that Government right will be made by the Head of the Contracting Activity.

(End of provision)

GENERAL INSTRUCTIONS

SOLICITATION PROVISIONS

Provisions Incorporated by Reference

FAR 52.204-7 System for Award Management (Oct 2018)
FAR 52.204-16 Commercial and Government Entity Code Reporting (Jul 2016)
FAR 52.204-22 Alternative Line-Item Proposal (Jan 2017)

Provisions Incorporated by Full Text

FAR 52.212-1 Instructions to Offerors-Commercial Items (Mar 2020)
(a) *North American Industry Classification System (NAICS) code and small business size standard.* The
NAICS code(s) and small business size standard(s) for this acquisition appear elsewhere in the solicitation.
However, the small business size standard for a concern which submits an offer in its own name, but which
proposes to furnish an item which it did not itself manufacture, is 500 employees.
(b) *Submission of offers*. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show—
(1) The solicitation number;
(2) The time specified in the solicitation for receipt of offers;
(3) The name, address, and telephone number of the offeror;
(4) A technical description of the items being offered in sufficient detail to evaluate compliance with the
requirements in the solicitation. This may include product literature, or other documents, if necessary;
(5) Terms of any express warranty;
(6) Price and any discount terms;
(7) “Remit to” address, if different than mailing address;
(8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for
those representations and certifications that the offeror shall complete electronically);
(9) Acknowledgment of Solicitation Amendments;

(10) Past performance information, when included as an evaluation factor, to include recent and relevant
contracts for the same or similar items and other references (including contract numbers, points of contact with
telephone numbers and other relevant information); and
(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement
with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required
representations or information or reject the terms and conditions of the solicitation may be excluded from
consideration.
(c) *Period for acceptance of offers*. The offeror agrees to hold the prices in its offer firm for 30 calendar
days from the date specified for receipt of offers, unless another time period is specified in an addendum to the
solicitation.
(d) *Product samples*. When required by the solicitation, product samples shall be submitted at or prior to the
time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be
submitted at no expense to the Government, and returned at the sender's request and expense, unless they are
destroyed during pre-award testing.
(e) *Multiple offers*. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions, including alternative line items (provided that the alternative line items are consistent with subpart 4.10 of the Federal Acquisition Regulation), or alternative commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.
(f) Late submissions, modifications, revisions, and withdrawals of offers.
(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to
reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is
specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office
on the date that offers or revisions are due.
(2)
(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in
the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is
received before award is made, the Contracting Officer determines that accepting the late offer would not
unduly delay the acquisition; and-
(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working
day prior to the date specified for receipt of offers; or
(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of
offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.
(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.
(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.
(g) *Contract award (not applicable to Invitation for Bids*). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.
(h) *Multiple awards*. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.
(i) Availability of requirements documents cited in the solicitation.
(1)
(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may

be obtained for a fee by submitting a request to-
GSA Federal Supply Service Specifications Section
Suite 8100 470 East L'Enfant Plaza, SW
Washington, DC 20407
Telephone (202) 619-8925
Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.
(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:
(i) ASSIST (https://assist.dla.mil/online/start/).
(ii) Quick Search (http://quicksearch.dla.mil/).
(iii) ASSISTdocs.com (http://assistdocs.com).
(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by-
(i) Using the ASSIST Shopping Wizard (https://assist.dla.mil/wizard/index.cfm);
(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or
(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.
(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.
(j) *Unique entity identifier.* (Applies to all offers exceeding $3,500 and offers of $3,500 or less if the solicitation requires the Contractor to be registered in the System for Award Management (SAM).) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "Unique Entity Identifier" followed by the unique entity identifier that identifies the Offeror's name and address. The Offeror
also shall enter its Electronic Funds Transfer (EFT) indicator, if applicable. The EFT indicator is a four-character suffix to the unique entity identifier. The suffix is assigned at the discretion of the Offeror to establish additional SAM records for identifying alternative EFT accounts (see subpart 32.11) for the same entity. If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for unique entity identifier establishment directly to obtain one. The Offeror should indicate that it is an offeror for a Government contract when contacting the entity designated at www.sam.gov for establishing the unique entity identifier.
(k) [Reserved]
(l) *Debriefing*. If a post-award debriefing is given to requesting offerors, the Government shall disclose the
following information, if applicable:
(1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
(2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and
past performance information on the debriefed offeror.
(3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
(4) A summary of the rationale for award;
(5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
(6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source selection

procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.
(End of provision)

52.216-1 Type of Contract (Apr 1984)
The Government contemplates award of a *Firm-Fixed-price* contract resulting from this solicitation.

SECTION L – INSTRUCTIONS TO OFFERORS
This acquisition is being conducted as a competitive 8(a) set-aside under FAR Part 19 and FAR Part 15 procedures. **Only SBA-certified 8(a) concerns under NAICS Code 561720 are eligible to submit proposals.**

-Proposals are due **July 27, 2026, at 1:00 pm EST.**

-Site Visit: **July 9, 2026, at 9:30 am EST.**
POC: Paul Poliachik
111 T.W. Alexander Drive
Research Triangle Park, North Carolina 27709

There will be only one (1) organized site visit. Due to facility security requirements and the operational nature of the NIEHS campus, additional site visits will not be scheduled. Please, submit the name of person attending, company name and phone number to the Contracting Officer no later than **Wednesday, July 8, 2026, at 2:00 PM EST.**

Current Contractor: Melgar Facilities Management (MFM)
Current Contract Number: 75N99021C00013
Current Contract Expiration: August 31, 2026
CBA: Yes

-Request for Information (RFI's) must be made by **July 15, 2026, 1:00 PM EST**
Offerors shall rely solely upon this solicitation and any amendments issued under this solicitation. Questions and answers issued under the previously canceled solicitation are not incorporated into this solicitation unless specifically included by formal amendment.

L.1 General Instructions
Offerors shall submit proposals in accordance with the instructions set forth in this section. The proposal shall be clear, concise, and include sufficient detail to allow for a complete and accurate evaluation.

The Government will not assume information that is not explicitly stated in the proposal. Proposals shall demonstrate the offeror's understanding of the requirements and its capability to successfully perform the contract.

L.2 Authorized Official and Submission of Proposal
a. Offerors shall submit one (1) signed copy of the solicitation, Standard Form (SF) 1449, including acknowledgement of all amendments. All required fill-ins and blanks shall be completed.

b. The proposal shall be signed by an official authorized to bind the organization and shall stipulate that it is predicated upon all terms and conditions of this RFP. Any deviation from the requirements of

this RFP shall be clearly identified.

c. Proposals shall be submitted electronically via email to the Contracting Officer by the date and time specified in the solicitation at: michele.johnson@nih.gov. Proposals shall not be submitted by any other means or to any other individual.

Proposals shall consist of three (3) separate volumes submitted as separate email attachments:
Volume I – Technical Capability
Volume II Past Performance
Volume III – Price

Each volume shall be contained in a single attachment. No additional attachments shall be provided.

L.2.1 Page Limitations and Formatting
Technical Capability: Maximum 35 pages (excluding title pages, table of contents, and required plans)
Past Performance: Maximum 10 pages
Price: No page limitation

Formatting requirements:
Page size: 8.5" x 11", portrait orientation
Font: Times New Roman or Arial, 12-point minimum (10-point for tables/graphics)
Margins: Minimum 1 inch on all sides
Include Offeror name, RFP number, volume, and page number in header
Pages shall be sequentially numbered within each volume
Proprietary markings, if any, shall be placed in the footer
Proposals exceeding page limitations will not be evaluated beyond the stated limits.

L.2.2 Required Forms and Certifications
Offerors shall complete Section B pricing and include it in Volume III. Offerors shall review and comply with Section K, including all Representations and Certifications.

Offerors must:
Be an active SBA-certified 8(a) participant at the time of proposal submission and award
Be registered in SAM.gov
NAICS Code 561720

Failure to meet these requirements may result in the proposal being rejected as ineligible for award.

L.2.3 Cover Sheet Requirements
Volume I shall include a cover sheet containing:
Solicitation number
Offeror name and address
UEI and CAGE Code
Points of contact (name and phone)
Statement granting Government access to records for verification
Date of submission
Name, title, and signature of authorized representative
Volume II shall include:
Past performance references and supporting information in accordance with L.5.

Volume III
Complete Section B pricing schedule and include proposed total price

L.3 Proposal Preparation Instructions
a. Proposals shall be specific, complete, and address each evaluation factor. Failure to provide required documentation may result in rejection.

b. Proposals shall clearly demonstrate the offeror's capability to perform the PWS requirements. Proposals shall not merely restate solicitation requirements but shall provide substantive, detailed approaches. Proposals that simply repeat requirements without demonstrating how they will be met may be evaluated as unacceptable.

The Government reserves the right to award without discussions. Offerors are responsible for submitting proposals that conform to all solicitation requirements and represent their best offer.

L.4 Volume I – Technical Proposal
Volume I shall address the following factors in the order listed below.

L.4.1 Technical Approach
The offeror shall describe its technical approach to performing the requirements of the Performance Work Statement (PWS).

At a minimum, the proposal shall address:
Understanding of the scope, complexity, and operational environment, including laboratories, clinical areas, offices, and mechanical spaces

Approach to meeting required cleaning frequencies and quality standards (daily, weekly, periodic, and CRU requirements)

Methodology for infection control, including procedures for high-risk areas (CRU Levels I–V)

Proposed staffing approach relative to the total facility size and workload requirements

Approach for providing on-call, emergency, and special event services

L.4.2 Quality Control Plan
The offeror shall submit a Quality Control (QC) Plan that demonstrates its ability to ensure consistent and compliant performance.

The QC Plan shall include:
Inspection system, including frequency and methods
Procedures for identifying, documenting, and correcting deficiencies
Performance metrics aligned with the Quality Assurance Surveillance Plan (QASP) and Acceptable Quality Level (AQL) standards
Qualifications and organizational placement of the Quality Control Representative
Documentation, tracking, and reporting processes
The QC Plan shall be consistent with the requirements of PWS Section 6 and the QASP.

L.4.3 Management and Staffing Approach
The offeror shall describe its management approach and staffing plan for contract performance. The Government has not established minimum staffing levels. Offerors shall propose staffing sufficient to satisfy all requirements of the Performance Work Statement.

The proposal shall include:
Proposed staffing levels and labor mix
Resumes and qualifications of key personnel
Training programs (OSHA, CDC, infection control)
Transition plan ensuring continuity of operations

L.4.4 Safety and Compliance
The offeror shall describe its approach to safety and regulatory compliance.

L.5 Volume II – Past Performance
The offeror shall submit recent and relevant past performance information demonstrating its capability to successfully perform janitorial or custodial services of similar scope, size, complexity, and operational environment as required under this solicitation. A finding of Unacceptable past performance shall render the proposal ineligible for award.

L.6 Volume III Price
The offeror shall submit a complete Firm-Fixed-Price (FFP) proposal for the base and option periods in accordance with Section B.

L.7 Compliance Matrix Requirement
The offeror shall provide a compliance matrix that cross-references all major PWS requirements to the proposal narrative. Failure to provide a complete matrix may result in the proposal being evaluated as unacceptable.

L.8 Basis of Evaluation
Proposals shall be prepared to clearly demonstrate compliance with Section M. Failure to do so may result in an unacceptable rating.

L.9 Late Proposals
Offerors are responsible for submitting proposals so as to reach the Contracting Officer by the exact date and time specified in the solicitation.

Any proposal received after the exact time specified for receipt will be considered late and will not be evaluated.

Late proposals will not be considered for award under any circumstances.

Electronic submissions are considered received only when the complete proposal has been received in the Contracting Officer's email inbox by the specified deadline.

Offerors are solely responsible for ensuring timely delivery. Delays in transmission, file size issues, or email delivery problems will not be considered valid reasons for late submission. Offerors are strongly encouraged to submit proposals in advance of the deadline and verify receipt.

No exceptions will be made for late submissions.

SECTION M - Evaluation Factors for Award
SOLICITATION PROVISIONS

Provisions Incorporated by Reference

FAR 52.217-5 Evaluation of Options (Jul 1990)

Provisions Incorporated by Full Text

SECTION M – EVALUATION FACTORS FOR AWARD

M.1 Basis for Award
The Government intends to award a Firm-Fixed-Price (FFP) contract, consisting of a one (1) year base period, four (4) one-year option periods and one (1) six-month period, to the responsible offeror whose proposal is determined to be technically acceptable and offers the lowest evaluated price.

M.2 Evaluation Process
Source selection will be conducted using the Lowest Price Technically Acceptable (LPTA) process in accordance with FAR 15.101-2. Technical proposals will be evaluated first for technical acceptability. Only proposals determined to be technically acceptable will be considered for award. Award will be made to the technically acceptable offeror submitting the lowest evaluated price.

All offerors shall submit both a technical proposal and a price proposal. A Technical Evaluation Panel (TEP) will evaluate technical proposals and provide a recommendation to the Contracting Officer.

M.3 Evaluation Factors
Proposals will be evaluated using the following factors:
Technical Approach
Past Performance
Price

All non-price factors will be evaluated on an Acceptable/Unacceptable basis.

M.4 Technical Acceptability
To receive an Acceptable rating, the proposal shall demonstrate a clear understanding of the Performance Work Statement and provide a detailed approach that demonstrates the offeror's capability to successfully perform all contract requirements.

The proposal shall:
- Address each evaluation factor identified in Section L;
- Demonstrate an approach that satisfies all material requirements of the PWS;
- Include a Quality Control Plan consistent with the QASP;
- Demonstrate an adequate management and staffing approach; and
- Address all required safety and regulatory compliance requirements.
-

A proposal will be rated Unacceptable if it:
- Fails to address one or more material solicitation requirements;
- Contains material omissions;
- Demonstrates a lack of understanding of the PWS;
- Proposes an approach that is unlikely to successfully perform the required services; or

- Merely restates the Government's requirements without describing the offeror's specific technical approach.

M.5 Factor Evaluation

Technical Approach: The Government will evaluate the offeror's demonstrated understanding of the Performance Work Statement, including laboratories, clinical research areas, office environments, emergency response capability, quality control methodology, and the ability to successfully perform all required tasks.

Past Performance: The Government will evaluate past performance for recency and relevancy.
Recency: Past performance is considered recent if performed within the last three (3) years from the date of solicitation issuance. Ongoing contracts may be considered if at least six (6) months of performance has been completed.

Relevancy: Past performance will be considered relevant when the referenced contract demonstrates experience performing janitorial or custodial services of similar scope, size, and complexity to the requirements of this solicitation. Experience includes laboratory environments, clinical or healthcare facilities, research facilities, multi-building office or campus environments and facilities requiring infection control procedures or regulated cleaning standards.

Rating: Past performance will be evaluated as:
Acceptable – The Government has a reasonable expectation of successful performance based on recent and relevant past performance.

Unacceptable – Past performance is not recent or relevant or indicates a risk of unsuccessful performance.

"In accordance with FAR 15.305(a)(2)(iv), an offeror without a record of relevant past performance shall not be evaluated favorably or unfavorably."

Eligibility Requirements: Verification that the offeror is an eligible SBA-certified 8(a) participant with NAICS Code 561720.

M.6 Price
The Government will evaluate proposed prices for completeness, fairness, reasonableness, and balance. Total evaluated price includes the base period and all option periods.

M.7 Basis of Award (LPTA)
Award will be made to the lowest-priced offeror whose proposal is rated Acceptable for all non-price factors. No tradeoffs will be made.

M.8 Performance Risk
Performance risk may be assessed for responsibility determination but will not be separately rated.

M.9 Option to Extend the Term of the Contract
The Government may extend the contract in accordance with FAR 52.217-9. Total duration shall not exceed five years, six months.

[End of Section M]