C - Description/Specifications

Performance Work Statement (PWS)

PART 1 – GENERAL INFORMATION

1.1 DESCRIPTION OF SERVICES / INTRODUCTION

The Contractor must provide all personnel, equipment, tools, materials, supervision, project management, transportation, and other items and non-personal services necessary to enhance the public meeting spaces at the Frances Perkins Building (FPB), which consists of the Auditorium, Great Hall, and Mezzanine, as defined in this Performance Work Statement (PWS), except those items identified as Government-furnished in Part 3. The Contractor must perform all tasks in accordance with this PWS and all applicable laws, regulations, and standards.

1.2 BACKGROUND

The Frances Perkins Building's public meeting spaces are widely used for internal and external engagements, making their appearance and functionality critical to supporting a professional and welcoming environment. To enhance the overall aesthetics and usability of these areas, the Department intends to upgrade several design elements, including new curtains, updated carpeting, lighting, Audio/Visual (AV) systems, and other enhancements that will contribute to a modern, cohesive and visually appealing space.

Improvements to the Great Hall, Auditorium and Mezzanine will support a more efficient, comfortable and representative setting for employees, stakeholders, and visitors. Moreover, the modernization of the aging AV systems is critical to hosting virtual and hybrid meetings, press engagements, leadership communications, training, and public events. Many existing systems are beyond end-of-life, lack vendor support, and do not meet modern collaboration needs such as Microsoft Teams Rooms (MTR), Webex, and Zoom integration. This project will modernize these environments to ensure compliance, accessibility, and reliability. For purposes of this procurement, "modernization" refers to a comprehensive overhaul of the Frances Perkins Building's Great Hall, Auditorium, and Mezzanine that includes both technological and physical space improvements. Modernization encompasses the replacement of end-of-life AV systems; upgrades to room infrastructure such as lighting, carpeting, seating, fabrics, and furnishings; and the integration of current, industry-leading collaboration technologies. The intent is to deliver spaces that represent the most current standard of performance across all aspects of AV, architectural design, and hybrid meeting capability. All solutions must be scalable, support long-term evolution of technology, and ensure the Department's continued ability to host high-visibility events, hybrid engagements, and mission-critical communications well into the future.

1.3 OBJECTIVES

The objectives of this PWS are to:

- Provide a team of professional and licensed, specialists (e.g., AV, Acoustic Consultants, Sound Reinforcement...etc.) to support the effort in creating modern, up-to-date public meeting spaces in FPB.
- Upgrade the Auditorium, Great Hall, and Mezzanine through a phased approach that minimizes disruption to ongoing building operations.
- Replace end-of-life AV systems with modern, secure, fully supported solutions.
- Provide seamless interoperability with Microsoft Teams Rooms (MTR), Webex, and Zoom.
- Improve broadcast, recording, and streaming capabilities across FPB spaces.
- Ensure Section 508 accessibility compliance and support assistive technologies.
- Enhance audio quality, visual clarity, and hybrid meeting functionality.
- Deliver comprehensive training, documentation, testing, and warranty support to commence upon completion of the overall project for at least one (1) year (not including the manufactures warranty).
- Ensure safety, prevent damage, and minimize disruptions to other spaces.
- Deliver the project on time and within budget.
- Complete the project with no security violations or safety incidence.
- Manage the completion of the project with the spirit of partnering and without litigation.
- Provide timely reports and communications.
- Ensure that all sensitive documents are handled, distributed, archived, and destroyed according to established project procedures.
- Close off and complete the upgrades one space at a time. This work must be coordinated with DOL to ensure that building occupants have access to other available public meeting spaces for large meetings and gatherings. To the greatest extent feasible, removal and mobilization work should not begin until the necessary supplies are on hand to perform new work.

1.4 SCOPE

The Contractor must provide a complete upgrade for the public meeting spaces in the Frances Perkins Building (FPB), including the Auditorium, Great Hall, and Mezzanine. This includes architectural, interior, mechanical, electrical, plumbing, communications/data, fire protection, security, structure, audio/visual system, furniture, equipment and other related infrastructure, to create modern, up-to-date, and code complaint public meeting assembly spaces. Additional facility architectural information, environmental conditions,

existing AV inventories, and infrastructure details required for design, demolition, and installation are provided in Technical Exhibits.

The project must be executed as a single contract consisting of three independent phases that will be executed at various intervals, which will be determined solely at the Government's discretion and based on mission priorities and available funding. The project phases are identified below.

- Phase I – Upgrade of the Auditorium
- Phase II (Optional) – Upgrade of the Great Hall
- Phase III (Optional) – Upgrade of the Mezzanine

1.5 PERIOD OF PERFORMANCE

The Government may execute each phase independently at various timeframes.

The cumulative period of performance will consist of twenty-four (24) months. The services for Phase I are scheduled to begin at contract award. Phases II and III will be executed by modification. ~~anticipated to start on 8/01/2026 and end on 7/31/2028~~.