SOLICITATION, OFFER, AND AWARD

1. This Contract is a Rated Order under the Defense Priorities and Allocations System (DPAS) - Code of Federal Regulations - at 15 CFR 700.

RATING: DO-C9

2. CONTRACT NUMBER	3. SOLICITATION NUMBER	4. TYPE OF SOLICITATION	5. DATE ISSUED	6. REQUISITION/PURCHASE NUMBER
	N5005426R0006	☐ SEALED BID (IFB) INVITATION FOR BID ☒ NEGOTIATED (RFP) REQUEST FOR PROPOSAL		AMS00695458

7. ISSUED BY — CODE N50054

MID ATLANTIC REG MAINT CTR
9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124
NORFOLK, VA 23511-2124
UNITED STATES
Cindy Sampson, Email: cindy.t.sampson.civ@us.navy.mil Telephone: 757-400-0566

8. ADDRESS OFFER TO *(If other than item 7)*

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and _____ copies for furnishings the supplies or services in the Schedule will be received at the place specified in item 8, or if hand carried, in the depository located in _____ until 11:00 AM *(Hour)* local time 03 Aug 2026 *(Date)*

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision Number 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME	B. TELEPHONE *(NO COLLECT CALLS)*			C. EMAIL ADDRESS
		AREA CODE	NUMBER	EXTENSION	
	Cindy Sampson	757	400-0566		cindy.t.sampson.civ@us.navy.mil

11. TABLE OF CONTENTS

(X)	SECTION	DESCRIPTION	PAGE(S)	(X)	SECTION	DESCRIPTION	PAGE(S)
		PART I - THE SCHEDULE				*PART II - CONTRACT CLAUSES*	
X	A	SOLICITATION/CONTRACT FORM	1-2	X	I	CONTRACT CLAUSES	41-51
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	3-5			*PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS*	
X	C	DESCRIPTION/SPECIFICATIONS/WORK STATEMENT	6-24	X	J	LIST OF ATTACHMENTS	52
X	D	PACKAGING AND MARKING	25			*PART IV - REPRESENTATIONS AND INSTRUCTIONS*	
X	E	INSPECTION AND ACCEPTANCE	26-29	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	53-64
X	F	DELIVERIES OR PERFORMANCE	30-31				
X	G	CONTRACT ADMINISTRATION DATA	32-37	X	L	INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS	65-76
X	H	SPECIAL CONTRACT REQUIREMENTS	38-40	X	M	EVALUATION FACTORS FOR AWARD	77-79

OFFER *(Must be fully completed by offeror)*

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days *(60 calendar days unless a different period is inserted by the offeror)* from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT *(See Section I, Clause Number 52.232-8)*	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)

14. ACKNOWLEDGMENT OF AMENDMENTS *(The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):*	AMENDMENT NUMBER	DATE	AMENDMENT NUMBER	DATE

15A. NAME AND ADDRESS OF OFFEROR — CODE _____ FACILITY _____

16. NAME AND THE TITLE OF PERSON AUTHORIZED TO SIGN OFFER *(Type or print)*

15B. TELEPHONE NUMBER			☐ 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	17. SIGNATURE	18. OFFER DATE
AREA CODE	NUMBER	EXTENSION			

AWARD *(To be completed by Government)*

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION

22. AUTHORITY FOR USING OTHER THAN FULL OPEN COMPETITION UNDER THE UNITED STATES CODE AT:
☐ 10 U.S.C. 3204(a) ☐ 41 U.S.C. 3304(a) ( )

23. SUBMIT INVOICES TO ADDRESS SHOWN IN *(4 copies unless otherwise specified)* — ITEM

24. ADMINISTERED BY *(If other than Item 7)*

25. PAYMENT WILL BE MADE BY — CODE

26. NAME OF CONTRACTING OFFICER *(Type or print)*	27. UNITED STATES OF AMERICA *(Signature of Contracting Officer)*	28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

AUTHORIZED FOR LOCAL REPRODUCTION
Previous edition is unusable

STANDARD FORM 33 (REV. 12/2022)
Prescribed by GSA - FAR (48 CFR) 53.214 (c)

Created On:
01 Jul 2026, 20:05 PM Greenwich Mean Time

Section A - Solicitation/Contract Form

Technical and Professional

This requirement will be competed under the Seaport-NxG Multiple Award Contract (MAC) among all 100% service-disabled veteran-owned small business MAC holders in all zones. All Clauses contained in the SeaPort-NxG Multiple Award IDIQ contract are hereby incorporated in full or by reference herein and are applicable to this solicitation/contract and are supplemented herein. Only clauses and provisions requiring fill-ins or clauses unique to this task order have been included in full text in this solicitation. This is a Firm Fixed-Price Level of Effort task order with an 8-month Base Year and four (4) 1-year Option Years. Throughout this document, the acronym COR (Contracting Officer Representative) and TOM (Task Order Manager) shall be used interchangeably. Many references and clauses within this solicitation refer to "contract" vice "order" or "task order". Offerors are advised that unless specifically referring to the basic IDIQ MAC, all references to "contract" refer to this Task Order.

Section B - Supplies or Services & Prices or Costs

Additional Information/Notes

REQUIRED LEVEL OF EFFORT

PWS Reference	Labor Categories	FTE	Base	OY1	OY2	OY3	OY4
Straight Time (ST) (1 Man Year = 1928 Hours)							
3.1	QUALITY ASSURANCE TECHNICIAN	2	2,556	3,856	3,856	3,856	3,856
3.2	MANAGEMENT ANALYST	1	1,278	1,928	1,928	1,928	1,928
3.3	HABITABILITY PROGRAM LOGISTICS SPECIALIST	1	1,278	1,928	1,928	1,928	1,928
3.4	PRODUCTION CONTROLLER II	6	7,668	11,568	11,568	11,568	11,568
3.5	MANAGEMENT ANALYST	1	1,278	1,928	1,928	1,928	1,928
3.6	SENIOR SCHEDULE ANALYST	2	2,556	3,856	3,856	3,856	3,856
3.7	ADMINISTRATIVE SPECIALIST	2	2,556	3,856	3,856	3,856	3,856
3.8	LOGISTICS ANALYSTS	13	16,625	25,064	25,064	25,064	25,064
3.9	PRODUCTION CONTROLLER II	3	3,834	5,784	5,784	5,784	5,784
3.10	WAREHOUSE SPECIALIST	2	2,556	3,856	3,856	3,856	3,856
3.11	PRODUCTION CONTROLLER I	3	3,834	5,784	5,784	5,784	5,784
3.12	ENGINEERING TECHNICIAN I	1	1,278	1,928	1,928	1,928	1,928
3.13	ENGINEERING TECHNICIAN II	2	2,556	3,856	3,856	3,856	3,856
3.14	TECHNICAL INSTRUCTOR (MARINE WELDING & SYSTEMS)	1	1,278	1,928	1,928	1,928	1,928
3.15	ADMINISTRATIVE ASSISTANT II	1	1,278	1,928	1,928	1,928	1,928
3.16	PUBLIC AFFAIRS SPECIALIST	1	1,278	1,928	1,928	1,928	1,928
3.17	SECURITY ADMINISTRATIVE ASSISTANT	4	5,112	7,712	7,712	7,712	7,712
Total Straight Time (ST)		46	58,799	88,688	88,688	88,688	88,688
Overtime (OT)							
3.17	SECURITY ADMINISTRATIVE ASSISTANT	4	133	200	200	200	200
Total OT			133	200	200	200	200

WAGE DETERMINATION

The Department of Labor Wage Determinations that are applicable to this requirement (WD 2015-4341) are attached in Section J as Attachment 03. Compliance with the wage determination is mandatory. Include the appropriate SCA Codes for each eligible corresponding labor categories used in your labor price proposal.

Any adjustment will be limited to increases or decreases in wages and fringe benefits, and the accompanying increases or decreases in social security and unemployment taxes and workers' compensation insurance but shall not otherwise include any amount for general and administrative costs, overhead, or profit.

POSITION VACANCY DEDUCTIONS

The Government will pay a firm-fixed price monthly for each Contractor employee performing the required services in support of this requirement. The Government's expectation is that support will be provided in accordance with the hours outlined in the Level of Effort Tables in Section B. In the event that a position is vacant for any reason, the contractor shall backfill said vacated position within 21 calendar days. Any position on this contract that is vacant for more than 21 calendar days shall be subject to a deduction taken from the monthly invoice. The daily rate used for deductions will be calculated as shown below:

The fully burdened labor rate of the vacant position (as provided in the contractor's pricing proposal), multiplied by 8 hours, multiplied by the number of working days for which the vacancy occurred in the given month.

Any deduction will be at the discretion of the Contracting Officer.

Item	Supplies/Service	Quantity	Unit	Unit Price	Amount
	Base Year - Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced				

5000	in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	8	Months		
5001	Base Year - Overtime Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	133	Hours		
Option Line Item 5100	Option Year 1 - Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	12	Months		
Option Line Item 5101	Option Year 1 - Overtime Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	200	Hours		
Option Line Item 5200	Option Year 2 - Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	12	Months		
Option Line Item 5201	Option Year 2 - Overtime Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	200	Hours		
Option Line Item 5300	Option Year 3 - Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	12	Months		
Option Line Item 5301	Option Year 3 - Overtime Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order	200	Hours		

	when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort				
Option Line Item 5400	Option Year 4 - Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	12	Months		
Option Line Item 5401	Option Year 4 - Overtime Labor for MARMC Tech and Professional Services shall directly support, be incurred, and invoiced in accordance with the Performance Work Statement. The contractor shall comply with the requirements located in Section B and C of the task order when working and billing labor hours. Pricing Arrangement: Fixed Price Level of Effort	200	Hours		

Additional Regulation or Supplemental Clauses Incorporated by Full Text

B-215-H001 MAXIMUM RATES (Oct 2018)

(a) Maximum Pass Through Rates - Applicable to all Task Orders Types. The pass through rate is defined as the cumulative amount of the two elements listed below divided by the price paid to the subcontractor or the vendor:

(1) any and all prime contractor indirect costs including, but not limited to: overhead, material handling charges, G&A, burdens and mark-ups; and

(2) any and all prime contractor profit or fee*

*For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixed-fee type contracts.

(b) The Contractor agrees that the maximum pass-through rate that shall be charged against any non-ODC CLIN where labor is proposed under this contract shall not exceed **8%**. For purposes of the maximum pass-through, any effort provided by a division, subsidiary or any other entity of the prime contractor shall not be considered subcontracted effort and all fee/profit must be provided at the prime level subject to the limitations specified in this contract.

(c) Maximum Profit/Fee Rate - Applicable to Cost Plus Fixed Fee CLINs Only. Contractor compliance with the maximum fee rate on CPFF CLINs is applicable at the time of task order award and is based on the ratio of fixed fee to the estimated cost. A proposed fee at the task order level that is higher than the maximum fee rate stated in the offeror's base contract shall render the contractor's proposal unacceptable. The Contractor agrees that the maximum fixed fee rate shall not exceed **8%**. Fee becomes a fixed dollar amount at the time of task order award and is subject to the provisions of the Level of Effort clause of the task order. The maximum fee rate being proposed at the task order level by the prime contractor shall flow down to all subcontractors/consultants included as part of your (the Prime) proposal.

(d) Other Direct Costs and Travel. No fee is allowed on Other Direct Costs or Travel. Indirect cost elements such as G&A and material handling may be applied to ODCs but may not include fee.

(End of text)

Section C - Description/Specifications/Statement of Work

rcosMARMC Technical and Professional Support Services

1. PERIOD OF PERFORMANCE (POP):

See Section F

2. PLACE OF PERFORMANCE:

A. This PWS will provide support to all Departments assigned to MARMC on Naval Station Norfolk; Norfolk Naval Shipyard, Portsmouth, Virginia; St. Julien's Creek; JEB Little Creek and at contractor facilities in the Hampton Roads locale on an as-needed basis.

B. The Contractor is required to have liaison offices within a (25) mile driving distance of MARMC.

C. Mid-Atlantic Regional Maintenance Center (MARMC)
Naval Station Norfolk, BLDG LF-18
9727 Avionics Loop
Norfolk, VA 23511

3. DESCRIPTION OF TASK:

A. The contractor shall provide technical and professional support services in accordance with (IAW) the Performance Work Statement (PWS) to support MARMC departments.

B. The following table includes the number of contractor personnel required for each task:

Section	Labor Category	Personnel
3.1	QUALITY ASSURANCE TECHNICIAN - (C130) **(Quality Control Inspector)**	2
3.2	MANAGEMENT ANALYST - (C310.1) **(Analyst, Management II)**	1
3.3	HABITABILITY PROGRAM LOGISTICS SPECIALIST - (C310.2) **(Logistician III)**	1
3.4	PRODUCTION CONTROLLER II - (C310.2) (C310.3)	6
3.5	MANAGEMENT ANALYST - (C370) **(Analyst, Management II)**	1
3.6	SENIOR SCHEDULE ANALYST - (C370) **(Analyst, Operations III)**	2
3.7	ADMINISTRATIVE SPECIALIST - (C432) **(Administrative Assistant)**	2
3.8	LOGISTICS ANALYSTS - (C503) **(Supply Technician)**	13
3.9	PRODUCTION CONTROLLER II - (C503) **(Engineering Technician III)**	3
3.10	WAREHOUSE SPECIALIST - (C503) **(Warehouse Specialist)**	2
3.11	PRODUCTION CONTROLLER I - (C960) (C962)	3
3.12	ENGINEERING TECHNICIAN I - (C950)	1

3.13	ENGINEERING TECHNICIAN II - (C962) (C948)	2
3.14	TECHNICAL INSTRUCTOR (MARINE WELDING & SYSTEMS) - (C925)	1
3.15	ADMINISTRATIVE ASSISTANT II - (C1134) **(Administrative Assistant)**	1
3.16	PUBLIC AFFAIRS SPECIALIST - (C1164) **(Specialist, Public Affairs I)**	1
3.17	SECURITY ADMINISTRATIVE ASSISTANT - (C1110) **(Administrative Assistant)**	4

* Year/Full-Time Equivalent (FTE) = 1928 hours

3.1. Quality Assurance Technician (Quality Control Inspector) (Key Personnel C130-2 FTE)
A. Job Description:
1. Review contract work specifications to ensure quality requirements are specified.
2. Develop and execute product and process surveillance/inspection/audit plans, record results, and draft formal feedback to contractor's quality organizations. Maintain a database of results.
3. Develop and maintain matrices, graphs, metrics, and written reports using common computer software such as Microsoft Suite and U.S. Navy proprietary software programs.

B. Resume Requirements:
1. Bachelor's degree with courses in quality engineering, systems engineering, or statistical application. A degree can be substituted with five (5) years' practical experience in quality engineering, systems engineering, or statistical application.
2. Minimum of five (5) years of experience performing work specification review in accordance with Joint Fleet Maintenance 4E specification and NAVSEA Standard Items.
3. Minimum of five (5) years of experience in U.S. Navy contract clauses, ship specifications, American National Standards Institute (ANSI), International Organization for Standardization (ISO), American Society for Quality (ASQ) and ISO 9001 Quality System requirements, NAVSEA Standard Items, military specifications, industrial standards, contract drawings, shipbuilding practices and associated industrial techniques.

3.2. Management Analyst (Analyst, Management II) (C310.1 - 1 FTE)

A. Job Description:
1. Prepare and update Executive Planning Status Reports, schedules, milestones, and financial reports related to ship availability projects.
2. Obtain data from various available systems and generate historical or predictive analysis to assist in resource allocation or other trend analysis in support of strategic goals.
3. Recommend changes in business, management, administrative processes, policies, procedures in the planning and execution of ship maintenance availability.
4. Provide support in developing budget estimates and forecasts while providing detailed justifications.
5. Revise correspondence such as risk letters and naval messages in accordance with DON format.
6. Provide support to staff on business management and personnel practices, management principles, organizational theory, and techniques of analysis and evaluation. Provide support to staff on standardized business practices and procedures to conduct studies of said work processes in various organizations in order to identify, analyze, and recommend solutions to problems in organizational structure, staffing, administrative procedures, business processes, and workload distribution.
7. Review work specifications, generate and maintain planning and execution reports, and validate integrated schedules.
8. Conduct position management and organizational reviews, studies of organizational structures, and make position management recommendations that integrate various management styles.
9. Communicate information effectively and efficiently in order to gather information, present recommendations and coordinate services. Make on-the-spot presentations to large groups.

B. Resume Requirements:
1. Bachelor's Degree in a related field
2. Five (5) years of in-depth knowledge of surface ship modernization, maintenance, and repair policies and methods.
3. Experience in the use and creation of documents in Microsoft Office applications such as Word, PowerPoint, Excel, Access, Outlook, and Project.

3.3. Habitability Program Logistics Specialist (Logistician III) (Key Personnel - C310.2 - 1 FTE)

A. Job Description:
1. Provide support for the acquisition of habitability material which will be used on various repair contracts throughout the command in the form of Government Furnished Material (GFM), including design, monitoring and recommending changes required to support continued development and production.
2. Provide technical input to assist in the development of request packages to be procured by MARMC contracts as delivery orders under Indefinite Delivery Indefinite Quantity (IDIQ) habitability material contracts. Perform statistical analysis of past usage and other appropriate data to determine estimated quantities and types of hardware items by procurement year.
3. Develop and/or update product descriptions and specifications, including drawings and sketches. After contract awards, observe and/or conduct

First Article Test and draft related reports with recommendations for acceptance/approval. Review vendor-submitted Shock Test Procedures and Shop Test Reports and provide comments regarding technical adequacy with recommendations for acceptance/approval.
4. Provide technical input to assist in the preparation of procurement documentation for submission to MARMC contracts for the purchase of material as identified in the Ship Project Installation Drawings for each ship project. Format procurement documents to enable electronic transmission in a concise package, easily identifiable with the inclusion of a package index and table of contents. Provide support services as tasked to process the requisitions.
5. Create comprehensive procurement request packages for all external sourced materials, including specifications, cost details, and vendor information. Furnish complete and separate material procurement request documentation to the program manager.
6. Provide support in the coordination with stakeholders to ensure procurement request documents are received, distributed, processed correctly and be responsible for resolving any associated issues.
7. Provide material control by way of coordination, inventory and tracking of project material from the point of manufacture by suppliers, shipping, storing, distribution and verification of the use of major components for each project.
8. Develop data for reporting the status of these materials at major points. Provide control of the receipt, inventory and issuance of material to various ship repair availabilities. Provide recommendations concerning the disposition of excess or damaged material to Habitability Improvement Manager. Review material lead times and availability. Notify the Habitability Program Manager of any material to various ship repair availabilities that is not available from suppliers and develop the necessary material to various ship repair availabilities procurement from alternative sources/vendors by the required dates.
9. Review waiver and deviation requests and make recommendations concerning the disposition of the requests.
10. Assist with data entry and research in Government systems including Material Requirements (MRQT) and Procurement Tracker (PROTRAC).
11. Conduct shipboard surveys and provide logistics and technical data per NAVSEA Standard Item 009-21, during, and subsequently to, project installations.
12. Provide on-site coordination to ensure material issues are swiftly and accurately satisfied. Evaluate realistic milestones and progress to meet availability constraints. Assist in development of recovery plans and on-site resolution of problems encountered including but not limited to drawing errors, unclear notes, undefined measurements and other installer questions/concerns. Clarify requirements to the installers and maintenance team when problems are observed with installation methods, processes, procedures or project requirements.
13. Provide a written visit debrief/report to the Habitability Improvement Program Manager upon completion of each ship visit.

B. Resume requirements:
1. Bachelor's degree in engineering
2. Must possess a minimum of five (5) years specific work experience with the CNSL Shipboard Habitability Program logistics requirements and policies with regard to (Crew Sanitary Space Upgrade Project (HENL) and Crew Berthing Compartment Upgrade Project (BENL).
3. Knowledge and understanding of JFMM, Volume VI, Chapter 16 requirements regarding material procurement and advance planning.
4. Specific experience using Navy Maintenance Database (NMD) and MFOM-VSB for Work Specifications and Work Notification (WN) reviews prior to contract award.
5. Full understanding of funding flow from CNSL Sponsor through Maintenance Team (MT) distribution.
6. Experience with generating, adjudicating and advising MTs with Condition Found Reports (CFRs) and advising MT/Contracts Department with resolution of Request for Contract Changes (RCCs).
7. Knowledge of the structure and role of government oversight of contracted ship availabilities for US Navy surface ship habitability upgrades as it relates to the Naval Supervising Activity (NSA).
8. Understand the NSA MT hierarchy and key position responsibilities to execute cost on-site technical/material adjudication.
9. Experience in MS Office, including Word, Excel, Access and PowerPoint.

3.4. Production Controller II (Engineering Technician III) (C310.2 - 3 FTE) (C310.3 - 3 FTE)

A. Job Description:
1. Comply with the latest revision of COMUSFLTFORCOMINST 4790.3(series) (JFMM), Volumes II and VII, the CNRMC Fleet Desk Guide (FDG), MARMC/CNRMC policies, instructions, Standard Operating Procedures (SOPs), Memorandums of Record (MOR), General Specifications for Overhaul of Surface Ships (GSO), ship and craft selected records, and other publications such as Technical Manuals, Maintenance Requirement Cards (MRCs), engineering drawings, sketches, attachments, enclosures, Test Memorandums (TMs), Test Procedures (TP) Configuration Data Management Database-Open Architecture (CDMD-OA), parts lists, Integrated Logistics Support (ILS) documentation.
2. Provide integration of efforts across designated individuals and groups to plan ship repair and alteration tasks and projects.
3. Ensure timely, concise, and accurate technical and business rule deliverables in accordance with MARMC Instructions, notices, and SOPs for effective planning and execution.
4. Establish and maintain the use of automated data processing systems and various other software programs mandated for tracking, preparation, and reporting of all phases of ship repair and modernization deliverables in accordance with the FDG.

<u>SPECIFICATION WORK PACKAGE MANAGEMENT</u>
1) Utilize VSB to print AWRs for routing and to assist ship SMEs in verifying that jobs have been screened.
2) Assemble Work Notifications (WNs) into work items prior to specification writing.
3) Provide lessons learned for deficient work specifications to the appropriate MARMC planning groups.
4) Interpret and verify that SOWs and E-specifications comply with technical and non-technical documents, repositories, and indexes.
5) Identify, track, and report key execution milestones for SOWs or E-Specifications up to cold checks.
6) Perform Field and Ship Checks in accordance with the FDG and MARMCINST 42701B.
7) Perform technical and non-technical reviews of Condition Found Reports (CFRs) and RCCs for accuracy and provide evaluation comments for modifications.
8) Provide notional execution Gantt Chart Plan of Action and Milestones (POA&M) and work integration analysis products to the Class Team Lead (CTL) or Program Manager (PM) at the WI level.
9) Assist the PM and CTL in the development of work packages for the NMD planning avail.
10) Assist the scheduler SME with cost and quality control measures, resolution for material acquisition problems, and manpower needs for priority jobs to acquire the necessary trade skill.
11) Maintain work management records and comply with regulations.
12) Conduct research on SOWs, SOPs, instructions, memorandums, JFMM, and data for the development of instructions and related metrics.

13) Assist with tracking and development solutions required to address technical and non-technical investigation, root cause analysis, and studies of complex planning problems related to maintenance, repair and modernization.
14) Assist the designated PM and CTL with preparation and execution of planning, execution conferences, briefs, working meetings, face to face specification reviews, working group efforts and reporting, Lesson Learned Conference (LLC) Knowledge Sharing and Network (KSN) efforts and reporting, progress reviews, naval messages, financial tracking and reporting.

SPECIFICATION WRITING
1) Receive work tasking from the Type Commanders (TYCOMs), NAVSEA, CTL, or PM to plan and execute repair/alteration of SOWs and NMD E-specifications per JFMM, FDG, MARMC policies and related documents.
2) Compare VSB and NMD versions of WNs for missing data and errors before assisting with generating NMD tasking memo.
3) Review AWRs for accuracy, enter into a work acceptance database, and track progress from initiation to completion for all jobs.
4) Provide corrections for WN errors, lessons learned, and tooling references.
5) Use the latest templates for SOWs and E-Specification WIs that meets the repair and test requirement unless otherwise requested by MARMC planning and technical authority.
6) Develop planner notes and provide an estimate with rationale for NMD Standard Work Template (SWT), Class Standard Work Template (CSWT), and Local Work Template E-Specification Work Items (WIs), subject to planning and technical authority approval.
7) Draft Engineering Service Requests (ESR), enclosure (1) of MARMCINST 9830.1 to MT to initiate engineering support for planning and execution technical support issues.
8) Review the TDMIS database for applicable TPs, identify the most appropriate TP for the SOW or Specifications subject to government designated planning and technical authority activity approval. When no applicable TP exists, the contractor shall generate an ESR requesting Code 300 provide the required TP.
9) Draft and revise draft SOWs, E-specifications, and planning memorandums as necessary to obtain Code 300 technical approval.
10) Only "unroll" E-specification WIs when authorized by the CTL or PM.
11) Maintain accurate NMD Customer Order Acceptance Record (COAR) codes assignment for all E-Specifications.
12) Review, identify, and report each SOW or E-specification where testing requirements must be accomplished at shore or under way. Include estimated execution duration to meet operational test conditions and submit an ESR for questionable or require modification.

MATERIAL CFM/GFM
1) Develop bills of material from requirements.
2) Initiate, receive, retain, file, track, and report material Cost and Availability (C&A) quotes from vendors.
3) Identify long lead time materials.
4) Track and report completion status, contractor discrepancies, and incomplete work to PM or CTL.
5) Pull material availability reports from expeditors.

ESTIMATES
1) Identify appropriate man-hour, labor costs, and material returns from previously accomplished work items as determined by NAVSEA Standard Item 009-99 departure reports, NMD cost records, and Cost Schedule Status Report (CSSR) and Cost Funds Status Report (CFSR) records.
2) Assist in the development and recording of planning estimates--including justification statements for man-hours, labor/material costs, required materials, and post-ROO (Receipt of Order) delivery dates--tailored specifically to the unique scope of each repair or alteration.
3) Assist with the collection of metrics and data to aid MARMC Waterfront Operations in their development of Class A, C, D, F, and X cost estimates per JFMM guidance.
4) Estimate premium/acceleration and/or delay and disruption costs for labor and material for prime contractors and subcontractors using approved rates to ensure that alteration and repairs are funded to complete work at the correct execution key event and/or milestone.

WORK SPECIFICATION REVIEW
1) Accomplish Work Specification Review (WSR) for assigned SOWs, E-specifications, and NMD templates per FDG and MARMCINST 4720.1 (series).

WORK TRACKING AND PROGRESSING
1) Perform on-site inspections on jobs more than 80% complete for cost control measures. Compare contractor production schedules and Gantt Schedules to observed physical progress at the activity level and immediately report to the designated PM where physical progress is not trending to "on time" (no later than one (1) business day before due date) completion at key event and/or milestone level.
2) Assist the designated PM and CTL with monitoring, reporting and managing Code 300 Product Verification Inspection (PVI) duties accomplished per MARMCINST 4355.2(series) and the FDG.
3) Maintain records and visual aids to reflect the status of planned and in-progress jobs.

MOU/MOA SOP NOTICES AND INSTRUCTIONS
1) Assist management with the development and issuance of Memorandums of Agreement (MOA), Memorandums of Understanding (MOU), command instructions, and SOPs.

RMMCO DUTIES
1) Verify alterations/Ship Changes (SCs) in Navy Data Environment (NDE) and Regional Maintenance and Modernization Coordination Office (RMMCO) databases that are installed by Alteration Installation Teams (AITs), are properly approved and authorized for installation aboard US Naval ships, and AIT work are reviewed and integrated into the shipboard maintenance plan. QA Workbook requirements, test plans, crew training, and logistics deliverables will be reviewed, confirmed and determined to meet NAVSEA compliance before AITs are allowed to the ship for alteration installation. AIT installations will be tracked and monitored for any installation discrepancies.
2) Conduct instructional briefs to Maintenance Team and ship's force on policies and procedures for onboard AIT modernization efforts to include check-in requirements, equipment installation verification, training, and system testing.
3) Coordinate with RMMCO webmaster to provide administrative and technical assistance for the modernization program.
4) Provide RMMCO technical services for the management and distribution of waterfront modernization alteration-related data/information to NAVSEA, FLEET, TYCOMs, and MARMC Maintenance Teams for execution and the completion of ship overhaul availability.
5) Provide data/metrics analysis and shipboard installation discrepancies.

6) Provide administrative support for briefings, process improvements, meeting agendas, modernization and communication initiatives, and training ensuring all material is reviewed before release.
7) Assist the Program Manager with briefings, meetings and RMMCO initiatives.

B. Resume requirements:
1. Minimum Education: High School Diploma or equivalent
2. Eight (8) years of full-time hands-on technical experience in the installation, testing, troubleshooting fault isolation, repair, assembling, overhaul, modification, operation, and maintenance of shipboard systems/equipment.
3. Demonstrate a working knowledge of Naval equipment; activity missions; chain of command structure; modernization and operations; other commands (i.e., FLEET, TYCOMs, NAVSEA, and ISEAs); and JFMM and NMP-MOM requirements and milestones.
4. Knowledge of interpreting detailed specifications, alteration requirements, and other government forms supplying integral data for shipboard modernization.
5. Ability to utilize computers including the Microsoft Office Suite for reviewing and compiling information for data entry and transferring files and electronic/digital scans.
6. Demonstrate experience in maintaining, organizing, tracking status, and prioritization of engineering documents (both physical and electronic records).

3.5. Management Analyst (Analyst, Management II) (Key Personnel - C370 - 1 FTE)

A. Job Description:
1. Be proficient with Navy Maintenance Database (NMD), Ship Maintenance Data Improvement Initiative (SMDII), Availability Management System (AMS) Capability, and Validation, Scheduling and Brokering (VSB) databases.
2. Provide analytical and administrative support. Obtain data from various available systems and generate historical or predictive analysis to assist in resource allocation or other trend analysis in support of strategic goals.
3. Recommend changes in business management, administrative processes, policies, procedures in the planning and execution of ship maintenance availabilities. Assist the Portfolio Management Office (PMO) in providing analyses of maintenance and repair trends as well as using the AMS Capability for predicting achievement of maintenance availability Key Events and Milestones. Provide support in developing cost estimates and forecasts while providing detailed justifications.
4. Revise correspondence such as risk letters, Small Dollar Value Growth (SDVG) metrics, and naval messages in accordance with DON format.
5. Provide support to staff by applying business management and personnel practices and assist in evaluation organizational processes to recommend improvements in structure, staffing, procedures, and workload distribution using standardized methods and analysis techniques.
6. Review work specifications and make recommendations for all required planning and execution reports and review integrated production schedule inputs provided by awarded industrial contractors when submitted through NMD.
7. Support position management reviews and organizational reviews, studies of organizational structures and submit recommendations to the Government Supervisor.
8. Communicate information effectively and efficiently in order to gather information, present recommendations and coordinate services. Make on-the-spot presentations to large groups.

B. Resume requirements:
1. Bachelor's Degree in a related field.
2. Five (5) years of in-depth knowledge of surface ship modernization, maintenance, and repair policies and methods.
3. Experience in the creation of documents in Microsoft Office 365 Suite, SharePoint, and Power BI.

3.6. Senior Schedule Analyst (Analyst, Operations III) (Key Personnel - C370 - 2 FTE)

A. Job Description:
1. Integrate all Alteration Installation Team (AIT), Ships Force (SF), Fleet Technical Assistance (FTA), and other activity work into the Lead Maintenance Activity (LMA) Integration Production Schedule (IPS) by utilizing schedule-related tools and processes, such as Microsoft Project and Primavera.
2. Evaluate and correlate data from various Management Information Systems (NMD/SMDII/AMS) for statistical analysis. The results of the analysis will be employed in reports to implement corrective action that will establish cost controls or forecast manpower/duration of fixed, phased maintenance projects for dissemination to all pertinent departments, and identify critical and controlling path work items and testing related risks.
3. Develop and analyze risk to on-time delivery associated with the LMAs Integrated Production and Test Schedules.
4. Validate technical sequences and ensure test procedures are linked to the appropriate key events and milestones.
5. In conjunction with the Project Manager and Chief Test Engineer (CTE) organization, ensure timely adjudication of schedule-related procedure questions and test procedure integration are complete to avoid work/test delays.
6. Respond to major changes in schedules by assisting in the restructuring of the test program schedule to meet new objects or critical path requirements.
7. Provide necessary recommendations to the Project Teams, SF and LMA in support of IPS production.
8. As a primary SME, employ knowledge of schedule and schedule risk to design, implement and report on Integrated Production Schedule (IPS) related risk for the availability assigned. This will involve tracking schedule related risks and providing PT recommendations and mitigation strategies to control and offset identified risks.
9. Coordinate all government-required actions needed to support system restoration and testing to ensure they are complete and accurately reflected in LMA's IPS.
10. Attend the availability Work Package Integration Conference (WPIC) for review of all scheduled alterations and assist in resolving any integration issues. The Contractor shall attend the Work Package Execution Review (WPER).

B. Resume requirements:
1. Bachelor's degree in management, Business or Public Administration or equivalent certification (e.g., PMI-Schedule Analyst, Project Management Professional (PMP).
2. Minimum of 5 or more years' experience in engineering/science management, operations analysis or financial/cost analysis; and/or experience in U.

S. Navy programs or operations.
3. Demonstrate familiarity with naval maintenance philosophy and policy, comprehensive and practical knowledge of ship repair scheduling processes and procedures, capability of evaluating many schedules related deliverables and providing risk assessment, and proposed corrective /mitigation measures to promote on time delivery scheduling.
4. Practical knowledge in naval architecture, marine and mechanical, electrical and electronics, and ordinance of shipboard systems/equipment, work control requirements, production and test scheduling, and shipboard safety in order to assist in the evaluation and modification of the IPS and system restoration plans.
5. Practical knowledge of ship repair, overhaul and method engineering; including the ability to recognize Integrated Production and Test Schedule related problems, determine and provide recommended courses of action to the Project Manager and Chief Test Engineer Organization.

Contracts Department (Code 400):

3.7. Administrative Specialist (Administrative Assistant) (C432 - 2 FTE)

A. Job Description:
1. Provide the necessary level of administrative support required to satisfy the overall operational objectives.
2. Provide a broad range of non-personal services and non-engineering acquisition support for the Contracts Department at MARMC. The scope of this effort includes such functions as metrics support, budgeting and workload planning, and miscellaneous clerical and administrative duties.
3. Provide guidance and assistance to organizational personnel in areas such as the use of automation and decision support tools, special projects, training, fact-finding, and other contract support. These tasks may involve the use of automated contract systems such as, Standard Procurement System (SPS), Electronic Procurement System (ePS), Sea Port-e, Wide Area Workflow (WAWF), Federal Procurement Data System Next Generation FPDSNG), and Procurement Integrated Enterprise Environment (PIEE). The nature of this work will, at times, require contractor support personnel to be capable of quick responses to stringent deadlines.
4. Assist in the preparation of the Contracts Department Metrics. This support may include the creation of new databases and entry/verification of data, as well as the establishment of formulas and reporting parameters in complex Access and Excel databases. Create reports from various databases that will aid in the management and reporting of the Contracts Department workload. Databases include Budget/financial Databases, Work-in-Process Databases Management, Operations Databases Activity and Action Item Tracking/Coordination.
5. Prepare monthly Small Business Program status reports. The contractor shall prepare, organize, file, and distribute data as necessary. The contractor shall validate that Contract Action Reports (CARs) have been entered into the appropriate reporting sites. The contractor shall review CARs for accuracy of data being entered with emphasis being placed on the Small Business statistics being reported.
6. Coordinate and prepare responses to procurement data calls, including those generated from external sources and those in support of MARMC internal management. Research, compile, analyze, and maintain data performance metrics.
7. Assist ACO Division personnel with financial research to determine status of contract close-out. Assist in reviewing vouchers, preparing contract close-out documentation to be filed and uploaded to files. Verifies final payment though WAWF.
8. Provide meetings and training schedules for division personnel and coordinate meetings associated within the scope of this PWS. Retain and submit the Property Division records of training muster sheets to Training Coordinator, monthly. Meeting coordination tasks shall include:
a. Draft meeting agendas
b. Prepare and disseminate literature for the meetings
c. Prepare and disseminate meeting minutes
d. Coordinate meeting space and times for meetings and/or conference support.
e. Provide audiovisual, computer, security, and telephone/teleconferencing services.

B. Resume requirements:
1. Minimum education: High School Diploma or equivalent
2. Experience in the use and creation of documents/databases using Microsoft applications such as Word, PowerPoint, Excel, Access and Outlook. Google Workspace is essential.
3. One (1) year experience in automated contract systems such as Standard Procurement System, Electronic Procurement System, Wide Area Workflow, Federal Procurement Data System Next Generation, and Procurement Integrated Enterprise Environment (PIEE).

Logistics (Code 500):

3.8. Logistics Analyst (Supply Technician) (C503 - 13 FTE)

A. Job Description:
1. Ensure all material is on order in accordance with the JFMM milestones for the 50%, 80% and 100% LLTM order dates.
2. Review work specification packages, Request for Contract Change (RCC) to identify government furnished LLTM via NMD.
3. Review material requirements from the Third-Party Planner (3PP) in Material Requirement (MRQT) and monitor status of LLTM and Critical Path material, parts and assembly requirements provided by the 3PP. Identify alternative sources when estimated delivery dates do not support start dates or availability schedules. Review and tech-edit using technical drawings, technical manuals and other research tools.
4. Submit required market research and develop the necessary documents to complete the procurement package when order method is open purchase.
5. Perform on site receipt inspections to ensure proper receipt of LLTM. Identify damaged or inadequate receipt of material.
6. Create inventory lists for Material Pull and Stage requirements prior to the CNO Availability. Assist in the staging, shipping, receiving, crating, moving and storage of LLTM.
7. Document and monitor turn-over and transfer of PCMS Tiles IAW MARMC PCMS Tile instruction 9740 series.
8. Assist the local storage facility during material inventory.
9. Under logistics management teams' oversight, work to optimize service levels, maintain supply chain efficiency, and minimize cost.
10. Provide life cycle logistics in support of ship repair and maintenance.
11. Track product material requisitions, open purchase, and MILSTRIP flow, from origin to final delivery. Expedite all necessary requirements; ensure follow-up MILSTIP is entered for NSN material.
12. Input excess/future use material (FUM) into the government's Material Access Technology (MAT) database.
13. Create the necessary documents using MAT to properly identify FUM for labeling purposes and for transition to the local storage facility.

14. Monitor movement of material to ensure storage location is updated in MAT.
15. Assist with properly identifying excess/FUM prior to inputting into MAT. This may require physical sight validation at the local public or private shipyards.
16. Recommend improvements to existing and planned logistics processes.
17. Develop and/or maintain models for logistics uses, such as cost estimating and demand forecasting.
18. Develop reports to provide material status or to produce metrics.
19. Provide assistance and/or develop standard operating procedures.
20. Coordinate with SME/Code Manager to request necessary funding be established. Send follow-up correspondence to the maintenance team Project Manager, to inquire of any pending funding requirements to ensure the timely preparation of purchase packages, thus enabling the purchase package to be forwarded to the government buyers for approval and release.
21. Review drawings and cost estimates for accuracy and compliance, and coordinate with Project Manager, Shipbuilding Specialist, and other personnel to resolve issues.

B. Resume requirements:
1. Minimum education: High School Diploma and:
2. Six (6) years of full-time hands-on experience with Navy shipboard supply system. Knowledgeable in material identification and requisitioning using Military Standard Requisitioning and Issue Procedures (MILSTRIP), and open purchase procurement via commercial vendor. The ability to read and interpret Allowance Parts List (APL), research Technical Manuals associated with shipboard systems and equipment and be able to communicate with maintenance personnel.
3. Minimum of two (2) years' full-time hands-on maintenance related to ship Maintenance and Material Management (3M), repair, operation, troubleshooting, and maintenance of shipboard systems and equipment in accordance with the Joint Fleet Maintenance Manual (JFFM) shall be required.
4. Working knowledge of the following software applications: Maritime Systems Environment (MSE) Information Handling Services (IHS)-(HAYSTACK), LOGICOM, Material Access Technology (MAT), Material Requirements (MRQT), ONE TOUCH, E-MALL, Maintenance Figure of Merit (MFOM), Navy Maintenance Database (NMD), Model Based Product Support (MBPS). Experience with Navy shipboard supply system. Proficient in MS Office, including Word, Excel, Access and PowerPoint, SharePoint, and Power BI.

3.9. Production Controller II (Engineering Technician III) (C503 - 3 FTE)

A. Job Description:
1. Assist contract Program Manager and MARMC managers with planning assignments ensuring that the maintenance teams material requirements meet the 50%, 80%, 100%, LLTM order dates per the JFMM. Ensure material requirements are received by A-30 and reporting requirements are submitted to SME regularly.
2. Maintain records and visual aids to reflect the status of jobs planned, in progress or completed.
3. Assist in performing tech edits of material requirements to determine ways to optimize service levels, maintain supply-chain efficiency, and minimize cost. Resolve material acquisition problems for priority jobs.
4. Maintain records and follow regulations pertaining to work management operations.
5. Maintain regular contact with the LLTM team-lead, planner estimators, material coordinators, engineering personnel (military and civilian), and work requestors to resolve issues, gather technical information, explain procedures or delays, and promote effective collaboration.
6. Coordinate onsite material turnover to LMA as needed to ensure proper receipt of LLTM requirements as well as identifying material discrepancies, multipacks and damaged or inadequate receipt of material. Receipt inspection by LMA may occur at the local storage facility. Provide findings to SME/Manager.
7. Review technical drawings, technical manuals and ship configuration data to determine required parts and materials to support CNO avails. May require use of automated research tools such as Haystack/LOGICOM and Model Based Product Support (MBPS).
8. Call out material identified by the third-party planner (3PP) for work execution utilizing Material Requirements (MRQT).
9. Review work specification using NMD for proper parts and material. Compare to parts list identified by the third-party planner.
10. Cross reference parts/material requirements to verify correct National Stock Number (NSN)/Allowance Parts List (APL)/Part Number (PN) for requisitioning process.
11. Review drawings, cost estimates, and technical specifications for contract and/or government commercial purchase card material procurements in support of repair modernization/maintenance availability for accuracy. Communicate with the maintenance team's Project Manager, Ship Building Specialist, and other engineering personnel to resolve problems.
12. Develop inventory lists to assist the local storage facility in the inventory process.
13. Confer with SME and logistics management teams to determine ways to optimize service levels, maintain supply chain efficiency or minimize cost.
14. Prepare material status reports for numerous ships utilizing a variety of corporate applications and databases.
15. Track product flow (material requisitions, standard/non-standard) from origin to final delivery.
16. Recommend improvements to existing or planned logistics processes.
17. Develop standard operating procedures for material ordering process.
18. Keep SME informed of any work that needs to be rejected or any circumstances that may impact ability to complete a task.
19. Coordinate with SME to request necessary funding to be established. Send follow-up correspondence to the maintenance team Project Manager, to inquire about any pending funding requirements from the maintenance team to ensure the timely preparation of purchase packages and enable the purchase package to be forwarded to the government buyers for approval and release.

B. Resume requirements:
1. Minimum Education: High School Diploma or equivalent and:
2. Six (6) years of full-time hands-on experience with Navy shipboard supply system. Knowledgeable in material identification and requisitioning using Military Standard Requisitioning and Issue Procedures (MILSTRIP), and open purchase procurement via commercial vendor. The ability to read and interpret Allowance Parts List (APL), research Technical Manuals associated with shipboard systems and equipment and be able to communicate with maintenance personnel. Required ability to learn and be proficient in other logistics related databases.
3. Minimum of two (2) years' experience in leading, scheduling and prioritizing workloads related to maintenance and logistics. Must have full time

hands-on maintenance related to ship Maintenance and Material Management (3M), repair, operation, troubleshooting, and maintenance of shipboard systems and equipment.
4. Experience in MS Office, including Outlook, Word, Excel, Access and PowerPoint, SharePoint, and Power BI.

3.10. Warehouse Specialist (Warehouse Specialist) Long Lead Time Material (LLTM) (C503 - 2 FTE)

A. Job Description:
1. Shipping and Receiving support; Respond to requests from warehouse lead for logistics support; examining stored materials and reporting deterioration and damage; noting and reporting discrepancies and obvious damages; rearranging and taking inventory of stored materials.
2. Maintain and oversee inventory of required material in warehouse locations. Other duties may include Material handling, packaging, marking, movement; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; Operate power lifts, hand trucks, carts, and other material handling equipment in performing warehousing duties.
3. Perform onsite material turnover to Local Maintenance Activity (LMA) as needed to ensure proper receipt of LLTM requirements as well as identifying material discrepancies, multipacks, and damaged or inadequate receipt of material. Receipt inspection may occur at the local storage facility.
4. Provide updates from material turnover to Material Access Technology (MAT) Database and the GFM Module, file turnover documents (1348's /1149s) IAW supply chain procedures.
5. Assist the local storage facility in the performance of inventories for affected avails when necessary.
6. Assist with Allowance Type Code 6 (AT6) material pickups.

B. Resume requirements:
1. Minimum Education: High School diploma or equivalent
2. Two (2) or more years of experience with Navy warehousing, supply and logistics.
3. Working knowledge of the following software applications: Material Access Technology (MAT), Material Requirements (MRQT), ONE TOUCH, FEDMALL, Defense Supply System (DSS)/Warehouse Management System (WMS).
4. Working knowledge of Microsoft Office Applications such as Excel, PowerPoint, Access, Outlook, and SharePoint.
5. Ability to be certified to operate handle power lifts, hand trucks, carts and other material handling equipment in performing warehousing duties. Ability to be certified to handle PCMS tiles, performance and non-disclosure agreements, and PCMS certification plans.
6. Familiar with Navy transportation and transfer documentation such as DD1149 and DD1348.

Production Department (Code 900)

3.11. Production Controller I (C962, C960 - 3 FTE)

A. Job Description:
1. Maintain a working knowledge in the use of automated data processing equipment and government mandated software used for processing, tracking, preparing, and reporting of all phases of ship repair and modernization.
2. Maintain accurate records and create visual aids that clearly show the status of all jobs authorized, planned and currently in progress.
3. Learn and become proficient with the Validation, Screening, and Brokering (VSB) database to print Automated Work Requests (AWR) for routing and to assist ship SMEs in looking up and verifying that jobs have been screened to MARMC.
4. Enter AWRs into the departmental tracker database and ensure all status and dates are accurate and up to date.
5. Keep shop SMEs informed of work that needs to be accepted or rejected, especially tasks critical to ships movements, including CO's concerns and Casualty Reports (CASREPS).
6. Review all Automated Work Requests (AWRs)/ for accuracy and track each job from initiation through completion of the full routing process.
7. Receive and review automated printout reports to identify inaccuracies, errors, or missing data, and update or correct records as required.
8. Print and prepare a weekly ship brief for multiple vessels using various corporate applications and databases including researching Automated Work Requests (AWRs).
9. Compile a post brief summarizing all outstanding work and forward it to leadership for distribution.
10. Track and route Formal Work Packages (FWP), Control Work Packages (CWP), and Maintenance Procedures (MP) from opening review through completion of the routing process, in accordance with the Joint Fleet Maintenance Manual (JFMM) using the departmental tracking database.
11. Prepare correspondence to shop SMEs and Planners to confirm receipt of CWPs ensure proper distribution and address or resolve any noted discrepancies.
12. Assist with the closeout and certification process for Formal Work Packages (FWP), Control Work Packages (CWP), and Maintenance Procedures (MP).

B. Resume requirements:
1. Minimum Education: High School Diploma or equivalent
2. Minimum of three (3) years full-time hands-on technician experience in the assembly, overhaul, repair, modification, operation, troubleshooting, and maintenance of shipboard systems and equipment.
3. Experience must include the following: Thorough understanding of the Joint Fleet Maintenance Manual (JFMM) areas of planning and in-process work. Practical knowledge of Automated Work Request (AWR) write ups of structural, mechanical and electrical engineering concepts practices, regulations, policies, methods, and techniques. General knowledge of work package procedures, blueprints reading, drawings and Navy ships technical manuals to verify technical characteristics of part numbers and required materials for ship maintenance and repairs. Working knowledge in the use of computer hardware and software programs required in the performance of assigned duties i.e. Microsoft Office, Excel, Access and PowerPoint. Ability to analyze procedures, methods, and prepare written reports.

3.12. Engineering Technician I (C950 - 1FTE)

A. Job Description:
1. Disassemble, repair, and rebuild components and assemblies, such as sea valves and propulsion machinery, including rotary vane, screw-type, reciprocating, and centrifugal pumps, reduction gears, and transmissions.

2. Perform soft footing procedures, laser and dial indicator alignments, and assemble components such as gage lines, cyclone separators, and various couplings.
3. Interpret and apply technical manuals, shop directives, and blueprints to ensure adherence to critical dimensions and key reference points.
4. Apply trade theories, formulas, and industry practices for calculating materials, troubleshooting, and resolving issues. Utilize test equipment and measuring devices like verniers, micrometers, hydrostatic testers, and vibration analyzers.
5. Set up and operate machine tools, such as small lathes, milling machines, drill presses, and precision grinders to manufacture parts or machine existing components like bushings and couplings. Use portable machine tools for onsite grinding and drilling.
6. Make necessary templates, jigs, and fixtures for repair or installation tasks.

B. Resume requirements:
1. Minimum Education: High School Diploma or equivalent
2. Five (5) years' experience in the installation, repair, and maintenance of marine equipment and machinery, including but not limited to steering assemblies, main shafting, power drives, main propulsion reduction gears, lubricating and control systems.
3. Proficiency in troubleshooting, diagnosing, and determining repair needs for marine equipment, including the ability to assess materials, parts, and time requirements for repairs.
4. Experience in disassembling, repairing, and rebuilding components and assemblies such as sea valves, rotary vane pumps, screw-type pumps, reciprocating and centrifugal pumps, reduction gears, and transmissions.

Physical and Environmental Requirements:
1. **Physical Stamina**: Ability to handle objects weighing up to 20 kg (45 lbs.) and occasionally carry objects over 20 kg (45 lbs.) for extended distances.
2. **Work Environment**: Ability to work in confined, poorly lit, or poorly ventilated spaces, both indoors and outdoors, while enduring exposure to high temperatures, noise, and potentially slippery or uneven surfaces.
3. **Climbing and Lifting**: Comfortable with climbing narrow vertical ladders or stagings, often while carrying tools and equipment.

3.13. Engineering Technician II (C962, C948 - 2 FTE)

A. Job Description:
1. Conduct field and ship checks in accordance with the Planning Standard Operating Procedure (SOP), including proper use of personal protective equipment (PPE). Perform field investigations to assess existing conditions, confirm requirements, and identify special issues or solutions using ship check and stop work forms.
2. Identify and resolve issues related to Shipboard Hull, Electrical, Mechanical (HM&E), Piping, and Structural systems. Analyze the performance of components, assemblies and systems.
3. Provide technical guidance and review drawings, reports, material requests and other documents for technical adequacy and procedural compliance.
4. Measure and document factors affecting installation and equipment layout, such as distances for cabling and piping. Prepare master sketches showing proposed installations in relation to existing facilities, including all required specifications and dimensions.
5. Compile and maintain records of schematics, installed equipment, operational problems, resources used, and corrective action taken. Prepare inspection reports documenting deficiencies and deviations from original estimates and/or specifications and assemble documentation packages and drawing sets for review and approval.
6. Collaborate with engineering staff and other personnel to resolve technical and operational issues and establish and maintain objective quality evidence to support Continuous Process Improvement and strengthen technical products.
7. Maintain records and visual aids that accurately reflect the status of assigned jobs.
8. Review program and schedule boards to identify and resolve issues and to perform necessary rescheduling.
9. Maintain regular communication with the SME shop foremen, planner estimators, material coordinators, engineering personal (military and civilian), and customers to resolve issues, obtain technical and shop information, explain procedures and delays, and ensure cooperative working relationships among all parties.
10. Compile a post brief detailing outstanding work and forward it to Planners for resolutions.
11. Receive and review automated printout reports to identify inaccuracies, errors, or missing data, and update or correct records as needed.
12. Prepare inspection reports documenting deficiencies and any deviations from original estimates and/or specifications.
13. Prepare and interpret specifications, including calculating weights, volumes, and stress factors.
14. Participate in training and continuing education to stay current with on advancements in Naval Ship Systems.
15. Set up and operate standard and specialized testing equipment, review installation and quality assurance documentation, and demonstrate proficient with test and measurement tools such as vernier calipers, micrometers, hydrostatic testers, and vibration analyzers.
16. Assemble documentation packages and produce drawing sets for review and verification by a higher authority.
17. Plan, develop, implement, and manage repair and construction projects, including the scope of work, cost estimating, design concepts, technical requirements, contract preparation and project administration. Prepare technical specifications for complex repair and construction projects in accordance with organizational policies. **(C962)**
18. Installs, repairs, modifies, and opens a variety of locking mechanisms, including safes, vaults, and high-security locks, and establishes keying systems onboard Navy vessels. **(C948)**

B. Resume Requirements:
1. Minimum Education: High School Diploma or equivalent.
2. Minimum of eight (8) years of full-time hands-on technician experience in the assembly, overhaul, repair, modification, operation, troubleshooting, and maintenance of shipboard systems and equipment.
3. Experience must include the following: Thorough understanding of the Joint Fleet Maintenance Manual (JFMM) areas of planning and in-process work. Practical knowledge of Automated Work Request (AWR) write ups of structural, mechanical and electrical engineering concepts practices, regulations, policies, methods, and techniques. General knowledge of work package procedures, blueprints reading, drawings and Navy ships technical manuals to verify technical characteristics of part numbers and required materials for ship maintenance and repairs. Working knowledge in the use of computer hardware and software programs required in the performance of assigned duties i.e. Microsoft Office, Excel, Access and PowerPoint. Ability to analyze procedures, methods, and prepare written reports, conduct technical studies and develop sound recommendations.

Physical and Environmental Requirements:
1. **Work Environment:** Ability to work in confined, poorly lit, or poorly ventilated spaces, both indoors and outdoors, while enduring exposure to high temperatures, noise, and potentially slippery or uneven surfaces.
2. **Climbing and Lifting:** Comfortable with climbing narrow vertical ladders or stagings, often while carrying tools and equipment.

3.14. Technical Instructor (Marine Welding & Systems) (C925 - 1FTE)

A. Job Description:
1. Prepare and deliver instructional programs for technical courses in welding, brazing, and other ship fundamentals, ensuring all allotted time is used effectively.
2. Ensure students receive high-quality education through effective in-class instruction, hands-on training, and up-to-date learning materials.
3. Train students and shipboard personnel on safety requirements, standard maintenance procedures, and the use of tools and equipment.
4. Develop and maintain classroom techniques that reflect professionalism, good discipline, and high motivation. Incorporate current, real-world examples into the teaching process.
5. Administer, grade, and critique examinations; prepare and administer remedial assignments as needed.
6. Submit written recommendations for curriculum updates to ensure consistency with the latest industry and naval standards.
7. Examine and troubleshoot equipment to determine the extent of repairs, identify necessary materials, and estimate the time required for completion.
8. Identify and resolve technical problems, providing recommendations to management for concurrence and approval.
9. Be responsible for all personnel welding/brazing records, including qualifications, re-qualifications, quarterly updates, and exams.
10. Ensure all safety requirements and practices are adhered to within the shop area.
11. Maintain a thorough understanding of all Naval welding/brazing standards and instructions (e.g., Joint Fleet Maintenance Manual (JFMM), MIL-STD-22D, MIL-STD-1689A, S9074-AQ-GIB-010/248, 074-AR-GIB-010/278, NAVSEA 0900-001-700, S9086-CH-STM-010/074 VOL 1&3, WP-278, WP-1698, BP-7000, MIL-STD-2035, T9074-AS-GIB-101/271).
12. Conduct quarterly self-assessments and correct discrepancies found during official audits.
13. Assist with the maintenance, utilization, and inventory of department tools and equipment.

B. Resume Requirements:
1. Minimum Education: High School or equivalent.
2. Experience: Ten (10) years of full-time, hands-on welding and brazing experience onboard naval vessels. Prior Military or shipyard experience is preferred.
3. Mandatory Certifications:
a. Must be certified or be able to certify 6G P-73 and 4F/5F P-14 carbon steel (SMAW) weld tests.
b. Must be certified or be able to certify 4F/5F P-14 and 6G P-73 carbon and stainless (GTAW) weld tests.
c. Must be certified or be able to certify vertical and horizontal Grade III, IV, and V brazing tests.
d. Must be certified or be able to certify in welder and brazer Workmanship requirements.

Corporate Operations Department (Code 1100)

3.15. Administrative Assistant II (Administrative Assistant) (Key Personnel - C100C - Legal - 1 FTE)

A. Job Description:
1. Provide clerical support by providing correspondence preparation, developing Excel spreadsheets, and performing file creation and recordkeeping duties, compose and maintain various types of correspondence such as phone messages, emails, fax, and letters.
2. Provide research and communicate with various entities in and outside MARMC, notify appropriate entities per reporting requirements; draft and prepare documents, reports, and forms for signature pertaining to Military Legal.
3. Screen and direct telephone calls, visitors, and incoming correspondence to appropriate personnel.
4. Interface with visitors, conduct record checks for signatures required of Military Legal, and answer questions pertaining to services provided.
5. Identify and escalate workflow issues and provide administrative support to work directors and compile daily production statics and other reports.
6. Manage databases by selecting the guidelines or references that fit the specific case.
7. Establish and/or maintain soft and hard copy of various office documentation, research information, and operate modern office equipment and software.
8. Prepare special or one-time reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, and other offices.
9. Research requested administrative issues or problems and relay findings to military personnel and management.
10. Utilize current task specific software programs.

B. Resume requirements:
1. Associate's degree in a related field.
2. Three (3) years applicable job-related experience performing Military Administrative duties in a military legal professional office setting.
3. Must be familiar with the current DOD/Navy directives in regard to Military Legal correspondence. Must be proficient in Naval correspondence.
4. Experience in creation of documents in Microsoft Office Suite applications such as Word, PowerPoint, Excel, Access, Outlook, and web-based platforms (SharePoint).
5. Be familiar with the Military Personnel Manual, JAGMAN, and Uniform Code of Military Justice to obtain information to complete tasking.

3.16. Public Affairs Specialist (SPECIALIST, PUBLIC AFFAIRS I) (Key Personnel - C1164 - 1 FTE)

A. Job Description:
1. Collaborate with the Executive Staff, Commanding Officer (CO), Executive Officer (XO), and Executive Director (ED), Department Heads, Public Affairs Division Head and command personnel to maintain a robust Public Affairs program.
2. Provide support in conceptualizing, planning, administering and evaluating the program's "voice" to the industry and the public.
3. Provide professional photography, video, and audio services for command events then develop, write, edit and submit articles for publication in

regional Navy newspaper, MARMC Monthly newsletter, CNRMC, NAVSEA and Navy news websites.
4. Create, develop, and provide invitations, tickets, flyers, booklets, programs and pamphlets for special events.
5. Participates in crisis communications for the command by supplying pertinent information to civilian Public Affairs for dissemination to media.
6. Required to serve as member(s) of the MARMC Fire Response Team (FRT). Serve as a Public Affairs representative in the Emergency Operations Center (EOC). Provide support at the site of an incident to assist with the control of media and support at the site of an incident to assist with the control of media and provide timely facts of the incident as well as provide digital photographs.
7. Serve as a customer service advocate.
8. Update and maintain the command web calendar with all command events.
9. Maintain the scrolling banner in CEP-200.
10. Update the command's information/weather advisory line weekly or as needed to inform the command of base closures or delays due to inclement weather.
11. Establish storyboard, professional photographs, and conduct interviews for products.
12. Set up event sites and audio equipment for award ceremonies, changes of command, or other large events.
13. Create, upload and maintain slide presentations on the MARMC website.
14. Update and maintain Facebook, Twitter, Instagram, and all Digital Signage. Create how-to learning and advertising trifolds.
15. Respond timely and appropriately to requests for information concerning agency programs and services.

B. Resume requirements:
1. Bachelor's degree in communication, political science, or English
2. Excellent communication, both written and verbal.
3. Knowledge of writing, editing and communicating principles, practices and techniques for both print and electronic media.
4. Two (2) years of experience in conceiving, developing, researching, writing and editing a wide range of publications and materials, including technical magazines and newsletters, demonstrating knowledge in Associated Press (AP) and U.S. Navy styles, as well as communication principles and techniques related to Navy public affairs.
5. Knowledge of the methods of professional photography and other types of digital imaging.
6. Knowledge of shipbuilding industry.
7. Experience in developing new written and electronic information to include public affairs communication plans, news releases, speeches, scripts, feature stories, fact sheets, brochures, invitations, tickets, programs, flyers, and booklets that increase communication with the agency's audiences.
8. Experience producing and editing Podcast material.
9. Experience making on-the-spot presentations to audiences with opposing points of view or erroneous understanding of agency positions.
10. Experience with disseminating written informational materials through a variety of media (i.e., Facebook, Twitter, Instagram, and Digital Signage).
11. Experience with establishing and enhancing intercommunication between management and its audiences.
12. Experience in the production of high-resolution still and video images that are constructed of a wide variety of materials, sometimes oversized, and generally difficult to photograph, scan, or film.
13. Experience in operating photographic and digital imaging equipment to create accurate and professional color proofs and presentation prints.
14. Experience in creation of documents in Microsoft Office applications such as Word, PowerPoint, Excel, Outlook, and Publisher.
15. Proficient in Adobe Creative Suite programs such as InDesign, Photoshop, Illustrator, Audition, and Premiere.
16. Be familiar with the most recent editions of the Associated Press Stylebook and the U.S. Navy Style Guide.

3.17. Security Administrative Assistant (Administrative Assistant) (C1110 - Key Personnel - 4 FTE)

A. Job Description:
1. DATABASE AND SYSTEM MANAGEMENT
a. Provides technical support for Personal Identifiable Information (PII) and Ships Visit Request (SHVR) databases.
b. Assist with security planning, development, testing, troubleshooting, and maintenance by gathering and presenting security data.
c. Provides support to the MARMC Security Department's SHVR and contracting access control operations, ensuring data consistency while coordinating with government and contracting personnel and agencies to collect and update government access control information.
d. Monitor and input changes or modification to command spreadsheets, databases, and various security documents.

2. ACCESS CONTROL AND SECURITY MANAGEMENT
a. Supports command security programs by aiding in the development and implementation of security procedures related to access requirements, clearances, and badging.
b. Assist with citizenship verification, processing and coordinating visit requests with government approval.
c. Coordinates MARMC camera passes and visits authorization letters with government confirmation.
d. Supports personnel access logistics and ensure access list updates are promptly forwarded to appropriate personnel.

3. DATA ENTRY AND RECORD-KEEPING
a. Execute data entry and record-keeping responsibilities, including entering and maintaining government-identified information in specified systems.
b. Maintains security and access data from various sources, audits for accuracy per government standards, assists with data setup, monitors system updates, and reports discrepancies.
c. Supports processing of camera passes, DOD visit requests, and assist with record tracking while adhering to government standards and maintaining oversight by the Security Office (SO).
d. Maintains executing non-disclosure agreements, clearance data and files, manages visitor admission and access lists, verifies citizenship, and coordinates visits requests.

4. SECURITY OPERATION SUPPORT
a. Supports the MSO in security operations, ensuring compliance with procedures and government directives.
b. Assists in development and implementation of security procedures related to access, clearances, badging, fingerprinting, and documentation.
c. Performs base access reviews, visitor assistance, badge management, closing procedure, maintains security logs, key and lock programs, anti-terrorism measures, emergency assistance, and travel briefs.
d. Supports security training programs, the Access Control System (ACS), security container information, secure room access lists, and various

security programs (Operational, Information, Physical, Insider Threat, Personnel, Industrial, and Visitor Control).
e. Supports destruction of materials, CAC card resets, and fingerprinting.

B. Resume requirements:
1. Minimum Education: High School Diploma or equivalent
2. Experience in applying conventional fact-finding, analytical, and problem-solving methods. Security experience with security systems administration, comprehension, and security administration skills, experience with Lenel or other electronic security system administration and comprehension, CCTV operation, watch standing.
3. Experience in Adobe, Microsoft Office applications including Outlook, Word, Excel, PowerPoint, and SharePoint.
4. Three (3) years of job-related experience in a Security Disciplines, including but not limited to the following Security Pillars:
a. **Physical Security:** Implementation and oversight of access control, surveillance systems, perimeter protection, and facility hardening.
b. **Anti-Terrorism Measures:** Risk assessments, vulnerability analysis, and execution of force protection protocols.
c. **Personnel Security:** Conducting background investigations, managing clearance processes, and enforcing insider threat programs.
d. **Industrial Security:** Compliance with classified information handling procedures, safeguarding sensitive assets, and supporting Facility Security Officer (FSO) functions.
e. **Military Security Functions:** Base defense planning, convoy security, mission-critical asset protection, and tactical security operations.
f. **Operations Security (OPSEC):** Identification and protection of critical information, implementation of counterintelligence measures, and integration of OPSEC into planning and execution.
g. **Incident Response and Threat Mitigation:** Active participation in identifying, reporting, and resolving security breaches or suspicious activities.
5. Preferred Qualifications/Certifications: Defense Security Service (DSS), or Military Service Security Courses or Certifications, or other Security System Certifications

4. CONTRACTOR PRIMARY POINT OF CONTACT (POC)

A. The Contractor shall provide a Primary POC who shall be responsible for all Contractor work performed under this PWS. The Primary Point of Contact shall be a single point of contact for the Contracting Officer and the COR. The name of the Primary Point of Contact, and the name(s) of any alternate(s) who shall act for the Contractor in the absence of the Primary Point of Contact, shall be provided to the Government as part of the Contractor's proposal. During any absence of the Primary Point of Contact, only one alternate shall have full authority to act for the Contractor on all matters relating to work performed under this contract. The Primary Point of Contact and all designated alternates shall be able to read, write, speak, and comprehend English fluently.

B. CONTRACTOR MANAGEMENT RESPONSIBILITIES
1. The Contractor shall be responsible for the actions of its personnel and its subcontractors. The Contractor, through its personnel, shall perform the tasks prescribed herein.
2. In support of this requirement, the Contractor's management responsibilities shall include, but are not limited to the following:
a. Responsible for the employment, training, guidance, and supervision of qualified Contractor personnel to accomplish the tasks prescribed herein.
b. Responsible for selecting, supervising, and exercising control and direction over its employees performing in support of this contract.
c. Maintain all applicable documents pertinent to this contract.
d. Maintain records for all Contractor personnel hired to fulfill this requirement. At a minimum, the Contractor shall maintain records that support the Contractor personnel hired met minimum qualifications of the position. These records shall be made available to the Contracting Officer or designee upon request.
e. Responsible for the daily oversight of all Contractor personnel and for managing work performance on all tasks in this contract.
f. Establish clear organizational lines of authority and responsibility to ensure effective management in support of the contract.
g. Maintain continuity between the Contracting Officer and the designated COR and the Contractor's business office.
h. Ensure Contractor employees understand the work to be performed in support of the requirement to which they are assigned.
i. Ensure Contractor employees know their management chain and adhere to company policies.
j. Ensure Contractor employees exhibit professional conduct and appearance at all times during their performance in support of this requirement.
k. Ensure Contractor employees' performance is in the best interest of the Government.
l. Ensure Contractor employees adhere to applicable laws and regulations governing Contractor performance and relationships with the Government.
m. Ensure Contractor employees do not create actual or apparent personal service relationships.
n. Regularly access Contractor employee's performance and provide feedback to improve overall task performance.
o. Ensure high quality results are achieved through task performance; and
p. The Primary Point of Contact shall ensure Contractor employees understand and abide by DoD and local activity established rules, regulations, and policies concerning safety and security.

5. DEFINITIONS

A. Full-Time Experience (FTE) is defined as being the primary duty, all day, every workday for the period specified.

B. Hands-on is physical involvement with the equipment. For example, testing the equipment does not include preparing test procedures or evaluating data but does include performing the test.

C. Specialized Experience exceeding the minimum required may be substituted for one (1) year of General Experience.

D. When experience is required on specified or equivalent equipment, this equivalency will be determined on a case-by-case basis.

6. PERSONNEL QUALIFICATIONS

A. Personnel assigned to or utilized by the contractor in the performance of this contract shall, at a minimum, meet the experience and other background requirements set forth in Section 3 and 4, and shall be fully capable of performing in an efficient, reliable, and professional manner. If the

contractor does not identify the labor categories listed under Paragraph 6.d. by the same specific title, then a cross-reference list shall be provided in the contractor's proposal identifying the difference.

B. The contractor shall submit resumes for key personnel (identifying the labor category) proposed in the PWS with their technical proposal volume. The Government shall review all proposed contractor personnel resumes prior to assignment to any PWS and prior to the PWS's commencement date. If personnel are not currently employed by the contractor, a written agreement from the potential employee to work will be part of the technical proposal, as well as the individual's resume. Any personnel changes during the performance of the PWS will require the same Government approval of the resume.

C. If the Contracting Officer (KO), questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the contractor.

D. Certain experienced personnel are essential for successful contractor accomplishment of the work to be performed under this contract. The categories listed below are defined as **"Key Personnel". Key personnel** designated in the proposal will be available for PWS performance and shall not be replaced during the first 120 days of the task order unless absolutely necessary. If the Contracting Officer determines that suitable and timely replacement of personnel is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of PWS. The task order may be terminated by the Contracting Officer for default.
1. Quality Assurance Technician
2. Habitability Improvement Program Logistics Specialist
3. Management Analyst
4. Senior Schedule Analyst
5. Administrative Assistant II
6. Public Affairs Specialist
7. Security Administration Assistant

E. Physical requirements for efficient navigation aboard US Navy ships:
1. Objective: To advertise general psychological and physical guidelines necessary to ensure contractors on US Navy ships are capable of performing the work outlined in this PWS safely and without incident (to the greatest extent possible). The following guidelines represent a minimum standard of psychological fortitude as well as physical strength, agility, and endurance necessary to be successful working aboard navy ships.
a. Contractors under the Production Department (C900) must possess the physical stamina to walk continuously for extended periods of time without experiencing significant fatigue. This includes traversing across inclined or uneven surfaces, through/into crowded/confined areas/spaces, up and down ladders/stairs, and in areas of varying environmental qualities.
b. Contractors under the Production Department (C900) must possess adequate upper and lower-body strength necessary to climb ladders, stairs, and ramps. The contractor should possess the physical strength, agility, endurance, and mental constitution required to work aloft (as required). This may require the contractor perform work over the side of a ship's hull, on the mast, or in areas on the superstructure and at a height that requires the use of a safety harness. This upper and lower body strength and endurance should also be sufficient for the contractor to hand-carry necessary tools, parts, materials, and equipment through narrow passageways, up and down ladders, and into/out of confined spaces.
c. Warehouse Specialists must have the ability to lift up to 50 lb. regularly to populate storage racks and organize pallets of equipment.

7. TASK REQUIREMENTS

A. The contractor is solely responsible for the technique which will be used to fulfill the terms of this PWS and the control and supervision of their contracted personnel in performance of this PWS.

B. The contractor is solely responsible for the safety of their personnel while working onboard ships, as well as when working ALOFT, in shipboard tanks, and confined spaces. This includes any required Personal Protective Equipment (PPE) or other required safety items. The contractor shall perform atmospheric safety certification when work is required in tanks and unventilated spaces. The contractor shall furnish all required safety and personal PPE required by the specific task that they are assigned. All PPE shall meet the requirements of OSHA regulation 29 CFR 1915 Subpart I, OSHA Regulation 29 CFR 1910 Subpart I, and all the applicable OSHA/ANSI standards. Before going aboard ships or entering industrial maintenance and/or construction areas, all RMC contractor personnel shall wear approved hard hats, safety shoes, safety glasses, and shall have hearing protection and an explosion proof flashlight available on their person. Additional PPE required for performance of specific operations includes fall protection equipment and respirators. The contractor will ensure repair and maintenance employees who are regularly involved in ship maintenance and repair, working aboard vessels, dry docks, docking areas and piers of Naval Shipyards and Naval Industrial areas, shall have a valid 10-hour OSHA Maritime Shipyard Course completion card within 60 days of employment.

C. Each contractor must have and maintain the ability to travel between worksites as required by their tasking and have the ability to rent vehicles in the event of CONUS and OCONUS travel.

D. Local Activity Requirements
1. Normal working hours shall be within MARMC core working hours, any deviations must be approved by the COR. The basic workweek requirement includes the number of hours (excluding overtime hours). The basic workweek consists of five (5) days of eight (8) hours per day, Monday through Friday excluding Federal Holidays. See opm.gov for the official listing of Federal Holidays. MARMC business hours include core times of 0830-1100, and 1300-1430.

Gliding	Gliding	Core	Lunch	Core
0600-0830	1430-1700	0830-1100	1100-1300	1300-1430

2. To fulfill the Labor Data Collection requirements of CNRMCINST 7300.1(series), each contractor employee shall (daily) enter hours worked into the activity's database of choice (currently TA&R). This is NOT a contractor timekeeping system but is utilized exclusively by the government to collect statistical hours used for metrics, workload, and budget tracking/forecasting purposes.
E. Adhere to local activity's dress code, including required PPE.

F. Complete and maintain all designated training by the local activity.

G. Provide proof of Liability Insurance and complete the Virginia Ship Repair Association (VSRA) Safety Orientation prior to receiving clearance to enter BAE Systems. (As applicable)

8. OVERTIME

A. Overtime is authorized via the Contracting Officer on this task order for only the total number of hours awarded (depicted in Section B). Overtime shall be approved in writing (email acceptable) by the COR in advance of it being worked. Any additional overtime required beyond the hours depicted in Section B shall be authorized only via modification by the MARMC Contracting Officer prior to the overtime being approved/worked.

9. SECURITY

A. The highest level of security required for this task is SECRET. Personnel performing classified work or requiring access to classified material or spaces under this task order shall possess both a DOD security clearance at the appropriate (or higher) level and the need to know.

B. Contractors shall sign a Non-Disclosure Agreement (NDA).

C. Quality Assurance Technician should have the ability to receive, store and transfer classified material. Quality Assurance Technician require the ability to obtain access to Restricted Data (RD) and NNPI spaces and system information.

10. APPLICABLE DOCUMENTS

A. Obtaining Copies of Documents: When needed for performance of ordered tasks, the contractor shall obtain and provide necessary copies of specifications, standards, handbooks, and data item descriptions stocked at Naval Publications and Forms Center (NPFC) or to an industry standard adopted by DOD. If the required document is not in stock at NPFC, then the originator of the individual PWS shall provide it.

B. When needed for the performance of ordered tasks, the SME or TPOC of the individual PWS will provide technical documents such as military standards, instructions, technical manuals, engineering drawings, maintenance documentation, and ILS documentation which are not stocked at NPFC.

C. Specific documents applicable to the execution of this Task order include: the Joint Fleet Maintenance Manual (JFMM) and NAVSEA Standard Items (NSI).

11. REPORTS

A. The contractor shall provide deliverables as described in the PWS and CDRLs. The format and delivery schedule for deliverables shall be outlined in CDRLs.

B. Reports shall support print capability and support downloading into an electronic format. Electronic format is defined as Microsoft Word, Excel, Access, or Adobe Acrobat PDF.

C. Appropriate personnel (COR/ACOR, SME/TPOC, Branch Head, etc.) shall be notified by email when any reports are updated.

D. Fiscal Year (FY) refers to the Government's fiscal year from October 1st to September 30th.

E. The cost reporting system shall be linked to the contractor's Defense Contract Audit Agency (DCAA) approved accounting system in order to ensure timely cost data reporting.

F. The COR shall approve the final design of all contractor report formats. Throughout the performance of the contract, there may be additional reporting requirements that are not yet known. If this occurs, the COR will work with the contractor to establish the new reporting requirement.

G. The quality of the contract deliverables shall be evaluated in accordance with the contract QASP.

H. A001 Contractor Cumulative Financial Report
1. Task Order Summary
a. High-level status of all costs associated with an individual task order. This report will require different funding sources and contract CLINs to be tracked independently and as a combined total.
b. Sample format is included in the Reports Attachment "Task Summary"
c. Data Set: This report is cumulative for each task
d. Frequency: Updated monthly

2. Labor OT Detail Report
a. List of each individual (by name) with time charged against the task order and shall include the individual labor category, hours, and cost. In addition, there should be a second table that totals hours by labor category.

b. Sample format is included in the Report Attachment "Labor Detail"
c. Data Set: This report is cumulative for each task
d. Frequency: Updated monthly

3. Monthly Report
a. High level status of each task on the contract. Should include type of task, start/end dates, ceiling, funding, unfunded ceiling, burn rate, and fund depletion date. Additionally, a graph should be provided for each task on the contract with time versus ceiling, funding, expended labor, and expended total. For tasks that have multiple sources of tracked funding (such as Fleet and Reimbursable) a graph should be provided for each funding source and formatted the same.
b. Frequency: Updated monthly

I. A002 Monthly Technical Status Report
4. Overall status of task order technical services provided. This report shall include technical services provided by each individual Contractor.

J. A003 End of Task Report
5. Overall summary of the task that includes details on work accomplished during the task including the specific information broken down by the following sections:
a. Cover Sheet: Report date, contractor name and address, contract number, task number, name, and Period of Performance (POP)
b. Description of Progress: Summary of work completed; table of Job Control Numbers (JCNs) completed along with basic description
c. Outstanding Problems: Detailed description of any outstanding problems encountered during the task and any recommendations for solution beyond the scope of the task
d. Current Problem Areas: Detailed description of any problem areas and any results related to the problem areas
e. Miscellaneous
f. Deliverables Completed

6. Sample format is included in the Reports Attachment "End of Task Report"

7. Data Set: This report is cumulative for the task

8. Frequency: Provided within ten (10) working days of task end date

12. STAFFING PLAN

A. The contractor shall maintain a current listing/roster of all contractor employees with authorized access to facilities. A copy of this listing shall be provided to the COR no later than the first working day of each month, or on a more frequent basis when specifically requested by the COR. The list shall be validated and signed by the contractor's Security Officer and provided to the COR when the contractor brings in new employees, employees depart, or when an employee's clearance, status, work assignment/location, status or information changes. The list shall include employees' full name, level of security clearance, and any other pertinent data that the ACO/COR deem necessary to validate contractor personnel. The contractor shall provide all applicable Division Head(s) with a list of all employees assigned, or to be assigned to work or work areas under their cognizance. The contractor shall immediately notify MARMC IT department of any employee changes (i.e., new employees, departing employees, re-located employees) necessitating NMCI seat reassignment or establishment actions. The contractor shall give at least a month's advance notice in order to obtain seat reassignment.

13. VACANCY/NON-PRODUCTIVE HOURS DEDUCTIONS:

A. The Government will pay a firm-fixed price on a monthly basis for each Contractor employee performing the required services in support of this requirement (reference Schedule of Supplies/Services). The Government's expectation is that support will be provided in accordance with the hours outlined in the Staffing Tables in the Schedule of Supplies/Services. In the event that a position is vacant for any reason, the contractor shall backfill said vacated position within 14 calendar days. Any position on this contract that is vacant for more than 14 calendar days shall be subject to a deduction taken from the monthly invoice. The daily rate used for deductions will be calculated as shown below:
1. The fully burdened labor rate of the vacant position (as provided in the contractor's pricing proposal), multiplied by 8 hours, multiplied by the number of working days for which the vacancy occurred in the given month.
2. Any deduction will be at the discretion of the Contracting Officer.

14. CONTRACTOR SPONSORED MEETINGS AND FUNCTIONS

A. All contractor company functions (training, social gatherings, etc.) shall be conducted off-site and outside of business working hours. All aforementioned functions shall be at the contractor's expense. The Contractor may not hold interviews, conduct disciplinary actions, or hold any other employee meetings on Government property.

15. TRANSITION PLAN

A. The contractor shall submit a transition plan as part of the proposal for the positions, and keep the Government fully informed of the status throughout the transition period. Throughout the phase-in/phase-out periods, it is essential that attention be given to minimize interruptions or delays working in progress that would impact the mission. GFM should be transitioned within 30 days of contract award. The contractor shall plan for the transfer of work control, delineating the method for processing, and assigning tasks during the phase-in/phase-out periods. During the transition period, as well as in the event a position is vacated by an employee for any reason, the contractor shall backfill said vacated position within 14 calendar days.

Requirements

Technical and Professional Support Services FY26 Seaport

Additional Regulation or Supplemental Clauses Incorporated by Full Text

C-202-H001 ADDITIONAL DEFINITIONS--BASIC (Oct 2018)

(a) Department means the Department of the Navy.

(b) Commander, Naval Sea Systems Command means the Commander of the Naval Sea Systems Command of the Department of the Navy or his duly appointed successor.

(c) References to The Federal Acquisition Regulation (FAR) All references to the FAR in this contract shall be deemed to also reference the appropriate sections of the Defense FAR Supplement (DFARS), unless clearly indicated otherwise.

(d) National Stock Numbers Whenever the term Federal Item Identification Number and its acronym FIIN or the term Federal Stock Number and its acronym FSN appear in the contract, order or their cited specifications and standards, the terms and acronyms shall be interpreted as National Item Identification Number (NIIN) and National Stock Number (NSN) respectively which shall be defined as follows:

(1) National Item Identification Number (NIIN). The number assigned to each approved Item Identification under the Federal Cataloging Program. It consists of nine numeric characters, the first two of which are the National Codification Bureau (NCB) Code. The remaining positions consist of a seven digit nonsignificant number.

(2) National Stock Number (NSN). The National Stock Number (NSN) for an item of supply consists of the applicable four-position Federal Supply Class (FSC) plus the applicable nine-position NIIN assigned to the item of supply.

(Endof Text)

C-204-H001 USE OF NAVY SUPPORT CONTRACTORS FOR OFFICIAL CONTRACT FILES (Oct 2018)

(a) NAVSEA may use a file room management support contractor, hereinafter referred to as "the support contractor", to manage its file room, in which all official contract files, including the official file supporting this procurement, are retained. These official files may contain information that is considered a trade secret, proprietary, business sensitive or otherwise protected pursuant to law or regulation, hereinafter referred to as "protected information". File room management services consist of any of the following: secretarial or clerical support; data entry; document reproduction, scanning, imaging, or destruction; operation, management, or maintenance of paper-based or electronic mail rooms, file rooms, or libraries; and supervision in connection with functions listed herein.

(b) The cognizant Contracting Officer will ensure that any NAVSEA contract under which these file room management services are acquired will contain a requirement that:

(1) The support contractor not disclose any information;

(2) Individual employees are to be instructed by the support contractor regarding the sensitivity of the official contract files;

(3) The support contractor performing these services be barred from providing any other supplies and/or services, or competing to do so, to NAVSEA for the period of performance of its contract and for an additional three years thereafter unless otherwise provided by law or regulation; and,

(4) In addition to any other rights the contractor may have, it is a third party beneficiary who has the right of direct action against the support contractor, or any person to whom the support contractor has released or disclosed protected information, for the unauthorized duplication, release, or disclosure of such protected information.

(c) Execution of this contract by the contractor is considered consent to NAVSEA's permitting access to any information, irrespective of restrictive markings or the nature of the information submitted, by its file room management support contractor for the limited purpose of executing its file room support contract responsibilities.

(d) NAVSEA may, without further notice, enter into contracts with other contractors for these services. Contractors should enter into separate non-disclosure agreements with the file room contractor. Contact the Procuring Contracting Officer for contractor

specifics. However, any such agreement will not be considered a prerequisite before information submitted is stored in the file room or otherwise encumber the government.

(End of Text)

C-211-H017 UPDATING SPECIFICATIONS AND STANDARDS (NAVSEA) (DEC 2018) (Dec 2018)

The contractor may request that this contract be updated to include the current version of the applicable specification or standard if the update does not affect the form, fit or function of any deliverable item or increase the cost/price of the item to the Government. The contractor should submit update requests to the Procuring Contracting Officer with copies to the Administrative Contracting Officer and cognizant program office representative for approval. The contractor shall perform the contract in accordance with the existing specifications and standards until notified of approval/disapproval of its request to update by the Procuring Contracting Officer. Any approved alternate specifications or standards will be incorporated into the contract.

(End of Text)

C-211-H016 SPECIFICATIONS AND STANDARDS (NAVSEA) (OCT 2018) (Oct 2018)

(a) Definitions.

(i) A "zero-tier reference" is a specification, standard, or drawing that is cited in the contract (including its attachments).

(ii) A "first-tier reference" is either: (1) a specification, standard, or drawing cited in a zero-tier reference, or (2) a specification cited in a first-tier drawing.

(b) Requirements. All zero-tier and first-tier references, as defined above, are mandatory for use. All lower tier references shall be used for guidance only unless specifically identified below.

(End of Text)

C-211-H018 APPROVAL BY THE GOVERNMENT (NAVSEA) (JAN 2019) (Jan 2019)

Approval by the Government as required under this contract and applicable specifications shall not relieve the Contractor of its obligation to comply with the specifications and with all other requirements of the contract, nor shall it impose upon the Government any liability it would not have had in the absence of such approval.

(End of Text)

C-215-H002 CONTRACTOR PROPOSAL (NAVSEA) (OCT 2018) (Oct 2018)

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in Proposal _____ dated _____ in response to NAVSEA Solicitation No. **N5005426R0006.**

(b) The technical volume(s) of the Contractor's proposal is(are) hereby incorporated by reference and made subject to the "Order of Precedence" (FAR 52.215-8) clause of this contract. Under the "Order of Precedence" clause, the technical volume(s) of the Contractor's proposal referenced herein is (are) hereby designated as item (f) of the clause, following "the specifications" in the order of precedence.

(End of Text)

C-223-W002 ON-SITE SAFETY REQUIREMENTS (NAVSEA) (OCT 2018) (Oct 2018)

(a) The contractor shall ensure that each contractor employee reads any necessary safety documents within 30 days of commencing performance at any Government facility. Required safety documents can be obtained from the respective safety office. Contractors shall notify the Safety office points of contact below to report completion of the required training via email. The email shall include the contractor employee's name, work site, and contract number.

(b) It is expected that contractor employees will have received training from their employer on hazards associated with the areas in which they will be working and know what to do in order to protect themselves. Contractors are required to adhere to the requirements of 29 CFR 1910, 29 CFR 1926 and applicable state and local requirements while in Government spaces. The contractor shall ensure that all on-site contractor work at the Government facility is in accordance with any local safety instructions as provided via the COR. The contractor shall report all work-related injuries/illnesses that occurred while working at the Government site to the COR.

(c) Contractors whose employees perform work within Government spaces in excess of 1000 hours per calendar quarter during a calendar year shall submit the data elements on OSHA Form 300A, Summary of Work Related Injuries and Illnesses, for those employees to the safety office , via the COR by 15 January for the previous calendar year, even if no work related injuries or illnesses occurred. If a contractor's injury/illness rates are above the Bureau of Labor Statistics industry standards, a safety assessment may be performed by the Safety Office to determine if any administrative or engineering controls can be utilized to prevent further injuries/illnesses, or if any additional Personal Protective Equipment or training will be required.

(d) Any contractor employee exhibiting unsafe behavior may be removed from the Government site. Such removal shall not relieve the contractor from meeting its contractual obligations and shall not be considered an excusable delay as defined in FAR 52.249-14.

(e) The Safety Office points of contacts are as follows:

MARMC Safety Office Code 106

(End of Text)

C-227-H006 DATA REQUIREMENTS (NAVSEA) (OCT 2018) (Oct 2018)

The data to be furnished hereunder shall be prepared in accordance with the Contract Data Requirements List, DD Form 1423, **Attachments 4,5, and 6**, attached hereto.

(End of Text)

C-237-H002 SUBSTITUTION OF KEY PERSONNEL (NAVSEA) (OCT 2018) (Oct 2018)

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement. Substitution shall include, but not be limited to, subdividing hours of any key personnel and assigning or allocating those hours to another individual not approved as key personnel.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; (3) an explanation as to why the proposed substitute is considered to have equal or better qualifications than the person being replaced; (4) payroll record of the proposed replacement; and (5) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

(c) Key personnel are identified in Section C, paragraph 6D.

(End of Text)

C-242-H001 EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (OCT 2018) (Oct 2018)

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of $1,000 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either party at the end of the contract, except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either party associated with collecting such small dollar amounts could exceed the amount to be recovered.

(End of Text)

Section D - Packaging and Marking

Additional Regulation or Supplemental Clauses Incorporated by Full Text

D-211-H001 PACKAGING OF DATA (NAVSEA) (FEB 2022) (Feb 2022)

Data to be delivered by Integrated Digital Environment (IDE) or other electronic media shall be as specified in the contract.

All unclassified data to be shipped shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), 32 CFR Part 117.

(End of Text)

D-211-H002 MARKING OF REPORTS (NAVSEA) (OCT 2018) (Oct 2018)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

(1) name and business address of the Contractor

(2) contract number

(3) sponsor: Genesis Strowder

(Name of Individual Sponsor)

MARMC

(Name of Requiring Activity)

Norfolk, VA

(City and State)

(End of Text)

Section E - Inspection and Acceptance

SPECIAL CONTRACT REQUIREMENTS, QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

This Quality Assurance Surveillance Plan (QASP) is a Government developed and applied document used to make sure the systematic quality assurance methods are used in the administration of the performance-based service order. The intent is to ensure that the contractor performs in accordance with the performance metrics and the Government receives the quality of services called for in the order. A properly executed QASP will assist the Government in achieving the objectives of this procurement. (Attachment 1)

WORK AT A GOVERNMENT INSTALLATION

If the schedule requires work to be performed aboard a ship while located at a Government installation, offerors are urged and expected to inspect the site where services are to be performed and to satisfy themselves as to all general and local conditions, including security requirements that may affect the cost of performing the work, in the event such information is reasonably obtainable. In no event will the failure to inspect a site constitute grounds for a claim after award of the task order.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.246-4	Inspection of Services-Fixed-Price.	Aug 1996		

Additional Regulation or Supplemental Clauses Incorporated by Full Text

E-246-H014 INSPECTION AND ACCEPTANCE OF ENGINEERING SERVICES (NAVSEA) (OCT 2018) (Oct 2018)

Item(s) **all items in Section B -** Inspection and acceptance shall be made by the Contracting Officer's Representative (COR) or a designated representative of the Government.

(End of Text)

E-246-H013 INSPECTION AND ACCEPTANCE OF DATA (NAVSEA) (OCT 2018) (Oct 2018)

Inspection and acceptance of all data shall be as specified on the attached Contract Data Requirements List(s), DD Form 1423.

(End of Text)

Overall Contract Inspection/Acceptance Locations

5000	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
5001	Inspection and Acceptance Location Both

	Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5100	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5101	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5200	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183

Option Line Item 5201	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5300	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5301	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5400	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161

	Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183
Option Line Item 5401	Inspection and Acceptance Location Both Destination Instructions: See Performance Work Statement (PWS) for Acceptance/inspection criteria. DoDAAC: N50054 CountryCode: USA MID ATLANTIC REG MAINT CTR 9727 AVIONICS LOOP BLDG LF-18, NORFOLK VA 23511-2124 NORFOLK, VA 23511-2124 UNITED STATES Genesis Strowder, Contracting Officer Representative, Code 1161 Email: genesis.l.strowder.civ@us.navy.mil Telephone: (757) 400-1183

Section F - Deliveries or Performance

Overall Contract Delivery Period

Contractor
Destination

Line Item	Delivery Schedule	Quantity	Address and POC
5000	Period of Performance From 04 Sep 2026 To 03 May 2027	8 Months	
5001	Period of Performance From 04 Sep 2026 To 03 May 2027	133 Hours	
Option Line Item 5100	Period of Performance From 04 May 2027 To 03 May 2028	12 Months	
Option Line Item 5101	Period of Performance From 04 May 2027 To 03 May 2028	200 Hours	
Option Line Item 5200	Period of Performance From 04 May 2028 To 03 May 2029	12 Months	
Option Line Item 5201	Period of Performance From 04 May 2028 To 03 May 2029	200 Hours	
Option Line Item 5300	Period of Performance From 04 May 2029 To 03 May 2030	12 Months	
Option Line Item 5301	Period of Performance From 04 May 2029 To 03 May 2030	200 Hours	
	Period of Performance From	12 Months	

Option Line Item 5400	04 May 2030 To 03 May 2031		
Option Line Item 5401	Period of Performance From 04 May 2030 To 03 May 2031	200 Hours	

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.242-15	Stop-Work Order.	Aug 1989		

Additional Regulation or Supplemental Clauses Incorporated by Full Text

F-247-H001 DELIVERY OF DATA (NAVSEA) (OCT 2018) (Oct 2018)

All data to be furnished under this contract shall be delivered prepaid to the destination(s) and at the time(s) specified on the Contract Data Requirements List(s), DD Form 1423.

(End of Text)

Section G - Contract Administration Data

Under SeaPort-NxG, all funding is identified/obligated at the SubCLIN (SLIN) level.

Each obligation of funds receives a unique SLIN identifier, unless the funds are an increase to an existing line of accounting (ACRN).

Thus, an individual project/work area or Technical Instruction that is funded incrementally, could have multiple SLINs. Accounting for expenditures at the SLIN level is required.

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.201-7000	Contracting Officer's Representative.	Dec 1991		
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	Dec 2018		

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions. (Jan 2023)

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice2in1

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	N50082
Issue By DoDAAC	N50054
Admin DoDAAC	N50054
Inspect By DoDAAC	N50054
Ship To Code	N50054
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	N50054
Service Acceptor (DoDAAC)	N50054
Accept at Other DoDAAC	N/A

LPO DoDAAC	N50054
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

ACCEPTOR: Genesis Strowder genesis.l.strowder.civ@us.navy.mil

ACCEPTOR: Joseph Paul joseph.m.paul3.civ@us.navy.mil

LPO REVIEWER: Maria Corona maria.l.corona.civ@us.navy.mil

LPO CERTIFIER: Sarah Cook sarah.j.cook29.civ@us.navy.mil

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

HQ WAWF Help Desk: WAWFHQ@navy.mil

Local Contracting WAWF POC/Group Admin: rachel.b.holley.civ@us.navy.mil

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Additional Regulation or Supplemental Clauses Incorporated by Full Text

G-232-H005 SUPPLEMENTAL INSTRUCTIONS REGARDING INVOICING (NAVSEA) (JAN 2019) (Jan 2019)

(a) For other than firm fixed priced contract line item numbers (CLINs), the Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the sub line item number (SLIN) or CLIN level, rather than at the total contract/TO level, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost break down of other direct costs (ODCs), materials, and travel, by technical instruction (TI), SLIN, or CLIN level. For other than firm fixed price subcontracts, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer and Contracting Officer Representative (COR). Shouldthe subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the Contracting Officer and COR; or other method as agreed to by the Contracting Officer.

(b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and Contracting Officer on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and Contracting Officer email notification as required herein.

(End of Text)

G-232-H002 H002 PAYMENT INSTRUCTIONS (NAVSEA) (FEB 2024) (Feb 2024)

Payment office allocation methods can be found in the table at DFARS PGI 204.7108(b)(2) (https://www.acq.osd.mil/dpap/dars/pgi/pgi_htm/current/PGI204_71.htm#payment_instructions).

(End of text)

G-242-H001 GOVERNMENT CONTRACTADMINISTRATION POINTS-OF-CONTACT AND RESPONSIBILITIES (NAVSEA) (OCT 2023) (Oct 2023)

(a) The Government reserves the right to administratively substitute any of the points of contact listed below at any time.

(b) The contracting officer is the only person authorized to change this contract or orders issued thereunder. The Contractor shall not comply with any order, direction or request of Government personnel - that would constitute a change - unless it is issued in writing and signed by the Contracting Officer or is pursuant to specific authority otherwise included as part of this contract. If, in the opinion of the contractor, an effort outside the existing scope of this contract is requested, the contractor shall promptly comply with the Notification of Changes clause of this contract.

(c) The points of contact are as follows:

(i) The Procuring Contracting Officer (PCO) is:

Name: Alex Nienberg
Address: Mid-Atlantic Regional Maintenance Center
9727 Avionics Loop
Norfolk, VA 23511
E-mail: alex.j.nienberg.civ@us.navy.mil

(ii) The Contract Specialist is:

Name: Cindy Sampson
Address: Mid-Atlantic Regional Maintenance Center
9727 Avionics Loop
Norfolk, VA 23511
E-mail: cindy.t.sampson.civ@us.navy.mil

(d) The Contracting Officer's Representative (COR) is the contracting officer's appointed representative for technical matters. The COR is not a contracting officer and does not have the authority to direct the accomplishment of effort which is beyond the scope of the contract or to otherwise change any contract requirements. An informational copy of the COR appointment letter, which provides a delineation of COR authority and responsibilities, will be provided upon award of this contract.

The Contracting Officer's Representative (COR) is:

Name: Genesis Strowder
Address: Mid-Atlantic Regional Maintenance Center
9727 Avionics Loop
Norfolk, VA 23511
E-mail: [*]

(e) The Alternate Contracting Officer's Representative (ACOR) is responsible for COR responsibilities and functions in the event that the COR is unavailable due to leave, illness, or other official business. The ACOR is appointed by the contracting officer; a copy of the ACOR appointment will be provided upon award of this contract.

The Alternate Contracting Officer's Representative (ACOR) is:

Name: Joseph Paul
Address: Mid-Atlantic Regional Maintenance Center
9727 Avionics Loop

Norfolk, VA 23511
E-mail: [*]

(f) The Technical Point of Contact (TPOC) is the contracting officer's representative for technical matters when a COR is not appointed. The TPOC is responsible for technical issues of contract administration, such as providing all items of Government Furnished Information (GFI), Government Furnished Material (GFM) and Government Furnished Equipment (GFE) if specified in the contract as well as the inspection and acceptance of all contract deliverables.

The Technical Point of Contact (TPOC) is:

Name: [*]
Address: [*Street]
[*City, State, Zip]
E-mail: [*]

(g) The Contractor's point of contact for performance under this contract is:

Name: [*]
Address:
[*Street]
[*City, State, Zip]
Phone: (Area Code) xxx- [xxxx]
E-mail: [*]

[*] To be completed at contract award

(End of Text)

While the individual Task Order Contracting Officer is the first point of contact for industry seeking issue resolution, each ordering activity has an established Ombudsman. The Ombudsman represents an impartial party. An overarching Ombudsman exists at the Naval Sea Systems Command Headquarters for the resolution of issues involving one or more ordering offices or if resolutions from an ordering office Ombudsman are not sufficient. Concerns involving the issuance of task orders among the awardees shall be served to the Contracting Officer (addressed above) by obtaining written and dated acknowledgement of receipt from the agency Ombudsman list below:

Agency Task Order Ombudsman
Stacey Cooper
Deputy for Small Business Programs
Mid-Atlantic Regional Maintenance Center (MARMC)
9727 Avionics Loop, Norfolk, VA 23511
Naval Station Norfolk, BLDG LF-18
Email: stacey.l.cooper10.civ@us.navy.mil

Ombudsman (NAVSEA and Overarching)
Kathyrn Scanlan, SEA 021 Naval Sea Systems Command
1333 Isaac Hull Ave SE
Washington Navy Yard, DC 20376-0005
Email: kathryn.n.scanlan.civ@us.navy.mil

G-242-H002 HOURS OF OPERATION AND HOLIDAY SCHEDULE (NAVSEA) (JUL 2021) (Jul 2021)

(a) The policy of this activity is to schedule periods of reduced operations or shutdown during holiday periods. Deliveries will not be accepted on Saturdays, Sundays or Holidays except as specifically requested by the [insert activity name]. All goods or services attempted to be delivered on a Saturday, Sunday or Holiday without specific instructions from the Contracting Officer or his duly appointed representative will be returned to the contractor at the contractor's expense with no cost or liability to the U. S. Government.

(b) The federal Government observes public Holidays that have been established under 5 U.S.C. 6103. The actual date of observance for each of the holidays, for a specific calendar year, may be obtained from the OPM website at OPM.GOV or by using the following direct link: https://www.opm.gov/policy-data-oversight/pay-leave/federal-holidays/.

(c) Delayed Opening, Early Dismissal and Closure of Government Facilities. When a Government facility has a delayed opening, is closed or Federal employees are dismissed early (due to severe weather, security threat, security exercise, or a facility related problem) that prevents personnel from working, onsite contractor personnel regularly assigned to work at that facility shall follow the same reporting and/or departure directions given to Government personnel. The contractor shall not direct charge to the contract for such time off, but shall follow parent company policies regarding taking leave (administrative or other). Non-essential contractor personnel, who are not required to remain at or report to the facility, shall follow their parent company policy regarding whether they should go/stay home or report to another company facility. Subsequent to an early dismissal, delayed opening, or during periods of inclement weather, onsite contractors should monitor the OPM website as well as radio and television announcements before departing for work to determine if the facility is closed or operating on a delayed arrival basis.

(d) When Federal employees are excused from work due to a holiday or a special event (that is unrelated to severe weather, a security threat, or a facility related problem), on site contractors shall continue working established work hours or take leave in accordance with parent company policy. Those contractor employees who take leave shall not direct charge the non-working hours to the contract. Contractors are responsible for predetermining and disclosing their charging practices for early dismissal, delayed openings, or closings in accordance with the FAR, applicable cost accounting standards, and the company's established policy and procedures. Contractors shall follow their disclosed charging practices during the contract period of performance, and shall not follow any verbal directions to the contrary. The Contracting Officer will make the determination of cost allowability for time lost due to facility closure in accordance with FAR, applicable Cost Accounting Standards, and the Contractor's established accounting policy and procedures.

(e) If you intend to visit the Contracts Office, it is advised that you call for an appointment at least 24 hours in advance.

(f) The hours of operation are as follows:

AREA	FROM	TO
[*insert specific Departments*]	[*insert times*]	

(g) All deliveries to the Receiving Officer, ___ [*Negotiator insert delivery location*],shall be made Monday through Friday from ___ [*Negotiator enter beginning hour of operation*] to ___ [*Negotiator enter closing hour of operation*], local time. Deliveries will not be accepted after ___ [*Negotiator enter closing hour of operation*]. No deliveries will be accepted on federal government holidays.

(End of Text)

Section H - Special Contract Requirements

Additional Regulation or Supplemental Clauses Incorporated by Full Text

H-209-H003 REQUIRED DISCLOSURE OF ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (NOV 2022) (Nov 2022)

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, at the time of execution of this contract the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(d) Notwithstanding paragraph (c) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(e) If the Contractor fails to take action required by this requirement, or required by the Contracting Officer upon receipt of the Contractor's disclosure required by paragraph (c), the Government may terminate this contract for default.

(f) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(g) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities, those of its subcontractors, those of one of its prime contractors (to which the contractor is a subcontractor), or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(h) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(i) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(j) Compliance with this requirement is a material requirement of this contract.

(End of Text)

H-223-N001 INFORMATION ON EXPOSURE TO HAZARDOUS MATERIAL (NAVSEA) (JUL 2024) (Jul 2024)

Per 29 CFR 1910.1200, Hazard Communication, you, as a contractor employer with employees working at a Government facility, are hereby informed of the hazardous materials used at the Government facility which your employees may be exposed to while working here and also to suggest appropriate protective measures. Your own responsibilities as an employer, if any, are given in 29 CFR 1910.1200.

1. Hazardous materials your employees may be exposed to. Hazardous materials are materials which are cancer causing agents, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, liver toxins, kidney toxins, agents which act on the blood forming system, and agents which damage the lungs, skins, eyes or mucous membranes. There are many potentially hazardous chemicals present at the Government facility which, unless controlled properly, could present a safety and health problem. The presence of many potentially hazardous materials may be apparent from the manufacturer's warning label on the hazardous material containers. The presence of many potentially hazardous materials may also be apparent due to their physical characteristics, such as the visual appearance of abrasive blasting dust or the distinctive smell of many solvents. These hazardous materials range in type and quantity. Typical hazardous materials include, but are not limited to:

a. Metals, e.g., mercury, lead, chromium

b. Paints and adhesives, e.g., varnishes and related products, sealing compounds, asphalt, deck and floor coverings, deck compounds

c. Corrosives, e.g., acids, alkalis

d. Compressed and liquefied gas, e.g., nitrogen, argon, oxygen, acetylene

e. Lubricants and oils, e.g., greases, cutting oils, hydraulic oils, miscellaneous waxes and fats

f. Fuels, e.g., liquid propellants, fuel oils, oxidizers, solid fuels

g. Particulates, e.g., asbestos fiberglass, dust, fumes, mist

Depending on the material involved, materials such as these can present physical hazards and or health hazards.

2. Labeling of Hazardous Material. Containers of potentially hazardous chemicals bear manufacturer's labeling, which identifies the chemical and it manufacturer, and provides appropriate hazard warnings. In addition, some materials may be labeled with the National Protection Association (NFPA) 704 label. This label uses a system of color coded symbols and numbers to convey the potential hazard of the material. The contractor should obtain information from NFPA concerning the interpretation of the 704 label.

3. Safety Data Sheets (SDS). The Safety Office maintains copies of manufacturers' SDS for potentially hazardous chemicals/materials that are known to be present in the Government facility. The contractor may, upon request to the Safety Office, review SDS for any specific materials to which contractor employees may be exposed while performing work in the Government facility. This information may be reviewed in the Safety Office.

4. Appropriate Protective Measures. Exposure to potentially hazardous material may occur from inhalation, ingestion or skin contact with the material: therefore, the following precautions should be taken:

a. Obey signs, directions and warning labels;

b. Do not use unknown or labeled materials;

c. Only operate equipment that you are authorized to operate, familiar with, and qualified to operate;

d. If any health effects (skin rash, trouble breathing, etc.) occur, which you feel are caused by exposure to hazardous material, contact the Safety Office.

5. The Safety Office points of contact are as follows: **MARMC Safety Office Code 106**.

(End of Text)

Section I - Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.202-1	Definitions.	Jun 2020		
52.203-3	Gratuities.	Apr 1984		
52.203-5	Covenant Against Contingent Fees.	May 2014		
52.203-6	Restrictions on Subcontractor Sales to the Government.	Jun 2020		
52.203-7	Anti-Kickback Procedures.	Jun 2020		
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity.	May 2014		
52.203-10	Price or Fee Adjustment for Illegal or Improper Activity.	May 2014		
52.203-12	Limitation on Payments to Influence Certain Federal Transactions.	Jun 2020		
52.203-13	Contractor Code of Business Ethics and Conduct.	Nov 2021		
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	Jan 2017		
52.204-9	Personal Identity Verification of Contractor Personnel.	Jan 2011		
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards. (Deviation 2026-O0038)	Feb 2026		
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	Feb 2026		
52.204-19	Incorporation by Reference of Representations and Certifications.	Dec 2014		
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Deviation 2026-O0038)	Feb 2026		
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters. (Deviation 2026-O0038)	Feb 2026		
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	Feb 2026		
52.210-1	Market Research. (Deviation 2026-O0038)	Feb 2026		
52.215-2	Audit and Records-Negotiation. (Deviation 2026-O0038)	Feb 2026		
52.215-8	Order of Precedence-Uniform Contract Format. (Deviation 2026-O0038)	Feb 2026		
52.215-23	Limitations on Pass-Through Charges. (Deviation 2026-O0038)	Feb 2026		
52.219-6	Notice of Total Small Business Set-Aside. (Deviation 2026-O0038)	Feb 2026		
52.219-8	Utilization of Small Business Concerns. (Deviation 2026-O0038)	Feb 2026		
52.219-27	Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program. (Deviation 2026-O0038)	Feb 2026		
52.222-4	Contract Work Hours and Safety Standards-Overtime Compensation. (Deviation 2026-O0038)	Feb 2026		
52.222-19	Child Labor-Cooperation with Authorities and Remedies. (Deviation 2026-O0038)	Mar 2026		
52.222-35	Equal Opportunity for Veterans. (Deviation 2026-O0038)	Feb 2026		
52.222-36	Equal Opportunity for Workers with Disabilities. (Deviation 2026-O0038)	Feb 2026		
52.222-37	Employment Reports on Veterans. (Deviation 2026-O0038)	Feb 2026		
52.222-40	Notification of Employee Rights Under the National Labor Relations Act. (Deviation 2026-O0038)	Feb 2026		
52.222-41	Service Contract Labor Standards. (Deviation 2026-O0038)	Feb 2026		
52.222-43	Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts). (Deviation 2026-O0038)	Feb 2026		
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	Feb 2026		
52.222-54	Employment Eligibility Verification. (Deviation 2026-O0038)	Feb 2026		
52.222-55	Minimum Wages for Contractor Workers Under Executive Order 14026. (Deviation 2026-O0038)	Feb 2026		
52.222-62	Paid Sick Leave Under Executive Order 13706. (Deviation 2026-O0038)	Feb 2026		
52.222-90	Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0040, Revision 1)	Apr 2026		
52.223-2	Reporting of Biobased Products Under Service and Construction Contracts. (Deviation 2026-O0038)	Feb 2026		
52.223-5	Pollution Prevention and Right-to-Know Information.	May 2024		
52.223-23	Sustainable Products. (Deviation 2026-O0038)	Feb 2026		
52.224-3	Privacy Training.	Jan 2017		
52.226-7	Drug-Free Workplace.	May 2024		
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving.	May 2024		
52.227-1	Authorization and Consent.	Jun 2020		
52.229-3	Federal, State, and Local Taxes.	Feb 2013		
52.229-12	Tax on Certain Foreign Procurements. (Deviation 2026-O0038)	Feb 2021		
52.232-18	Availability of Funds.	Apr 1984		
52.232-25	Prompt Payment.	Jan 2017		
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	Oct 2018		
52.232-39	Unenforceability of Unauthorized Obligations.	Jun 2013		
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	Mar 2023		

52.233-1	Disputes. (Deviation 2026-O0038)	Feb 2026
52.233-3	Protest after Award. (Deviation 2026-O0038)	Feb 2026
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-O0038)	Feb 2026
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	Feb 2026
52.240-92	Security Requirements. (Deviation 2026-O0038)	Feb 2026
52.240-93	Basic Safeguarding of Covered Contractor Information Systems. (Deviation 2026-O0038)	Feb 2026
52.242-13	Bankruptcy.	Jul 1995
52.243-1	Changes-Fixed-Price. (Deviation 2026-O0038)	Feb 2026
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	Apr 2026
52.245-1	Government Property.	Sep 2021
52.245-9	Use and Charges.	Apr 2012
52.246-25	Limitation of Liability-Services.	Feb 1997
52.249-4	Termination for Convenience of the Government (Services) (Short Form).	Apr 1984
52.249-8	Default (Fixed-Price Supply and Service).	Apr 1984

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	Sep 2011		
252.203-7001	Prohibition on Persons Convicted of Fraud or Other Defense-Contract-Related Felonies.	Jan 2023		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	Dec 2022		
252.203-7003	Agency Office of the Inspector General.	Aug 2019		
252.203-7004	Display of Hotline Posters.	Jan 2023		
252.204-7000	Disclosure of Information.	Oct 2016		
252.204-7003	Control of Government Personnel Work Product.	Apr 1992		
252.204-7004	Antiterrorism Awareness Training for Contractors.	Jan 2023		
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information.	Jan 2023		
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting. (DEVIATION 2024-O0013 REVISION 1)	May 2024	Deviation 2024-O0013	May 2024
252.204-7014	Limitations on the Use or Disclosure of Information by Litigation Support Contractors.	Jan 2023		
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support.	Jan 2023		
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.	Jan 2023		
252.204-7020	NIST SP 800-171 DoD Assessment Requirements.	Nov 2023		
252.204-7022	Expediting Contract Closeout.	May 2021		
252.204-7023	Reporting Requirements for Contracted Services.	Jul 2021		
252.205-7000	Provision of Information to Cooperative Agreement Holders.	Oct 2024		
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism.	May 2019		
252.222-7006	Restrictions on the Use of Mandatory Arbitration Agreements.	Jan 2023		
252.223-7006	Prohibition on Storage, Treatment, and Disposal of Toxic or Hazardous Materials.	Sep 2014		
252.225-7012	Preference for Certain Domestic Commodities.	Apr 2022		
252.225-7048	Export-Controlled Items.	Jun 2013		
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime.	Jan 2023		
252.225-7058	Postaward Disclosure of Employment of Individuals Who Work in the People's Republic of China.	Jan 2023		
252.225-7060	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region.	Jun 2023		
252.225-7975	Additional Access to Contractor and Subcontractor Records. (DEVIATION 2024-O0003)	Dec 2023	Deviation 2024-O0003	Dec 2023
252.225-7993	Prohibition on Providing Funds to the Enemy. (DEVIATION 2024-O0003)	Dec 2023	Deviation 2024-O0003	Dec 2023
252.226-7001	Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns.	Jan 2023		
252.226-7003	Drug-Free Work Force.	Aug 2024		
252.232-7010	Levies on Contract Payments.	Dec 2006		
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel.	Jan 2023		
252.240-7997	NIST SP 800-171 DoD Assessment Requirements. (DEVIATION 2026-O0025)	Feb 2026	Deviation 2026-O0025	Feb 2026
252.243-7001	Pricing of Contract Modifications.	Dec 1991		
252.243-7002	Requests for Equitable Adjustment.	Dec 2022		
252.244-7000	Subcontracts for Commercial Products or Commercial Services.	Nov 2023		
252.245-7003	Contractor Property Management System Administration	Jan 2025		
252.245-7005	Management and Reporting of Government Property.	Jan 2024		
252.247-7023	Transportation of Supplies by Sea.	Oct 2024		

FAR Clauses Incorporated by Full Text

52.217-8 Option to Extend Services. (Nov 1999)

Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within **7 days**.

(End of clause)

52.217-9 Option to Extend the Term of the Contract. (Mar 2000)

Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within **7 days**; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **15** days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed **5 years and 2 months**.

(End of clause)

52.219-14 Limitations on Subcontracting. (Deviation 2026-O0038) (Feb 2026)

Limitations on Subcontracting (Feb 2026) (Deviation 2026-O0038)

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) *Definition. Similarly situated entity*, as used in this clause, means a first-tier subcontractor, including an independent contractor, that-

(1) Has the same small business program status as that which qualified the prime contractor for the award (*e.g.*, for a small business set-aside contract, any small business concern, without regard to its socioeconomic status); and

(2) Is considered small for the size standard under the North American Industry Classification System (NAICS) code the prime contractor assigned to the subcontract.

(c) *Applicability.* This clause applies only to-

(1) Contracts that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(2) Part or parts of a multiple-award contract that have been set aside for any of the small business concerns identified in 19.000(a)(3);

(3) Contracts that have been awarded on a sole-source basis in accordance with sections 19.105, 19.106, 19.107, and 19.108;

(4) Orders expected to exceed the simplified acquisition threshold and that are set aside for small business concerns under multiple-award contracts, as described in 8.4 and 16.5;

(5) Orders, regardless of dollar value, that are set aside in accordance with sections 19.105, 19.106, 19.107, and 19.108 under multiple-award contracts, as described in 8.4 and 16.5; and

(6) Contracts using the HUBZone price evaluation preference to award to a HUBZone small business concern unless the concern waived the evaluation preference.

(d) *Independent contractors.* An independent contractor shall be considered a subcontractor.

(e) By submission of an offer and execution of a contract, the Contractor agrees that in performance of a contract assigned a North American Industry Classification System (NAICS) code for-

(1) Services (except construction), it will not pay more than 50 percent of the amount paid by the Government for contract performance to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both services and supplies, the 50 percent limitation shall apply only to the service portion of the contract;

(2) Supplies (other than procurement from a nonmanufacturer of such supplies), it will not pay more than 50 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 50 percent subcontract amount that cannot be exceeded. When a contract includes both supplies and services, the 50 percent limitation shall apply only to the supply portion of the contract;

(3) General construction, it will not pay more than 85 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 85 percent subcontract amount that cannot be exceeded; or

(4) Construction by special trade contractors, it will not pay more than 75 percent of the amount paid by the Government for contract performance, excluding the cost of materials, to subcontractors that are not similarly situated entities. Any work that a similarly situated entity further subcontracts will count towards the prime contractor's 75 percent subcontract amount that cannot be exceeded.

(f) The Contractor shall comply with the limitations on subcontracting as follows:

(1) For contracts, in accordance with paragraphs (c)(1), (2), (3) and (6) of this clause-

[*Contracting Officer check as appropriate.*]

X By the end of the base term of the contract and then by the end of each subsequent option period; or

[ ] By the end of the performance period for each order issued under the contract.

(2) For orders, in accordance with paragraphs (c)(4) and (5) of this clause, by the end of the performance period for the order.

(g) A joint venture agrees that, in the performance of the contract, the applicable percentage specified in paragraph (e) of this clause will be performed by the aggregate of the joint venture participants.

(1) In a joint venture comprised of a small business protege and its mentor approved by the Small Business Administration, the small business protege shall perform at least 40 percent of the work performed by the joint venture. Work performed by the small business protege in the joint venture must be more than administrative functions.

(2) In an 8(a) joint venture, the 8(a) participant(s) shall perform at least 40 percent of the work performed by the joint venture. Work performed by the 8(a) participants in the joint venture must be more than administrative functions.

(End of clause)

52.219-28 Postaward Small Business Program Rerepresentation. (Deviation 2026-O0038) (Feb 2026)

Postaward Small Business Program Rerepresentation (Feb 2026) (Deviation 2026-O0038)

(a) *Definitions*. As used in this clause-

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern-

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

(b) If the Contractor represented that it was a small business concern, a small disadvantaged business concern, or a joint venture that was any of the small business concerns identified in 19.000(a)(3) prior to award of this contract, the Contractor shall rerepresent its size and socioeconomic status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts-

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code(s) assigned to this contract. The small business size standard corresponding to this NAICS code(s) can be found at https://www.sba.gov/document/support--table-size-standards.

(d) The small business size standard for a Contractor providing an end item that it does not manufacture, process, or produce itself, for a contract other than a construction or service contract, is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519, if the acquisition-

(1) Was set aside for small business and has a value above the simplified acquisition threshold;

(2) Used the HUBZone price evaluation preference regardless of dollar value, unless the Contractor waived the price evaluation preference; or

(3) Was an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation(s) required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The Contractor shall notify the contracting officer in writing within the timeframes specified in paragraph (b) of this clause, that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

(1) The Contractor represents that it [ ] is, [ ] is not a small business concern under ____NAICS Code assigned to ____contract number.

(2) [*Complete only if the Contractor represented itself as a small business concern in paragraph (g)(1) of this clause*.] The Contractor represents that it [ ] is, [ ] is not, a small disadvantaged business concern as defined in 13 CFR 124.1001.

(3) *Women-owned small business (WOSB) joint venture eligible under the WOSB Program*. The Contractor represents that it [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(4) *Economically disadvantaged women-owned small business (EDWOSB) joint venture*. The Contractor represents that it [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __ .]

(5) *Service-disabled veteran-owned small business (SDVOSB) joint venture eligible under the SDVOSB Program*. The Contractor represents that it [ ] is, [ ] is not an SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: __.]

(6) *HUBZone joint venture eligible under the HUBZone Program.*[*Complete only if the offeror is a HUBZone small business concern.*] The offeror represents, as part of its offer, that It [ ] is, [ ] is not a HUBZone joint venture that complies with the requirements of 13 CFR 126.616(a) through (c). [____The Contractor shall enter the name and unique entity identifier of each party to the joint venture: .] Each HUBZone small business concern participating in the HUBZone joint venture must be certified as a HUBZone concern. [____Contractor to sign and date and insert authorized signer's name and title.]

(End of clause)

52.222-42 Statement of Equivalent Rates for Federal Hires. (May 2014)

Statement of Equivalent Rates for Federal Hires (May 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C.5341 or 5332.

This Statement is for Information Only: It is not a Wage Determination

Employee Class	Monetary Wage-Fringe Benefits

Quality Assurance Technician	GS-12
Management Analyst	GS-11
Habitability Program Logistics Specialist	GS-11
Management Analyst	GS-11
Senior Schedule Analyst	GS-12
Administrative Specialist	GS-06
Logistics Analyst	GS-09
Warehouse Specialist	GS-07
Production Controller I	GS-09
Production Controller II	GS-11
Engineering Technician I	GS-09
Engineering Technician II	GS-11
Technical Instructor	GS-11
Administrative Assistant II	GS-07
Public Affairs Specialist	GS-09
Security Administrative Assistant	GS-09

(End of clause)

52.223-3 Hazardous Material Identification and Safety Data. (Deviation 2026-O0038) (Feb 2026)

Hazardous Material Identification and Safety Data (Feb 2026) (Deviation 2026-O0038)

(a) *Hazardous material*, as used in this clause, includes any material defined as hazardous under the latest version of Federal Standard No. 313 (including revisions adopted during the term of the contract).

(b) The Offeror must list any hazardous material, as defined in paragraph (a) of this clause, to be delivered under this contract. The hazardous material shall be properly identified and include any applicable identification number, such as National Stock Number or Special Item Number. This information shall also be included on the Safety Data Sheet submitted under this contract.

Material (If none, insert *None*)	Identification No.
_____	_____
____	____
____	____

(c) This list must be updated during performance of the contract whenever the Contractor determines that any other material to be delivered under this contract is hazardous.

(d) The apparently successful offeror agrees to submit, for each item as required prior to award, a Safety Data Sheet, meeting the requirements of 29 CFR 1910.1200(g) and the latest version of Federal Standard No. 313, for all hazardous material identified in paragraph (b) of this clause. Data shall be submitted in accordance with Federal Standard No. 313, whether or not the apparently successful offeror is the actual manufacturer of these items. Failure to submit the Safety Data Sheet prior to award may result in the apparently successful offeror being considered nonresponsible and ineligible for award.

(e) If, after award, there is a change in the composition of the item(s) or a revision to Federal Standard No. 313, which renders incomplete or inaccurate the data submitted under paragraph (d) of this clause, the Contractor shall promptly notify the Contracting Officer and resubmit the data.

(f) Neither the requirements of this clause nor any act or failure to act by the Government shall relieve the Contractor of any responsibility or liability for the safety of Government, Contractor, or subcontractor personnel or property.

(g) Nothing contained in this clause shall relieve the Contractor from complying with applicable Federal, State, and local laws, codes, ordinances, and regulations (including the obtaining of licenses and permits) in connection with hazardous material.

(h) The Government's rights in data furnished under this contract with respect to hazardous material are as follows:

(1) To use, duplicate and disclose any data to which this clause is applicable. The purposes of this right are to-

(i) Apprise personnel of the hazards to which they may be exposed in using, handling, packaging, transporting, or disposing of hazardous materials;

(ii) Obtain medical treatment for those affected by the material; and

(iii) Have others use, duplicate, and disclose the data for the Government for these purposes.

(2) To use, duplicate, and disclose data furnished under this clause, in accordance with subparagraph (h)(1) of this clause, in precedence over any other clause of this contract providing for rights in data.

(3) The Government is not precluded from using similar or identical data acquired from other sources.

(End of clause)

52.252-2 Clauses Incorporated by Reference. (Feb 1998)

Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

https://www.acquisition.gov/browse/index/far

https://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html

(End of clause)

52.252-6 Authorized Deviations in Clauses. (Nov 2020)

Authorized Deviations in Clauses (Nov 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any **Defense Federal Acquisition Regulation** (48 CFR **Chapter 2**) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

DFARS Clauses Incorporated by Full Text

252.204-7021 Contractor Compliance with the Cybersecurity Maturity Model Certification Level Requirements. (Nov 2025)

CONTRACTOR COMPLIANCE WITH THE CYBERSECURITY MATURITY MODEL CERTIFICATION LEVEL REQUIREMENTS (NOV 2025)

(a) *Definitions*. As used in this clause-

"Controlled unclassified information" means information the Government creates or possesses, or information an entity creates or possesses for or on behalf of the Government, that a law, regulation, or Governmentwide policy requires or permits an agency to handle using safeguarding or dissemination controls (32 CFR 2002.4(h)).

"Current" means-

(1) With regard to Conditional Cybersecurity Maturity Model Certification (CMMC) Status-

(i) Not older than 180 days for Conditional Level 2 (Self) assessments and Conditional Level 2 (certified third-party assessment organization (C3PAO)) assessments, with-

(A) No changes in compliance with the requirements at 32 CFR part 170 since the Conditional CMMC Status date (see 32 CFR 170.16 and 170.17); and

(B) A corresponding affirmation of continuous compliance by an affirming official (see 32 CFR 170.4); and

(ii) Not older than 180 days for Conditional Level 3 (Defense Industrial Base Cybersecurity Assessment Center (DIBCAC)) assessments, with-

(A) No changes in compliance with the requirements at 32 CFR part 170 since the Conditional CMMC Status date (see 32 CFR 170.18); and

(B) A corresponding affirmation of continuous compliance by an affirming official;

(2) With regard to Final CMMC Status-

(i) Not older than 1 year for Final Level 1 (Self), with-

(A) No changes in compliance with the requirements at 32 CFR part 170 since the Final CMMC Status date (see 32 CFR 170.15); and

(B) A corresponding affirmation of continuous compliance, not older than 1 year, by an affirming official;

(ii) Not older than 3 years for Final Level 2 (Self) assessments and Final Level 2 (C3PAO) assessments, with-

(A) No changes in compliance with the requirements at 32 CFR part 170 since the Final CMMC Status date (see 32 CFR 170.16 and 170.17); and

(B) A corresponding affirmation of continuous compliance, not older than 1 year, by an affirming official; and

(iii) Not older than 3 years for Final Level 3 (DIBCAC) assessments, with-

(A) No changes in compliance with the requirements at 32 CFR part 170 since the Final CMMC Status date (see 32 CFR 170.18); and

(B) A corresponding affirmation of continuous compliance, not older than 1 year, by an affirming official; and

(3) With regard to affirmation of continuous compliance (32 CFR 170.22), not older than 1 year with no changes in compliance with the requirements at 32 CFR part 170.

"Cybersecurity Maturity Model Certification (CMMC) status" means the result of meeting or exceeding the minimum required score for the corresponding assessment. The potential statuses are as follows:

(1) Final Level 1 (Self).

(2) Conditional Level 2 (Self).

(3) Final Level 2 (Self).

(4) Conditional Level 2 (C3PAO).

(5) Final Level 2 (C3PAO).

(6) Conditional Level 3 (DIBCAC).

(7) Final Level 3 (DIBCAC).

"Cybersecurity Maturity Model Certification unique identifier (CMMC UID)" means 10 alpha-numeric characters assigned to each CMMC assessment and reflected in the Supplier Performance Risk System (SPRS) for each contractor information system.

"Federal contract information (FCI)" means information, not intended for public release, that is provided by or generated for the Government under a contract to develop or deliver a product or service to the Government. It does not include information provided by the Government to the public, such as on public websites, or simple transactional information, such as information necessary to process payments.

"Plan of action and milestones" means a document that identifies tasks to be accomplished. It details resources required to accomplish the elements of the plan, any milestones in meeting the tasks, and scheduled completion dates for the milestones, as defined in National Institute of Standards and Technology Special Publication 800-115 (32 CFR 170.21).

(b) *Framework*. The Cybersecurity Maturity Model Certification (CMMC) is a framework for assessing a contractor's compliance with applicable information security protections (see 32 CFR part 170).

(c) *Duplication*. The CMMC assessments will not duplicate efforts from any other comparable DoD assessment, except for rare circumstances when a reassessment may be necessary, for example, when there are indications of issues with cybersecurity and/or compliance with CMMC requirements.

(d) *Requirements*. The Contractor shall-

(1)(i) Have and maintain for the duration of the contract a current CMMC status at the following CMMC level, or higher: **CMMC Level 1 (Self)** for all information systems used in performance of the contract, task order, or delivery order that process, store, or transmit FCI or CUI; and

(ii) Consult 32 CFR 170.23 related to the flowdown of the CMMC requirements, and flow down the correct CMMC level to subcontracts and other contractual instruments;

(2) Only process, store, or transmit FCI or CUI on contractor information systems that have a CMMC status at the CMMC level required in paragraph (d)(1) of this clause, or higher;

(3) Complete on an annual basis, and maintain as current, an affirmation, by the affirming official (see 32 CFR 170.4), of continuous compliance with the requirements associated with the CMMC level required in paragraph (d)(1) of this clause in the Supplier Performance Risk System (SPRS) (*https://piee.eb.mil*) for each CMMC UID applicable to each of the contractor information systems that process, store, or transmit FCI or CUI and that are used in performance of the contract;

(4) Ensure all subcontractors and suppliers complete prior to subcontract award, and maintain on an annual basis, an affirmation, by the affirming official (see 32 CFR 170.4), of continuous compliance with the requirements associated with the CMMC level required for the subcontract or other contractual instrument for each of the subcontractor information systems that process, store, or transmit FCI or CUI and that are used in performance of the subcontract; and

(5) If the Contractor has a CMMC Status of Conditional, successfully close out a valid plan of action and milestones (32 CFR 170.21) to achieve a CMMC Status of Final.

(e) *Reporting*. The Contractor shall-

(1) Submit to the Contracting Officer-

(i) The CMMC UID(s) issued by SPRS for contractor information systems that will process, store, or transmit FCI or CUI during performance of the contract; and

(ii) Any changes in the CMMC UIDs generated in SPRS throughout the life of the contract, task order, or delivery order, if applicable;

(2) Enter into SPRS the results of a current self-assessment for each CMMC UID, not covered by a C3PAO assessment or DIBCAC assessment, applicable to each of the contractor information systems that process, store, or transmit FCI or CUI and that are used in performance of the contract; and

(3) Complete in SPRS on an annual basis and maintain as current an affirmation of continuous compliance by the affirming official (see 32 CFR 170.4) for each self-assessment, C3PAO assessment, or DIBCAC assessment required under the contract in SPRS.

(f) *Subcontracts*. The Contractor shall-

(1) Insert the substance of this clause, including this paragraph (f) and excluding paragraph (e)(1), in subcontracts and other contractual instruments, including those for the acquisition of commercial products or commercial services, excluding commercially available off-the-shelf items, if the subcontract or other contractual instrument will contain a requirement to process, store, or transmit FCI or CUI; and

(2) Prior to awarding a subcontract or other contractual instrument, ensure that the subcontractor has a current CMMC certificate or current CMMC status at the CMMC level that is appropriate for the information that is being flowed down to the subcontractor based on the requirements at 32 CFR 170.23.

(End of clause)

252.232-7007 Limitation of Government's Obligation. (Apr 2014)

LIMITATION OF GOVERNMENT'S OBLIGATION (APR 2014)

(a) Contract line item(s) **5000 and 5001** is/are incrementally funded. For this/these item(s), the sum of $ *[* insert at award]* of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract	$ ____
(month) (day), (year) ____	$ ____
(month) (day), (year) ____	$ ____
(month) (day), (year) ____	$ ____

(End of clause)

Section J - List of Attachments

Attachments:

Number	Attachment Name	Attachment Description	Reference Identifier	Date
01	Attachment 1-QASP		QASP	04 Jun 2026
02	Attachment 2-DD254	Contract Security Classification Specification (DD 254)	DD 254	04 Jun 2026
03	Attachment 3-WD 2015-4341 Rev 34	Wage Determination	WD 2015-4314 Rev 34	04 Jun 2026
04	Attachment 4-CDRL-A001_STATUS_REPORT	Contract Data Requirements List (CDRL)	CDRL-A001	04 Jun 2026
05	Attachment 5-CDRL-A002 Status Report	Contract Data Requirements List (CDRL)	CDRL-A002	04 Jun 2026
06	Attachment 6-CDRL-A003 End of Task	Contract Data Requirements List (CDRL)	CDRL-A003	04 Jun 2026
07	Attachment 7-Staffing Plan		Staffing Plan	04 Jun 2026
08	Attachment 8- Past Performance Reference		Past Performance Reference	04 Jun 2026
09	Attachment 9-Price Proposal		Price Proposal	04 Jun 2026
10	Attachment 10-SF1408-14f		SF1408-14f	04 Jun 2026

Section K - Representations, Certification, & Other Statements

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions.	Sep 2024		
52.240-90	Security Prohibitions and Exclusions Representations and Certifications. (Deviation 2026-O0038)	Feb 2026		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	Sep 2022		
252.204-7008	Compliance with Safeguarding Covered Defense Information Controls.	Oct 2016		
252.225-7031	Secondary Arab Boycott of Israel .	Jun 2005		
252.225-7055	Representation Regarding Business Operations with the Maduro Regime.	May 2022		
252.225-7057	Preaward Disclosure of Employment of Individuals Who Work in the People's Republic of China.	Aug 2022		
252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region-Representation.	Jun 2023		
252.227-7028	Technical Data or Computer Software Previously Delivered to the Government.	Jun 1995		

FAR Clauses Incorporated by Full Text

52.204-8	**Annual Representations and Certifications. (DEVIATION 2025-O0003 and 2025-O0004)**	**(Mar 2025)**	**Deviation 2025-O0004**	**(Mar 2025)**

Annual Representations and Certifications (MAR 2025)(DEVIATION 2025-O0003 and 2025-O0004)

(a)

(1) The North American Industry Classification System (NAICS) code for this acquisition is **541330**.

(2) The small business size standard is **47 million**.

(3) The small business size standard for a concern that submits an offer, other than on a construction or service acquisition, but proposes to furnish an end item that it did not itself manufacture, process, or produce is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519 if the acquisition-

(i) Is set aside for small business and has a value above the simplified acquisition threshold;

(ii) Uses the HUBZone price evaluation preference regardless of dollar value, unless the offeror waives the price evaluation preference; or

(iii) Is an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(b)

(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7, System for Award Management, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

(i) [ ] Paragraph (d) applies.

(ii) [ ] Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c)

(1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless-

(A) The acquisition is to be made under the simplified acquisition procedures in part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed $150,000.

(iii) 52.203-18, Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation. This provision applies to all solicitations.

(iv) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(v) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that-

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(vi) 52.204-26, Covered Telecommunications Equipment or Services-Representation. This provision applies to all solicitations.

(vii) 52.209-2, Prohibition on Contracting with Inverted Domestic Corporations-Representation.

(viii) 52.209-5, Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(ix) 52.209-11, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(x) 52.214-14, Place of Performance-Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(xi) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(xii) 52.219-1, Small Business Program Representations (Basic, Alternates I, and II). This provision applies to solicitations when the contract is for supplies to be delivered or services to be performed in the United States or its outlying areas, or when the contracting officer has applied part 19 in accordance with 19.000(b)(1)(ii).

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(C) The provision with its Alternate II applies to solicitations that will result in a multiple-award contract with more than one NAICS code assigned.

(xiii) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract is for supplies to be delivered or services to be performed in the United States or its outlying areas, or when the contracting officer has applied part 19 in accordance with 19.000(b)(1)(ii).

(xiv) [Reserved]

(xv) [Reserved]

(xvi) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial products or commercial services.

(xvii) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of biobased products in USDA-designated product categories; or include the clause at 52.223-2, Reporting of Biobased Products Under Service and Construction Contracts.

(xviii) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA-designated items.

(xix) [Reserved]

(xx) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xxi) 52.225-4, Buy American-Free Trade Agreements-Israeli Trade Act Certificate. (Basic, Alternates II and III.) This provision applies to solicitations containing the clause at 52.225-3.

(A) If the acquisition value is less than $50,000, the basic provision applies.

(B) If the acquisition value is $50,000 or more but is less than $100,000, the provision with its Alternate II applies.

(C) If the acquisition value is $100,000 or more but is less than $102,280, the provision with its Alternate III applies.

(xxii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xxiii) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan-Certification. This provision applies to all solicitations.

(xxiv) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. This provision applies to all solicitations.

(xxv) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[*Contracting Officer check as appropriate.*]

[ ] (i) 52.204-17, Ownership or Control of Offeror.

[ ] (ii) 52.204-20, Predecessor of Offeror.

[ ] (iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

[ ] (iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment- Certification.

[ ] (v) 52.222-52, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Certification.

[ ] (vi) 52.227-6, Royalty Information.

[ ] (A) Basic.

[ ] (B) Alternate I.

[ ] (vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically in SAM website accessed through https://www.sam.gov. After reviewing the SAM information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [*offeror to insert changes, identifying change by clause number, title, date*]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause # Title Date Change
_____

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.209-2 Prohibition on Contracting With Inverted Domestic Corporations-Representation. (Deviation 2026-O0038) (Feb 2026)

PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS-REPRESENTATION (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this clause-

Inverted domestic corporation means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395 (b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

Subsidiary means an entity in which more than 50 percent of the entity is owned-

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation.

(b) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-3(b) applies or the requirement is waived in accordance with the procedures at 9.108-5.

(c) *Representation*. The Offeror represents that-

(1) It ☐ is, ☐ is not an inverted domestic corporation; and

(2) It ☐ is, ☐ is not a subsidiary of an inverted domestic corporation.

(End of provision)

52.209-5 Certification Regarding Responsibility Matters. (Deviation 2026-O0038) (Feb 2026)

CERTIFICATION REGARDING RESPONSIBILITY MATTERS (FEB 2026) (DEVIATION 2026-O0038)

(a)
(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are ☐ are not ☐ presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have ☐ have not ☐, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation);

(C) Are ☐ are not ☐ presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision; and

(D) Have ☐, have not ☐, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds the threshold at 9.104-5(a)(2) for which the liability remains unsatisfied. Federal taxes are considered delinquent if both of the following criteria apply:

(*1*) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if a pending administrative or judicial challenge remains. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(*2*) *The taxpayer is delinquent in making payment*. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) The Offeror has ☐ has not ☐, within a 3-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principal," for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (*e.g.*, general manager; plant manager; head of a division or business segment; and similar positions).

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the Government will consider the certification in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) This provision does not require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a). The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If the Government later determines that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

52.209-7 Information Regarding Responsibility Matters. (Deviation 2026-O0038) (Feb 2026)

INFORMATION REGARDING RESPONSIBILITY MATTERS (FEB 2026) (DEVIATION 2026-O0038)

(a) *Definitions*. As used in this provision-

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (*e.g.*, Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than $10,000,000 means-

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (*e.g.*, general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror ☐ has ☐ does not have current active Federal contracts and grants with total value greater than $10,000,000.

(c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in-

(A) The payment of a monetary fine or penalty of $5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of $100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management, which can be accessed via https://www.sam.gov (see 52.204-7).

(End of provision)

52.209-11 Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. (Deviation 2026-O0038) (Feb 2026)

REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (FEB 2026) (DEVIATION 2026-O0038)

(a) The Government will not enter into a contract with any corporation that-

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

52.209-13 Violation of Arms Control Treaties or Agreements-Certification. (Deviation 2026-O0038) (Feb 2026)

VIOLATION OF ARMS CONTROL TREATIES OR AGREEMENTS-CERTIFICATION (FEB 2026) (DEVIATION 2026-O0038)

(a) This provision does not apply to acquisitions at or below the simplified acquisition threshold or to acquisitions of commercial products and commercial services as defined in Federal Acquisition Regulation 2.101.

(b) *Certification*. [*Offeror shall check either (1) or (2).*]

☐ (1) The Offeror certifies that-

(i) It does not engage and has not engaged in any activity that contributed to or was a significant factor in the President's or Secretary of State's determination that a foreign country is in violation of its obligations undertaken in any arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. The determinations are described in the most recent unclassified annual report provided to Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a). The report is available at https://www.state.gov/bureaus-offices/under-secretary-for-arms-control-and-international-security-affairs/bureau-of-arms-control-verification-and-compliance/; and

(ii) No entity owned or controlled by the Offeror has engaged in any activity that contributed to or was a significant factor in the President's or Secretary of State's determination that a foreign country is in violation of its obligations undertaken in any arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. The determinations are described in the most recent unclassified annual report provided to Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a). The report is available at https://www.state.gov/bureaus-offices/under-secretary-for-arms-control-and-international-security-affairs/bureau-of-arms-control-verification-and-compliance/; or

☐ (2) The Offeror is providing separate information with its offer in accordance with paragraph (d)(2) of this provision.

(c) Procedures for reviewing the annual unclassified report (see paragraph (b)(1) of this provision). For clarity, references to the report in this section refer to the entirety of the annual unclassified report, including any separate reports that are incorporated by reference into the annual unclassified report.

(1) Check the table of contents of the annual unclassified report and the country section headings of the reports incorporated by reference to identify the foreign countries listed there. Determine whether the Offeror or any person owned or controlled by the Offeror may have engaged in any activity related to one or more of such foreign countries.

(2) If such activity might have occurred, review all findings in the report associated with those foreign countries to determine whether or not each such foreign country was determined to be in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament agreement to which the United States is a party, or to be not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. For clarity, in the annual report an explicit certification of non-compliance is equivalent to a determination of violation. However, the following statements in the annual report are not equivalent to a determination of violation:

(i) An inability to certify compliance.

(ii) An inability to conclude compliance.

(iii) A statement about compliance concerns.

(3) If so, determine whether the Offeror or any person owned or controlled by the Offeror has engaged in any activity that contributed to or is a significant factor in the determination in the report that one or more of these foreign countries is in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament agreement to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. Review the narrative for any such findings reflecting a determination of violation or non-adherence related to those foreign countries in the report, including the finding itself, and to the extent necessary, the conduct giving rise to the compliance or adherence concerns, the analysis of compliance or adherence concerns, and efforts to resolve compliance or adherence concerns.

(4) The Offeror may submit any questions with regard to this report by email to NDAA1290Cert@state.gov. To the extent feasible, the Department of State will respond to such email inquiries within 3 business days.

(d) Do not submit an offer unless-

(1) A certification is provided in paragraph (b)(1) of this provision and submitted with the offer; or

(2) In accordance with paragraph (b)(2) of this provision, the Offeror provides with its offer information that the President of the United States has

(i) Waived application under 22 U.S.C. 2593e(d) or (e); or

(ii) Determined under 22 U.S.C. 2593e(g)(2) that the entity has ceased all activities for which measures were imposed under 22 U.S.C. 2593e(b).

(e) *Remedies*. The certification in paragraph (b)(1) of this provision is a material representation of fact upon which reliance was placed when making award. If the Government later determines that the Offeror knowingly submitted a false certification, in addition to other remedies available to the Government, such as suspension or debarment, the Contracting Officer may terminate any contract resulting from the false certification.

(End of provision)

52.229-11 Tax on Certain Foreign Procurements-Notice and Representation. (Jun 2020)

TAX ON CERTAIN FOREIGN PROCUREMENTS-NOTICE AND REPRESENTATION (JUN 2020)

(a) *Definitions*. As used in this provision-

Foreign person means any person other than a United States person.

Specified Federal procurement payment means any payment made pursuant to a contract with a foreign contracting party that is for goods, manufactured or produced, or services provided in a foreign country that is not a party to an international procurement agreement with the United States. For purposes of the prior sentence, a foreign country does not include an outlying area of the United States.

United States person as defined in 26 U.S.C. 7701(a)(30) means

(1) A citizen or resident of the United States;

(2) A domestic partnership;

(3) A domestic corporation;

(4) Any estate (other than a foreign estate, within the meaning of 26 U.S.C. 701(a)(31)); and

(5) Any trust if-

(i) A court within the United States is able to exercise primary supervision over the administration of the trust; and

(ii) One or more United States persons have the authority to control all substantial decisions of the trust.

(b) Unless exempted, there is a 2 percent tax of the amount of a specified Federal procurement payment on any foreign person receiving such payment. See 26 U.S.C. 5000C and its implementing regulations at 26 CFR 1.5000C-1 through 1.5000C-7.

(c) Exemptions from withholding under this provision are described at 26 CFR 1.5000C-1(d)(5) through (7). The Offeror may claim an exemption from the withholding by using the Department of the Treasury Internal Revenue Service (IRS) Form W-14, Certificate of Foreign Contracting Party Receiving Federal Procurement Payments, available at www.irs.gov/w14. Any exemption claimed and self-certified on the IRS Form W-14 is subject to audit by the IRS. Any disputes regarding the imposition and collection of the 26 U.S.C. 5000C tax are adjudicated by the IRS as the 26 U.S.C. 5000C tax is a tax matter, not a contract issue. The IRS Form W-14 is provided to the acquiring agency rather than to the IRS.

(d) For purposes of withholding under 26 U.S.C. 5000C, the Offeror represents that

(1) It ☐ is ☐ is not a foreign person; and

(2) If the Offeror indicates "is" in paragraph (d)(1) of this provision, then the Offeror represents that-I am claiming on the IRS Form W-14 ☐ a full exemption, or ☐ partial or no exemption [*Offeror must select one*] from the excise tax.

(e) If the Offeror represents it is a foreign person in paragraph (d)(1) of this provision, then-

(1) The clause at FAR 52.229-12, Tax on Certain Foreign Procurements, will be included in any resulting contract; and

(2) The Offeror shall submit with its offer the IRS Form W-14. If the IRS Form W-14 is not submitted with the offer, exemptions will not be applied to any resulting contract and the Government will withhold a full 2 percent of each payment.

(f) If the Offeror selects "is" in paragraph (d)(1) and "partial or no exemption" in paragraph (d)(2) of this provision, the Offeror will be subject to withholding in accordance with the clause at FAR 52.229-12, Tax on Certain Foreign Procurements, in any resulting contract.

(g) A taxpayer may, for a fee, seek advice from the IRS as to the proper tax treatment of a transaction. This is called a private letter ruling. Also, the IRS may publish a revenue ruling, which is an official interpretation by the IRS of the Internal Revenue Code, related statutes, tax treaties, and regulations. A revenue ruling is the conclusion of the IRS on how the law is applied to a specific set of facts. For questions relating to the interpretation of the IRS regulations go to https://www.irs.gov/help/tax-law-questions.

(End of provision)

DFARS Clauses Incorporated by Full Text

252.204-7016 Covered Defense Telecommunications Equipment or Services-Representation. (Dec 2019)

COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (DEC 2019)

(a) *Definitions*. As used in this provision, "covered defense telecommunications equipment or services" has the meaning provided in the clause 252.204-7018, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.

(b) *Procedures*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (*https://www.sam.gov*) for entities excluded from receiving federal awards for "covered defense telecommunications equipment or services".

(c) *Representation*. The Offeror represents that it ☐ does, ☐ does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)

252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services-Representation. (May 2021)

PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (MAY 2021)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) *Definitions*. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) *Prohibition*. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) *Procedures*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at *https://www.sam.gov* for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

(d) *Representation*. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it ☐ will ☐ will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) *Disclosures*. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

252.204-7998	**Alternate A, Annual Representations and Certifications. (DEVIATION 2026-O0043)**	**(Feb 2026)**	**Alternate A Deviation 2026-O0043**	**(Feb 2026) (Feb 2026)**

Alternate A, Annual Representations and Certifications (DEVIATION 2026-O0043)(FEB 2026)

Include the following paragraphs (e), (f), and (g) in the provision at FAR 52.204-7:

(e)(1) If the provision at FAR 52.204-7, System for Award Management - Registration, is included in this solicitation, paragraph (g) of this provision applies.

(2) If the provision at FAR 52.204-7, System for Award Management - Registration, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (g) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

[ ] (i) Paragraph (g) applies.

[ ] (ii) Paragraph (g) does not apply and the Offeror has completed the individual representations and certifications in the solicitation.

(f)(1) The following representations or certifications in the SAM database are applicable to this solicitation as indicated:

(i) 252.204-7016, Covered Defense Telecommunications Equipment or Services--Representation. Applies to all solicitations.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(iv) 252.225-7049, Prohibition on Acquisition of Certain Foreign Commercial Satellite Services--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(v) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of $150,000 or more.

(vi) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(vii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer:

X (i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

X (ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

[ ] (iii) 252.225-7020, Trade Agreements Certificate.

[ ] Use with Alternate I.

X (iv) 252.225-7031, Secondary Arab Boycott of Israel.

[ ] (v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

[ ] Use with Alternate I.

[ ] Use with Alternate II.

[ ] Use with Alternate III.

[ ] Use with Alternate IV.

[ ] Use with Alternate V.

[ ] (vi) 252.226-7002, Representation for Demonstration Project for Contractors Employing Persons with Disabilities.

[ ] (vii) 252.232-7015, Performance-Based Payments--Representation.

(g) The Offeror has completed the annual representations and certifications electronically via the SAM website at *https://www.sam.gov* After reviewing the SAM database information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-7 and paragraph (f) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.203-1); except for the changes identified below [*Offeror to insert changes, identifying change by provision number, title, date*]. These amended representation(s) and/or certification (s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS provision No.	Title	Date	Change
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___
___	___	___	___

Any changes provided by the Offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.209-7002 Disclosure of Ownership or Control by a Foreign Government. (Dec 2022)

DISCLOSURE OF OWNERSHIP OR CONTROL BY A FOREIGN GOVERNMENT

(DEC 2022)

(a) *Definitions.* As used in this provision-

(1) "Effectively owned or controlled" means that a foreign government or any entity controlled by a foreign government has the power, either directly or indirectly, whether exercised or exercisable, to control the election, appointment, or tenure of the Offeror's officers or a majority of the Offeror's board of directors by any means, e.g., ownership, contract, or operation of law (or equivalent power for unincorporated organizations).

(2) "Entity controlled by a foreign government"-

(i) Means-

(A) Any domestic or foreign organization or corporation that is effectively owned or controlled by a foreign government; or

(B) Any individual acting on behalf of a foreign government.

(ii) Does not include an organization or corporation that is owned, but is not controlled, either directly or indirectly, by a foreign government if the ownership of that organization or corporation by that foreign government was effective before October 23, 1992.

(3) "Foreign government" includes the state and the government of any country (other than the United States and its outlying areas) as well as any political subdivision, agency, or instrumentality thereof.

(4) "Proscribed information" means-

(i) Top Secret information;

(ii) Communications security (COMSEC) material, excluding controlled cryptographic items when unkeyed or utilized with unclassified keys;

(iii) Restricted Data as defined in the U.S. Atomic Energy Act of 1954, as amended;

(iv) Special Access Program (SAP) information; or

(v) Sensitive Compartmented Information (SCI).

(b) *Prohibition on award.* No contract under a national security program may be awarded to an entity controlled by a foreign government if that entity requires access to proscribed information to perform the contract, unless the Secretary of Defense or a designee has waived application of 10 U.S.C. 4874.

(c) *Disclosure.* The Offeror shall disclose any interest a foreign government has in the Offeror when that interest constitutes control by a foreign government as defined in this provision. If the Offeror is a subsidiary, it shall also disclose any reportable interest a foreign government has in any entity that owns or controls the subsidiary, including reportable interest concerning the Offeror's immediate parent, intermediate parents, and the ultimate parent. Use separate paper as needed, and provide the information in the following format:

Offeror's Point of Contact for Questions about Disclosure (Name and Phone Number with Country Code, City Code and Area Code, as applicable)	
____	
Name and Address of Offeror	
____	
Name and Address of Entity Controlled by a Foreign Government	Description of Interest, Ownership Percentage, and Identification of Foreign Government
____	____
(End of provision)	

Additional Regulation or Supplemental Clauses Incorporated by Full Text

K-227-W001 INSTRUCTIONS FOR OBTAINING EXPORT-CONTROLLED TECHNICAL DATA (NAVSEA) (MAY 2022) (May 2022)

(a) An offeror may not receive export-controlled technical data, which is specified in this solicitation, unless the offeror is a qualified U.S. contractor as defined in paragraph (b). See paragraph (c) and (d) for instructions on becoming a qualified U.S. contractor. Questions about this program or DD Form 2345 should be addressed to U.S./Canada Joint Certification Office, Defense Logistics Information Services (DLIS), Federal Center, 74 Washington Avenue North, Battle Creek, MI 49017-3084; or telephone (877) 352-2255; or email jcp-admin@dla.mil.

(b) By Department of Defense (DOD) Directive 5230.25 (hereinafter referred to as "the Directive"), a program was established to allow Qualified U.S. Contractors to obtain export-controlled technical data under certain conditions. A "Qualified U.S. Contractor" is a private individual or enterprise (hereinafter described as a "U.S. Contractor") that, in accordance with procedures established by the Under Secretary of Defense for Research and Engineering, # certifies # does not certify, as a condition of obtaining export-controlled technical data subject to the Directive from the Department of Defense, that:

(1) The individual who will act as recipient of the export-controlled technical data on behalf of the U.S. Contractor is a U.S. citizen or a person admitted lawfully into the United States for permanent residence and is located in the United States;

(2) Such data is needed to bid or perform on a contract with the Department of Defense, or other U.S. Government agency, or for other legitimate business purposes in which the U.S. Contractor is engaged, or plans to engage. The purpose for which the data is needed shall be described sufficiently in such certification to permit an evaluation of whether subsequent requests for data are related properly to such business purpose.

(3) The U.S. Contractor acknowledges its responsibilities under U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license prior to the release of technical data within the United States) and agrees that it will not disseminate any export-controlled technical data subject to the Directive in a manner that would violate applicable export control laws and regulations.

(4) The U.S. Contractor also agrees that, unless dissemination is permitted by the Directive, it will not provide access to export-controlled technical data subject to the Directive to persons other than its employees or persons acting on its behalf, without the permission of the DOD component that provided the technical data.

(5) To the best of its knowledge and belief, the U.S. Contractor knows of no person employed by it, or acting on its behalf, who will have access to such data, who is debarred, suspended or otherwise ineligible to perform under U.S. Government contracts; or has violated U.S. export control laws or a certification previously made to the Department of Defense under the provisions of the Directive.

(c) Private individuals or enterprises are certified as Qualified U.S. Contractors by submitting a DD Form 2345 to U.S./Canada Joint Certification Office, Defense Logistics Information Services, Federal Center, 74 Washington Avenue, North, Battle Creek, MI 49017-3084.

(d) Canadian contractors may be qualified in accordance with the Directive for technical data that do not require a license for export to Canada under section 125.12 of the International Traffic in Arms Regulations and sections 379.4(d) and 379.5(e) of the Export Administration Regulations, by submitting an equivalent certification to the DLIC.

(End of Provision)

Section L - Instructions, Conditions, & Notices to Offerors or Quoters

1.0 INSTRUCTIONS FOR SUBMISSION OF OFFERS

Offeror shall comply with the detailed instructions for the format and content of the proposal. Proposals shall be clear and unambiguous. Proposals that do not comply with the detailed instructions for the format and content of the proposal may render the Offeror ineligible for award. The Government reserves the right to reject any proposal that does not comply with these proposal submission instructions.

Proposals shall be submitted through the PIEE Solicitation Module by the solicitation closing date and time specified on the cover page of this solicitation, block (9). Offers must be received via the PIEE Solicitation Module portal by the closing date and time in order to be considered for award. It is not permissible to upload a link to an internet-based data center (e.g. Google cloud or Dropbox). Offeror shall submit all required proposal information as files uploaded directly in the PIEE Solicitation Module. In the rare event the PIEE system is down or inaccessible, Offeror shall immediately notify the cognizant Contracting Officer for the solicitation via e-mail prior to the solicitation closing date and time. In the rare event of a PIEE system malfunction, arrangements must be made with the Contracting Officer cognizant for the solicitation prior to the solicitation closing date and time in order to submit a proposal electronically outside the PIEE Solicitation Module. Failure to submit a complete proposal prior to the solicitation closing date and time will render the proposal late and unacceptable.

Offerors are responsible for submitting proposals and any proposal modifications in the PIEE Solicitation Module by the time specified in the solicitation. Any proposal modification not submitted in the PIEE Solicitation Module by the exact time specified for receipt of offers is "late" and will not be considered. The solicitation will close at the exact date and time specified in the solicitation and Offerors will be unable to submit its proposal after that time. Each proposal submitted in the PIEE Solicitation Module is time/date stamp recorded by the system at time of proposal upload. Proposals may be withdrawn by written notice to the cognizant Contracting Officer for the solicitation provided such notice is received prior to Task Order award.

Resources on how to navigate the PIEE Solicitation Module are available at https://dodprocurementtoolbox.com/site-pages/solicitation-module.

2.0 PROPOSAL FORMAT

In order to maximize efficiency and minimize the time for proposal evaluation, all Offerors shall submit their proposals in accordance with the format and content specified below. The requirements below apply equally to subcontractors. Proposals that do not meet the below requirements may be deemed unresponsive and may not be eligible for award. The electronic proposal shall be prepared so that if printed, the proposal meets the following format requirements:
+ 8.5 x 11 inch paper
+ Single-spaced typed lines
+ 1 inch margins
+ Font text shall be 12-point Times New Roman, except for:
  o Graphs, graphics, or charts used to supplement the proposal text shall use Times New Roman that is no smaller than 9-point font size.
  o Microsoft Office Excel spreadsheets shall use Times New Roman that is no smaller than 9-point font size. These Excel spreadsheets shall be formatted for printing in landscape orientation such that all row and column headings appear on each printed page. All spreadsheets shall include calculations in the cells showing all formulas. Do not enter hard data where formulas were used to calculate the entered value.
+ No hyperlinks
+ Proposals shall be in English and in U.S. dollars.
+ Proposals shall be Microsoft Office (Word, Excel, PowerPoint) 2010 and newer versions or Adobe Acrobat (PDF) compatible. PDF files shall be searchable when reviewed electronically.

2.1 Cover Page and Table of Contents

Offeror shall include a cover page and table of contents for each proposal volume. The cover page shall identify the solicitation number, proposal volume and title, and the Offeror's name. The cover page and table of contents will not count against page limitations.

2.2 Glossary of Abbreviations and Acronyms

Offer shall include a glossary of abbreviations and acronyms for each proposal volume that provides corresponding definitions. Glossaries will not count against page limitations.

2.3 Page Numbering System

Offeror shall use a standard page numbering system to facilitate proposal references. All pages shall be numbered consecutively for each section within a volume. Charts, graphs, and other inserted materials shall be included in the page numbering system.

2.4 Restriction on Disclosure and Use of Data

Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall mark the title page with the following legend:

"This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this Offeror as a result of, or in connection with, the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]";

Offerors shall also mark each sheet of data it wishes to restrict with the following legend:

"Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal."

2.5 File Naming Convention

All proposal files shall include the Offeror's company name, volume #, document name, and other useful identifying information. For example:
Company_Volume_I _Technical Approach
Company_Volume_I_Key Personnel Resume for Jane Doe
Company_Volume_II _Past Performance Reference for N50054-26-R-0006
Company_Volume_III _Price Proposal Narrative
Company_Volume_IV_Cover Letter

3.0 PROPOSAL ORGANIZATION AND CONTENT

Offeror shall organize its proposal and include all proposal content exactly as described herein. Offeror shall organize its proposal into separate volumes and adhere to page limitations as delineated in the Proposal Organization Table below. Page limitations will be treated as maximums. If exceeded, excess pages may not be read or considered in proposal evaluation. When both sides of a sheet display printed material, it shall be counted as two pages.

PROPOSAL ORGANIZATION TABLE

Volume	Proposal Content	Page Limitation
VOLUME I - Technical	Element A: Technical Approach	30 pages
(Factor 1)	Element B: Management Approach	20 pages
	Element C: Personnel Approach	Staffing Plan-No page limit. Key Personnel: 2 pages per resume
VOLUME II - Past Performance (Factor 2)	Past Performance References	3 pages per reference
VOLUME III - Price Proposal (Factor 3)	Price Proposal Spreadsheet Price Proposal Narrative	No Page Limit
VOLUME IV- Contract Documentation	Cover Letter Solicitation Fill-ins OCI Mitigation Plan Pre-Award Survey (SF1408) Security Requirements (DD-254)	No Page Limit

3.1 VOLUME I - TECHNICAL (FACTOR 1)

3.1.1 Element A - Technical Approach

The submission of an offer constitutes unconditional acceptance to perform all of the tasks described in the SOW/PWS; therefore, Offeror's proposal need not address every single aspect of the SOW/PWS. Offeror shall describe its specific understanding, capability, experience, and technical approach with regards to the following requirements:

- Provide the technical expertise to provide the technical support detailed in Section C of this solicitation
- Provide support personnel with the experience and expertise detailed in Section C of this solicitation

Offeror should organize its technical approach by grouping together capability, understanding, experience, and approach by specific SOW/PWS requirements, and/or by sample problem if applicable. Offeror shall clearly demonstrate its ability to meet the requirements. Offeror shall provide explanatory details assuming that the Government has no prior knowledge of its facilities, capabilities, or experience. Offerors shall identify technical uncertainties and assumptions within the requirements and provide specific courses of action for their resolution. Offerors are encouraged to address any innovative approaches to meeting the requirements. Offeror shall not simply rephrase or restate the Government's requirements in the proposal. Proposals that merely reiterate the Government's own requirements shall be deemed unacceptable and thus ineligible for award. Offerors are cautioned that failure to provide the necessary information may result in its adjectival ratings being downgraded accordingly.

3.1.2 Element B - Management Approach

Offeror shall:

+ Describe overall management approach including details about processes, tools, and other unique characteristics that demonstrate the ability to successfully manage this effort.
+ Provide an organizational chart and describe the management structure addressing the roles and responsibilities of key personnel and the reporting lines of authority.
+ Describe the approach to communication with Government and other stakeholders including details on status reports, meetings, and other forms of communication.
+ Describe the quality control process including a discussion on how performance and deliverables will meet the Government's quality standards in accordance with Attachment 01 - QASP.
+ Describe the approach for monitoring and controlling costs during performance.
+ Describe the approach for risk management including identification of risks and mitigation strategy.

+ Describe the subcontractor team being proposed under this task order, the specific requirements anticipated to be subcontracted, the rationale for why these subcontractors were selected to perform this work, and the overall approach to subcontractor management.
+ Describe a detailed plan of action addressing all required steps that need to be taken to fully assume responsibilities under this task order as detailed in paragraph 15 of the PWS. This plan shall identify measurable milestones for when actions will be completed. This plan shall address hiring, onboarding, and training of new personnel.

3.1.3 Element C - Personnel Approach

Staffing Plan. Offeror shall provide a staffing plan using the format provided in Attachment 07 - Staffing Plan. Offeror shall complete all of the information requested within the provided template. Offeror shall include all proposed personnel, including those of its subcontractors, necessary to perform all aspects of the SOW/PWS. Offeror shall propose staffing in accordance with the labor hours identified in Section B.
Offeror shall preface the names of contingent hires with "Contingent -"; for example, "Contingent - Jane Doe." Offeror shall preface the names of key personnel with "Key -"; for example, "Key - Jane Doe." Offeror shall use "TBD" for non-key positions that do not have identified personnel. "TBD" may also be used for labor hours associated with surge or special study CLINs/SLINs, if such CLINs/SLINs are included in Section B.

Offeror shall provide a mapping of any company-specific labor categories it, or its subcontractors, proposes in the staffing plan to the corresponding Government Standard eCRAFT Labor Categories. Unless specified already by the Government, Offeror shall propose Standard eCRAFT Labor Categories based on the descriptions listed at: http://www.navsea.navy.mil/Home/Warfare-Centers/NUWC-Newport/Partnerships/Commercial-Contracts/Labor-Categories/. For labor categories that provide for various levels (I, II, III, IV), Offeror shall select the level that best matches the proposed individual and company-specific labor category. For Service Contract Act (SCA) labor categories (if applicable), Offerors may propose an SCA labor category listed in the SCA Directory of Occupations at: http://www.dol.gov/whd/govcontracts/sca.htm.

Offeror shall propose a staffing plan in the technical volume that fully aligns with the staffing included in the price proposal. Discrepancies between the proposed staffing identified in the technical and price proposal may result in an identification of risk, a lowering of the adjectival rating in the technical proposal, and/or determination of unreasonable pricing.

Staffing Plan Narrative: Offerors should attempt to minimize the number of proposed labor personnel for which candidates have not been identified. From a U.S. Government proposal evaluation perspective, proposal risk may increase with high levels of individuals proposed as TBD or contingent. Nevertheless, in the Staffing Plan narrative, Offeror may describe actions it has taken to mitigate the impact of these risks to the Government. For example, higher levels of education and relevant experience in a proposed workforce demonstrate a richer labor mix. Proposing a richer labor mix, in appropriate tasks under this order, may reduce the performance risk that the Government bears in accepting an Offeror's proposal. In this example, the Offeror may discuss the potential benefits of the richness of its proposed labor mix in the Staffing Plan narrative but should clearly describe how a richer labor mix in a task reduces the performance risk to the Government.

Key Personnel. Offeror shall provide one resume for each individual proposed to fulfill the positions identified as key personnel in accordance with Section C, paragraph 6D. All key personnel positions shall identify a current employee or contingent hire to fulfil the role. Each resume shall demonstrate the key personnel's qualifications to complete the tasking for which person has been proposed to perform.
Offeror shall submit a current "letter of intent" (with salary information redacted) with all resumes supplied for contingent key personnel hires. The letter of intent does not count against page limitations and must be signed by the contingent hire employee and the Offeror.

Key personnel resumes shall include the following information:
Name
Key personnel position
Security clearance level
Citizenship
Summary indicating how personnel qualifications are met (e.g., years of relevant experience)
Chronology of education, training, and degrees/certifications held
Chronology of work experience with emphasis on PWS related experience

Key personnel are deemed essential to the performance of this effort and cannot be replaced without prior Government approval in accordance with C-237-H002 SUBSTITUTION OF KEY PERSONNEL (OCT 2018). The qualifications listed in each individual proposed key personnel resume, not the specific individual, are the materially relevant aspects of the proposed key personnel partially forming the basis of award. Therefore, even if a proposed key personnel becomes unavailable to the Offeror between proposal submission and award, the Government will evaluate and make its award decision based on the qualifications listed on the proposed resume(s). When the Government awards a task order under those circumstances, the Government will require the awardee to use the qualifications listed on the relevant proposed key personnel resume as the basis for replacing the individual under C-237-H002 SUBSTITUTION OF KEY PERSONNEL (OCT 2018) during task order performance. The Offeror shall make no substitution of key personnel without prior notification to and concurrence of the Contracting Officer.

3.2 VOLUME II - PAST PERFORMANCE (FACTOR 2)

Offeror shall provide all past performance information in accordance with Attachment 08 - Past Performance Reference. Offeror shall provide three past performance references, if available, which shall reflect recent experience performed within the last three years of the solicitation release date and that demonstrates experience relevant to the solicitation's PWS/SOW. In addition to these three past performance references, Offeror shall submit one additional past performance reference for each subcontractor proposed to perform more than 10% of the total labor hours, if available. Offeror shall describe how the past performance references are relevant including details about how it is similar in scope and complexity to this solicitation's SOW /PWS.

3.3 VOLUME III - PRICE PROPOSAL (FACTOR 3)

3.3.1 Section B Pricing

Offeror shall submit Section B pricing for each priced CLIN/SLIN in the price proposal spreadsheet (Attachment 09). The Section B pricing submitted in the completed solicitation (Volume IV) will take precedence should there be any discrepancies with any other pricing information submitted. As such, the resulting task order award will be made to the successful Offeror using their proposed Section B pricing.

3.3.2 Price Proposal Spreadsheet

Offeror and their subcontractors shall each separately submit a price proposal spreadsheet using the format set forth in Attachment 09 - Price Proposal Spreadsheet. The price proposal spreadsheet shall include calculations in the cells showing all formulas used to calculate the values. Do not enter hard data where formulas were used to calculate the entered value.

The Offeror's price proposal spreadsheet shall be overarching, encompassing all proposed pricing inclusive of sanitized subcontractor costs, and it shall fully align with and support the proposed Section B pricing. Subcontractor's unsanitized price proposal spreadsheets shall be submitted separately through the PIEE Solicitation Module in order to protect their proprietary information. Subcontractor price proposals shall be received by the time and date specified for receipt of proposals specified in this solicitation.

Offeror shall provide a clear crosswalk of all company-specific labor categories to corresponding Government Standard eCRAFT Labor Categories. Unless specified already by the Government, Offeror shall propose Standard eCRAFT Labor Categories based on the descriptions listed at: http://www.navsea.navy.mil/Home/Warfare-Centers/NUWC-Newport/Partnerships/Commercial-Contracts/Labor-Categories/. For labor categories that provide for various levels (I, II, III, IV), Offeror shall select the level that best matches the proposed individual and company-specific labor category. For Service Contract Act (SCA) labor categories (if applicable), Offerors may propose an SCA labor category listed in the SCA Directory of Occupations at http://www.dol.gov/whd/govcontracts/sca.htm.

3.3.3 Price Proposal Narrative

Offeror shall provide a price proposal narrative that fully substantiates the reasonableness of the proposed pricing. The price proposal narrative shall fully align with and support the proposed Section B pricing. The price proposal narrative shall fully corroborate every element that is proposed. Providing insufficient information to substantiate the reasonableness of the proposed price may result in the identification of a risk and/or in the offer no longer being considered eligible for award.

Offeror shall propose reasonable prices within its proposal. Offeror bears the sole responsibility to demonstrate that its proposed prices are reasonable within its proposal. Offeror is advised that proposing unreasonably lower prices without substantial justification will be an indication that the Offeror does not have a clear understanding of the requirements or does not have the requisite capability to support the effort. Any inconsistency between promised performance in the technical proposal (e.g. Volume 1 - Technical) and the proposed price must be explained in the proposal. Any inconsistency, if unexplained, may raise a fundamental question of the Offeror's understanding of the nature and scope of the work required and may adversely impact the evaluation of the Offeror's proposal.

The price proposal narrative shall address:

Subcontractors. All Subcontractors shall submit price proposal narratives in order to fully substantiate the reasonableness and realism of their proposed costs. Subcontractors that are proposed on cost reimbursement basis shall provide the same level of information as required from the Offeror to substantiate their own costs within their cost proposal narratives. Subcontractors that are proposed on a Time-and-Materials or fixed price basis (e. g. FFP, FFP LOE, etc.) are not required to provide the same level details as required under cost reimbursable proposals, but shall still provide an itemized breakout of pricing that is customary with the contract type proposed. Subcontractor unsanitized price proposal narratives shall be submitted separately through the PIEE Solicitation Module in order to protect their proprietary information. Subcontractor price proposals shall be received by the time and date specified for receipt of proposals specified in this solicitation.

Labor hours. Offeror shall propose the labor hours exactly as specified in Section B,and shall demonstrate overall adherence to the Section B labor hours. The labor hours shall include both the Offeror and subcontractor labor hours, if applicable.

Direct labor rates. The following is required as part of the Prime Price Summary format:

The Offeror shall map proposed Contractor Labor Categories to the corresponding Government Labor Categories identified in the Staffing Plan found as an attachment in Section J within the Offeror's Price Summary.

The Offeror shall complete the LOE breakout by Prime and Subcontractors that reflects the Offeror's Technical and Management Proposal.

Offerors are advised that proposing lower price personnel in technical labor categories without substantial justification will be an indication that the Offeror does not have a clear understanding of the caliber of technical labor needed to support the effort. In such cases, assignment of proposal risk may be made.

Overtime.

Overtime is limited to the position description, Security Administrative Assistant, and the hours limitation is as follows:

	Base Year (8 Months)	**OY1**	**OY2**	**OY3**	**OY4**
OT Hours	133	200	200	200	200

The offeror should propose overtime in consideration of the position and hours limitation above.

Service Contract Act (SCA) Wage Determinations. Offeror shall propose rates no lower than the minimums listed in SCA Wage Determinations current as of the date of the proposal. Current SCA Wage Determinations can be found at https://sam.gov/content/wage-determinations.

Uncompensated Overtime. Any uncompensated overtime proposed shall be in accordance with FAR 52.237-10, IDENTIFICATION OF UNCOMPENSATED OVERTIME. For any Offeror and/or subcontractors that proposes uncompensated overtime, Offeror and/or subcontractor shall ensure compliance with the following. Describe the company's uncompensated overtime policies and include a copy of its policy addressing uncompensated overtime. Describe the uncompensated overtime being proposed along with an explanation of how it will be used in performance of this requirement and why it is necessary. Describe how the adjusted hourly rate was derived while clearly demonstrating the reasonableness and realism. Describe the company's historical levels of uncompensated overtime incurred previously and provide substantiating historical data that corroborates the adjusted hourly rates proposed.

3.4 VOLUME IV - CONTRACT DOCUMENTATION

3.4.1. Cover Letter.

Offeror and subcontractors shall provide a cover letter with the following information:
+ Solicitation number;
+ Company name, SeaPort NxG MAC IDIQ number, CAGE code, Unique Entity ID (UEI), address, e-mail address, and telephone number;
+ A statement confirming agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;
+ A statement that the proposal is valid through 150 calendar days from the date specified for receipt of proposals;
+ Names, titles, telephone numbers, and e-mail addresses of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation;
+ DCAA and DCMA office POC, including branch location, contact name, telephone number and e-mail address;
+ Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office. The Offeror's signature on their proposal indicates the company will meet all requirements of the SOW/PWS, without exception; and
+ Identify all enclosures being transmitted as part of the Offeror's proposal.
+ If an Offeror believes no organizational conflict(s) of interest exists, an affirmative statement that no such conflict exists shall be included in the cover letter.

3.4.2 Solicitation Fill-ins.

Offeror shall complete all solicitation fill-Ins, including Section B CLIN pricing using the latest amended solicitation version and provide a copy within Volume IV.

3.4.3 Small Business Participation.

The North American Industry Classification (NAICS) code applicable to this solicitation is 541330. Therefore, companies proposing as a subcontractor under this solicitation as a small business concern must have had an average annual receipt over its five previous fiscal years that was less than $47,000,000. Companies proposed as a small business concern shall meet this size standard as of the date of the proposal submission under this solicitation.

Offeror is advised that this solicitation is 100% set aside for service-disabled veteran owned small businesses (SDVOSB). Immediately after the specified closing date and time, the Government will verify each Offeror's size status in SAM.gov and SBA.gov that the Offerors are certified as a service-disabled veteran-owned small business. Any proposal not certified appropriately will be ineligible for award and, therefore, will not be evaluated.

In the event multiple similarly situated small businesses join in order to meet the requirement to perform more than 50% of the effort, Offerors are advised that there may be an inherent technical risk associated with no clear prime contractor in charge of ensuring successful performance. Offerors should consider this risk in determining how many partners are needed in order to comply with the greater than 50% requirement.

3.4.4 Organizational Conflict of Interest (OCI) Mitigation Plan.

Offeror's OCI Mitigation Plan shall be provided in Volume IV. In accordance with the "C.14 ORGANIZATIONAL CONFLICT OF INTEREST" clause within the SeaPort-NxG IDIQ MAC, Offeror shall identify any and all conflicts of interest or potential conflicts of interest related to this solicitation. Offerors shall follow the below described two-step process for identifying known or potential OCI issues to the Government for this solicitation.

Step 1: If it is believed that conflicts of interest are real, possible, or perceived, the contractor shall submit a letter within fourteen (14) days of the release of the solicitation identifying those OCI issues and the strategy that the Offeror intends to use for mitigation. This letter will be for notification purposes only, for the Government to conduct any research, and no determination will be made by the Government at that time. If no OCI issues are present or anticipated, no action is required of the Offeror within this window.

Step 2: Offerors shall submit a statement in affirmation or negation whether they have an OCI conflict regarding this solicitation. If OCI issues are present or anticipated, Offerors shall provide details and submit an OCI mitigation plan and its corporate policy for resolving as part of their proposal submission. If it is believed that no conflicts of interest exist, then the Offeror shall clearly state this, in addition to providing their corporate policy for resolving OCIs. Organizational charts and/or corporate policy are authorized to be submitted in addition to the OCI Mitigation Plan and do not count toward any page limitation.

Award will only be made to an Offeror, including all subcontractors, that has no organizational conflict of interest as defined in FAR 9.5 or that the Government determines has provided a satisfactory mitigation plan in accordance with L-209-H009 herein. Failure by an Offeror to disclose a potential OCI or to submit an OCI mitigation plan with its proposal may render itself no longer being considered for award.

3.4.5 Pre-Award Survey (SF1408).

Offeror and cost reimbursement subcontractors shall assert whether it has a DCAA approved accounting system and provide the date it was approved. If the Offeror or any cost reimbursement subcontractors do not have an approved accounting system, then an SF1408 Pre-Award Survey shall be completed. Offeror is solely responsible for verifying that subcontractors proposed on a cost reimbursement basis have either an approved accounting system or have submitted the SF1408 as part of the subcontractor's proposal. An SF1408 does not need to be submitted for companies that already have an approved accounting system. A copy of the SF1408 is at https://www.gsa.gov/Forms/TrackForm/32838.

3.4.6 Security Requirements.

Security requirements associated with this effort have been identified Attachment 02 - DD254. Offeror shall demonstrate the ability to meet the facility clearance and safeguarding capability requirements identified in the attached DD254. Describe the plan to implement the required security clearances and physical access requirements during the transition period so that service is not interrupted. If the Offeror does not currently possess the required facility clearance, the Offeror shall demonstrate the steps it will take to be granted the facility clearance in accordance with DoDM 5220.32 (or latest guidance), including a detailed schedule for attaining the required facility clearance.

3.4.7 Cybersecurity Maturity Model Certification (CMMC) unique identifier(s) (UIDs)
The Offeror shall provide the CMMC UIDs issued by the Supplier Performance Risk system (SPRS), in accordance with DFARS 252.204-7025(d), for each contractor information system that will process, store, or transmit Federal Contract Information (FCI) or Controlled Unclassified Information (CUI) during performance of a contract, task order, or delivery order resulting from this solicitation.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	Jan 2017		
52.204-7	System for Award Management-Registration. (Deviation 2026-O0038)	Feb 2026		
52.215-1	Instructions to Offerors-Competitive Acquisition. (Deviation 2026-O0038)	Feb 2026		
52.215-22	Limitations on Pass-Through Charges-Identification of Subcontract Effort. (Deviation 2026-O0038)	Feb 2026		
52.233-2	Service of Protest. (Deviation 2026-O0038)	Feb 2026		
52.237-10	Identification of Uncompensated Overtime.	Mar 2015		

DFARS Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
252.204-7019	Notice of NIST SP 800-171 DoD Assessment Requirements.	Nov 2023		
252.204-7024	Notice on the Use of the Supplier Performance Risk System.	Mar 2023		
252.215-7013	Supplies and Services Provided by Nontraditional Defense Contractors.	Jan 2023		
252.215-7996	Notification to Offerors-Postaward Debriefings. (DEVIATION 2026-O0048)	Mar 2026	Deviation 2026-O0048	Mar 2026

FAR Clauses Incorporated by Full Text

52.216-1 Type of Contract. (Deviation 2026-O0038) (Feb 2026)

Type of Contract (Feb 2026) (Deviation 2026-O0038)

The Government contemplates award of a single FFP Seaport task order resulting from this solicitation.

(End of provision)

52.252-1 Solicitation Provisions Incorporated by Reference. (Feb 1998)

Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be

completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

https://www.acquisition.gov/browse/index/far

https://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html

(End of provision)

52.252-5 Authorized Deviations in Provisions. (Nov 2020)

Authorized Deviations in Provisions (Nov 2020)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any Defense Federal Acquisition Regulation (48 CFR Chapter **2**) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

DFARS Clauses Incorporated by Full Text

252.204-7025 Notice of Cybersecurity Maturity Model Certification Level Requirements. (Nov 2025)

NOTICE OF CYBERSECURITY MATURITY MODEL CERTIFICATION LEVEL REQUIREMENTS (NOV 2025)

(a) *Definitions*. As used in this provision, "controlled unclassified information (CUI)," "current," "Cybersecurity Maturity Model Certification (CMMC) status," "Cybersecurity Maturity Model Certification unique identifier (CMMC UID)," "Federal contract information (FCI)", and "plan of action and milestones" have the meaning given in the Defense Federal Acquisition Regulation Supplement 252.204-7021, Contractor Compliance With the Cybersecurity Maturity Model Certification Level Requirements, clause of this solicitation.

(b)(1) *Cybersecurity Maturity Model Certification (CMMC) level*. The CMMC level required by this solicitation is: **CMMC Level 1 (Self)**. This CMMC level, or higher (see 32 CFR part 170), is required prior to award for each contractor information system that will process, store, or transmit Federal contract information (FCI) or controlled unclassified information (CUI) during performance of the contract.

(2) The Offeror will not be eligible for award of a contract, task order, or delivery order resulting from this solicitation if the Offeror does not have, for each of the contractor information systems that will process, store, or transmit FCI or CUI and that will be used in performance of a contract resulting from this solicitation-

(i) The current CMMC status entered in the Supplier Performance Risk System (SPRS) (*https://piee.eb.mil*) at the CMMC level required by paragraph (b)(1) of this provision; and

(ii) A current affirmation of continuous compliance with the security requirements identified at 32 CFR part 170 in SPRS.

(c) *Plan of action and milestones*. If the Offeror has a CMMC Status of Conditional, the Offeror shall successfully close out a valid plan of action and milestones (32 CFR 170.21) to achieve a CMMC Status of Final.

(d) *CMMC unique identifiers*. The Offeror shall provide, in the proposal, the CMMC unique identifier(s) (CMMC UIDs) issued by SPRS for each contractor information system that will process, store, or transmit FCI or CUI during performance of a contract, task order, or delivery order resulting from this solicitation. The Offeror also shall update the list when new CMMC UIDs are generated in SPRS. The CMMC UIDs are provided in SPRS after the Offeror enters the results of self-assessment(s) for each such information system.

(End of provision)

252.215-7992 Only One Offer. (DEVIATION 2026-O0048) (Mar 2026) Deviation 2026-O0048 (Mar 2026)

ONLY ONE OFFER (DEVIATION 2026-O0048) (MAR 2026)

(a) *Cost or pricing data requirements*. After initial submission of offers, if the Contracting Officer notifies the Offeror that only one offer was received, the Offeror agrees to--

(1) Submit any additional cost or pricing data that is required in order to determine whether the price is fair and reasonable (10 U.S.C. 3705) or to comply with the statutory requirement for certified cost or pricing data (10 U.S.C. 3702); and

(2) Except as provided in paragraph (b) of this provision, if the acquisition exceeds the certified cost or pricing data threshold and an exception to the requirement for certified cost or pricing data at FAR 15.403-2(b)(2) through (5) does not apply, certify all cost or pricing data in accordance with paragraph (c) of DFARS provision 252.215-7994, Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data, of this solicitation.

(b) *Canadian Commercial Corporation*. If the Offeror is the Canadian Commercial Corporation, certified cost or pricing data are not required. If the Contracting Officer notifies the Canadian Commercial Corporation that additional data other than certified cost or pricing data are required in accordance with DFARS 225.870-4(c), the Canadian Commercial Corporation shall obtain and provide the following:

(1) Profit rate or fee (as applicable).

(2) Analysis provided by Public Works and Government Services Canada to the Canadian Commercial Corporation to determine a fair and reasonable price (comparable to the analysis required at 15.404).

(3) Data other than certified cost or pricing data necessary to permit a determination by the U.S. Contracting Officer that the proposed price is fair and reasonable [*U.S. Contracting Officer to provide description of the data required in accordance with FAR 15.403-1 with the notification*].

(4) As specified in FAR 15.403-1(d), an offeror who does not comply with a requirement to submit data that the U.S. Contracting Officer has deemed necessary to determine price reasonableness or cost realism is ineligible for award unless the head of the contracting activity determines that it is in the best interest of the Government to make the award to that offeror.

(c) *Subcontracts*. Unless the Offeror is the Canadian Commercial Corporation, the Offeror shall insert the substance of this provision, including this paragraph (c), in all subcontracts exceeding the simplified acquisition threshold defined in FAR part 2.

(End of provision)

Additional Regulation or Supplemental Clauses Incorporated by Full Text

L-204-H003 NOTIFICATION OF USE OF NAVY SUPPORT CONTRACTORS FOR OFFICIAL CONTRACT FILES (NAVSEA) (APR 2019) (Apr 2019)

(a) NAVSEA may use a contractor to manage official contract files here in after referred to as "the support contractor", including the official file supporting this procurement. These official files may contain information that is considered a trade secret, proprietary, business sensitive or otherwise protected pursuant to law or regulation, here in after referred to as "protected information". File management services consist of any of the following: secretarial or clerical support; data entry; document reproduction, scanning, imaging, or destruction; operation, management, or maintenance of paper-based or electronic mail rooms, file rooms, or libraries; and supervision in connection with functions listed herein.

(b) The cognizant Contracting Officer will ensure that any NAVSEA contract under which these file management services are acquired will contain a requirement that

(1) The support contractor not disclose any information;

(2) Individual employees are to be instructed by the support contractor regarding the sensitivity of the official contract files;

(3) The support contractor performing these services be barred from providing any other supplies and/or services, or competing to do so, to NAVSEA for the period of performance of its contract and for an additional three years thereafter unless otherwise provided by law or regulation; and,

(4) In addition to any other rights the offeror may have, it is a third party beneficiary who has the right of direct action against the support contractor, or any person to whom the support contractor has released or disclosed Protected Information, for the unauthorized duplication, release, or disclosure of such Protected Information.

(c) Submission of a proposal will be considered as consent to NAVSEA's permitting access to any information, irrespective of restrictive markings or the nature of the information submitted, by its file management support contractor for the limited purpose of executing its file support contract responsibilities.

(d) NAVSEA may, without further notice, enter into contracts with other contractors for these services. Offerors are free to enter into separate non-disclosure agreements with the file support contractor. Contact the Procuring Contracting Officer for contractor specifics. However, any such agreement will not be considered a prerequisite before information submitted is stored in the files or otherwise encumber the government.

(End of Provision)

L-209-H009 NOTIFICATION OF POTENTIAL ORGANIZATIONAL OR PERSONAL CONFLICT (S) OF INTEREST (NAVSEA) (APR 2022) (Apr 2022)

(a) Offerors are reminded that certain existing contractual arrangements may preclude, restrict or limit participation, in whole or in part, either as a subcontractor or as a prime contractor under this competitive procurement. Of primary concern are those contractual arrangements in which the Offeror provides support to **NAVSEA or PAE Industrial Operations,** or related laboratories (if applicable), in support of operation of the office or any of its programs. General guidance may be found in FAR 9.505; however, this guidance is not all-inclusive. The Offeror's attention is directed to the "Organizational Conflict of Interest" (OCI) or similar requirement which may be contained in current or completed contract(s) which prohibits the prime or subcontractor from providing certain supplies or services to the Government as described above during the period of the current "support" contract(s) or for a period after completion of the "support" contract(s). Notwithstanding the existence or non-existence of an OCI or similar requirement in current or completed contract(s), the Offeror shall comply with FAR subpart 9.5 and identify whether an OCI exists and not rely solely on the presence of an OCI or similar requirement.

(b) Offerors also are reminded that certain potential conflicts of interest may arise where an Offeror has unequal access to nonpublic information about a competitor that may provide the Offeror with an unfair competitive advantage and preclude, restrict or limit participation, in whole or in part, either of the individual, subcontractor or prime contractor under this competitive procurement. For example, a potential conflict may arise if former Department of Navy employee(s), subcontractors, or teaming partners of the Offeror may have gained access to nonpublic information about a competitor through participation in previous or ongoing performance or during the solicitation development/source selection process associated with this competitive procurement, and then participates in the formation of the Offeror's proposal. Other potential conflicts of interest may arise where either the former Department of Navy employee(s), subcontractors, or teaming partners of the Offeror under this competitive procurement set the ground rules for competition; for example, by drafting specifications or assisting in the drafting of the statement of work. General guidance may be found in FAR 3.101 and 9.505; however, this guidance is not all-inclusive.

(c) If an Offeror identifies a potential conflict of interest that exists at any tier, that Offeror is requested to notify the Contracting Officer within 14 days of the date of this solicitation. The Offeror shall provide: (1) the contract or previous source selection's solicitation number and name and phone number of the Contracting Officer for the contract which gives rise to a potential conflict of interest; (2) a copy of the requirement; (3) the statement of work and technical instruction from the existing contract, as applicable; (4) a brief description of the type of work to be performed by each subcontractor under the competitive procurement; (5) a brief description of the individual's, subcontractor's, or teaming partner's unequal access to nonpublic information about a competitor, which may lead to a conflict of interest in the formation of the Offeror's proposal, or establishment of ground rules for this competitive procurement, as applicable; (6) an OCI mitigation plan, as applicable; and (7) any additional information the Contracting Officer should consider in making a determination of whether a conflict of interest exists. The Government may independently verify the information received from the Offeror. The requirement to identify potential conflicts of interest as outlined herein continues until contract award. Notwithstanding the above, the Government reserves the right to determine whether a conflict of interest exists based on any information received from any source.

(d) The Government will notify an Offeror of any conflict of interest within 14 days of receipt of all required information. Those Offerors deemed to have a conflict of interest may be ineligible for award. Failure to provide the information in a timely manner does not waive the Government's rights to make a conflict of interest determination. The Offeror is notified that if it expends time and money on proposal preparation, such expenditure is at its own risk regardless of whether the Government determines a personal or organizational conflict of interest does or does not exist.

(e) Any potential prime contractor which proposes an individual, subcontractor, or teaming partner later determined to have a conflict of interest and deemed ineligible to participate in the current competition, may not be granted the opportunity to revise its proposal to remove the ineligible individual, subcontractor or teaming partner. The Government reserves the right to determine which Offerors remain in the competitive range through the normal source selection process.

(f) If the Offeror determines that a potential organizational and/or personal conflict of interest does not exist at any tier, the Offeror shall include a statement to that effect in its response to this solicitation.

(End of Provision)

L-211-H001 UPDATES TO PERIOD OF PERFORMANCE AND DELIVERY DATES (NAVSEA) (JUN 2022) (Jun 2022)

For proposal purposes the estimated date of contract, task order, or delivery order award is **September 04,2026.** The government reserves the right to award sooner or later if necessary. The delivery dates and/or period of performance start and end dates in Section F will be updated at award based upon actual contract, task order, or delivery order award date.

(End of Provision)

L-215-H004 INSTRUCTIONS FOR PRICING OF CONTRACT DATA REQUIREMENTS LIST (NAVSEA) (OCT 2018) (Oct 2018)

(a) The Offeror shall complete the "Price Group" (Block 17) and "Estimated Total Price" (Block 18) of each data item on the Contract Data Requirements List (CDRL) of this solicitation using the following instructions:

(1) Block 17. Use the specified price group defined below in developing estimated prices for each data item on the DD Form 1423:

(a) Group I. Definition - Data which is not otherwise essential to the offeror's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

(i) Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

(b) Group II. Definition - Data which is essential to the performance of the primary contracted effort but the offeror is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

(i) Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

(c) Group III. Definition - Data which the offeror must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

(i) Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data items to the Government.

(d) Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

(i) Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

(2) Block 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. The estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The entry "N/C" for "no charge" will be acceptable. The estimated price shall not include any amount for rights in data. The Government's rights to use the data shall be governed by the pertinent provisions of the contract.

(End of Provision)

L-215-H006 SUBMISSION OF QUESTIONS BY OFFERORS--BASIC (NAVSEA) (APR 2022) (Apr 2022)

(a) Offerors may submit questions or request clarification of any aspect of this solicitation. It is the Offeror's responsibility to bring to the attention of the Contracting Officer at the earliest possible time, but prior to the closing date, any ambiguities, discrepancies, inconsistencies, or conflicts between the SOW or PWS (as applicable) and other solicitation documents attached hereto or incorporated by reference. Each question should identify solicitation number, document, page number, paragraph number or other identifier relating to the question. Questions without this information may not be answered. Acknowledgment of questions received will not be made.

(b) The deadline for receipt of questions is **July 15th, 2026, at 11:00 AM EST.** Although every effort will be made, the Government makes no guarantee that questions received after the date above will be answered.

(c) All questions shall be submitted via the SeaPort portal for this solicitation. Responses will be posted to the SeaPort portal.

(End of Provision)

L-216-H001 TASK ORDER GENERAL INFORMATION (NAVSEA) (JAN 2026) (Jan 2026)

(a) Work performed under this task order will support various MARMC Codes.

(b) The Government requirement is 414,484 total man hours (surge included) for this effort across 5 years if all options are exercised.

(c) This requirement is being solicited as [ ] unrestricted [X] small business set-aside [ ] 8(a) set-aside. If unrestricted, there is a small business participation requirement of ___% applicable to both large and small business entities proposing as prime subcontractors.

(d) There [ ] will be [X] will not be an industry day. If there will be an industry day, information will be provided elsewhere in this Section L.

(e) Proposal in response to this solicitation shall be valid for 150 calendar days.

(f) The applicable PSC is R499.

(g) Many references and clauses within this solicitation refer to "contract' vice "order" or "task order". Offerors are advised that unless specifically referring to the basic IDIQ MAC, all references to "contract" refer to this Task Order.

(h) Please consider the following suggestions for avoiding last-minute proposal submission problems:

Verify your account's ability to submit the necessary proposal information (either as a prime or subcontractor) well in advance of the closing time. This may be accomplished through the following steps:

1. Login to the PIEE system as the Proposal Manager and access the "Solicitation Module."
2. To access the Solicitation Module, Offerors are required to register for a PIEE account. If an Offeror already has a PIEE account, the role of Proposal Manager can be added to the existing PIEE account. If an Offeror does not already have a PIEE account, the Offer can self-register for a PIEE user account and add the role of Proposal Manager.
3. Resources on how to navigate the PIEE Solicitation Module are available at https://dodprocurementtoolbox.com/site-pages/solicitation-module.
4. For question related to the PIEE Solicitation Module please contact disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil. You can also reach PIEE support by phone at 866-618-5988.

(End of Provision)

L-245-H001 AVAILABILITY OF GOVERNMENT PROPERTY (NAVSEA) (JUL 2024) (Jul 2024)

Government property is offered for use under this solicitation. The contractor is responsible for all costs related to making the property available for use, including (but not limited to) payment of all transportation, installation, and rehabilitation costs.

(End of Text)

L-245-H002 INSTRUCTIONS REGARDING GOVERNMENT PROPERTY (NAVSEA) (JUL 2024) (Jul 2024)

All offerors shall submit the following information in their proposal:

(1) A list or description of all Government property that the offeror or its subcontractors propose to use on a rent-free basis. The list shall identify the accountable contract under which the property is held and the authorization for its use (from the contracting officer having cognizance of the property);

(2) The dates during which the property will be available for use (including the first, last, and all intervening months) and, for any property that will be used concurrently in performing two or more contracts, the amounts of the respective uses in sufficient detail to support prorating the rent;

(3) The amount of rent that would otherwise be charged in accordance with FAR 52.245-9, Use and Charges; and

(4) A description of the offeror's property management system, plan, and any customary commercial practices, voluntary consensus standards, or industry-leading practices and standards to be used by the offeror in managing Government property.

(End of Provision)

Section M - Evaluation Factors for Award

1.0 GENERAL

In accordance with the SeaPort-NxG basic IDIQ MAC Paragraph C.8.2. Competitive Ordering Process, a task order award will be made to the responsible Offeror whose proposal is the most advantageous to the Government under the selection criteria set forth in this solicitation. Notwithstanding any FAR Part 15 references contained herein, this procurement is being conducted under the "fair opportunity" requirements of FAR subpart 16.505.

The proposal must comply in all material respects with the requirements of the law, regulation, and all requirements set forth in this solicitation and in the SeaPort-NxG basic IDIQ MAC. A proposal that fails to meet any material requirement will render the proposal ineligible for award and it will be excluded from further consideration.

The Government intends to evaluate proposals and award based upon initial offers; therefore, Offeror's initial proposal should contain the best terms from a price and technical standpoint. The Government reserves the right to award a task order without discussions with respective Offerors. The Government may conduct discussions if deemed in its best interest. The Government anticipates a single task order award resulting from this solicitation; however, the Government reserves the right to award more than one or no task order depending on the quality of the proposals received and the availability of funds.

The following terms and definitions will be used for the technical proposal evaluations:

Deficiency is a material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.
Risk, as it pertains to source selection, is the potential for unsuccessful contract performance. The consideration of risk assesses the degree to which an Offeror's proposed approach to achieving the technical factor or subfactor may involve risk of disruption of schedule, increased price or degradation of performance, the need for increased Government oversight, and the likelihood of unsuccessful contract performance.
Strength is an aspect of an Offeror's proposal with merit or will exceed specified performance or capability requirements to the advantage of the Government during contract performance.
Weakness means a flaw in the proposal that increases the risk of unsuccessful contract performance.
Significant Strength is an aspect of the Offeror's proposal with appreciable merit or will exceed specified performance or capability requirements to the considerable advantage of the Government during contract performance.
Significant Weakness in the proposal is a flaw that appreciably increases the risk of unsuccessful contract performance.

2.0 BASIS FOR AWARD

The award decision will be determined based on the Government's evaluation of each Offeror's proposal against the evaluation factors identified within this solicitation. Award will be made to the responsible Offeror whose proposal demonstrates the best value to the Government based on the evaluation factors. Best value means the expected outcome of an acquisition that, in the Government's estimation, provides the greatest overall benefit in response to the requirement. A tradeoff analysis may be used when it is in the best interest of the Government to consider award to other than the lowest total evaluated priced Offeror or other than the highest technically rated Offeror. The comparison will trade off differences in technical capability based on the non-price factors and total evaluated price. If one Offeror has both the better technical capability and the lower total evaluated price, then that Offeror will be the better value. If one Offeror has the better technical capability and a higher total evaluated price, the Government will decide whether the difference in technical capability is worth the difference in price. If it is determined that the difference in technical capability is worth the difference in price, then the more capable, higher-priced Offeror will be the better value. If not, then the less capable, lower-priced Offeror will be the better value. In order to be eligible for award, a proposal shall, at a minimum, meet the requirements of the Solicitation and demonstrate an adequate approach and understanding of the requirements. Technical proposals may be evaluated without consideration of any proposed subcontractor which is deemed to have an organizational or personal conflict of interest. Accordingly, an offeror must receive an adjectival rating of "Acceptable" or higher under Factor 1 in order to be eligible for award.

3.0 RELATIVE IMPORTANCE OF EVALUATION FACTORS

The Government will evaluate each Offeror's proposal in accordance with the evaluation factors to determine the best value proposal. The evaluation factors represent key areas of importance to be considered in the source selection decision. The factors and associated elements have been chosen to support meaningful discrimination between competing proposals.

Factor	**Elements**
1. Technical	A. Technical Approach
	B. Management Approach
	C. Personnel Approach

2. Past Performance	None
3. Price Proposal	None

The relative importance of the evaluation factors is as follows. Factor 1 is more important than Factor 2. Factors 1 and 2, when combined, are significantly more important than Factor 3.

The degree of importance of Factor 3 will increase with the degree of equality of the proposals in relation to the non-price factors on which selection is to be based, or when the evaluated price delta between Offerors is so significant as to diminish the value of the superiority of the non-price factors.

Within Factor 1, the solicitation specifies a set of elements. Elements serve as a means of organizing the proposal structure and streamlining the evaluation process. The Government will not assign ratings to individual elements. The elements are not individually weighted and will be evaluated as a whole under Factor 1.

4.0 DESCRIPTION OF EVALUATION FACTORS

Factor 1: Technical (Volume I)

Element A - Technical Approach. The Government will evaluate the extent to which the proposal demonstrates specific understanding, capability, and experience to successfully perform the requirements, and the soundness of the proposed technical approach.

Element B - Management Approach. The Government will evaluate the extent to which the proposal demonstrates an effective management organization with the capability, processes, and tools to successfully perform the requirements and ensure the highest quality deliverables, communication, price management, risk management, and subcontractor management. The Government will evaluate the extent to which the proposal demonstrates a thorough and realistic approach for efficiently and effectively assuming responsibility over requirements while minimizing risk of performance disruption.

Element C - Personnel Approach. The Government will evaluate the extent to which the staffing plan addresses the labor hours identified in Section B and proposed personnel are able to perform all aspects of the SOW/PWS. The Government will evaluate the extent to which the proposal demonstrates a staffing plan and key personnel that are qualified, experienced, and suitable for performing the requirements.

Adjectival Rating Description. The Government will assign an adjectival rating for Factor 1 in accordance with the below adjectival rating table. Elements will not be separately rated.

Adjectival Rating	Description
Outstanding	Proposal demonstrates an exceptional approach and understanding of the requirements and contains multiple strengths and/or at least one significant strength, and risk of unsuccessful performance is low.
Good	Proposal indicates a thorough approach and understanding of the requirements and contains at least one strength or significant strength, and risk of unsuccessful performance is low to moderate.
Acceptable	Proposal meets requirements and indicates an adequate approach and understanding of the requirements, and risk of unsuccessful performance is no worse than moderate.
Marginal	Proposal has not demonstrated an adequate approach and understanding of the requirements, and/or risk of unsuccessful performance is high.
Unacceptable	Proposal does not meet requirements of the solicitation and, thus, contains one or more deficiencies and is unawardable, and/or risk of performance is unacceptably high.

Factor 2: Past Performance (Volume II)

The Government will evaluate the past performance references for recency, relevancy and quality of performance.

Recent performance includes efforts performed within the past three calendar years from solicitation release date. Relevant performance includes efforts that are of similar scope and complexity as identified in the PWS/SOW. Past performance references that reflect projects with a similar scope

and complexity to efforts described in this solicitation will be considered to have greater importance in the evaluation of this factor. The Government will evaluate all past performance information collected and determine the quality of the Offeror's performance, general trends, and usefulness of the information and incorporate these into the assignment of a performance confidence assessment rating.

The Government reserves its right to collect and use information from sources other than those identified in the proposal to evaluate past performance. This may include, but not limited to, Federal, State, and local Government agencies, Contractor Performance Assessment Reporting System (CPARS), Better Business Bureaus, published media and electronic databases, and/or personal knowledge. The Government may contact past or current customers to collect additional information for use in evaluating past performance. The Government reserves the right to limit or expand the number of references it decides to contact and to contact other references than those provided in the proposal. The Government reserves the right to not perform a past performance evaluation on any Offeror that is assigned an "Unacceptable" adjectival rating under Factor 1 - Technical.

Adjectival Rating Description. The Government will assign adjectival ratings for Factor 2 in accordance with the following information. For recency, each past performance reference will be assigned a rating of "Recent" or "Not Recent" as determined by whether the effort was performed within the past three calendar years from solicitation release date. For relevancy, each past performance reference will be assigned a rating in accordance with the below table.

Adjectival Ratings	Description
Very Relevant	Present/Past Performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires
Relevant	Present/Past Performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
Somewhat Relevant	Present/Past Performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires
Not Relevant	Present/Past Performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires

The third aspect of the past performance evaluation is to establish the overall quality of the Offeror's past performance. The Government will review all past performance information collected and determine the quality of the Offeror's performance, general trends, and usefulness of the information and incorporate these into a performance confidence assessment. A separate quality assessment rating will not be assigned; rather, an overall performance confidence assessment rating will be assigned based on the Offeror's overall record of recency, relevancy, and quality of performance. With respect to relevancy, more relevant past performance will typically be a stronger predictor of future success and have more influence on the past performance confidence assessment than past performance of lesser relevance. The Government will assign an overall performance confidence assessment ratings in accordance with the below table.

Adjectival Ratings	Description
Substantial Confidence	Based on the Offeror's recent/relevant performance record, the Government has a high expectation that the Offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the Offeror's recent/relevant performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort.
Neutral Confidence	No recent/relevant performance record is available or the Offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned. The Offeror may not be evaluated favorably or unfavorably on the factor of past performance

Limited Confidence	Based on the Offeror's recent/relevant performance record, the Government has a low expectation that the Offeror will successfully perform the required effort.
No Confidence	Based on the Offeror's recent/relevant performance record, the Government has no expectation that the Offeror will be able to successfully perform the required effort.

While "Neutral Confidence" ratings will not be evaluated favorably or unfavorably, the Government may determine that a "Substantial Confidence" or "Satisfactory Confidence" rating is worth more than a "Neutral Confidence" past performance rating in a best value tradeoff.

Factor 3: Price Proposal (Volume III)

The Government will perform a price analysis of the price proposal. The Government may also perform a cost analysis when a fair and reasonable price cannot be established through price analysis alone. The Government will evaluate the proposed price, and its cost elements (as deemed necessary by the Contracting Officer) to determine whether they are realistic for the work to be performed; reflect a clear understanding of the requirements; and are consistent with the technical proposal (e.g. Volume 1 - Technical). In addition to making a fair and reasonable determination, results of the analysis may be used in performance risk assessments and responsibility determinations. The Government may assign risk, weaknesses, and/or deficiencies to proposals that contain unreasonable prices, unsupported prices, and/or prices inconsistent with the technical volume. The Government will not evaluate whether proposed prices are unreasonably high in a competitive environment since the fundamental purpose of a price analysis is to guard the Government against any unrealistic claims of price savings.

The Government reserves the right to use information other than the information provided in the price proposal in order to perform its analysis. This may include, but not limited to, information from DCMA or DCAA, independent government cost estimates, salary databases or websites, invoices, aggregated cost data, historical data, etc. The Government also reserves the right to limit or expand its evaluation of the price proposal to include technical analysis, unbalanced pricing analysis, cost analysis, and/or price analysis using the methods authorized under FAR 15.404-1.

The Government reserves the right to limit analysis to only those Offerors that represent the most likely candidates for award and not evaluate those Offeror's price proposals that are high priced and have inferior adjectival ratings under Factor 1 - Technical. The Government reserves the right to not perform an analysis on any Offeror that is assigned an "Unacceptable" or "Marginal" adjectival rating under Factor 1 - Technical. The Government reserves the right to not perform an analysis on subcontractor proposals that reflect less than 5% of the total labor hours. The Government reserves the right to not perform an analysis on subcontractor proposals that are proposed on a fixed priced basis (e.g. FFP, FFP LOE, etc.).

*NOTE: The extension option described at FAR 52.217-8 will be evaluated using 50% of the value proposed for those CLINs associated with Option Year 4.

5.0 CONTRACT DOCUMENTATION (VOLUME IV)

The Government will evaluate the submitted contract documentation on a pass/fail basis to verify compliance with all requirements. If the Offeror has failed to meet any of the pass/fail requirements, the proposal is ineligible for award and will be eliminated from further consideration. The Government may waive minor oversights and irregularities in the submitted contract documentation provided that they are considered immaterial in its judgment. The Government reserves the right to not evaluate other proposal volumes I-III (Factors 1-3) if Offeror has failed to meet the requirements under Volume IV.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.217-5	Evaluation of Options. (Deviation 2026-O0038)	Feb 2026		