General Services Office

U.S. DEPARTMENT *of* STATE

July 2, 2026

Subject: Request for Quotations (RFQ) No. 19BE2026Q0003 – Water softeners maintenance & salt delivery

Dear Prospective Quoter,

Enclosed is a Request for Quotations (RFQ) for **Water softeners maintenance & salt delivery**. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 18 that follows this letter.

The U.S. Government intends to award a firm fixed price IDIQ to the responsible company submitting an acceptable offer with a trade-off evaluation. The Government may award a contract based on initial quotations without holding discussions; however, we may hold discussions with companies in the competitive range if necessary.

Prospective offerors/quoters should contact BrusselsBids@state.gov for additional information.

Quotations are due by **Thursday July 16, 2026 at 2.00pm**. No quotations will be accepted after this time. Proposals must be in English and incomplete proposals will not be accepted.

Your quotation must be submitted electronically to **BrusselsBids@state.gov.** It is important to make sure the submission is made in specific size and format; Adobe Acrobat (pdf) file format. The file size must not exceed 30MB. If the file size should exceed the 30MB, the submission must be made in separate files and attached to separate emails with less than 30MB each.

In order for a quotation to be considered, you must also complete and submit necessary documents as described in Section 3 of the solicitation.

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,
Amy Cox
Contracting Officer

Amy S Cox
Digitally signed by Amy S Cox
Date: 2026.07.01 13:22:59 +02'00'