

DEPARTMENT OF MOTOR VEHICLES

ADMINISTRATIVE SERVICES DIVISION

P.O. BOX 932382

SACRAMENTO, CA 94232-3820



July 09, 2026

TO: All Prospective Bidders

RE: 26-061, Addendum #1

Warehousing, Transporting, Preparing, and Mailing of Vehicle/Trailer License Plates, Disabled Person Placards, Off Highway Vehicle (OHV) Sticker License Plates, Partial Year Registration (PYR), Commercial Vehicle Registration Act (CVRA) Decals, Registration Certificates, and Identification (ID) Cards.

The following are changes, additions, and/or clarification to the Invitation for Bid (IFB):

- Bidder Requirements and Information Page 2 of 8 is hereby removed and replaced with Bidder Requirements and Information Page 2 of 8 ADDM#1.

The written response release date has been updated to July 17, 2026 at 3:00 PM and the bid due date has been updated to July 29, 2026 by 11:59 PM. All other terms and conditions remain the same.

Jennifer Fong
Contract Administrator

Attachments

- G. The awarded contractor shall obtain a valid Motor Carrier Permit issued by the California DMV prior to approval of the contract. The awarded contractor's Motor Carrier Permit shall be in good standing through the term of the contract.

3. Schedule of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>
(1). IFB available to prospective bidders:	06/18/26	N/A
(2). Written questions regarding IFB are due by: (Note: See additional info in Section 4.)	07/02/26	3:00 PM
(3). Written responses to questions released by:	~~07/09/26~~ 07/17/26	3:00 PM
(4). Final date for bid submission: (Note: See additional info in Section 5.)	~~07/15/26~~ 07/29/26	N/A
(5). Date of bid opening: (Note: See additional info in Section 6.)	~~07/16/26~~ 07/30/26	9:00 AM
(6). Proposed start date of contract:	12/01/26 or upon contract approval	N/A

4. Written Questions

- A. Submit all written questions via email to **the contact person indicated on the cover page of this IFB package** no later than the date and time specified in the Schedule of Events. Written responses to IFB questions will be released by the date and time specified in the Schedule of Events and viewable in the online project advertisement in Cal eProcure at:
<http://www.caleprocure.ca.gov>.

5. Submission of Bid

- A. Bids must be received via **email** no later than the date specified in the Schedule of Events. **The DMV will not accept any bids that are mailed or hand-delivered.**
- (1). Bids shall be emailed in non-fillable PDF format (one [1] file that includes all required bid documents) to DMVBIDS@dmv.ca.gov. Only bids sent to this email will be considered. Bids that contain any bid information in the body of the email may be rejected. Bids shall be sent to the email address listed above and contain the following information in the Subject Line only:
- a. **Bid # 26-061 for Jennifer Fong for Warehousing, Transportation, Preparation, and Mailing Services Due: ~~July 15, 2026~~ 07/29/26 by 11:59 PM**
1. Bids may be deemed non-responsive if the subject line does not contain the above information.
- (2). Emails shall not exceed one hundred (100) megabytes (MB) in size.
- (3). Emailed bids will not be opened until after the date specified in the Schedule of Events.
- (4). Bidders that send bid submission emails that are successfully received by the DMV at the above email address will receive an automated confirmation of bid received email response (the response will only acknowledge the receipt of an email and not identify the