

**Section F**

**Attachments: Required Bid Documents**

**For Bidding Purposes**

**INVITATION FOR BID NO. P2699003**

**REVISE WATER SYSTEM**

**AT**

**MERCED RIVER HATCHERY**

**MERCED COUNTY, CALIFORNIA**

## **SECTION F**

### **ATTACHMENT 1**

#### **REQUIRED ATTACHMENT CHECK LIST**

A complete bid or bid package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or "X" next to each item that you are submitting to the State. For your bid to be responsive, all attachments must be completed and returned. **This checklist shall be returned with your bid package also.**

| <b><u>Attachment</u></b> | <b><u>Attachment Name/Description</u></b>                                                                                                                                                                                                                                                | <b><u>Page #</u></b> |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <input type="checkbox"/> | Attachment 1 Required Attachment Check List .....                                                                                                                                                                                                                                        | 1                    |
| <input type="checkbox"/> | Attachment 2 Bid/Bidder Certification Sheet <b>(Signed)</b> .....                                                                                                                                                                                                                        | 2 - 3                |
|                          | Instructions** .....                                                                                                                                                                                                                                                                     | 4                    |
| <input type="checkbox"/> | Attachment 3 Bid Form (Cost Sheet) .....                                                                                                                                                                                                                                                 | 5                    |
| <input type="checkbox"/> | Attachment 4 List of Proposed Subcontractors .....                                                                                                                                                                                                                                       | 6                    |
| <input type="checkbox"/> | Attachment 5 Bidder's Prevailing Wage Requirement.....                                                                                                                                                                                                                                   | 7                    |
| <input type="checkbox"/> | Attachment 6 Payee Data Record (STD 204) <b>(Signed)</b> .....                                                                                                                                                                                                                           | 8                    |
|                          | Instructions.....                                                                                                                                                                                                                                                                        | 9                    |
| <input type="checkbox"/> | Attachment 7 Non-Collusion Declaration.....                                                                                                                                                                                                                                              | 10                   |
| <input type="checkbox"/> | Attachment 8 Darfur Contracting Act <b>(Signed)</b> .....                                                                                                                                                                                                                                | 11                   |
| <input type="checkbox"/> | Attachment 9 California Public Contract Code Section10162 <b>(Signed)</b> .....                                                                                                                                                                                                          | 12                   |
| <input type="checkbox"/> | Attachment 10 Contractor Certification Clauses (CCC 04/2017) <b>(Signed)</b> .....                                                                                                                                                                                                       | 13-16                |
| <input type="checkbox"/> | Attachment 11 Surface Mining & Reclamation Act Acknowledgement Form<br><b>(Signed)</b> .....                                                                                                                                                                                             | 17                   |
| <input type="checkbox"/> | Attachment 12 Bidder Declaration Form GSPD-05-106 (Signed).....                                                                                                                                                                                                                          | 18-20                |
|                          | <b>The Bidder Declaration Form (GSPD-05-106) must be completed by the Prime Contractor. This form is used to document <u>all</u> SB and DVBE Sub-contractors, vendors, and suppliers that are performing part of the work. <u>All</u> SB and DVBE must be listed on the GSPD-05-106.</b> |                      |
| <input type="checkbox"/> | Attachment 13 DVBE Declaration Use Form (STD 843) <b>(Signed)</b> .....                                                                                                                                                                                                                  | 21                   |
| <input type="checkbox"/> | Attachment 14 Bidder's Bond <b>(Signed &amp; Notarized)</b> .....                                                                                                                                                                                                                        | 22                   |
|                          | Attachment 15 California Civil Rights Laws Attachment <b>(Signed)</b> .....                                                                                                                                                                                                              | 23                   |
|                          | (Bids over \$ 90,000.00)                                                                                                                                                                                                                                                                 |                      |

**\*\* Instruction and Information Sheets do not need to be returned with sealed bid, only attached forms as required.**

## **ATTACHMENT 2**

### **BID/BIDDER CERTIFICATION SHEET**

This Bid/Bidder Certification Sheet must be signed and returned along with all the "required attachments" as an entire package with original signatures. The bid must be transmitted in a sealed envelope in accordance with IFB instructions.

**Please return only required attachments (Section F) when submitting bid.**

- A. Our all-inclusive bid is submitted as detailed in Attachment 3, BID FORM (Cost Sheet).
- B. All attachments are included with this certification sheet.
- C. I have read and understand the DVBE participation requirements and have included documentation demonstrating that I have met the participation goals.
- D. The signature affixed hereon and dated certifies compliance with all the requirements of this bid document. The signature below authorizes the verification of this certification.**

#### **An Unsigned Bid/Bidder Certification Sheet May Be Cause For Rejection**

|                                                                                               |                                               |                                                |  |                                |  |
|-----------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------|--|--------------------------------|--|
| 1. Company Name                                                                               |                                               | 2. Telephone Number<br>(    )                  |  | 2a. Fax Number<br>(    )       |  |
| 3a. Address                                                                                   |                                               |                                                |  | 3b. E-mail address:            |  |
| Indicate your organization type:<br>4. <input type="checkbox"/> Individual Or Sole Proprietor |                                               | Social Security Number:                        |  |                                |  |
| 5. <input type="checkbox"/> Partnership                                                       |                                               | Federal Employer Identification Number (FEIN): |  |                                |  |
| 6. <input type="checkbox"/> Corporation                                                       | Federal Employer Identification Number (FEIN) |                                                |  | California Corporation Number: |  |
| 7a. Indicate applicable license classification(s):                                            |                                               | 7b. CSLB License Number:                       |  | 7c. DIR Number:                |  |
| 8. Bidder's Name (Print)                                                                      |                                               | 9. Title                                       |  |                                |  |
| 10. <b>Signature (Required)</b>                                                               |                                               | 11. Date                                       |  |                                |  |
|                                                                                               |                                               |                                                |  |                                |  |

|                                                                                                                                                                                                                                             |                 |                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12. Are you certified with the DGS, Office of Small Business or Requesting Non-Small Business Preference:                                                                                                                                   |                 |                                                                                                                                                                            |
| a. California Certified Small Business<br><br>Yes <input type="checkbox"/> No <input type="checkbox"/><br><br><b>If yes, enter OSDS reference # and indicate if Small Business or Micro Business</b>                                        |                 | b. California Certified Disabled Veteran Business Enterprise.<br><br>Yes <input type="checkbox"/> No <input type="checkbox"/><br><br><b>If yes, enter OSDS reference #</b> |
| <b>#</b>                                                                                                                                                                                                                                    | <b>SB or MB</b> | <b>#</b>                                                                                                                                                                   |
| b. Non-Small Business Sub-Contracting 25% to California Certified Small Business.<br><br>Yes <input type="checkbox"/> No <input type="checkbox"/><br><br><b>If Yes, include information on Required Bidder Declaration Form GSPD-05-106</b> |                 |                                                                                                                                                                            |
| <b>NOTE:</b> A copy of your Certification is required to be included if a or b above is checked "Yes".                                                                                                                                      |                 |                                                                                                                                                                            |
| Date application was submitted to OSDS, if an application is pending:                                                                                                                                                                       |                 |                                                                                                                                                                            |

|                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>13. Mandatory DVBE Participation (minimum 3%): Requirements documented on Bidder Declaration Form GSPD-05-106:</b>                                             |
| Name of Certified DVBE: _____<br><br>DVBE Certification No: _____<br><br>Percent DVBE Participation*: % _____<br><br>Contract Amount DVBE Participation: \$ _____ |
| Document Verified By CDFW Engineer:                                                                                                                               |

**The DVBE Participation Percentage \* shall be based on Total Bid Amount and/or any Additives.**

## ATTACHMENT 2

### Completion Instructions for Bid/Bidder Certification Sheet

Complete the numbered items on the Bid/Bidder Certification Sheet by following the instructions below.

| Item Numbers | Instructions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1, 2, 2a, 3  | Must be completed. These items are self-explanatory.                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4            | <p>Check if your firm is a sole proprietorship. A sole proprietorship is a form of business in which one person owns all the assets of the business in contrast to a partnership and corporation. The sole proprietor is solely liable for all the debts of the business.</p> <p>Enter Social Security Number.</p>                                                                                                                                                                             |
| 5            | <p>Check if your firm is a partnership. A partnership is a voluntary agreement between two or more competent persons to place their money, effects, labor, and skill, or some or all of them in lawful commerce or business, with the understanding that there shall be a proportional sharing of the profits and losses between them. An association of two or more persons to carry on, as co-owners, a business for profit.</p> <p>Enter Federal Employer Identification Number (FEIN).</p> |
| 6            | <p>Check if your firm is a corporation. A corporation is an artificial person or legal entity created by or under the authority of the laws of a state or nation, composed, in some rare instances, of a single person and his successors, being the incumbents of a particular office, but ordinarily consisting of an association of numerous individuals.</p> <p>Enter Federal Employer Identification Number (FEIN) &amp; California Corporation Number.</p>                               |
| 7            | Complete by indicating the type of license classification that is required for the type of construction, CSLB License Number, and DIR Number that your firm possesses. <b>(Mandatory)</b>                                                                                                                                                                                                                                                                                                      |
| 8, 9, 10, 11 | Must be completed. These items are self-explanatory.                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12           | If certified as a California Small Business and/or DVBE, place a check in the "Yes" boxes, and enter your certification numbers on the line. If requesting non-small business preference utilizing 25% California Small Business, check the "yes" box and complete Attachment 12. If your certification is pending, enter the date your application was submitted to OSDS.                                                                                                                     |
| 13           | Enter the actual DVBE Participation Percentage shown on GSPD-05-106 (Attachment 13)                                                                                                                                                                                                                                                                                                                                                                                                            |

### **ATTACHMENT 3 – BID FORM (Cost Sheet)**

Having become completely familiar with all conditions affecting the cost of the work at the place where the work is to be done, and with the drawings, these special provisions, the Standard Specifications, and other contract documents prepared and issued therefore, the Contractor hereby proposes and agrees to perform everything required to be performed, and to include as well as furnish all labor, tools, equipment, materials, permits and taxes necessary to demolish existing state owned residence (R6-84), furnish a double wide manufactured home in it's place, construct a new fire water tank, and other miscellaneous improvements at Imperial Wildlife Area, Imperial County, California.

All work is to be complete in place, in strict accordance with these specifications, and as shown on the California Department of Fish and Wildlife

Drawing No: H16-2025-001

Dated: Page 1 1/14/2026

Sheet(s): Six (6)

Page 2 2/4/2026

and the undersigned proposes and agrees that he/she will take in full payment therefor, the following unit prices, to wit:

| <b>Item Number</b>                     | <b>Approximate Quantity</b> | <b>Item(s) of Work Description</b>                                                                                     | <b>Unit Price</b> | <b>Item Total</b> |
|----------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| 1.                                     | 1 Job                       | Remove existing well pump and replace with new well pump and variable speed controller                                 | Lump Sum          | \$                |
| 2.                                     | 1 Job                       | Replace existing 1 ¼" PVC water main with new 2" PVC water main.                                                       | Lump Sum          | \$                |
| 3.                                     | 1 Job                       | Revise pump house and equipment based on new plans to upsize from 1 ¼" PVC to 2" PVC.                                  | Lump Sum          | \$                |
| 4.                                     | 1 Job                       | Install new 6,000 gallon galvanized fire water storage tank and connect to new 2" PVC water pipe.                      | Lump Sum          | \$                |
| 5.                                     | 1 Job                       | Water testing as necessary to verify the new fire sprinkler supply at new modular home meets Fire Marshal requirements | Lump Sum          | \$                |
| 6.                                     | 1 Job                       | Contingencies (See Below) <b>as determined by the Contract Manager</b>                                                 | Lump Sum          | \$ <b>N/A</b>     |
| TOTAL BID # 1: Sum of Item 1 through 6 |                             |                                                                                                                        |                   | \$                |

Contingencies may or may not be added to the project. Actual Percentage Amount shall be determined at time of Contract Award and may be from zero to 10 percent as determined by the Engineer.

In case of a discrepancy between unit prices and item totals, the unit price shall prevail, however, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, the amount set forth in the "Item Total" column shall be divided by the

quantity for the item and the price thus obtained shall be the unit price. In case of a discrepancy between item totals and bid total, the item totals shall prevail.

In the case of a tie bid, the determination of a successful bidder will be made by a coin toss in the presence of all interested bidders, at a time and date set by the "State."

The award, if there is an award, will be made on the basis of the Total Bid #1 indicated above.

| <b>ADDENDUM ACKNOWLEDGMENTS</b> |                      |                           |
|---------------------------------|----------------------|---------------------------|
| <b>Addendum #</b>               | <b>Date Received</b> | <b>Bidder's Signature</b> |
| 1.                              |                      |                           |
| 2.                              |                      |                           |

## **ATTACHMENT 4**

### LIST OF PROPOSED SUBCONTRACTORS

**List below the name and business address of each subcontractor who will perform work or labor or render service in an amount in excess of one-half of one percent of the General Contractor's total bid, and the portion of work to be done by each subcontractor. (See Public Contract Code sections 4100-4114, inclusive.) Material Vendors are not required.**

NOTE: In case more than one subcontractor is named for the same category of work, state the portion that each will perform. Include additional sheets if required.

|                    |                 |          |                             |                               |                       |
|--------------------|-----------------|----------|-----------------------------|-------------------------------|-----------------------|
| SUBCONTRACTOR NAME |                 |          | PORTION/DESCRIPTION OF WORK |                               |                       |
| ADDRESS            |                 |          | CITY                        |                               |                       |
| COUNTY             | STATE           | ZIP CODE | CSLB LICENSE NUMBER         | DIR NUMBER                    | SMALL BUSINESS NUMBER |
| CLASS              | EXPIRATION DATE |          | DOLLAR AMOUNT               | PERCENTAGE OF TOTAL BID PRICE |                       |

|                    |                 |          |                             |                               |                       |
|--------------------|-----------------|----------|-----------------------------|-------------------------------|-----------------------|
| SUBCONTRACTOR NAME |                 |          | PORTION/DESCRIPTION OF WORK |                               |                       |
| ADDRESS            |                 |          | CITY                        |                               |                       |
| COUNTY             | STATE           | ZIP CODE | CSLB LICENSE NUMBER         | DIR NUMBER                    | SMALL BUSINESS NUMBER |
| CLASSIFICATION     | EXPIRATION DATE |          | DOLLAR AMOUNT               | PERCENTAGE OF TOTAL BID PRICE |                       |

|                    |                 |          |                             |                               |                       |
|--------------------|-----------------|----------|-----------------------------|-------------------------------|-----------------------|
| SUBCONTRACTOR NAME |                 |          | PORTION/DESCRIPTION OF WORK |                               |                       |
| ADDRESS            |                 |          | CITY                        |                               |                       |
| COUNTY             | STATE           | ZIP CODE | CSLB LICENSE NUMBER         | DIR NUMBER                    | SMALL BUSINESS NUMBER |
| CLASSIFICATION     | EXPIRATION DATE |          | DOLLAR AMOUNT               | PERCENTAGE OF TOTAL BID PRICE |                       |

**Subcontractor(s) must be registered with Department of Industrial Relations (DIR) and with Contractors State License Board (CSLB).**

|                                                                                |                            |
|--------------------------------------------------------------------------------|----------------------------|
| VERIFICATION OF CERTIFICATION NUMBERS:<br>CSLB LICENSE, DIR AND SMALL BUSINESS | VERIFIED BY CDFW ENGINEER: |
|--------------------------------------------------------------------------------|----------------------------|



**ATTACHMENT 5**

**BIDDER'S ACKNOWLEDGEMENT OF PREVAILING WAGE REQUIREMENTS**

\_\_\_\_\_ acknowledges that State General Prevailing Wage Rates will  
Print Name of Company

apply for the County of Imperial, California. If awarded this Agreement,

I, \_\_\_\_\_ acknowledge it will be my responsibility to ensure the payment  
Authorized Representative  
(Print Name)

of appropriate prevailing wages rates to all employees who participate on this Agreement

throughout the duration of this Agreement.

\_\_\_\_\_  
Authorized Bidder's Signature

**PAYEE DATA RECORD**

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 03/2021)

Print Form

Reset Form

**Section 1 – Payee Information****NAME** (This is required. Do not leave this line blank. Must match the payee's federal tax return)**BUSINESS NAME, DBA NAME or DISREGARDED SINGLE MEMBER LLC NAME** (If different from above)**MAILING ADDRESS** (number, street, apt. or suite no.) (See instructions on Page 2)**CITY, STATE, ZIP CODE****E-MAIL ADDRESS****Section 2 – Entity Type****Check one (1) box only that matches the entity type of the Payee listed in Section 1 above.** (See instructions on page 2)☐ **SOLE PROPRIETOR / INDIVIDUAL**☐ **SINGLE MEMBER LLC** *Disregarded Entity owned by an individual*☐ **PARTNERSHIP**☐ **ESTATE OR TRUST****CORPORATION** (see instructions on page 2)☐ **MEDICAL** (e.g., dentistry, chiropractic, etc.)☐ **LEGAL** (e.g., attorney services)☐ **EXEMPT** (e.g., nonprofit)☐ **ALL OTHERS****Section 3 – Tax Identification Number**Enter your Tax Identification Number (TIN) in the appropriate box. The TIN must **match** the name given in Section 1 of this form. Do not provide more than one (1) TIN. The TIN is a 9-digit number. **Note:** Payment will not be processed without a TIN.

- For **Individuals**, enter SSN.
- If you are a **Resident Alien**, and you do not have and are not eligible to get an SSN, enter your ITIN.
- Grantor Trusts (such as a Revocable Living Trust while the grantors are alive) may not have a separate FEIN. Those trusts must enter the individual grantor's SSN.
- For **Sole Proprietor or Single Member LLC (disregarded entity)**, in which the **sole member is an individual**, enter SSN (ITIN if applicable) or FEIN (FTB prefers SSN).
- For **Single Member LLC (disregarded entity)**, in which the **sole member is a business entity**, enter the owner entity's FEIN. Do not use the disregarded entity's FEIN.
- For all other entities including LLC that is taxed as a corporation or partnership, estates/trusts (with FEINs), enter the entity's FEIN.

**Social Security Number (SSN) or Individual Tax Identification Number (ITIN)**

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**OR****Federal Employer Identification Number (FEIN)**

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Section 4 – Payee Residency Status** (See instructions)☐ **CALIFORNIA RESIDENT** – Qualified to do business in California or maintains a permanent place of business in California.☐ **CALIFORNIA NONRESIDENT** – Payments to nonresidents for services may be subject to state income tax withholding.☐ No services performed in California☐ Copy of Franchise Tax Board waiver of state withholding is attached.**Section 5 – Certification*****I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the state agency below.*****NAME OF AUTHORIZED PAYEE REPRESENTATIVE****TITLE****E-MAIL ADDRESS****SIGNATURE****DATE****TELEPHONE** (include area code)**Section 6 – Paying State Agency****Please return completed form to:****STATE AGENCY/DEPARTMENT OFFICE**

Fish and Wildlife

**UNIT/SECTION**

Wildlife and Fisheries Division/Facilities Engineering

**MAILING ADDRESS**

1010 Riverside Parkway

**FAX**

(916) 371-0349

**TELEPHONE** (include area code)

(916) 375-8340

**CITY**

West Sacramento

**STATE**

CA

**ZIP CODE**

95605

**E-MAIL ADDRESS**

scott.murata@wildlife.ca.gov

**PAYEE DATA RECORD**

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)  
STD 204 (Rev. 03/2021)

**GENERAL INSTRUCTIONS**

Type or print the information on the Payee Data Record, STD 204 form. Sign, date, and return to the state agency/department office address shown in Section 6. Prompt return of this fully completed form will prevent delays when processing payments.

Information provided in this form will be used by California state agencies/departments to prepare Information Returns (Form1099).

**NOTE:** Completion of this form is optional for Government entities, i.e. federal, state, local, and special districts.

A completed Payee Data Record, STD 204 form, is required for all payees (non-governmental entities or individuals) entering into a transaction that may lead to a payment from the state. Each state agency requires a completed, signed, and dated STD 204 on file; therefore, it is possible for you to receive this form from multiple state agencies with which you do business.

Payees who do not wish to complete the STD 204 may elect not to do business with the state. If the payee does not complete the STD 204 and the required payee data is not otherwise provided, payment may be reduced for federal and state backup withholding. Amounts reported on Information Returns (Form 1099) are in accordance with the Internal Revenue Code (IRC) and the California Revenue and Taxation Code (R&TC).

**Section 1 – Payee Information**

**Name** – Enter the name that appears on the payee's federal tax return. The name provided shall be the tax liable party and is subject to IRS TIN matching (when applicable).

- Sole Proprietor/Individual/Revocable Trusts – enter the name shown on your federal tax return.
- Single Member Limited Liability Companies (LLCs) that is disregarded as an entity separate from its owner for federal tax purposes - enter the name of the individual or business entity that is tax liable for the business in section 1. Enter the DBA, LLC name, trade, or fictitious name under Business Name.
- Note: for the State of California tax purposes, a Single Member LLC is not disregarded from its owner, even if they may be disregarded at the Federal level.
- Partnerships, Estates/Trusts, or Corporations – enter the entity name as shown on the entity's federal tax return. The name provided in Section 1 must match to the TIN provided in section 3. Enter any DBA, trade, or fictitious business names under Business Name.

**Business Name** – Enter the business name, DBA name, trade or fictitious name, or disregarded LLC name.

**Mailing Address** – The mailing address is the address where the payee will receive information returns. Use form STD 205, Payee Data Record Supplement to provide a remittance address if different from the mailing address for information returns, or make subsequent changes to the remittance address.

**Section 2 – Entity Type**

| If the Payee in Section 1 is a(n)...                                                                                                                                                                              | THEN Select the Box for...               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Individual • Sole Proprietorship • Grantor (Revocable Living) Trust disregarded for federal tax purposes                                                                                                          | Sole Proprietor/Individual               |
| Limited Liability Company (LLC) owned by an individual and is disregarded for federal tax purposes                                                                                                                | Single Member LLC-owned by an individual |
| Partnerships • Limited Liability Partnerships (LLP) • and, LLC treated as a Partnership                                                                                                                           | Partnerships                             |
| Estate • Trust (other than disregarded Grantor Trust)                                                                                                                                                             | Estate or Trust                          |
| Corporation that is medical in nature (e.g., medical and healthcare services, physician care, nursery care, dentistry, etc. • LLC that is to be taxed like a Corporation and is medical in nature                 | Corporation-Medical                      |
| Corporation that is legal in nature (e.g., services of attorneys, arbitrators, notary publics involving legal or law related matters, etc.) • LLC that is to be taxed like a Corporation and is legal in nature   | Corporation-Legal                        |
| Corporation that qualifies for an Exempt status, including 501(c) 3 and domestic non-profit corporations.                                                                                                         | Corporation-Exempt                       |
| Corporation that does not meet the qualifications of any of the other corporation types listed above • LLC that is to be taxed as a Corporation and does not meet any of the other corporation types listed above | Corporation-All Other                    |

**Section 3 – Tax Identification Number**

The State of California requires that all parties entering into business transactions that may lead to payment(s) from the state provide their Taxpayer Identification Number (TIN). The TIN is required by R&TC sections 18646 and 18661 to facilitate tax compliance enforcement activities and preparation of Form 1099 and other information returns as required by the IRC section 6109(a) and R&TC section 18662 and its regulations.

**Section 4 – Payee Residency Status**

**Are you a California resident or nonresident?**

- A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.
- A partnership is considered a resident partnership if it has a permanent place of business in California.
- An estate is a resident if the decedent was a California resident at time of death.
- A trust is a resident if at least one trustee is a California resident.
  - For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.

For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:

Withholding Services and Compliance Section: 1-888-792-4900

E-mail address: [wscs.gen@ftb.ca.gov](mailto:wscs.gen@ftb.ca.gov)

For hearing impaired with TDD, call: 1-800-822-6268

Website: [www.ftb.ca.gov](http://www.ftb.ca.gov)

**Section 5 – Certification**

Provide the name, title, email address, signature, and telephone number of individual completing this form and date completed. In the event that a SSN or ITIN is provided, the individual identified as the tax liable party must certify the form. Note: the signee may differ from the tax liable party in this situation if the signee can provide a power of attorney documented for the individual.

**Section 6 – Paying State Agency**

This section must be completed by the state agency/department requesting the STD 204.

**Privacy Statement**

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and state law imposes noncompliance penalties of up to \$20,000. You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

All questions should be referred to the requesting state agency listed on the bottom front of this form.

## **Attachment 7**

### **NON-COLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID FOR PUBLIC WORKS**

**(Rev 04/22)**

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_(date), at \_\_\_\_\_(city), \_\_\_\_\_(state).

Signed: \_\_\_\_\_

Print/Type Name: \_\_\_\_\_

## **ATTACHMENT 8**

### **DARFUR CONTRACTING ACT CERTIFICATION**

Public Contract Code Sections 10475 -10481 applies to any company that currently or within the previous three years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California contract, the company must certify that it is either a) not a scrutinized company; or b) a scrutinized company that has been granted permission by the Department of General Services to submit a proposal.

#### **OPTION #1 – NOT APPLICABLE**

☐ Check here if your company has not, within the previous three years, had any business activities or other operations outside of the United States.

|                                                 |  |                                  |
|-------------------------------------------------|--|----------------------------------|
| <i>Company/Vendor Name (Printed)</i>            |  | <i>Federal ID Number</i>         |
| <i>Printed Name and Title of Person Signing</i> |  | <i>By (Authorized Signature)</i> |

#### **OPTION #2 - CERTIFICATION**

If your company, within the previous three years, has had business activities or other operations outside of the United States, in order to be eligible to submit a bid or proposal, please insert your company name and Federal ID Number and complete the certification below.

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that a) the prospective proposer/bidder named below is **not** a scrutinized company per Public Contract Code 10476; and b) I am duly authorized to legally bind the prospective proposer/bidder named below. This certification is made under the laws of the State of California.

|                                                 |                                            |                          |
|-------------------------------------------------|--------------------------------------------|--------------------------|
| <i>Company/Vendor Name (Printed)</i>            |                                            | <i>Federal ID Number</i> |
| <i>By (Authorized Signature)</i>                |                                            |                          |
| <i>Printed Name and Title of Person Signing</i> |                                            |                          |
| <i>Date Executed</i>                            | <i>Executed in the County and State of</i> |                          |

#### **OPTION #3 – WRITTEN PERMISSION FROM DGS**

Pursuant to Public Contract Code section 10477(b), the Director of the Department of General Services may permit a scrutinized company, on a case-by-case basis, to bid on or submit a proposal for a contract with a state agency for goods or services, if it is in the best interests of the state. If you are a scrutinized company that has obtained written permission from the DGS to submit a bid or proposal, complete the information below.

We are a scrutinized company as defined in Public Contract Code section 10476, but we have received written permission from the Department of General Services to submit a bid or proposal pursuant to Public Contract Code section 10477(b).

A copy of the written permission from DGS is included with our bid or proposal.

|                                                    |                          |
|----------------------------------------------------|--------------------------|
| <i>Company/Vendor Name (Printed)</i>               | <i>Federal ID Number</i> |
| <i>Initials of Submitter</i>                       |                          |
| <i>Printed Name and Title of Person Initialing</i> |                          |

**ATTACHMENT 9**

**State of California  
California Natural Resources Agency  
California Department of Fish and Wildlife  
CALIFORNIA PUBLIC CONTRACT CODE SECTION 10162  
-- Questionnaire --**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------|
| FACILITY NAME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PROJECT NAME |      |
| NAME OF BUSINESS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |      |
| <b><i>In accordance with Section 10162 of the California Public Contract Code, bidders shall complete, under penalty of perjury, the question below. Please answer the following:</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |      |
| <p>HAVE YOU, ANY OFFICER OF YOUR BUSINESS, OR ANY EMPLOYEE OF YOUR BUSINESS WHO HAS PROPRIETRY INTEREST IN YOUR BUSINESS EVER BEEN DISQUALIFIED, REMOVED, OR OTHERWISE PREVENTED FROM BIDDING ON, OR COMPLETING A FEDERAL, STATE, OR LOCAL GOVERNMENT PROJECT BECAUSE OF A VIOLATION OF LAW OR VIOLATION OF SAFETY REGULATIONS?    <input type="checkbox"/> <b>Yes</b> (<i>Explain circumstances below. Attach additional pages if needed.</i>)    <input type="checkbox"/> <b>No</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |      |
| <b>NOTICE TO BIDDERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |      |
| <p>Bidders are cautioned that making false certification may subject the certifier to criminal prosecution.</p> <p>The California Department of Fish and Wildlife (CDFW) reserves the right under California Public Contract Code Section 10162 to reject any bidder, any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder who has been disqualified, removed or otherwise prevented from bidding on, or completing a federal, state or local government project because of a violation of law or violation of safety regulations.</p> <p>Failure to return this form with the bid shall not be cause for rejection; however, bidders must furnish the completed form within the time frame prescribed by the CDFW. Failure to submit this form within the time frame prescribed by the CDFW may be deemed refusal of an award which shall be cause for forfeiture of bidder's security.</p> |              |      |
| <b>CERTIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |      |
| <p><i>By my signature, I certify under penalty of perjury under the laws of the State of California that the foregoing questionnaire and statements pursuant to California Public Contract Code Section 10162 are true and correct</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |      |
| BIDDER SIGNATURE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | PRINTED NAME | DATE |

## **ATTACHMENT 10**

**CCC 04/2017**

### **CERTIFICATION**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

|                                                 |                                  |                          |
|-------------------------------------------------|----------------------------------|--------------------------|
| <i>Contractor/Bidder Firm Name (Printed)</i>    |                                  | <i>Federal ID Number</i> |
| <i>By (Authorized Signature)</i>                |                                  |                          |
| <i>Printed Name and Title of Person Signing</i> |                                  |                          |
| <i>Date Executed</i>                            | <i>Executed in the County of</i> |                          |

## **CONTRACTOR CERTIFICATION CLAUSES**

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
  - 1) the dangers of drug abuse in the workplace;
  - 2) the person's or organization's policy of maintaining a drug-free workplace;
  - 3) any available counseling, rehabilitation and employee assistance programs; and,
  - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed Agreement will:
  - 1) receive a copy of the company's drug-free workplace policy statement; and,
  - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

## **ATTACHMENT 10 (Cont.)**

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized



## **ATTACHMENT 10 (Cont.)**

officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. **DOMESTIC PARTNERS**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. **GENDER IDENTITY**: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

### **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST**: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. **LABOR CODE/WORKERS' COMPENSATION**: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with

## **ATTACHMENT 10 (Cont.)**

such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

## **ATTACHMENT 11**

### **SURFACE MINING AND RECLAMATION ACT (SMARA)**

#### **BIDDER ACKNOWLEDGEMENT FORM**

Pursuant to California Public Contract Code (PCC) Section 10295.5(a), a state agency shall not acquire or utilize sand, gravel, aggregates, or other minerals produced from a surface mining operation subject to AB3098 Surface Mining and Reclamation Act (SMARA) of 1975 contained in the Public Resources Code (PRC), Division 2, Chapter 9, commencing with Section 2710 unless the operation is identified in the list published pursuant to PRC Section 2717(b).

**PCC Section 10295.5(a)**: "Notwithstanding any other law, a state agency shall not acquire or utilize sand, gravel, aggregates, or other minerals produced from a surface mining operation subject to the Surface Mining and Reclamation Act of 1975 (Chapter 9 (commencing with Section 2710) of Division 2 of the Public Resources Code), unless the operation is identified in the list published pursuant to subdivision (b) of Section 2717 of the Public Resources Code."

**If sand, gravel, aggregates, or other materials will be used for this project, the Awarded Contractor will provide the following information to the Contract Manager listed in the Complete Agreement documents prior to use of the materials.**

- 1. Vendor/Supplier Name**
- 2. Street Address, City, State, Zip Code**
- 3. Mine Name**
- 4. Mine Identification Number**
- 5. Name of Mine Operator**
- 6. County in which mine is located**

The Vendor/Supplier must meet the requirement of the PRC Section 2710 et. seq. and PCC Section 10295.5 as set forth by SMARA (AB3098) and listed by the California Department of Conservation.

**The undersigned Bidder acknowledges SMARA requirements as defined above in PCC Section 10295.5 and PRC Division 2, Chapter 9, Section 2710 et seq.**

---

**Authorized Bidder Printed Name**

---

**Authorized Bidder Signature and Date**

## **ATTACHMENT 12**

### **Bidder Declaration Form GSPD-05-106: (ATTACHED)**

All bidders must complete the Bidder Declaration GSPD-05-106 and include it with the bid response.

The form should be completed, and returned with your bid package.

## **ATTENTION**

The Bidder Declaration form (GSPD-05-106) must be completed by the prime contractor. This form is used to document all DVBE sub-contractors, vendors, and suppliers that are performing part of the work.

DVBE must be listed on the GSPD-05-106.

**THE DVBE PARTICIPATION REQUIREMENT FOR THIS  
SOLICITATION IS 3%**

**FAILURE TO FULFILL THE DVBE REQUIREMENT WILL RENDER  
YOUR BID NON-RESPONSIVE.**

In order to be responsive and eligible for award of the contract, bidder must attain the prescribed goals for the DVBE participation.

The DVBE participation requirement is mandatory by state law, whether you are conducting business as individual, partnership or corporation.

**IMMEDIATE ACTION REQUIRED**

BIDDER DECLARATION

1. Prime bidder information (**Review attached Bidder Declaration Instructions prior to completion of this form**):
- a. Identify current California certification(s) (**MB, SB, NVSA, DVBE**): \_\_\_\_\_ **or None** \_\_\_\_ (If “None,” go to Item #2)
- b. Will subcontractors be used for this contract? **Yes** \_\_\_\_ **No** \_\_\_\_ (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.
- \_\_\_\_\_
- \_\_\_\_\_
- c. If you are a California certified DVBE: (1) Are you a broker or agent? **Yes** \_\_\_\_ **No** \_\_\_\_  
(2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? **Yes** \_\_\_\_ **No** \_\_\_\_ **N/A** \_\_\_\_

2. If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):

| Subcontractor Name, Contact Person,<br>Phone Number & Fax Number | Subcontractor Address<br>& Email Address | CA Certification (MB, SB,<br>NVSA, DVBE or None) | Work performed or goods provided<br>for this contract | Corresponding<br>% of bid price | Good<br>Standing? | 51%<br>Rental? |
|------------------------------------------------------------------|------------------------------------------|--------------------------------------------------|-------------------------------------------------------|---------------------------------|-------------------|----------------|
|                                                                  |                                          |                                                  |                                                       |                                 |                   |                |
|                                                                  |                                          |                                                  |                                                       |                                 |                   |                |
|                                                                  |                                          |                                                  |                                                       |                                 |                   |                |

3. **CERTIFICATION: By signing this form, I certify under penalty of perjury that the information provided is true and correct.**
- Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**BIDDER DECLARATION Instructions****All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.**

**1.a.** Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled “None” and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Nonprofit Veteran Service Agency (NVSA)
- Disabled Veteran Business Enterprise (DVBE)

**1.b.** Mark either “Yes” or “No” to identify whether subcontractors will be used for the contract. If the response is “No,” proceed to Item #1.c. If “Yes,” enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999 for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses.

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

**Note: A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime’s contract.**

**1.c.** This Item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either “Yes” or “No”. The Military and Veterans Code Section 999.2 (b) defines “broker” or “agent” as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either “Yes” or “No” to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark “N/A” for “not applicable.”

**2.** If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete “Page \_\_\_\_ of \_\_\_\_” on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the “Page \_\_\_\_ of \_\_\_\_” accordingly.

**2. (continued) Column Labels**

**Subcontractor Name, Contact Person, Phone Number & Fax Number**—List each element for all subcontractors.

**Subcontractor Address & Email Address**—Enter the address and if available, an Email address.

**CA Certification (MB, SB, NVSA, DVBE or None)**—If the subcontractor possesses a current State of California certification(s), verify on this website ([www.eprocure.dgs.ca.gov](http://www.eprocure.dgs.ca.gov)).

**Work performed or goods provided for this contract**—Identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

**Corresponding % of bid price**—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

**Good Standing?**—Provide a response for each subcontractor listed. Enter either “Yes” or “No” to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, NVSA, and/or DVBE status

**51% Rental?**—This pertains to the applicability of rental equipment. Based on the following parameters, enter either “N/A” (not applicable), “Yes” or “No” for each subcontractor listed.

Enter “N/A” if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter “Yes” if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter “No” if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

**3. Read the certification at the bottom of the page. An individual that is authorized to bind the firm contractually is to print their name, sign and date the form. Also, complete the “Page \_\_\_\_ of \_\_\_\_” accordingly.**

**ATTACHMENT 13**

STATE OF CALIFORNIA – DEPARTMENT OF GENERAL SERVICES PROCUREMENT DIVISION

**DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS**

DGS PD 843 (Rev. 9/2019)

Formerly STD. 843

**Instructions:** The disabled veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE) must complete this declaration when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment [Military and Veterans Code Section 999.2]. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties. All signatures are made under penalty of perjury.

**SECTION 1**

Name of certified DVBE: \_\_\_\_\_ DVBE Ref. Number: \_\_\_\_\_

Description (materials/supplies/services/equipment proposed): \_\_\_\_\_

Solicitation/Contract Number: \_\_\_\_\_ SCPRS Ref. Number: \_\_\_\_\_  
(FOR STATE USE ONLY)**SECTION 2****APPLIES TO ALL DVBEs. Check only one box in Section 2 and provide original signatures.**

- ☐ I (we) declare that the DVBE is not a broker or agent, as defined in Military and Veterans Code Section 999.2 (b), of materials, supplies, services or equipment listed above. Also, complete Section 3 below if renting equipment.
- ☐ Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the DVBE is a broker or agent for the principal(s) listed below or on an attached sheet(s). *(Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall not be credited toward the 3-percent DVBE participation goal.)*

All DV owners and managers of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

|                                             |                                           |                        |
|---------------------------------------------|-------------------------------------------|------------------------|
| _____<br>(Printed Name of DV Owner/Manager) | _____<br>(Signature of DV Owner/ Manager) | _____<br>(Date Signed) |
| _____<br>(Printed Name of DV Owner/Manager) | _____<br>(Signature of DV Owner/Manager)  | _____<br>(Date Signed) |

Firm/Principal for whom the DVBE is acting as a broker or agent: \_\_\_\_\_  
(If more than one firm, list on extra sheets.) (Print or Type Name)

Firm/Principal Phone: \_\_\_\_\_ Address: \_\_\_\_\_

**SECTION 3****APPLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DECLARE THE DVBE IS NOT A BROKER.**

- ☐ Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV(s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. The DVBE maintains certification requirements in accordance with Military and Veterans Code Section 999 et. seq.
- ☐ The undersigned owner(s) own(s) at least 51% of the quantity and value of each piece of equipment that will be rented for use in the contract identified above. I (we), the DV owners of the equipment, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in *Military and Veterans Code 999.2*, subsections (c) and (g). *Failure by the disabled veteran equipment owner(s) to submit their personal federal tax return(s) to the administering agency as defined in Military and Veterans Code 999.2, subsections (c) and (g), will result in the DVBE being deemed an equipment broker.*

Disabled Veteran Owner(s) of the DVBE (attach additional pages with signature blocks for each person to sign):

|                             |                      |                                               |
|-----------------------------|----------------------|-----------------------------------------------|
| _____<br>(Printed Name)     | _____<br>(Signature) | _____<br>(Date Signed)                        |
| _____<br>(Address of Owner) | _____<br>(Telephone) | _____<br>(Tax Identification Number of Owner) |

Disabled Veteran Manager(s) of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

|                                       |                                    |                        |
|---------------------------------------|------------------------------------|------------------------|
| _____<br>(Printed Name of DV Manager) | _____<br>(Signature of DV Manager) | _____<br>(Date Signed) |
|---------------------------------------|------------------------------------|------------------------|

**ATTACHMENT 14**

STATE OF CALIFORNIA  
CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE  
**BIDDER'S BOND**

KNOW ALL MEN BY THESE PRESENTS: THAT we, \_\_\_\_\_  
\_\_\_\_\_ as Principal, and \_\_\_\_\_  
\_\_\_\_\_ as Surety, are held firmly bound unto the State of California, hereinafter called the State, in the penal sum of ten percent (10%) of the total amount of the bid of the Principal above named, submitted by said Principal to the State of California, California Department of Fish and Wildlife for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION of this obligation is such that: WHEREAS, the Principal has submitted the abovementioned bid to the State of California, California Department of Fish and Wildlife, for certain construction specifically described as follows, for which bids are to be opened at \_\_\_\_\_  
(INSERT PLACE WHERE BIDS WILL BE OPENED)

on \_\_\_\_\_ for \_\_\_\_\_  
(INSERT DATE OF BID OPENING) (COPY HERE THE CONTRACT NUMBER AND THE EXACT DESCRIPTION OF WORK,)  
\_\_\_\_\_  
(INCLUDING THE LOCATION AS IT APPEARS ON THE PROPOSAL)

NOW; THEREFORE, if the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in accordance with the bid, and files the two bonds with the Department, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_(Seal)

\_\_\_\_\_(Seal)

\_\_\_\_\_(Seal)

PRINCIPAL

\_\_\_\_\_(Seal)

\_\_\_\_\_(Seal)

\_\_\_\_\_(Seal) SURETY

NOTE: Signatures of those executing for the Surety must be properly acknowledged.



## **ATTACHMENT 15**

STATE OF CALIFORNIA  
CALIFORNIA CIVIL RIGHTS LAWS ATTACHMENT  
DGS OLS 04 (Rev. 01/17)

DEPARTMENT OF GENERAL SERVICES  
OFFICE OF LEGAL SERVICES

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

### CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

|                                                 |                                 |
|-------------------------------------------------|---------------------------------|
| <u>Proposer/Bidder Firm Name (Printed)</u>      | <u>Federal ID Number</u>        |
| <u>By (Authorized Signature)</u>                |                                 |
| <u>Printed Name and Title of Person Signing</u> |                                 |
| <u>Executed in the County of</u>                | <u>Executed in the State of</u> |
| <u>Date Executed</u>                            |                                 |