PERFORMANCE WORK STATEMENT (PWS)
PEARL HARBOR NAVAL SHIPYARD & IMF (PHNSY&IMF)
FORKLIFT RENTAL SERVICES

1.0 BACKGROUND:

Pearl Harbor Naval Shipyard & IMF (PHNSY&IMF), a naval industrial facility located on the island of Oahu, Hawaii, maintains, overhauls, and repairs various vessels for the US Navy. Over 5,200 military and civilian personnel work to keep the US Navy "Fit to Fight". Forklift availability is crucial to ensure the completion of day-to-day activities within the Shipyard to support the Fleet.

2.0 SCOPE AND OBJECTIVE:

PHNSY&IMF requires rental of two (2) 3-ton forklifts equipped with long tines & one (1) 7.5-ton forklift equipped with long tines for the duration of Phase 1. Following the initial months rental, PHNSY&IMF requires four (4) 3-ton forklifts equipped with long tines & two (2) 7.5-ton forklifts equipped with long tines for duration of Phase 2 to assist in operations within the shipyard.

3.0 PERFORMANCE REQUIREMENTS:

a. Forklift Specifications

PHASE 1 (2 MONTHS)				
QUANTITY	**TYPE**	**FUEL TYPE**	**TINE LENGTH**	**TIRE TYPE**
TWO (2)	6000 lbs.	DIESEL	LONG	PNEUMATIC
ONE (1)	14000 lbs.	DIESEL	LONG	PNEUMATIC

PHASE 2 (10 MONTHS)				
QUANTITY	**TYPE**	**FUEL TYPE**	**TINE LENGTH**	**TIRE TYPE**
FOUR (4)	6000 lbs.	DIESEL	LONG	PNEUMATIC
TWO (2)	14000 lbs.	DIESEL	LONG	PNEUMATIC

Option Period (6 MONTHS)				
QUANTITY	**TYPE**	**FUEL TYPE**	**TINE LENGTH**	**TIRE TYPE**
FOUR (4)	6000 lbs.	DIESEL	LONG	PNEUMATIC
TWO (2)	14000 lbs.	DIESEL	LONG	PNEUMATIC

b. The contractor shall provide the following:

1. Manufacturer required maintenance and repairs on all rental forklifts.
2. Unlimited hourly usage.
3. Propane tanks as required (Issued by vendor with a full tank and return to vendor with a full tank).
4. Response to minor repairs (e.g. flat tires) within 24 hrs. notice.

5. Replacement of inoperable forklifts within 24 hrs. of notice.
6. All forklifts required to have designated lifting points to allow forklifts to be safely lifted via crane.
7. Required (long) tines for 3-ton forklifts will be a minimum of 60 inches in length. Required (long) tines for 7.5-ton forklifts will be a minimum of 72 inches in length.

c. PHNSY&IMF will conduct the following pre-use inspections:

1. Tires and Rims. Visually inspect readily accessible areas of tires for excessive wear and damage. Visually Inspect readily accessible areas of the rims for dents, bends, and cracks.
2. Engine Oil and Fluid Leaks. Visually check readily accessible areas for apparent engine oil, hydraulic, transmission and brake fluid leaks.
3. Radiator Coolant Leaks. Visually check readily accessible areas for apparent radiator coolant leaks.
4. Battery. Visually check accessible portions of the battery and the battery cables for apparent damage, cuts and abrasions. Visually verify that the accessible portion of cables appear to be free of corrosion, verdigris, arcing, pitting, exposed conductor material, and loose connections.
5. Fuel System. Visually inspect the visually accessible portions of fuel system area for any apparent leaks or any abnormal odors.
6. Unusual Engine Noises. Start engine, should any unusual noises be noted with the engine running, turn off Material Handling Equipment (MHE), reject and discontinue this check.
7. Lights. Check that the headlights, brake lights, and any other installed lights are working. All lights must operate properly.
8. Horn. Depress the horn push button to verify that the horn is operating properly.
9. Hoist. Raise and lower hoist to verify the hoist assembly and controls operate smoothly. Inspect all visually accessible hoses for cracked coverings or apparent leaks.
10. Tilt and Side Shift. Tilt forward and backward to verify the tilt operates smoothly. Operate side shift to verify the carriage moves immediately and smoothly to the left and the right. Inspect all visually accessible hoses for cracked coverings or apparent leaks.
11. Transmission/Clutch. Verify that the transmission/clutch operates smoothly with no unusual noises. Verify that the parking brake is set and that no one is in front of or behind the MHE. A periodic check can be made by attempting to stall the engine with the directional control lever in either the forward or reverse position. If the engine starts, the MHE shall be rejected.
12. Directional Controls. Shift directional controls into forward, neutral and reverse directions to verify the MHE operates properly and smoothly.
13. Brake System Check. With the parking brake engaged, attempt to drive MHE forward by applying a moderate amount of power to the MHE and verify that it does not move. Visually inspect that no fluid is leaking from the brake system. Check the service brakes to verify they stop the MHE smoothly and evenly without pulling or binding. Where applicable, check the dead-man brake or travel control disconnect device for proper operation.
14. Gauges/Meters. Where applicable, inspect the following:

    a. Warning Indicators. With the engine running at normal operating temperature, check the oil pressure gauge for normal operating pressure. If any warning indicator lights signal a malfunction, the MHE shall be rejected until repaired.
    b. Coolant Temperature Gauge. With the engine running at normal operating temperature, check that the gauge is indicating within the proper indicating range.

c. Fuel Gauge. Check the fuel gauge for proper reading. On Liquefied Petroleum (LP) and Compressed Natural-gas (CN) types of MHE, the mechanical-type fuel gauge may be mounted directly on the gas tank. Dual-fueled MHE shall not be operated unless the gasoline fuel tank is at least 1/4 full.
d. Voltmeter/Ammeter gauge. With the engine running, check the voltmeter/ammeter to verify that it's in the green range when the engine is running at least 550 rpm.
e. Hour meter. Verify that the hour meter is registering while the engine is running.
f. Weight Scales. With forks elevated, and no load, verify that the weight scales read zero. Adjust accordingly.

15. Fire Extinguisher. When equipped, visually inspect the extinguisher cylinder for dents. Check that the gauge is registering in the green (if so equipped) and check that the wire seal has not been broken. Verify periodic checks are current. Check nozzle and hose for defects. Reject extinguisher if not serviceable.
16. Operator Restraint System. If MHE is equipped with an operator restraint system (e.g., seat belt) it shall be inspected to verify that they fully extend out, can be properly secured, and fully retract back. Additionally, they shall not exhibit any evidence of the following discrepancies: (a) nicks or cuts, (b) frayed webbing, (c) holes, and (d) broken or worn retractor.
17. Forks. Visually examine the forks for surface cracks, including under the heel of the forks. Verify that blade and shank are straight, properly installed, and fork tips are even. Verify that load ratings of forks match MHE load rating. Surface cracks appearing on the forks shall be cause for rejection until forks are repaired or replaced.
18. Fork Positioning Locks/Stops. Verify the fork positioning locks/stops secure each fork in position. Verify forks are securely engaged to the carriage.
19. Fork Safety Chains. Verify the presence and operation of fork safety chains (equipped on units with folding forks) and associated locking pins.
20. Overhead Guards. Visually Inspect all hardware. Verify that overhead guard and hardware are in place and all structural members appear to be or are secured.
21. Ground Straps or Static Conductive Tires/Wheels. For rated EE type MHE, verify the presence of two ground straps and that they touch the floor/deck or two conductive tires/wheels. For rated EX type MHE, verify the presence of two conductive tires/wheels.
22. Structural Cracks/dents or damage. Visually inspect readily accessible areas of the forklift for structural cracks, dents, damage, or defects. Reject MHE until repaired or replaced.
23. Mandatory Markings. Verifying the following is clearly and properly marked: (a) safe working load (SWL) and vehicle weight (VW) on both sides, and except for pallet trucks, in view of operator, (b) operator controls, (c) manufacturer's nameplate/label, (d) accredited laboratory (UL, FM) certification, and (e) for ammunition and explosives handling only, the weight test certification form. Reject if any marking is missing, illegible, expired or incorrect. All other required markings that are rejected shall be recorded on the MHE Inspection Form but is not a cause for removal from service.

Any operational issues discovered by PHNSY & IMF personnel during the pre-use inspection will be forwarded to the contractor for resolution. The contractor is responsible for the timely remedy or replacement of the non-operational equipment to ensure mission requirements are met. Wear and tear items of all types will be the responsibility of the contractor. PHNSY & IMF will assume damage costs proven to result from operator negligence (e.g. collisions). At no time will PHNSY & IMF assume the responsibility of identifying forklift mechanical issues. The Government's pre-use inspection is for safety verification only and not for the diagnosis of mechanical issues.

The contractor shall advise the Contracting Officer if any parts replacement parts are not covered by warranty. Contractor shall not proceed with repairs without authorization from the Contracting Officer or designated contracting official.

4.0 PLACE OF PERFORMANCE:

Work will be performed at various locations within PHNSY & IMF.

5.0 SERVICE DELIVERY SUMMARY:

PERFORMANCE REQUIREMENT	PWS PARAGRAPH	PERFORMANCE THRESHOLD
Provide Six (6) forklifts with requested services.	Paragraph 3.0, 3.0.b	100% delivery and compliance

6.0 CONTRACTOR QUALIFICATIONS/REQUIREMENTS:

The Contractor shall ensure the necessary employee level of expertise for performance of the deliverables described by this PWS and the necessary management and administrative support associated with personnel, equipment and services provided.

Contractor will comply with Safety and Health work practices specified in Appendix I.

Contractor will comply with environmental guidelines specified in Appendix II.

Contractor will comply with security requirements applicable for Pearl Harbor Naval Shipyard & IMF's contracted work outside of the Controlled Industrial Area (CIA) in Appendix III.

The Contractor shall follow the requirements listed below in "ATTACHMENTS" and brief their personnel to ensure compliance. Non-compliance with applicable items in "ATTACHMENTS" is a material violation of the contract. Should Contractor personnel receive or suspect they have learned unauthorized sensitive information, they shall identify and immediately report suspicions to the COR.

7.0 SECURITY:

The contractor shall pass a background check to gain access onto the base. The contractor will coordinate with the COR to obtain a gate pass at building 3455 Pass Office. Contractor must be a U.S. Citizen and must pass a security background check. Only those individuals with favorable investigations shall be utilized on this contract. Prior to the start of work, the Contractor shall provide the COR a request for access and include the following information – full name of all personnel working on this contract; Social Security number; date of birth, place of birth, and citizenship. The contractor shall have verified supporting records on file, if required for examination.

Contractor's employees must be a U.S. Citizen and registered with the Defense Biometric Identification System.

Contractor personnel must meet security requirements for "GREEN" badge to PHNSY&IMF areas. Badging requires all applicants observe a training video before admission into the CIA.

This contract does not require a security clearance level and clearance granted by the Defense Security Service (DSS). Contractor will comply with Security requirements specified in Appendix III.

8.0 GOVERNMENT FURNISHED UTILITIES AND SERVICE:

GENERAL: None provided. The Government will not provide any additional services, material, or government furnished equipment as part of this PWS.

UTILITIES: The contractor may utilize existing facility electrical and/or low-pressure air outlets to perform the work. However, the contractor shall be responsible for any damage that may result from the operation of contractor's equipment.

9.0 HOURS OF OPERATION:

PHNSY&IMF operates 24 hours per day. However, most PHNSY&IMF administrators work 0630 to 1500 hours, Monday through Friday, and do not work on Federal holidays.

Outside of 0630 to 1500 working hours may be performed with concurrence from government TPOC and COR. The contractor shall submit a request in writing no later than one (1) week prior to scheduling work on second shift hours.

If the Federal holiday falls on a Saturday, the holiday is observed on the preceding Friday. If the Federal holiday falls on a Sunday, the holiday is observed on the following Monday.

New Year's Day	1st of January
Dr. Martin Luther King's Birthday	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	4th or 5th Monday in May
Juneteenth	19th of June
Independence Day	4th of July
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veteran's Day	11th of November
Thanksgiving Day	4th Thursday in November
Christmas Day	25th of December

10.0 Appendices

Appendix I. SAFETY AND HEALTH WORK PRACTICES FOR CONTRACTORS WORKING WITH PEARL HARBOR NAVAL SHIPYARD AND INTERMEDIATE MAINTENANCE FACILITY (PHNSY & IMF) (Revised JULY 2024)

Appendix II. ENVIRONMENTAL PROTECTION GUIDELINES FOR CONTRACTORS ON FACILITIES PROJECTS AT PEARL HARBOR NAVAL SHIPYARD & INTERMEDIATE MAINTENANCE FACILITY (Revised 16 OCT 2019)

Appendix III. CONTRACTOR SECURITY REQUIREMENTS FOR PHNSY & IMF'S CONTROLLED INDUSTRIAL AREA, SECURITY ISLANDS, CONTROLLED NUCLEAR INFORMATION AREAS, NUCLEAR WORK AREAS, AND/OR OTHER SENSITIVE AREAS (Rev. FEB 2026)