Questions and Answers - Solicitation 12318726Q0132 - Job Corps Clinical Support Services - Frenchburg

1. Contract Vehicle: The Performance Work Statement (Attachment 2) references "Purchase Orders" issued under "the contract" and identifies the project as part of the broader Job Corps Centers Support Services (JCCSS) program. Could you confirm whether this RFQ results in a standalone, self-contained award, or whether it is being issued as a call under an existing JCCSS-level contract vehicle that offerors must separately hold?

This is a stand-alone or purchase order and is not a call order.

2. CLIN Structure: The Schedule of Items (Attachment 1) lists three CLINs – two for Social Services Assistant and one for Recreational Aide, each at 1,040 hours – while PWS Section 2.1 identifies a requirement for 2 Social Services Assistant positions and 13 Recreational Aide positions. Could you confirm the complete CLIN structure and quantities intended for pricing, particularly for the 13 Recreational Aide positions?

Page 2 of the PWS

2.0 General Information

2.1 Type of Contract– This will be an individual purchase order. *Frenchburg requires support services to ensure successful center operations. The support these positions will provide includes the duties established in the position descriptions attached. The following capabilities are required:*

Social Services Assistant (SSA) – 2
Recreational Aide – 1

3. Hours of Operation: PWS Section 2.2 indicates that hours of operation will be specified in the Purchase Order and may include either standard 0600–1800 coverage or 24-hour coverage. Can you confirm the specific hours/shift structure required for the Frenchburg Center for this requirement?

The schedules were posted on the CLIN for each requirement (please review the schedule of Items).

4. Background Investigation Level: PWS Section 8 indicates the required background investigation tier will be specified at the task order level. Could you confirm the applicable investigation level for the Social Services Assistant and Recreational Aide positions under this requirement?

The standard background check for working with students is applicable. All candidates will need to be vetted through Dept. of Labor before working on center. (Resume, license and proof of malpractice insurance will be sent to Job Corps POC to forward to DOL's reviewer) Contracting Officers must use the Position Designation/Risk Management published by the Office of Identity, Credential and Access Management to determine the background investigation risk level for the contractor at the call order level. Upon award, the company POC must provide the favorable background check information for those contracted individuals that are being considered. The company POC will work with the on-site POC to ensure required actions are taken to
provide the contractor employee access to specific areas or access cards
are requested for those contractor employees who will require access to the government network.

5. Uniform Requirement: PWS Section 6.21 indicates uniforms are required only if specified in the Purchase Order. Please confirm whether uniforms are required for either labor category under this requirement.

Nurses will be required to wear medical uniforms.

6. Technical/Past Performance Volume Format: The solicitation package does not appear to specify a page limit, format, or number of past performance references for the technical submission. Could you confirm any applicable page limits or formatting requirements for the technical and past performance volumes?

Reviewers will be looking for at least 3 past performance records if not listed in CPARS

7. Attachment F: PWS Section 6.19 references "Attachment F – Procedures to obtain US Government Motor Vehicle Operator's Identification Card (OF346)" for contractor employees requiring a government driver's license. This attachment was not included in the solicitation package we received. Could you provide Attachment F, or confirm whether it is applicable to this requirement?

Drivers and equipment operators shall complete an orientation on operating fleet equipment, which includes information on: defensive and distracted driving, official use policies, appropriate use of the fleet credit card, retaining fleet credit card receipts and invoices, log books, appropriate behavior when driving, seatbelt use, accident reporting procedures, driving conditions in the Forest Service environment, preventative maintenance, daily and monthly fleet equipment inspections, emergency repair process, and so on (EM-7130-2).

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