US Department of Agriculture (USDA)

Statement of Work

International Institute of Tropical Forestry

Grounds Maintenance Services

8 July 2026

Contents

Project 3
General Information 3
1.0 Scope of Work 3
2.0 Background **3**
Contractor Requirements 3
3.0 Technical Requirements / Tasks 3
4.0 Government Furnished 8
5.0 Deliverables / Schedule 9
6.0 Safety 10
7.0 Contractor's Key Personnel 10
8.0 Security Requirements 10
9.0 Data Rights 11
10.0 Section 508 – Electronic and Information Technology Standards 11
Attachments 11

Project

International Institute of Tropical Forestry Grounds Maintenance Services.

General Information

1.0 Scope of Work

The purpose of this Statement of Work (SOW) is to obtain grounds maintenance services at the International Institute of Tropical Forestry, 1201 Calle Ceiba, Jardin Botanico Sur San Juan, PR. The Contractor shall provide all personnel, equipment, tools, materials, transportation, employee training, and insurance as specified herein. Training and performance under this contract shall comply with all applicable OSHA, EPA, local, State, and Federal codes, mandates, and standards. Supplies and materials shall be of a quality and type customarily utilized by current industry standards and equipment ratings and shall be subject to the approval of the Contracting Officer (CO) or Contracting Officer's Representative (COR) (industry standards only applicable where they do not violate any of the afore-mentioned codes/mandates). The Contractor shall at all times provide adequate supervision of employees, ensuring all required services are accomplished in accordance with the terms and conditions of the contract. Contractor shall ensure: that grounds maintenance is performed in a manner that will maintain healthy grass, trees, shrubs, and plants.
The operations to be performed must include cutting grass, edging, fertilization, collection and disposal of litter and trash, vegetation cutting and removal, under brushing, grassing, sodding, sprigging, erosion control, tree and shrub pruning, cut and remove all hazardous Bamboo trees along the parking lot and sidewalk area (as shown in Attachment #1), irrigation, ditch cleaning, and other miscellaneous services as described herein.

The ground services also include Green Roof Maintenance. Contractors shall inspect green roofs on a monthly basis, keeping roofs free of tree seedlings to prevent establishment. Vegetation shall be trimmed on a quarterly basis, once every 3 months. Vegetation shall be maintained at a height range between 2 and 4 inches.

As part of the contract, the following pressure washer scope of work for exterior areas must be executed on a quarterly schedule: It consists of cleaning up the concrete areas, including sidewalks, walls, stairs including the handrails, benches, picnic tables, handrails , concrete drainage ditches, culverts, and parking areas, and other ground-level concrete surfaces. It also includes pressure washing and cleaning the polycarbonate roof at the main building entrance. This work is distributed throughout the year so that all areas are cleaned up at a minimum once a quarter. Each time, the concrete floors surrounding the building entrance will be verified and pressure-washed as needed to maintain them non-slippery for walking. Please refer to Attachment # 2.

2.0 **Background**

The USDA Forest Service is a federal agency. The Forest Service is a land management agency that protects and manages 154 national forests and 20 grasslands in the mainland and in Puerto Rico, encompassing 193 million acres of land, in addition to numerous wilderness, recreation, scenic and other areas. The agency's mission is to sustain the health, diversity, and productivity of the nation's forests and grasslands to meet the needs of present and future generations.
The International Institute of Tropical Forestry (IITF) is a Research Station within the Research & Development branch under the USDA Forest Service.

Contractor Requirements

3.0 Technical Requirements / Tasks

Comprehensive ground maintenance services are required to ensure the safety, functionality, and aesthetic quality of `facilities. This SOW establishes the scope, standards, and responsibilities for the contractor performing these services. The intent is to maintain all outdoor areas, green roofs, and designated surfaces in compliance with applicable regulations and industry best practices. Services include routine landscaping, vegetation control, green roof maintenance, and pressure washing exterior surfaces to maintain a clean, safe environment for staff and visitors.

3.1 Work Outside Regular Hours

Except as may otherwise be specified, all work must be performed during regular hours (7:00AM – 3:00PM, Mon thu Fri). If the Contractor desires to carry on work on Saturday, Sunday, holidays, or outside regular hours, he/she may submit written request to the Contracting Officer Representative (COR) for approval.

3.2 Management

The Contractor must manage the total work effort associated with the ground's maintenance services required herein to assure fully adequate and timely completion of these services. Included in this function there will be a full range of management duties including, but not limited to, planning, scheduling, report preparation, and quality control. The Contractor must provide an adequate staff of personnel with the necessary management expertise to assure the performance of the work in accordance with sound and efficient management practices.

3.2.1 Work Control

The Contractor must implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking of work in progress. The Contractor must plan and schedule work to assure labor, equipment, and material are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Written schedules and status reports must be provided when requested by the COR.

3.2.2 Herbicides

No herbicides or pesticides will be applied without COR approval. The Contractor should manage invasive and noxious weeds via mechanical or hand removal. The Contractor must also use USDA Certified Biobased Weed Control Products listed in Attachment 3. Herbicide controls must be formulated to target specific plants and must be implemented only when pests have reached aesthetic or health thresholds verified by the CO. The Contractor must not perform regularly scheduled, periodic herbicide applications except in situations where no other approach or technology is available to protect personnel or property of high value. If herbicides are to be used, the application must occur during unoccupied hours and the Contractor must be licensed by the applicable territorial agency (Puerto Rico) to provide pesticide application in the categories specified in this contract. All work must be under the superintendence of a certified, responsible individual, and in accordance with Federal, Territory, local laws and requirements. The Contractor must submit Material Safety Data Sheets meeting the requirements of 29 CFR 1910.1200(g) and the latest version of Federal Standard No. 313 for all hazardous chemicals to be used.

3.2.3 Control Methods

The Contractor must utilize only herbicides registered by the Environmental Protection Agency. Use must be in strict compliance with label directions for the control of the target weeds. Herbicides selected, application rates, and application techniques must be sent to the CO and COR for approval before application. Additionally, the Contractor must control pests using integrated pest management principles (http://www.epa.gov/pesticides/factsheets/ipm.htm).

3.2.4 Trash, Litter, and Vegetative Debris Collection and Disposal

The Contractor must collect trash, litter, and vegetative debris (e.g., natural vegetation, such as leaves, pine straw, limbs, and stumps) in all grassed areas, plant and shrub beds, wooded areas, sidewalks, streets, and curbs in all maintenance
levels (further described below) after each cutting and/or trimming and dispose of it in the appropriate waste, recycling, or composting receptacles in accordance with EO - 13834, USDA is required to divert from landfill or incineration facility disposal a minimum of 50% of the non-hazardous waste generated as a result of its operations. In support of meeting this requirement, the Contractor must divert from landfill or incineration facility disposal a minimum of 50% of the nonhazardous waste generated as a result of the Contractor's work, to the maximum extent feasible.

3.2.5 Contractor's Superintendent

During the execution of all work involving the handling and/or use of herbicides, the Contractor must give the job his personal supervision or must have on the job a responsible and competent representative with the

authority to speak and act for him. The whereabouts on the activity of the supervisor must be made always known to the COR when work is performed.

3.2.6 Protection of Government Property

The contractor must ensure grass clippings, leaves, and other debris do not damage Government property. Grass clippings and leaves shall not be blown into generators, open windows, HVAC units, or HVAC intakes. When clearing debris from driveways and parking lots, blown debris shall not impact employee or Government vehicles.

3.3 Continuity of Services.

To ensure continuity of essential services, the successful bidder must be prepared to fully commence work on the start date of this contract, and should not assume that Government or previous Contractor employees will be available to guide, direct, or specifically orientate each Contractor employee.

3.4 IITF Administrative Site Maintenance Services

The Contractor must provide the following grounds maintenance services in the areas shown in Attachment 1, IITF Headquarters Site Plan.

3.4.1 Green Parking Lot Maintenance

Contractor shall be responsible for cutting grass on the green, permeable parking lot with **weed eaters only**. Cutting shall be performed monthly. No other mechanized mowing or cutting equipment shall be used in these areas unless pre-approved by the COR.

3.4.2 Grass Cutting

All grass areas located within this maintenance level must be cut to a uniform height between 2.5 and 3.0 inches every 30 days. If any bare ground within the limits of an area becomes vegetated with grass, weeds, or other similar growths through natural spread, i.e., not artificially planted, it must be maintained as part of the basic contract. Prior to cutting, any trash, paper, or other debris that would detract from the finished appearance of the cut or present a safety hazard must be disposed of in the appropriate waste, recycling, and/or composting receptacles. Such debris includes but is not limited to paper, cans, bottles, limbs, pinecones, rocks, and other such objects within the maintenance area, and must include trash, paper, dead leaves, and other debris lodged in shrubs, hedges, fences, and along foundation and other walls. Debris must be disposed of off the activity the same day as collected. Grass cutting is to be accomplished free of scalping, rutting, bruising, and uneven and rough cutting. Cutting equipment must have sharp cutting edges which produce a neat, clean, even cut. Use of cutting equipment which is out of adjustment, thereby causing streaks or irregularities, uneven cutting, plowing, or gouging of the soil must not be permitted. Ground speeds and mower speeds must be synchronized to ensure effective cutting action. After cutting, grass must have a uniform height. Grass clippings must not be windrowed or allowed to be deposited in piles or clumps. Grass clippings must be uniformly distributed over the mowed area. Grass areas close or adjacent to buildings, hydrants, parking lots, manholes, fences, trees, hedges, and shrubs are included in mowing requirements, and may require hand mowing. Trimming around trees, shrubs, flower/shrub beds, cultivated areas, poles, walls, valves, and other similar objects must be accomplished to match the height and appearance of the surrounding mowed grass. Trimming may be accomplished by hand clipping, by using "weed eater" type equipment, or by herbicide treatment. Trees and shrubs must not be damaged by trimming operations. Grassed areas, trees, or shrubs which are killed or damaged as a result of Contractor's work must be repaired or replaced by the Contractor at no cost to the Government. Trimming operations must be considered a part of grass cutting and must be accomplished concurrently (same day) with grass cutting operations. Grass cutting will not be considered complete until all trimming operations are accomplished. Grass clippings and trimmings must be removed from sidewalks and other paved areas the same day the grass is cut.

3.4.3 Edging

All sidewalks, driveways, street edges, curbs, other paved areas, and shrubbery areas located must be edged each time mowing occurs. Edging must create a half inch wide and one-inch-deep clear zone immediately adjacent to the paved surface. All edging must be by mechanical means. The edging operation must include

removal of grass and other vegetation which has encroached onto street and other paved surfaces from adjoining grassed areas. Where driveway or street pavement edge is not discernable due to grass encroachment, a straight and even line approximating the edge of pavement must be established and maintained. The edging operation must produce neat, clean lines along the sides of sidewalks and other areas edged, and must be accomplished free of scalping, rutting, bruising, uneven and rough cutting. All vegetation growing in the following areas must be removed during the edging operation:

1. Sidewalk and driveway expansion joints and cracks.
2. Street/driveway curbing expansion joints.
3. Cracks between curbing and street/driveway pavement.

For continued maintenance of vegetation growing in cracks and expansion joints, herbicide treatment may be utilized to reduce the amount of mechanical work. The use of herbicides must not be allowed for the purpose of eliminating or reducing normal mechanical edging along straight paved edges (sidewalks, etc.). Debris generated by edging operations, which falls on or is thrown on sidewalks, on curbs, in gutters, streets, or is thrown on nearby sod, causing an unsightly appearance, must be removed from the site, the day of the edging operation and disposed offsite.

3.4.4 Plant, Tree, Bamboo, and Shrub Pruning

Shrubs, trees, bushes, hedges, bamboo, and cultivated plants must be pruned as necessary to keep sidewalks, driveways, buildings, and other travel ways clear. Limbs up to 15 feet above roads, driveways, sidewalks, and parking areas shall be trimmed. Roadsides shall be cleared to a shoulder width of at least three (3) feet. Sidewalks shall be cleared to a width of two (2) feet on both sides. All clippings and debris must be removed from the site the same day and disposed of, recycled, or composted off the activity [see Section 3.2.3.2 for waste management requirements]. Pruning must be accomplished so as to:

1. Reduce the size and growth rate of each plant and shrub by clipping approximately 20% to 30% of the total surface area approximately 3 to 6 inches inside the normal "pruned surface". This interior clipping (20% to 30%) must be uniformly distributed over the entire shrub. This procedure must be performed as a part of the normal pruning operation (when new growth is removed).
2. Remove dead, damaged or diseased wood. If the entire plant or shrub should die, remove the entire shrub to 6 inches below ground level. The hole and any other surface damage caused by removal must be filled with topsoil, fertilized, raked and seeded.

3. Remove vines, tree sprouts or any other extraneous vegetative growth from under or on the shrubbery.

4. Prune or remove growth in front of windows or where vision is obstructed at street intersections.

3.4.5 Fallen leaves

Collect all leaves and associated plant parts that have fallen on ground surfaces once a month. It consists of collecting and disposing all the leaves and other organic debris of vegetation that falls around the IITF buildings areas, including the area behind the GIS laboratory and the Conference room. Clean

3.4.6 Trash and Litter Collection and Disposal.

The Contractor must collect trash and litter in all grassed areas, plant and shrub beds, wooded areas, sidewalks, streets, and curbs every 2 weeks and dispose it in the appropriate waste, recycling, or composting receptacles [see Section 3.2.3.2 for waste management requirements]. All trash and litter must be removed off IITF Grounds the same day as collected.

3.4.7 Ditch Cleaning

Vegetative growth in drainage ditches must be cut to a height of 2 to 4 inches on bottom and sides. All wood and brush cuttings, trash, and debris must be removed and disposed off IITF Grounds the same day of cleaning. Mouths of ditches, inlets, and outlets must be cleared of sediment, vegetation, and debris to allow unrestricted flow of water. Where ditch bottoms are paved, all mud and debris must be removed from the paved surface and disposed off IITF Grounds the same day of cleaning. Where ditch bottoms are not vegetated and have

intermittent water flow, woody and aquatic vegetation must be removed or chemically treated. Only previously approved herbicides for vegetation control will be permitted.

3.4.8 Green Roof Maintenance

Contractor shall be responsible for green roof maintenance. Contractor shall inspect green roofs on a monthly basis, keeping roofs free of trees seedlings to prevent establishment. Vegetation shall be trimmed on a quarterly basis, once every 3 months. Vegetation shall be maintained at a height range between 2 to 4 inches.
The landscape contractor will ensure their workers are in compliance with **OSHA'S "Duty to have Fall Protection" (29 CFR 1926.501)** when service/maintenance work is required in any area with an unprotected side or edge of 6 feet or more above the lower level. CUSTOMER will provide a list of these work areas, as well as an opportunity for the contractor to inspect prior to initiating maintenance /service work".

> 1926.501 (b) (1) "Unprotected sides and edges." Each employee on a walking/working surface (horizontal and vertical surface) with an unprotected side or edge which is 6 feet (1.8) or more above a lower level shall be protected from falling by the use of guardrail systems, safety net systems, or personal fall arrest systems. In addition on roofs with slopes of 4% or less see (29 CFR 1926.501-502) also allows the use of warning line systems with safety monitors.

Access to various roofs will vary and may be through a private office, some roofs will required advanced notice for access. Contractor shall provide COR with five days prior notice to access the green roofs.

3.4.9 Pressure Washer:

The Contractor shall furnish all labor, supervision, equipment, materials, and incidentals necessary to provide routine pressure washing services for exterior hardscape and building entrance surfaces at Government facilities. Services shall include, but are not limited to, sidewalks, concrete drainage ditches, culverts, parking areas, walls adjacent to sidewalks, stairs including the handrails, ramps, benches, and picnic tables handrails and the polycarbonate roof at the main building entrance.

Services shall be performed on a recurring basis throughout the contract period, ensuring that all designated areas are cleaned at least once per quarter. The Contractor shall establish and maintain, subject to Government approval, a work schedule that distributes services evenly throughout the year to ensure continuous maintenance and safe conditions. The Contractor shall have a period of five (5) calendar days to complete cleaning of the designated areas according to the approved schedule and shall inform the Contracting Officer's Representative (COR) in advance of any scheduled cleaning activities.

At each service event, the Contractor shall inspect the work areas and prioritize cleaning surfaces that present safety hazards, including, but not limited to, slippery areas, algae growth, and black-streaked limestone or similar staining. If certain areas are determined to be adequately clean at the time of service, the Contractor shall reallocate effort to higher-risk or more heavily soiled areas as directed by the Government to ensure efficient use of contract resources.

All work shall be performed in accordance with applicable federal, state, and local environmental, safety, and wastewater disposal regulations. The Contractor shall use methods and pressures appropriate to each surface to prevent damage to structures, finishes, and surrounding property, and building water intrusion The Contractor shall be responsible for protecting adjacent landscaping, utilities, and building components during operations.

3.5 Emergency Calls

The Contractor shall provide emergency response services for hazardous conditions resulting from natural disasters or unforeseen incidents, including but not limited to fallen trees, large hanging branches, or blocked access routes, and pressure services to restore safety and access

Response Time: Upon notification by the Client, **the Contractor must respond to the disaster scene to assess the site within 24hours of notification. For all emergency service calls, the Contractor shall provide a two-person crew for a period not to exceed four (4) hours to perform stabilization, debris removal, and**

pressure-washing tasks as required.

Scope of Work: Services shall include the immediate stabilization of hazardous vegetation, removal of debris posing a threat to structures or public safety, and the securing of damaged areas (e.g., using safety tape or temporary barriers).
Pressure Washing Operations: In response to disasters (e.g., flood silt removal, or hazardous debris), the Contractor shall provide high-pressure washing services to restore safety and access. When using pressure washers, the Contractor must strictly adhere to OSHA PPE standards, including the use of safety-toe boots, full-face shields for pressures above 2,000 PSI, and waterproof gloves to prevent high-pressure injection injuries.

4.0 Government Furnished

4.1 Government Furnished Facilities

The Government will not provide office space operational facilities or lay down areas to the Contractor. Contractor should bring all necessary equipment and materials to the site for each cutting and remove all equipment and materials after cutting is complete.

4.2 Government Furnished Equipment

The Contractor must furnish all tools and equipment required for the performance of this contract. The Government will not provide tools or equipment to the Contractor.

4.3 Government Furnished Material

The Government will not provide any materials to the Contractor.

4.4 Availability of Utilities

The Government will furnish the following utility services at existing outlets for use in those facilities provided by the Government and as may be required for the work to be performed under the contract: electricity, potable water and recycled water. Contractor shall provide all cords, hoses, and other equipment necessary to utilize utilities. Information concerning the location of existing outlets may be obtained from the Government Representative.

1. Utilities specified above will be furnished at no cost to the Contractor
2. The Contractor must be responsible for instructing employees in utilities conservation practices. Water faucets or valves must be turned off after the required usage has been accomplished. To conserve water, only the minimum quantity of water needed for the required usage must be expended.

4.5 Contractor Furnished Items

Except for the items listed in the "GOVERNMENT FURNISHED PROPERTY AND SERVICES" clause, the Contractor must provide all equipment, materials, and services to perform the requirements of this contract. The Contractor must ensure that all items furnished exclusively for use in support of government contracts are:

- Less toxic or non-toxic.
  Examples include:
  - Environmental Protection Agency's Design for the Environment (DFE) label (http://www.epa.gov/dfe)
  - Green Seal certified (http://www.greenseal.org)
  - CRI Green Label (http://www.carpet-rug.org/commercial-customers/green-building-andthe-environment/green-label-plus)
  - Products that meet/exceed DFE, Green Seal, CRI Green Label, and/or SCAQMD specifications;
- Environmental Protection Agency designated recycled content item (http://www.epa.gov/epawaste/conserve/tools/cpg/products/index.htm);

- Designated as BioPreferred by the U.S. Department of Agriculture (http://www.biopreferred.gov);
- WaterSense certified (http://www.epa.gov/WaterSense) or meets/exceeds WaterSense specifications.
- Non-ozone depleting chemical substitutes identified by the Environmental Protection Agency's Significant New Alternatives Policy (SNAP) (http://www.epa.gov/ozone/snap/index.html)

These program elements are described on the Office of the Federal Environment Executive website (http://www.ofee.gov).

5.0 Deliverables / Schedule

Key Deliverables

Item No.	*Deliverable*	*Objective*	*Due*
1	*Kickoff Meeting*	*Defining the responsibilities, timeline, risks and milestones of contract objectives.*	*No later than five (5) business days after contract award*
2	*Schedule*	*Contractor shall provide a work schedule for the contract performance.*	*No later than five (5) business days after contract award*
3	*Grounds Maintenance/ Green Roof inspections*	*Monthly Grounds maintenance services at the International Institute of Tropical Forestry : cutting grass, edging, fertilization, collection and disposal of litter and trash, vegetation cutting and removal, under brushing, grassing, sodding, sprigging, erosion control, tree and shrub pruning, cut and remove all hazardous Bamboo trees* *Contractor shall inspect green roofs on a monthly basis, keeping roofs free of trees seedlings to prevent establishment.*	*Monthly, no later than fifteen (15) business days after contract award.*
4	*Grounds Maintenance to the Green Roof*	*Quarterly Grounds maintenance services to the green roof areas - trimmed on a quarterly basis, once every 3 months. Vegetation shall be maintained at a height range between 2 to 4 inches.*	*Quarterly- no later than fifteen (15) business days after contract award.*
5	*Pressure washer*	*Quarterly Pressure washing services: of the following areas, sidewalks, concrete drainage ditches, culverts, parking areas, walls adjacent to sidewalks, stairs, ramps, benches, and picnic tables handrails and the polycarbonate roof at the main building entrance. Services shall be performed on a recurring basis throughout the contract period, ensuring that all designated areas are cleaned at least once per quarter The Contractor shall have a period of five (5) calendar days to complete cleaning of the designated areas in a quarterly base according to the approved schedule and shall inform the Contracting Officer's Representative (COR) in advance of any scheduled cleaning activities.*	*Quarterly- no later than fifteen (15) business days after contract award.*
6	*Emergency Calls*	*The Contractor shall provide emergency response services for hazardous conditions resulting from natural disasters or unforeseen incidents, including but not limited to fallen trees, large hanging branches, or blocked access routes, and pressure services to restore safety and access*	*After Award; Within 24hours of notification. For all emergency service calls, the Contractor shall provide a two-person crew for a period not to exceed four (4) hours to perform stabilization, debris removal, and pressure-washing tasks as required.*

6.0 Safety

1. The contractor shall comply with pertinent provisions of the Occupational Safety and Health Act (OSHA), state, local, safety, laws, and all pertinent provisions of the contract.
2. The contractor shall comply with pertinent Environmental Protection Agency Laws.
3. All tools, equipment, and other related materials will be removed at the end of each workday and the area will be left neat and clean.
4. The contractor shall immediately report to the Contracting Officer, and COR all accidents resulting in employee injury, death, or damage to the property while performing this contract.
5. Contractor shall provide all traffic flaggers and other traffic control measures and must be in place and functional at all times during the tree removal and trimming in public areas, roads, and parking lots.
6. The successful contractor shall use best management practices for tree removal and trimming. Employees utilizing chainsaws shall wear approved safety equipment to include chaps, hard hats, eyes and tree protection at a minimum.

7.0 Contractor's Key Personnel

At a minimum, the Contractor must propose the following position as Key Personnel: **Project Manager.** The Contractor must designate a Project Manager (PM) as the single Point of Contact (POC) for award management. The PM must have the authority to make decisions for the Contractor and must be the single Contractor representative responsible for all issues, concerns, or problems for this award instrument. The PM must readily respond to questions, concerns, and comments. The PM must proactively alert the Government to potential contractual issues.

8.0 Security Requirements

8.1 Operations During Contract Performance & Maintenance Activities

The Contractor shall exercise caution and care while pursuing the work to prevent unnecessary conflict with, or potential hazards to others within the work area. Always maintain the site free of hazards. The Contractor is to pursue all work on the project site in accordance with all Federal, State, and Local laws governing the transportation and work being performed.

The contractor shall be responsible for any damage to vehicles, existing structures, or facility features that are not a part of the contract requirements. Any damages occurred at the site by the contractor shall be repaired at no additional cost to the government.

8.2 Control of Noxious Weeds – Cleaning of Equipment (Dec. 1997)

To prevent the introduction and control the spread of seeds of noxious weeds onto and around IITF complex, the Contractor shall ensure all equipment moved is free of soil, seeds, vegetative matter, or other debris that could contain or hold seeds.

The contractor shall notify the Contracting Officer (CO) and/or Contracting Officer's Representative (COR) a minimum of fifteen (15) business days in advance of equipment arrival. Government inspection is required before any unloading of equipment. The Contractor shall certify, in writing, compliance.

8.3 Temporary Facilities

STAGING AREA: The Contractor shall arrange the location for exterior stockpiling of materials as approved by the CO and/or the COR. The Government will approve an adequate staging area as close as possible to the project site.

The Contractor shall be responsible for protecting their own materials stockpiled against adverse weather, damage, theft, and other risks of loss. The Government assumes no responsibility for material or equipment left in the storage area and/or project site.

8.6 Insurance

The contractor shall be insured in accordance with the Commonwealth of Puerto Rico insurance regulations and pertinent provisions of the contract. The government is not responsible for damages to the contractor's equipment, vehicles, tools, or materials or their employees and any personal property brought on site. The government will not accept any liability due to the contractor's negligence.

9.0 Data Rights

N/A

10.0 Section 508 – Electronic and Information Technology Standards

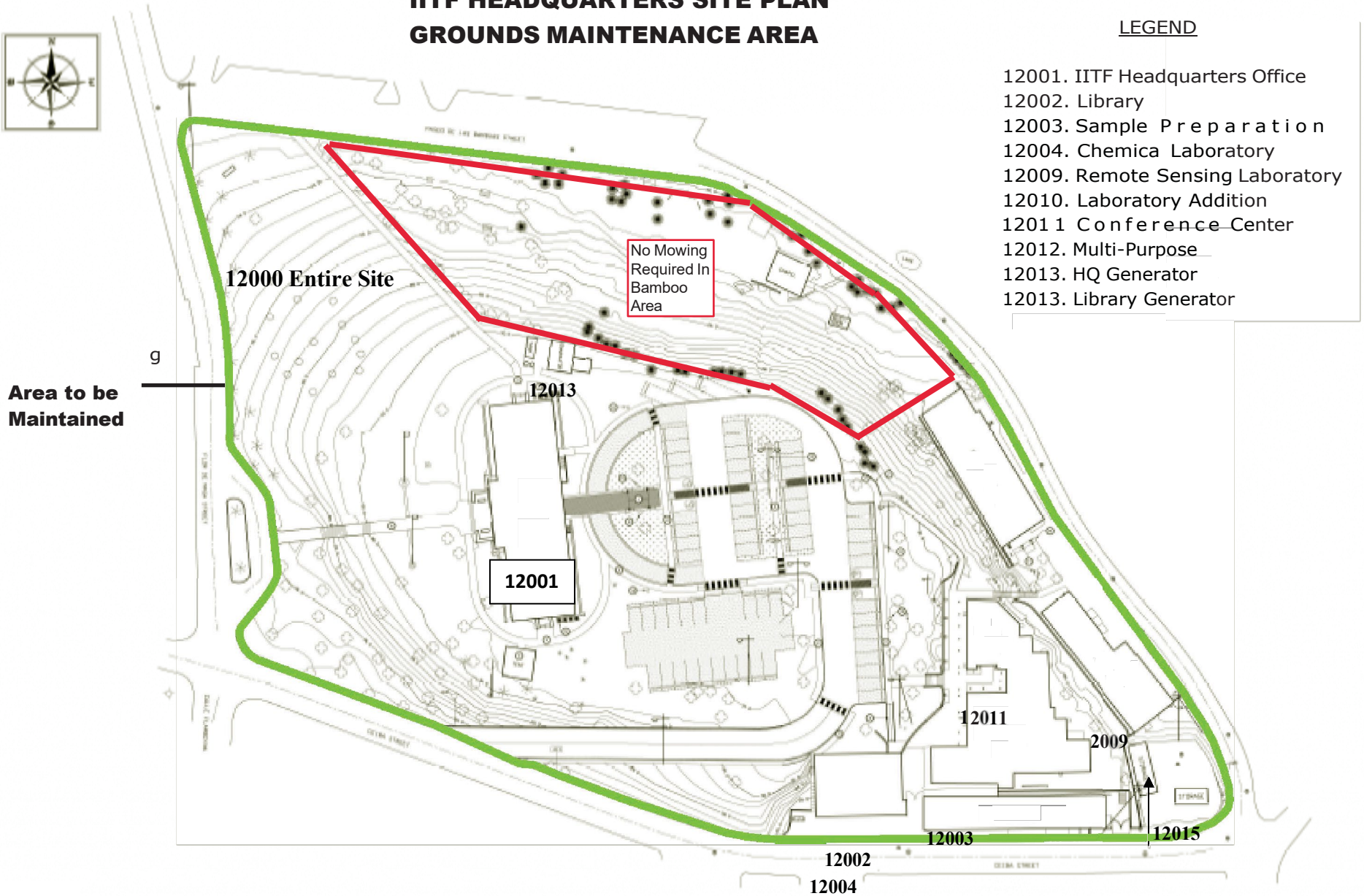
N/A

Attachments

Attachment 1	IITF Headquarters Site Plan-Grounds Maintenance Area	1 pg
Attachment 2	IITF Headquarters-Pressure Washing Areas	1 pg
Attachment 3	USDA Certified Biobased Weed Control Products	1 pg

ATTACHMENT #1

IITF HEADQUARTERS SITE PLAN
GROUNDS MAINTENANCE AREA



USDA FOREST SERVICE

INTERNATIONAL INSTITUTE OF TROPICAL FORESTRY HEADQUARTERS BUILDING
INTERNATIONAL INSTITUTE OF TROPICAL FORESTRY
RIO PIEDRAS PUERTO RICO

ADVANCED REFORMED SITE PLAN

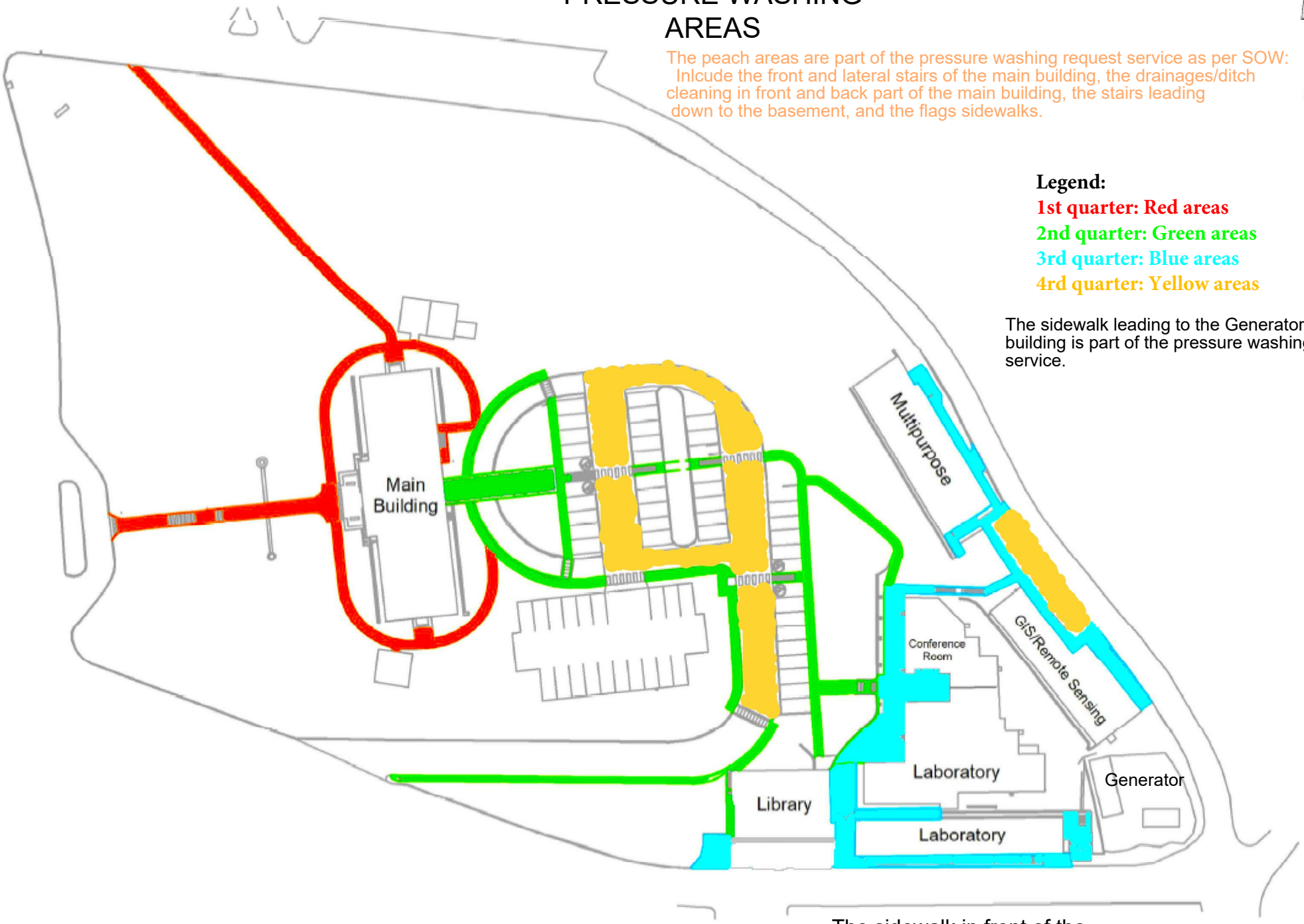
Temporary Storage

SA-2

Clarification after site visit

ATTACHMENT #2
PRESSURE WASHING AREAS

The peach areas are part of the pressure washing request service as per SOW: Inlcude the front and lateral stairs of the main building, the drainages/ditch cleaning in front and back part of the main building, the stairs leading down to the basement, and the flags sidewalks.



Legend:
1st quarter: Red areas
2nd quarter: Green areas
3rd quarter: Blue areas
4rd quarter: Yellow areas

The sidewalk leading to the Generator building is part of the pressure washing service.

The sidewalk in front of the laboratory will not be performed since the building will be demolish

ATTACHMENT #3

USDA Certified Biobased Weed Control Products

Herbicide Product	Company
Dynaweed	Soil Technologies Corporation
Bayer Advanced Natria Grass & Weed Killer Ready-to-Use	Bayer CropScience
WeedGuardPlus	SunShine Paper Company
EMERION® W 40 SL	Emery Oleochemicals LLC
EMERION® W 40 SL OG	Emery Oleochemicals LLC
EMERION® W 40 SL ONC	Emery Oleochemicals LLC
AXXE® Broad Spectrum Herbicide	BioSafe Systems, LLC.
Beloukha® Garden Herbicide	Belchim Crop Protection N.V./S.A.
Katoun® Gold	Belchim Crop Protection N.V./S.A.
No More Weeds!	Naturally Green Products LLC
BioSafe Weed & Grass Killer®	BioSafe Systems, LLC.
Corn Gluten	Greenfire Inc.