JUSTIFICATION REVIEW DOCUMENT

NATIONAL GUARD BUREAU
111 South George Mason Drive
Arlington, VA 22204-1373

I. OVERVIEW

a. Program/Equipment Name: Volk Field Crestron AV Standardization

b. Amount *(Total price/cost to include options.)*: [redacted]

c. Authority: 41 USC 1901 as implemented in FAR 13.106-1(b)(1) Soliciting from a single source.

d. Technical Representative

Name	Title	Email	Phone	Date
[redacted]	Cyber Superintendent	[redacted]	[redacted]	July 09, 2026

e. Contracting Officer *(Populates from the KO signature field.)*

Name	Title	Email	Phone	Date
	Contracting Officer			

Requirements Representative *(If different from Technical Representative.)*

Prepared by *(If different from Contracting Officer.)*

II. REVIEWS

I have reviewed this justification and find it adequate to support other than full and open competition.

Program Manager *(If applicable.)*

Program Executive Officer *(When item is Program Executive Officer managed.)*

Controlled by:
Controlled by:
CUI Category: SOURCE SELECTION
Limited Dissemination Control: FEDCON
POC:
(Populates from the KO signature field.)

Memorandum for Record - Absence of Competition

Instructions

Local Control Number

NGB Control Number *(if applicable)*

1a. CONTRACTING ACTIVITY
Volk Field Contracting/ PK

b. Requiring Activity
Volk Field Cyber

c. POC
[redacted]

2a. NATURE OF ACTION
Brand name request.

b. Contract Action
New Contract

c. Contract Type
Firm Fixed Price

d. Fund Type
O&M, Air

3a. ESTIMATED TOTAL PRICE OF REQUEST *(including options, if any)*
[redacted]

b. If Applicable, Estimated Price of Supplies/Services
[redacted]

4a. Name of Requirement
Volk Field Crestron AV Standardization

b. Description of Requirement
Standardizing base-wide AV systems ensures immediate mission readiness and operational security by providing a uniform, reliable user experience.

c. Demonstrate, in Detail, Why This Specific Item or Service, is the Only One That Meets Your Requirements
End users frequently move between existing base AV facilities on base. By outfitting the briefing room with same Crestron equipment, the base can duplicate the exact, custom-programmed touch-panel interfaces already in use in other AV facilities. This ensures ease of maintenance and standardize use practices across the base.

5a. HAS THIS BEEN PREVIOUSLY PROCURED?
✓ Yes, details are below. ○ No.

b. Contract Number	c. Date	d. Competitive Status	e. Authority Previously Cited (if OTF&O)
W50S9H25PA025	September 12, 2025	100% Total Small Business	N/A

f. Summary of "Actions to Increase Competition" and an explanation of the results.
The AV upgrade project is a 100% small-business set-aside, ensuring broad participation from qualified small firms. A similar requirement using Crestron equipment was successfully executed under Contract W50S9H25PA025 in FY25. Because end users frequently move between AV facilities on base, standardizing the briefing room with the same Crestron components allows the base to replicate existing custom-programmed touch-panel interfaces, streamline maintenance, and maintain consistent user experience across locations. To maximize competition, the requirement will be posted on the Government Point of Entry (SAM.gov) for a full 30 days, providing ample visibility and opportunity for small-business vendors to submit proposals.

g. If previously used "Full and Open Competition" explain what changes causing this to now have limited sources.
N/A - Previous requirement was solicited and awarded 100% Total Small Business

h. Provide an explanation of any unusual patterns that may be revealed by the history, e.g., several consecutive, urgent buys.
N/A

i. If a justification was prepared to support the procurement made before this one, briefly describe the circumstances justifying the procurement and whether there have been any significant changes.
None.

j. Provide any other facts necessary to justify limiting competition that were not previously stated.
None.

6a. AUTHORITY CITED
41 USC 1901 as implemented in FAR 13.106-1(b)(1) Soliciting from a single source.

b. Reason for Authority Cited
End users at Volk Field ANGB frequently move between existing AV facilities, and outfitting the briefing rooms with the same Crestron equipment allows the base to replicate the custom-programmed touch-panel interfaces already in use elsewhere. This standardization improves ease of maintenance, ensures consistent user experience, and supports uniform operating practices across the installation. Additionally, maintaining a single brand of equipment across all facilities is expected to reduce long-term costs for the Government by simplifying support, minimizing training requirements, and reducing the variety of spare parts and programming resources needed.

7. POSTING REQUIREMENTS
Include MFR with solicitation (FAR 13.106-1(b)(3)).

8. CONTRACTING REQUIREMENTS

a. Efforts to Obtain Competition

Solicitation W50S9H26QA030 will be posted on SAM.gov for a full 30-day period to ensure broad visibility and to maximize participation from qualified small-business vendors.

b. Actions to Increase Competition

Solicitation W50S9H26QA030 will be posted on SAM.gov for a full 30-day period to ensure broad visibility and to maximize participation from qualified small-business vendors.

c. Market Research

Market research was conducted using the Small Business Administration's Dynamic Small Business Search tool under NAICS code 334310. The results indicate that numerous small businesses are registered under this NAICS code and possess the capabilities required to perform this effort, demonstrating a competitive small-business market base for the requirement.

d. Interested Sources

None.

e. Other Facts

None.

9. REQUIRING ACTIVITY CERTIFICATION

Technical and Requirements

I certify that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Name	Date	Title
[redacted]	July 09, 2026	Cyber Superintendent
Phone	**Email**	
[redacted]	[redacted]	[redacted]

11. APPROVAL

Contracting Officer (KO)

1. I hereby determine that the anticipated cost to the government for this contract action will be Fair and Reasonable.
2. I certify that this Justification is accurate and complete to the best of my knowledge and belief.

(This certification shall be made by the contracting Officer who will sign the contract resulting from this Justification and Approval.)

Name	Date	Phone
SMSgt Seth I. Swieter	July 09, 2026	[redacted]
Email		
seth.swieter@us.af.mil		[redacted]

12. REDACTION INSTRUCTIONS

After completion and signatures, print to PDF. In Adobe, Redact items such as, but not limited to:

1. Dollar amounts.
2. Names.
3. Signatures.
4. Proprietary information.

   FAR 5.401, FAR 24.1, and FAR 24.2