NATIONAL NUCLEAR SECURITY ADMINISTRATION

SOLE SOURCE JUSTIFICATION

Headquarters (HQ) Procurement Support Services

Department of Energy (DOE) Professional and Administrative Support Services (PASS) Blanket Purchase Agreement (BPA) No. 89303020AMA000016

BPA Call Order No. 89233122FNA000102

I. AGENCY IDENTITY AND CONTRACTING ACTIVITY

The United States Department of Energy/National Nuclear Security Administration's (DOE/NNSA) contracting activity is the Office of Partnership and Acquisition Services (NA-PAS), Contracting Operations Division, Program Support Acquisition Branch (NA-PAS-315).

II. NATURE AND/OR DESCRIPTION OF THE ACTION BEING APPROVED

This sole-source justification is for non-personal services, specifically to modify BPA Call No. 89233122FNA000102 under DOE Professional and Administrative Support Services (PASS) BPA No. 89303020AMA000016 for HQ Procurement Support Services. The proposed modification will increase the contract ceiling and incorporate an additional eleven (11) Full-Time Equivalents (FTEs) for similar procurement functions and incorporate security liaison support. The period of performance will remain as is and is planned to end February 28, 2028. The ceiling will increase by $3,447,315.00 to accommodate the additional work. This action is necessary for continued and expanded support services within the scope of the existing contract.

III. DESCRIPTION OF SUPPLIES AND/OR SERVICES

The agency requires eleven (11) additional Procurement/Contract Specialists to provide `essential procurement support services for pre-solicitation, solicitation, post-award, acquisition policy, administration, closeout activities and security liaison support.

IV. AUTHORITY

The authority for this modification is established under the Revolutionary FAR Overhaul (RFO) 8.401(b), which identifies the use of Federal Supply Schedules (FSS) for commercial procurement actions. Specifically, Subpart 538.71 of the RFO, as referenced in section 8.401(b), provides explicit guidance for placing orders against FSS. Within this framework, Subpart 538.7104-3(b)(1)(iii) permits an order to be issued on a sole source basis in the interest of economy and efficiency because it is a logical follow-on to an FSS Order already issued on a competitive basis.

V. APPLICATION OF AUTHORITY

This specific authority under Subpart 538.71, is applicable because the existing Call Order (89233122FNA000102) was competitively awarded to support the NA-PAS mission which includes the responsibility for cradle to grave contracts support as well as financial assistance and Interagency Agreements. This modification is in the interest of economy and efficiency and logically follows the competitively issued Call Order because the work to be performed by the additional personnel is the same type of work already being performed under the Order. It is logical and more efficient to utilize the existing contract to perform the same/similar requirement versus another contractor. The incumbent contractor performs complex duties including procurement planning, document preparation, contract administration, and acquisition support functions critical to NNSA's mission. A new contractor for these immediate needs would require substantial time and cost for recruitment, security clearances as applicable, extensive training on NNSA-specific procedures, and establishment of critical relationships, leading to unacceptable mission disruption and severe backlogs in critical procurement activities.

VI. EFFORTS TO IDENTIFY ADDITIONAL SOURCES

None.

VII. DETERMINATION OF REASONABLENESS OF COST OR PRICE

A fair and reasonable price determination is not required for FSS products, services, or solutions at the order level or BPA level as FSS contract pricing has been determined fair and reasonable. The Contracting Officer (CO) has determined after considering the level of effort and the mix of skills available for the tasks needed, that the proposed action represents a reasonable total price and will be the best value for the Department consistent with Subpart 538.7102-2(d)(2).

VIII. MARKET RESEARCH

Market research for the original DOE PASS BPA established competitive pricing and capabilities. For this modification, research confirmed the continued need and the incumbent's ability to provide personnel seamlessly integrated with NNSA's operational environment, systems, and processes, making them the responsible source for these additional FTEs. Long-term market research for future comprehensively competed contracts will be documented as strategies are developed.

IX. OTHER FACTS

None.

X. INTERESTED SOURCES

Not applicable.

XI. STEPS TO FOSTER COMPETITION

The agency is committed to fostering full and open competition for its long-term requirements through continuous strategic workforce planning and comprehensive acquisition strategies. This immediate modification is necessary to obtain the current critical staffing gap and maintain essential services while the agency implements long-term procurement solutions. The agency anticipates that these services will be recompeted at the end of the competitively issued Call Order.

XII. CERTIFICATIONS

Acquisition Initiator/Technical Representative:
I certify that the facts and representations under my cognizance, which are included in this justification, and which form a basis for this justification, are complete and accurate.

[redacted]
Signature

Contracting Officer:
I certify that this justification is accurate and complete to the best of my knowledge and belief.

DALILA BURTON
Digitally signed by DALILA BURTON
Date: 2026.06.02 08:38:29 -06'00'
Signature

Competition Advocate:
I have reviewed this Subpart 538.7104-3 sole source justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed $20M, this review serves as approval.

[redacted]

Signature