US Department of Agriculture (USDA)

SLATER ROADSIDE DANGER TREE REMOVAL

Performance Work Statement

Project Title
Slater Roadside Danger Tree Removal

General Information

1.0 Background and Purpose

1.1. **Purpose:** This is a non-personal services contract to provide hazardous tree removal and fuels management services throughout the Slater Fire and Wild Rivers Road system on the Rogue River Siskiyou (RRS) National Forest, Oregon, with some performance located in Siskiyou County, California. The objective of these treatments are to reduce fuels hazards, improve forest health and better achieve the potential yield capability of these sites by removing undesirable/hazardous trees and retaining dominant and codominant trees of the best quality.

1.2. **Background:** Established in 1905, the Forest Service (FS) is a federal agency that manages public lands in national forests and grasslands under a founding principle, "To provide the greatest amount of good for the greatest amount of people in the long run". The agency's mission is to "sustain the health, diversity, and productivity of the Nation's forests and grasslands to meet the needs of present and future generations".

1.3. **Description of Requirement:** This is a Fuels Management services requirement for the RRS National Forest (NF). Services include but are not limited to hazardous tree removal, felling, stacking, pruning and slash treatment along 92 miles of road with additional optional items 49 miles of FS roads. Incidental services include brushing access into work areas and road opening and closures.

Past successful performance of the primary and incidental services included hand and forestry heavy equipment services. Rubber tired machines were needed to work on pavement (48 Road is paved), rubber tire and tracked equipment with cable line were needed to access varying ground conditions to winch hand felled trees off steep slopes or where trees are hung up and skid trees to landings. Shovels were needed to be able to reach on tall cut banks above roads, fully suspended trees in resource sensitive areas.

The Government will not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn, is responsible to the Government.

1.4. **Period of Performance:** Date of Award through 01 October 2028

1.5. **Government Regular Working Hours:** The Government's regular working hours are from 0700 to 1700, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS.

1.6. **Federal Observed Holidays:** The government observes the following holidays:

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day
Juneteenth	

1.7. **Service Interruptions:** If any services must be interrupted (even temporarily) due to maintenance of contract work, the Contractor shall notify the CO, and COR at least three

working days in advance. If the service is due to an emergency breakdown the Contractor shall notify the CO and COR as soon as practicable**.**

1.8. **Post Award Conference/Periodic Progress Meetings:** Will be held at the task order level. The Contractor shall attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation (FAR) Subpart 42.5. A post award conference with the successful offeror is required. Post Award Conference will be scheduled within 10 days after the date of contract award. The conference will be held via teleconference. The CO and/or COR will meet periodically with the contractor to review the contractor's performance. At these meetings the CO/COR will apprise the Contractor of how the Government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues.

1.9. **Quality Control Program (QCP):** The Contractor shall develop and maintain an effective QCP and Quality Assurance Surveillance Plan (QASP) to ensure services are performed in accordance with (IAW) this PWS. The QASP must be forwarded to and accepted by the CO. The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of deficiencies. The Contractor's QASP is the means by which the Contractor assures that the work complies with the requirement of the contract. The QASP shall be delivered to the CO within 10 days after contract award. After acceptance of the QASP, the Contractor shall receive the CO's acceptance in writing of any proposed change to the QASP.

1.9.1. **Quality Assurance:** The contractor shall comply with the quality assurance program as defined in the QASP. It defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable quality level(s) (AQL). Government surveillance of contractor performance is not limited to the Performance Objectives/Requirements as outlined in this PWS. The Government reserves the right to conduct compliance surveillance of any contractual requirement of this acquisition.

1.10. **Invoice Instructions:** see FAR clause 52.232-33, Payment by Electronic Funds Transfer–System for Award Management for invoicing instructions. Contractor shall submit invoices through ipp.gov.

Contractor Requirements

2.0 Technical Requirements / Tasks

2.1 **General Requirements/Tasks:** The requirements/tasks below are applicable to all performance under this contract, to include optional items if/when exercised. If option items are exercised the contract period of performance will be adjusted to accommodate performance.

2.1.1 All services shall be performed in accordance with (IAW) this PWS, and all applicable local, state, and federal laws and regulations.

2.1.2 **Restrictions/Constraints**:

2.1.2.1 **Seasonal Roads**: No operation of heavy equipment may occur without written approval from COR on the following roads between October 16 to May 31(as per commercial road rules and road use permit requirements):

- CLINs 0001 through 0005 4612-098, 4703-057, 4703-470, 4800-573, 4800-570, 4800-567, 4808-015, 4808-530, 4808-532, 4808-

534, 4803-032, 4904-000, 4906-000 (first mile), 4906-017, 4906-044, 4906-052, 4906-640

- Optional items (CLIN 1001 through 1006) Roads: 4703-018, Lower 4800 Road Spurs (057, 065, 070, 451, 452), 4803 and spur roads (4803, 096), 4804 spurs (4804, 013, 035, 430, 440), 4810 and spurs (4810, 011, 012, 036, 090), 4812 and spurs (4812, 016, 017, 040, 041, 520, 570).

2.1.2.2 **Wildlife Seasonal**: Operations may be limited in some areas from March 1 to June 30 for protected wildlife in areas identified by Forest Service (will be coordinated weekly through COR or GTM).

2.1.2.3 **Seasonal:** Tree Removal Operations may occur during the wet season if approved in writing by the COR.

2.1.2.4 **Ground Based Equipment:**

- Limited to slopes of 35% or less.
- All equipment traveling over paved roads shall have rubber tires, no tracks, grousers or similar equipment that may be used on these surfaces.
- Shall stay on routes that will reduce soil impacts as much as possible.
- Prior to entering National Forests, all contractor furnished equipment and vehicles to be used at the job site shall be cleaned and free of invasive species (noxious weeds), seeds, external grease and oil. The restriction shall include equipment and vehicles intended for off-road use, whether they are owned, leased, or borrowed by the Contractor or Subcontractor.
- Unless otherwise agreed, Contractor shall give the Forest Service at least 48 hours' notice when equipment is ready for inspection. Notification will include an agreed upon location where the equipment will be available for inspection by the forest service.
- Shall be considered free of soil, seed, and other such debris when a visual inspection does not disclose such material. Disassembly of equipment components or specialized inspection tools is not required.
- Provide a list of all equipment to be used two (2) working days prior to the start of performance of work under this contract. Coordinate with COR for cleaning inspection.
- Shall include a spill kit that is approved by OSHA for petroleum leaks, the kit shall always be on-site.

2.1.2.5 **Fire Prevention:** The Contractor shall be required to comply with the fire regulations governing National Forest lands during the period when this contract is in effect. The following subsections outline minimum fire prevention requirements.

2.1.2.5.1 Spark Arresters and Mufflers: IAW USDA-Forest Service, Standard 5100-1.

2.1.2.5.2 Emergency Fire Prevention IAW Appendix 2: Fire Prevention

2.1.2.5.3 Any deviation, or alternative method, must be approved by COR/CO prior to work starting.

2.1.2.5.4 Submit fire prevention plan according to Region 6=5200-51, fire prevention

2.1.2.6 **Safety Plan:** advance planning with regards to safety is crucial. Contractors must be prepared to discuss their safety plan at the time of the pre-work meeting. Safety Plan – Shall address at a minimum:

2.1.2.6.1 First Aid: OSHA Medical Services and First Aid IAW 29 CFR 1910.151.

2.1.2.6.2 Personal Protective Equipment: shall be in conformance with ANSI standards and OSHA approved.

2.1.2.6.3 Evacuation Plan: Medical Evacuation Plan for remote work areas.

2.1.2.6.4 Communications Plan: work sites may be remote and cell phone service coverage may not be available in all areas:

2.1.2.6.4.1 Address means of communication between contractor and the CO/COR.

2.1.2.6.4.2 Provide a list of communication devices for Government awareness.

2.1.2.7 **Personal Protective Equipment:** Contractor shall provide all safety equipment, at no expense, to their employees necessary to perform all tasks outlined in this PWS. This equipment shall be in compliance with all OSHA, local, state and federal regulations.

2.1.2.8 **Cleanup:** Prior to final acceptance and payment, all areas occupied by the Contractor in connection with this PWS shall be cleaned of all Contractor's rubbish, trash (could include chemical containers, used engine oil, oil filters, oil cans, grease cartridges), refuse, excess materials, temporary structures, and equipment, and all parts of the work area shall be left in a neat and presentable condition.

2.1.2.9 The Contractor is responsible for adherence to all Occupational Safety and Health Administration (OSHA) Regulation, specifically 29 CFR 1910 – General Industry and 29 CFR 1926 Construction and applicable state regulations.

2.1.2.10 Contractor shall be responsible for adherence to all American National Standard Institute's (ANSI) regulations pertaining to tree care industry. Specifically, ANSI Z.113 Arboricultural Operations Safety Requirement and ANSI A300 Tree Care Standards.

2.1.2.11 Contractor shall be responsible for obtaining all required permits (if applicable) and scheduling all applicable inspections. All inspections must be signed off and completed prior to receipt of final payment. All applicable submittals required, which may include warranty, product information, operation and maintenance documentation, etc. must be provided to COR and CO prior to submission of final invoice. Invoice will be rejected until the required documentation is submitted.

2.1.2.12 The Contractor shall have adequate liability insurance and proper license to perform all work stated herein.

2.1.2.13 The Contractor should provide, erect, and maintain barricades and warning signs. The contractor shall take all necessary precautions to ensure the safety of the public and ensure protection of the cultural landscape. All signs and barricades, including their locations, must be approved in advance by the COR.

2.1.3 **Request for Inspection:** Contractor shall submit a Request for Inspection, to the CO/COR at least five (5) working days prior to demobilizing or invoice submission.

2.1.4 **Landscape Preservation:**

2.1.4.5 The Contactor shall confine operations to within the clearing limits or other areas designated in contract documents, and prevent the depositing of rocks, excavated materials, stumps, or other debris outside of these limits. Material which falls outside these limits shall be retrieved, disposed of, or incorporated in the work as directed by the CO.

2.1.4.6 Operations shall be scheduled and conducted to minimize erosion of soil and to prevent silting and muddying of streams, rivers, irrigation systems, and impoundments (lakes, reservoirs, etc.).

2.1.4.7 Pollutants such as fuels, lubricants, bitumen, raw sewage, and other harmful materials shall not be discharged into or near rivers, streams, and impoundments or into natural or manmade channels leading thereto. Wash water or wastewater from concrete or aggregate operations shall not be allowed to enter live streams prior to treatment by filtration, settling, or other means sufficient to reduce the sediment content to not more than that of the stream into which it is discharged.

2.1.5 **Conduct:** The CO may require the contractor to remove from the job site any employee working under this contract for reasons of misconduct and security, or if found to be (or suspected to be) under the influence of alcohol, drugs, or other incapacitating agent(s). A contractor employee shall be subject to removal from the premises upon determination by the CO that such action is in the best interests of the Government. Such removal from the job site or dismissal from the premises shall not relieve the contractor of the requirement to provide sufficient personnel to perform this contract as specified.

2.1.6 **Roads:** The Contractor is authorized to use all roads under the jurisdiction of the FS that are open and necessary for direct route access to the contract work sites for all activities necessary to complete performance. This authorization is subject to the limitations described below, when such use will not damage the roads or national forest resources, and when traffic can be accommodated safely.

2.1.6.5 Keep existing roads open to all traffic during contract work and maintain them in a condition that will adequately accommodate traffic**. Perform no work that interferes or conflicts with traffic or existing access to the roadway surface <u>until approval has been received for the satisfactory handling of traffic</u>**. Provide and post Traffic Control Signs and Devices in conformance with the “Manual on Uniform Traffic Control Devices” (MUTCD), if applicable. Do not proceed with work on the project until all required signs are in place.

2.1.6.6 Before shutting down any operations, leave all travel ways in a condition suitable for traffic.

2.1.6.7 Unless otherwise provided, traffic delays may not exceed 30 minutes.

2.1.6.8 Roads with adequate amounts of aggregate and capable of withstanding dry weather haul during the wet season will allow haul if the following conditions are met.

2.1.6.8.1 Haul will be stopped by the contract administrator when road sediment can be observed moving into ditches, perennial, or intermittent streams.

2.1.6.8.2 Haul will cease when more than 0.5 inches of precipitation in 24 hours is observed at the Crazy Peak RAWS.

2.1.6.8.3 No haul will occur when deep rutting, ponding of water on the road, caking of material, or failure of drainage structures occurs. These roads will need to be repaired before hauling can resume.

2.1.6.8.4 Drainage structures are properly maintained and free of debris. Sediment fences and certified weed-free straw bales will be installed as needed adjacent to stream channels and properly maintained. If sediment traps are used, they will have material removed when they are filled to ½ capacity, and material will be transported to sites not hydrologically connected to any stream.

2.1.6.8.5 These requirements will also apply if observed during the dry season if wet weather occurs.

2.1.6.9 All improvements will need to be protected. This will be done by avoiding falling trees into culvert inlets and outlets, catch basins, and roadway drainage. All slash and material resulting from trees cut near road travel way, drainage structures and culverts would be removed from road travel way, drainage structure as well as culvert inlets and outlets. Material would be scattered outside of road clearing limits or disposed of in an approved manner.

2.1.6.10 **Protection of Resources:**

2.1.6.10.1 The Contractor shall be responsible for any damage caused by their personnel and/or equipment to existing structural improvements such as fences, property line monuments, bearing trees, road surfaces, trails, signs, road blocks, drainage structures, water developments, etc. as a result of contract activities. The Contractor, at their expense, shall restore damaged property back to its original condition in a timely manner.

2.1.6.10.2 In the event that any cultural or archaeological sites or any threatened or endangered plant species are discovered during operation of the contract, work will be suspended in the immediate vicinity of the site(s) until a reconnaissance survey is completed by the Government.

2.1.6.10.3 The Contractor shall protect all known and identified historic and prehistoric sites against destruction, obliteration, removal or damage during contract operations.

2.1.6.10.4 The Contractor shall protect a fiberoptic cable line located along the 4800 and 4800-083 road and any powerline right of ways.

2.1.6.10.5 The Contractor shall bear all costs of restoration, provided such payment shall not relieve the Contractor from civil or criminal remedies otherwise provided by law.

2.1.6.10.6 If the contractor cuts or removes an improper tree, the contractor shall pay the triple stump value in accordance with industry standards either through the department of treasury or may have their invoice amount reduced by the value of the tree.

2.2 **Specific Tasks:**

2.2.2 **Hazardous Tree Removal:** The Contractor shall perform the pruning, felling, cutting and removal of all hazardous trees as outlined below along the Slater Fire and Wild Rivers Road system in the fire perimeter, as shown on the attached Contract Maps.

2.2.2.1 Road Listing: 4808 (4808, 4904, 4808-015, 4808-013, 4808-530, 4808-532, 4808-534), 4906, 9938 (9938, 4803-032), 4800-083, and 4703.

2.2.2.2 Cut all fire killed and danger trees likely to strike the road within a maximum distance of 200 ft or 150 ft on downhill side with slopes greater than 50%.

2.2.2.3 Perform all services in accordance with the Field Guide for Tree Risk Assessments and Hazard Tree Mitigation on Developed Recreation Sites, Worksites, and Road Systems, December 2025. https://www.fs.usda.gov/sites/default/files/fs_media/fs_document/hazard-tree-field-guide.pdf

2.2.2.4 Maximum stump height shall be no more than 12 inches or 1/3 stump diameter, measured to the highest point of the stump on the up-slope side, whichever is greater.

2.2.2.5 Felled trees shall have branches limbed at the tree bole, up to 6 inch top diameter.

2.2.2.6 Felled trees and their limbs should not be within 10 feet from the edge of roads.

2.2.2.7 Do not fell damaged, culled or defective trees that are not likely to hit the roads.

2.2.2.8 Distances Above or Below Roads are measured slope distance from the road edge applied as products of tree heights.

2.2.2.9 Directional felling is required to avoid felling trees on roads. In some locations, trees will need to be felled into a riparian area.

2.2.2.10 Trees leaning greater than 15 degrees away from the road do not need to be cut.

2.2.2.11 Contractor shall not cut live species of the following trees:

2.2.2.11.1 Sugarpine, Brewers spruce, Black Oak, White Oak, and Port-Orford Cedar

2.2.3 **Yarding, Decking, and Slash disposal:**

2.2.3.1 Material to be hauled to decking locations (Included Timber)

2.2.3.1.1 Included Timber is any tree species described below which meets the minimum Diameter at Breast Height (DBH), contains the minimum number of pieces measured at the specified length, and meets the minimum small end diameter inside bark (DIB).

2.2.3.1.1.1 Leave minimal cull, short broken sections and non-merch in the woods. Exceptions may be agreed up in areas identified for firewood stacking.

2.2.3.1.1.2 Leave at least 10 snags of the largest size classes per acre as downed woody material. These shall remain where felled and not yarded from felled location.

2.2.3.1.1.3 All remaining yarded material shall be decked to allow for future disposal. Each area/road may require COR input on what material to deck.

2.2.3.2 Decks, Skid Trails or Roads, or Yarding Corridors shall not be located in protected resource areas or within 100 feet of streams, unless otherwise agreed to by FS.

2.2.3.3 No landings, roads, or yarding corridors in NRF or Dispersal as identified by FS.

3.0 Deliverable / Schedule

3.1 The Contractor shall submit all deliverables for this PWS IAW within the listed timelines outlined above. Below is a list of deliverables outlining each objective and due date.

Key Deliverables Table

Item No.	Deliverable	Objective	Due
1.9.1	Quality Assurance Surveillance Plan	Assures that the work complies with the requirement of the contract	10 Days after contract award
2.1.2.4	Equipment List	100% equipment used identified	2 working days prior to the start of performance of work.
2.1.2.6	Safety	Contractor addressed the requirements of PWS paragraph 2.1.2.	10 days prior to commencement of work
2.1.2.8	Clean Equipment	Equipment shall be inspected by the Government prior to entering National Forest.	2 working days prior to commencement of work.
2.1.2.11	Permits	Contractor has obtained permissions to operate on federal lands	2 business days prior

4.0 Government Furnished: The government will not provide any equipment for contractor use.

5.0 Travel: There is no expected travel associated with this project. All performance is within the RRS NF.

6.0 Contractor's Key Personnel:

Project Manager: The Contractor shall provide a PM and designated alternate, as applicable, who has full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available on-site within one hour after the Government's regular working hours.

7.0 Performance Requirement Measures:

7.1 Contractor's Performance: The government expects the contractor to work at an acceptable performance level throughout the life of the contract, and the contractor's performance shall be given significant consideration when evaluating recommendations for future government contracts and/or awards.

7.2 Acceptable Performance: Acceptable performance is achieved if 95% of the requirement is successfully satisfied. The contractor's acceptable performance will be rated in COR reports and in the Contractor Performance Assessment Reporting System (CPARS) as Satisfactory, Very Good, or Exceptional (as applicable).

7.3 Unacceptable Performance: Unacceptable performance is achieved if less than 95% of the requirement is satisfied (e.g., contract-specified work is incomplete or not performed IAW the PWS, any resulting task order, or applicable manufacturer specifications). If the performance is deemed unacceptable for any objective (required task), the COR will determine the possible cause of this unacceptable performance. Unacceptable performance caused by actions of the contractor shall be reported to the contractor's on-site representative and request its signature on documentation acknowledging notification. Unacceptable performance caused by actions of the Government shall not be held against the contractor. If the contractor disputes the results of surveillance, the COR must refer the contractor to the CO for resolution. The contractor's unacceptable performance will be rated in COR reports and in CPARS as Marginal or Unsatisfactory (as applicable).

7.4 Performance Requirements Summary (PRS) Table:

Performance Objective	PWS Paragraph	Measurement Method	Allowable Performance Deviation	Remedy Amount or Corrective Action
Hazard Tree Removal	2.2.2	COR will visually inspect areas for hazard trees remaining.	10% deviation 0% left within striking distance of roadway	Contractor shall rework the thinned area(s), if possible.
Cut	2.2.2.1	COR will visually inspect areas for hazard trees cut.	10% deviation 0% left within striking distance of roadway	Contractor shall rework the cut corridors area(s), if possible.
Stump Height	2.2.2.3	COR will visually inspect areas	10% deviation	Contractor shall rework the thinned area(s), if possible. This can be accomplished by reaching the designated stump height.
Decks, Skid Trails or Roads, or	2.2.3.2	COR shall visually inspect verifying locations	10% Deviation	Contractor shall move items prior to invoice acceptance and

Yarding Corridors				continued performance
Notes: Any and all trees cut outside the authorized deviation will be charged to the contractor. This charge will be fair market value. See paragraph 2.1.6.10.6.				

8.0 Definitions and Acronyms:

8.1. **ANSI:** American National Standards Institute

8.2. **Acre:** A land measured on a horizontal plane equivalent to 43,560 sq. ft.

8.3. **Average Spacing**: The average of the distance between all leaves, or pruned, trees necessary to provide the desired number of leaves, or pruned, trees per acre.

8.4. **Bole**: Main stem of the tree.

8.5. **Calendar Days**: Every day shown on the calendar, Sundays and holidays included.

8.6. **Co-dominant tree:** A tree whose crown helps to form the general level of the main canopy in even-age stands.

8.7. **Contractor**: A supplier or vendor awarded a contract to provide specific supplies or service to the government. The term used in this contract refers to the prime.

8.8. **Contracting Officer (CO)**: a person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the contracting officer acting within the limits of their authority as delegated by the contracting officer. "Administrative contracting officer (ACO)" refers to a contracting officer who is administering contracts. "Termination contracting officer (TCO)" refers to a contracting officer who is settling terminated contracts. A single contracting officer may be responsible for duties in any or all of these areas. Reference in this regulation (48 CFR chapter 1) to administrative contracting officer or termination contracting officer does not-

8.2.1. Require that a duty be performed at a particular office or activity; or

8.2.2. Restrict in any way a contracting officer in the performance of any duty properly assigned.

8.9. **Contracting Officer's Representative (COR)**: means an individual, including a contracting officer's technical representative (COTR), designated and authorized in writing by the contracting officer to perform specific technical or administrative functions.

8.10. **Crook:** Those with a sharp bend on the main bole which is less than 13 feet from the ground and offset more than three inches (3") from the longitudinal axis.

8.11. **Crop Tree (leave tree):** Any tree selected to become a component of the future timber stand due to its physical attributes or spacing requirements that are specified in the contract.

8.12. **Damage:** Includes any defect or deformity of a tree resulting from agents such as wind, snow, animals, insects, disease, and equipment, and evidenced by such things as dead or broken tops or trunks, crooks, and deep scars on the bark.

8.13. **DBH. (Diameter Breast Height):** Diameter of the trunk measured at a point 4-1/2 feet above the ground level on the uphill side of tree.

8.14. **Defective Service**: A service output that does not meet the standard of performance associated with the Performance Work Statement.

8.15. **Deliverable**: Anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

8.16. **Dominant tree:** A tree whose crown helps to form the general level of the main canopy in even-age stands.

8.17. **Double-trunked Tree:** Two trees originating from the same trunk.

8.18. **Eligible Conifers:** Coniferous trees 24 inches (2 feet) or greater in height and trees that are not excluded by species (See C.3.3 – Trees to Favor for Leave Trees).

8.19. **Equipment**: A tangible item that is functionally complete for its intended purpose, durable, nonexpendable, and needed for the performance of a contract. Equipment is not intended for sale and does not ordinarily lose its identity or become a component part of another article when put into use. Equipment does not include material, real property, special test equipment or special tooling.

8.20. **Excess Trees:** Uncut trees that do not meet specifications and which should have been cut. Trees not severed from the stump, hang-up trees, stumps with live limbs, trees not girdled or not girdled properly if required are also considered excess trees.

8.21. **Fair Market Value:** The price a buyer will pay. All parties are willing and aware of the property and its value.

8.22. **Felled Trees:** Trees that have been completely severed from their stump and positioned such that they lie as close to the ground as possible (to accelerate slash decomposition).

8.23. **Forked Trees:** Trees that do not have one main stem but have more than one bole stem at any point along the height of the tree.

8.24. **Girdle:** A cut through the bark and cambium tissue completely encircling the tree trunk for the purpose of killing the tree. A girdle will consist of at least two cuts, each of which will be at least 1/4" in width and deep enough to expose white wood. Each cut will completely girdle the tree. Girdles will be at least 4" apart and below the lowest live limb.

8.25. **Government Furnished Property**: Property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes contractor-acquired property if the contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.

8.26. **Hang-up Tree:** Any cut tree suspended more than 3 feet off the ground.

8.27. **Inspection Blocks:** Pre-designated areas with estimated acres within an individual item/unit that serve as a basis for inspection and partial payments. Primarily utilized on Prince of Wales Island.

8.28. **Item:** Item refers to a line of work on the Schedule B Supplies or Services and Prices/costs that a particular per unit, typically acres, and price was awarded for.

8.29. **Leave Trees:** Same as crop tree and eligible conifer.

8.30. **Lopping and Scatter:** The limbing and bucking of trees for the purpose of: reducing slash height; promoting slash decomposition; and limiting slash movement into streams, ditches and roads.

8.31. **Non-Eligible Conifers:** Coniferous trees less than 24 inches (2 feet) in height and Conifers that are excluded from thinning based on species (See C.3.3 – Trees to Favor for Leave Trees).

8.32. **Non-Personal Services**: The personnel rendering the services are not subject, either by the contract's terms or by the manner of its administration, to the supervision and control usually prevailing in relationships between the government and its employees. Non personal service contracts are authorized by the government in accordance with FAR 37.012, under general contracting authority, and do not require specific statutory authorization.

8.33. **Pruning:** The severing of live or dead limbs from the bole of a selected tree.

8.34. **Quality Assurance**: The government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.

8.35. **Quality Assurance Surveillance Plan (QASP)**: An organized document written by the government specifying the surveillance methodology used for surveillance of contractor performance.

8.36. **Road Bank:** That portion of ground extending from the road edge or ditch, with an uphill slope of five percent or greater, to a natural break in slope.

8.37. **Road Prism:** The area from the road centerline to the road edge, drainage structure or road bank limits (whichever is the widest).

8.38. **Root Collar:** Point where the bole(s) of the tree and roots meet.

8.39. **Slash:** Limbs and trunks of downed trees.

8.40. **Spacing:** The horizontal distance from the trunk of one leave tree to the trunk of the next nearest, leave tree.

8.41. **Spacing Variance:** The range of spacing distance, plus (+) or minus (-), allowed between selected crop trees.

8.42. **Species Codes:** SS=Sitka Spruce; WH=Western Hemlock; MH=Mountain Hemlock: YC=Alaska Yellow Cedar; RC=Western Red Cedar; LP=Lodgepole Pine; RA=Red Alder; BC=Black Cottonwood; CA=Crab Apple; SF=Pacific Silver Fir; WS=White Spruce; BS=Black Spruce; LS=Lutz Spruce; PB=Paper Birch; QA=Quaking Aspen; Willow SP=All Willow Species.

8.43. **Spot Thinning:** Thinning accomplished on more than one contiguous area within an item or, new thinning that is not continuous or, thinning accomplished on more than one item or inspection block at a time, without prior written approval of the Contracting Officer.

8.44. **Snag:** A dead standing tree.

8.45. **Stem:** The principal axis of a plant from which buds and shoots develop.

8.46. **Stream course:** A path, route or channel along which water flows continually or periodically.

8.47. **Tree Height:** The total length of the main stem, from ground level (root collar) to tip (apical meristem), measured on the uphill side of the stem. Any tree whose stem is not straight for whatever reason (e.g., leaning, bent over, drooping), will be measured with its stem straightened.

8.48. **Target Trees Per Acre (TTPA) Variance:** A plus (+) or minus (-) range in the number of allowed tree per acre in contracts that emphasize the number of tree left per acre rather than spacing between trees.

8.49. **Workday**: The number of hours per day the Contractor provides services in accordance with the contract.

8.50. **Working Day:** Monday through Friday 7-5:30PM local time.

8.51. **Work Week**: Monday through Friday, unless specified otherwise.

8.52. **Acronyms:**

Acronym	
ACOR	Alternate Contracting Officer Representative
ADA	Americans with Disabilities Act
ADEC	Alaska Department of Environmental Conservation
AGAR	Agriculture Acquisition Regulation
BMP	Best Management Practices
CAP	Contractor Acquired Property
CFE	Contractor Furnished Equipment
CFM	Contractor Furnished Material
CFP	Contractor Furnished Property
CFR	Code of Federal Regulations
CLIN	Contract Line Item Number
CO	Contracting Officer
COR	Contracting Officer Representative
COTS	Commercial-Off-the-Shelf
CPARS	Contractor Performance Assessment Reporting System
DID	Data Item Description
EPA	Environmental Protection Agency
FAPIIS	Federal Awardee Performance and Integrity Information System
FAR	Federal Acquisition Regulation
FPDS	Federal Procurement Data System
FS	Forest Service
FSH	Forest Service Handbook
FSM	Forest Service Manual
GFE	Government-Furnished Equipment
GFM	Government-Furnished Material
GFP	Government-Furnished Property

GOV	Government
GTM	Government Technical Monitor
HIPAA	Health Insurance Portability and Accountability Act of 1996
IAW	In Accordance With
IAS	Integrated Acquisition System
IPP	Invoice Processing Platform
N/A	Not Applicable
NEPA	National Environmental Policy Act
NLT	No Later Than
NTE	Not to Exceed
OCI	Organizational Conflict of Interest
ODC	Other Direct Costs
OMB	Office of Management and Budget
OSHA	Occupational Safety and Health Administration
PA	Property Administrator
PIPO	Phase In/Phase Out
POC	Point of Contact
POP	Period of Performance
PRS	Performance Requirements Summary
PUB	Publication
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Plan
SAM	System for Award Management
SDS	Safety Data Sheets
SF	Standard Form
TBD	To Be Determined
TBN	To Be Negotiated
TE	Technical Exhibit
TO	Task Order
USC	United States Code
USDA	United States Department of Agriculture
WD	Wage Determination

9.0 Attachment/Appendices:

1. **Appendix 1**: Fire Prevention
2. **Appendix 2**: Campsites Campgrounds
3. **Appendix 3**: Request For Inspection
4. **Appendix 4:** Work Schedule Template
5. **Appendix 5:** Hazard Tree Field Guide
6. **Attachment 1:** Slater Roadside Danger Tree Removal Contracts 1 & 2 Contract Map
7. **Attachment 2:** Slater Roadside Danger Tree Removal Contracts 1 & 2 Roads Vicinity Map
8. **Attachment 3:** Slater Fire Option Items