STATE OF CALIFORNIA
Department of Motor Vehicles

QUOTE DUE DATE:

July 29, 2026 no later than 10:00 am (PDT)

QUOTE RESPONSES MUST BE DELIVERED BEFORE 10:00 am ON July 29, 2026
TO:
dmvasditacquisitionsbids@dmv.ca.gov

DMV Procurement Analyst:
Andrea Jackson
Phone# (916) 818-2822
Email:
andrea.jackson@dmv.ca.gov

IS BIDDER CLAIMING PREFERENCE AS A SMALL BUSINESS:
YES _____ **NO** _____

IF YES, MANUFACTURER?
YES _____ **NO** _____
IS BIDDER A NON-SMALL BUSINESS CLAIMING AT LEAST 25% SMALL BUSINESS SUBCONTRACTOR PREFERENCE?
YES _____ **NO** _____

$_____

SECTION 14838 ET SEQ. OF THE CALIFORNIA GOVERNMENT CODE REQUIRES THAT A 5% PREFERENCE BE GIVEN TO QUOTEDERS WHO QUALIFY AS A SMALL BUSINESS AS A NON-SMALL BUSINESS CLAIMING AT LEAST 25% CALIFORNIA CERTIFIED SMALL BUSINESS PARTICIPATION FOR REQUIREMENTS SEE TITLE 2, CALIFORNIA CODE OF REGULATIONS SECTION 1896 ET SEQ. THE REQUIREMENTS FOR NONPROFIT VETERAN SERVICE AGENCIES QUALIFYING AS A SMALL BUSINESS ARE CONTAINED IN SECTION 999.50 ET SEQ. OF THE MILITARY AND VETERANS CODE.

Supplier name and address:
_____
_____
_____
Contact:
_____
Phone:_____
Email:_____

Name (Print):
_____

Title:
_____

Signature:
_____

Date: _____

Federal Employer Identification Number:
_____

Request for Quote:
ISD26-3958
REV. #: 0
DATE: July 14, 2026

Bidder offers and agrees if this response is accepted within 45 calendar days following the date the response is due to furnish all the items upon which prices are quoted, at the prices set opposite each item, delivered at the designated point(s) by the method of delivery and within the times specified and subject to the attached General Provisions. DECLARATIONS UNDER PENALTY OF PERJURY; By signing above, with inclusion of the date of signature, the above signed Bidder DECLARES UNDER PENALTY OF PERJURY under the laws of the State of California as follows: (1) (STATEMENT OF COMPLIANCE). The above signed as complied with the non-discrimination program requirements of Government Code 12990 and Title 2, California Administrative Code Section 8103, and such declaration is true and correct. (2) The National Labor Relations Board declaration set forth in Paragraph 48 of the General Provisions is true and correct. (3) If a claim is made for the Small Business or Disabled Veterans Business preference, the information set forth within is true and correct.

DESCRIPTION

The California Department of Motor Vehicles (DMV) requires a Contractor for the purchase of CA Broadcom Service Virtualization and Test Data Management software renewal. Please read the enclosed document carefully. The following sections are incorporated as part of this Request for Quotation:

Section I: General Information

Section II: Response Checklist/Evaluation Information

Section III: Attachments

SECTION I GENERAL INFORMATION

You are invited to review and respond to this Request for Quotation, entitled RFQ # ISD26-3958. In submitting your quote, you must comply with the instructions found herein.

Please read the enclosed documents carefully. Quote responses must be submitted no later than the date and time specified on Page 1 of this RFQ and in Section I.C. Key Action Dates. Quotes received after the Submission of Quotes date and time will not be considered.

It is the Bidder's responsibility to ensure responses are received by the due date and time.

The State assumes no responsibility for internet/system technical difficulties experienced by the Bidder that results in the quote not being timely received by the DMV. Late quotes will not be considered. Quotes be considered if transmitted to any entity or individual other than the DMV IT Acquisitions contact above.

The quote response must be submitted as follows:

1. Bids must be received via email no later than the date specified in the Key Action Dates. The DMV will not accept any bids that are mailed, or hand delivered.

2. Bids shall be emailed in non-fillable PDF format (one [1] file that includes all required bid documents) to dmvasditacquisitionsbids@dmv.ca.gov. Only bids sent to this email will be considered. Bids that contain any bid information in the body of the email may be rejected. Bids shall be sent to the email address listed above and contain the following information in the Subject Line only:

- **a. RFQ # ISD26-3958 for ANDREA JACKSON | CA Broadcom software renewal | Due: 7/29/26**
- **b. Bids may be deemed non-responsive if the subject line does not contain the above information.**

3. Emails shall not exceed one hundred (100) megabytes (MB) in size.

4. Emailed bids will not be opened until after the date specified in the Key Action Dates.

5. Bidders that send bid submission emails that are successfully received by the DMV at the above email address will receive an automated confirmation of bid received email response (the response will only acknowledge the receipt of an email and not identify the RFQ tracking number. In the event a bidder does not receive an automated confirmation of bid received email response after sending a bid submission email to the above email address, the bidder shall be responsible for confirming the DMV's receipt of their bid with the contact person indicated on the cover page of this RFQ package.

6. Bids must be received by the DMV no later than the date specified in the Schedule of Events. Any bid received after the specified due date shall be rejected.

7. Bids shall include all required bid documents identified in the Evaluation Information/Response Checklist. Only submit the required bid documents with your bid. Bids not including the required bid documents shall be deemed non-responsive. A non-responsive bid is one that does not meet the basic bid requirements.

A) Purpose of this Request for Quotation (RFQ)

The purpose of this RFQ is to purchase renewal of CA Broadcom Service Virtualization and Test Data Management software

B) Term of Contract

The term of this Agreement shall be the date the purchase order is awarded through June 30, 2027.

C) Key Action Dates

Listed below are the key action dates and times by which the actions must be taken or completed. If the State finds it necessary to change any of these dates, it will be accomplished via an addendum to this RFQ*.

Key Action Dates	Date/Time
1. RFQ # ISD26-3958 Published on Cal eProcure	July 14, 2026
2. Submission of Written Questions	July 20, 2026
3. DMV Response to Written Questions	June 21, 2026
4. Submission of Quotes	**July 29, 2026 No later than 10:00 AM PDT**
5. Issue Intent to Award* (if cost exceeds $100,000)	July 30, 2026
6. Contract Award*	August 7, 2026
7. Contract Start Date*	August 7, 2026

***Note: ALL DATES AFTER THE SUBMISSION OF QUOTES DEADLINE (#4 ABOVE) ARE APPROXIMATE AND MAY BE CHANGED IF NEEDED TO ALLOW THE STATE ADDITIONAL TIME FOR EVALUATION AND CONTRACT EXECUTION, WITHOUT ADDENDUM TO THIS RFQ.**

D) Written Questions

All questions regarding the content of this RFQ must be submitted electronically to **Andrea Jackson**, DMV Procurement Official, at **Andrea.Jackson@dmv.ca.gov**. All questions must be received by the Key Action Date identified above.
Questions not submitted in writing by the Key Action Date for Submission of Written Questions shall be answered at the State's option.

When the State has completed its review of the questions, all questions and answers will be posted to the Department of General Services' eProcurement System at the following website: https://caleprocure.ca.gov/pages/index.aspx.

E) Bidder's Instructions and Provisions

The following information is incorporated into this RFQ. Please read the documents carefully. By signing Section III, Attachment 1, Cover Sheet, bidders agree to the terms and conditions listed below:

Bidder's Instructions:
http://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/dgspd%20451.pdf

Department of General Services Procurement Division, INFORMATION TECHNOLOGY - GENERAL PROVISIONS - NON-CLOUD GOODS & SERVICES, DGS PD 403-ITGP (Non-Cloud)
https://www.dgs.ca.gov/-/media/Divisions/PD/Acquisitions/Solicitation-Document-Attachments/IT-General-Provisions-NonCloud-DGS-PD-403ITGP-Revised-02202025.pdf

F) Award of Contract

Award of contract, if made, will be in accordance with the RFQ information on Evaluation to a responsible bidder whose quote complies with all the requirements of the RFQ documents and an addenda thereto, except for such immaterial defects as may be waived by the State. Award, if made, will be made within forty-five (45) days after the scheduled date for Contract Award as specified in the RFQ; however, a bidder may extend the offer beyond 45 days in the event of a delay of contract award.

The State reserves the right to determine the successful bidder(s) either on the basis of individual items or on the basis of all items included in its RFQ, unless otherwise expressly provided in the State's RFQ. Unless the bidder specifies otherwise in its quote, the State may accept any item or group of items of any quote. The State reserves the right to modify or cancel in whole or in part it's RFQ.

Written notification of the State's intent to award will be made to all bidders. If a bidder, having submitted a quote, can show that its quote, instead of the quote selected by the State, should be selected for contract award, the bidder will be allowed five (5) working days to submit a Notice of Intent to Protest, according to the instructions contained in the paragraph titled "Protests" of this RFQ. All quotes will remain confidential until the notice of intent to award has been made.

G) Protests

Any bidder's issues regarding solicitation requirements must be resolved (or attempts to resolve them must have been made) before a protest may be submitted according to the procedure below. These issues will first be resolved by the DMV Procurement Analyst for the solicitation or if they result in a protest, the protest will be submitted to DGS Procurement Division Deputy Director to hear and resolve issues and whose decision will be final.

A bidder may submit a protest if they believe their bid is responsive to all requirements set forth in this RFQ and should have been selected according to the Evaluation procedures in the Solicitation section II. The bidder may submit a protest as described below.

All protests of award must be made in writing, signed by an individual authorized to bind the bidder contractually and financially, and contain a statement of the reason(s) for protest; citing the law, rule, regulation, or procedure on which the protest is based. The protester must provide facts and evidence to support the claim. Protests must be mailed or delivered to:

Support Services Unit

Department of General Services
Procurement Division

707 Third Street, Second Floor
West Sacramento, CA 95605

Business Hours: 8:00 am - 5:00 pm

PDProtest@dgs.ca.gov

All protests to the RFQ or protests concerning the evaluation, recommendation, or other aspects of the selection process must be received by the DGS Procurement Division Deputy Director as promptly as possible, but not later than the date indicated in the Notification of Intent to Award. Certified or registered mail must be used unless delivered in person; in which case the protester should obtain a receipt of delivery.

Protests regarding selection of the "successful vendor" will be heard and resolved by the Government Claims Program whose decision will be final.

H) RFQ Response Content

To be deemed responsive, the following items must be submitted with your RFQ response:

1. ATTACHMENT 1 – COVER SHEET

Bidder must complete RFQ # ISD26-3958, Attachment 1, Cover Sheet and submit as Attachment 1 of the Bidder's response. Attachment 1, Cover Sheet must include the name and signature of the authorized Bidder representative that can bind the company contractually.

2. ATTACHMENT 2 – COST DATA SHEET

Bidder must complete Attachment 2, Cost Data Sheet and submit as Attachment 2 of the Bidder's response. Bidder must complete the Cost Data Sheet using the format included in Attachment 2 – Cost Data Sheet.

3. ATTACHMENT 3 – PAYEE DATA RECORD

Bidder must complete and submit a Payee Data Record, Std. 204 as Attachment 3 of the Bidder's response. The Payee Data Record form is available at the following website link: https://www.documents.dgs.ca.gov/dgs/fmc/pdf/std204.pdf

4. ATTACHMENT 4 – CONFLICT OF INTEREST AND CONFIDENTIALITY STATEMENT

The Bidder must complete Attachment 4, Conflict of Interest and Confidentiality Statement by a person authorized to bind the bidding company and submit as Attachment 4 of the Bidder's response.

The overall objective of maintaining confidentiality is to ensure the integrity of this or related projects by preventing any bidder from gaining an advantage. It is important to understand that the disclosure of certain confidential or procurement-sensitive information could jeopardize any procurement related to any information obtained during the course of providing services for this contract. Individuals involved in the performance of services for this contract must be careful to avoid breach of confidentiality both inside and outside of the workplace. Each individual is personally responsible for maintaining confidentiality in all oral and written communications, as well as in the handling of information through electronic means. The disclosure of any procurement-sensitive information may jeopardize a procurement and may result in civil or criminal penalties and/or disciplinary action.

Please read the confidentiality statement carefully. The confidentiality statement also includes a conflict-of-interest statement. Any individual who feels they may have a personal or financial interest that would be incompatible with participation in any RFQ related activity must disclose that information to the appropriate DMV employee prior to signing the confidentiality statement.

WHAT INFORMATION IS CONFIDENTIAL?

- Any document (hard copy or electronic media) marked "Confidential".
- Any information or procurement documents which have not been released to the supplier community.
- Any supplier responses or review of offers for procurements related to the services provided in this contract.

PRECAUTIONS FOR INDIVIDUALS WORKING WITH CONFIDENTIAL INFORMATION:

- All confidential documents should be marked "Confidential". If the DMV determines that additional controls are necessary, documents will be numbered and assigned prior to release. It will be the recipient's responsibility to control and return the numbered document(s).
- Keep all confidential documents out of view and locked away from your desk.
- Confidential information on your personal computer should always be password protected and should never be left open when stepping away from your desk. Screen savers should also be used and should be password protected. Confidential documents should be filed in your personal drive. If documents must be shared, they can be stored in a shared drive, but should also be password protected with a shared password.
- Monitor the printer when printing a confidential document. Do not leave confidential print jobs unattended.
- Remove all confidential documents from the photocopy machine when jobs have been completed. In the event of a machine jam, make sure all confidential papers are removed and shredded.
- Close doors when confidential discussions occur during meetings. Erase and/or remove all white boards, flip charts, and papers once the meeting has concluded.
- Be discrete in communications with others to ensure that unauthorized disclosure of confidential information does not occur. Be cautious of what you say.
- Formal or informal inquiries by other vendors should be directed to the appropriate DMV personnel. Do not attempt to answer any inquiries by other vendors.
- Confidential mail can be sent via regular mail courier envelopes but should be sent in a sealed envelope within the messenger envelope and marked appropriately. Confidential mail should be hand carried to local destinations (within reasonable traveling distance). Please instruct clerical support staff that incoming mail marked "Confidential" should be delivered unopened to the recipient immediately.
- Confidential papers (including notes and working papers) should not be discarded in wastebaskets or recycle bins. Confidential papers should be shredded.
- Using the fax machine for transmitting confidential information is not recommended. However, if necessary, arrangements should be made at both ends of the transmission to monitor the fax machine until the entire fax has been sent and received. Do not leave a fax machine unattended when sending or receiving a confidential document. The following statement should be included in the fax transmittal sheet:

CONFIDENTIALITY NOTICE: This Facsimile transmission is intended only for the addressee shown above. It may contain information that is privileged, confidential or otherwise protected from disclosure. Any review, dissemination or use of this transmission or any of its contents by persons other than the addressee is strictly prohibited. If you received this fax in error, please call us immediately upon receipt and return the facsimile documents, by first class mail, to the address above. Thank you for your cooperation.

- All conference calls where confidential information may be discussed should be conducted behind closed doors.
- Individuals should be cautious of their surroundings when leaving voice mail messages that may contain confidential information.
- Electronic mail messages should not be used to share confidential information since they can be accessed fairly easily by experienced users.

5. ATTACHMENT 5 – BIDDER DECLARATION FORM

Bidder must complete a Bidder Declaration (GSPD-05-105) and submit as Attachment 5 of the Bidder's response, even if no subcontractors are being submitted. When completing the declaration, the bidder must identify **all** subcontractors proposed for participation in the contract **and** a description of the product and/or services the subcontractor will provide in the solicitation. The Bidder Declaration is available at the following website link:

http://www.documents.dgs.ca.gov/pd/poliproc/master-biddeclar08-09.pdf

The Bidder awarded a contract is contractually obligated to use the subcontractors for the corresponding work identified unless the State agrees to a substitution, and it is incorporated by amendment to the contract.

6. ATTACHMENT 6 – SMALL BUSINESS AND NON-SMALL BUSINESS PREFERENCE

Bidder must complete Attachment 6 and submit as Attachment 6 of the Bidder's response, **ONLY IF BIDDER IS CLAIMING PREFERENCE AS FOLLOWS**:

(a) REGULATIONS

The Small Business regulations, located in the California Code of Regulations (Title 2, Division 2, Chapter 3, Subchapter 8, Section 1896 et. seq.), concerning the application and calculation of the small business preference, small business certification, responsibilities of small business, department certification, and appeals are revised, effective 09/09/04. The new regulations can be viewed at: https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/Notice-of-Rulemaking-Regulations-for-SB-DVBE

For those without Internet access, a copy of the regulations can be obtained by calling the Office of Small Business and DVBE Services at (916) 375-4940.

(b) SMALL BUSINESS CERTIFICATION

Bidders claiming the 5% small business preference must be certified by California as a small business or must commit to subcontract at least 25% of the net bid price with one or more California certified small businesses. Completed

certification applications and required support documents must be submitted to the Office of Small Business and DVBE Services (OSDS) no later than 5:00 p.m. on the bid due date, and the OSDS must be able to approve the application as submitted. Small business nonprofit veteran service agencies (SB/NVSA) claiming the small business preference must possess certification by California prior to the day and time bids are due. Questions regarding certification should be directed to the OSDS at (916) 375-4940.

(c) NON-SMALL BUSINESS SUBCONTACTOR PREFERENCE

A 5% bid preference is now available to a non-small business claiming 25% California certified small business subcontractor participation. If applicable, claim the preference in the box on the right-hand side of the first page of this solicitation. If claiming the non-small business subcontractor preference, the form must list all of the California certified small businesses with which the bidder commits to subcontract in an amount of at least twenty-give percent (25%) of the net bid price. All certified small businesses must perform a "commercially useful function" in the performance of the contract as defined in Government Code Section 14837(d)(4).

(d) SMALL BUSINESS NONPROFIT VETERAN SERVICE AGENCIES (SB/NVSA)

SB/NVSA prime bidders meeting requirements specified in the Military and Veterans Code Section 999.50 et seq. and obtaining a California certification as a small business are eligible for the 5% small business preference. If applicable, claim the preference in the box on the right-hand side of the first page of this solicitation. All certified small businesses must perform a "commercially useful function" in the performance of the contract as defined in Government Code Section 14837(d)(4).

7. ATTACHMENT 7 – DVBE INCENTIVE

THE CALIFORNIA DVBE PARTICIPATION PROGRAM REQUIREMENTS HAVE BEEN REMOVED FOR THIS SOLICITATION.

An incentive for DVBE participation is optional. The Std. 843 must be submitted as Attachment 7 of a Bidder's response if the Bidder is either a certified CA DVBE or subcontracting with a certified CA DVBE. The Std. 843 may be found on the following website:
https://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/pd_843.pdf
The Disabled Veteran Business Enterprise Declarations (STD. 843) form is completed by a California certified DVBE owner and DVBE managers of the DVBE who will be participating in the awarded purchase document.

a) DVBE INCENTIVE:

In order to earn the California Disabled Veteran Business Enterprise incentive, Bidders must be, or partner with, a California Certified DVBE. All certified DVBE's must perform a "commercially useful function" in the performance of the contract. For more information regarding the DVBE, please review the Department of General's website at:

https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Certify-or-Re-apply-as-Small-Business-Disabled-Veteran-Business-Enterprise

The DVBE incentive is applied during the quote evaluation process and is only applied for responsive quotes from responsible bidders proposing the percentage(s) of DVBE participation for the incentive(s) specified below:

Confirmed DVBE Participation of:	DVBE Incentive:
5% and Over	5%
4% - 4.99% inclusive	4%
3% - 3.99% inclusive	3%
0.1% - 2.99% inclusive	0%

b) ADDITIONAL INFORMATION:

Certified small businesses and disabled veteran businesses listed as subcontractors must perform a "commercially useful function" in the performance of the contract. The term "commercially useful function" is defined in Government Code Section 14837(d) (4) and in Military and Veterans Code Section 999(b) (5) (B).

Note: Per Senate Bill 548, if for this agreement contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then contractor must within 60 days of receiving final payment under this agreement (or within such other time period as may be specified elsewhere in this agreement) certify in a report to the awarding department: (1) the total amount the prime contractor received under the contract; (2) the name and address of the DVBE(s) that participated in the performance of the contract; (3) the amount each DVBE received from the prime contractor; (4) that all payments under the contract have been made to the DVBE(s); and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Military & Veterans Code (M&VC) § 999.5(d)).

Contractor understands and agrees that should award of this contract be based in part on their commitment to use the Disabled Veteran Business Enterprise (DVBE) subcontractor(s) identified in their quote or offer, per Military and Veterans Code 999.5 (e), a DVBE subcontractor may only be replaced by another DVBE subcontractor and must be approved by the Department of General Services (DGS). Changes to the scope of work that impact the DVBE subcontractor(s) identified in the quote or offer and approved DVBE substitutions will be documented by contract amendment. Failure of Contractor to seek substitution and adhere to the DVBE participation level identified in the quote or offer may be cause for contract termination, recovery of damages under rights and remedies due to the State, and penalties as outlined in M&VC § 999.9; Public Contract Code (PCC) § 10115.10.

8. ATTACHMENT 8 - DVBE SUBCONTRACTOR AGREEMENT

If utilizing a DVBE subcontractor, as indicated in method A1.c or A2.c in the link below, bidder must submit the signed (by the prime and DVBE subcontractor) agreement from Attachment 8 with bid response.

CA DVBE Program Requirements

9. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

(a) If for this Contract the Contractor made a commitment to achieve small business participation, then the Department requires the Contractor upon completion of this Contract (or within such other time period as may be specified elsewhere in this Contract) to report the actual percentage of small business participation that was achieved. (Govt. Code § 14841)

(b) If for this Contract the Contractor made a commitment to achieve the disabled veteran business enterprise (DVBE) participation goal, then, pursuant to Mil. & Vets. Code § 999.5(d), upon completion of this Contract, the Department requires the Contractor to certify using the Prime Contractor's Certification – DVBE Subcontracting Report (STD 817) located in www.dgs.ca.gov , all of the following:

1. the total amount the prime Contractor received under the Contract;
2. the name, address, Contract number and certification ID number of the DVBE(s) that participated in the performance of this Contract;
3. the amount and percentage of work the prime Contractor committed to provide to one or more DVBE(s) under the requirements of the Contract and the total payment each DVBE received from the prime Contractor;
4. that all payments under the Contract have been made to the DVBE(s); and
5. the actual percentage of DVBE participation that was achieved. Upon request, the prime Contractor shall provide proof of payment for the work.

If for this Contract the Contractor made a commitment to achieve the DVBE participation goal, the Department will withhold $10,000 from the final payment, or the full final payment if less than $10,000, until the Contractor complies with the certification requirements above. A Contractor that fails to comply with the certification requirement shall, after written notice, be allowed to cure the defect. Notwithstanding any other law, if, after at least 15 calendar days but not more than 30 calendar days from the date of written notice, the prime contractor refuses to comply with the certification requirements, the Department shall permanently deduct $10,000 from the final payment, or the full payment if less than $10,000. (Mil. & Vets. Code § 999.7).

A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841).

Contractor agrees to comply with the rules, regulations, ordinances, and statutes that apply to the DVBE program as defined in Section 999 of the Mil. & Vets. Code, including, but not limited to, the requirements of Section 999.5(d). (PCC Code § 10230).

10. ATTACHMENT 9 – COMMERCIALLY USEFUL FUNCTION FOR SMALL BUSINESS AND/OR DVBE SUBCONTRACTORS

Bidder must complete Attachment 9 for each certified small business and/or certified DVBE subcontractor listed on the quote response and submit as Attachment 9 of the Bidder's response. In addition, Bidder must provide a written explanation delineating what Commercially Useful Function each Certified Small Business or Certified Disabled Veteran Business will provide in the Bidder's response.

11. ATTACHMENT 10 –TACPA (SUBMIT ONLY IF BIDDER IS CLAIMING PREFERENCE)

Bidder must complete the appropriate form(s) as identified in Attachment 10 and submit as Attachment 10 of the Bidder's response if claiming this preference. If the bidder qualifies for more than one bidding preference (TACPA and Small Business), the maximum preference allowed by law is 15% or $100,000.

(a) TARGET AREA CONTRACT PREFERENCES ACT (TACPA)

Preference will be granted to California-based Contractors in accordance with Government Code Section 4530 whenever contract for goods and services are in excess of $100,000, and the Contractor meets certain requirements as defined in the California Code (Title 2, Section 1896.30) regarding labor needed to produce the goods or provide the services being procured. Bidders desiring to claim Target Area Contract Preferences Act shall complete the required forms (i.e. Std. 830, DGS PD 525, and DGS PD 526) and submit them with the quote response.

12. ATTACHMENT 11 – PUBLIC CONTRACT CODE 2010 CERTIFICATION

Bidder must complete Attachment 11 and submit as Attachment 11 to the Bidder's response.

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract over $100,000 on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

(a) CALIFORNIA CIVIL RIGHTS LAWS:

For contracts over $100,000 executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

(b) EMPLOYER DISCRIMINATORY POLICIES:

For contracts over $100,000 executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

13. ATTACHMENT 12 – FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION NON-DISCRIMINATION ASSURANCE

Signature on Attachment 1 and submission of quote acknowledges acceptance and compliance with the Department of Transportation Federal Motor Carrier Safety Administration Non-Discrimination Assurances located at the following website link:

https://www.dmv.ca.gov/portal/file/fmcsa-appendix-a-and-e-pdf/

The CA DMV, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all contractors will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of the owner's race, color, national origin, sex, age, disability, income-level, or LEP in consideration for an award.

14. ATTACHMENT 13 – CA SECRETARY OF STATE/FICTITIOUS BUSINESS NAME

The Bidder must submit a copy of its current California Secretary of State's listing or Fictitious Business Name listing, if applicable, as Attachment 13 of the Bidder's response.

If your company is a Corporation, a Limited Liability Company (LLC), a Limited Liability Partnership (LLP), or a Limited Partnership (LP), you must be registered with the California Secretary of State (SOS) to be awarded a contract. For Corps, LLCs, and LPs, a screen print from the SOS website showing your status as active will meet this requirement. For LLPs, a copy of your Certificate of Status from the SOS dated within the last 6 months is required. The contact information for the SOS is https://bizfileonline.sos.ca.gov/or call (916) 657-5251. If your company is a Sole Proprietor or a Partnership, registration with the SOS is not required.

Fictitious business name Companies "doing business as" (dba) a different name than as registered with the California Secretary of State, must include a valid Fictitious Business Name Statement with their submission. This statement is filed with the California County in which your firm conducts business and is valid for five years from the date it was filed in the office of the County Clerk. When a company has no place of business in California, they shall file with the County Clerk of Sacramento County at https://finance.saccounty.gov/Tax/Pages/BusLicForms.aspx .

15. ATTACHMENT 14 – RECYCLED CONTENT PLASTIC TRASH BAG COMPLIANCE

Public Resources Code (PRC), Section 42290 et seq. is collectively referred to as the "Recycled Content Plastic Trash Bag Law." Pursuant to Public Resources Code, Section 42297(c)(1) and (2), any plastic trash bag supplier, manufacturer or wholesaler, or any of its divisions, subsidiaries, or successors, is ineligible for any State contract or subcontract or renewal, extension or modification of any State contract, if it is not in compliance with the certification requirements of the law. The law requires that plastic trash bag manufacturers and wholesalers certify their compliance with the law.

Manufacturers and wholesalers who are non-compliant with the Recycled Content Plastic Trash Bag Law cannot contract with the state regardless of the product being provided in the contract (i.e. plastic trash bags, janitorial supplies or services, or any other products or services). Refer to this website for additional information: Recycled-Content Trash Bag Program - CalRecycle Home Page

I) General Requirements

1. When a subcontractor ultimately provides all of the products or performs all of the services that a contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the State is paying unnecessary administrative costs. Failure to comply with this requirement may cause an awarded contract to be terminated.
2. The DMV may modify any part of this RFQ, by issuance of one (1) or more addenda. Addenda will be numbered consecutively and will be published at the following web site: https://caleprocure.ca.gov/pages/index.aspx .
3. The DMV reserves the right to reject all quotes and/or cancel this procurement at any time.
4. If a Bidder's exceeds the budgetary limits, the quote may be deemed non-responsive. Bidder's quote must comply with the instructions found herein. Failure to comply with any of the instructions may cause the quote to be rejected.
5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission, or any other error in this RFQ, the Bidder should immediately provide written notice to the DMV of such error and request clarification or modification of the affected document. Bidders requiring clarification of the intent and content of this RFQ may request clarification by submitting questions electronically to the DMV IT Acquisitions Contact listed on the first page of this RFQ. Bidders that fail to report a known or suspected problem with the RFQ or fail to seek clarification and/or correction of the RFQ submit a quote at their own risk.
6. All costs for developing a quote are entirely the responsibility of the Bidder and shall not be chargeable to the DMV.

7. Any documentation submitted that has been marked "confidential" or "proprietary" shall be noted in the Bidder's quote. However, marking a document "confidential" or "proprietary" in a quote will not prevent that document from being released as a public record, unless a court of competent jurisdiction has ordered the DMV to not release the document. All documents submitted in response to this RFQ will become the property of the State of California and are subject to the California Public Records Act, Government Code (GC) section 6250 et seq., the California Evidence Code, and other applicable state and federal laws.
8. This RFQ document and the Bidder's quote, by reference, may be made part of the awarded contract resulting from the RFQ. At its option, the DMV may choose to accept all or part of the Bidder's quote.
9. A Bidder's quote may be rejected if it is conditional or incomplete, contradicts the requirements, contains any alterations of form, or contains other irregularities of any kind, including alterations to any terms and conditions.
10. The State may request clarifications from a Bidder at any phase of the evaluation process for the purpose of clarifying ambiguities in the information presented in the bid. The State will provide written notice to the Bidder(s) of the documentation required and the timeline for submission. Failure to submit the required documentation by the date and time indicated will cause the State to deem the RFQ quote non-responsive and/or the Bidder non-responsible, and ineligible to achieve contract award.
11. The Bidders that are Small Businesses (SB) and/or Disabled Veteran Business Enterprises (DVBE) should provide and include an SB/DVBE Certification with their quote. The State will verify that SB/DVBE certifications are valid at the time the quote is due. In accordance with California Government Code (GC) section 14837(d) and California Military and Veterans Code section 999, all SB and DVBE contractors, subcontractors, and suppliers that provide a quote or participate in a State agreement, regardless of being an oral or written solicitation, shall perform a Commercially Useful Function (CUF).
12. Bidders are advised that deviations from the State approved Information Technology General Provisions may be grounds for rejection of their quote.
13. Issuance of this RFQ in no way constitutes a commitment by the State to award an Agreement. The State reserves the right to reject any or all quotes received if the State determines that it is in the State's best interest to do so. The State shall reject any quote that is conditional and may reject a quote that is incomplete. Assumptions made by the Bidder in responding to this RFQ do not obligate the State. Additionally, assumptions may make the quote conditional and cause the quote to be rejected. Quotes to this RFQ will be evaluated based on determining the "best value" and the selection, if made, will be to a single Bidder.
14. Contractor shall comply with Executive Order N-6-22, Economic Sanctions Against Russia. The Executive Order is available at the following website: https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf.

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. By submitting a quote or proposal, Contractor represents that it is not a target of Economic Sanctions. Should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Contractor's quote/proposal any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination by the State.

15. The State of California seeks to realize the potential benefits of GenAI, through the development and development of GenAI, while balancing the risks of these technologies.

Bidder/Offeror must notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term "materially impacts" shall have the meaning set forth in State Administrative Manual (SAM) 4986.2.

Failure to report GenAI to the State may result in disqualification. The State reserves its right to seek any and all relief it may be entitled to as a result of such non-disclosure.

Upon notification by a Bidder/Offeror of GenAI as required, the state reserves the right to incorporate GenAI Special Provisions into the final contract or reject bids/offers that present an unacceptable level of risk to the state.

Government Code 11549.64 defines "Generative Artificial Intelligence (GenAI)" as an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data.

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SECTION II EVALUATION INFORMATION/RESPONSE CHECKLIST

A) Evaluation

Each RFQ# ISD26-3958 response will be checked for the presence of required information in conformance with the submission requirements of this RFQ. The department will evaluate each RFQ# ISD26-3958 quote response to determine its responsiveness to the requirements. **Only quotes quoted on the State's own quotation forms will be considered.**

Administrative Requirements Evaluation Criteria (Pass/Fail)

Administrative Requirements	Attachment has been submitted & is complete	Attachment has not been submitted or is not complete	Is Bidder claiming Preference*? (yes or no)
Attachment 1 – Cover Letter (Required)			
Attachment 2 – Cost Data Sheet (Required)			
Attachment 3 – Payee Data Record (Std 204) (Required)			
Attachment 4 – Conflict of Interest and Confidentiality Statement (Required)			
Attachment 5 – Bidder Declaration Form • (GSPD-05-105) Bidder Declaration (Required)			
Attachment 6 – Small Business and Non-Small Business Preference* (Submit only if bidder is claiming preference) • If bidder is subcontracting with a certified CA small Business to obtain the 5% credit, bidder must provide • A description of the sub's commercially useful function.			
Attachment 7 – DVBE Incentive (Submit only if bidder is claiming incentive) • DGS PD 843			
Attachment 8 – DVBE Subcontractor (Submit only if a DVBE Subcontractor is being used) • Signed Bidder/DVBE Subcontractor Agreement per DVBE Method A1.c and A2.c			
Attachment 9 – Commercially Useful Function (Submit only if Bidder is including a certified small business and/or DVBE subcontractor as part of quote response)			
Attachment 10 – TACPA (Submit only if bidder is claiming preference) • Std. 830 TACPA • DGS/PD 526 Bidder's Summary • DGS/PD 525 Manufacturer's Summary			
Attachment 11 – PUBLIC CONTRACT CODE 2010 CERTIFICATION (Required)			
Attachment 12- Federal Motor Carrier Safety Administration (Required) - Signature on Attachment 1 and submission of quote acknowledges acceptance and compliance with the Department of Transportation Federal Motor Carrier Safety Administration Non-Discrimination Assurances located at: https://www.dmv.ca.gov/portal/file/fmcsa-appendix-a-and-e-pdf/			
Attachment 13 - CA Secretary of State Verification/Fictitious Business Name (Required)			
Attachment 14 – Recycled Content Plastic Trash Bag Compliance Form (Required)			

B) Response Submission

The Evaluation Team will review the Bidder's response to ensure the submission and completion of the required forms and documents, and in the quantities requested and will be assessed on a Pass/Fail basis. If a Bidder's response receives a failure for non-compliance with a submission requirement, it will be rejected. The following items must be submitted:

Submission Requirements
Attachment 1, Cover Sheet
Attachment 2, Cost Data Sheet
Attachment 3, Payee Data Record
Attachment 4, Conflict of Interest and Confidentiality Statement
Attachment 5, Bidder Declaration Form
Attachment 6, Small Business and Non-Small Business Preference (submit only if bidder is claiming preference)
Attachment 7, DVBE Incentive (submit only if bidder claiming incentive)
Attachment 8, DVBE Subcontractor Agreement (submit only if a DVBE Subcontractor is being used)
Attachment 9, Commercially Useful Function (submit only if bidder is including a certified small business and/or DVBE subcontractor as part of quote response)
Attachment 10, TACPA (submit only if bidder is claiming preference)
Attachment 11, Public Contract Code 2010 Certification
Attachment 12, Federal Motor Carrier Safety Administration Assurance
Attachment 13, CA Secretary of State Verification/Fictitious Business Name
Attachment 14, Recycled Content Plastic Trash Bag Compliance Form

C) Cost

The Bidder's Attachment 2, Cost Data Sheet will be validated to verify completeness and mathematical accuracy. After costs worksheets have been verified for accuracy, the Bidder with the lowest cost may be awarded the purchase order.

D) Preferences and Incentives (SB, DVBE, TACPA)

Bidders who claim preference points will be evaluated to determine whether they submitted the required forms, documents, exhibits/attachments, and/or the responses necessary to validate their qualification and eligibility for the claimed preference(s). If the State determines that the submitted information is insufficient

or that the required documents do not otherwise validate the eligibility for points in any of the claimed programs, then the points for that program will not be added to the Bidder's final overall proposal score. If the State is able to validate the Bidder's claim, the qualified preference points will be applied to the Bidder's final overall proposal score.

E) Award

The award will be based on the lowest cost of responsive quotes. Refer to Section I.F regarding Award of Contract Language.

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SECTION III ATTACHMENTS

ATTACHMENT 1 – COVER SHEET

The submission of this quote does not obligate the Department of Motor Vehicles to fund the proposed contract. If the quote is approved for funding, a contract will be executed between the State of California and the Bidder. When funding is authorized, the Bidder will be expected to adhere to the terms of the executed contract.

By signing Attachment 1, Cover Sheet, bidders agree to the terms and conditions listed in RFQ #ISD26-3958, Section I.E, Bidder's Instructions and Provisions.

The undersigned bidder hereby proposes to furnish all labor, materials, tools and equipment, to provide services in accordance with the specifications and provisions received with RFQ # ISD26-3958.

1. Full Legal Name of Bidder's Organization:

_____

2. Mailing Address:

_____
Street City State Zip

_____
Telephone Number FAX Email

3. Federal Taxpayer Identification Number: _____

4. Authorized Bidder representative that can bind the company contractually:

_____
Typed Name Title

_____
Original Signature Date

5. Bidder's contact person named if awarded the proposed contract shall be:

_____
Name Telephone Number Email

Signature on Attachment 1 and submission of quote acknowledges acceptance and compliance with the Department of Transportation Federal Motor Carrier Safety Administration Non-Discrimination Assurances located at: https://www.dmv.ca.gov/portal/uploads/2020/05/fmcsa_titlevi_appendixaande.pdf

Signature on Attachment 1 and submission of quote also acknowledges acceptance and compliance of the CA State's IT General Provisions located at: https://www.dgs.ca.gov/-/media/Divisions/PD/Acquisitions/Solicitation-Document-Attachments/IT-General-Provisions-NonCloud-DGS-PD-403ITGP-Revised-02202025.pdf

ATTACHMENT 2 – COST DATA SHEET

Term Date Information: The requested contract term preserves the original licensing term. The license annual renewal date shall remain July 1st. The new contract term is the date the Purchase Order (PO) is awarded through June 30, 2027. The Contractor and the State understand and agree that the quote provided will be inclusive of any reinstatement fees, prorated fees, true-up fees and/or assessed taxes, for the term of the Agreement; in order to preserve for the State, the renewal rates provided herein for the software products.

TABLE 1

Line#	Qty	Unit	Mfr	Description	Unit Price	Total
Note: For Reference Purposes Only, Renewal for Broadcom # 53163165						
1	**1**	**EA**	CA Technologies, a Broadcom Company	CA Bundle | **Part #: CABUNDLE** <u>The CA Bundle Includes:</u> TDM: Test Data Manager for Data Generation, Test Matching and Find and Reserve - Subscription | Part # TDMDTF990 | Qty: 4 TDM: Test Data Manager for Test Data on Demand – Subscription | Part # TDMDOD990 | Qty: 25 TDM: Test Data Manager Data Source Type - Subscription | Part # TDMDST990 | Qty: 4 SV: Service Virtualization Power User - Subscription | Part # LSSVPU990 | Qty: 4 SV: Service Virtualization for Performance – Subscription | Part # LSSVPF990 | Qty: 1 TDM: Test Data Manager Mainframe DB2 Add On - Subscription | Part # TDMDB2002 | Qty: 1 TDM: Test Data Manager for Masking and Subsetting – Subscription | Part # TDMMAS990 | Qty: 4 SV: Service Virtualization Functional Transactions - Subscription | Part # SVFNTR990 | Qty: 15 SV: Application Test Virtual User for Performance Testing- Subscription - 250 Virtual User Pack | Part # LSAVRU990 | QTY: 2	**$**	**$**

Grand Total $ _____

Note: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code.

This will be an electronic download – no sales tax applied

ATTACHMENT 3 – PAYEE DATA RECORD

All bidders must provide a signed copy of the Payee Data Record with their response as Attachment 3.

The form is available at this website link:
https://www.documents.dgs.ca.gov/dgs/fmc/pdf/std204.pdf

ATTACHMENT 4 – CONFLICT OF INTEREST AND CONFIDENTIALITY STATEMENT

I certify that I have no personal or financial interest and no present or past employment or activity which would be incompatible with my participation in any activity related to the planning or procurement processes for this or related Projects. For the duration of my involvement in this Project, I agree not to accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is bidding/proposing, or associated with a bidder/proposer, on the Project or related Projects.

I certify that I will keep confidential and secure and will not copy, give or otherwise disclose to any other party who has not signed a copy of this confidentiality agreement, all information concerning the planning, processes, development or procedures of the Project which I learn in the course of my duties on the Project. I understand that the information to be kept confidential includes, but is not limited to, specifications, administrative requirements, and terms and conditions, and includes concepts and discussions as well as written or electronic materials. I understand that if I leave this Project before it ends, I must still keep all Project information confidential. I agree to follow any instructions provided by the Project relating to the confidentiality of Project information. I further agree that I will strictly abide by the terms of the project Confidentiality Policy, refer to RFQ # ISD26-3958, Section I., subsection H. #4, which is incorporated by this reference. A failure to adhere to the terms of this Conflict of Interest and Confidentiality Statement, as determined within the sole discretion of the Department, may be considered a breach of this agreement and may lead to contract termination, civil and/or criminal liability, or a combination thereof.

I fully understand that any unauthorized disclosure I make may be a basis for civil or criminal penalties and/or disciplinary action. I agree to advise the appropriate DMV staff immediately in the event that I either learn or have reason to believe that any person who has access to Project confidential information has or intends to disclose that information in violation of this agreement.

Date: _____

Signature:_____

Printed Name:_____

Title:_____

Organization:_____

Telephone Number:_____

Fax Number:_____

ATTACHMENT 5 – BIDDER DECLARATION FORM

All Bidders must complete the Bidder Declaration GSPD-05-105 and include it with the quote response as Attachment 5. The Bidder Declaration form is located at the following link:

https://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/gspd05-105.pdf

ATTACHMENT 6 – SMALL BUSINESS / NON-SMALL BUSINESS PREFERENCES

If claiming the small business or non-small business preference, bidders must fill out the following information (II and V) and provide the requested documents/explanation (refer to III and IV below).

I. NOTICE TO ALL BIDDERS: Per California Government Code Section 14835, et. seq. requires that a five percent (5%) preference be given to contractors who qualify as a certified small business or to non-small business bidders that submits a **written commitment** to subcontract at least twenty-five percent (25%) of its total bid price with one or more small business (es). Questions regarding Small Business Preference approval and requests for a copy of the regulations should be directed to the Office of Small Business and Disabled Veteran Business Certification (OSDC) under the Department of General Services at (916) 375-4940.

II. Bidders desiring to claim preference as a certified small business or non-small business subcontractor must complete the following and return with the bid response to be eligible for the preference.

1. Are you (Prime Contractor) claiming preference as a small business?

☐ Yes ☐ No

If yes, indicate your OSDC Reference Number: _____

2. If applicable, is the subcontractor a certified small business?

☐ Yes ☐ No

If yes, submit a written commitment to subcontract at least twenty-five percent (25%) of its total bid price with one or more small businesses. The required list of California certified small business subcontractors must be attached to the bid response and must include the following: 1) subcontractor name, 2) address, 3) phone number, 4) a description of the work to be performed and/or products supplied, 5) and the dollar amount or percentage of the net bid price (as specified in the solicitation) per subcontractor. Also, indicate the OSDC Reference Number for each subcontractor: _____

III. Submit a copy of the small business certification approval letter for either the prime contractor or subcontractor issued by the Office of Small Business and Disabled Veteran Business Certification with your bid response.

IV. Certified small businesses and disabled veteran businesses listed as subcontractors must perform a "commercially useful function" in the performance of the contract. The term "commercially useful function" is defined in Government Code Section 14837(d) (4) and in Military and Veterans Code Section 999(b) (5) (B).

Bidder must provide a written explanation delineating what Commercially Useful Function each certified small business or certified disabled veteran business will provide for this RFQ.

V. DECLARATION:
By signing below with inclusion of the date of signature, the undersigned bidder **DECLARES UNDER PENALTY OF PERJURY** under the laws of the State of California that the information set forth above is true and correct.

_____
Name and Title (Type or Print)

_____
Signature Date

_____
Firm Name

_____
Street Address

_____
City State Zip Code

_____
Telephone Number (including Area Code)

ATTACHMENT 7 – DVBE INCENTIVE

An incentive for DVBE participation is optional.

The DGS PD 843 must be submitted as Attachment 7 of a Bidder's response **if the Bidder is either a certified CA DVBE or subcontracting with a certified CA DVBE**.

The DGS PD 843 may be found on the following website:
https://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/pd_843.pdf

ATTACHMENT 8 - DVBE SUBCONTRACTOR AGREEMENT

PART A: NAMED PARTIES

This Agreement is entered into between Contractor: _____, hereinafter referred
(Contractor Name)

to as *Bidder*, and DVBE subcontractor: _____, hereinafter referred
(DVBE Subcontractor Name)

to as *Subcontractor*, on: _____, consisting of the following conditions:
(Date)

1. Bidder has bid or intends to bid on a solicitation issued by the State of California, Department of Motor Vehicles, hereinafter referred to as ***DMV***. The DMV will enter into a contract (the primary agreement) with the Bidder **if** the Bidder is awarded the contract.
2. Bidder has proposed the Subcontractor as a disabled veteran business enterprise subcontractor in the bid; and Bidder intends to employ the subcontractor to perform certain work or services under the primary agreement if the Bidder is awarded the DMV contract.
3. Subcontractor intends to provide certain work or services or products/goods under the primary agreement if the contract is awarded to the Bidder.

PART B:

The State requires the Bidder to provide, prior to the contract award, a written agreement signed by the Bidder and each disabled veteran business enterprise subcontractor proposed by the Bidder in the bid proposal submitted to the State, to include certain terms and conditions specified below. These written agreements shall become null and void if the Bidder is not awarded a contract as result of this bid invitation.

Bidder and the Subcontractor agree that, in the event the DMV awards the primary agreement to the Bidder, the Bidder will employ the Subcontractor to provide goods and/or services in accordance with the following terms and conditions:

1. The term of this Agreement is: _____. The parties estimate that the goods and/or services will be provided/performed by the Subcontractor within the contract term.
2. The parties estimate that the goods and/or services will be provided/performed by the Subcontractor commencing on: _____ / _____ / _____ and completed by: _____ / _____ / _____
3. The rate and conditions of payment by the Bidder to the Subcontractor are:

   _____
4. The percentage of the entire primary contract to be awarded to the Subcontractor is: _____%.
   (Must commit at least 3% of the entire bid amount unless otherwise specified within the solicitation.)
5. Description of services and/or goods to be performed/supplied by the DVBE Subcontractor:

   _____
   (Attach Additional Sheets If Necessary)

This Agreement has been executed by the parties identified below:

Bidder's Company Name:		Subcontractor's Company Name:	
By (Authorized Signature):	Date Signed:	By (Authorized Signature):	Date Signed:
Printed Name and Title of Person Signing:		Printed Name and Title of Person Signing:	

ATTACHMENT 9– COMMERCIALLY USEFUL FUNCTION FOR SMALL BUSINESS AND/OR DVBE SUBCONTRACTORS

If bidder is utilizing a certified Small Business and/or DVBE subcontractor, the bidder must answer the following questions for subcontractor that is proposed in their response to this solicitation.

1. Provide detailed description and percentage of work to be completed by prime contractor:
2. Provide detailed description and percentage of work to be completed by small business and/or DVBE subcontractor:
3. Explain how subcontractor meets the Commercially Useful Function criteria:
a) Is responsible for a distinct element of the work of the contract
b) Carries out its obligation by actually performing, managing or supervising the work involved
c) Performs work that is normal for its business, services and functions
d) Is not further subcontracting a portion of the work that is greater than that expected to be subcontracted by normal industry practices
e) Is responsible, with respect to products, inventories, materials, and supplies required for the contract, for negotiating price, determining quality and quantity, ordering, installing, if applicable, and making payment.

ATTACHMENT 10 – TACPA

If claiming this preference, bidders must submit the following forms:

A. TARGET AREA CONTRACT PREFERENCES ACT (TACPA)

Preference will be granted to California-based Contractors in accordance with Government Code Section 4530 whenever contract for goods and services are in excess of $100,000, and the Contractor meets certain requirements as defined in the California Code (Title 2, Section 1896.30) regarding labor needed to produce the goods or provide the services being procured. Bidders desiring to claim Target Area Contract Preferences Act shall complete Std. Form 830 and submit it with the quote response. Refer to the following website link to obtain the appropriate form:

http://www.documents.dgs.ca.gov/dgs/fmc/pdf/std830.pdf

B. BIDDER'S SUMMARY OF CONTRACT ACTIVITIES AND LABOR HOURS

If the bidder requests TACPA contract preference; the Bidder's Summary, Form DGS/PD 526, must be completed and signed by the bidder for each requested preference. Refer to the following website link to obtain the appropriate form:

http://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/gspd0526.pdf

C. MANUFACTURER'S SUMMARY OF CONTRACT ACTIVITIES AND LABOR HOURS

If the bidder requests TACPA contract preference; the completed Manufacturer's Summary, Form DGS/PD 525, must be signed by both the manufacturer and the bidder to be eligible for the preferences. The purpose of this form is to give the bidder and the Evaluators a tool to assess the total manufacturing employee labor hours required to complete the contract either inside or outside the preference areas. Refer to the following website link to obtain the appropriate form:

http://www.documents.dgs.ca.gov/dgs/fmc/gs/pd/gspd0525.pdf

ATTACHMENT 11 – PUBLIC CONTRACT CODE 2010 CERTIFICATION

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract over $100,000 on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts over $100,000 executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

2. EMPLOYER DISCRIMINATORY POLICIES: For contracts over $100,000 executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

<table>
<tr><td colspan="2">I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)</td><td>Federal ID Number</td></tr>
<tr><td colspan="3">By (Authorized Signature)</td></tr>
<tr><td colspan="3">Printed Name and Title of Person Signing</td></tr>
<tr><td>Date Executed</td><td colspan="2">Executed in the County and State of</td></tr>
</table>

ATTACHMENT 12 – FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION ASSURANCE

Signature on Attachment 1 and submission of quote acknowledges acceptance and compliance with the Department of Transportation Federal Motor Carrier Safety Administration Non-Discrimination Assurances located at the following website link:

https://www.dmv.ca.gov/portal/file/fmcsa-appendix-a-and-e-pdf/

ATTACHMENT 13 – CA SECRETARY OF STATE (SOS)/FICTITIOUS BUSINESS NAME

A copy of each bidder's current California Secretary of State's listing or Fictitious Business Name listing, if applicable, must be included in the Bidder's response as Attachment 13.

If your company is a Corporation, a Limited Liability Company (LLC), a Limited Liability Partnership (LLP), or a Limited Partnership (LP), you must be registered with the California Secretary of State (SOS) to be awarded a contract. For Corps, LLCs, and LPs, a screen print from the SOS website showing your status as active will meet this requirement. For LLPs, a copy of your Certificate of Status from the SOS dated within the last 6 months is required. The contact information for the SOS is (916) 657-5251. If your company is a Sole Proprietor or a Partnership, registration with the SOS is not required.

Fictitious business name Companies "doing business as" (dba) a different name than as registered with the California Secretary of State, must include a valid Fictitious Business Name Statement with their submission. This statement is filed with the California County in which your firm conducts business and is valid for five years from the date it was filed in the office of the County Clerk. When a company has no place of business in California, they shall file with the County Clerk of Sacramento County at https://finance.saccounty.net/Tax/Pages/BusLicForms.aspx

ATTACHMENT 14 – RECYCLED CONTENT PLASTIC TRASH BAG COMPLIANCE FORM

Public Resources Code (PRC), Section 42290 et seq. is collectively referred to as the "Recycled Content Plastic Trash Bag Law." Pursuant to Public Resources Code, Section 42297(c)(1) and (2), any plastic trash bag supplier, manufacturer or wholesaler, or any of its divisions, subsidiaries, or successors, is ineligible for any State contract or subcontract or renewal, extension or modification of any State contract, if it is not in compliance with the certification requirements of the law. The law requires that plastic trash bag manufacturers and wholesalers certify their compliance with the law.

Manufacturers and wholesalers who are non-compliant with the Recycled Content Plastic Trash Bag Law cannot contract with the state regardless of the product being provided in the contract (i.e. plastic trash bags, janitorial supplies or services, or any other products or services). Refer to this website for additional information:
Recycled-Content Trash Bag Program - CalRecycle Home Page

Provide answers to the following questions:

1. As a vendor, are you a supplier, manufacturer or wholesaler of plastic trash bags?

   Check one: Yes ☐ or No ☐

   If you answered yes, proceed to #2; if the answer is no, then no additional answers are required.

2. If yes, has your company met the requirements of the law indicated above and submitted certification to CalRecycle?

   Check one: Yes ☐ or No ☐*

Certified By:

Business Name:_____

Signature:_____ Date:_____

All forms must be certified

*If the answer to #2 is no, the vendor will be deemed non-responsive.
*If assistance is needed in determining compliance, contact CalRecycle. (Contact information can be found by clicking the link above.)