

DIVISION OF ADMINISTRATIVE SERVICES
OFFICE OF BUSINESS SERVICES

9838 Old Placerville Road, Suite B-2
Sacramento, CA 95827



July 9, 2026

TO: PROSPECTIVE BIDDERS

RE: INVITATION FOR BID (IFB) NUMBER: C5613376-D
SERVICE: FLOOR REPAIR, INSPECTION, AND REPLACEMENT SERVICES
ADDENDUM: 2

Addendum 2 addresses a change to the Projected Timetable of the IFB Package for the above-referenced solicitation. You may view or download a copy of the revised IFB package by accessing the California State Contract Register (CSCR) at <https://caleprocure.ca.gov/pages/index.aspx>.

A second, mandatory walkthrough will be held at the California Institution for Women (CIW) on July 31, 2026, at 9:00AM.

Bidders must notify the contact person listed in the IFB Package by July 17, 2026, to arrange for your participation in the mandatory bidders' walk-through.

Please note, attendance at this walkthrough is mandatory. Any bidder intending to submit a bid must either attend or send a representative to the walkthrough. Failure to attend or provide representation will result in the bidder's elimination from the bidding process.

To ensure all bidders receive the same information, bidders that attended the previous walkthrough during this solicitation of this IFB **WILL BE REQUIRED TO ATTEND** this additional walkthrough.

If you submit a new bid, your first bid will be returned unopened. However, if you have already submitted a bid and you do not submit a new bid, your current bid shall remain in our files, unopened, until the new bid opening date.

If you have any questions or need further information, please contact me at elizabeth.fisher@cdcr.ca.gov.

Sincerely,

Elizabeth Fisher
Contract Analyst
Institution Service Contracts Unit
Contracts Management Branch

Enclosure(s)

PROJECTED TIMETABLE

The following dates are set forth for informational and planning purposes only and are subject to change.

IFB Available to Prospective Bidders	June 10, 2026
Notification of Intent to Participate in Additional Bidders' Walk-Through	July 17, 2026
Additional Mandatory Walk-Through	July 31, 2026, at 9:00 AM (additional information provided below)
Letters of Inquiry Submission Date	August 3, 2026
Submission of Bid	August 10, 2026, by 11:00 AM
Public Bid Opening	August 11, 2026, at 2:00 PM
Anticipated Date for Commencement of Services	Upon Approval
Term End Date of Agreement	June 30, 2029

BIDDER QUALIFICATIONS AND LICENSING REQUIREMENTS

Bidder qualifications and licensing requirements (if any) are specified below and/or in Exhibit A. Unless otherwise stated, the bidder shall meet all qualifications and licensing requirements at the time of the bid opening.

PROHIBITION ON TAX DELINQUENTS

Persons or companies identified as the largest tax delinquents by the Franchise Tax Board (FTB) or the Board of Equalization (BOE) under authority of Sections 7063 or 19195 of the Revenue and Taxation Code, shall be disqualified from the bidding process.

Pursuant to PCC §10295.4, contracts are void and unenforceable if a Contractor is included on tax delinquency lists.

(a) Notwithstanding any other law, a state agency shall not enter into any contract for the acquisition of goods or services with a contractor whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. Any contract entered into in violation of this subdivision is void and unenforceable.

(b) This section shall apply to any contract executed on or after July 1, 2012.

BIDDER RESPONSIBILITIES & THE BID PACKAGE

Bidders are solely responsible for understanding the scope of work and all requirements, terms, conditions, evaluation criteria, etc., before submitting a bid. If the language is unclear or ambiguous, it is the bidder's responsibility to request clarification or assistance before submitting a bid. Please note that no verbal information will be binding upon the State unless the State issues such information in writing as an official addendum. If the IFB is modified prior to the final bid submission date, the State will issue an addendum to all bidders that received a bid package.

Bidder shall provide rate(s) on Public Works Rate Sheet (Exhibit B-1). Bidder shall set forth rates in clear, legible figures in the spaces provided in Exhibit B-1. Failure to provide the required rates shall be cause for rejection of your bid.

Invitation for Bid

Contract Bid Number C5613376-D, Rebid 2

Bids that are not properly marked may be disregarded. Please see example below for further assistance.

The body of the email of the electronic bid must only contain the following:

DO NOT OPEN

BID NUMBER: C5613376-D

ATTENTION: Elizabeth Fisher

COMPANY NAME: (INSERT COMPANY NAME)

(See Sample Below)

	To	cdcr-cmb-non-it-service-bids@cdcr.ca.gov
	Cc	
Subject		BID FOR C561XXXX-D - BLUEPRINT REPRODUCTION AND ONLINE PLANROOM SERVICES

DO NOT OPEN

BID NUMBER: C561XXXX-D

ATTENTION: Jane Doe

COMPANY NAME: Banks Construction

In submitting a bid, the bidder accepts the terms and conditions expressed herein. Costs incurred for developing bids and in anticipation of award of the Agreement are the responsibility of the bidder and shall not be charged to the State.

Only an individual who is legally authorized to bind the proposing firm contractually shall sign all documents requiring a signature, and each document must bear one of the following DocuSign, or Adobe Acrobat Sign signature, or a scanned document of an original ink signature. An unsigned bid may be rejected.

A bidder may modify a bid after its submission by withdrawing the original bid and resubmitting a new bid prior to the bid submission deadline. Bidder modifications offered in any other manner, oral or written, will not be considered. A bid may be withdrawn from consideration by submitting a written withdrawal request to CDCR via email to CDCR-CMB-Non-IT-Service-Bids@cdcr.ca.gov, signed by the bidder or an authorized agent. Bids will not be opened until the Public Bid Open date and time. Once opened by the State, the submitted bid is binding and may not be withdrawn without cause.

All documents submitted in response to this IFB will become the property of the State and will be regarded as public records under the California Public Records Act (Government Code Section 7920 et seq.) and subject to review by the public.

BIDDERS' WALK-THROUGH

Notification of Intent to Participate in Bidders' Walk-Through

Bidders and/or their representative(s) planning to attend the mandatory walk-through held on institution grounds must provide their driver's license or DMV identification card number, date of birth, and complete name to secure a Gate Clearance for admittance. Please contact Jerome Banks, Correctional Plant Supervisor, via email at jerome.banks@cdcr.ca.gov by the date indicated in the Projected Timetable of this IFB to arrange for your participation in the mandatory bidders' walk-through.

Invitation for Bid

Contract Bid Number C5613376-D, Rebid 2

Any interested bidder or bidder's representative who requires reasonable accommodation to participate in the walk-through must contact the contract analyst identified in this package two (2) weeks before the scheduled walk-through to identify what reasonable accommodation(s) is required.

At the time of attendance at the **mandatory bidders' walk-through**, bidders and/or their representatives will be required to bring their driver's license or state DMV identification card to be admitted onto institution grounds.

NOTE: Bidders and/or their representatives will not be admitted onto institution grounds unless professionally and appropriately dressed in clothing distinct from that worn by incarcerated individuals at the institution. Specifically, blue denim pants and blue chambray shirts, orange/red/yellow/white/chartreuse clothing and/or yellow rainwear shall not be worn onto institution grounds. Contractors should contact the institution regarding clothing restrictions before any planned visit(s) to the institution to ensure the Contractor and/or their representatives are in compliance.

Additionally, electronic and communication devices such as pagers, cell phones, cameras/micro-cameras, and/or sound recording devices are not permitted on institution grounds and must be left in the bidder's and/or their representative's locked vehicle.

Mandatory Walk-Through

NOTE: PARTICIPATION IN THE WALK-THROUGH IS MANDATORY. ANY BIDDER INTENDING TO SUBMIT A BID MUST EITHER ATTEND OR SEND A REPRESENTATIVE TO THE WALK-THROUGH. FAILURE TO ATTEND OR PROVIDE REPRESENTATION WILL RESULT IN THE BIDDER'S ELIMINATION FROM THE BIDDING PROCESS.

TO ENSURE ALL BIDDERS RECEIVE THE SAME INFORMATION, BIDDERS THAT ATTENDED THE PREVIOUS WALKTHROUGH DURING THIS SOLICITATION OF THIS IFB **WILL BE REQUIRED TO ATTEND** THIS ADDITIONAL WALKTHROUGH.

The mandatory walk-through will be held at the California Institution for Women (CIW) on the date and time specified in the Projected Timetable Section of this IFB. The purpose of this walk-through is to provide bidders an opportunity to examine the work site before bidding in order to have full knowledge of the area(s) and/or specific equipment affecting the work that may not be specifically described herein.

Specific questions during the walk-through should be limited to the work site. Actual questions regarding the Scope of Work and/or Terms and Conditions of the IFB should be directed to the contact person identified in the cover letter of this IFB.

LETTERS OF INQUIRY

The purpose of these letters is to provide bidders the opportunity to ask questions and/or provide feedback to CDCR on the specifics of the IFB and/or DVBE requirements. While some input may be incorporated into the IFB, remarks and explanations submitted may not necessarily change provisions of the IFB. Any modifications to the IFB as a result of these inquiries will be documented by an addendum and forwarded to all bidders.

Any inquiries related to the specifics of the IFB and/or DVBE requirements, if applicable, be submitted by email to allow CDCR time to research and prepare a response. Bidders will still, however, have the opportunity to ask questions at the bidders' walk-through. Submit your letter of inquiry via email by the date specified in the Projected Timetable directly to Elizabeth Fisher, Contracts Management Branch at E-mail: elizabeth.fisher@cdcr.ca.gov.