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GAVIN NEWSOM
GOVERNOR

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**DAILY COURIER SERVICES – DDSD COVINA, GLENDALE, AND LASP
BRANCHES INVITATION FOR BID (IFB) 26-3031
Notice to Prospective Bidders
ADDENDUM 1**

This addendum addresses the following items:

1. The questions and answers pertaining to Section C(5) – Bidder Questions are attached and titled **Invitation for Bid (IFB) 26-3031 Questions and Answers**.

Item #1 – Bidder question(s)

Note: Questions are written as submitted by the vendors.

1. **Q:** Can you disclose who currently provides the Covina courier services and at what monthly cost?

A: The current contractor is Top Priority Couriers, Inc. and the rate is \$2,579.00 per month.
2. **Q:** Could you provide the complete pickup and delivery addresses for each route, including the USPS location(s)?

A: Refer to IFB 26-3031 page 53 of 84, Exhibit 2 – Sample Agreement, Exhibit A, item B. 2.
3. **Q:** Are all pickups and deliveries performed on a fixed daily schedule, or should the contractor anticipate any on-call or STAT service requests?

A: Refer to IFB 26-3031 page 53 of 84, Exhibit 2 – Sample Agreement, Exhibit A, item B. 2.
4. **Q:** Can you provide the estimated daily shipment volume (mail trays, tubs, parcels, etc.) or the historical annual volume to assist with vehicle sizing and pricing?

A: Refer to IFB 26-3031 page 54 of 84, Exhibit 2 – Sample Agreement, Exhibit A, item B. 3.
5. **Q:** Is there an estimated daily or annual mileage available for the required routes?

A: Refer to IFB 26-3031 page 53 of 84, Exhibit 2 – Sample Agreement, Exhibit A, item B. 2.
6. **Q:** Who is the current vendor?

A: Refer to question 1.

7. **Q:** What is the current annual cost?

A: Refer to question 1.

Direct all inquiries concerning this IFB to Scott Wilkinson at scott.wilkinson@dss.ca.gov . For bidder who use a teletypewriter (TTY), please call via the California Relay Service (from TTY) 1-800-735-2929.