

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

TITLE: National Association of State Departments of Agriculture

Short description of the commodity or service desired: Industry Trade Show / Exhibit Booth

CONTACT

Name: Brittany Harvey

Address: 407 S. Calhoun Street, SB-8 Mayo Building, Tallahassee, FL 32399

Telephone: (850) 617-7181

Email: Procurement@FDACS.gov

Internal tracking number, if any: SS 26 27 35

DMS Single Source number, if applicable: SS-16475

Date posted: 8/11/2026 Time posted: 10:30 AM

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
80141900 - Trade shows and exhibits

Requestor (division, bureau, office, individual, as appropriate):
Division of Marketing and Development

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):
The Division of Marketing and Development intends to purchase rental space for the "Fresh From Florida" booth at the National Association of State Departments of Agriculture trade events to market and promote Florida agricultural products, reach consumers, agriculture industry members and educators through active participation at industry meetings and events during the trade show. Pursuant to Chapter 570 F.S., the Department is authorized to promote agricultural products.

Intended Single Source:
National Association of State Departments of Agriculture

Price:
Approximate Amount: \$38,700.00
Approximate Contract Amount Up to: \$80,000.00

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

The National Association of State Departments of Agriculture is hosting the trade event and is the only known source able to provide these services.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

J. Palmer Linscott, Development Representative Supervisor, Division of Marketing and Development

Yolanda Roundtree, Bureau Chief of Seafood and Agriculture Marketing, Division of Marketing and Development

Susie McKinley, Director, Division of Marketing and Development

Stephanie Bergozza, Purchasing Director II, Division of Administration

Joey B. Hicks, Director, Division of Administration

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:

**Mail: The Agency Clerk, Florida Department of Agriculture, The Holland Building
600 South Calhoun Street
Tallahassee, Florida 32399**

Email: AgencyClerk@Fdacs.gov

Fax: (850)617-7650