

ATTACHMENT A

CONTRACTOR EXPERIENCE QUESTIONNAIRE AND FINANCIAL INFORMATION

The information listed is required to be filed with the Florida Department of Juvenile Justice (DJJ) in accordance with the applicable solicitation document.

The firm responding to the solicitation (Respondent or Firm) is required to complete all Items 1-14. If the Respondent is a joint venture, then each entity that is a party to the joint venture must individually complete the entire form.

Project Information:

- Project Number - Use the DJJ Project number as shown in the contract documents or RFQ advertisement.
- Project Name - Use the Project name as shown in the contract documents or RFQ advertisement.
- Project Location - Use the location as indicated in the contract documents or RFQ advertisement.

Respondent must provide or identify:

1. The entity's name as listed with the Department of State, Division of Corporation Listing on <http://www.sunbiz.org/> or "sunbiz.org;"
2. The requested business structure information;
3. The Firm's annual construction gross revenue for previous five (5) years;
4. The Firm's current bonding capacity;
5. Years in business under current name;
6. The number of full-time personnel within the Firm;
7. Subsidiary or affiliated companies' financial involvement information;
8. Construction management personnel experience for the Firm;
9. If the Firm or predecessor organization failed to complete a project;
10. If the Firm or predecessor organization has been involved in litigation;
11. The most recent ten (10) contracts completed by the Firm;
12. Explain the differences in final contract price and/or scheduled completion dates for the ten (10) most recently completed contracts;
13. Any liquidated damages, penalties, liens, defaults, cancellations, or early terminations imposed or filed for the ten (10) most recently completed contracts; and
14. All contract information requested below for projects currently under construction.

DIRECTIONS: Items 1-14 must be fully completed or marked "Does Not Apply" for any non-pertinent item(s).

The Department reserves the right to request the Respondent provide its most recent audited financial statements or other documents evidencing a Respondent's financial stability as set forth in subsection 287.057(27), Florida Statutes.

The Respondent acknowledges that DJJ may, at its discretion, by means which DJJ may choose, determine the truth and accuracy of all representations made by Respondent and Respondent agrees to assist DJJ with any reasonable requests made in connection therewith. Notwithstanding the foregoing, the Respondent acknowledges that in the event the Respondent is selected for an interview/presentation or an award of a contract, DJJ will be relying upon the representations made by Respondent in making such selection.

If additional space is required, supplementary pages may be attached.

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Project Number: _____

Project Name: _____

Project Location: _____

1. Firm Name: _____

Firm Address: _____

Contact Name and Telephone Number: _____

Contact Email Address: _____

2. Business Structure: (List all Firm names if partnership or joint venture)

Corporation ()

Joint Venture ()

Partnership ()

Limited Liability Company ()

If Firm is a corporation, limited liability company, or limited partnership, a copy of the Firm's State of Florida Certificate of Status is required. If Firm is a joint venture and one or more parties to the joint venture is a corporation, limited liability company, or limited partnership, a copy of State of Florida Certificate of Status for all such corporations, limited liability companies, and limited partnerships is required.

If Corporation, answer below

Date of incorporation: _____

State of incorporation: _____

Names of Corporate Officers

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____

If LLC, answer below

Date of organization: _____

State of organization: _____

Names of Company Managers

If Joint Venture or Partnership, answer below

Date of organization: _____

State of organization: _____

Organizations or partners involved:

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3. Annual construction gross revenue for Respondent for previous five (5) years:

Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____

4. Firm's current bonding capacity:

A. Per Project Limit: \$ _____
B. Per Aggregate Limit: \$ _____

5. Provide the number of years the Firm has been in the construction business.

- A. Number of years under the current business name: _____
B. List previous business names and the number of years under each name:

<u>Name</u>	<u>Years</u>
_____	_____
_____	_____
_____	_____
_____	_____

6. Number of full-time personnel within the Firm:

A. Executive Administrators: _____
B. Preconstruction Managers and Estimators: _____
C. Construction Project Managers: _____
D. Field Superintendents and Foremen: _____
E. Other Field Construction Employees: _____
F. Administrative Assistants: _____
G. Total number of full-time personnel: _____

7. Subsidiary or affiliated companies in which the Firm's principal(s) have financial interest and list nature of business:

<u>Name</u>	<u>Nature of Business</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

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8. Identify construction management personnel and experience.
(Highlight personnel likely to be assigned to project being bid or solicited)

<u>Name</u>	<u>Title</u>	<u>Years with Firm or Years in Construction</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

For staff members within the Firm that will be working during the preconstruction and construction phases if awarded a contract, indicate the phase(s) in which they will be performing work and provide resumes which contain details about these individuals' abilities, including their experience with relevant projects, length of time worked in construction, and length of time with the Firm.

9. Within the previous five (5) fiscal years has the Respondent or its predecessor organization(s) ever failed to complete a project? If so, state the name of the project and the reason thereof:

1. _____
2. _____
3. _____
4. _____
5. _____

10. Within the previous five (5) fiscal years has the Respondent or predecessor organization(s) ever been involved in litigation with a client? If so, list the client and explain the nature of the litigation and the current status.

1. _____
2. _____
3. _____
4. _____
5. _____

Continued on next page.

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11. List the most recent ten (10) contracts completed by the Respondent:

				Construction Budget		Construction Duration Completion Dates		
Owner of Project	Project Name and Location	Building Type	Name of Architect- Engineer	Original GMP	Final Contract Price	Project Start Date	Original Completion Date	Actual Completion Date

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With reference to the ten (10) most recently completed contracts listed in Item 11, answer Items 12 and 13.

12. Explain the differences in the GMP vs. Final Contract Price and/or Original Completion Date vs. Actual Completion Date

13. Were any liquidated damages, penalties, liens, defaults, cancellations, or early terminations imposed or filed? If so, list the name and location of the project, and any damages, penalties, liens, defaults, cancellations, or early terminations imposed or filed, if known.

14. Provide contract information for projects currently under construction as requested below. If more than seven projects are currently under construction, use the seven largest dollar value projects.

Project Description, Location, & Owner	Architect-Engineer	Total Contract Amount	Uncompleted Contract Amount	Scheduled Substantial Completion Date
Totals				