Attachment C:

Section C - Descriptions and Specifications

C-1.0 Scope of Work/Mission

The contractor shall provide personnel and material for securing SBX-1 in accordance with (IAW) Sponsor Security Requirements (as delineated in MDA Memorandum of 26 July 2012 entitled "SBX-l Security Requirements"), SI 538-2 (Sea-Based Missile Defense Systems (SBX/AEGIS/OSV)) and other terms of this PWS. Security requires continuous armed force protection of the SBX-1 at all times; when the SBX-1 is at sea and when the vessel is in port. The contractor shall be responsible for maintaining onboard physical security 24 hours 7 days a week 365 days a year and be able to sustain 63-day rotations in two scenarios, 1) when the vessel is at sea in International Waters, and 2) while the vessel is in U.S. Territorial Seas and internal waters (including U.S. Navy and commercial facilities). Contractor Security Officers shall perform their duties onboard SBX-1 and not outside the lifelines of this vessel, notwithstanding any other requirements of SI 538-2 (and successor directives). It is understood, however, that contractor Security Officers onboard SBX-1 may have to use force against attackers who are located outside the lifelines of the ship. The PWS does not include scope to provide SI 538-2 protection to the vessel when moored, anchored or docked at a foreign port or shore-side security duties IAW SI 538-2. The contractor shall maintain communications with escort, security patrol craft (when applicable), and port security personnel and demonstrate capabilities and preparedness to Navy and other authorized and appropriate review agencies (such as but not limited to; Naval Criminal Investigative Services (NCIS), Combatant Commander (COCOM) staff, Coast Guard, etc.) (See for example: DoDI 2000.16 (series) and OPNAVINST 5530.14 (series)). To facilitate this the contractor shall have 3 years of experience in security in support of port security or Security System Level A (SSL-A) requirements as well as 3 years of company experience with weapons maintenance of the types that will be used on SBX-1 (handguns, shotguns, military assault rifles, and crew served weapons).

C-1.2 Operational Control (OPCON) Operational control of the ships covered under this contract is normally exercised by a designated operational commander who may or may not be the cognizant MSC Area Commander. The contractor shall comply with Operational Commander's and MSC Area Commander's operational control direction. If there is a conflict between the Operational Commander and the MSC Area Commander then the contractor shall follow the direction of the Operational Commander. In exercising command authority commanders are not authorized to make changes to the scope of the contract. If compliance will result in expenses that will exceed available funding obligated to the contract, then the Contractor shall obtain preapproval IAW section G-7, prior to incurring the expense. The vessel could also be activated as a contingency asset in case of emergency with Secretary of Defense approval. OPCON will vary in either case.

C-1.2.1 Operational Control (OPCON) and Tactical Control (TACON) of SBX-1 will reside with Commander, Missile Defense Agency, Sensors Directorate when SBX-1 has not been activated for Homeland Defense operations.

C-1.2.2 Contingency Operational Control (OPCON) of SBX-1 and assigned personnel will reside with Commander, U.S. INDO-PACIFIC COMMAND (USINDOPACOM) and Tactical Control (TACON) will reside with U.S. Pacific Fleet (COMPACFLT) unless specified otherwise. Activation for Homeland Defense Operations will be via EXORD from U.S. Northern Command.

C-1.3 Administrative Control (ADCON)

Administrative control of the ship will be exercised by Military Sealift Command Headquarters (MSCHQ).

C-1.4 Area of Operations Operations are anticipated to be conducted in the Pacific Ocean. SBX-1 is expected to be operating in the United States (to include U.S. territories and U.S. territorial waters), and on international waters.

C-1.4.1 Operating Scenario Vessel operations consist of Ballistic Missile Defense operations in support of Home Land Defense test events, transits, and maintenance. The Government may vary Operational Tempo (OPTEMPO) to meet mission requirements. Typical annual OPTEMPO for SBX-1 operations (see Section C1.10 for mobilization information):

SBX-1 Security	FY26
Operational or Operationally Capable Status, SSL-A days	365
Non Operational Status, Underway and Inport during Maintenance availabilities SSL-C Status days (based on real world events)	0

C-1.4.2 Rotation Schedule for Contract Security Force Rotation Schedule for Contract Security Force in an Underway (SSL A) Scenario - Full operational status is planned for 365 days per year. SSL A security posture will be in effect during this time. In the event the vessel is underway for longer than 60 days in an SSL-A status, contractor personnel may be relieved on a rotation schedule determined by Offshore Support Vessel (OSV) runs or other means to transport personnel (OSV runs are expected every 21 days). Due to these unusual mission requirements, security personnel may have to serve onboard SBX-1 for extended periods (> 60 days), or experience delays in transit while enroute to the vessel. The Contractor shall provide continuous protection of the vessel during such delay periods.

C-1.4.3 Unscheduled Extensions of Duty The on-board staff is subject to mobilization and other modifications of established shifts and work schedules to respond to potential or real threats as determined by the SBX-1 Master (hereafter referred to as Master) or as preplanned by Force Protection Condition (FPCON) as defined in the Vessel Security Plan (VSP).

C-1.4.4 Reimbursable Overtime The Contractor shall comply with the manning requirements specified in Section C-1.10.1. All overtime that is incurred beyond the 40 hour workweek for each Security Officer shall be reimbursable in accordance with the contractor's approved Staffing Plan (C-1.24 c) and Section G-7. The following are sources of reimbursable overtime:

1. Response requiring immediate action to meet SI 538-02, approved Fleet security plan, or COMSCINST 5530.3G requirements (ex. Actual Security Incident, Increased FPCON requiring additional manpower etc.)

2. Overtime associated with Section C.1.14.3. Other reimbursable OT as discussed and pre-approved by the Contracting Officer (OT associated with Security training outside of the normal 40 hour workweek.).

3. Overtime due to SSL-C requirements during shipyard periods.

C-1.4.5 Reserved

C-1.4.6. Deduction for Crew Shortages
The contractor shall maintain a list of crew shortages (by billet) and shall calculate wages and fringes associated with these shortages for every calendar month. IAW Section G, a copy of this list shall accompany the per diem invoice for the covered period, and the total wage/fringe shortage values shall be reflected as a credit to the Government by a line item deduction on that invoice.

C-1.5 Embarkation/Debarkation The contractor will coordinate the port location of the SBX-1 and/or the disembarkation point for the OSV via face to face and/or sponsor COMS onboard SBX-1. with mission Sponsor personnel onboard SBX-1. Contractor personnel may embark the SBX-1 while in-port or underway (via the OSV, helicopter, or other means). The location of the SBX-1 and OSV shall only be communicated as necessary.

C-1.6 Personnel Equipment Requirements Contractor will provide all necessary personal use equipment for duties onboard the SBX-1 including but not limited to clothing suitable to allow other personnel onboard SBX-1 to recognize contractor Security Officers, cold weather gear, ballistic personal protective equipment and consumables. Clothing suitable to recognize contractor Security Officers includes uniforms. Cold weather gear includes clothing suitable for outdoor wear in Arctic at sea Environments. Ballistic personal protective equipment includes equipment suitable to stop a 7.62x39mm round. (CDRL A017)

C-1.6.1 Gas Mask/ Joint Service Lightweight Integrated Suit Technology (JLIST) Suit Fit Testing Program

a. The Contractor shall ensure every user of a Gas Mask/JSLIST Suit to be properly fitted to ensure adequate protection from Chemical, Biological, Radiological and Nuclear (CBRN) agents. In the event any user reports aboard without first being fit tested by the N44 Fit Test Team, they may be temporarily fitted using the sizing tool method, followed by donning the mask and performing a negative pressure. At the earliest possible opportunity, the individual must be scheduled to be fitted by the N44 Fit Test Team to verify that the mask size initially selected provides adequate protection. The frequency of periodic quantitative fit testing is not to exceed five years. Fit testing is also required when a condition develops that requires a change in mask size (e.g., a noticeable weight gain or loss or other change in facial sizes such as dental changes, scarring, or facial surgery in the face sealing area). Fit Test results must be in a centralized filing system.

b. During the negative pressure check, only a slight inward deflection of face piece and lens is required. If inhalation is too forceful, the face piece will collapse against the face and the mask outlet valve may become dislodged. Before donning and adjusting the mask, mariners shall remove all jewelry worn on head or face, hair fasteners (hair clips, hairpins, combs, and rubber bands), hair knots, buns, or braids that will interfere with the mask seal and let hair hang freely.

c.) All Contract personnel must be cleanly shaven. Facial hair could result in an improper mask fit resulting in illness or death. A leak-proof fit cannot be expected unless the wearer is clean shaven. Security forces who are NOT cleanly shaven must be reported to N-1/N-10 as Non-Compliant in accordance with MSC Commander's guidance and processed accordingly.

C-1.7 Personnel Qualifications A SECRET Facility Clearance is required at the start of performance. SECRET Personnel Security Clearances are required prior to assignment to the vessel (see Section C-1.15). The contractor shall provide a Security Force with qualifications as described below:

a) Contractor Security Officers shall complete training in accordance with the requirements of COMSCINST 5530.3(series), this PWS, DoD Directive 5210.56 of November 6, 2020 and as directed by the Master. All contractor Security Officers must maintain proficiency on all tasks identified in COMSCINST 5530.3 series, SI 538-02 series, and the Numbered Fleet Security plan and their applicable underlying references.

b) CBRN Training is required annually for all shipboard personnel including MSC employees, military personnel, civil, contract mariners and security contractors permanently assigned to the vessel.

1. Whether initial or revalidation, this training must be conducted prior to reporting aboard a ship. No person must report aboard a ship without the training in periodicity for the duration of their projected tour.

2. This mandatory training must be conducted in a formal school (MSC, MSC Approved Union Schoolhouse, and USN School) every 5 years. The CD-based training must be conducted in the years the formal schoolhouse training is not attended.

(a) This CD training only takes place as the requalification method for the annual requirement.

(b) It does not take the place of the mandatory 5-year formal schoolhouse class.

(c) In the event that a Mariner/CIVMAR is unable to receive this training prior to departing CONUS, the Chemical Biological, Radiological and Nuclear Officer (CBRNO) must provide it within 7 days of the individual reporting aboard ship and indicate in the CONMAR/CIVMAR training record.

c) Security Officers shall be capable of detecting, assessing, responding, and delaying security threats and meeting performance standards of SI 538-2 (duties are limited to providing security to SBX-1 by contractor Security Officers who will remain onboard within the lifelines of the vessel) and all applicable instructions (including COMSCINST 5530.3(series) and approved Numbered Fleet Commander Security Plans and OPORDS) to suppress covert and overt activities against SBX-1. Contractor Security Officers must be U.S. Citizens and have a Secret security clearance before boarding the vessel.

d) Contractor Security Officers shall be armed while on duty. (CDRL A015) All Security Officers shall be capable of, and are authorized to, respond in accordance with Force Protection Conditions (FPCON) in accordance with applicable referenced documents, rules and regulations, including the authorizations, restrictions, and use of force rules in DoD Directive 5210.56 of November 6, 2020 (and any changes).

e) The contractor shall provide training on the Use of Force rules contained in DoD Directive 5210.56. All contractor Security Officers are required to show certification of the training received and certify understanding of the Use of Force rules contained in DoD Directive 5210.56 of November 6, 2020. (CDRL A012). Contractor Security Officers are required to fulfill DoD and Navy periodic training requirements for the use of firearms, warning shots, and use of force, to include meeting the requirements of DoD 5210.56.

f) All contractor Security Officers shall be qualified to employ and maintain 9mm handguns, 12-gauge shotguns, M-4 equivalent rifle, deck-mounted and handheld M-240 machine guns, and deck-mounted M-2 machine guns IAW OPNAV INSTRUCTION 3591.1(series) SMALL ARMS TRAINING AND QUALIFICATION. (CDRL A010). Contractor Security Officers will be trained in the firing of warning shots from rifles and crew-served weapons in accordance with DoD Directive 5210.56. Contractor Security Officers are required to fulfill DoD and Navy continuing firearms qualification requirements. One contractor Security Officer per watch section will be qualified to operate any Counter – Unmanned Aerial System (C-UAS) equipment provided by MSC to support FP

g) Contractor shall provide proof that all contractor Security Officers possess a valid Transportation Worker's Identification Card (TWIC) or DoD Common Access Card (CAC), and United States passport. Verification of Physical Certification for Physical Fitness (Merchant Mariner's Physical Examination Equivalent) is required for each crew rotation on the SBX-1). (CDRL A012)

h) Contractor Security Officers (this includes all contractor personnel who will board SBX-1) shall be vetted before access to the vessel shall be granted (see paragraph C-1.15.1). The Contracting Officer has the right to direct the removal of any contractor Security Officer from SBX-1 when the contracting officer deems this appropriate.

i) All contractor Security Officers shall submit DD Form 2760, "Qualification to Possess Firearms and Ammunitions", certifying the individual is not prohibited under U.S. law from possessing a weapon or ammunition due to conviction in any court of a crime of domestic violence whether a felony or misdemeanor, and shall submit the MSC supplement to DD Form 2760 (found in COMSCINST 5530.3(series)) and not be disqualified thereunder from possessing, receiving, shipping, or transporting arms or ammunition. (CDRL A012)

j) Written acknowledgment by the contractor and individual contractor Security Officers that (CDRL A015):

1. Inappropriate use of force by contractor Security Officers may subject such personnel to prosecution by U.S. authorities, state and local authorities, and civil liability. Such written acknowledgement should not be construed to limit potential civil and criminal liability to conduct arising from "the use of weapons." For example, contractor Security Officers could be held criminally liable for any conduct that would constitute a federal offense (see the Military Extraterritorial Jurisdiction Act, (Section 3261 of title 18, United States Code)).

2. Written proof of authorization to be armed must be carried by all contractor Security Officers who will be armed. Proof of authorization to fire warning shots must also be carried by all contractor personnel who will be armed. Such written authorizations may be granted by (and once granted, may be rescinded by) the Master, the Commodore of the cognizant MSC Area Command that the vessel is operating in, or an individual designated in writing by them. The written authorization(s) will be signed by the Master, Commodore, etc., (e.g., signed in ink or digitally).

3. Contractor Security Officers may possess only U.S. Government issued or Contracting Officer approved (in writing) weapons and ammunition for which they have been qualified IAW section C1.7 (e) of this PWS.

4. Contractor Security Officers were instructed on and understand the rules and limitations on the use of force.

5. Authorization to be armed or fire warning shots may be revoked for non-compliance with established rules for the use of force, firing of warning shots, or safe handling of weapons and ammunition.

6. Contractor Security Officers are prohibited from consuming alcoholic beverages or being under the influence of alcohol during tour of duty on board.

7. Contractor Security Officers DO NOT have a psychiatric diagnosis for which medication is necessary (a waiver of this limitation may be available, in some circumstances, in accordance with the requirements of paragraph 6b of OPNAVINST 3591.1(series)).

8. After investigation by the Contractor of the background and qualifications of contractor Security Officers and organizations, the Contractor certifies that contractor Security Officers are not prohibited under U.S. law to possess firearms. Individual contractor Security Officers shall certify that they are not prohibited under U.S. law to possess firearms. (CDRL A012)

C-1.8 Physical Security: The contractor shall comply with all anti-terrorism/force protection (AT/FP) and other security requirements for the ships while at sea and in port that the Operational Commander requires MSC ships follow. Expenses incurred in performance of meeting AT/FP and other security requirements will be reimbursable when the contractor obtains contracting officer approval prior to incurring the expense. If a situation arises which prevents the operator from complying with mission tasking, the contractor shall immediately notify the Contracting Officer's Representative and MSC Area Commander Force Protection Officer (who will in turn notify the Numbered Fleet and Operational Commander).

The Operational Commander or Area Commander will obtain clearances to call at foreign ports for each ship. Each operational mission will be the subject of a classified Operational Order (OPORD) or Sailing Order (SAILORD) that specifies exactly how the mission will be accomplished. The contractor shall comply with all direction and instructions in OPORDs. The Master is authorized to make minor deviations from sailing orders to meet mission requirements, provided the Master immediately notifies all commands within the operational chain of command of the deviation. The contractor shall immediately report any delay of any ship and/or diversions from operations to the Operational Commander, the MSC Area commander, and the COR. The Contractor shall coordinate with the Master to establish and maintain minimum theater anti-terrorism/force protection (AT/FP) requirements for SBX-1 which comply with Sponsor Security Requirements and applicable portions of SSL-A requirements set forth in STRATCOM SI 538-2 and Navy Priority B requirements OPNAVINST 5530.14(Series) that can be performed on board the vessel by contractor Security Officers (i.e., within the lifelines of SBX-1).

C-1.8.1 Contractor Security Requirements when SBX is Operational or Operationally Capable: Contractor will comply with Sea-Based Missile Defense Systems and SSL-A security requirements codified in SI 538-02 series and the applicable Numbered Fleet Commander approved security plan. Contractor will additionally comply with COMSCINST 5530.3 series requirements. This is with the understanding that the contractor and contractor Security Officers will perform their security duties onboard SBX-1 (within the lifelines of the vessel) and

will not perform security duties off the vessel (including security on piers, land approaches, vehicle barriers, or on patrol craft).

C-1.8.2 Contractor Security Requirements when SBX is Non Operational:
SI 538-02 SSL requirements do not apply. Contractor will comply with the applicable Numbered Fleet Commander approved security plan and COMSCINST 5530.3 series.

C-1.9 Small Arms Locker and Weapons The SBX-1 has a central Armory and a magazine with 4 Ready Service Lockers (RSL). The contractor will store and secure ammunition and 40mm flashbang rounds in the ship's magazine (located port side amidships in the vicinity of the armory) for issue to each Ready Service Locker. In addition one set of binoculars and one insulating gun barrel change mitt will be stored inside each RSL. Other equipment that may be necessary to the mission may also be stored in the RSLs as relevant to the mission at the discretion of the Assistant Anti-Terrorism Officer (Assistant ATO). The leading contractor Security Officer on board SBX-1 will be designated as the Assistant Anti-Terrorism Officer (Assistant ATO), and will have authority over other contractor Security Officers on SBX-1; it being understood that the vessel's Master still has final responsibility for and authority on the vessel. The Government will provide the contractor with firearms and ammunition. See Attachment A (Government Property List). The contractor (as Assistant ATO with authority delegated to him by the Master) shall be responsible for the weapons; weapons repairs will be conducted according to NSWC Crane weapons return guidelines. (CDRL A003)

C-1.10 Personnel

C-1.10.1 Key Shore Based Personnel: The Contractor shall submit to the Contracting Officer resumes of all Key Shore Based Personnel, to include the Project Manager as well as a listing of contact information of these personnel; including name, office telephone number and cellular telephone number and a list of references. Substitution with equal or better qualified personnel requires Government Contracting Officer concurrence. (CDRL A014). The Contracting Officer will review all resumes submitted by the Contractor and approve/disapprove the employment of each individual. The Contractor shall provide particulars dealing with the Project Manager's qualifications showing why they are qualified for these functions. The Project Manager shall have at a minimum 10 years of Security, Law Enforcement or Military experience and five years of Project Management experience.

C-1.10.2 Key Shipboard Personnel: The Contractor shall submit to the Contracting Officer Representative (COR) resumes of the Assistant Anti-Terrorism Officer assigned to the vessel under this contract as well as a listing of contact information of these personnel; including name, office telephone number and cellular telephone number and a list of references. ATO's assigned to this vessel shall have a minimum of 10 years experience in security or law enforcement and three years of supervisory experience in security or law enforcement either in the civilian or military sector. Substitution with equal or better qualified personnel requires Government Contracting Officer Representative (COR) concurrence. (CDRL A014). The COR will review the resumes submitted by the Contractor and approve/disapprove the employment of each individual. All documentation required under this contract for these key shipboard personnel shall be included with their resumes. The leading contractor Security Officer on board SBX-1 will be designated as the Assistant Anti-Terrorism Officer (Assistant ATO), and will have authority over other contractor Security Officers on SBX-1; it being understood that the vessel's Master has final responsibility and authority on the vessel for all persons on board (other than military Embarked Security Teams). The Government may unilaterally revoke any key billet approval (KBA) during the entire period of performance of this contract. The government will not pay costs that arise from revoking a key billet approval.

C-1.10.3 Contractor Security Officers: If for any reason the Government is dissatisfied with the qualifications, conduct or performance of any contractor Security Officer (including the Assistant ATO) employed for service on SBX-1, the COR will provide particulars to the Contractor, in writing, who shall promptly, independently investigate and take immediate corrective action, when appropriate, up to and including dismissal of the employee. The COR may nonetheless direct that a contractor employee be removed from service on SBX-1. The Contractor will have no recourse, to include financial, to the Navy for any corrective action taken by the Contractor.

C-1.10.4 Contractor Security Officers Requirements: All contractor Security Officers must be U.S. citizens and

meet all state and federal regulations pertaining to security duties including background checks as well as obtain and maintain Secret clearance as required by this performance work statement. Inclusive of this (but not limited to) is: Speak, read, write and understand English clearly and correctly; Follow instructions, both written and spoken; Prepare written reports as required; Physically be able to stand the entire watch on his or her feet and fulfill roving watch duties as required; Attend Government Furnished training as required.

C-1.10.5 Crew Retention Plan: Contractor shall establish and implement a Security team retention plan, which shall remain current throughout the contract. It shall address continuity of services and actions taken to increase the instances of Security team members returning to the SBX-1. (CDRL A016)

C-1.11 Operational Responsibilities

a) The Master will act as the Anti-Terrorism Officer (ATO) onboard SBX-1; the Master has the authority to delegate his responsibilities as ATO to an Assistant ATO. The Contractor shall provide an Assistant Antiterrorism Officer (Assistant ATO) (who serves as lead Security Officer) who will report to the Master (who will act as the ATO), and to act as liaison between security forces, other contractors and government personnel onboard. The Assistant ATO will communicate directly with appropriate Area of Responsibility (AOR) Combatant Commander (COCOM) Antiterrorism/Force Protection (AT/FP) POCs, to include MSC area commands. The Navy O&S AT/FP Lead will provide contact information for these POCs. A team lead or second in command must be appointed to act for the Contractor's Team Leader when the Assistant ATO is off-duty (CDRL A014).

b) Contractor Security Officers shall be trained IAW COMSCINST 5530.3 (series). Contractor personnel shall be capable of detecting, assessing, responding, delaying and disabling security threats and meeting performance standards of SI 538-2 and all applicable instructions. Periodic Navy and other agency inspections will evaluate performance and readiness of the Security Forces.

c) The Contractor shall comply with approved Numbered Fleet Commander Security Plans, SI 538-02, and FOS portions of COMSCINST 5530.3G. The Contractor shall appoint a qualified individual who shall serve as the vessel's Assistant Anti-terrorism Officer (Assistant ATO). Security checks may be required as directed by the COR. Contractor shall provide regularly scheduled readiness drills and exercises to assure readiness and capability to respond to anticipated threats. Such drills and exercises shall be scheduled in coordination with the Master, onboard Government representative and other operational contractors aboard the SBX-1. The Navy Numbered Fleet approved security plan will further define and detail each of the security positions required IAW SI 538-2 and applicable references. The contractor shall further collect and maintain verification records to demonstrate that the requirements of the COMSCINST 5530.3 series, SI 538-02, and the Navy Numbered Fleet Commander approved Security Plan are met.

d) The security contractor shall designate certain Security Officers for service as Security Console Officers (SCO). The SCO position operates the CCURE Alarm System, Close Circuit Television (CCTV) System, and communication equipment. Government will provide On-The-Job (OJT) training for CCURE Alarm System operations during the Transition period. The SCO coordinates actions of the Security Officers with Assistant ATO/Shift Lead oversight and control as required and IAW Emergency Action Checklists contained in COMSCINST 5530.3 series and underlying references. Duty schedule and rotation for the SCO position is the defined by the Assistant ATO.

e) The Vessel and its associated contractor Security Officers will be subject to COMSC 5530.3 (series) requirement for MSC performed spot checks as well as Naval Criminal Investigative Service (NCIS) performed Individual Ship Assessments (ISA).

f) A minimum of one roving security watch must be active at all times. Roving watch duties include alarm investigation, patrolling, and armed response. Additional roving watches may be required by the Assistant ATO, FPCON or situations justifying increased security and vigilance (such as chokepoints, in-port, etc.), and times the vessel is either moored or dockside IAW SI 538-2, the Navy Numbered Fleet Commander approved security plan, and COMSCINST 5530.3 series and underlying references.

g) IAW SI 538-2, the Navy Numbered Fleet Commander approved security plan, and COMSCINST 5530.3 series and underlying references, the in-port response force will consist of two members of the Vessel O&M Crew as provided by the Ship's Master (ATO). The Assistant ATO shall ensure that assigned Vessel O&M Crew designated as in-port response force members are integrated into the Navy Numbered Fleet Commander approved security plan and COMSCINST 5530.3 series requirements, associated drills, and shipboard training (conducted by the ATO). These individuals are "on-call" to respond in accordance with plans within the Navy Numbered Fleet Commander approved security plan, and COMSCINST 5530.3 series and underlying references and situations arising from actual incidents or increases in FPCON. Use of force by Vessel O&M contract personnel will be in accordance with COMSCINST 5530.3 series, COMSC 011327ZJUN2017 Rules for the Use of Force by MSC Mariners Arming and the Use of Force).

h) Intel Warnings and Indicators: The Mission Integrator or Master will provide the Assistant ATO (Lead Security Officer) with access to classified message traffic in order to access, read, and ensure his team is briefed on appropriate Intel Warnings and Indicators. Access to Secret comms provided through MDA sponsored network. No MSC GFE will be provided for comms

i) Contractor Security Officers must become familiar with the relevant characteristics of the SBX-1 prior to assuming their duties. As appropriate, these include, but are not limited to: general arrangement of the SBX-1, proper operation of the installed and portable security equipment, weapons and gear, firefighting equipment, lifesaving equipment, exposure suit, emergency duties, etc.

j) Functional Relationship: A professional and cooperative relationship between contractor Security Officers and the SBX-1 crew is critical to mission success, and must be maintained at all times. It is essential that the Assistant ATO/Shift Leads and Master appreciate their individual responsibilities and dependence upon each other. Embarked contractor Security Officers shall follow all lawful commands of the Master (including directions regarding the use of force) and act as much as possible, as part of the crew.

C-1.12 Communications: Classified and Unclassified means of communication will be provided via the Sponsor's Mission Integration Contractor utilizing MDA supplied systems (both IT and telephone systems). COMSEC rests with that Mission Integration Contractor. No MSC GFE will be provided for comms items requiring immediate resolution. Telephone contact is preferred for unclassified items requiring immediate resolution.

C-1.13 Functional Responsibilities

a) Contractor Security Officers shall not perform tasks other than security functions aboard the vessel unless otherwise confirmed in writing by the Contracting Officer.

b) Use of force by contractor Security Officers shall be in accordance with DoD Directive 5210.56. But, the Master has overall authority on board and responsibility for the vessel and can veto the use of force by contractor Security Officers that he believes is inappropriate or unlawful. The Master can also personally direct the use of force by contractor Security Officers when the use of force is lawful under Use of Force rules and the Master concludes that the use of force is necessary and appropriate. It is understood that the Master does not have to directly authorize the use of force by contractor personnel that is otherwise lawful under the Rules for Use of Force.

c) It is imperative for the Master and contractor Security Officer on watch to work together as a team while implementing force protection measures. This will require the contractor Security Officer/ Assistant ATO to maintain situational awareness while the Master is navigating the ship, as well as determining the intent of approaching vessels. The contractor Security Officer shall keep the Master informed of the tactical force protection picture to allow the Master to maneuver his vessel so as to best protect his vessel and crew. Consultation between contractor Security Officers and ship's Master prior to the employment of force or protective measures is recommended when feasible, but is not required in the event that time does not permit such consultation.

C-1.14 Staffing

C-1.14.1 Underway Crew Size Each 15 person contractor Security Officer Team is separated into three contract labor categories: one Assistant Anti-Terrorism Officer, two Shift Leads, and twelve Marine Security Officers. The Assistant ATO and Shift Leads are supervisors and exempt from overtime pay. Underway, fifteen armed contractor Security Officers shall always reside on the vessel unless conditions require otherwise. In those cases, special accommodations will be made to provide for billeting and messing, and capability to respond to incidents.

C-1.14.2 In-Port Crew Size Each eight person in port contractor Security Officer Team is separated into three contract labor categories: one Assistant ATO, one Shift Lead, and six Marine Security Officers. In port, eight armed contractor Security Officers shall always reside on the vessel unless conditions require otherwise. In those cases, special accommodations will be made to provide for billeting and messing, and capability to respond to incidents.

C-1.14.3 Operational Underway Manning (Operational SSL-A) A minimum of three people shall form the SBX-1 on-duty guard force while the vessel is underway. These include one Assistant ATO or Shift Lead, one Roving Security Patrol/Response Force person, and one Security Console Operator. The remaining off-duty security personnel shall form the Designated Immediate Response Force. Elevated threat levels may require additional security watch standers IAW the Navy Numbered Fleet Commander approved security plan, and COMSCINST 5530.3 series.

C-1.15 Personnel Clearances The Contractor shall ensure that all Security officers are U.S. Citizens and have a final secret security clearance before boarding the vessel (interim security clearances are not acceptable for contractor personnel). . Access to COMSEC provided through MDA. No MSC COMSEC will be provided. COMSEC accounts will be held by Missile Defense Agency mission integrators onboard SBX-1. The Contractor is responsible for obtaining all required security clearances. Vessel COMSEC vests with Sponsor Mission Integration Contractor (iaw C-1.12) with briefing responsibility resting with the Sponsor.

C-1.15.1 Crew Screening The contractor is responsible for providing a complete crew list to the COR no later than four working days prior to the date the security personnel will embark onboard the vessel in accordance with COMSCINST 5521.1(series). The Contractor shall submit the Full Name, Billet, SSN, Date of Birth, US Passport number, nationality for all security personnel. When a security personnel member is replaced, only submit that security personnel member instead of submitting the entire crew list again when the new security personnel member is submitted. All new personnel must be screened at the beginning of the hiring process prior to being sent to the SBX-1. All personnel shall be resubmitted at least once in each 12-month period.

C-1.16 Reserved

C-1.17 Medical Requirements

C-1.17.1.1 General The contractor shall maintain crew medical records and ensure immunizations and screening of mariners IAW applicable guidelines of COMSCINST 6000.1 (series), *Medical Manual*. Additional MSC Directives may also apply (e.g. N2.35.6100.1-Q (series), *MSC Coronavirus Disease 2019 (COVID-19) Command Response Plan and Medical Guidance*)

C1.17.1.2 Medical Exam Requirements for Security Personnel The contractor shall screen all Security Personnel and conduct pre-employment multi-phasic medical/dental physical examinations on them to ensure and validate they are in good physical condition, do not have a history of injuries onboard ship, and do not have a history of inability to perform the physical requirements of their position. If the contractor is unable to validate any of the listed items for a mariner, then the contractor shall not assign the mariner to any ship under this contract unless the COR approves the assignment. The contractor shall use USCG medical examination requirements and periodicity to standardize the physical qualification parameters for initial entry, retention, duty assignments, and training programs. USCG requirements shall be used for Security Personnel who will be, or are in, positions at sea aboard ships under this Contract. Each crewmember's Physical Examination Report shall display the following statement

above the signature of the designated licensed Physician to ensure the Contractor shall provide all crewmembers with medical/dental multi-phasic screening examinations in accordance with COMSCINST 6000.1 (Series):

"[Mariner's Name and last four digits of Social Security Number] has been examined and found to be physically and psychologically qualified for duty at sea in an isolated environment in accordance with COMSCINST 6000.1 (Series) and COMUSFLTFORCOM/COMPACFLT 6320.3B.

All Crew and embarked personnel are responsible for bringing a normal crew rotation plus sixty day supply of all required prescription medications onboard ship at the time of assignment. The shipboard Medical Department is not responsible for providing medications for chronic medical conditions. Spare glasses or contact lens should also be brought on the ship during assignments.

C-1.17.1.3 Supplemental MSC Medical Screening
The contractor shall perform the following medical examinations on all Security Personnel assigned to perform work on a ship under this contract:

- Complete Blood Count (CBC)
- Lipid Profile – (total cholesterol, LDL, HDL, triglycerides)
- Hemoglobin A1C test (in place of fasting glucose)
- Urinalysis
- EKG
- Dental exam by licensed healthcare practitioner (dentist is also acceptable but not required)

The contractor's designated medical representatives shall validate the above listed medical screenings are performed at the required times. The contractor shall perform the above exams every five years up to age 50, then every two years after age 50. The examinations may be more frequent at the discretion of the contractor's medical representative.

C-1.17.1.4 Granting Waivers
The contractor's designated medical representative may grant a waiver of the supplemental MSC medical screenings at their discretion for any waiverable condition. Further information on waiverable conditions can be found in COMSCINST 6000.1 (series), *Medical Manual*, or medical representatives may consult the MSC Force Medical Division.

C-1.17.1.5 Medical Records
The contractor shall maintain the following for each crewmember while onboard the ship: (1) a listing of all current medical diagnoses; (2) a listing of all medications currently prescribed and utilized; (3) International Certificate of Vaccinations CDC-731 and; (4) any additional information on medical care which has been obtained since the crewmember's most recent medical examination. The contractor shall make medical records for each crewmember available to any medical provider who examines the crewmember. The contractor shall mandate each crewmember give the MDR/M-PIC any applicable documents given to the crewmember by a local physician or clinic each time they are examined or treated ashore while assigned to a ship as a crewmember. The Privacy Act protects crewmember medical records, and all information will be maintained in strict confidentiality by the contractor.

C-1.17.6 Provide Medical History
The contractor shall not accept crewmembers for employment if previously evacuated from any ship for a medical condition unless a complete report from a physician verifies the predisposing condition was corrected or cured, and such report was approved by the contractor's designated licensed physician and MSC has reviewed and approved the member as fit for duty. The contractor shall not supply crewmembers with existing health conditions that constitute a hazard to the person or to others onboard ship unless it can be demonstrated that the condition is controlled and being monitored by the crewmember's physician who rendered the crewmember fit for duty (FFD). A medical condition that may preclude a mariner from performing their duties and/or may require emergency medical evacuation from the vessel is determined to be "high risk". If such a medical condition is discovered during a crewmember's assignment to a ship, then the contractor shall repatriate the crewmember at the contractor's expense.

C-1.17.1.6.1 Tuberculosis (TB) Control Program
The contractor shall comply with the Navy's TB Control Program requirements as outlined in BUMEDINST 6224.8 (series) and COMSCINST 6000.1 (series), *Medical Manual*.

C-1.17.1.7 Immunizations-General

C-1.17.1.7.1 Supplemental Immunizations and Medical Countermeasures
The contractor shall comply with additional requirements for supplemental prophylactic and medical countermeasures (including immunization programs for civil service mariners) established by COMSC. Upon establishment, the contractor shall mandate officers, crewmembers, and other individuals embarked on ships comply with the COMSC requirements.

C-1.17.1.7.2 Immunizations - Failure to Comply
Any crewmember or other individual who refuses to comply with: any immunization requirement, any preventive or medical countermeasure requirement, who declines or is ineligible to take or use a required immunization or other preventive or medical countermeasure shall be removed by the contractor from the ship as soon as possible. However, removal shall take place no later than the next port call. A removed crewmember shall be replaced with a medically qualified individual. A crewmember who is administratively or medically ineligible to receive an Anthrax shot is addressed in COMSC Anthrax Resumption Policy Naval Message ALMSC 010/07 (series). MSC may grant exceptions to the Anthrax shot requirement for situations that are not addressed in the COMSC Anthrax Resumption Policy. Any removal and replacement of personnel pursuant to this section shall be solely at the contractor's expense, including but not limited to: travel, per-diem, wages and associated administrative expenses.

C-1.17.1.8 Status of Medical Countermeasures, Including Immunizations
When supplemental preventive and medical countermeasures, including immunizations, are required IAW Section C-1.17.1.7, the contractor shall provide notification to the COR of the immunization status of all officers, crew and other individuals no later than 96 hours prior to assignment to a ship unless otherwise authorized by the COR. The contractor shall provide relief personnel who comply will all immunization and medical countermeasure requirements no later than 96 hours prior to the personnel change, unless otherwise authorized by the COR.

C-1.18 Contractor Responsibility for Safety. Nothing in this Performance Work Statement, nor any Government action or failure to act in surveillance of this contract, shall relieve the contractor of its responsibility for the safety of the contractor's personnel and property, the Government's personnel and property, and the general public whether it is Instructor/Only support or turnkey. Furthermore, nothing in this performance work statement shall relieve the contractor of its responsibility for complying with applicable Federal, State, and Local Laws, ordinances, codes and regulations (including those requiring applicable licenses and permits) in connection with the performance of this contract.

C-1.19 Berthing Accommodations Berthing space is limited to 8 staterooms, all of which are dual bunks (2 beds per stateroom). Persons berthed together should be of the same sex unless it is as spouses and arrangements be made, create no undue disruptions to ships operations, and are in the best interest of the command.

C-1.20 On-board Storage The contractor's general storage is limited to that provided in the staterooms described in C1.19. Additional locker space may be available but is not guaranteed.

C-1.21 Travel Personnel travel will be necessary. Travel origination for employees will be based on each employee's residence within the Continental United States, Alaska or Hawaii for purpose of determining maximum allowable limit. When travel to Dutch Harbor is required, Anchorage per diem rates will be applicable when overnight stay in Anchorage is required. Reimbursement will be limited to actual costs incurred in going to initial destination and return. All travel shall be in accordance with the Joint Travel Regulations.

C-1.22 Food and Recreation On board facilities include limited recreation facilities including gym and cafeteria. The Government through the MSC Vessel Operations contractor shall provide all necessary food. (Three meals a day and personnel assigned to night watch with hot lunches served between the hours of 2330-0030.) Due to the limitations onboard not all dietary restrictions may be provided for.

C-1.23 Reporting Criteria The Assistant ATO shall submit reports to the Master (ATO) and the Contracting Officer's Representative as required by the terms of this contract.

C-1.24 Deliverables: Deliverables shall be submitted in accordance with the associated CDRL.

a) Transition Plan The contractor shall provide a plan to accommodate the transition between the incumbent contractor and the performing contractor. The Transition Plan shall include a mobilization schedule. This is a one-time deliverable due with the proposal. The mobilization schedule shall outline the Contractor's tasks and timelines for assumption of responsibilities. All transition costs shall be for the Contractor's account except as specifically otherwise provided in the contract.

b) SBX Vessel Security Plan Within three days of contract award, the contractor will, after reviewing COMSCINST 5530.3 series, the Navy Numbered Fleet Commander approved security plan, and SI 538-02, engage discussion with the COR, COMSC N34, and the MSC Area Command Force Protection Officer (FPO) as to whether the development of a separate Vessel Security Plan (VSP) is necessary. If COMSC N34 then determines that a VSP is necessary, the contractor will co-develop the VSP with the COR, COMSC N34, and the MSC Area Command FPO within 30 days of contract award. If required, the VSP will:

(1) Be consistent with and subordinate to SI 538-02, the Navy Numbered Fleet approved SBX Security Plan, and COMSCINST 5530.3 series.

(2) Cover detailed procedures necessary to meet requirements in the above instructions.

(3) Be reviewed by the Contractor annually with recommended changes sent to the COR, COMSC N34, and the MSC Area Command FPO.

c) **Staffing Plan** (CDRL A002) The COR, Master and Mission Integrator shall be provided with the contractor's staffing plan. The initial staffing plan is required with the contractor's proposal and the final staffing plan is required two weeks after contract award and updates must be submitted two weeks before implementation except in emergency situations or as required by FPCON. Due to the unique nature of mission and vessel operations aboard the SBX-1, personnel schedules may frequently change to support operational missions and OSV transit scheduling.

d) **Daily Logs and Briefings** (CDRL A003) Daily security and Anti-Terrorism/Force Protection (AT/FP) briefing shall be in accordance with the CDRL, including information such as Vessels of Interest (VOI), Integrated Electronic Security System status and discrepancies, etc. The contractor shall maintain a Daily Activity Log/Blotter of all activities, incidents or threats.

e) **FP/CBRN Monthly report** (CDRL A004) contractor shall submit this report per COMSCINST5530.3

f) **Security Plan Verification Records** (CDRL A005) The contractor shall collect and maintain records demonstrating that the requirements of the COMSCINST 5530.3 series are met.

g) **Administrative Procedures and checklists** (CDRL A006) The Contractor shall develop and maintain the Security Administrative Procedures and Security Officer Response procedures and check lists as required.

h) **Firearms and Ammunition Control** (CDRL A007) The contractor shall maintain control of and responsibility for firearms and ammunition aboard the vessel IAW OPNAVINST 5530.13 (series) (Physical

Security of Conventional Arms, Ammunition, and Explosives), OPNAVINST 8015.2 (series) (Conventional Ordnance Inventory Accountability), the NAVSUP P724 (latest rev) (Conventional Ordnance Stockpile Management, Policies and Procedures), NAVSEA OP4 (Ammunition & Explosives Safety Afloat) and COMSCINST 4000.2 (series), Ch. 5 (Supply Procedures Manual) as delegated responsibility from the Master. Contractor shall maintain a daily log of daily weapons, ammo issuance and receipt and associated keys and locks on the SBX-1.

i) **Weekly Alarm Reporting** (CDRL A008) The Contractor shall complete DA Form 4930 Alarm/Intrusion Detection Record weekly, CCURE Alarm Report weekly.

j) **Monthly Summary Report & Monthly FP/CBRN Report** (CDRL A004) The Assistant ATO shall submit a monthly FP/CBRN report IAW COMSCINST 5530.3(Series). A monthly summary report shall also be submitted summarizing accomplishments, personnel status, funds status, reimbursable expenditures, labor expenditures (standard time and overtime), and forecast costs (labor and reimbursables) reports no later than the first calendar day of each month

k) **Incident Reporting** (CDRL A009) IAW OPNAVINST 3100.6 (series), the contractor shall make reports of any firearms incident, including but limited to use of firearms not for training, and training accidents. The Contractor shall fully cooperate with U.S. Government investigations with any use of firearms (operational or training accidents). The vessel AATO shall also immediately report and document the following to the Master, Contract Project Manager, COR, and MSC N34 IAW the Navy Numbered Fleet approved Security Plan and refs listed in section C-3. Nothing in this Performance Work Statement, nor any Government action or failure to act in surveillance of this contract, shall relieve the contractor of its responsibility to make proper reports IAW the Navy Numbered Fleet approved Security Plan and refs listed in section C-3 to the COR and MSC N34. IF IN DOUBT REPORT IT! (CDRL009)

(1) A weapon is discharged or a warning flare is fired by contractor Security Officers.

(2) A contractor Security Officer is killed or injured in the performance of their duties.

(3) A person other than a contractor Security Officer is killed or injured as a result of conduct by contract security personnel.

(4) Property is destroyed as a result of conduct by contractor Security Officers.

(5) A contractor Security Officer has come under attack including cases where a weapon is discharged against a contractor Security Officers or contractor Security Officers believe a weapon was so discharged.

(6) Active, non-lethal counter-measures (other than the discharge of a weapon) are employed by contractor Security Officers in response to a perceived immediate threat in an incident that could significantly affect U.S. objectives with regard to the military mission or international relations.

C-1.24.1 Other Reports - Other reports may be required. COMSCINST 3121.9C, Military Sealift Command Standard Operating Manual provides additional detail regarding report formats, content and timing.

C-1.25 Training (CDRL A010) The government will reimburse the contractor for travel for non-commercially available training as defined below.

a) Security Awareness Training - The contractor shall be delegated responsibility by the Master to provide ship's crew, contractors and authorized visitors with security awareness training and regular updates as required by staffing changes or minimally as an annual refresher.

b) The Contractor shall supply training IAW OPNAV INSTRUCTION 3591.1(series) and qualified personnel who have completed the USN's Small Arms Marksmanship Instructor's course. One instructor qualified person shall be located on the vessel at all times.

c) The Contractor shall supply trained and qualified personnel to perform second echelon (intermediate) maintenance on the M-2 machine guns and the M-240 machine guns at all times. The Contractor shall ensure one person who has completed the U.S. Navy's Crew Served Weapons Operations and Maintenance Course (A-041-0013) is onboard at all times (OPNAV INSTRUCTION 3591.1 (series)).

d) Law of War Training The contractor shall provide training IAW DFARS 225.7402-4 to all security force members. The content will be coordinated with MSC Office of Counsel.

e) Quality Assurance Program (CDRL A011) The contractor will implement and maintain a comprehensive Training and Quality Assurance (QA) program with audits/tests/inspections designed for SBX-1. Contractors' QA program will include: personnel selection, medical, psychological, and physical agility standards. Contractor will develop a Training Plan and record training certification for assigned personnel.

f) Prior to ship (rig) assignment, all contractor Security Officers shall have completed an armed sentry and security reaction force training course taught by or used by any DoD Service component. (CDRL A010)

g) Contractor Security Officers shall complete a Level I Antiterrorism Training Course in accordance with COMSCINST 5530.3 (series). The ATO (Master) will designate the leading Contractor Security Officer as the Assistant Anti-Terrorism Officer (ATO) IAW DODI 2000.16 DOD ANTITERRORISM (AT) STANDARDS and COMSCINST 5530.3 (series). (CDRL A010)

h) Security officers shall complete on-the-job-training (OJT) in the operation of the SBX-1 Integrated Electronic Security System (IESS) and be capable of performing duties as Alarm Monitor or Security Console Operator (SCO). The contractor shall provide a comprehensive training regimen illustrating all components of the SCO Job Qualification Standard. (CDRL A010)

i) Contractor Security Officers shall complete training in use of Retractable Baton in accordance with the standards of the Inter-Service Non-Lethal Individual Weapons Instructor Course (INIWIC) as described in OPNAVINST 5530.14 series, Chapter 6, Section 0603 (Ref C3.19). Contractor Security Officers shall complete training in use of non-lethal equipment comparable to the Long Range Acoustic Device (LRAD) and Night Sun II (spotlight). Contractor should use the Contractor will use the manufacturer's instructions for LRAD training. (CDRL A010)

j) The Government or the COR have the right to observe any scheduled training course of instruction for the security personnel. The government reserves the right to require additional training and/or provide such training when appropriate.

k) Training and refreshers shall be scheduled in accordance with DODI 5240.6 as well as COMSCINST 5530.3 (series) (CDRL A010)

l) Anti-Terrorism Officer (ATO) (CDRL A010) the ATO and Assistant ATO shall complete a MSC approved Level II Anti-Terrorist Training Course. There shall be two Assistant ATOs assigned to the contract at all times (one assigned onboard for each crew change) for the length of the contract.

m) Small Arms and Crew Served Weapons Training for contractor personnel (CDRL A010) Prior to ship (rig) assignment, all security officers shall have completed a small arms and crew served weapons training course taught by or used by any DoD Service component for those weapons and/or weapon systems employed onboard. The Antiterrorism Officer (ATO) shall be responsible for all small arms training and will delegate this authority to the contractor who acts as the ship's Assistant Antiterrorism Officer (Assistant ATO) see C1.14.

The Contractor shall ensure that fifteen crew members who will bear arms as part of their physical security duties have successfully completed a small arms training and qualification course. The Contractor's course shall be taught to the same content and standards as the U.S. Navy's Small Arms Qualifications (Ashore/Afloat) Instructor Course J-041-0148. Such training shall be completed prior to commencement of shipboard employment. Additional training required for all small arms qualified personnel includes Small Arms Sustainment, Use of Force rules contained in DoD Directive 5210.56 of November 6, 2020, and Warning shot training for all qualified personnel, this training will be administered by the vessel's Assistant ATO. The Contractor shall conduct Warning Shot Training in accordance with COMSCINST 12410.50 (Series). The Warning Shot Training Disc (May 2009 and subsequent updates) will be provided after award. Contractor is aware that the primary Use of Force rules for contractor security personnel are Use of Force rules contained in DoD Directive 5210.56 of November 6, 2020.

n) The Contractor shall ensure one person who has completed the U.S. Navy's Crew Served Weapons Instructor (CSWI) course (A-830-2215) is onboard at all times (CDRL A010). This course qualifies personnel to instruct in light, medium and heavy machine guns, and qualifies personnel as RSO for crew served weapons. This course does not qualify personnel to instruct pistols, rifles, or shotguns, unless they are also a graduate of the Small Arms Instructor Course (A-041-0148).

o) The Assistant ATO shall ensure Small Arms sustainment training, Use of Force rules contained in DoD Directive 5210.56 training and MSC's Warning Shot Training IAW COMSCINST 12410.50 (Series) Training Policy for the Employment of Warning Shots are conducted aboard ship. (CDRL A010)

p) Combating Trafficking in Persons (CTIPS) training (CDRL A010) The Contractor shall ensure all shipboard and company security employees deploying overseas successfully complete the DoD Combating Trafficking in Persons training. This course is available at http://ctip.defense.gov/requirement.html, click on “TIP General Awareness Presentation” and may be downloaded to CD for distribution to ships.

q) Operations Security Training (OPSEC) (CDRL A010) All contractor Security Officers and Company personnel shall complete OPSEC training annually. “Introduction to Operations Security” is available on CD.

r) Information Assurance Awareness Training (CDRL A010) All Contract Security and Company personnel shall complete “DoD Information Assurance Awareness (for DoD Personnel)”. This training is available online or CDs may be ordered for distribution to ships at http://iase.disa.mil/eta/online-catalog.html#iaatraining

s) Security Refresher Training (CDRL A010) All contractor Security Officers and company personnel shall complete Security Refresher Training annually. This training available from COMSC, N13e email: kyrm.hickman@navy.mil.

t) Reserved

u) The two contract personnel who form the designated in-port Response Force will be trained to the following standards:

- U.S. Navy Level 1 Anti-Terrorism Awareness training.
- Use of force rules contained in COMSC 011327ZJUN2017, which references DoDD 5210.56 of November 6, 2020 (Arming and the Use of Force Arming and the Use of Force).
- MSC Shipboard Reaction Force (SRF) Training. This course has a periodicity requirement of three years.
- U.S. Navy or MSC-approved annual Small Arms Training and semi-annual Small Arms Sustainment Training in accordance with MSC 3591.1 series.
- Additional associated drills and training as contained in the COMSCINST 5530.3 series.

v.) MSC Drone Restricted Access Using Known Electromagnetic Warfare system (DRAKE) Operator Course/Maintainer Course. The Contractor shall ensure all shipboard security employees successfully complete MSC Drake Operator Course. This course qualifies personnel to deploy and operate the DRAKE system. This training is available from MSC MUTC schoolhouse.

C-1.26 Personnel Qualification Data - CDRL A012: The contractor shall provide the COR copies of all employee certifications and training records.

C1.27 Government Property and Logistics

C1.27.1 General

C1.27.1.1. Consumable Supplies
The contractor shall provide, at its own expense, any consumable supplies required to perform the requirements of this PWS, to the extent that these items are not expressly provided by the Government. The Government does not warrant or guarantee that consumable supplies will be delivered with the ship. Any consumables onboard at ship delivery will be for the contractor's unlimited use. Consumable supplies are not reimbursable. Refer to the table in paragraph for representative sample listing of consumable items.

C1.27.3.1. Title to Government Property
See FAR 52.245-1 Alt I.

C1.27.4 GP Classification
The contractor shall classify property into one of the following classifications:

C-1.27.4 .4. Categories of GP
Government property is separated into the following categories:

- Category B: All government owned Operating Space Item (OSI) property that is not identified in another category
- Category C: Sensitive Property: Weapons, Binoculars, Cameras, Handheld Radios, Thermal Imager
- Category E: Technical Documentation (e.g. Ships Drawings and Technical Manuals)
- Category G: Force Protection Equipment (FPE): Force Protection Radios, Night Vision Devices, and Maxi-Beams
- Category H: Damage Control Lockers and Related Equipment
- Category J: Repair Parts
- Category K: Vehicle Lashing Assemblies (VLA) and Cargo Securing Equipment
- Category L: Oil Spill Lockers and Kits
- Category M: Maritime Equipment: Alidades, Telescopes, Sextants, Barographs, Azimuth Circles, Barometers, Chronometers, and Flags, Day Shapes
- Category P: Presentation Silver. Ship's Seal, Memorabilia, Pictures, Paintings and / or any other item(s) kept or collected because of their historical interest, especially those associated with memorable people or events
- Category Q: Chemical Biological Radiological and Nuclear (CBRN) Defense
- Category S: Medical Equipment
- Category T: Allowance Parts List (APL) Special Tools Only
- Category X: Safety and Survival Gear and Equipment
- Category Z: Shipboard Local Area Network (LAN) Equipment, to include Computer Peripherals (to include mice, keyboards, image scanners, tape drives, microphones, loudspeakers, webcams) and any other

equipment with a label stating “Property of Military Sealift Command”

Note (1): The data contained in Shipboard Configuration and Logistic Information Program (ShipCLIP) contains the types of property listed above. Nomenclature, NSN, Part Number, Quantity, Serial number, Category Code will be agreed upon and finalized during the joint inventory prior to turnover.
Note (2): Ammunition is not managed in ShipCLIP but is managed by the Ordnance Accounting Ashore (OAA) process due to classified nature of assets.

C1.27.5 MSC Government Property Administration Office
The MSC Government Property Administration Office is the sole authority to determine what category of property a given item will be listed in. The contractor shall contact the MSC Government Property Administration office and seek guidance if the contractor has a question about which category property should be categorized/classified

C-1.27.6. Property Management Overview

C-1.27.6.1 Use of Accountable Property Systems of Record (APSR) System
The contractor shall utilize MSC’s Shipboard Configuration and Logistics Information Program (ShipCLIP) to document and maintain adequate levels of material on board each ship to meet operational, maintenance, repair, alteration, and special maritime requirements. ShipCLIP is the official record of each ship’s fixed and portable hull, mechanical, and ordnance equipment that is maintenance or functionally significant. It is used to establish material, parts, and equipment allowance levels to be carried onboard for the operation, maintenance, and repair of the ship’s equipment and components as well as an automated record of Government Property. Each ship shall have onboard a Consolidated Shipboard Allowance List (COSAL) database, which resides in ShipCLIP system. The contractor shall establish and maintain a property control system utilizing ShipCLIP IAW the requirements of this Contract to control, protect, preserve, and maintain Government property.

C-1.27.6.2. Property Control Plan (PCP)
The contractor shall submit the PCP to the Contracting Officer and MSC Government Property Administration (GPA) for review and validation. The contractor’s PCP shall be subject to Government inspection throughout the performance of this Contract and contractor shall assist and facilitate inspections upon government request. The contractor’s terms and definitions used in its PCP shall comply with the latest version of ASTM standard E2135 (Standard Terminology for Property and Asset Management) and account for unique terms as identified herein. In the case where the PCP is not required during the Contract solicitation period the contractor shall develop and maintain a PCP in compliance with FAR 52.245-1 Alt I and DFARS 252.245-7003 within 60 days of Contract award. The contractor shall address the following in its PCP:

- Property Management
- Acquisition
- Receipt
- Records
- Physical Inventory
- Subcontractor Control
- Reports
- Relief of Stewardship
- Utilization
- Maintenance
  Property Closeout

C1.27.6.3 Internal PCP Assessment or Self Audits
The contractor shall, perform self-assessments once per calendar year to evaluate their property management system effectiveness. The contractor shall report findings to the MSC Government Property Administrator (GPA) within 30 days of the assessment. If the self-assessment provides a confidence level of the effective management and/or control of Government property similar to one performed IAW Government requirements, the MSC GPA shall then integrate the results within their overall audit.

C-1.27.6.4 Physical Inventories
The contractor shall conduct annual physical inventories, on each ship, once during the federal fiscal year. The contractor shall complete each physical inventory by 30 September of each federal fiscal year. The physical inventory and report must comply with the most recent ASTM standard prescribed in COMSC Instruction 4340.3 (Series). Inventory validity for all GFP (both SRI and OSI) shall be maintained at a 94% accuracy rate based on Attachment Q. The contractor shall calculate inventory accuracy by comparing electronic inventory quantities with physical inventory quantities. The contractor shall submit a letter, on company letterhead, to the MSC GPA and Contracting Officer. The letter shall report completion of the PCP-required inventories on each ship by 01 September of each calendar year (or last option period). The letter shall include a summary of inventory accuracy, inventory gains, inventory losses, and list of surveys contractor submitted to date.

C-1.27.6.5 Maintain Effective Control of Government Property
The contractor shall permit safe access and retrieval of stored material assets by the government at all times. If material asset storage is physically separate from the storeroom, the contractor shall define specific controls in the PCP, which support complete asset accountability. For all other storage areas that are outside of the storeroom (e.g. engineers' storerooms, machine shop, electrical room, etc.) the PCP shall define the specific controls to ensure complete asset accountability at all times.

C-1.27.6.6 Delivery of Government Property
The contractor shall deliver government property at the turnover of the official government property records on each ship's delivery date. Upon contract turnover, the government will make the baseline inventory available for review by the contractor for 60 days. Upon contract turnover, the contractor shall validate the location and quantities of government property then report differences between the Government and contractor inventory on hand quantities within 60 calendar days from the date contractor received access to the baseline inventory. The contractor's report shall be made to MSC GPA and it shall record all differences on a DD Form 200 (with supporting narrative and documentation.) The government will establish the final baseline via a contract modification. The contractor shall update allowance to final baseline within 30 days of receiving the modification.

C-1.27.6.7 Custody Transfer of Government Property (Delivery) Upon transfer of government property to the contractor, the Government will provide the contractor a GP inventory through Procurement Integrated Enterprise Environment (PIEE_, and Property Transfer (iRAPT) upon delivery of government property to the contractor. The contractor shall download the property record from Government Property Tool Box to record transfer of custody to the Secretary of the Navy (SECNAV) IAW DFARS PGI 245.103-72.

C-1.27.6.8 Return of Government Property
The contractor shall return all GP by contract turnover.

C-1.27.6.9 Physical Inventories during Re-delivery
No sooner than 90 days prior to the last contract turnover date, the contractor shall perform 100% physical inventories of all Government Property it held, managed, possessed, or utilized under this contract. The contractor shall perform this inventory on each ship even if it is awarded a follow-on contract to operate and maintain any ship operated and maintained under this contract. The contractor shall record all certified physical inventory results in ShipCLIP and include the basic information contained in FAR 52.245-1 Alt I 45 calendar days prior to the scheduled redelivery/turnover date. The contractor shall also notify MSC GPA that the physical inventories are completed in ShipCLIP within five days of recording the inventory results.

C-1.28 Asset Management Requirements and Standards

C-1.28-1 Force Protection (FP) and Chemical, Biological and Radiological Defense (CBRN)
All FP and CBRN material is centrally managed by MSC. The contractor shall contact the respective MSC Special Materials Logistics Typedesk to request replacement of items that are expended, damaged, have exceeded their shelf life, or require calibration. The request shall be made within five days of an item becoming unavailable for use.

The request shall also include the shipping address and the point of contact name and phone number. The Master shall submit a complete inventory in the format designated by MSC of all FP and CBRN equipment required by the allowance equipage list (AEL) IAW the CDRLs of this Contract (Required Reports, Records and Logs).
Upon receipt of all material, the contractor shall sign and date the receipt document, annotate material received, then e-mail a copy to MSC_N44_Specmaterial@us.navy.mil within 10 days of material receipt.
When SBX is Non-Operational, ship may have reduced amounts of CBRN and FP equipment onboard. In such cases, the government will provide the ship crew with a full complement of CBR-D and FP gear prior to reaching Operational/ Operationally capable means.

C-1.28-3 Disposition of Property
The contractor shall prepare documents, package, remove and transport material in compliance with Government disposition instructions received from the MSC Government Property Administrator. The contractor shall ship failed repair parts and equipment identified as Depot Level Repairable (DLR) to the nearest Advance Traceability and Control (ATAC) Hub. Property damaged beyond economical repair, and property that is: expired, obsolete, or scrap shall be turned in to the nearest DLA Disposition Site (DLA-DS) by contractor. The contractor shall return excess Government Property, in a ready for issue condition, to the nearest MSC warehouse.
When disposing of property, the contractor shall submit the required information in column 3, for the types of property listed in column 1, in the table below. The contractor shall also comply with the guidance provided in column 4 that is applicable to the type of property contractor is disposing of:

Decision Table for Disposition of Government Property			
Type of Property	Type of Disposition*	Required Form**	Remarks
Sensitive Property	L, DE, DA, T	DD Form 200, DD Form 1348-1A	Forward to GPA via PML for Disposition
Weapons and Ammunition	L, DA, T	Reporting guidance to be provided	Initial voice and follow up report submitted to MSC Ordnance Management Division, Contracting Officer, COR, and GPA
OSI	E, O, BER, OB-S	DD Form 1348-1A	Forward to GPA via PML for Disposition
OSI	DA	DD Form 200 DD Form 1348-1A	Forward to GPA via PML for Disposition
Repair Parts to include DLR	DA	DD Form 200 DD Form 1348-1A	Forward to GPA via PML for Disposition
Repair Parts to include DLR	E, O, BER, OB-S	DD Form 1348-1A	Forward to GPA via PML for Disposition
Installed Property	CC, BER, O, DA, E	DD Form 1348-1A	Forward to PML for approval
Technical Document	O, E	DD Form 1348-1A	Forward to PML

Production Scrap	OB-S	DD Form 1348-1A	Forward to GPA via PML for Disposition
* Excess (E), Obsolete (O), Configuration Change (new item) (CC), Damaged (DA), Destroyed (DE), Beyond Economical Repair (BER), Onboard Scrap (OB-S), Loss (L), Theft (T) ** All forms shall be electronically transmitted to the appropriate MSC GPA for approval or disapproval for disposition. Corrective action taken and/or disposal method shall also be included in request. The DD Form 200 may include multiple items provided they are of the same nomenclature. All purchase/replacement authorizations will be received from the PML. Production scrap means unusable material resulting from production, engineering, operations, maintenance, and repair.			

C-1.28.4 Transfer of Parts and Equipment
The contractor shall obtain the COR's written approval to remove any parts and/or equipment from ships before removing the part/equipment. The contractor shall comply with this requirement even when removal is necessary to avoid mission degradation of another ship. The contractor shall record transfers and receipts of parts and equipment within ShipCLIP immediately upon receipt or issue.

C-1.28.5 Loss or Damage to Government Property
Within 24 hours of a contractor employee discovering loss or damage to government property, the contractor shall notify the MSC Program Management Logistics (PML and MSC Government Property Administrator (GPA) of the loss and/or damage and shall take all necessary and reasonable steps to protect, preserve and recover the Government property. In addition, and IAW COMSCINST 4340.3 (series), *Government Furnished Property Administrator*, the contractor shall complete then submit a DD Form 200, *Financial Liability Investigation of Property Loss*, to the MSC Government Property Administrator in compliance with the COMSCINST 4340.3(series). Any contractor employee discovering any loss, damage, or recovery of government weapons or ammunition shall report the event IAW OPNAVINST 5530.13 (series).

C-1.28.6 Replacement Value
See FAR 52.245-1 Alt I.

C-1.28.7 Material Stowage
See FAR 52.245-1 Alt I.

C-1.28.7.1 Item Unique Identification (IUID)
The contractor Property Administrator shall create an IUID for each item delivered to a ship that is a serially managed subassembly, component, or a part embedded within a subassembly or component IAW DFARS 252.211-7003.

C-1.28.7.3 Record Retention for Purchases
The contractor shall retain records that justify purchase of each unit of issue. These records shall document the following items if they are applicable to the purchase: The Casualty Report (CASREP) number, the preventive maintenance action, the voyage repair number and Ship Force Work List, etc. which generated the need for the part or item, and the method of determining price reasonableness. These records shall also document part information that includes NSN or Part Number and Manufacturer, quantity, unit price, total price. It shall also include the applicable (Allowance Parts List (APL), Allowance Equipment List (AEL), ShipCLIP Configuration Change, Allowance Change, IUID or Feedback Report.

C-1.28.7.4 Security and Stowage of Weapons and Ammunition
The contractor shall maintain the security and stowage of weapons and ammunition on board each ship IAW OPNAVINST 5530.13 (series) and COMSCINST 5530.3 (series), *Shipboard Force Protection Program*.

C-1.28.7.5 Ammunition Allowance
Ammunition will be provided as ship property IAW the ship's classified SHIPFILL ammunition allowance listing. The contractor shall not expend ammunition without a receiving an approved request to expend ammunition. The contractor shall make a separate request to expend ammunition for training, or familiarization firing, by the ship's force, and Embarked Security Team (EST), for each separate training or familiarization event. The contractor shall send the request via email to MSC N473 Ordnance Accounting Ashore Manager. The contractor shall make the request no less than 10 working days prior to the day the ammunition will be expended. The MSC N473 OAA Manager will provide authorization to expend ammunition to the contractor, via email. The Master or his designated representative shall report to MSC N473 OAA Ammunition Accountants any activity that changes the location, condition, or quantity of ammunition on board, via e-mail, within 24 hours of becoming aware of the change (e.g. includes receipt, issue, expenditure, loss, gain, or serviceability of the ammunition). The Master or his designated representative shall conduct an annual physical ammunition and small arms inventory and report completions within 5 days.

C-1.28.7.6 Ammunition Issuance to Embarked Security Team (EST) Protection Personnel
The Master is authorized to delegate custody of ammunition to the officer-in-charge (OIC) of the EST. However, the Master shall document the delegation of ammunition custody by fully completing a DD Form 1348. IAW COMSCINST 5530.3 (series), *Shipboard Force Protection Program*, the EST OIC will be responsible for ammunition sub-custody and the OIC will provide a signed DD Form 200, *Report of Survey*, for any ammunition shortages or damages that occur while in the detachment's sub-custody. Under Article 0847 of U.S. Navy Regulations and COMSCINST 5530.3 (series), the Master shall not be responsible for actions taken by the EST. When ammunition is returned to the ship's Master, the EST OIC shall provide the following to the ship Master with the ammunition: (1) the initial DD Form 1348, (2) a final signed DD Form 200, *Report of Survey*, when there is a loss or damage of ammunition while in the EST's possession. The Master or his or her designated representative shall notify the MSC N473 OAA Ammunition Accountants via unclassified email of any ammunition that is missing, expended, or degraded within 24 hours of any contractor employee becoming aware of it.

C-1.29 Inventory Records - CDRL A013: The contractor shall provide inventory records of Government and contractor furnished equipment. Contractor shall maintain weapons and ammunition records IAW OPNAVINST 5530.13 (series) (Physical Security of Conventional Arms, Ammunition, and Explosives), OPNAVINST 8015.2 (series) (Conventional Ordnance Inventory Accountability), the NAVSUP P724 (latest rev) (Conventional Ordnance Stockpile Management, Policies and Procedures), NAVSEA OP4 (Ammunition & Explosives Safety Afloat) and COMSCINST 4000.2 (series), Ch. 5 (Supply Procedures Manual).

C-2 CDRLs (see table below)

CDRL	Name
A001	**Transition Plan**
A002	**Staffing Plan**
A003	**Daily Activity Log/Blotter**
A004	**FP/CBRN Monthly Report**
A005	**Security Plan Verification Records**
A006	**Security Administrative Procedures and Security Officer Response Procedures and Checklists**
A007	**Firearm, Ammunition, Key and Lock Control**
A008	**Weekly Status Reports and Alarm Summaries**
A009	**Incident Reporting**
A010	**Training Plan and training certifications**
A011	**Contractor's Quality Assurance Plan**

A012	**Personnel Qualification Data including Security Clearance, Physical Certification, Background Clearance, U.S. Passport, Transportation record cards (Note PII sensitive information)**
A013	**Inventory Records**
A014	**Current Key Personnel Listing (Initial and when updated)**
A015	**Individual Arming and Use of Force Acknowledgement**
A016	**Crew Retention Plan**
A017	**Personnel Equipment Requirements**

C-3 REFERENCES

C-3.1 Policies or Department of Defense Instructions or Directives are incorporated in the PWS with the latest known version listed below. The superseding revisions of the listed version will be used without updating this PWS. In case of conflict between referenced document and the PWS, the PWS shall prevail except for conflicts with References 1, (2) and Use of Force rules contained in DoD Directive 5210.56 References 4 and 5, wherein the reference shall prevail.

C-3.2 Strategic Command Instruction (SI) 538-2, Global Ballistic Missile Defense Systems (GBMDS) Physical Security Program, 24 February 2012.

C-3.3 DoD Instruction 2000.16 DoD Antiterrorism (AT) Standards Volume 1, up to Change 1 07 May 2021 including all future updates.

C-3.4 DoD Directive 5210.56 Use of Deadly Force and the carrying of Firearms by DOD Personnel Engaged in Law Enforcement and Security Duties. November 6, 2020.

C-3.5 MSC Instruction COMSCINST 5530.3 series version 27 July 2020 with Interim Change Notice (ICN) of 16 February 2021 including all future updates.

C-3.6 DoD regulation 5200.08-R Change 1 Physical Security Program, 27 May 2009

C-3.7 OPNAV Instruction 3591.1F, Small Arms Training and Qualification, 12 August 2009. Comply with this instruction until COMSC issues and MSC specific 3591 series instruction.

C-3.8 DoD Manual 5100.76-M Physical Security of Arms, Ammunition and Explosives 12 August 2002

C-3.9 National Industrial Security Program Operating Manual (NISPOM) (DoD 5220.22-M)

C-3.10 OPNAVINST 3100.6K Special Incident Reporting 10 August 2021

C-3.12 DoD O-2000.12-H Antiterrorism Handbook, 09 February 2004 (Controlled Document)

C-3.13 DoD Instruction 5240.6, Counterintelligence (CI) Awareness, Briefing, and Reporting Programs, 07 August, 2004

C-3.14 DFARS (Defense Federal Acquisition Regulation Supplement (DFARS) 252.225-7040, “Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States (OCT 2015)”

C-3.15 Joint Travel Regulations (JTR), Volume 2, Department of Defense Civilian Personnel

C-3.16 DFARS 225.7402-4 Law of War training

C-3.17 OPNAVINST 5530.14E with Ch. 1 NAVY PHYSICAL SECURITY AND LAW ENFORCEMENT PROGRAM up to change 3 20 Nov2017 and all future updates

C-3.18 COMSCINST 5521.1A Security Screening for Persons with Access to MSC Ships

C-3.19 COMSCINST 12410.50 Training Policy for the Employment of Warning Shots

C-3.20 COMSCINST 3121.9 (series) STANDARD OPERATING MANUAL (SOM)

C-3.21 Missile Defense Agency Memorandum of 26July2012 entitled “SBX-l Security Requirements”

C-3.22 COMSCINST 6000.1 (series) Military Sealift Command Medical Procedures

C-3.23 COMUSFLTFORCOM/COMPACFLTINST 6320.3 (series) Medical Screening for U.S. Government Civilian Employees, Contractor Employees, Guests and Visitors prior to embarking Fleet Units

C-3.24 BUMEDINST 6224.8 (series) Tuberculosis Surveillance and Control Program

C-3.25 COMSCINST 4000.2 (series) Afloat Supply Procedures

C-3.26 ALMSC 005/17 011327Z JUN 17 Rules For The Use Of Force By MSC Mariners

C-4 METRICS

Performance Objective	Description	Performance Standard
Instructions and SOP requirements are Implemented and compliant	The contractor will maintain knowledge of current instructions, sop's and policy and comply fully with the most up to date requirements.	No more than two validated complaints from site specific customer per quarter.
Regularly Scheduled services	The contractor will ensure regularly scheduled services are met and that guards are at post and ready for tasking as scheduled.	No more than one deficiency per month.
On-Call Services: Guards are on Call and ready to provide services as required	Contractor will ensure guards are on call and ready to provide services as required adhoc due to emergency or emergent situations.	100% compliance
Physical requirements	Personnel are alert and vigilant at all times.	100% compliance
Uniforms	Personnel are professionally uniformed and wearing proper Identification and equipment.	No more than one deficiency per month.
Screening	The contractor will comply with MSC screening and employment security requirements and provide all required documentation of qualifications.	100% compliance
Safety	The contractor will ensure personnel follow proper shipboard safety measures for dress and conduct.	No more than 4 deficiencies per year.
Staffing Plan	Underway/ Portside and Roving watch staffing provided as per staffing plan.	No more than 4 deficiencies per year.

Entry Control Point Services	Contractor will control entry and circulation within the vessel and mission spaces.	100% compliance
Identification Checks	The contractor will perform ID checks to ensure only authorized personnel is present in the vessel at all times.	No identification documents are issued to unauthorized personnel. No more than 4 deficiencies per year
Roving Guard watch	The contractor will provide minimum 1 roving guard services at all times that monitor facilities to ensure security breaches, criminal or suspicious activities are detected and reported in a timely manner. The contractor will patrol the perimeter as well as interior spaces.	Proper records are maintained for watch duty. Spaces are checked as specified. Any suspicious activity is reported within two minutes of discovery.
Pass /ID services/ ID Card Issuance	The contractor will provide pass and ID services in a courteous and prompt manner to ensure authorized personnel are properly documented and provided access to the vessel. ID issuance will be IAW established SBX-1 procedures for access to vessel and mission spaces. The contractor will prepare and issue identification cards and track and monitor their use while keeping proper documentations and records database.	There are no security breaches in the vessel and mission spaces. No more than two identification card errors per year.
Alarm and Detection Systems Monitoring	The contractor will monitor integrated electronic security Systems (IESS) and ensure appropriate emergency response is dispatched. The contractor will also monitor video surveillance equipment for security breaches and criminal related activities and ensure proper emergency response is dispatched in a timely manner.	No more than four breaches per year.
Weapons Handling and Usage	The contractor will employ the use of small arms and non-lethal weapons IAW COMSCINST 5530.3 (series).	100% compliance
Notification	The contractor will notify the appropriate chain of command of all emergency response information and will ensure the chain of command maintains operational and situational awareness.	Emergency personnel dispatched within a minute of receipt of notification of emergency situation.
Compliance	Contractor will comply with vessel chain of command OPCON and TACOM stakeholder requirements.	100% compliance

Training	The contractor will provide training and maintain training records as required by the performance work statement, CDRL's and Instructions. The contractor will ensure that proper manning of security personnel onboard the vessel is provided while in training.	All training received and in place in time to meet all certification requirements per the Performance Work Statement.

C-5 Contract Administration

C-5.1 General
The contractor shall furnish at its expense all necessary personnel, facilities, equipment, consumable supplies, provisions, medical equipment and supplies, services and any other items required to perform the requirements of this PWS, to the extent that these items are not expressly provided by the Government.

C-5.1.1 Services
The contractor shall not be reimbursed for any services that benefit the contractor and/or its crewmembers even when it is an element of a reimbursable category. Examples of these services include but are not limited to the following:

- All transportation and handling, to and from the ships, associated with moving consumable and store items
- Identification, sourcing, and procurement services of all spare parts (not including actual cost of spare parts), supplies, and material needed to maintain, operate, and repair the ship
- Husbanding services for the benefit of crew in all ports both foreign and domestic
- Communication costs incurred for the convenience of the ship, its crew, or the contractor's business
- Communication costs incurred by contractor's home and field offices
- Costs associated with Port Engineer or shore side personnel required training, including travel for such training

C-5.1.2 Shore Facilities
The contractor shall establish and maintain the administrative and logistic support facilities within CONUS that are required in the following subsections.

C-5.1.3 Communications Requirements
The contractor shall install an NIST compliant electronic mail system and facsimile machine at its primary office site to provide direct communications between the contractor, the Program Office, Area Commands, Squadrons and other Government activities associated with assigned mission. If the contractor elects to use field or satellite offices, each of those offices shall also have this equipment installed.
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C-5.1.4 Facility Security Clearances
The contractor shall possess and maintain a facility clearance at the Secret level.

C-5.1.5 Security Safe
The contractor shall have a GSA approved Class 6 document safe that has an approved electronic combination locking device at each of their facilities that handle classified material.

C-5.1.6 Handling of Classified Material
The contractor shall handle, store, and maintain classified material and shall comply with the requirements set forth in 32 CFR, Part 117 NISPOM, DoDM 5200.01, Volume I-III: DoD Information Security Program, and DoDM 5220.32 Volume 1: National Industrial Security Program: Industrial Security Procedures for Government Activities. , and DD Form 254, DOD *Contract Security Classification Specification.* The requirements in each of the following paragraphs apply to classified material.

C-5.1.7 Information Security Requirements (InfoSec)
The contractor shall access, handle, store, and maintain classified material in compliance with requirements set by32 CFR, Part 117 NISPOM, DoDM 5200.01, Volume I-III: DoD Information Security Program, and DoDM 5220.32 Volume 1: National Industrial Security Program: Industrial Security Procedures for Government Activities.
DD Form 254, *DOD Contracts Security Classification Specification* for classified contracts. The contractor shall implement InfoSec measures for its contractor furnished unclassified information technology system(s) used in performance of this contract that comply with DFARS 252.204-7012, *Safeguarding of Unclassified Controlled Technical Information*. The security standards extracted from the referenced National Institute of Standards and Technology (NIST) Special Publication 800-53, *Security and Privacy Controls for Federal Information Systems and Organizations*, or accepted equivalents, shall be incorporated into any InfoSec program the contractor establishes.

C-5.1.8 DFARS Certification Documentation
The contractor shall permit the Government to contact the certifying institution to obtain additional information and/or to confirm the validity of the certificate or certification process required by DFARS 252.204-7012. The contractor shall provide a copy of the third-party DFARS 252.204-7012 compliance certification to the Contracting Officer and COR IAW the below schedule.

- Initial certification shall be provided to the Government within one business day after commencement of Contract performance
- Annual recertification documentation shall be provided to the Government no later than 14 days prior to the end of current performance period, except if it is the last performance period of the contract

C-5.1.9 Controlled Unclassified Information
In performance of this Contract, the contractor may have access to DoD information not available to the general public or protected by public law or DoD policy. Such information includes but is not limited to: medical, proprietary, critical program information (CPI), personally identifiable information (PII), and export controlled data. The contractor shall:

- Protect all such information from unauthorized disclosure IAW current Federal, DoD, Navy, and MSC instructions and regulations
- Return information owned by DoD when it is no longer required for contract performance

C-5.1.10 Remote Access to Government Networks
The contractor shall not use public networks or computers (e.g., coffee shop Wi-Fi for customer use) to access Government networks. The contractor shall not use personally owned devices to access Government networks in support of this Contract unless it is explicitly allowed by, and addressed in, the contractor's DFARS-compliant InfoSec policies.

C-5.1.11 Adverse Personnel Security Determinations
The contractor shall immediately inform the Contracting Officer and MSC Industrial Security Office, in writing, of any contractor employee performing work under this Contract who is given an adjudication of: "Access Suspended", "Loss of Jurisdiction", "No Determination Made", or has their clearance eligibility otherwise withdrawn, denied, or revoked.

C-5.1.12 Personnel Qualification, Performance, conduct (Shore Side and Afloat)
If for any reason the Government is dissatisfied with the qualifications, conduct, or performance of any person assigned to this contract, the Contracting Officer will provide relevant information to the contractor who shall independently investigate and take corrective action as soon as possible. The employee shall have no recourse to the Navy for any corrective action taken by the contractor.

C-5.1.13 Changes to the Contractor's Shore Side Organization
Changes to the contractor's proposed shore side organization shall be preapproved by the Contracting Officer before the contractor makes the change. Section H addresses changes to key shore side personnel.

C-5.1.14 Availability of Shore Side Personnel
The contractor shall make shore based personnel available to interface with the government regarding this Contract

between the hours of 0800 and 1700 East Coast time, Monday through Friday. Outside of these normal business hours, including weekends, on a 24-hour basis, the contractor shall provide a representative of the staff to respond to government communications. The contractor shall maintain a current list of people who are available for the Government to contact after hours, which shall include all after-hours duty phone numbers for listed individuals. Any changes shall be forwarded to the COR and Contracting Officer within 24 hours of the change. The contractor shall also provide an emergency call back service that will promptly respond to requests from the Contracting Officer or other government representatives at any hour. The contractor employees designated on its after-hours contact list shall call MSC staff outside of normal business hours when MSC requests they do so.