Rome, August 11, 2026

Dear Prospective Offeror:

Subject: Request for Quotation for the main chiller replacement at the U.S. Consulate General in Naples for Solicitation number 191T7026Q0032.

Enclosed is a Request for Quotation (RFQ) for the replacement service of the main chiller at the U.S. Consulate General in Naples, Italy. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown below.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial quotation, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The Embassy intends to conduct a pre-quotation conference at the site followed by a site survey. The pre-quotation conference and site survey will be held on August 24, 2026, at 11:00 a.m. (local time) at the U.S. Consulate General in Naples, Piazza della Repubblica n. 2, Naples.

Prospective offerors should e-mail to RomeGSOProcurement@state.gov by August 20, 2026, at 12:00 noon (local time) for additional information or to arrange entry to the building. No electronic devices (phones, computers) will be permitted in the Consulate compound.

Quotations must be submitted electronically to RomeGSO-Offers@state.gov by September 11, 2026, at 12:00 noon (local time). No quotation will be accepted after this time. Quotations must be in English and incomplete quotations will not be accepted.

It is important to make sure the submission is made in specific size and format; in MS-Word 2007/2010 or MS-Excel 2007/2010 or Adobe Acrobat (pdf) file format. The file size must not exceed 25MB if the file size should exceed the 25MB, the submission must be made in separate files and attached to separate emails with less than 25MB.

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Pricing and Attachment 1, Pricing List
3. Section 5, Representations and Certifications
4. Additional information as required in Section L
5. Proof of SAM Registration

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer. Failure to be registered at time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,

Knowlton, Branigan (KnowltonBM@state.gov)
08/11/2026 10:31 GMT

Branigan M. Knowlton
Contracting Officer

Enclosures