DEVELOPING AND IMPLEMENTING AN OUTWARD MINDSET™ (DIOM) TRAINING STATEMENT OF WORK (SOW)

1.0 BACKGROUND

The Naval Surface Warfare Center, Dahlgren Division (NSWCDD), [redacted] requires training from the Arbinger Institute, as the sole provider of the "Developing and Implementing an Outward Mindset™" (DIOM) Training and Outward Leadership (OL) Coaching Program. This training will assist [redacted] address structural and systemic challenges that start at the core of human behavior in individual mindset.

2.0 APPLICABLE DOCUMENTS

2.1 Arbinger Institute DIOM & OL Coaching Program

2.2 Contract Data Requirements List (CDRL)

3.0 REQUIREMENTS

3.1 The Contractor shall provide an expert or master facilitator in providing Outward Application, Strategic Working Session, Outward Application Training to a medium team size of 10 to 25 employees.

3.1.1 The Contractor shall provide both seminar and small group discussion design and delivery with supporting educational materials connecting Arbinger Institute program concepts to the critical obstacles or challenges facing Federal Employees and Teams.

3.1.2 The Contractor shall provide all training materials to ensure successful completion of the required training (CDRL A001).

3.2 The Contractor shall provide the following services during the base period of performance of 12 months after receipt of the order:

3.2.1 One (1) day Training Session for up to 21 employees in Dahlgren, VA.

3.2.2 One (1) day Strategic Working Session for up to 21 employees in Dahlgren, VA.

3.2.3 Six (6) Implementation Series sessions virtually or telephonically each for up to seven (7) team leaders.

3.2.4 Six (6) Outward Application virtually or telephonically for up to 21 employees.

3.3 The Contractor shall provide the following optional services during the base period of performance:

3.3.1 One (1) each three (3) day Public or virtual DIOM Training workshop with associated training materials for up to three (3) new employees.

3.3.2 One (1) day Training Session for up to 21 employees in Dahlgren, VA.

3.3.3 One (1) day Strategic Working Session for up to 21 employees in Dahlgren, VA.

3.4 The Contractor shall provide the following optional services during the two (2) each optional periods of performance of 12 months each:

3.4.1 One (1) day Training Session for up to 21 employees in Dahlgren, VA.

3.4.2 One (1) day Strategic Working Session for up to 21 employees in Dahlgren, VA.

3.4.3 Six (6) Implementation Series sessions virtually or telephonically each for seven (7) team leaders.

3.4.4 Six (6) Outward Application virtually or telephonically for up to 21 employees.

3.4.5 One (1) each three (3) day Public or virtual DIOM Training workshop with associated training materials for up to three (3) new employees.

3.5 The Contractor shall coordinate with the Technical Point of Contact (TPOC) identified below within fourteen (14) days of receipt of the order to establish the training dates and overall execution schedule.

4.0 GOVERNMENT-FURNISHED PROPERTY/MATERIAL/INFORMATION (GFP/GFM/GFI)

The Government will provide registration of participants, the training venue in Dahlgren, Virginia, and general Audio Visual (A/V) support for any on-site training or facilitation.

5.0 SECURITY

The work to be performed under this contract is unclassified.

6.0 TRAVEL

The Contractor shall be required to travel during the performance of this contract. The number of trips and types of personnel traveling shall be limited to the minimum required to accomplish work requirements and shall be coordinated with the technical point of contact. All travel shall be conducted in accordance with the Federal Travel Regulations (FTR).

7.0 TECHNICAL POINT OF CONTACT

[redacted]