U.S. FOREST SERVICE
PACIFIC SOUTHWEST REGION, REGION 5 ANGELES NATIONAL FOREST

2026 ANF OAK FLATS HVAC SYSTEM REPLACEMENT

CONTRACT SPECIFICATIONS

July 2026

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SECTION 011000 - SUMMARY

1.1 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work under Owner's separate contracts.
5. Owner-furnished/Contractor-installed (OFCI) products.
6. Contractor's use of site and premises.
7. Coordination with occupants.
8. Work restrictions.
9. Specification and Drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.2 PROJECT INFORMATION

A. Project Identification: **2026 ANF OAK FLATS HVAC SYSTEM REPLACEMENT**

1. Project Location:

Oak Flats Fire Station
38001 Golden State Hwy
Castaic, CA 91384
GPS: 34.5987, -118.7227

Fox Field ATB Station
4503 William J Barnes Ave
Lancaster, CA 93536
GPS: 34.7406, -118.2097

B. Owner: **USDA U.S. Forest Service. Angeles National Forest**

1. Owner's Representative:
Javier Diaz (contractor officer representative- COR) – Javier.Diaz@usda.gov
Jonathan Pacheco (Engineering Technician) – Jonathan.Pacheco@usda.gov

1.3 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. The Angeles National Forest (ANF) needs services for the aging HVAC systems that are well beyond their operational life. The units are failing and are compromising

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the air quality and comfort of the staff. The work being requested is to replace the existing HVAC systems at the aforementioned locations.

B. Contractor's Responsibilities: The Work includes the following, as applicable:

1. Project will be constructed under a single prime contract.

2. Designate delivery dates of Owner-furnished products in Contractor's construction schedule, utilizing Owner-furnished earliest available delivery dates.

3. Review Owner-reviewed Product Data, Shop Drawings, and Samples, noting discrepancies and other issues in providing for Owner-furnished products.

4. Receive, unload, handle, store, protect, and install Owner-furnished products.

5. Make building services connections for Owner-furnished products.

6. Protect Owner-furnished products from damage during storage, handling, and installation and prior to Substantial Completion.

7. Repair or replace Owner-furnished products damaged following receipt.

1.4 CONTRACTOR'S USE OF SITE AND PREMISES

A. Limits on Use of Site: Limit use of Project site to areas within the Contract limits**.** Do not disturb portions of Project site beyond areas in which the Work is indicated.

B. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

C. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.5 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1.6 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

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B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 07:00 a.m. to 06:00 p.m., Monday through Friday, unless otherwise indicated.

C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify COR not less than two days in advance of proposed utility interruptions.
2. Obtain COR written permission before proceeding with utility interruptions.

D. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify COR not less than two days in advance of proposed disruptive operations.
2. Obtain COR’s written permission before proceeding with disruptive operations.

E. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances within the existing building on Project site on Owner's property is not permitted.

1.7 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

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SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.3 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Submit the schedule of values to **contractor officer representative (COR)** at earliest possible date, but no later than **five** days before the date scheduled for submittal of initial Applications for Payment.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

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SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering.
3. Installation.
4. Cutting and patching.
5. Coordination of Owner's portion of the Work.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.
9. Correction of the Work.

B. Related Requirements:
1. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
2. Section 024119 "Selective Demolition" for demolition and removal of selected portions of the building.
3. Section 017823 – “Operation and Maintenance Data” for administrative and procedural requirements for preparing operation and maintenance manuals
4. Section 017839 – “Project Record Documents” for administrative and procedural requirements, including record drawings, record specifications, record product data, and/or miscellaneous record submittals.

1.2 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

1.3 INFORMATIONAL SUBMITTALS

1. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be

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relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to **COR** for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.

B. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

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3.2 PREPARATION

A. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to the **COR**.

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify the **COR** promptly.

3.4 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by the **COR**. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by the **COR**. Fit exposed connections together to form hairline joints.

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3.5 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to **minimize** interruption to occupied areas.

F. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by the **COR**. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

G. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.6 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.

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2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, in accordance with regulations.

    a. Use containers intended for holding waste materials of type to be stored.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces in accordance with written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways.

H. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.7 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

3.8 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

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B. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

C. Comply with manufacturers' written instructions for temperature and relative humidity.

3.9 CORRECTION OF THE WORK

A. Repair or remove and replace damaged, defective, or nonconforming Work. Restore damaged substrates and finishes.

1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Restore permanent facilities used during construction to their specified condition.

D. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

E. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

F. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

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SECTION 017419 - CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for the following:
   1. Disposing of nonhazardous **demolition and construction** waste.

B. Related Requirements:

1.3 DEFINITIONS

A. Construction Waste: Building, structure, and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.

B. Demolition Waste: Building, structure, and site improvement materials resulting from demolition operations.

C. Disposal: Removal of demolition or construction waste and subsequent salvage, sale, recycling, or deposit in landfill, incinerator acceptable to authorities having jurisdiction, or designated spoil areas on Owner's property.

D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.

F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.4 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition and construction waste becomes property of Contractor.

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1.5 INFORMATIONAL SUBMITTALS

A. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed according to EPA regulations. Include name and address of technician and date refrigerant was recovered.

B. Refrigerant Recovery: Comply with requirements in **Section 024119 Selective Demolition** for refrigerant recovery submittals.

1.6 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: **Type II** or **Universal** certified by EPA-approved certification program.

B. Refrigerant Recovery Technician Qualifications: Comply with requirements in **Section 024119 Selective Demolition.**

C. Regulatory Requirements: Comply with transportation and disposal regulations of authorities having jurisdiction.

1.7 WASTE MANAGEMENT PLAN

A. General: Develop a waste management plan according to requirements in this Section. Plan shall consist of waste identification, and waste reduction work plan. **Distinguish between demolition and construction waste.** Indicate quantities by weight or volume but use same units of measure throughout waste management plan.

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 RECYCLING CONSTRUCTION WASTE

A. Packaging:

1. Cardboard and Boxes: Break down packaging into flat sheets. Bundle and store in a dry location.
2. Polystyrene Packaging: Separate and bag materials.
3. Pallets: As much as possible, require deliveries using pallets to remove pallets from Project site. For pallets that remain on-site, break down pallets into component wood pieces and comply with requirements for recycling wood.
4. Crates: Break down crates into component wood pieces and comply with requirements for recycling wood.

B. Wood Materials:

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1. Clean Cut-Offs of Lumber: Grind or chip into small pieces.
2. Clean Sawdust: Bag sawdust that does not contain painted or treated wood.

3.2 DISPOSAL OF WASTE

A. Remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.

1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn waste materials.

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SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for Contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final Completion procedures.
3. List of incomplete items.
4. Submittal of Project warranties.
5. Final cleaning.

B. Related Requirements:

1. Section 012900 "Payment Procedures" for requirements for Applications for Payment for Substantial Completion and Final Completion.
2. Section 017823 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
3. Section 017839 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.

1.2 DEFINITIONS

A. List of Incomplete Items: Contractor-prepared list of items to be completed or corrected, prepared for the **Contract Officer Representative (COR)** use prior to **Contract Officer Representative (COR)** inspection, to determine if the Work is substantially complete.

1.3 ACTION SUBMITTALS

A. Product Data: For each HVAC unit installed.

B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

C. Certified List of Incomplete Items: Final submittal at Final Completion.

1.4 CLOSEOUT SUBMITTALS

A. Warranty: Product and Labor warranties.

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1.5 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's "punch list"), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following a minimum of **2** days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction, permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including Project Record Documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.

4. Submit testing, adjusting, and balancing records.

C. Procedures Prior to Substantial Completion: Complete the following a minimum of **2** days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Complete startup and testing of systems and equipment.
3. Perform preventive maintenance on equipment used prior to Substantial Completion.
4. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
5. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
6. Complete final cleaning requirements.
7. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of b **2** days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, **Contract Officer Representative (COR)** will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by **Contract Officer Representative (COR)**, that must be completed or corrected before certificate will be issued.

1.6 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining Final Completion, complete the following:

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1. Submit a final Application for Payment in accordance with Section 012900 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of **Contract Officer Representative (COR)** Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list will state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit Final Completion photographic documentation.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of **2** days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, **Contract Officer Representative (COR)** will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.7 LIST OF INCOMPLETE ITEMS

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
1. Include the following information at the top of each page:

a. Project name.
b. Date.
c. Name of **Contract Officer Representative (COR)**
d. Name of Contractor.
e. Page number.

1.8 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

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C. Warranties in Paper Form:

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1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

a. Clean Project site of rubbish, waste material, litter, and other foreign substances.
b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
c. Rake grounds that are not planted, mulched, or paved to a smooth, even-textured surface.
d. Remove tools, construction equipment, machinery, and surplus material from Project site.
e. Remove debris and surface dust from limited-access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
f. Clean flooring, removing debris, dirt, and staining; clean in accordance with manufacturer's instructions.
g. Vacuum and mop concrete.
h. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean in accordance with manufacturer's instructions if visible soil or stains remain.
i. Remove labels that are not permanent.
j. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
k. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
l. Clean ducts, blowers, and coils **if units were operated without filters during construction or that display contamination with particulate matter on inspection**
m. Leave Project clean and ready for occupancy.

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SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes: Administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory manuals.
2. Emergency manuals.
3. Systems and equipment operation manuals.
4. Systems and equipment maintenance manuals.
5. Product maintenance manuals.

1.2 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.3 CLOSEOUT SUBMITTALS

A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. **Contract Officer Representative (COR)** will comment on whether content of operation and maintenance submittals is acceptable.
2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.

B. Format: Submit operation and maintenance manuals in the following format:

1. Submit on **digital media acceptable to Contract Officer Representative (COR)** Enable reviewer comments on draft submittals.

C. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

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1.4 FORMAT OF OPERATION AND MAINTENANCE MANUALS

A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

1.5 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual to contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Construction Manager.
7. Name and contact information for Architect.
8. Name and contact information for Commissioning Authority.
9. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
10. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation in accordance with

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ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

1.6 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY MANUAL

1.7 SYSTEMS AND EQUIPMENT OPERATION MANUALS

A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

C. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

D. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.

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3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

1.8 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds as described below.

C. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

   a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.

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2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

1.9 PRODUCT MAINTENANCE MANUALS

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

C. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

D. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

E. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.

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2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

F. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

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SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. The Work of this Section Includes:

1. Demolition and removal of selected portions of exterior or interior of building or structure and site elements.
2. Removal and salvage of existing items for delivery to Owner and removal of existing items for reinstallation.

B. Related Requirements:

1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
2. Section 017300 "Execution" for cutting and patching procedures.

1.2 DEFINITIONS

A. Remove: Detach items from existing construction and legally dispose of off-site unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner as indicated.

C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage; prepare for reuse; and reinstall where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed.

1.3 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste becomes property of Contractor.

B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.

1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.4 COORDINATION

A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

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1.5 INFORMATIONAL SUBMITTALS

A. Qualification Statements: For refrigerant recovery technician.

B. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed in accordance with EPA regulations. Include name and address of technician and date refrigerant was recovered.

C. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.6 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: **Universal** certified by an EPA-approved certification program.

B. Hazardous Materials:

1. It is not expected that hazardous materials will be encountered in the Work.

a. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties. Notify warrantor before proceeding.

B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI/ASSP A10.6 and NFPA 241.

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PART 3 - EXECUTION

3.1 EXAMINATION

A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment in accordance with 40 CFR 82 and regulations of authorities having jurisdiction.

3.2 UTILITY SERVICES AND BUILDING SYSTEMS

3.3 SELECTIVE DEMOLITION, GENERAL

A. Demolish and remove existing construction only to extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
5. Maintain adequate ventilation when using cutting torches.
6. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
7. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, walkways, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed trafficways if required by authorities having jurisdiction.

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3.4 DISPOSAL OF DEMOLISHED MATERIALS

A. Remove demolition waste materials from Project site **and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction. And recycle or dispose of them in accordance with Section 017419 "Construction Waste Management and Disposal.**

1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn demolished materials.

3.5 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

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SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general requirements for single-phase and polyphase, general-purpose, horizontal, small and medium, squirrel-cage induction motors for use on alternating-current power systems up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.

1.2 COORDINATION

A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:

1. Motor controllers.
2. Torque, speed, and horsepower requirements of the load.
3. Ratings and characteristics of supply circuit and required control sequence.
4. Ambient and environmental conditions of installation location.

PART 2 - PRODUCTS

2.1 GENERAL MOTOR REQUIREMENTS

A. Comply with NEMA MG 1 unless otherwise indicated.

2.2 MOTOR CHARACTERISTICS

A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet above sea level.

B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

2.3 POLYPHASE MOTORS

A. Description: NEMA MG 1, Design B, medium induction motor.

B. Efficiency: Premium efficient, as defined in NEMA MG 1.

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C. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.

D. Temperature Rise: Match insulation rating.

E. Insulation: **Class F**

2.4 ADDITIONAL REQUIREMENTS FOR POLYPHASE MOTORS

A. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.

.

B. Motors Used with Variable-Frequency Controllers: **Ratings, characteristics, and features coordinated with and approved by controller manufacturer.**

1. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time rise pulses produced by pulse-width-modulated inverters.
2. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
3. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
4. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.

2.5 SINGLE-PHASE MOTORS

A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:

1. Permanent-split capacitor.
2. Split phase.
3. Capacitor start, inductor run.
4. Capacitor start, capacitor run.

B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.

C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.

D. Motors 1/20 HP and Smaller: Shaded-pole type.

E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.

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PART 3 - EXECUTION (Not Applicable)

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SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Testing, Adjusting, and Balancing of Air Systems:

   a. Constant-volume air systems.
   b. Variable-air-volume systems.

2. Testing, Adjusting, and Balancing of Hydronic Piping Systems:

   a. Constant-flow hydronic systems.
   b. Variable-flow hydronic systems.

3. Testing, adjusting, and balancing of fuel oil systems for HVAC.
4. Testing, adjusting, and balancing of equipment.
5. Testing, adjusting, and balancing of existing HVAC systems and equipment.
6. Procedures for exhaust hoods.
7. Duct leakage tests verification.
8. Pipe leakage tests verification.
9. UFAD plenum leakage tests verification.
10. HVAC-control system verification.

1.2 DEFINITIONS

A. AABC: Associated Air Balance Council.

B. NEBB: National Environmental Balancing Bureau.

C. TAB: Testing, adjusting, and balancing.

D. TABB: Testing, Adjusting, and Balancing Bureau.

E. TAB Specialist: An independent entity meeting qualifications to perform TAB work.

F. TDH: Total dynamic head.

G. UFAD: Underfloor air distribution.

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1.3 INFORMATIONAL SUBMITTALS

A. Qualification Data: Within [**30**] days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.

B. Contract Documents Examination Report: Within [**30**] days of Contractor's Notice to Proceed, submit the Contract Documents review report, as specified in Part 3.

C. System Readiness Checklists: Within [**30**] days of Contractor's Notice to Proceed, submit system readiness checklists, as specified in "Preparation" Article.

D. Certified TAB reports.

E. Sample report forms.

F. Instrument calibration reports, to include the following:

1. Instrument type and make.
2. Serial number.
3. Application.
4. Dates of use.
5. Dates of calibration.

1.4 QUALITY ASSURANCE

A. TAB Specialists Qualifications, Certified by AABC:

1. TAB Field Supervisor: Employee of the TAB specialist and certified by AABC.
2. TAB Technician: Employee of the TAB specialist and certified by AABC.

B. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."

C. Code and AHJ Compliance: TAB is required to comply with governing codes and requirements of authorities having jurisdiction.

1.5 FIELD CONDITIONS

A. Full Owner Occupancy: Owner will occupy the site and existing building during entire TAB period. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

B. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

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PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.

B. Examine installed systems for balancing devices, such as test ports, gauge cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.

C. Examine the approved submittals for HVAC systems and equipment.

D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.

E. Examine ceiling plenums and underfloor air plenums used for HVAC to verify that they are properly separated from adjacent areas and sealed.

F. Examine equipment performance data, including fan and pump curves.

1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.

G. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.

H. Examine test reports specified in individual system and equipment Sections.

I. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.

J. Examine terminal units, such as variable-air-volume boxes, and verify that they are accessible and their controls are connected and functioning.

K. Examine temporary and permanent strainers. Verify that temporary strainer screens used during system cleaning and flushing have been removed and permanent strainer baskets are installed and clean.

L. Examine control valves for proper installation for their intended function of isolating, throttling, diverting, or mixing fluid flows.

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M. Examine heat-transfer coils for correct piping connections and for clean and straight fins.

N. Examine system pumps to ensure absence of entrained air in the suction piping.

O. Examine operating safety interlocks and controls on HVAC equipment.

P. Examine control dampers for proper installation for their intended function of isolating, throttling, diverting, or mixing air flows.

Q. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

A. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:

1. Airside:

   a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
   b. Duct systems are complete with terminals installed.
   c. Volume, smoke, and fire dampers are open and functional.
   d. Clean filters are installed.
   e. Fans are operating, free of vibration, and rotating in correct direction.
   f. Variable-frequency controllers' startup is complete and safeties are verified.
   g. Automatic temperature-control systems are operational.
   h. Ceilings are installed.
   i. Windows and doors are installed.
   j. Suitable access to balancing devices and equipment is provided.

2. Hydronics:

   a. Verify leakage and pressure tests on water distribution systems have been satisfactorily completed.
   b. Piping is complete with terminals installed.
   c. Water treatment is complete.
   d. Systems are flushed, filled, and air purged.
   e. Strainers are pulled and cleaned.
   f. Control valves are functioning in accordance with the sequence of operation.
   g. Shutoff and balance valves have been verified to be 100 percent open.
   h. Pumps are started and proper rotation is verified.
   i. Pump gauge connections are installed directly at pump inlet and outlet flanges or in discharge and suction pipe prior to valves or strainers.
   j. Variable-frequency controllers' startup is complete and safeties are verified.
   k. Suitable access to balancing devices and equipment is provided.

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3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

A. Perform testing and balancing procedures on each system in accordance with the procedures contained in **AABC's "National Standards for Total System Balance" ASHRAE 111]NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems** and in this Section.

B. Cut insulation, ducts, pipes, and equipment casings for installation of test probes to the minimum extent necessary for TAB procedures.

1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
2. Where holes for probes are required in piping or hydronic equipment, install pressure and temperature test plugs to seal systems.

C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.

D. Take and report testing and balancing measurements

3.4 TESTING, ADJUSTING, AND BALANCING OF HVAC EQUIPMENT

A. Test, adjust, and balance HVAC equipment indicated on Drawings, including, but not limited to, the following:

1. Motors.
2. Pumps.
3. Fans and ventilators.
4. Air curtains.
5. Terminal units.
6. Commercial kitchen hoods.
7. Hot-water boilers.
8. Furnaces.
9. Radiant heaters.
10. Unit heaters.
11. Solar collectors.
12. Water-to-water heat exchangers.
13. Condensing units.
14. Condensers.
15. Water chillers.
16. Cooling towers.
17. Energy-recovery units.
18. Air-handling units.
19. Heating and ventilating units.
20. Rooftop air-conditioning units.
21. Heating-only makeup air units.
22. Dedicated outdoor-air units.
23. Packaged air conditioners.
24. Self-contained air conditioners.

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25. Computer-room air conditioners.
26. Split-system air conditioners.
27. Variable-refrigerant-flow systems.
28. Heat pumps.
29. Valance heating and cooling units.
30. Chilled beams.
31. Coils.
32. Fan coil units.
33. Unit ventilators.
34. Radiators.
35. Convectors.
36. Finned-tube radiation heaters.

3.5 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.

B. Prepare schematic diagrams of systems' Record drawings duct layouts.

C. For variable-air-volume systems, develop a plan to simulate diversity.

D. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.

E. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.

F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.

G. Verify that motor starters are equipped with properly sized thermal protection.

H. Check dampers for proper position to achieve desired airflow path.

I. Check for airflow blockages.

J. Check condensate drains for proper connections and functioning.

K. Check for proper sealing of air-handling-unit components.

3.6 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.

1. Measure total airflow.

a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.

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b. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
c. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.

2. Measure fan static pressures as follows:

a. Measure static pressure directly at the fan outlet or through the flexible connection.
b. Measure static pressure directly at the fan inlet or through the flexible connection.
c. Measure static pressure across each component that makes up the air-handling system.
d. Report artificial loading of filters at the time static pressures are measured.

3. Review Contractor-prepared shop drawings and Record drawings to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
4. Obtain approval from **Contract Officer Representative (COR)** for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.

B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.

1. Measure airflow of submain and branch ducts.
2. Adjust submain and branch duct volume dampers for specified airflow.
3. Re-measure each submain and branch duct after all have been adjusted.

C. Adjust air inlets and outlets for each space to indicated airflows.

1. Set airflow patterns of adjustable outlets for proper distribution without drafts.
2. Measure inlets and outlets airflow.
3. Adjust each inlet and outlet for specified airflow.
4. Re-measure each inlet and outlet after they have been adjusted.

D. Verify final system conditions.

1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
2. Re-measure and confirm that total airflow is within design.
3. Re-measure all final fan operating data, speed, volts, amps, and static profile.
4. Mark all final settings.
5. Test system in economizer mode. Verify proper operation and adjust if necessary.
6. Measure and record all operating data.
7. Record final fan-performance data.

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3.7 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS

A. Adjust the variable-air-volume systems as follows:

1. Verify that the system static pressure sensor is located two-thirds of the distance down the duct from the fan discharge.
2. Verify that the system is under static pressure control.
3. Select the terminal unit that is most critical to the supply-fan airflow. Measure inlet static pressure, and adjust system static pressure control set point so the entering static pressure for the critical terminal unit is not less than the sum of the terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
4. Calibrate and balance each terminal unit for maximum and minimum design airflow as follows:

    a. Adjust controls so that terminal is calling for maximum airflow. Some controllers require starting with minimum airflow. Verify calibration procedure for specific project.
    b. Measure airflow and adjust calibration factor as required for design maximum airflow. Record calibration factor.
    c. When maximum airflow is correct, balance the air outlets downstream from terminal units.
    d. Adjust controls so that terminal is calling for minimum airflow.
    e. Measure airflow and adjust calibration factor as required for design minimum airflow. Record calibration factor. If no minimum calibration is available, note any deviation from design airflow.
    f. On constant volume terminals, in critical areas where room pressure is to be maintained, verify that the airflow remains constant over the full range of full cooling to full heating. Note any deviation from design airflow or room pressure.

5. After terminals have been calibrated and balanced, test and adjust system for total airflow. Adjust fans to deliver total design airflows within the maximum allowable fan speed listed by fan manufacturer.

    a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
    b. Set terminals for maximum airflow. If system design includes diversity, adjust terminals for maximum and minimum airflow, so that connected total matches fan selection and simulates actual load in the building.
    c. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
    d. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.

6. Measure fan static pressures as follows:

    a. Measure static pressure directly at the fan outlet or through the flexible connection.
    b. Measure static pressure directly at the fan inlet or through the flexible connection.
    c. Measure static pressure across each component that makes up the air-handling system.

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d. Report any artificial loading of filters at the time static pressures are measured.

7. Set final return and outside airflow to the fan while operating at maximum return airflow and minimum outdoor airflow.

   a. Balance the return-air ducts and inlets.
   b. Verify that terminal units are meeting design airflow under system maximum flow.

8. Re-measure the inlet static pressure at the most critical terminal unit, and adjust the system static pressure set point to the most energy-efficient set point to maintain the optimum system static pressure. Record set point and give to controls Contractor.
9. Verify final system conditions as follows:

   a. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to match design if necessary.
   b. Re-measure and confirm that total airflow is within design.
   c. Re-measure final fan operating data, speed, volts, amps, and static profile.
   d. Mark final settings.
   e. Test system in economizer mode. Verify proper operation and adjust if necessary. Measure and record all operating data.
   f. Verify tracking between supply and return fans.

3.8 GENERAL PROCEDURES FOR HYDRONIC SYSTEMS

A. Prepare test reports for pumps, coils, and other equipment. Obtain approved submittals and manufacturer-recommended testing procedures. Crosscheck the summation of required coil and equipment flow rates with pump design flow rate.

B. Prepare schematic diagrams of systems' Record drawings piping layouts.

C. In addition to requirements in "Preparation" Article, prepare hydronic systems for testing and balancing as follows:

   1. Check expansion tank for proper setting.
   2. Check highest vent for adequate pressure.
   3. Check flow-control valves for proper position.
   4. Locate start-stop and disconnect switches, electrical interlocks, and motor controllers.
   5. Verify that motor controllers are equipped with properly sized thermal protection.
   6. Check that air has been purged from the system.

D. Measure and record upstream and downstream pressure of each piece of equipment.

E. Measure and record upstream and downstream pressure of pressure-reducing valves.

F. Check settings and operation of automatic temperature-control valves, self-contained control valves, and pressure-reducing valves. Record final settings.

   1. Check settings and operation of each safety valve. Record settings.

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3.9 PROCEDURES FOR CONSTANT-FLOW HYDRONIC SYSTEMS

A. Adjust pumps to deliver total design flow.

1. Measure total water flow.

   a. Position valves for full flow through coils.
   b. Measure flow by main flow meter, if installed.
   c. If main flow meter is not installed, determine flow by pump TDH or known equipment pressure drop.

2. Measure pump TDH as follows:

   a. Measure discharge pressure directly at the pump outlet flange or in discharge pipe prior to any valves.
   b. Measure inlet pressure directly at the pump inlet flange or in suction pipe prior to any valves or strainers.
   c. Convert pressure to head and correct for differences in gauge heights.
   d. Verify pump impeller size by measuring the TDH with the discharge valve closed. Note the point on manufacturer's pump curve at zero flow, and verify that the pump has the intended impeller size.
   e. With valves open, read pump TDH. Adjust pump discharge valve until design water flow is achieved. If excessive throttling is required to achieve desired flow, recommend pump impellers be trimmed to reduce excess throttling.

3. Monitor motor performance during procedures, and do not operate motor in an overloaded condition.

B. Adjust flow-measuring devices installed in mains and branches to design water flows.

1. Measure flow in main and branch pipes.
2. Adjust main and branch balance valves for design flow.
3. Re-measure each main and branch after all have been adjusted.

C. Adjust flow-measuring devices installed at terminals for each space to design water flows.

1. Measure flow at terminals.
2. Adjust each terminal to design flow.
3. Re-measure each terminal after it is adjusted.
4. Position control valves to bypass the coil, and adjust the bypass valve to maintain design flow.
5. Perform temperature tests after flows have been balanced.

D. For systems with pressure-independent valves at terminals:

1. Measure differential pressure and verify that it is within manufacturer's specified range.
2. Perform temperature tests after flows have been verified.

E. For systems without pressure-independent valves or flow-measuring devices at terminals:

1. Measure and balance coils by either coil pressure drop or temperature method.

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2. If balanced by coil pressure drop, perform temperature tests after flows have been verified.

F. Verify final system conditions as follows:

1. Re-measure and confirm that total water flow is within design.
2. Re-measure final pumps' operating data, TDH, volts, amps, and static profile.
3. Mark final settings.

G. Verify that memory stops have been set.

3.10 PROCEDURES FOR VARIABLE-FLOW HYDRONIC SYSTEMS

A. Balance systems with automatic two- and three-way control valves by setting systems at maximum flow through heat-exchange terminals, and proceed as specified above for hydronic systems.

B. Adjust the variable-flow hydronic system as follows:

1. Verify that the pressure-differential sensor(s) is located as indicated.
2. Determine whether there is diversity in the system.

C. For systems with no flow diversity:

1. Adjust pumps to deliver total design flow.

a. Measure total water flow.

1) Position valves for full flow through coils.
2) Measure flow by main flow meter, if installed.
3) If main flow meter is not installed, determine flow by pump TDH or known equipment pressure drop.

b. Measure pump TDH as follows:

1) Measure discharge pressure directly at the pump outlet flange or in discharge pipe prior to any valves.
2) Measure inlet pressure directly at the pump inlet flange or in suction pipe prior to any valves or strainers.
3) Convert pressure to head and correct for differences in gauge heights.
4) Verify pump impeller size by measuring the TDH with the discharge valve closed. Note the point on manufacturer's pump curve at zero flow, and verify that the pump has the intended impeller size.
5) With valves open, read pump TDH. Adjust pump discharge valve or speed until design water flow is achieved. If excessive throttling is required to achieve desired flow, recommend pump impellers be trimmed to reduce excess throttling.

c. Monitor motor performance during procedures, and do not operate motor in an overloaded condition.

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2. Adjust flow-measuring devices installed in mains and branches to design water flows.

    a. Measure flow in main and branch pipes.
    b. Adjust main and branch balance valves for design flow.
    c. Re-measure each main and branch after all have been adjusted.

3. Adjust flow-measuring devices installed at terminals for each space to design water flows.

    a. Measure flow at terminals.
    b. Adjust each terminal to design flow.
    c. Re-measure each terminal after it is adjusted.
    d. Position control valves to bypass the coil, and adjust the bypass valve to maintain design flow.
    e. Perform temperature tests after flows have been balanced.

4. For systems with pressure-independent valves at terminals:

    a. Measure differential pressure and verify that it is within manufacturer's specified range.
    b. Perform temperature tests after flows have been verified.

5. For systems without pressure-independent valves or flow-measuring devices at terminals:

    a. Measure and balance coils by either coil pressure drop or temperature method.
    b. If balanced by coil pressure drop, perform temperature tests after flows have been verified.

6. Prior to verifying final system conditions, determine the system pressure-differential set point(s).
7. If the pump discharge valve was used to set total system flow with variable-frequency controller at 60 Hz, at completion, open discharge valve 100 percent, and allow variable-frequency controller to control system differential-pressure set point. Record pump data under both conditions.
8. Mark final settings and verify that all memory stops have been set.
9. Verify final system conditions as follows:

    a. Re-measure and confirm that total flow is within design.
    b. Re-measure final pumps' operating data, TDH, volts, amps, speed, and static profile.
    c. Mark final settings.

D. For systems with flow diversity:

1. Determine diversity factor.
2. Simulate system diversity by closing required number of control valves, as approved by Architect.
3. Adjust pumps to deliver total design flow.

    a. Measure total water flow.

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1) Position valves for full flow through coils.
2) Measure flow by main flow meter, if installed.
3) If main flow meter is not installed, determine flow by pump TDH or known equipment pressure drop.

b. Measure pump TDH as follows:

1) Measure discharge pressure directly at the pump outlet flange or in discharge pipe prior to any valves.
2) Measure inlet pressure directly at the pump inlet flange or in suction pipe prior to any valves or strainers.
3) Convert pressure to head and correct for differences in gauge heights.
4) Verify pump impeller size by measuring the TDH with the discharge valve closed. Note the point on manufacturer's pump curve at zero flow, and verify that the pump has the intended impeller size.
5) With valves open, read pump TDH. Adjust pump discharge valve or speed until design water flow is achieved. If excessive throttling is required to achieve desired flow, recommend pump impellers be trimmed to reduce excess throttling.

c. Monitor motor performance during procedures, and do not operate motor in an overloaded condition.

4. Adjust flow-measuring devices installed in mains and branches to design water flows.

a. Measure flow in main and branch pipes.
b. Adjust main and branch balance valves for design flow.
c. Re-measure each main and branch after all have been adjusted.

5. Adjust flow-measuring devices installed at terminals for each space to design water flows.

a. Measure flow at terminals.
b. Adjust each terminal to design flow.
c. Re-measure each terminal after it is adjusted.
d. Position control valves to bypass the coil, and adjust the bypass valve to maintain design flow.
e. Perform temperature tests after flows have been balanced.

6. For systems with pressure-independent valves at terminals:

a. Measure differential pressure, and verify that it is within manufacturer's specified range.
b. Perform temperature tests after flows have been verified.

7. For systems without pressure-independent valves or flow-measuring devices at terminals:

a. Measure and balance coils by either coil pressure drop or temperature method.
b. If balanced by coil pressure drop, perform temperature tests after flows have been verified.

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8. Open control valves that were shut. Close a sufficient number of control valves that were previously open to maintain diversity, and balance terminals that were just opened.
9. Prior to verifying final system conditions, determine system pressure-differential set point(s).
10. If the pump discharge valve was used to set total system flow with variable-frequency controller at 60 Hz, at completion, open discharge valve 100 percent, and allow variable-frequency controller to control system differential-pressure set point. Record pump data under both conditions.
11. Mark final settings and verify that memory stops have been set.
12. Verify final system conditions as follows:

    a. Re-measure and confirm that total water flow is within design.
    b. Re-measure final pumps' operating data, TDH, volts, amps, speed, and static profile.
    c. Mark final settings.

3.11 PROCEDURES FOR AIR-COOLED CONDENSING UNITS

A. Verify proper rotation of fan(s).

B. Measure and record entering- and leaving-air temperatures.

C. Measure and record entering and leaving refrigerant pressures.

D. Measure and record operating data of compressor(s), fan(s), and motors.

3.12 PROCEDURES FOR AIR-COOLED CONDENSERS

A. Verify proper rotation of fan(s).

B. Measure and record entering- and leaving-air temperatures.

C. Measure and record entering and leaving refrigerant pressures.

D. Measure and record operating data of fan(s) and motor(s).

3.13 PROCEDURES FOR HEAT-TRANSFER COILS

A. Measure, adjust, and record the following data for each hydronic coil:

1. Entering- and leaving-water temperature.
2. Water flow rate.
3. Water pressure drop.
4. Dry-bulb temperature of entering and leaving air.
5. Wet-bulb temperature of entering and leaving air for cooling coils.
6. Airflow.
7. Air pressure drop.

B. Measure, adjust, and record the following data for each electric heating coil:

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1. Nameplate data.
2. Airflow.
3. Entering- and leaving-air temperature at full load.
4. Air pressure drop.
5. Voltage and amperage input of each phase at full load.
6. Calculated kilowatt at full load.
7. Fuse or circuit-breaker rating for overload protection.

C. Measure, adjust, and record the following data for each steam coil:

1. Dry-bulb temperature of entering and leaving air.
2. Airflow.
3. Inlet steam pressure.

D. Measure, adjust, and record the following data for each refrigerant coil:

1. Dry-bulb temperature of entering and leaving air.
2. Wet-bulb temperature of entering and leaving air.
3. Airflow.
4. Air pressure drop.
5. Entering and leaving refrigerant pressure and temperatures.

3.14 DUCT LEAKAGE TESTS

A. Witness the duct leakage testing performed by Installer.

B. Verify that proper test methods are used and that leakage rates are within specified limits.

C. Report deficiencies observed.

3.15 PIPE LEAKAGE TESTS

A. Witness the pipe pressure testing performed by Installer.

B. Verify that proper test methods are used and that leakage rates are within specified limits.

C. Report deficiencies observed.

3.16 UFAD PLENUM LEAKAGE TESTS

A. Witness the UFAD plenum pressure testing performed by Installer.

B. Verify that proper test methods are used and that leakage rates are within specified limits.

C. Report deficiencies observed.

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3.17 HVAC CONTROLS VERIFICATION

A. In conjunction with system balancing, perform the following:

1. Verify HVAC control system is operating within the design limitations.
2. Confirm that the sequences of operation are in compliance with Contract Documents.
3. Verify that controllers are calibrated and function as intended.
4. Verify that controller set points are as indicated.
5. Verify the operation of lockout or interlock systems.
6. Verify the operation of valve and damper actuators.
7. Verify that controlled devices are properly installed and connected to correct controller.
8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.

B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

3.18 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.

1. Measure and record the operating speed, airflow, and static pressure of each fan and equipment with fan(s).
2. Measure and record flows, temperatures, and pressures of each piece of equipment in each hydronic system. Compare the values to design or nameplate information, where information is available.
3. Measure motor voltage and amperage. Compare the values to motor nameplate information.
4. Check the refrigerant charge.
5. Check the condition of filters.
6. Check the condition of coils.
7. Check the operation of the drain pan and condensate-drain trap.
8. Check bearings and other lubricated parts for proper lubrication.
9. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.

B. TAB After Construction: Before performing testing and balancing of renovated existing systems, inspect existing equipment that is to remain and be reused to verify that existing equipment has been cleaned and refurbished in accordance with renovation scope indicated by Contract Documents. Verify the following:

1. New filters are installed.
2. Coils are clean and fins combed.
3. Drain pans are clean.
4. Fans are clean.
5. Bearings and other parts are properly lubricated.
6. Deficiencies noted in the preconstruction report are corrected.

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C. Perform testing and balancing of existing systems to the extent that existing systems are affected by the renovation work.

1. Compare the indicated airflow of the renovated work to the measured fan airflows, and determine the new fan speed and the face velocity of filters and coils.
2. Verify that the indicated airflows of the renovated work result in filter and coil face velocities and fan speeds that are within the acceptable limits defined by equipment manufacturer.

3.19 FINAL REPORT

A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.

1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
2. Include a list of instruments used for procedures, along with proof of calibration.
3. Certify validity and accuracy of field data.
4. Product Data.

B. General Report Data: In addition to form titles and entries, include the following data:

1. Title page.
2. Name and address of the TAB specialist.
3. Project name.
4. Project location.
5. Architect's name and address.
6. Engineer's name and address.
7. Contractor's name and address.
8. Report date.
9. Signature of TAB supervisor who certifies the report.
10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
11. Summary of contents, including the following:

    a. Indicated versus final performance.
    b. Notable characteristics of systems.
    c. Description of system operation sequence if it varies from the Contract Documents.

12. Nomenclature sheets for each item of equipment.
13. Data for terminal units, including manufacturer's name, type, size, and fittings.
14. Notes to explain why certain final data in the body of reports vary from indicated values.
15. Test conditions for fans performance forms, including the following:

    a. Settings for outdoor-, return-, and exhaust-air dampers.
    b. Conditions of filters.
    c. Cooling coil, wet- and dry-bulb conditions.
    d. Heating coil, dry-bulb conditions.
    e. Face and bypass damper settings at coils.

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f. Fan drive settings, including settings and percentage of maximum pitch diameter.
g. **Variable-frequency controller Inlet vane** settings for variable-air-volume systems.
h. Settings for pressure controller(s).
i. Other system operating conditions that affect performance.

16. Test conditions for pump performance forms, including the following:

a. Variable-frequency controller settings for variable-flow hydronic systems.
b. Settings for pressure controller(s).
c. Other system operating conditions that affect performance.

C. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:

1. Quantities of outdoor, supply, return, and exhaust airflows.
2. Water and steam flow rates.
3. Duct, outlet, and inlet sizes.
4. Pipe and valve sizes and locations.
5. Terminal units.
6. Balancing stations.
7. Position of balancing devices.

D. Air-Handling-Unit Test Reports: For air-handling units, include the following:

1. Unit Data:

a. Unit identification.
b. Location.
c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.
f. Unit arrangement and class.
g. Discharge arrangement.
h. Sheave make, size in inches and bore.
i. Center-to-center dimensions of sheave and number of adjustments in inches.
j. Number, make, and size of belts.
k. Number, type, and size of filters.

E. Apparatus-Coil Test Reports:

1. Coil Data:

a. System identification.
b. Location.
c. Coil type.
d. Number of rows.
e. Fin spacing in fins per inch o.c.
f. Make and model number.
g. Face area in sq. ft.
h. Tube size in NPS

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i. Tube and fin materials.
j. Circuiting arrangement.
k. Refrigerant expansion valve and refrigerant types.
l. Refrigerant suction pressure in psig
m. Refrigerant suction temperature in deg F

F. Gas- and Oil-Fired Heat Apparatus Test Reports: In addition to manufacturer's factory startup equipment reports, include the following:

1. Unit Data:

a. System identification.
b. Location.
c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.
f. Fuel type in input data.
g. Output capacity in Btu/h
h. Ignition type.
i. Burner-control types.
j. Motor horsepower and speed.
k. Motor volts, phase, and hertz.
l. Motor full-load amperage and service factor.
m. Sheave make, size in inches, and bore.
n. Center-to-center dimensions of sheave and amount of adjustments in inches

G. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:

1. Unit Data:

a. System identification.
b. Location.
c. Coil identification.
d. Capacity in Btu/h
e. Number of stages.
f. Connected volts, phase, and hertz.
g. Rated amperage.
h. Airflow rate in cfm
i. Face area in sq. ft.
j. Minimum face velocity in fpm

END OF SECTION 230593

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SECTION 230719 - HVAC PIPING INSULATION

1.1 SUMMARY

A. Section includes insulation for HVAC piping systems.

1.2 QUALITY ASSURANCE

A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or craft training program **certified by the Department of Labor, Bureau of Apprenticeship and Training**

1.3 COORDINATION

A. Coordinate clearance requirements with piping Installer for piping insulation application. Before preparing piping Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

B. Coordinate installation and testing of heat tracing.

1.4 SCHEDULING

A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

2.2 INSULATION MATERIALS

A. Comply with requirements in "Piping Insulation Schedule, General," "Indoor Piping Insulation Schedule," "Outdoor, Aboveground Piping Insulation Schedule," and "Outdoor, Underground Piping Insulation Schedule" articles for where insulating materials shall be applied.

B. Products shall not contain asbestos, lead, mercury, or mercury compounds.

C. Products that come into contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested in accordance with ASTM C871.

D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable in accordance with ASTM C795.

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E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.

1.

2.3 SEALANTS

A. Materials shall be as recommended by the insulation manufacturer and shall be compatible with insulation materials, jackets, and substrates.

B. Joint Sealants:
1. Permanently flexible, elastomeric sealant.

PART 3 - EXECUTION

3.1 PREPARATION

A. Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

B. Coordinate insulation installation with the tradesman installing heat tracing. Comply with requirements for heat tracing that apply to insulation.

C. Mix insulating cements with clean potable water; if insulating cements are to be in contact with stainless steel surfaces, use demineralized water.

3.2 GENERAL INSTALLATION REQUIREMENTS

A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of piping, including fittings, valves, and specialties.

B. Install insulation materials, forms, vapor barriers or retarders, jackets, and of thicknesses required for each item of pipe system, as specified in insulation system schedules.

C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, compress, or otherwise damage insulation or jacket.

D. Install insulation with longitudinal seams at top and bottom (12 o'clock and 6 o'clock positions) of horizontal runs.

E. Install multiple layers of insulation with longitudinal and end seams staggered.

F. Do not weld brackets, clips, or other attachment devices to piping, fittings, and specialties.

G. Keep insulation materials dry during storage, application, and finishing. Replace insulation materials that get wet during storage or in the installation process before being properly covered and sealed in accordance with the Contract Documents **unless otherwise approved by the engineer of record**.

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H. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.

I. Install insulation with least number of joints practical.

J. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.

1. Install insulation continuously through hangers and around anchor attachments.
2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends attached to structure with vapor-barrier mastic.
3. Install insert materials and insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
4. Cover inserts with jacket material matching adjacent pipe insulation. Install shields over jacket, arranged to protect jacket from tear or puncture by hanger, support, and shield.

K. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.

L. Cut insulation in a manner to avoid compressing insulation.

M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.

N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least **4 inches** beyond damaged areas. Adhere, staple, and seal patches in similar fashion to butt joints.

O. For above-ambient services, do not install insulation to the following:

1. Vibration-control devices.
2. Testing agency labels and stamps.
3. Nameplates and data plates.

3.3 PENETRATIONS

A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.

1. Seal penetrations with flashing sealant.
2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
4. Seal jacket to roof flashing with flashing sealant.

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B. Insulation Installation at Underground Exterior Wall Penetrations: Terminate insulation flush with sleeve seal. Seal terminations with flashing sealant.

C. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.

1. Seal penetrations with flashing sealant.
2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches
4. Seal jacket to wall flashing with flashing sealant.

D. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.

E. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Install insulation continuously through penetrations of fire-rated walls and partitions.

1. Comply with requirements in Section 078413 "Penetration Firestopping" for firestopping and fire-resistive joint sealers.

F. Insulation Installation at Floor Penetrations:

1. Pipe: Install insulation continuously through floor penetrations.
2. Seal penetrations through fire-rated assemblies. Comply with requirements in Section 078413 "Penetration Firestopping."

END OF SECTION 230719

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SECTION 235416.13 - GAS-FIRED FURNACES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Gas-fired furnaces, noncondensing.
2. Gas-fired furnaces, condensing.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include rated capacities, operating characteristics, furnished specialties, and accessories.

B. Shop Drawings:

1. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
2. Include diagrams for power, signal, and control wiring.

1.3 INFORMATIONAL SUBMITTALS

A. Sample Warranty: For special warranty.

1.4 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For each furnace to include in emergency, operation, and maintenance manuals.

1. In addition to items specified in Section 017823 "Operation and Maintenance Data," include the following:

a. Furnace and accessories complete with controls.
b. Air filter.
c. Air cleaner.
d. UV germicidal light.
e. Humidifier.
f. Ventilation heat exchanger.
g. Refrigeration components.

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1.5 MAINTENANCE MATERIAL SUBMITTALS

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A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1.6 QUALITY ASSURANCE

A. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."

B. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."

C. Comply with NFPA 70.

1.7 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace the following components of furnaces that fail in materials or workmanship within specified warranty period:

1. Warranty Period, Commencing on Date of Substantial Completion:

a. Furnace Heat Exchanger:[**20 years**]
b. Integrated Ignition and Blower Control Circuit Board: [**Five years**]
c. Draft-Inducer Motor: [**Five years**]
d. Refrigeration Compressors: [**10 years**] [**Lifetime**]
e. Evaporator and Condenser Coils: [**Five years**]

PART 2 - PRODUCTS

2.1 ASSEMBLY DESCRIPTION

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a qualified testing agency, and marked for intended location and application.

B. General Requirements for Noncondensing Gas-Fired Furnaces: Factory assembled, piped, wired, and tested; complying with ANSI Z21.47/CSA 2.3 and NFPA 54.

2.2 GAS-FIRED FURNACES, NONCONDENSING

A. Cabinet

1. Cabinet interior around heat exchanger shall be factory-installed insulation.
2. Lift-out panels shall expose burners and all other items requiring access for maintenance.

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3. Factory paint external cabinets in manufacturer's standard color.

B. Type of Gas: [**Propane**].

C. Gas-Burner Safety Controls:

1. Electronic Flame Sensor: Prevents gas valve from opening until pilot flame is proven; stops gas flow on ignition failure.
2. Flame Rollout Switch: Installed on burner box; prevents burner operation.
3. Limit Control: Fixed stop at maximum permissible setting; de-energizes burner on excessive bonnet temperature; automatic reset.

D. Combustion-Air Inducer: Centrifugal fan with thermally protected motor and sleeve bearings prepurges heat exchanger and vents combustion products; pressure switch prevents furnace operation if combustion-air inlet or flue outlet is blocked.

E. Furnace Controls: Solid-state board integrates ignition, heat, cooling, and fan speeds; and adjustable fan-on and fan-off timing; terminals for connection to accessories.

F. Vent Materials: Comply with requirements in Section 235123 "Gas Vents" for Type B metal vents.

2.3 THERMOSTATS AND HUMIDISTATS

A. Controls shall comply with requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air Conditioning."

B. Solid-State Thermostat: **Wall-mounted** programmable, microprocessor-based unit with **manual** switching from heating to cooling, preferential rate control, seven-day programmability with minimum of four temperature presets per day, v**acation mode** and battery backup protection against power failure for program settings.

C. Single-Stage, Heating-Cooling Thermostat: Adjustable, heating-cooling, wall-mounted unit with fan on-automatic selector.

D. Two-Stage, Heating-Cooling Thermostat: Adjustable, heating-cooling, wall-mounted unit with fan on-automatic selector.

E. Control Wiring: Balanced twisted-pair cabling complying with requirements for Category 5e in **Section 260523 "Control-Voltage Electrical Power Cables." Section 271513 "Communications Copper Horizontal Cabling."**

2.4 REFRIGERATION COMPONENTS

A. General Refrigeration Component Requirements:

1. Refrigeration compressor, coils, and specialties shall be designed to operate with CFC-free refrigerants.
2. Energy Efficiency: Equal to or greater than prescribed by ASHRAE/IES 90.1.

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B. with AHRI 210/240. Match size with furnace. Include condensate drain pan with accessible drain outlet[**complying with ASHRAE 62.1**].

1. Refrigerant Coil Enclosure: Steel, matching furnace and evaporator coil, with access panel and flanges for integral mounting at or on furnace cabinet and galvanized sheet metal drain pan coated with black asphaltic base paint.

C. Refrigerant Line Kits: Annealed-copper suction and liquid lines factory cleaned, dried, pressurized with nitrogen, sealed, and with suction line insulated. Provide in standard lengths for installation without joints, except at equipment connections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Examine factory-installed insulation before furnace installation. Reject units that are wet, moisture damaged, or mold damaged.

C. Examine roughing-in for gas **and refrigerant**] piping systems to verify actual locations of piping connections before equipment installation.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Install gas-fired furnaces and associated fuel and vent features and systems according to NFPA 54.

B. Suspended Units: Suspend from structure using threaded rods, spring hangers, and building attachments. Secure rods to unit hanger attachments. Adjust hangers so unit is level and plumb.

1. Install seismic restraints to limit movement of furnace by resisting code-required seismic acceleration.

C. Base-Mounted Units: Secure units to substrate. Provide optional bottom closure base if required by installation conditions.

D. Install ground-mounted, compressor-condenser components on 4-inch thick, reinforced concrete base; 4 inches larger on each side than unit. Concrete, reinforcement, and formwork are specified in Section 033000 "Cast-in-Place Concrete." Coordinate anchor installation with concrete base.

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3.3 DUCTWORK CONNECTIONS

A. Connect ducts to furnace with flexible connector. Comply with requirements in Section 233300 "Air Duct Accessories."

3.4 ELECTRICAL CONNECTIONS

A. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."

B. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."

C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.

D. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.

3.5 CONTROL CONNECTIONS

A. Install control and electrical power wiring to field-mounted control devices.

3.6 STARTUP SERVICE

A. Complete installation and startup checks according to manufacturer's written instructions and perform the following:

1. Inspect for physical damage to unit casings.
2. Verify that access doors move freely and are weathertight.
3. Clean units and inspect for construction debris.
4. Verify that all bolts and screws are tight.
5. Adjust vibration isolation and flexible connections.
6. Verify that controls are connected and operational.

B. Adjust fan belts to proper alignment and tension.

C. Start unit according to manufacturer's written instructions and complete manufacturer's operational checklist.

D. Measure and record airflows.

E. Verify proper operation of capacity control device.

3.7 ADJUSTING

A. Adjust initial temperature and humidity set points.

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B. Set controls, burner, and other adjustments for optimum heating performance and efficiency. Adjust heat-distribution features, including shutters, dampers, and relays, to provide optimum heating performance and system efficiency.

3.8 CLEANING

A. After completing installation, clean furnaces internally according to manufacturer's written instructions.

B. Install new filters in each furnace within 14 days after Substantial Completion.

3.9 FIELD QUALITY CONTROL

A. Perform the following tests and inspections:

1. Perform electrical test and visual and mechanical inspection.
2. Leak Test: After installation, charge systems with refrigerant and test for leaks. Repair leaks, replace lost refrigerant, and retest until no leaks exist.
3. Operational Test: After electrical circuitry has been energized, start units to confirm proper operation, product capability, and compliance with requirements.
4. Verify that fan wheel is rotating in the correct direction and is not vibrating or binding.
5. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

B. Verify that vibration isolation and flexible connections properly dampen vibration transmission to structure.

3.10 DEMONSTRATION

A. Train Owner's maintenance personnel to adjust, operate, and maintain condensing units.

END OF SECTION 235416.13

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SECTION 238219 - FAN COIL UNITS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Ductless fan coil units.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Shop Drawings:

1. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
2. Include diagrams for power, signal, and control wiring.

C. Samples: For units with factory-applied color finishes.

1.3 CLOSEOUT SUBMITTALS

A. Operation and maintenance data.

1.4 QUALITY ASSURANCE

A. Comply with NFPA 70.

B. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."

C. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."

PART 2 - PRODUCTS

2.1 SYSTEM DESCRIPTION

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

B. Factory-packaged and -tested units rated according to AHRI 440, ASHRAE 33, and UL 1995.

2.2 DUCTLESS FAN COIL UNITS

A. Drain Pans: **Stainless steel**. Fabricate pans and drain connections to comply with ASHRAE 62.1. **Drain pans shall be removable.**

B. Chassis: Galvanized steel where exposed to moisture **with powder-coat finish and removable access panel**. Floor-mounting units shall have leveling screws.

C. Filters: Minimum resistance and a minimum efficiency reporting value (MERV) according to ASHRAE 52.2 and all addendums.

D. Basic Unit Controls:

1. Control voltage transformer.
2. **Wall-mounting** thermostat with the following features:

    a. Heat-cool-off switch.
    b. Fan on-auto switch.

PART 3 - EXECUTION

3.1 INSTALLATION OF FAN COIL UNITS

A. Install fan coil units level and plumb.

B. Install fan coil units to comply with NFPA 90A.

C. Install new filters in each fan coil unit within two weeks after Substantial Completion.

END OF SECTION 238219

SECTION 260519 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Copper building wire.
2. Aluminum building wire.
3. Metal-clad cable, Type MC.
4. Fire-alarm wire and cable.
5. Connectors and splices.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Product Schedule: Indicate type, use, location, and termination locations.

1.3 INFORMATIONAL SUBMITTALS

A. Field quality-control reports.

PART 2 - PRODUCTS

A. Standards:

1. Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.
2. Conductor and Cable Marking: Comply with wire and cable marking according to UL's "Wire and Cable Marking and Application Guide."

B. Conductors: Copper, complying with ASTM B3 for bare annealed copper and with [**ASTM B8**] [**ASTM B496**] for stranded conductors.

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C. Conductor Insulation:

1. Type NM. Comply with UL 83 and UL 719.
2. [**Type RHH**] [**and**] [**Type RHW-2**]. Comply with UL 44.
3. [**Type USE-2**] [**and**] [**Type SE**]. Comply with UL 854.
4. [**Type THHN**] [**and**] [**Type THWN-2**]. Comply with UL 83.
5. [**Type THW**] [**and**] [**Type THW-2**]. Comply with NEMA WC-70/ICEA S-95-658 and UL 83.

6. Type XHHW-2. Comply with UL 44.

D. Circuits:

1. [**Single circuit**] [**and**] [**multicircuit with color-coded conductors**].
2. Power-Limited Fire-Alarm Circuits: Comply with UL 1424.

E. Conductors: [**Copper, complying with ASTM B3 for bare annealed copper and with ASTM B8 for stranded conductors**] [**Aluminum, complying with ASTM B800 and ASTM B801**].

2.2 CONNECTORS AND SPLICES

A. Description: Factory-fabricated connectors, splices, and lugs of size, ampacity rating, material, type, and class for application and service indicated; listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.

B. Jacketed Cable Connectors: For steel and aluminum jacketed cables, zinc die-cast with set screws, designed to connect conductors specified in this Section.

PART 3 - EXECUTION

3.1 CONDUCTOR MATERIAL APPLICATIONS

A. Feeders:

1. Copper; solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
2. Copper for feeders smaller than No. 4 AWG; copper or aluminum for feeders No. 4 AWG and larger. Conductors must be solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

B. Branch Circuits:

1. Copper:

a. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
b. Solid for No. 12 AWG and smaller; stranded for No. 10 AWG and larger.

C. Power-Limited Fire Alarm and Control: Solid for No. 12 AWG and smaller.

3.2 INSTALLATION OF CONDUCTORS AND CABLES

A. Conceal cables in finished walls, ceilings, and floors unless otherwise indicated.

B. Complete raceway installation between conductor and cable termination points according to Section 260533.13 "Conduits for Electrical Systems" prior to pulling conductors and cables.

C. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.

D. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.

E. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.

F. Support cables according to Section 260529 "Hangers and Supports for Electrical Systems."

END OF SECTION 260519

SECTION 262816 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Fusible switches.
2. Nonfusible switches.
3. Receptacle switches.
4. Shunt trip switches.
5. Molded-case circuit breakers (MCCBs).
6. Enclosures.

B. Related Requirements:

1. Section 260010 "Supplemental Requirements for Electrical" for additional abbreviations, definitions, submittals, qualifications, testing agencies, and other Project requirements applicable to Work specified in this Section.
2. Section 260011 "Facility Performance Requirements for Electrical" for seismic-load, wind-load, acoustical, and other field conditions applicable to Work specified in this Section.

1.2 DEFINITIONS

A. GFEP: Ground-fault circuit-interrupter for equipment protection.

B. GFLS: Ground-fault circuit-interrupter for life safety.

1.3 ACTION SUBMITTALS

A. Product Data:

1. For each type of enclosed switch, circuit breaker, accessory, and component indicated. Include nameplate ratings, dimensioned elevations, sections, weights, and manufacturers' technical data on features, performance, electrical characteristics, ratings, accessories, and finishes.
2. Enclosure types and details for types other than UL 50E, Type 1.
3. Current and voltage ratings.
4. Short-circuit current ratings (interrupting and withstand, as appropriate).
5. Include evidence of qualified electrical testing laboratory listing for series rating of installed devices.
6. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices, accessories, and auxiliary components.

1.4 INFORMATIONAL SUBMITTALS

A. Sample warranties.

1.5 CLOSEOUT SUBMITTALS

A. Warranty documentation.

1.6 WARRANTY

A. Special Installer Extended Warranty: Installer warrants that fabricated and installed enclosed switches and circuit breakers perform in accordance with specified requirements and agrees to repair or replace components or products that fail to perform as specified within extended-warranty period.

1. Extended-Warranty Period: [**Two**] years from date of Substantial Completion; full coverage for labor, materials, and equipment.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS

A. Product Selection for Restricted Space: Drawings indicate maximum dimensions for enclosed switches and circuit breakers, including clearances between enclosures, and adjacent surfaces and other items. Comply with indicated maximum dimensions.

B. Electrical Components, Devices, and Accessories: Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.

2.2 FUSIBLE SWITCHES

2.3 MOLDED-CASE CIRCUIT BREAKERS

A. Circuit breakers must be constructed using glass-reinforced insulating material. Current carrying components must be completely isolated from handle and accessory mounting area.

B. Circuit breakers must have toggle operating mechanism with common tripping of all poles, which provides quick-make, quick-break contact action. Circuit-breaker handle must be over center, be trip free, and reside in tripped position between on and off to provide local trip indication. Circuit-breaker escutcheon must be clearly marked on and off in addition to providing international I/O markings. Equip circuit breaker with push-to-trip button, located on face of circuit breaker to mechanically operate circuit-breaker tripping mechanism for maintenance and testing purposes.

C. Standard: Comply with UL 489 with required interrupting capacity for available fault currents.

D. Thermal-Magnetic Circuit Breakers: Inverse time-current thermal element for low-level overloads and instantaneous magnetic trip element for short circuits. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.

E. Electronic Trip Circuit Breakers: Field-replaceable rating plug, RMS sensing, with the following field-adjustable settings

F. Current-Limiting Circuit Breakers: Frame sizes 400 A and smaller, and let-through ratings less than NEMA FU 1, RK-5.

G. Features and Accessories:

2.4 ENCLOSURES

A. Enclosed Switches and Circuit Breakers: UL 489, NEMA KS 1, UL 50E, and UL 50, to comply with environmental conditions at installed location.

B. Conduit Entry: UL 50E Types 4, 4X, and 12 enclosures may not contain knockouts. UL 50E Types 7 and 9 enclosures must be provided with threaded conduit openings in both endwalls.

C. Operating Mechanism: Circuit-breaker operating handle must be [**directly operable through front cover of enclosure (UL 50E Type 1)**] Cover interlock mechanism must have externally operated override. Override may not permanently disable interlock mechanism, which must return to locked position once override is released. Tool used to override cover interlock mechanism must not be required to enter enclosure in order to override interlock.

D. Enclosures designated as UL 50E Type 4, 4X stainless steel, 12, or 12K must have dual cover interlock mechanism to prevent unintentional opening of enclosure cover when circuit breaker is ON and to prevent turning circuit breaker ON when enclosure cover is open.

E. UL 50E Type 7/9 enclosures must be furnished with breather and drain kit to allow their use in outdoor and wet location applications.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Comply with manufacturer's published instructions.

B. Special Techniques:

1. Coordinate layout and installation of switches, circuit breakers, and components with equipment served and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.
2. Install individual wall-mounted switches and circuit breakers with tops at uniform height unless otherwise indicated.
3. Comply with mounting and anchoring requirements specified in Section 260548.16 "Seismic Controls for Electrical Systems."

4. Temporary Lifting Provisions: Remove temporary lifting of eyes, channels, and brackets and temporary blocking of moving parts from enclosures and components.
5. Install fuses in fusible devices.

3.2 IDENTIFICATION

A. Comply with requirements in Section 260553 "Identification for Electrical Systems."

1. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs.
2. Label each enclosure with engraved metal or laminated-plastic nameplate.

3.3 FIELD QUALITY CONTROL

A. [**Acceptance**]Testing Preparation:

1. Visual and Mechanical Inspection:

a. Inspect physical and mechanical condition.
b. Inspect anchorage, alignment, grounding, and clearances.
c. Verify that unit is clean.
d. Verify blade alignment, blade penetration, travel stops, and mechanical operation.
e. Verify that fuse sizes and types match the Specifications and Drawings.
f. Verify that each fuse has adequate mechanical support and contact integrity.
g. Inspect bolted electrical connections for high resistance using one of the following methods:

1) Use low-resistance ohmmeter.

a) Compare bolted connection resistance values to values of similar connections. Investigate values that deviate from those of similar bolted connections by more than 50 percent of lowest value.

2) Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method in accordance with manufacturer's published data or NETA ATS Table 100.12.

a) Bolt-torque levels must be in accordance with manufacturer's published data. In absence of manufacturer's published data, use NETA ATS Table 100.12.

h. Verify that operation and sequencing of interlocking systems is as described in the Specifications and shown on Drawings.
i. Verify correct phase barrier installation.
j. Verify lubrication of moving current-carrying parts and moving and sliding surfaces.

2. Electrical Tests:

a. Perform resistance measurements through bolted connections with low-resistance ohmmeter. Compare bolted connection resistance values to values of similar connections. Investigate values that deviate from adjacent poles or similar switches by more than 50 percent of lowest value.
b. Measure contact resistance across each switchblade fuseholder. Drop values may not exceed high level of manufacturer's published data. If manufacturer's published data are not available, investigate values that deviate from adjacent poles or similar switches by more than 50 percent of lowest value.
c. Perform insulation-resistance tests for one minute on each pole, phase-to-phase and phase-to-ground with switch closed, and across each open pole. Apply voltage in accordance with manufacturer's published data. In absence of manufacturer's published data, use Table 100.1 from NETA ATS. Investigate values of insulation resistance less than those published in Table 100.1 or as recommended in manufacturer's published data.
d. Measure fuse resistance. Investigate fuse-resistance values that deviate from each other by more than 15 percent.
e. Perform ground fault test in accordance with NETA ATS Section 7.14 "Ground Fault Protection Systems, Low-Voltage."

B. Nonconforming Work:

1. Enclosed switches and circuit breakers will be considered defective if they do not pass tests and inspections.
2. Remove and replace defective units and retest.

C. Collect, assemble, and submit test and inspection reports.

1. Test procedures used.
2. Include identification of each enclosed switch and circuit breaker tested and describe test results.
3. List deficiencies detected, remedial action taken, and observations after remedial action.

D. Manufacturer Services:

1. Engage factory-authorized service representative to [**support**] [**supervise**] field tests and inspections.

3.4 ADJUSTING

A. Adjust moving parts and operable components to function smoothly, and lubricate as recommended by manufacturer.

END OF SECTION 262816