735 AMS Performance Work Statement (PWS)

CCTV Acquisition and Installation

Joint Base Pearl Harbor-Hickam, USA

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1.0 Background

This Performance Work Statement (PWS) facilitates the acquisition and installation of a new Closed-Circuit Television (CCTV) system for the 735 Air Mobility Squadron (AMS) Consolidated Tool Kit (CTK) location.

The contractor shall supply and install a complete CCTV capable system with HD cameras, cabling, conduit as needed to support HD cameras, a server, a joystick, and the ability to record. The cameras will consist of fixed dome cameras, pan-tilt-zoom cameras that will be need to be weather resistant, and 360-degree cameras.

2.0 Scope

This project is to remove existing CCTV system and provide and install a complete CCTV system requiring cameras and joystick and will be awarded on a competitive basis using total project cost. This will include all associated work as required, such as removing ceiling tiles to access work area, installing cabling, installing conduit for exposed cabling, returning site to original conditions. The CCTV system will not touch the NIPR network at any time and will operate as a standalone unit. The cameras will consist of fixed dome cameras, pan-tilt-zoom cameras that will be need to be weather resistant, and 360-degree cameras.

A site visit may be requested if needed.

For this project we require the following items to be provided and installed:
Building 2040 (Hangar 9) off of Hangar Avenue on Hickam Field
Provide a complete CCTV system with a server, joystick, and record/storage capability for all cameras for 3 months (90 days). Install new HD cameras and provide cabling and conduit as needed. The existing monitors may be utilized if they integrate with the new CCTV system. The CCTV system will not touch the NIPR network at any time and will operate as a standalone unit. The cabling needs to be able to support the rapid transfer of data from the HD cameras. The Network Video Recorder (NVR) should be able to store 3 months (90 days) at a minimum quality of 15-30 frames per second. Required optical resolution ranges from 1080p (2MP) up to 4K (8MP), with final specifications determined by localized operational needs. Raid 1 will be required for redundancy purposes. The minimum storage capacity must support a 90-day retention period. Configuration includes setting up user access controls, motion detection zones, and alert schedules. All proposed hardware and software must comply with applicable federal cybersecurity standards, to include the National Defense Authorization Act (NDAA) Section 889, Trade Agreements Act (TAA), and Federal Information Processing Standards (FIPS) encryption certifications. This proposal shall specify the optimal quantity, technical specifications, and precise positioning of all cameras required to achieve visual coverage of the facility zones designated in Attachment 2 – CCTV Area of Coverage. The contractor's proposed design must ensure unobstructed, high-definition monitoring of all identified priority areas while minimizing blind spots. The contractor should provide a minimum of 1 hour of operator training for designated Government personnel covering basic system operation, footage retrieval, exporting video clips, and basic system troubleshooting. The contractor needs to provide data, information, and/or manuals for the provided components and software.

It is the responsibility of the contractor to validate the actual site conditions as well as any specific programming needs of the customer. Assistance will be provided from the customer that meets the customer requirements and accommodates the physical environment for consideration as part of proposal. The customer may assist with equipment if they have it available.

3.0 Description of Work

3.1 General Services

Coordination and management of all product, equipment and people required to install the aforementioned CCTV system within an Air Force location.

3.1.1 The contractor shall be responsible for all personnel, equipment, tools, materials, supervision, storage, incidentals and all other items and services necessary to provide and install the CCTV system with cameras.

3.1.2 The contractor shall be knowledgeable of and shall comply with all applicable federal, state, and local laws, codes, permits, DoD, AF, and base requirements and instructions required for the performance of the duties in this Performance Work Statement (PWS).

3.1.3 The contractor shall ensure policies and procedures are established that protect the safety and welfare of customers, employees, and the community to minimize or eliminate safety or environmental risks. These policies shall be in compliance with Federal and Installation policies and procedures.

3.1.4 The contractor shall provide a contract manager or team leader who shall be responsible for the performance of the work. The name of this person and an alternate or alternates who shall act for the contractor when the manager is absent shall be designated in writing to the Contracting Officer (CO) and the Contracting Officer Representative (COR) within 10 business days after contract award. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to the daily operations of this contract on the installation.

3.1.5 The contractor shall provide a Project Manager with experience assembling and installing the company's product, responsible for project site management, scheduling, coordination and technical assistance to the Air Force representative as required throughout the project. Resumes and letters of intent shall be provided upon request.

3.1.6 Any electrician provided by the contractor shall be a licensed electrical contractor. The electrician will be paid in accordance with Service Contract Act (SCA) wage determination 2015-5689.

3.1.7 The contractor shall submit a complete list of personnel in accordance with installation policy, including deliverymen, who will be expected to work on the installation. This list will contain Privacy Act information as required as well as the expectation that each individual will be able to present a current and valid state/federal identification complying with the REAL ID Act, to meet local Air Force security requirements. (Please note that many installations require this information be coordinated days in advance).

3.1.8 The contractor shall not employ persons for work on this contract if such employee is identified to the contractor by the CO as a potential threat to the health, safety, security, general well-being or operational mission of the installation and its population. Contractor personnel shall present a neat appearance and be easily recognized as contractor employees.

3.1.9 The contractor shall manage the installation of the CCTV system consisting of cameras, a joystick, a server with storage, and all necessary cabling and conduit to final acceptance by the COR.

3.1.10 The contractor shall provide customer service during normal duty hours, 0730-1630 hours, Monday through Friday; except for federal holidays.

3.1.11 Recognized US Federal Holidays are as follows: New Year's Day, Birthday of Martin Luther King Jr., Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day. If the holiday falls on a Saturday, it is observed on Friday. If the holiday falls on Sunday, it is observed on Monday.

3.1.12 When the contractor desires to work other than standard times, a written request shall be submitted to the COR for approval. Written approval and/or a contract modification from the CO must be received before proceeding with the work. The request shall be submitted at least five (5) workdays prior to the proposed performance of work, and it shall indicate the day/days, time/amount of work, and reason why performance is necessary during nonstandard hours.

3.1.13 The contractor shall provide alternate work locations for employees or allow employees to take vacation during designated Government non-workdays or other periods where government offices are closed.

3.1.14 All Air Force inquiries shall be responded to by a contractor representative within two business days.

3.1.15 Meetings may periodically be held between base personnel and contractor management to discuss contract status. The COR will notify the contractor in writing in advance of the place and time of required meetings and notify and include the CO as needed.

3.1.16 The contractor shall be responsible for coordination of an escort through any controlled areas through the local COR.

3.1.17 Lost vehicle and entry passes shall be reported immediately to the Security Police as well as the COR in accordance with the local security forces policy.

3.1.18 The contractor shall be responsible for any storage of all equipment, parts and assemblies prior to and during removal and installation in accordance with the agreed upon schedule.

3.1.19 The contractor shall maintain continuity between the support operations at the 735 AMS, Bldg 2040 (Hangar 9), Hangar Ave, JBPHH, HI, 96853 and all other assigned performance locations and the contractor's corporate offices. The contractor shall provide the necessary resources to manage and administer the contract. The contractor shall, as a minimum, maintain a single point of contact for this effort to be available in person to the 735 AMS, during the same business day.

3.1.20 The contractor shall provide for the management and support of personnel, to include: making necessary arrangements for employees required to travel; supporting personnel co-located on 735 AMS, Bldg 2040 (Hangar 9), Hangar Ave, JBPHH, HI, 96853 and other locations specified with additional resources, expertise, advice; necessary infrastructure to support work to be accomplished off-base; conducting personnel meetings; providing administrative support for employees in a timely fashion; and providing facility and staff security requirements.

3.1.21 All personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating

an impression that they are Government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed.

3.2 Period Of Performance

3.2.1 The Contractor shall procure all required equipment and complete full installation no later than twenty-one (21) duty days following the date of contract award. Duty days are defined in Section 3.1.10 of this PWS. The Contractor shall coordinate the detailed installation schedule directly with the designated Contracting Officer's Representative (COR) post-award to ensure site readiness and minimize disruption to ongoing operations.

3.2.2 The Contractor shall submit all final invoices within forty-eight (48) hours of formal project completion. Project completion shall be verified and officially designated by the COR following a successful final inspection. Upon formal acceptance, the COR will notify the Contracting Officer (CO), at which point the Contractor is authorized to submit the invoice via Wide Area Workflow (WAWF) or the explicitly designated electronic invoicing system within forty-eight (48) hours of project completion.

3.3 Assembly, Installation and Removal Work

Certified professionals to provide and install the aforementioned CCTV system.

3.3.1 The contractor shall appoint an authorized representative who will be the company's senior representation on site for all customer communication and enforce compliance of all requirements for the project. This representative shall have a physical presence throughout removal and installation unless agreed to by the COR.

3.3.2 The contractor representative shall meet with COR to review the installation plans prior to installation.

3.3.3 The contractor shall remove and dispose of the existing CCTV system prior to installation of new CCTV system.

3.3.4 The contractor shall provide and install the new CCTV system in accordance with each requirement statement and basic plan provided by the customer.

3.3.5 Contractor shall be liable for any damage to government property caused by the contractor or their representatives. At no point will the contractor or subcontractor make any alterations to the original structure of Hangar 9 as it is a Historical building.

3.3.6 During installation, the contractor shall protect the work site from further damage. The government may make repairs and back charge the installation contractor.

3.3.7 Services shall include product transportation of existing inventory as required.

3.3.8 Services shall include installation of product to conform to final CO and/or COR approval.

3.3.9 Services shall include removal of any packing materials used during transport or installation.

3.3.10 All trash removed from the worksite shall be disposed of in accordance with state laws, and packaging and other recyclable materials shall be recycled wherever possible.

3.3.11 The contractor shall maintain environmental controls when working in any government facility, to include but not limited to keeping doors shut and lights off when not in use and turning off vehicle engines when parked.
3.3.12 The contractor shall provide all components, completely assembled, installed, and operational.
3.3.13 The contractor shall inspect to ensure the CCTV system and all components are free of surface dirt and defects, the installation is complete, and the items are ready for use.

3.4 Inspection/Acceptance Checklist

Validation between the contractor and the COR that all products have been installed according to manufacturer guidelines and/or customer specifications.

3.4.1 A post-installation walkthrough shall be coordinated with the contractor's authorized representative and COR.
3.4.2 All areas requiring correction shall be documented in a punch list by the contractor and provided to the COR upon completion of a joint walk through by the contractor and the COR. No payment will be authorized while punch list items remain open.
3.4.3 A final walk through will be performed with the contractor and the COR and the CO to ensure all punch list items have been addressed to the satisfaction of the government.

4.0 Government Furnished Support

4.1 Base support includes Government-controlled working space and utilities.

5.0 Site Conditions

5.1 Standard site conditions shall be considered those that include:

5.1.1 Free and clear hard surface access to the receiving and installation location during regular working hours
5.1.2 Threat condition level of the base is Bravo. This requires company personnel to get base access in order to complete the product installation.
5.1.3 A staging area adequate to sort, stage and uncrate products along with a waste receptacle suitable for disposal of materials.

5.2 Contractor shall notify the CO of any deviations from the above standards, as well as any requests for equitable adjustment to the contract price based on a condition not available at site visit.

6.0 Voluntary Protection Program (VPP)/Safety

6.1 Voluntary Protection Program: The Air Force is part of the AOSHA VPP. All contractors are required to familiarize themselves with the requirements of the VPP. Information on VPP can be accessed at https://www.osha.gov/vpp

7.0 Base/Installation Specifics

7.1 All commercial trucks must enter through the Kuntz (Commercial) Gate on the Hickam side, which is located at the end of Elliot Street off of Nimitz Hwy for inspection. In accordance with the Installation 647 SFS, base entry procedures must adhere to delivery vehicle process requirements mandated IAW JBPH-H INST 5530.2B. Once at Kuntz Gate, the driver must have a current DBIDS pass issued by JBPHH Pass & ID located at Bldg 3455, South Drive for entry through the Kuntz Gate. Approval for DBIDS will be completed through the 735 AMS with all workers have previously completed the SECNAV 5512-1 and the JB2 Form 0-180 for base access. Vehicles will be ready for inspection prior to entry and may be asked to provide proof of:

- A current Vehicle Registration
- A current Proof of Insurance
- A valid and current Driver's License for the driver
- A valid and current Driver's License or other State Identification for any passenger(s) in the vehicle.

7.2 Gate Procedures:

- Once at Kuntz Gate, be prepared to exit the vehicle and allow for vehicle inspection. At this time you may ask for directions to your final destination.
- If the final destination requires the driver to leave the Kuntz Gate and re-enter the base through an alternate gate, the pass received will be sufficient documentation for entry into both gates, within a pre-established time directed by the Security Forces representative.
- Arrival at the appropriate gate after the designated allotted time will result in non-admittance to the installation.
- This procedure will occur each time a commercial truck requests access to the base.

7.3 Current Bill of Lading (BOL) to get delivery driver and the vehicle on base. BOL must include the AF installation name, date of anticipated delivery, and specific destination (including building number, street address, and point of contact information).

7.4 Personnel should have the following items when entering an installation:

- Current Registration for all vehicles
- Current Proof of Insurance for all vehicles
- Valid driver’s license for each driver
- Valid driver’s license or other state identification for each passenger
- Depending on the current Force Protection Condition, a government representative may be required to sponsor those people in person at Pass & ID, Bldg 3455, South Drive.
- The sponsor must state the guest's purpose and destination. It is the responsibility of the contractor to validate this need with their government POC prior to their arrival so as to coordinate the arrival time accordingly. Sponsors may request that a pass be applicable for multiple days if needed.

7.5 To sponsor 10 or more people, a typed list of those people must be submitted by the COR in Word or Excel format, stating LAST NAME then FIRST NAME of each person. The sponsor must submit that list to Pass & ID Bldg 3455, South Drive, no fewer than three days prior to the anticipated arrival. Names listed must

be complete names, (no nicknames), and correspond to the names on the state ID for each person.

7.6 Mission Essential Services: Contractors are not considered mission essential.

7.7 Prohibitions: Firearms may not be brought on base under any circumstances. Individuals with criminal records are not allowed on base. Contractor personnel are prohibited from sponsoring guests onto the installation.

8.0 Deliverables (CDRLs)

8.1 (CDRL A001) Provide CCTV equipment

8.2 (CDRL A002) Installation of CCTV Equipment

8.3 (CDRL A003) Electrician/Electrical Work (if required)

8.4 The Government has full ownership of all formal deliverables and required supporting documentation with regard to use, distribution and reproduction.

9.0 Performance Objective Summary

Performance Objective	PWS Paragraph	Performance Threshold
1) General –Oversight and accountability for all people and equipment used and product provided for a project	2.0	No more than 1 customer complaint per installation and resolution of all issues identified and validated by the COR within 24 hours.
2) System Functionality	2.0	100% operational clarity, blind spots minimized, and recording criteria met without data drops.
3) Installation – product was installed per customer's approved plan within the allotted time frame	3.2	All cables hidden, enclosed in conduit where required, and mounted securely per building codes.
4) Acceptance – All punch list items remedied and CCTV system is in proper working condition	3.3	All installation, testing, and training completed within the agreed-upon Period of Performance. Zero punch list items remain unresolved prior to project completion.