AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
J	1		23

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
0001	05 AUG 2026		

6. ISSUED BY	CODE	7. ADMINISTERED BY *(If other than Item 6)*	CODE
W6QM MICC-FDO FT SAM HOUSTON DIRECTOR MICC IRC, 2371 INFANTRY POST ROAD FORT SAM HOUSTON, TX 78234-0000 UNITED STATES JAVELIN CAROUTHERS, EMAIL: JAVELIN.M.CAROUTHERS.CIV@ARMY.MIL TELEPHONE: 210 466-2231	W5168W	SCD: PAS:	

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*	(X)	9A. AMENDMENT OF SOLICITATION NUMBER
	☒	W5168W26RA024
		9B. DATED *(SEE ITEM 11)* 16 JUL 2026
	☐	10A. MODIFICATION OF CONTRACT/ORDER NUMBER
		10B. DATED *(SEE ITEM 13)*
CODE / FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

SEE CONTINUATION

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

The purpose of Amendment 0001 is to notify all offerors this requirement is subject to the Randolph Shepard Act (R-SA). The Amendment adds revised instructions to offerors in FAR 52.212-1 and FAR 52.212-2.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		JAVELIN CAROUTHERS	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		Javelin Carouthers *(Signature of Contracting Officer)*	05 AUG 2026

SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

Miscellaneous text in this section has been modified to:

Addendum to FAR 52.212- 1 Instructions to Offeror - Commercial Products and Commercial Services (SEP 2023)

A. Proposal Submittal and Communications Regarding this Solicitation

1. Offerors shall submit their proposal via email or the Regular Procurement Integrated Enterprise Environment (PIEE) Solicitation Module. The link to access PIEE is https://piee.eb.mil/. Offerors will be required to have WAWF Vendor access in PIEE, therefore should ensure that access is granted prior to the closing date and time of the solicitation. Offeror's submissions through the PIEE Solicitation Module must be made no later than (NLT) the closing date and time specified on the SF 1449. You will need the following information:

Contracting Officer: Javelin Carouthers

Contract Specialist: Richard Vincent

Contracting Office Location Code: W5168W

Contract or Solicitation Number Type: Solicitation - DoD

Contract or Solicitation Number: W5168W-26-R-A024

The PIEE Solicitation Module will not accept attachment naming with any spaces or special characters. An example of an acceptable naming convention is:
OfferorName_Vol_I_TAB_A_SF1449

All Technical Questions are due No Later Than (NLT) 27-JUL-26, 12:00 PM CST. Offerors will submit questions in writing to Contracting Officer and Contract Specialist through javelin.m. carouthers.civ@army.mil and richard.j.vincent8.civ@army.mil. The Government will answer questions received up until due date listed above and provide responses to interested parties via System for Award Management (SAM) website at https://sam.gov/. Questions received after this date may not be answered.

2. Site Visit. N/A

If an offeror believes that the requirements in these instructions contain an error, an ambiguity, omission, or are otherwise deemed unsound, the offeror shall immediately notify the Contracting Officer in writing with supporting rationale.

B. General Instructions:

1. The proposal must demonstrate the Offeror's capability to meet all requirements in the Performance Work Statement (PWS), describe the Offeror's technical approach, and provide the plans, methods, and pricing necessary to meet the contract requirements.

2. The contracting officer has determined there is a high probability of adequate price competition in this acquisition. Upon examination of the initial offerors, the contracting officer will review this determination, and if adequate price competition exists, no additional information will be requested. However, if at any time during this process the contracting officer determines that adequate price competition no longer exists, offerors may be required to submit information to the extent necessary for the contracting officer to determine the reasonableness of the proposed price.

3. Notice Regarding Small Business Set-Aside and Randolph-Sheppard Act (RSA) Participation: This procurement is being conducted as a Small Business Set-Aside in accordance with FAR Part 19. However, consistent with the foundational intent of the Randolph-Sheppard Act (20 U.S.C. (S) 107 et seq.) to provide blind persons with remunerative employment, the recognized State Licensing Agency (SLA) is expressly authorized to submit a proposal in response to this solicitation.

For the purposes of this source selection, the SLA is recognized as an eligible offeror and may compete directly alongside qualifying small business concerns, notwithstanding its status as a state entity.

4. The selection of a source for award purposes will be conducted utilizing FAR Part 12 (Acquisition of Commercial Items) in conjunction with FAR Part 15 (Contracting by Negotiation). Offers will be evaluated using the criteria under the Addendum to 52.212-2 Evaluation-Commercial Items. Award will be made to a single offeror whose timely offer is deemed responsible IAW FAR, whose proposal conforms to the solicitation requirements and whose proposal, judged by an overall assessment of the evaluation criteria and other considerations specified in this solicitation, represents the Lowest Priced Technically Acceptable (LPTA) offer.

5. By submission of its offer, the offeror agrees to all solicitation requirements, including terms and conditions, representations and certifications, and technical requirements to include those identified specifically as evaluation factors and subfactors. Failure to conform to any solicitation requirement may render the offer unacceptable and therefore ineligible for award.

6. Period of Acceptance of Offers: In accordance with FAR 52.212-1(c), the period for acceptance of offers is 240 calendar days from the date specified in this solicitation for receipt of offers.

7. Instructions outlined in paragraph C below prescribe the format for the proposal and describe the approach for the development and presentation of proposal data. These instructions are

designed to ensure the submission of necessary information to provide for the understanding and comprehensive evaluation of proposals.

8. Debriefings. Upon notification, unsuccessful offerors may request and receive a debriefing IAW FAR 15.506. As stated in DFARS 252.215-7016, Notification to Offerors--Post award Debriefings, for awards between $10 million and $100 million, a small business or non-traditional defense contractor may request a redacted copy of the source selection decision document. For awards over $100 million, the Government will post the redacted document on www.sam.gov.

(1) As part of price evaluation, the Government will evaluate its option to extend services (FAR Clause 52.217-8) by adding six (6) months of the offeror's final ordering year price to the offeror's total price.

(2) The offeror is informed that Department of Labor Wage Determination is applicable to this requirement, see Solicitation Attachment M - CBA/ Supplement Union Agreement.

9. Notice of Use of Artificial Intelligence (AI) tools in Proposal Evaluation. The Government may employ AI as a tool to assist in the analysis and review of offeror proposals. AI tools may be used to support tasks such as summarizing proposal content, identifying compliance with request for solicitation requirements, and highlighting areas of potential strength, weakness, or risk. Maintaining Inherently Governmental Functions: Notwithstanding the use of AI tools to support the evaluation process, all final evaluation judgements, including the assignment or assessment of adjectival ratings, best value determinations, and source selection decisions, will be made exclusively by duly appointed Government personnel. The Government retains sole responsibility for all inherently governmental functions and will not delegate decision making authority to any AI tool.

Offeror Confidentiality and Data Protection: The AI tools utilized by the Government will be employed in a manner consistent with applicable regulations that govern the protection of proprietary and source selection sensitive information. The AI tool will be an output-only system. Any generated report data is not saved. No proposal data will be transmitted to or processed by external, non-Government systems without appropriate safeguards and authorizations in place.

Offerors shall submit proposals that are clear, concise, and readily readable. To ensure accurate analysis by automated evaluation tools and maintain the integrity of the source selection process, the following restrictions apply:

- Visible Text Only: All proposal content must be presented as visible text. The

inclusion of any concealed text is strictly prohibited

- Font and Size: Proposals must adhere to the following font and size requirements:

Text type shall be Times New Roman. Except for the reproduced sections of the RFP

document, the text size (font) shall be no less than 12-point with normal proportional spacing. For tables, charts, graphs and figures, the text shall be no smaller than Times New Roman 10-point. Text lines in all tables, charts, graphs, and figures shall have single (1) line spacing.

- Compliance Verification: The Government may conduct technical verification to ensure compliance with these requirements. Proposals found to contain concealed or manipulated text will be considered non-compliant and may be rejected.

C. Proposal Preparation Instructions

1. The offeror's proposal shall consist of four (4) separate volumes: Volume I - Solicitation Documents, Volume II- Technical, Volume III - Past Performance, and Volume IV - Price.

2. Proposal Format

a. The proposals shall be organized into the four (4) volumes identified at Table 1. A cover sheet should be provided, clearly marked as to volume number, title, solicitation identification, and offeror's name. All text shall be single spaced and on white background with black color font (Black and white requirement does not apply to graphics or photos. Company stationery and logos are acceptable). Documents shall be easily readable (12-pitch type or 10-point proportion spacing). Cross references should be utilized to preclude unnecessary duplication of data between sections. Digital copies shall be provided in Microsoft Word, PDF, PowerPoint, and/or Excel as outlined in Table 1. The file name shall be "Company Name - Initial" for the first submission. The file name of later submissions (if necessary), shall be "Company Name - Revision X" with X indicating the number of the revision.

Page limitations are as follows in Table 1:

Table 1 - Proposal Submittal Instructions and Format

VOLUME	TITLE	NO. OF DIGITAL & ELECTRONIC COPIES	PAGE LIMIT
I	Solicitation Documents		

	SF1449 Supplies or Services and Prices /Costs Representation, Certification, and Other Statements of Offerors Exceptions / Assumptions Mission-Essential Contractor Services Plan Property Management Plan (PMP) Subcontracting Plan (SLA only)	1 EA - MS Word or PDF	N/A N/A N/A N/A N/A N/A
II	Technical (Note: Staffing Matrix shall be provided in Excel)	1 EA - MS Word, PDF or Excel	100 Total
III	Past Performance		
IV	Price (Note: Pricing Matrix shall be provided in Excel)	1 EA - MS Word or Excel	N/A

b. Proposal Limitations. The proposal shall not exceed the limits stated at Table 1 (above). If the page limits are exceeded, the pages in excess of the limit shall be removed and unread. The Government will not accept any changes to the offeror's proposal after the closing date of the solicitation (see FAR Provision 52.212-1(f), for further information regarding late proposals). If discussions become necessary, page limitations may be placed on responses to Evaluation Notices (ENs). The specified page limits for EN responses will be

identified in the letters forwarding the ENs to the offerors.

c. Page Limit includes all appendices, charts, graphs, diagrams, tables, photographs, or drawings.

d. Page Limit does not include covers for volumes, tables of contents, staffing matrix and section dividers/tables if they are inserted solely to provide ease to the reader in locating parts/sections of the proposal. Pages will be counted if they contain any other information, i.e., diagrams or extraneous data. Pages marked "This page intentionally left blank" will not be counted.

e. What Counts as a page? A page shall be an 8 1/2" x 11" sheet of paper. Letter size and spacing requirements for illustrations and tables can be at the discretion of the offeror but must be easily readable. Margins shall be at least 1 inch on the top and bottom and 3/4 inch on the side. The offeror shall number each page in order to eliminate any confusion. In the event an offeror creates an ambiguity in their numbering of pages, the Government may exercise its own discretion in counting pages.

f. Indexing. Each volume shall contain a detailed table of contents to delineate the subparagraphs within that volume. Tab indexing shall be used to identify sections.

g. Glossary of Abbreviations and Acronyms. Each volume shall contain a glossary of all abbreviations and acronyms used with a definition for each.

3. Proposal Content:

a. Volume 1 - Solicitation Documents. Failure to follow the Contract Proposal preparation instructions may cause your proposal to be deemed unacceptable by the Government. Volume I shall be organized as follows and contain the identified information.

TAB A. SF 1449 (Solicitation, Offer and Award) - shall be submitted fully completed. The offeror is cautioned that the SF 1449 must contain an original signature in Block 30a of the form. The contractor shall acknowledge any amendments to the RFP IAW the instructions on the SF 1449 and with Instructions, Conditions, and Notices to Offerors of the Solicitation, FAR 52.212-1

Instructions to Offerors - Commercial Items. In accordance with the provision FAR 52.204-16, Commercial and Government Entity Code Reporting, The Offeror shall provide its Commercial and Government Entity (CAGE) code with its offer with its name and location address or otherwise include it prominently in its proposal. The CAGE code must be for that name and location address. Insert the word "CAGE" before the number. The offeror shall provide the name, title and telephone number of the company/division point of contract regarding decisions made with respect to the proposal and who can obligate the company contractually. Also, identify those individuals authorized to negotiate with the Government.

TAB B. Supplies or Services and Prices/Costs - The offeror shall ensure the Schedule of Supplies /Services of the Solicitation is fully completed and error free. It shall contain the offeror's prices for the established Contract Line Items Numbers (CLINS).

TAB C. Representation, Certification, and Other Statements of Offerors - The offeror must have filled out an online provision FAR 52.212-3 - Offeror Representations and Certifications--Commercial Products and Commercial Services, located at the System for Award Management website (https://www.sam.gov). If the offeror or teaming partner/subcontractor is a small business, it shall ensure certification as a small business under North American Industry Classification System (NAICS) 722310.

Per the DoD Class Deviation 2025-O0003, Restoring Merit Based Opportunity in Federal Contracts, FAR 52.212-3 is changed as follows:

Substitute the following paragraph (d) for that paragraph in the provision at FAR 52.212-3:

OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (MAR 2025) (DEVIATION 2025-O0003)

* * * * *

d. [Reserved]

* * * * *

Per the DoD class Deviation 2025-O0004, Revocation of Executive Order on Sustainability, FAR 52.212-3 is changed as follows:

Substitute the following paragraph (t) for that paragraph in the provision at FAR 52.212-3: OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (MAR 2025) (DEVIATION 2025-O0004)

* * * * *

(t) [Reserved]

* * * * *

In addition to the online provision FAR 52.212-3 and its associated deviations, the provisions below also apply to this acquisition. Each offeror shall ensure those provisions requiring fill-in are completed in the System for Award Management or submitted with its offer:

- 52.201-1 Acquisition 360: Voluntary Survey (Sept 2023)
- 52.203-18 Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation (Jan 2017)
- 52.204-7 System for Award Management (Nov 2024)
- 52.204-16 Commercial and Government Entity Code Reporting (Aug 2020)
- 52.204-17 Ownership or Control of Offeror (Aug 2020)
- 52.204-29 Federal Acquisition Supply Chain Security Act Orders--Representation and Disclosures (Dec 2023)
- 52.209-7 Information Regarding Responsibility Matters (Oct 2018)
- 52.212-1 Instructions to Offerors--Commercial Products and Commercial Services (Sep 2023)

- 52.212-2 Evaluation--Commercial Products and Commercial Services (Nov 2021)

- 52.223-1 Biobased Product Certification (May 2024)

- 52.223-4 Recovered Material Certification (May 2008)

- 52.229-11 Tax on Certain Foreign Procurements--Notice and Representation

- 252.203-7005 Representation Relating to Compensation of Former DoD Officials (Sep 2022)

- 252.204-7008 Compliance with Safeguarding Covered Defense Information Controls (Oct 2016)

- 252.204-7016 Covered Defense Telecommunications Equipment or Services--Representation (Dec 2019)

- 252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services--Representation (May 2021)

- 252.204-7024 Notice on the Use of the Supplier Performance Risk System (Mar 2023)

- 252.215-7008 Only One Offer (Dec 2022)

- 252.215-7010 Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data (May 2024)

- 252.215-7016 Notification to Offerors--Post award Debriefings (Dec 2022)

- 252.225-7000 Buy American--Balance of Payments Program Certificate (Feb 2024)

- 252.225-7020 Trade Agreements Certificate (Nov 2014)

- 252.225-7031 Secondary Arab Boycott of Israel (Jun 2025)

- 252.225-7035 Buy American--Free Trade Agreements--Balance of Payments Program Certificate (Feb 2024)

- 252.225-7055 Representation Regarding Business Operations with the Maduro Regime (Jan 2023)

- 252.225-7059 Prohibition on Certain Procurements from the Xinjiang Uyghur

Autonomous Region-Representation (Jun 2023)

- 252.237-7024, Notice of Continuation of Essential Contractor Services

-TAB D. Exceptions/Assumptions (if required) - Identification and explanation of any exceptions or assumptions. An exception is an objection to solicitation requirements. If the offeror finds it necessary to take exception to any of the requirements specified in this solicitation, the offeror shall clearly identify the applicable solicitation document, page / paragraph, requirement / portion, and its rationale / impact. Offerors are cautioned that taking an exception may render the offer ineligible for award.

This information shall be provided in the format below in Table 2.

Table 2 - Solicitation Exceptions

Solicitation Document	**Page/Paragraph**	**Requirement/Portion**	**Rationale & Impact**
PWS Evaluation Factors for Award, etc.	Applicable Page and Paragraph Numbers.	Identify the requirement or portion to which exception is taken.	Describe the rationale and impact of the exception on the performance, schedule, cost, to include any benefit that accrues to the Government.

An assumption is an Offeror's fact or facts based on its interpretation of the solicitation requirements. If the offeror finds it necessary to list its assumptions in response to any of the requirements specified in this solicitation, the offeror shall clearly identify the applicable solicitation document, page / paragraph, requirement / portion, and a narrative why the facts(s) used to make an assumption was necessary to develop a proposal. This information shall be provided in the format below in Table 3.

Table 3 - Solicitation Assumptions

Solicitation Document	Page/Paragraph	Requirement/Portion	Narrative
PWS Evaluation Factors for Award, etc.	Applicable Page and Paragraph Numbers.	Identify the requirement or portion for which the assumption is made.	Describe why the fact (s) used to make an assumption was necessary to develop a proposal.

TAB E. Mission-Essential Contractor Services Plan - Offerors shall submit a Mission-Essential Contractor Services Plan IAW DFARS Provision 252.237-7024, Notice of Continuation of Essential Contractor Services. The Mission-Essential Contractor Services Plan will not be included in the source selection evaluation or be considered in the basis for award. However, Failure to submit and negotiate a Mission-Essential Contractor Services Plan acceptable to the Contacting Officer will make the offeror ineligible for award of a contract.

TAB F. Property Management Plan (PMP) - Offerors shall submit a PMP IAW FAR Clause 52.245-1, Government Property. The PMP is to provide an overview of "how" the contractor intends to manage Government Property in its possession in accordance with FAR 52.245-1 requirements. The PMP shall also include any customary commercial practices, voluntary consensus standards, or industry leading practices the contractor plans to use in managing Government Property. The PMP will not be included in the source selection evaluation or be considered in the basis for award. However, Failure to submit and negotiate a PMP acceptable to the Contacting Officer will make the offeror ineligible for award of a contract.

TAB G: Subcontracting Plan. This requirement is being set aside for small business. Therefore, only the SLA is required to submit subcontracting plans, and those plans must contain all the elements required in FAR Clause 52.219-9 Alt II and DFARS Clause 252.219-7003. The subcontracting plan shall be submitted with the proposal. Subcontracting plans shall contain separate percentage goals using Small Business (SB), Small Disadvantaged Business (SDB), HUBZone Small Business, Women-Owned Small Business (WOSB), Veteran Owned Small Business (VOSB), and Service-Disabled Veteran Owned Small Business (SDVOSB) concerns as subcontractors. Small business concerns are not required to submit a subcontracting plan. The

subcontracting plan will not be included in the source selection evaluation or be considered in the basis for award. However, failure of the SLA to submit and negotiate a subcontracting plan acceptable to the Contacting Officer will make the offeror ineligible for award of a contract.

Note: The Army recognizes that under the Randolph Sheppard Act, subcontracting opportunities may not exist due to the nature of the act and applicable state laws and / or administrative rules. If the SLA believes that no subcontracting opportunities exist (e.g., a subcontracting relationship does not apply to a blind vendor that is appointed in accordance with the R-SA and the applicable state rules / laws) please include the justification in your proposal and the Contracting Officer will seek to waive the subcontracting plan requirement in accordance with FAR 19.705-2(c).

b. Volume II - Technical Volume.

(1) The Technical Volume shall be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated claims in the Offeror's proposal. The responses will be evaluated against the Technical Capability Factor and Subfactor defined in the Addendum to 52.212-2 Evaluation-Commercial Items. Offerors are cautioned that "parroting" of the Technical requirements or the PWS with a statement of intent to perform does not reflect and understanding of the requirement or the capability to perform. Statements that the offeror understands, can, or will comply with the PWS (including referenced publications or technical data); and phrases such as "standard procedures will be employed" or "well known techniques will be used" etc., will be considered unacceptable. Offerors are responsible for including sufficient details to permit a complete and accurate evaluation of each proposal. Offerors shall assume that the Government has no prior knowledge of their technical capabilities and past experience and will base its evaluation on the information presented in the offeror's proposal. See Table 1 for page limits associated with the proposal.

(2) The Technical proposal will be evaluated against the Technical Capability Factor and Subfactor defined in the Addendum to 52.212-2 Evaluation-Commercial Items. The section shall be prepared in an orderly format and in sufficient detail to enable the Government to make a thorough evaluation of the contractor's technical competence and ability to comply with the contract task requirements specified in the PWS.

(3) The volume shall be organized according to the following general outline.

Tab A - Table of Contents

Tab B - List of Tables and Drawings

Tab C - Cross Reference Matrix

Tab D - Factor 1 Technical Capability

(4) Additional information specific to Tab D of the Technical Volume follows:

TAB D. Technical Capability.

Subfactor 1 - Staffing Plan -

The Offeror's Staffing Plan will be evaluated to determine the extent to which it demonstrates a clear understanding of the PWS requirements and proposes a workforce that is adequate for successful, continuous contract performance. The Staffing Plan must be provided using the template at Attachment H, Staffing Matrix, and must address the following areas:

a. CLIN 0002 (Program Management and Admin Functions): The offeror shall describe its proposed staffing to perform the fixed-price management and administrative functions. The narrative must explain the roles and responsibilities of the proposed personnel (by labor category and FTE count) and provide a clear rationale demonstrating how this team is sufficient to manage all PWS tasks effectively.

b. CLINs 0003 - 000X (Building Operations): The offeror shall provide a staffing plan that, at a minimum, aligns to the "Government's Minimum Staffing" provided as Attachment O. The plan must detail the proposed staffing by labor category for each building listed in Attachment B, Workload Data.

c. Deviations from Minimum Staffing: For CLINs 0003 - 000X, offerors may propose a staffing approach that deviates from the Government's minimums (e.g., through cross-utilization, reach-back support, or use of part-time personnel). If the Offeror elects to deviate, it must provide a detailed narrative that includes:

1. A description of the specific deviation from the Government's minimums.

2. A rationale explaining how the proposed approach still fully meets or exceeds all PWS requirements.

3. An analysis of how the deviation creates efficiencies.

4. A risk assessment identifying any potential performance risks introduced by the deviation and the specific mitigation strategies the offeror will employ to neutralize them.

c. Volume III - Past Performance.

Offerors are requested to provide information on up to 5 previous Government contracts whose effort is recent and relevant to the effort required by this solicitation.

1. "Recent" is defined as a contract in-progress or completed within the last 3 years from the date of the solicitation. If the offeror has not had 5 Government contracts within the last 3 years from the date of the solicitation, information on recent and relevant subcontracts and/or commercial contracts may be submitted.

1. "Relevant" is defined as a contract that is of similar scope, magnitude, complexity to the requirements as set forth in this solicitation.

    1. **Scope**: Similarity of experience in the areas defined in the PWS.

    1. **Magnitude**: The measure of the similarity of the volume, dollar value and/or duration of the work actually performed under the offeror's submitted contracts to the PWS.

    1. **Complexity**: The measure of the similarity of technical difficulty, managerial intricacy and /or required coordination of efforts and disciplines performed by the offeror in its submitted contracts to the PWS. For complexity, not only will the tasks performed by the offeror be considered, but also the offeror's ability to coordinate tasks (e.g., concurrent performance requirements).

Past performance information described herein is required on the offeror and all subcontractors, teaming partners, and/or joint venture partners proposed to perform 25% of the proposed effort based on the total proposed price. The offeror shall submit, along with the information required in this paragraph, a consent letter executed by each subcontractor, teaming partner, and/or joint venture partner, authorizing release of adverse past performance information to the offeror so the offeror can respond to such information. For each identified effort for a commercial customer, the offeror shall also submit a client authorization letter, authorizing release to the Government of requested information on the offeror's performance.

If applicable and provided there is a meaningful relationship, Offeror's may provide the experience or past performance of a parent / affiliate / predecessor company to an Offeror where the firm's proposal demonstrates that the resources of the parent / affiliate / predecessor will affect the performance of the Offeror. The Offeror shall demonstrate that the resources of the parent / affiliate / predecessor company (its workforce, management, facilities, or other resources) shall be provided or relied upon for contract performance such that the parent / affiliate / predecessor will have meaningful involvement in contract performance. In addition, the Offeror shall provide Meaningful Relationship Commitment letters that include the following:

- -Clear and legal identification of the meaningful relationship between the Offeror and the entity identified.

- -A statement of commitment as to the performance and utilization of the identified entity's resources under the resulting contract.

- -Each applicable proposal element shall be clearly and specifically identified.

- -Signatures of both the Offeror and meaningful relationship entity.

(3) Submission Requirements. The offeror shall submit a Past Performance Volume containing the following:

Table of Contents

Summary Page describing the role of the offeror and each subcontractor, teaming partner, and/or joint venture partner that the offeror is required to provide Past Performance specific relevant contract reference sheets for the past performance experience IAW Attachment P.

Consent Letters executed by each subcontractor, teaming partner, and/or joint venture partner, authorizing the release of past performance information so the offeror can respond to such information. A sample consent letter can be found at Attachment Q.

Client Authorization Letters for each identified effort for a commercial customer authorizing release to the Government of requested information on the offeror's performance.

Specific Relevant Contracts Format. Complete sheets IAW Attachment P and ensure that the submission is limited to 10 pages per reference. The offeror shall provide documentation outlining the offeror's past performance with contracts, as a prime or as a subcontractor, which is the same or similar in nature, size, and complexity to the services being procured under this solicitation. The submittal shall include rationale supporting assertion of relevance and how it is determined that the work previously performed is the same or similar in nature, size, and complexity to the work specified by this solicitation. Offerors are required to explain what aspects of the contracts are deemed relevant to the proposed effort, and to what aspects of the proposed effort they relate.

Past Performance Questionnaire - See Attachment R - Past Performance Questionnaire. For each of the contracts the offeror describes in Attachment P, the offeror is requested to provide a Past Performance Questionnaire (Attachment R) to a reference at the organization that awarded the contract. It is requested that the reference, not the offeror, email the completed Past Performance Questionnaire (Attachment R) BEFORE THE DUE DATE FOR PROPOSALS directly to the Contracting Officer and Contract Specialist at the following email addresses: javelin.m.carouthers.civ@army.mil and richard.j.vincent8.civ@mail.mil. The offeror, NOT THE GOVERNMENT, is responsible for ensuring that the Government receives a sufficient number of questionnaires.

d. Volume IV - Price. The offeror shall provide a price for each CLIN included in the Schedule of Supplies/Services of the Solicitation. The offeror shall complete the pricing matrix, (Attachment G - Pricing Matrix) and shall provide a price for each CLIN/SubCLIN in the pricing matrix. Offerors are required to submit a unit price and extended amount. Offerors shall utilize the extended CLIN pricing from the pricing matrix to price the applicable CLIN in the Schedule of Supplies/Services of the Solicitation.

The offeror shall include in their pricing matrix a breakdown by each labor category subject to the SCA WD and/or CBA the basic hourly labor rates being paid.

(1) As part of price evaluation, the Government will evaluate its option to extend services (FAR Clause 52.217-8) by adding six (6) months of the offeror's final ordering year price to the offeror's total price.

(2) The offeror is informed that Department of Labor Wage Determination is applicable to this requirement, see Solicitation Attachment M - CBA/ Supplement Union Agreement.

(3) SLA Teaming and Licensing Fees: Proposals submitted by a State Licensing Agency (SLA) shall include a separate, informational breakout detailing the fee arrangements between the State, the Blind Vendor(s), and any teaming partners. This breakout must briefly explain the mechanism for collecting these fees. Disclaimer: While this specific breakout is not formally scored, the Government reserves the right to use this information to understand the Offeror's overall pricing structure and may seek clarification on these fee arrangements during discussions if they are deemed necessary.

Addendum to FAR 52.212-2 Evaluation-Commercial Items (Nov 2021)

A. Basis for Contract Award

1) This acquisition will be evaluated and awarded using the Lowest Priced Technically Acceptable (LPTA) source selection process. The process will be conducted in accordance with Federal Acquisition Regulation (FAR) Part 12, Acquisition of Commercial Items, and FAR Part 15, Contracting by Negotiation, as supplemented. Award will be made to a single offeror whose timely offer is deemed responsible IAW FAR, whose proposal conforms to the solicitation requirements and whose proposal, judged by an overall assessment of the evaluation criteria and other considerations specified in this solicitation, and who either represents the Lowest Priced Technically Acceptable (LPTA) offer or to the State Licensing Agency (SLA) under the Randolph Shepard Act (R-SA) priority if the Government determines the requirement delineated in this solicitation can be provided by the SLA at a reasonable cost, with food of a high quality comparable to that currently provided

2) The Government may choose to award a contract without conducting discussions. Therefore, the Offeror's initial proposal should contain the Offeror's best terms from a price and technical standpoint. If discussions are determined unnecessary and award is made from initial proposals, an Offeror shall be ineligible for award if (i) its proposal fails to comply with the material requirements of the solicitation (to include all stated terms, conditions, representations, certifications, and all other information required by the Addendum to FAR 52.212-1; (ii) it proposes prices that are determined to be unreasonably high, unbalanced, incomplete, or inaccurate; or (iii) its proposal receives a rating of "Unacceptable" in any non-price factor.

3) In the event that discussions are held, a competitive range determination will be made prior to holding discussions. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to

the greatest number that will permit efficient competition. Upon completion of discussions, the Government will request that any Offerors remaining in the competitive range submit a final revised proposal.

4) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

5) Randolph Shepard Act (R-SA) priority and Evaluation of State Licensing Agency (SLA) Proposals: Offerors are advised that this procurement is subject to the Randolph-Sheppard Act (R-SA), 20 U.S.C. (S)107, Operation of Vending Facilities and 34 CFR (S)395.33, Operation of Cafeterias by Blind Vendors, which establishes a priority for blind persons recognized and represented by the State Licensing Agency (SLA), in the award of contracts for the operation of cafeterias on federal facilities. Accordingly, although the solicitation is set-aside 100% for small business, the State Licensing Agency will also be permitted to submit a proposal in accordance with 34 CFR 395.33(b). This notice is not designed to discourage competition; rather, it notifies all potential offerors that the priority established by the R-SA for proposals received from SLAs and their blind vendors is applicable to this procurement.

a. Evaluation Criteria.

(1) Evaluation criteria consist of factors and subfactors.

Factor 1: Technical Capability Factor

Subfactor 1: Staffing Plan

Factor 2: Past Performance Factor

Factor 3: Price Factor

Evaluation of the offeror's proposal shall address each subfactor as it applies to the PWS. During evaluations of each proposal, the Government will assign each subfactor an adjectival rating and write a narrative evaluation reflecting the identified findings.

(2) **Factor 1** - Technical Capability. The Technical Capability Factor evaluation provides an assessment of the offeror's capability to satisfy the Government's minimum requirements. This factor has one sub-factor that will be used to determine the overall technical capability: Staffing Plan.

Subfactor 1 - Staffing Plan.

To be rated "Acceptable," the proposal must demonstrate the following:

For CLIN 0002 (Program Management): The Government will evaluate the offeror's proposed staffing (FTEs and labor categories) and supporting rationale. The proposal must provide a credible and logical approach demonstrating that the proposed staff is sufficient to successfully manage and administer all PWS tasks.

For CLINs 0003-000X (Building Operations): The offeror's Staffing Matrix (Attachment H) must meet one of the following two conditions:

(i) The proposed staffing levels must meet or exceed the minimums specified in Attachment O, "Government Minimum Staffing."

(ii) If the proposed staffing deviates from the minimums in Attachment O, the offeror must provide a narrative description that is evaluated as adequate. An adequate narrative must convincingly explain how the proposed deviation:

Fully meets all PWS performance requirements;

Creates tangible operational efficiencies; AND

Identifies and mitigates any potential performance risks.

(c) Unacceptable Rating: A proposal will be rated "Unacceptable" under this subfactor if it fails to meet any of the requirements above. Specifically, any deviation from the Government Minimum Staffing (Attachment O) without an accompanying narrative that is determined to be adequate by the Government will result in an "Unacceptable" rating, without exception.

Adjectival Ratings: Acceptability of the proposed service. Technical capability will be evaluated on an acceptable or unacceptable basis using the ratings below. Proposals are evaluated for acceptability but not ranked. Each Technical Capability Subfactor will receive one of the ratings defined below and then there will be an overall roll-up rating at the Factor level. An Unacceptable rating in any Sub-factor renders the Technical Rating unacceptable. In order to be considered awardable, there must be an acceptable rating in every non-price factor/subfactor.

Table 1 - Technical Acceptable/Unacceptable Rating Method

Adjectival Rating	**Description**
Acceptable	Proposal meets the requirements of the solicitation.

Unacceptable	Proposal does not meet the requirements of the solicitation.

(3) **Factor 2** - Past Performance. The past performance evaluation will assess the offeror's probability of meeting the solicitation requirements. The Government will consider the recency and relevancy of past performance information compared to the requirements detailed in the PWS, the source of the information, the context of the data and general trends in the offeror's performance and any associated risk. To develop an overall rating, the Government's evaluation will consider relevant information submitted by each offeror as part of its proposal and the Government's assessment and evaluation of other sources of information. Other sources of information for past performance may include but are not limited to the Contract Performance Assessment Reporting System (CPARS) reports, the Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Report System (ESRS), other databases, questionnaires and interviews.

(a) The Government will evaluate the relevancy and recency of performance of work similar in scope, magnitude, and complexity of this acquisition. The past performance information provided in the proposal and obtained from other sources will be used to establish the degree of relevancy of past performance.

(b) The Government will evaluate the extent of the offeror's ability to perform the referenced contract successfully in the areas of:

1) Technical/Quality of Product or Service

2) Schedule/Timeliness

3) Management or Business Relations

4) Small Business Subcontracting (Only applies to the SLA)

5) Regulatory Compliance

(c) Assigned Ratings. The Past Performance Factor will be rated on an acceptable or unacceptable basis using the ratings defined below:

Table 2 - Past Performance Acceptable/Unacceptable Rating Method

Adjectival Rating	**Description**

Acceptable	Based on the offeror's performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror's performance record is unknown.
Unacceptable	Based on the offeror's performance record, the Government does not have a reasonable expectation that the offeror will be able to successfully perform the required effort.

The Government reserves the right to consider Past Performance Questionnaires received after the due date for receipt of proposals. The Government reserves the right to contact references for verification or additional information and the right to consider other relevant past performance information. The Government may call customers, whether or not provided by the offeror, to inquire about the offeror's past performance. The Government does not assume the duty to search for data to cure the problems it finds with the information provided by the offeror. The burden of providing thorough and complete past performance information remains with the offeror.

In accordance with FAR 15.305(a) (2) (iv), an offeror without a record of relevant past performance or for whom information on past performance is not available, will not be evaluated favorably or unfavorably on past performance.

(4) **Factor 3** - Price. Price will not be scored or rated. Evaluation of price will be performed using one or more of the proposal analysis techniques in FAR 15.404-1(b). Unbalanced pricing may be evaluated IAW FAR 15.404- 1(g), as applicable, to assess potential performance risk which could result in unreasonably high prices. Through these techniques, the Government will determine whether prices are reasonable, complete, and balanced.

Total Evaluated Price (TEP) - The TEP for award purposes will be calculated as follows from the Schedule of Supplies/Services of the Solicitation:

- The total price of Phase-in CLIN;
- The total price of Project Management for all years;
- The total price of each of the Building Operations CLINs/Sub CLINs for all years
- The total price of the option to extend services as described in (4)(a) below; and

(a) Option to Extend Services. As part of the price evaluation, the Government will evaluate the Option to Extend Services under FAR Clause 52.217-8 by adding one-half of the Offeror's final option period price to the Offeror's total price. Therefore, the Offeror's

total evaluated price will include the prices for the base period, first option period, second option period, third option period, fourth option period, plus one-half of the fourth option period price. "

(b) The Government will review the contractor's proposed basic labor rates by labor category to ensure they meet the minimum hourly wage rate delineated in the SCA WD and /or CBA.

b. Solicitation Documents: The following are required for award as a matter of solicitation compliance, but they are not included in the source selection evaluation or be considered in the basis for award.

1) SF 1449 (Solicitation, Offer and Award) - The Government will review each proposal to ensure offerors fully completed the SF1449, acknowledged all amendments and provided the cognizant point of contact information, to include identification of the individuals authorized to negotiate with the Government. Failure to meet these requirements will result in the proposal being deemed non-responsive and make the offeror ineligible for award of a contract.

2) Supplies or Services and Prices/Costs - The offeror shall ensure the Schedule of Supplies /Services of the Solicitation is fully completed and error free. It shall contain the offeror's prices for the established Contract Line Item Numbers (CLINS) / Sub CLINs.

3) Representation, Certification, and Other Statements of Offerors - The Government will review the representations and certifications of each offeror to ensure they are current and accurate. Failure of an offeror to ensure online representations and certifications are current and accurate, to include small business certification under NAICS 722310, will result in the proposal being deemed non-responsive and make the offeror ineligible for award of a contract.

4) Mission-Essential Contractor Services Plan - The Government will evaluate each proposal to ensure the offeror has submitted a Mission-Essential Contractor Services Plan that meets the requirements delineated in DFARS 252.237-7024, Notice of Continuation of Essential Contractor Services. Failure to submit an acceptable Mission- Essential Contractor Services Plan or negotiate an acceptable plan if the originally submitted plan is determined to be deficient, will make the offeror ineligible for award of a contract.

5) Property Management Plan (PMP) - The Government will evaluate each proposal to ensure the offeror has submitted a PMP that meets the requirements delineated in FAR 52.245-1. Failure to submit an acceptable PMP or negotiate an acceptable plan if the originally submitted plan is determined to be deficient, will make the offeror ineligible for award of a contract.

6) For the SLA, **unless waived based on a determination from the Contracting Officer that no subcontracting opportunities exist IAW FAR 19.705-2(d)**, the Government will evaluate the Small Business Subcontracting Plan in accordance with FAR Clause 52.219-9 Alt II and DFARS Clause 252.219-7003. Failure of the SLA to submit an acceptable subcontracting plan, or negotiate an acceptable plan, will make the offeror ineligible for award of a contract.