Specific Relevant Contracts Reference Sheet

The offeror shall provide documentation outlining the offeror's past performance with contracts, as a prime or major subcontractor, which is the same or similar in nature, size, and complexity to the services being procured under this solicitation. The submittal shall include rationale supporting your assertion of relevance and how it was determined that the work performed previously was the same or similar in nature, size, and complexity to the work specified by this solicitation. Offerors are required to explain what aspects of the contracts are deemed relevant to the proposed effort, and to what aspects of the proposed effort they relate.

1. Contract Number, Award Date and Contract Type.

2. Price/Cost – original awarded and final (or projected final, if contract is current).

3. Delivery Schedule – original and final (or projected final, if the contract is current).

4. Contact Information – Address and telephone number for the Government (or commercial) procuring contracting activity and contract administrative activity (if applicable). Name, telephone number, fax number and email address for the following:

5. Procuring Contracting Officer (PCO)

6. Administrative Contracting Officer (ACO)

7. Government or Commercial Technical Representative or Contracting Officer Representative (COR)

Identify in specific detail for each contract listed, why or how you consider that effort relevant or similar to the effort required by this solicitation. In determining relevancy, consideration should be given but not limited to such things as product/service similarity, product/service, size and complexity, contract type, contract environment, division of company proposing, and subcontractor interaction.

8. Narrative Explanation on each contract listed describing the objectives achieved and the following data: any cost growth or schedule delays encountered. For any Government contracts which did not/do not meet original requirements with regard to cost, schedule, or technical performance, a brief explanation of the reason(s) for such shortcomings and any demonstrated corrective actions taken to avoid recurrence. Offerors may include a discussion of efforts accomplished by the offeror to resolve problems encountered on prior contracts as well as past efforts to identify and manage program risk. Merely having problems does not automatically equate to a Limited or a No Confidence rating, since the problems encountered may have been on a more complex program, or an offeror may have subsequently demonstrated the ability to overcome the problems encountered. The offeror is required to clearly demonstrate management actions employed in overcoming problems and the effects of those actions, in terms of improvements achieved or problems rectified. This may allow the offeror to be considered a Substantial Confidence or Satisfactory Confidence candidate.

9. Negative Performance Documentation. A copy of any cure notices, show cause letters or contract discrepancy reports received on each contract listed and a description of any corrective action by the offeror or proposed subcontractor.

10. Completion Date/Delivery Schedule. The contractor shall list each time the delivery schedule was revised and provide an explanation of why the revision was necessary.

1. Contract Number _____

Award Date _____

Contract Type _____

2. Price/Cost – original awarded price _____

Modified price/cost _____

3. Completion Date/Delivery Schedule _____

Original completion/delivery date _____

Revised completion/delivery date _____

4. Contact Information – address and telephone for the Government (or commercial) procuring contracting activity and contract administrative activity (if applicable). Name, telephone, fax, and email address for the following:

5. Procuring Contracting Officer (PCO)

Name _____

Address _____

_____

Phone _____

Fax _____

Email _____

6. Administrative Contracting Officer (ACO)

Name _____

Address _____

_____

Phone _____

Fax _____

Email _____

7. Government or commercial technical representative or Contracting Officer Representative (COR)

Name _____

Address _____

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Phone _____

Fax _____

Email _____

8. Narrative Explanation _____

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9. Negative Performance Documentation _____

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10. Completion Date/Delivery Schedule – original and final date (or projected final if contract is current)

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