COMBINED SYNOPSIS/SOLICITATION

1. This is a combined synopsis/solicitation for commercial products and commercial services prepared in accordance with the format in Federal Acquisition Regulation (FAR) subpart 12.6, in conjunction with FAR Part 13, Simplified Acquisition Procedures, as supplemented with additional information included in this notice. This announcement constitutes only the solicitation; quotations are being requested.

2. The combined synopsis/solicitation number is 2043FY-26-Q-00058.

3. Solicitation documents and incorporated provisions and clauses are those in effect through Federal Acquisition Circular FAC 2026-01 (eff. 03/13/2026).

4. This requirement is set aside 100% for Small Business concerns. The applicable North American Industry Classification System (NAICS) code is 532490, Other Commercial and Industrial Machinery and Equipment Rental and Leasing, with a small business size standard of $40 million.

5. Period of Performance: 08/24/2026 - 08/28/2026.

6. All questions regarding this solicitation shall be submitted via email to the Contracting Officer, Patricia Brown, patricia.e.brown@irs.gov, and the Contract Specialist, Neil Belden, neil.d.belden@irs.gov, no later than 12:00 P.M. Eastern Time on 12 August 2026.

7. Quotations are due no later than Friday, 14 August 2026, at 12:00 P.M. Eastern Time and shall be submitted electronically via email to the Contract Specialist, Neil Belden, neil.d.belden@irs.gov, and the Contracting Officer, Patricia Brown, patricia.e.brown@irs.gov. APPLICABLE PROVISIONS AND CLAUSES: The provision at FAR 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services, applies to this acquisition. The provision at FAR 52.212-2, Evaluation - Commercial Products and Commercial Services (Oct 2025), applies to this acquisition. The clause at FAR 52.212-4, Contract Terms and Conditions - Commercial Products and Commercial Services, applies to this acquisition. The addendum to FAR 52.212-4 also applies to this acquisition.

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PART I

Line Item Table

Item No.	FSC	Item Description	QTY	Unit	Total Cost
0001	W069	Audio/Visual (AV) Equipment & Support for the 2026 All Managers Meeting in support of the Internal Revenue Service (IRS)/ Taxpayer Advocate Service (TAS) Place of Performance: JW Marriott Indianapolis 10 South West Street Indianapolis IN 46204 Dates: 08/24/2026 – 08/28/2026 The Contractor shall provide all equipment, support, supplies, & services in accordance with the attached Statement of Work (SOW)	1.000	EA	

Delivery Schedule

Delivery Address	Item No.	QTY	Delivery Date
IRS Internal Revenue Service ALUS	0001	1.000	08/24/2026

STATEMENT OF WORK

TAS FY26 ALL MANAGER'S MEETING

EVENT INFORMATION & REQUIREMENTS

Projected Audio-Visual Equipment and Service Needs

Background:

Taxpayer Advocate Service (TAS) will conduct the TAS FY26 All Manager's Meeting at the JW Marriott Indianapolis. The meeting will include general session programming and breakout sessions for TAS managers, presenters, conference staff, and support personnel.

The schedule reflected in the current AV requirements includes general sessions on Tuesday, Wednesday, and Thursday, with three breakout rooms on Wednesday. The general session is planned for White River F on the first floor. Breakout sessions are planned for White River G, White River H, and White River I on the first floor. Room 209, Room 208, and White River J are planned for staging/support, the Executive Meeting Office, and Conference Support, respectively. No AV is needed in these support rooms.

*Final agenda, event dates, room sets, and attendance count to be confirmed.

Venue Meeting Space:

Function	Meeting Room(s)	Hotel Layout Information
General Session	White River F - First Floor	5,700 sq. ft.; capacity 616 theater / 350 schoolroom / 575 reception / 432 banquet
Breakout Room 1	White River G - First Floor	1,150 sq. ft.; capacity 96 theater / 64 schoolroom / 36 conference / 40 U-shape / 75 reception / 72 banquet
Breakout Room 2	White River H - First Floor	1,150 sq. ft.; capacity 96 theater / 64 schoolroom / 36 conference / 40 U-shape / 75 reception / 72 banquet
Breakout Room 3	White River I - First Floor	1,150 sq. ft.; capacity 96 theater / 64 schoolroom / 36 conference / 40 U-shape / 75 reception / 72 banquet
Staging/Support	Room 209 - Second Floor	850 sq. ft.; capacities vary by room set. No AV required.
Executive Meeting Office	Room 208 - Second Floor	725 sq. ft.; capacities vary by room set. No AV required.
Conference Support	White River J - First Floor	1,150 sq. ft.; capacity 96 theater / 64 schoolroom / 36 conference / 40 U-shape / 75 reception / 72 banquet; no AV required.

Audio-Visual (AV) Requirements:

The conference requires AV equipment and support. AV services shall include, at a minimum, microphones, wireless microphones, screens or confidence monitors, projection equipment as required, electronic equipment, speakers for audio projection, amplifiers/mixers, AV carts and computer/data-show power sources, sufficient electrical outlets for the conference area and breakout rooms, and internet access for sessions as needed, including internet access in each breakout room, plus set-up, arrangement, and tear down. It must be emphasized that government regulation only allows payment for equipment used.

The Government will provide data show projectors for breakout rooms unless otherwise specified. Breakout room screens shall be right-sized for White River G, White River H, and White River I. Breakout rooms only require a screen, power source for computer/data show, and internet access. No podium microphones, wireless handheld microphones, amplifier/mixer/speaker packages, or other AV are required for the breakout rooms unless requested in writing.

Based on history and the TAS All Manager Meeting AV Requirements, the following table shows the projected AV needs for this conference. The proposal must include an amount for the following:

- Set up and take down
- On-site technical support for the General Sessions (one technician, eight hours in the ballroom each day)
- Set-up support and troubleshooting for breakout rooms, as needed
- Outside AV fee, if applicable
- Electricity, power sources, and sufficient outlets for the conference area and breakout rooms
- Internet access for each breakout room and dedicated/hard-wire access, if needed for presentations, videos, or conference operations
- Additional audio and video support equipment appropriate to the meeting space, including support for playing music and showing videos
- Any service charges, if separately charged from labor and equipment fees, must be individually identified and explained
- No sales tax shall be included

Day / Session / Room(s)	Type of Equipment	Qty.
Tue Gen - WR F	Dual projection set up (as appropriate for the size/shape of the general session room).	2 (or more)
Tue Gen - WR F	Wired Podium Microphone	1
Tue Gen - WR F	Wired Table Microphones	7
Tue Gen - WR F	Lapel Microphones	2
Tue Gen - WR F	Wireless Handheld Microphones	7
Tue Gen - WR F	Amplifier, Mixer, Speakers appropriate to meeting space	As Needed
Tue Gen - WR F	Additional audio and video support equipment appropriate to meeting space (i.e., playing music and showing videos)	As Needed
Tue Gen - WR F	Confidence Monitor	1
Tue Gen - WR F	Sufficient plugs/outlets for conference area and breakout rooms	As Needed
Tue Gen - WR F	On-site Technician: 8 hours (in ballroom)	1
Wed Gen - WR F	Dual projection set up (as appropriate for the size/shape of the general session room).	2 (or more)
Wed Gen - WR F	Wired Podium Microphone	1
Wed Gen - WR F	Wired Table Microphones	7
Wed Gen - WR F	Wireless Handheld Microphones	7
Wed Gen - WR F	Amplifier, Mixer, Speakers appropriate to meeting space	As Needed
Wed Gen - WR F	Additional audio and video support equipment appropriate to meeting space (i.e., playing music and showing videos)	As Needed
Wed Gen - WR F	Confidence Monitor	1
Wed Gen - WR F	Sufficient plugs/outlets for conference area and breakout rooms	As Needed
Wed Gen - WR F	On-site Technician: 8 hours (in ballroom)	1

Day / Session / Room(s)	Type of Equipment	Qty.
Wed Breakouts - WR G/H/I	Screen (right sized for breakout room) *Government will provide data show projector.	1 per room
Wed Breakouts - WR G/H/I	Power Source for computer/data show	1 per room
Wed Breakouts - WR G/H/I	Internet access for each breakout room	1 per room
Support Rooms - Room 209 / Room 208 / WR J	No AV needed for staging/support, Executive Meeting Office, or Conference Support rooms	N/A
Thu Gen - WR F	Dual projection set up (as appropriate for the size/shape of the general session room).	2 (or more)
Thu Gen - WR F	Wired Podium Microphone	1
Thu Gen - WR F	Wired Table Microphones	7
Thu Gen - WR F	Lapel Microphones	2
Thu Gen - WR F	Wireless Handheld Microphones	7
Thu Gen - WR F	Amplifier, Mixer, Speakers appropriate to meeting space	As Needed
Thu Gen - WR F	Additional audio and video support equipment appropriate to meeting space (i.e., playing music and showing videos)	As Needed
Thu Gen - WR F	Confidence Monitor	1
Thu Gen - WR F	Sufficient plugs/outlets for conference area and breakout rooms	As Needed
Thu Gen - WR F	On-site Technician: 8 hours (in ballroom)	1

Clauses Incorporated by Reference:

52.203-19 Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017)

52.204-7 System for Award Management – Registration (Oct 2025)

52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2025)

52.204-13 System for Award Management—Maintenance (Oct 2025)

52.204-19 Incorporation by Reference of Representations and Certifications (Dec 2014)

52.209-10 Prohibition on Contracting with Inverted Domestic Corporations (Oct 2025)

52.212.-1 Instructions to Offerors – Commercial Products and Commercial Services (Sep 2023)

52.212-2 Evaluation – Commercial Products and Commercial Services (Nov 2021

52.212-4 Terms and Conditions – Commercial Products and Commercial Services (Oct 2025) Addendum I (Oct 2025)

52.219-4: Notice of Price Evaluation preference for HUBZone Small Business Concerns (Oct 2025)

52.222-41 Service Contract Labor Standards (Oct 2025)

52.222-50 Combating Trafficking in Persons (Oct 2025)

52.222-90 Addressing DEI Discrimination by Federal Contractors (Oct 2025)

52.223-23 Sustainable Products (Oct 2025)

52.232-23 Assignment of Claims (May 2014)

52.232-39 Unenforceability of Unauthorized Obligations (Jun 2013)

52.232-40 Providing Accelerated Payments to Small Business Subcontractors (Mar 2023)

52.233-1 Disputes (Oct 2025)

52.233-3 Protest after Award (Oct 2025)

52.233-4 Applicable Law for Breach of Contract Claim (Oct 2025)

1052.210-70 Contractor Publicity (Apr 2015)

Full Text Clauses:

1052.224-70 Contract Publication (Oct 2018)

(a) The Department of the Treasury (Treasury) may, at its sole discretion, publish this contract or portions thereof, including orders issued under the contract when deemed in the best interest of the Government.

(b) To afford the Contractor an opportunity to review and propose redactions for any information contained in the Treasury contract that may be subject to a FOIA exemption, the Contractor may submit, within ten business (10) days from the date of award of this contract or any order issued under the contract—

(1) A pdf file of the fully executed contract or order that is suitable for publication and which includes all Contractor proposed redactions (e.g, trade secrets or any commercial or financial information that the Contractor believes to be privileged or confidential business information) and.

(2) A written statement identifying the portions of each proposed redactions, including the applicable exemption under the Freedom of Information Act (FOIA), 5 U.S.C. 552, and, in the case of FOIA Exemption 4, 5 U.S.C. 552(b)(4), shall demonstrate why the information is considered to be a trade secret or commercial or financial information that is privileged or confidential.

(c) Treasury will consider the Contractor's proposed redactions and associated grounds for nondisclosure prior to making a determination as to what information may be properly withheld for purposes of publishing this contract or portions thereof.

(d) The Contractor may submit a request to the CO for additional time to complete the action prescribed by paragraph (b) of this clause. The lack of action by the Contractor will be deemed by the Government as there being no information in the Treasury contract subject to a FOIA exemption.

(e) Information provided by the Contractor in response to this clause may itself be subject to disclosure under the FOIA.

(End of Clause)

IR1052.224-9001 Mandatory IRS Security Training for Information Systems, Information Protection and Facilities Physical Access (Apr 2024)

The Federal Information Security Modernization Act of 2014 (FISMA) requires each federal agency to provide periodic information security and privacy awareness training to all contractors/subcontractors involved in the management, use, or operation of Federal information

and information systems. In addition, contractor/subcontractor personnel are subject to the Taxpayer Browsing Protection Act of 1997, which prohibits willful unauthorized inspection of returns and return information and details that any violation of the Act could result in civil and criminal penalties. Contractor/subcontractor personnel are bound by the Records Management by Federal Agencies (44 U.S.C. Chapter 31) regarding the care and retention of federal records.

1. The contractor must ensure all new contractor/subcontractor personnel complete all assigned briefings which are based on the responses provided on the Risk Assessment Checklist Form 14606. These responses pertaining to access to any IRS system, including basic LAN, email, and internet; access to any Sensitive but Unclassified (SBU) data; and access to any IRS facility. Since new contractor/subcontractor personnel will not have access to the IRS training system, the COR shall provide softcopy versions of each briefing.

i. Exception: Contractor personnel (including subcontractors) performing under IRS contracts with Nonprofit Agencies Employing People Who Are Blind or Severely Disabled (as described in FAR Subpart 8.7) are exempted from the aforementioned briefing requirements, unless the contractor requests access to the training, or there is a compelling justification for requiring the training that is approved by the Contracting Officer (CO). An example of this would be in an instance where visually impaired personnel is assigned to perform systems development and has potential staff-like access to IRS information.

ii. Contractor/subcontractor personnel working with IRS information at contractor-controlled facilities with no access to the IRS network will be subject to all mandatory briefing excepting the Facilities Management Physical Security briefing as outlined in Publication 4812.

iii. Service Personnel: Inadvertent Sensitive Information Access Training
Contractor personnel performing: (i) janitorial and cleaning services (daylight operations), (ii) building maintenance, or (iii) other maintenance and repair and need staff-like access to IRS facilities are required to complete Inadvertent Access to Sensitive Information (SBU) Access training.

iv. Service Personnel Security Awareness Training: Contractor personnel providing services in the following categories are required to complete FMSS Physical Security Training:

- Medical;
- Cafeteria;
- Landscaping;
- Janitorial and cleaning (daylight operations);
- Building maintenance; or
- Other maintenance and repair

2. In combination these mandatory briefings are known as IRS Security Awareness Training (SAT). The topics covered are: Cybersecurity Awareness, Privacy Information Protection and Disclosure, Unauthorized Access to Taxpayer Data, Records Management, Inadvertent Sensitive Information Access, and/or Facilities Physical Security. The completion of the assigned mandatory briefings constitutes the completion of the Security Orientation.

3. The SAT must be completed by contractor/subcontractor personnel within 10 business days of successful resolution of the suitability and eligibility for staff-like access as outlined in IR1052.204-9000 Submission of Security Forms and Related Materials and before being granted access to SBU data. The date listed on the memo provided by IRS Personnel Security shall be used as the commencement date.

4. Training completion process:
The contractor must submit confirmation of completed SAT mandatory briefings for each contractor/subcontractor personnel by either:

i. Using Form 14616 signed and dated by the individual and authorized contractor management entity and returned to the COR. This option is used for new contractor/subcontractor personnel and any that do not have an IRS network account.

ii. Using the IRS training system which is available to all contractors with IRS network accounts

5. Annual Training. For contracts/orders/agreement exceeding one year in length, either on a multiyear or multiple year basis, the contractor must ensure that personnel complete assigned SAT mandatory briefings annually no later than October 31st of the current calendar year. The contractor must submit confirmation of completed annual SAT on all personnel unable to complete the briefings in the IRS training systems by submitting completed Form 14616 assigned to this contract/order/agreement, via email, to the COR, upon completion.

6. Contractor's failure to comply with IRS security policy (to include completion and certification of SAT requirements within the timeframe specified) may be subject to suspension, revocation, or termination (temporarily or permanently) of staff-like access to IRS IT systems and facilities.

7. Flow down of clauses. The contractor shall include and flow down, in its subcontracts (or arrangements or outsourced service agreements) that entails staff-like access to SBU information by a subcontractor, at any tier, the substantially same Federal Acquisition Regulation (FAR) and local security or safeguard clauses or provisions for protecting SBU information or information systems that apply to and are incorporated in its prime contract with IRS.

(End of Clause)

IR1052.232-9001 Electronic Invoicing and Payment Requirements for the Invoice Processing Platform (IPP) (Jul 2019)
(a) Definitions:

"Short payment" as used in this clause means the partial payment of an invoice for goods/services actually rendered at the time of payment when the invoice includes additional goods/services that have not yet been provided/rendered.

"Short payment" example: The contract requires the delivery of a set number of items, with the price, delivery location, and delivery due date also specified. The vendor delivers 50% of the items as specified but invoices for 100% of the items. Before implementation of the IPP, the IRS would have paid the vendor for the items delivered and instructed the vendor to re-invoice the IRS when the balances of the items were delivered. In other words, the IRS would "short pay" the invoice since the IRS did not remit payment for the full invoice amount. With implementation of the IPP, the IRS can no longer do this because the IRS cannot accept an electronic invoice that includes items not yet received. The IRS will reject the invoice. The vendor needs to submit an invoice for only the items received by the IRS (in this case, 50%), and, if these items meet all other contract terms and conditions, the IRS will pay the invoiced amount. The vendor submits subsequent invoice(s) for items as they are delivered and accepted.

(b) The Invoice Processing Platform (IPP) is a secure Web-based electronic invoicing and payment information service available to all Federal agencies and their suppliers. Effective October 1, 2012, invoicing for payment through the IPP will be mandatory for all new contract awards. Additional information regarding the IPP may be found at the IPP website address https://www.ipp.gov. Contractors must complete the contractor point of contact information below and submit it with their proposal submissions. Contractors may contact the IPP Helpdesk for assistance via e-mail at ippgroup@stls.frb.org or via phone at (866) 973-3131. Once a contract award has been made, the contractor will be contacted by the IPP via e-mail to set-up an account. It will be necessary for contractors to login to their IPP accounts every 90 days to keep their IPP accounts active.

(c) Contractor Point of Contact Information

Contractor Name: _____
Contractor IPP Point of Contact Name: ____ _____
Contractor Phone Number: _____
Contractor E-mail Address: ____ _____

(d) Electronic Invoicing and Payment Requirements

Vendor invoices submitted electronically through the IPP should be in the proper format and contain the information required for payment processing. To be approved for payment, a "proper invoice" must list the items specified in FAR 52.232-25 (a)(3)(i) through (a)(3)(x), or in the case of a Commercial Item Contract, the items included in 52.212-4(g)(1)(i) through (g)(1)(x).

If the vendor is offering a discount via the IPP, the discount must be reflected on the invoice. The vendor will select 'Create Invoice'. The IPP system will default to 'Net 30 Prompt Pay' under the Payment Terms dropdown box. The vendor will select from 54 different discount options for the invoice that is being created. If the vendor chooses to offer a discount on the invoice screen, the information will interface to the payment system for processing. Discounts that are offered on attachments rather than the invoice itself cannot be accepted.

Under this contract, the following documents are required to be submitted as an attachment to the invoice. Please do not submit into IPP any documentation/attachments that conflict with what is stated on the invoice:

Payment and Invoice Questions

For payment and invoice questions, contact the Ancillary Systems at (304) 254-3372 or via e-mail at cfo.fm.ipp.customer.support@irs.gov.

(e) Waiver

If the Contractor is unable to use the IPP for submitting payment requests starting on October 1, 2012, then a waiver form must be completed and submitted with the contractor's proposal submission for review and approval by the Contracting Officer based on one of the conditions listed in the waiver. The vendor will be notified prior to award as to whether their request for waiver has been approved or denied. If the waiver is granted, then a copy of the waiver must be submitted with each paper invoice that the vendor submits to the payment office or the invoice will be returned.

(f) Short Payment

Short payment on vendor submitted invoices will no longer be processed or paid. If any portion of the invoice does not meet the requirements for a proper invoice, the entire invoice shall be rejected and returned to the vendor unpaid.

IRS Invoice Processing Platform (IPP) Waiver Form

The IRS invoicing and payment requirements clause (IR1052.232-9000) requires that all invoices under awards made (or effective) on or after October 1, 2012, be submitted electronically via the IPP unless a waiver is requested and granted. If the Contractor is unable to submit its invoice through the IPP, the Contractor shall complete this waiver form indicating the reason for the waiver request by selecting the appropriate box below and providing a narrative summarizing in detail the circumstances requiring a waiver. For a solicitation, submit the waiver form with the proposal submission. For a modification that incorporates the IPP clause into an existing contract, submit the waiver form with the modification. The CO will notify the vendor via e-mail or another appropriate means of communication prior to award as to whether their waiver has been approved or denied. If the waiver is granted, then a copy of the approved waiver must be submitted with each invoice that the vendor submits to the payment office or the invoice will be returned.

Reason for requesting a waiver of the requirement to submit an electronic invoice via the IPP:

[ ] 1. Submission of invoices through IPP would impose a hardship on an individual (includes employees and sole proprietors) due to: either a physical or mental disability; a geographic, language, or literacy barrier; or an undue financial burden. The requirement to submit invoices through the IPP is automatically waived for all individuals who do not have payment capability using ACH with a U.S. financial institution.
[ ] 2. The political, financial or communications infrastructure where the place of business is located does not support access to the IPP for submitting invoices electronically.
[ ] 3. The contractor is located within an area designated by the President of the United States or an authorized agency administration as a disaster area. (Please identify area/location.)
[ ] 4. The submission of invoices electronically may pose a threat to national security, the life or physical safety of an individual may be endangered, or a law enforcement action may be compromised.
[ ] 5. The agency does not expect to receive more than one invoice from the same contractor within a one-year period. i.e., the invoice submission is non-recurring.
[ ] 6. The contractor customarily submits a high volume of invoices on a regular basis via file format, not currently supported by the IPP (i.e., uses a file format other than XML or CSV) and the high volume of invoices would cause a significant burden to the contractor if submitted through the IPP individually. If utilizing this exception, please identify the file formats supported by your invoicing system so that the IPP may consider implementing the requested file format at a later date. File format(s) used: _____
[ ] 7. Other - Please explain: _____

Attach a separate sheet of paper with a summary narrative substantiating the circumstances for the waiver exception selected from above (1 through 7).

Waiver Submitted By:

_____
Contractor Name

_____ _____
Name of Person Submitting Request for Waiver Title

_____
Signature of Person Submitting Request for Waiver

_____ _____
E-mail Address Phone No.

_____ _____
Contract/Order No. Date Submitted

Waiver Approved By:

_____

Contracting Officer's Name Printed

_____ _____
Contracting Officer's Signature Date

(End of Clause)

IR1052.239-9000 Section 508 Information, Documentation and Support (Dec 2019)

In accordance with 36 CFR, Appendix C to Part 1194, the information and communication technology (ICT) products and product support services documentation furnished in performance of this contract shall be provided at no additional cost. The contractor shall provide information, documentation, and support relative to the supplies and services as described in the statement of work, performance work statement or statement of objectives (select one). The following technical standards and provisions have been determined to be applicable to this contract:
___ Chapter 6: Support Documentation and Services
___ 601 General
___ 601.1
___ 602 Support Documentation
___ 602.1 ___ 602.2 ___ 602.3 ___ 602.4
___ 603 Support Services
___ 603.1 ___ 603.2 ___ 603.3

(End of Clause)

IR 1052.239-9003 Section 508 Accessibility of Information and Communication Technology (100% Compliance) (Apr 2024)
Each information and communication technology (ICT) product or service furnished under this contract shall comply with the Information and Communication Technology Accessibility Standards (36 CFR, Appendix C to Part 1194). If the Contracting Officer determines any furnished products or services are not in compliance with the contract, the Contracting Officer will apply the remedies described under FAR 52.246-2, Inspection of Supplies – Fixed Price or FAR 52.246-4, Inspection of Services – Fixed Price.

The following technical standards and provisions have been determined to be applicable to this contract:

___ Chapter 4: Hardware
___ 401 General
___ 401.1
___ 402 Closed Functionality
___ 402.1 ___ 402.2(1-6) ___ 402.3 ___ 402.4 ___ 402.5
___ 403 Biometrics
___ 403.1
___ 404 Preservation of Information Provided for Accessibility
___ 404.1

___ 405 Privacy
___ 405.1
___ 406 Standard Connections
___ 406.1
___ 407 Operable Parts
___ 407.1 ___ 407.2 ___ 407.3 ___ 407.4 ___ 407.5 ___ 407.6 ___ 407.7 ___ 407.8
___ 408 Display Screens
___ 408.1 ___ 408.2 ___ 408.3
___ 409 Status Indictors
___ 409.1
___ 410 Color Coding
___ 410.1
___ 411 Audible Signals
___ 411.1
___ 412 ICT with Two-Way Communication
___ 412.1 ___ 412.2 ___ 412.3 ___ 412.4 ___ 412.5 ___ 412.6 ___ 412.7 ___ 412.8
___ 413 Closed Caption Processing Technologies
___ 413.1
___ 414 Audio Description Processing Technologies
___ 414.1
___ 415 User Controls for Captions and Audio Descriptions
___ 415.1
___ Chapter 5: Software
___ 501 General
___ 501.1
___ 502 Interoperability with Assistive Technology
___ 502.1 ___ 502.2 ___ 502.3 ___ 502.4(A-G)
___ 503 Applications
___ 503.1 ___ 503.2 ___ 503.3 ___ 503.4
___ 504 Authoring Tools
___ 504.1 ___ 504.2 ___ 504.3 ___ 504.4
___ Chapter 7: Referenced Standards
___ 701 General
___ 701.1
___ 702 Incorporation by Reference
___ 702.1 ___ 702.2 ___ 702.3 ___ 702.4 ___ 702.5 ___ 702.6 ___ 702.7 ___ 702.8 ___ 702.9
___ 702.10

The standards do not require the installation of specific accessibility-related software or the attachment of an assistive technology device, but merely require that the ICT be compatible with such software and devices so that it can be made accessible if so required by the agency in the future.

The following functional performance criteria (36 CFR Chapter 3) apply to this contract.

___ Chapter 3: Functional Performance Criteria

___ 301 General
___ 301.1
___ 302 Functional Performance Criteria
___ 302.1 ___ 302.2 ___ 302.3 ___ 302.4 ___ 302.5 ___ 302.6 ___ 302.7 ___ 302.8 ___ 302.9

(End of Clause)

Treasury Acquisition Bulletin 25-01 Notice

System updates may lag policy updates. The System for Award Management (SAM) may continue to require entities to complete representations based on provisions that are not included in agency solicitations. Examples include 52.222-25, Affirmative Action Compliance, and paragraph (d) of 52.212-3, Offeror Representations and Certifications—Commercial Products and Commercial Services. Contracting officers will not consider these representations when making award decisions or enforce requirements. Entities are not required to, nor are they able to, update their entity registration to remove these representations in SAM.

(End of Language)

PART II INSTRUCTIONS TO QUOTERS - GENERAL INSTRUCTIONS
The Government anticipates issuing a Firm-Fixed-Price Purchase Order to the Quoter submitting the Lowest-Priced Technically Acceptable (LPTA) quotation using the procedures of FAR subpart 12.6 in conjunction with FAR Part 13 for Hotel AV Support for the FY26 All Managers Meeting.

Method of Evaluation:
Lowest-Priced Technically Acceptable (LPTA) - After receipt of quotations, the Government will first evaluate the lowest-priced quotation. If the lowest-priced quotation is determined to be technically acceptable and otherwise properly awardable, no further quotations will be evaluated, and award will be made. If the lowest-priced quotation is determined to be technically unacceptable and/or otherwise not properly awardable, the Government will evaluate the next lowest-priced quotation. This process will continue until a technically acceptable and otherwise properly awardable quotation is identified.

* To be eligible for award, the Quoter must be actively registered in the System for Award Management (SAM) at the time of award. The Product Service Code (PSC) for this requirement is W069 - Lease or Rental of Equipment for Training Aids and Devices.

The NAICS code for this requirement is 532490- Other Commercial and Industrial Machinery and Equipment Rental and Leasing.

QUOTATION PREPARATION INSTRUCTIONS

The Government requests submission of a technical and price quotation in response to this solicitation. All questions regarding this solicitation shall be submitted via email to the Contracting Officer, Patricia Brown, patricia.e.brown@irs.gov, and the Contract Specialist, Neil Belden, neil.d.belden@irs.gov, no later than 12:00 P.M. Eastern Time on 12 August 2026. A consolidated list of responses will be incorporated into the solicitation via amendment no later than Wednesday, 13 August 2026.

Quotations are due no later than Friday, 14 August 2026, at 12:00 P.M. Eastern Time and shall be submitted electronically via email to the Contract Specialist, Neil Belden, neil.d.belden@irs.gov, and the Contracting Officer, Patricia Brown, patricia.e.brown@irs.gov.

The quotation MUST include the following:

a) RFQ number
b) Complete company name (as represented in SAM.gov)
c) Tax identification number (TIN)
d) Unique Entity Identifier (UEI)
e) Cage Code
f) The company's business size
g) Complete Business Mailing Address
h) Contact Name
i) Contact Phone Number
j) Contact email address

The technical quotation shall address the following:

1. Discussion demonstrating the Quoter's understanding of and intention to comply with the objectives and requirements of the Statement of Work (SOW) and solicitation.

2. J.W. Marriott Technical Supervisor Requirement: The J.W. Marriott Indianapolis permits the use of outside audiovisual contractors; however, the hotel requires outside audiovisual contractors to utilize a Technical Supervisor provided by Markey's Audio/Visual, Inc., the hotel's preferred audiovisual provider. The Quoter shall coordinate directly with Markey's Audio/Visual, Inc. and obtain a quotation for the Technical Supervisor support required based upon the Quoter's proposed staffing schedule, equipment, and technical requirements. The Quoter shall include the cost of the required Markey's Technical Supervisor support in its total Firm-Fixed-Price quotation submitted to the Government. The Markey's quotation shall be included with the Quoter's submission as supporting documentation. The Government will not separately reimburse the Contractor for Technical Supervisor charges not included in the Quoter's proposed Firm-Fixed Price.

QUOTE PREPARATION COSTS

This RFQ does not commit the Government to pay any cost for the preparation and submission of a quotation in response to this RFQ.

EVALUATION OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

The Government will review the submitted quotation to ensure compliance with the requirements of the Statement of Work (SOW) and solicitation.

The technical quotation will be evaluated on the following factors:

1. Verification that the Quoter understands and will be able to comply with the requirements detailed in the Statement of Work (SOW) and solicitation.

2. Verification that the Quoter has obtained the required Technical Supervisor quotation from Markey's Audio/Visual, Inc. and has incorporated the Technical Supervisor cost into its total Firm-Fixed-Price quotation.

A quotation will be determined technically acceptable when it demonstrates compliance with all requirements of the SOW and solicitation, including the J.W. Marriott Indianapolis Technical Supervisor requirement. In addition, the submitted price quotation will be evaluated for price reasonableness prior to award.