DEPARTMENT OF THE AIR FORCE
374TH AIRLIFT WING

11 August 2026

MEMORANDUM FOR PROSPECTIVE OFFEROR

FROM: 374th Contracting Squadron
Specialized Contracting Flight (374 CONS/PKS)
Unit 5228, Bldg. 620, Yokota Air Base
Fussa-shi, Tokyo 197-0001

SUBJECT: **Notice to Offerors for Solicitation No. FA520926Q0076, Family Housing Furniture Moving Services, Marine Corps Air Station (MCAS) Iwakuni.**

1. The following information is provided to you to supplement the subject solicitation:

a. **Contract Assistance.** Any questions regarding this solicitation may be referred to the 374th Contracting Squadron, Specialized Flight, Contracting Officer, TSgt Bilger, Cody via email at cody.bilger@us.af.mil or Contracting Officer, SSgt Pfeifer, Dimitri via email at dimitri.pfeifer@us.af.mil. Please refer to the solicitation number when making inquiries.

b. **Submission of Offers.** Submit signed and dated offers to the office specified in this solicitation by offer due date/local time specified in block 8 of the solicitation. Offers may be sent via email to cody.bilger@us.af.mil or dimitri.pfeifer@us.af.mil. The Government contemplates award of a single Indefinite-Delivery Indefinite-Quantity (IDIQ) Type contract resulting from this solicitation; therefore, offerors must quote on all line items in Standard Form (SF) 1449.

c. **Clauses or Provisions Incorporated by Reference.** The solicitation and resultant contract incorporate one or more clauses or provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

https://www.acquisition.gov/

d. **Authorization to Perform.** This project will be performed in its entirety in the country of Japan; therefore, the successful offerors must be licensed and registered to perform the business in the country of Japan. The Government requires, and the offerors certify that the offerors hold applicable authorization issued under the Trucking Business Law (“Kamotsu Jidosya Unso Jigyo Hou 貨物自動車運送事業法”) and/or the Freight Carrier-Using Transport Business Law (“Kamotsu Riyo Unso Jigyo Hou 貨物利用運送事業法”) from the cognizant regulatory authority pursuant to applicable Japanese laws to perform the subject service. The offeror shall furnish the Government, if requested, copies of the authorization.

e. **Commercial and Government Entity (CAGE) Code Reporting.** The CAGE code is necessary to complete the registration at Para g below. If the offeror does not have a CAGE code, it may ask the Contracting Officer to request one from the Defense Logistics Information Service (DLIS). The Contracting Officer will-

(1) Ask the Contractor to complete section B of a DD Form 2051, Request for Assignment of a Commercial and Government Entity (CAGE) Code;

(2) Complete section A and forward the form to DLIS; and

(3) Notify the Contractor of its assigned CAGE code.

Offerors may not delay submission of the offer pending receipt of a CAGE code. If your organization does not have a CAGE assigned yet, for most countries you can obtain one by connecting to https://www.nato.int/structur/AC/135/index.html#/

The government will verify that the quoter has an established **Japanese CAGE code** through https://sam.gov and are able to perform the requested services within the country of Japan. Those quoters that do not fulfill this eligibility requirement will not be considered for award.

f. **System for Award Management (SAM).** The offeror is required to be registered in SAM at the time an offer is submitted and is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database and for any liability resulting from the government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of the contract and is not a substitute for a properly executed contractual document. Offerors may obtain information on registration and annual confirmation requirements via the Internet at https://www.sam.gov/.

g. **Submission of Offers.** Offerors shall submit electronic copies of quotation via e-mail. Please refer to SF1449, Addenda to RFO 52.212-1 for details.

2. If you have any questions, please contact TSgt Bilger, Cody Contracting Officer or SSgt Pfeifer, Dimitri Contracting Officer. See para 1.a. above for the contract information. All questions must be received by **17 August 4:00 PM Japan Standard Time (JST), the Government intends to respond to all questions by 22 August, 2025 4:00 PM JST.**

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TSgt Bilger, Cody
Contracting Officer