August 10, 2026

Request for Quotations (RFQ)

Export-Import Bank of the United States

811 Vermont Ave, NW
Washington, D.C. 20571

Project	International Recovery BPA
Solicitation No.	83310126Q0058
Issue Date	Monday, August 10, 2026
Questions Due	Monday, August 17, 2026 @ 4:30 PM (Eastern)
Quotation Due	Monday, August 31, 2026 @ 10:00 AM (Eastern)
Submission Method	Electronic submission only via email
Submit To	Travis Finkle: travis.finkle@exim.gov

Notice: The information collection requirements contained in this solicitation/contract, that are not required by regulation, have been approved by the Office of Management and Budget pursuant to the Paperwork Reduction Act and Assigned OMB Control No. 3090-0163.

Request for Quotations (RFQ)

The Export-Import Bank of the United States (EXIM Bank), Washington, DC, is issuing this RFQ to establish multiple Blanket Purchase Agreements (BPAs) with qualified vendors to provide asset protection and recovery legal services worldwide.

This acquisition will be conducted in accordance with FAR 13.303, Blanket Purchase Agreements, and FAR Subpart 13.5, Simplified Procedures for Certain Commercial Products and Commercial Services, using simplified acquisition procedures and a best-value tradeoff approach consistent with FAR 13.106-2.

NAICS Code and PSC

NAICS: 541110 - Offices of Lawyers (Size Standard: $15.5M)

PSC: R418 Support- Professional: Legal

Type of Agreement

Multiple Award BPA: The Government intends to establish multiple BPAs (up to 8 awardees) under this RFQ. The number of awards, if any, will be based on the results of the evaluation and the Government's best interests.

Estimated BPA ordering amount per vendor: The Government anticipates that total orders under each BPA may not exceed approximately $7,500,000 over the five-year BPA period. This amount is an estimate only, is not a guaranteed minimum or maximum contractual obligation, and does not obligate funds at BPA establishment. Funds will be obligated only when an authorized BPA call/order is issued and accepted.

Communications and Currency

All communications, written quotations, and other responses to this solicitation and any resulting BPA shall be in the English language. Quotations or other communications received in a language other than English may be rejected without evaluation or consideration. All monetary values proposed and accepted shall be in United States Dollars (USD). Monetary values not stated in USD may be rejected without evaluation or consideration.

Firm-Fixed-Price BPA calls/orders will be issued under each BPA, with outcome-based payment terms specified at the call/order level.

No minimum guarantee is provided.

The Government may issue multiple calls against each BPA over the life of the agreement

Submission of Invoices

https://www.sam.govVendor / contractor must be registered in the System for Award Management (SAM) https://www.sam.gov.

Additional Invoicing instructions will be provided upon receipt of an award.

Cancellation / Termination Policy

The US Government may terminate this IDV BPA or the period of performance of any order issued thereunder, for any reason, before or after the commencement of any work under an order. The US Government shall be liable for costs of a Termination for Convenience or Cause, as the case may be, IAW FAR 52.212-4. There is no required minimum guarantee for this IDV BPA. Either party may cancel this IDV BPA in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party acknowledges the notice of cancellation. Notwithstanding the cancellation of the BPA, awarded BPA Call Orders will continue to be performed within their terms.

Labor Standards and Work Hours

All work performed by the prime contractor and each of its subcontractors/suppliers shall be performed in accordance with commercial business practices and regulated labor standards prevailing in the jurisdiction where the services are being performed. The contractor is responsible for ensuring that all such practices and labor standards are enforced and followed and agrees to hold harmless and indemnify the US Government for any violation of same. The contractor shall have a 48-hour response time, from the time of notification from the government and/or issuance of a BPA Call Order to begin order services unless another timeframe is agreed to by the OCO. Commencement of travel and or arranging for subcontractor performance in a domestic or foreign jurisdiction may constitute commencement of performance by the contractor.

Period of Performance (PoP)

The period of performance for the BPA(s) resulting from this solicitation will be up to five (5) years which may be extended up to six (6) months per clause 52.217-8. The maximum period of performance under each order issued under the BPA(s) may be up to five (5) years from the date of award of the BPA Call order. A BPA Call Order issued prior to the date of expiration of the IDV BPA may continue to be performed for the period of performance specified in the said order, notwithstanding the expiration of the BPA.

Place of Performance – General

The primary place of performance will be the location identified by each issued BPA Call Order. The contractor's facilities may be located within CONUS, OCUNUS, or Foreign (overseas) areas. The contractor shall furnish all labor, materials, supervision, equipment, transportation necessary to conduct/document, or other to successfully complete performance of each order.

2.0. Call/Order Line Items (CLINs) and Contract Type by CLIN

CLIN 0001 (Firm-Fixed-Price): This Due Diligence Fee is applicable to new cases and on a per case basis. Follow-On tasks are not always applicable with this fee.

CLIN 0002 (Firm-Fixed-Price): The Contingency Fee is the % of recovered assets, paid only on successful recoveries.

*****Submit this page with your price quotation*****

*For evaluation purposes only

CLIN PRICING - BPA Establishment Evaluation Pricing (Estimated BPA Period of Performance: September 30, 2026 – September 29, 2031; final period will be specified in each BPA and applicable BPA call/order)

CLIN	CLIN DESCRIPTION	CLIN AMOUNT (Not to Exceed)
0001	Due Diligence Fee (If applicable, per case)	*$_____ ea. (per case)
0002	Contingency Fee	_____ %

*You may submit supplement pricing for bundled pricing with multiple cases, or follow-on task should you choose.

EXPORT-IMPORT BANK ON BEHALF OF
OFFICE OF THE BOARD OF DIRECTORS TO PROVIDE RECOVERY
PERFORMANCE WORK STATEMENT (PWS)

1.0 INTRODUCTION

EXIM Bank seeks to contract for loan recovery assistance from a recovery firm principally collecting balances of certain paid claims under its credit guarantee and insurance programs.

The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform loan recovery services as stated in this Performance Work Statement except for those items specified as Government furnished property and services.

2.0 BACKGROUND

(a) The Export-Import Bank of the United States ("EXIM Bank") supports the financing of U.S. goods and services. It assumes credit and country risks the private sector is unable or unwilling to accept. In covering these risks EXIM Bank pays on claims related to insurance policies and guarantees. Upon payment of the claim it becomes the responsibility of the Asset Recovery Group ("ARG") within the Asset Management Division of EXIM Bank ("AMD") to seek repayment from the debtor and/or guarantors.

(b) Throughout this document the term "recovery officer(s)" will be used. For the purposes of this document, recovery officer(s) refers to the International Recovery Officers, Working Capital Officers, and Managing Director – Recoveries; within ARG.

3.0 SCOPE

The Contractor shall provide collection, servicing, legal, and recovery services to support EXIM Bank in collecting outstanding debts and recovering defaulted loan obligations from obligors and guarantors worldwide.

Services may include, but are not limited to:

- Borrower negotiations, settlement efforts, and workout agreements;
- Credit restructuring and other recovery-related servicing activities;
- Asset searches, investigations, and due diligence activities;
- Site visits and field investigations, as appropriate;
- Documentation and execution of recovery, restructuring, and settlement agreements;
- Extrajudicial collection efforts and loan recovery services;

- Instituting and managing legal proceedings, litigation, and other legal enforcement actions;
- Seizure, embargo, execution, and enforcement against assets, where legally permitted; and
- Taking any other actions required to effect recovery on behalf of EXIM Bank.

The Contractor's performance shall demonstrate measurable recovery outcomes, effective cross-border execution capabilities, and the ability to perform recovery activities in the countries for which the BPA is awarded. These capabilities will be assessed as part of the evaluation process.

4.0 OBJECTIVES (NATURE OF WORK)

To recover assets, institute legal proceedings and/or provide credit restructuring related to the claim(s), involving the debtor and guarantor(s).

5.0 APPLICABLE DIRECTIVES

Full knowledge of the identified countries judicial system, duly qualified / registered attorney in the identified countries, if litigation is pursued. The Contractor shall utilize legally authorized and properly licensed professionals within each jurisdiction where litigation or enforcement actions are performed.

6.0 GOVERNMENT FURNISHED INFORMATION OR PROPERTY

EXIM Bank will notify contractor by email from the COR as to the specifics of case to be recovered.

7.0 SPECIFIC REQUIREMENTS/TASKS

The firm is to attempt recovery on behalf of and, if provided EXIM Bank's express instruction to do so, institute legal proceedings and/or provide credit restructuring services to EXIM Bank's Asset Management Division ("AMD") related to the referenced claim(s), involving the referenced debtor and guarantor(s), located worldwide.

The firm shall take such other action as AMD may require effecting recovery for EXIM Bank. The firm is instructed to:

(i) perform a preliminary research and evaluation of the case, including, but not limited to, asset search, credit analysis and legal actions registered against the Obligor;
(ii)attempt extrajudicial collection of the claim amount within 90 days of the date hereof and report the results of such attempt to AMD in acceptable format; and
(iii) under written instructions received from AMD, file legal proceedings against the Debtor and the Guarantors if the firm is unable to effect an extrajudicial collection of all amounts due under the claim.

Task 1: (Due Diligence)

The Contractor shall provide all labor, equipment, materials, postage, supervision, expenses, and travel necessary to conduct collection investigation services for EXIM Bank on the above stated case(s). Before beginning the recovery and collection services, the Contractor shall prepare and forward a written report to the Requesting Officer, outlining the plan for recovery and estimated amount of the defaulted principal that is collectable. Legal services shall be in accordance with the Statement of Work.

Contractor's written report shall be submitted in the suggested format and shall be presented within 60 days of execution of Contract.

Task 2: (Contingency) Payment for Recovery of Defaulted Principal
The Contractor will forward a written report to EXIM Bank's Requesting Officer, which will outline payment and/or payment methods associated with the recovery of the Defaulted Principal Amount. The Contractor will be paid a percentage of all monies collected in accordance with the Case Assignment Letter and in accordance with the Contractor's written report as required by Line Item 0002.

Additional Information:
If litigation is required, Contractor shall submit a completed Litigation Request Form in English to AMD for internal approval and authority to proceed. Extraordinary and unusual expenses incurred by Contractor that are outside of the scope of this contract shall be agreed upon in writing in advance or shall not be considered reimbursable expenses.

8.0 DELIVERABLES

Lists any reports or documentation that is required as a deliverable to include the frequency, # of copies, and format. A deliverable is anything that can be physically delivered but may include non-physical things such as meeting minutes.

Note: All PWS deliverables should be included in this table. Contractor should include in their proposed schedule a time for the Government to review.

Item #	Deliverable	Section	Format/ Quantities	Due Date
1	Due Diligence / Recovery Plan	Task 1	Written report in English; electronic submission	Within 60 calendar days after BPA call/order execution unless otherwise stated in the call/order
2	Extrajudicial Collection Status Report	Task 2	Written report describing actions taken, results, barriers,	Within 90 calendar days after BPA call/order execution unless otherwise

			and recommended next steps	stated in the call/order
3	Litigation Request Form, if litigation is recommended	Additional Information	Completed form in English with supporting rationale and estimated costs	Before initiating litigation or incurring extraordinary/unusual expenses
4	Litigation / Recovery Status Report	Task 2	Written status report; electronic submission	Semiannually, or more frequently if specified in the BPA call/order

9.0 PERFORMANCE REQUIREMENT SUMMARY (PRS)

The Contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Task or Deliverable	Performance Standard	Acceptable Quality Level (AQL)	Surveillance Method	Performance Rating	Incentives/Disincentives
Initial Response / Readiness	Acknowledge BPA call/order request or notice by the deadline specified in the call/order and be prepared to begin services within 48 hours unless another timeframe is approved by the CO.	95% timely responses	CO/COR review of written communications and call/order records	Exceptional: consistently early and complete; Satisfactory: timely and complete; Unsatisfactory: late or incomplete without approval	Considered in past performance and future call/order evaluations
Due Diligence / Recovery Plan	Submit complete written report identifying asset search results, recovery strategy, estimated collectability, risks, and	100% complete and on time	COR review of deliverable against PWS and call/order requirements	Exceptional: complete, actionable, and early; Satisfactory: complete and timely; Unsatisfactory: materially incomplete or late	Payment and acceptance in accordance with the applicable FFP call/order

	recommended next steps.				
Extrajudicial Collection Efforts	Conduct and report collection efforts within the timeframe stated in the PWS or applicable call/order, including actions taken, outcomes, barriers, and next steps.	100% reporting compliance	COR review of status reports and supporting documentation	Exceptional: proactive, well-documented, and outcome-focused; Satisfactory: adequately documented; Unsatisfactory: absent or unsupported reporting	Considered in past performance and future call/order evaluations
Litigation / Extraordinary Expenses	Do not initiate litigation or incur extraordinary/unusual expenses without prior written authorization from the CO or other authorized Government official identified in the call/order.	100% compliance	CO review of authorization records, invoices, and litigation request forms	Satisfactory: authorized and documented; Unsatisfactory: unauthorized action or expense	Unauthorized expenses may be disallowed
Key Personnel / Local Legal Capability	Use properly licensed or otherwise legally authorized professionals in each jurisdiction where legal or enforcement actions are performed.	100% compliance	COR/CO review of credentials, vendor submissions, and applicable call/order records	Exceptional: credentials are complete and proactively maintained; Satisfactory: credentials adequate; Unsatisfactory: unsupported or deficient credentials	Considered in responsibility, performance, and future call/order decisions

*****END OF PERFORMANCE WORK STATEMENT*****

Vendors must identify the countries in which they are capable of performing work and provide details of local legal or operational capabilities.

PRICING

- At the BPA establishment phase, Vendors shall propose contingency fee percentages for evaluation purposes only.
- **Pricing will be requested at the call (order) level only**
- BPA holders shall submit **Firm-Fixed-Price quotations** for each call
- Vendors must provide pricing **within 2–5 business days**, unless otherwise specified in the call request

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ORDERING PROCEDURES

Call Orders will be issued among BPA holders able to perform work in the country were services are required. For each call order, the Government may consider:

- Technical approach specific to the requirement
- Vendor expertise and prior performance
- Price
- Ability to meet required response time
- Experience or capability in the countries relevant to the call

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PLACE OF PERFORMANCE

- Worldwide, based on the countries identified by the vendor
- Washington, DC (as required)

SUBMISSION INSTRUCTIONS

- Submit quotations by email to the Contracting Officer, Travis Finkle Travis.Finkle@exim.gov
- **Deadline:** By the date indicated on page 1.
- Questions must be submitted in writing to the Contracting Officer by the due date.

SOLICITATION PROVISIONS AND ORDER CLAUSES

FAR Optional and Agency specific Contract Provisions/Clauses. Additional provisions and clauses apply to this contract. Please see the list of additional clauses located on the SF1449 document.

PROPOSAL PREPARATION AND SUBMISSION

Addendum: (c) Period for acceptance of offers. Notwithstanding FAR 52.212-1, the Vendor agrees to hold the prices in its offer firm for 90 calendar days from the date specified for receipt of offers.

Vendors shall furnish all of the information required by this solicitation.

NOTE: Failure to provide any of the required information in vendor's quotation submission will result in the vendor being deemed technically unacceptable.

INSTRUCTIONS FOR SUBMISSION OF PROPOSAL

a. General: The instructions below provide guidance for the preparation and submission of quotations. Their purpose is to establish requirements for the format and content of quotations so that quotations are complete, contain all essential information and can be evaluated fairly.
b. The technical quotation shall not contain any pricing information whatsoever.
c. The Vendor must propose a price for each specified Period of Performance.
d. The Vendor must submit a price for each line item.
e. Facsimile (FAX) quotations are unacceptable in response to this solicitation.
f. This package should be read in its entirety to ensure that the Vendor is fully aware of all the contract requirements.
g. Unbalanced Offers: Bidders/Vendors are cautioned that any offer may be rejected as non-responsive if it is materially unbalanced as to proposed pricing for this requirement. An offer is unbalanced when it is based on prices significantly less than the costs for some work and prices which are overstated for other work.
h. Submission and Content of Quotation

Travis.Finkle@exim.govQuotations in PDF shall be submitted electronically via e-mail to: Travis Finkle at Travis.Finkle@exim.gov

SUBMISSION REQUIREMENTS

Vendors shall submit a capability package including:

1. **Company Information**
    - Name, UEI, and SAM.gov registration status

2. **Relevant Experience**
    - Description of similar recovery/legal work **worldwide**, highlighting specific countries served
3. **Technical Capability**
    - Approach to performing the required services
    - Demonstrated ability to operate within the countries identified
    - Local legal or operational capabilities in those countries
4. **Past Performance**
    - Recent examples (further detail below).
5. **Countries of Capability**
    - List of countries where the vendor can provide services
    - Brief description of resources, partnerships, or legal standing in each country

TECHNICAL QUOTATION AND PRICE QUOTATION MUST BE SEPARATE DOCUMENTS.

Technical Quotation
Responses/Substantiation for All Evaluation Factors: Technical & Management Approach Past Performance / Experience
Appendix A - Past Performance Questionnaire (From 2 Similar Projects)
Vendor's Technical Quotation Document (Technical Quotation MUST identify all countries where vendor is able to perform work in accordance with PWS requirements)
Price Quotation
Acknowledgement of all amendments, if any
Completed Call/Order Line Item (CLIN) Pricing Sheet (pg. 4 of this document)

Any quotation that fails to conform to the submission requirements may be considered unacceptable. Vendors are advised that quotations and related materials become the property of the U.S. Government and will not be returned to the vendor.

NOTE: RESPONSES THAT MERELY REPEAT THE LANGUAGE OF THE SOLICITATION AND/OR MERELY INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL OF THE SOLICITATION REQUIREMENTS, WITH NOTHING MORE, MAY BE DEEMED UNACCEPTABLE AND INELIGIBLE FOR THE AWARD.

EVALUATION FACTORS & BASIS OF AWARD

Evaluation (Best-Value Tradeoff)

The Government will evaluate quotations using a best-value tradeoff approach under FAR 13.106-2. Prior to the tradeoff evaluation, the Government may assess quotations for compliance with mandatory submission requirements and country-specific minimum experience requirements. Quotations may be evaluated and selected on a country-by-country basis.

Failure to demonstrate the required capability for a proposed country may result in the quotation being rated Unsatisfactory for that country and excluded from further consideration for that country.

The Government intends to establish BPAs with up to five vendors whose quotations represent the best value to the Government. The Government may establish BPAs without discussions; therefore, vendors should submit their best terms in their initial quotation.

- Factor 1 - Technical & Management Approach
    - Factor 1 includes geographic coverage and demonstrated capability in the countries proposed for support.
- Factor 2 - Past Performance
- Factor 3 - Price

Evaluation Factors:

FACTOR ONE (1) – TECHNICAL & MANAGEMENT APPROACH

The Government will evaluate the vendor's quotation for consistency with the requirements described in the Performance Work Statement (PWS). Under the tradeoff approach, the Government may consider the relative strengths, weaknesses, significant weaknesses, and deficiencies of each quotation. In this category, the Government will consider:

1. Technical & Management Approach. The quotation shall outline a credible and comprehensive approach to performing international asset recovery services, including methodologies for asset identification, recovery, enforcement, reporting, and cross-border execution in accordance with the PWS.

2. Geographic Coverage. The Government will evaluate the vendor's demonstrated ability to perform in the countries proposed, including:
    - Strength of in-country capability or partnerships
    - Applicability of regional or cross-border experience
    - Demonstrated ability to operate within foreign legal systems

    For regional submissions, the vendor must clearly explain:
    - The geographic scope of the work (countries covered)
    - How the work involved cross-border legal, financial, or recovery operations
    - The applicability of that experience to the proposed country.

FACTOR TWO (2) – PAST PERFORMANCE

The Past Performance evaluation will consider the vendor's track record in performing similar services, focusing on relevance, timeliness, quality of past work, and measurable recovery or collection outcomes. The Government may evaluate performance in work of comparable size, scope, complexity, and geographic context. Inaccurate reference information may be assessed negatively. Vendors must demonstrate relevant past performance supporting asset recovery, debt recovery, legal enforcement, or comparable financial enforcement services. Projects should demonstrate successful recovery outcomes or measurable collections activity, not merely advisory or legal support.

For each country proposed for support, the vendor shall provide:

- **At least two (2) completed or ongoing projects performed for the U.S. Federal Government** demonstrating successful recovery, enforcement, or collection activities within that country; **OR**

To demonstrate the necessary experience the vendor must submit two (2) similar projects on which the vendor was the prime contractor.

Submittal Required by Vendor:

The vendor shall submit the following data and information for each project submitted (not to exceed three (3) pages per project):

- Project Title
- Location of the project
- Date of Contract Award
- Completion Date
- The Government reserves the right to obtain and use past performance information from sources other than those identified by the vendor. Projects deemed not relevant may receive little or no evaluation credit. The Government may consider CPARS records, customer references, relevant facts, circumstances, and other information available to the Government.

The Government reserves the right to obtain and use past performance information from sources other than those identified by the vendor. Projects deemed not relevant will not be considered for further evaluation. The government will also consider subjective information such as relevant facts, circumstances, and knowledge of the vendor and any corresponding CPARs past performance assessments

FACTOR THREE (3) - PRICE

The Government will evaluate price to determine whether the proposed pricing is fair and reasonable. At the BPA establishment phase, the Government will evaluate the proposed contingency fee percentage for reasonableness and consistency with the vendor's proposed technical approach. The Government may consider whether the proposed fee reflects an

adequate understanding of the risks and complexities associated with international recovery efforts. The Government may use one or more price analysis techniques to determine fairness and reasonableness.

To fully assess and evaluate the merits of the submitted quotation, the CO may seek clarifications from vendors. The Government intends to evaluate quotations and establish BPAs without discussions. Therefore, the vendor's initial quotation should contain the vendor's best terms from both a price and technical standpoint. The Government reserves the right to conduct exchanges if the CO later determines them to be necessary.

Evaluation of Quotations:

Each quotation will be evaluated against the evaluation factors and standards described in this RFQ. Evaluators will use their judgment in assessing each quotation against the stated factors and documenting the basis for assigned ratings and any tradeoff decisions.

The ratings will be developed in accordance with the following adjectival rating standards. These standards are intended to promote uniformity in evaluation, support a clear comparison of quotations, and document the rationale for a best-value tradeoff decision.

Ratings: The rating of each non-price factor will be based on the adjectival ratings below: Superior, Above Average, Average, and Unsatisfactory.

Rating	Abbreviation	Definition
Superior	S	The quotation greatly exceeds all minimum requirements of the criteria; has a high probability of success; contains no significant weaknesses or deficiencies.
Above Average	AA	The quotation exceeds all the minimum requirements of the criteria; has an above average probability of success; contains no significant weaknesses and only minor, correctable weaknesses exist.
Average	A	The quotation meets all the minimum requirements of the criteria; has an average probability of success; no significant weaknesses and any deficiencies can be readily corrected.

Unsatisfactory	U	The quotation fails to meet a number of the minimum requirements of the criteria; quotation needs major revisions; very low probability of success.

Basis of Award:

The Government intends to establish BPAs with the vendors whose quotations provide the best value to the Government, considering the tradeoff among Technical & Management Approach, Past Performance, and Price. Technical & Management Approach is more important than Past Performance. Technical & Management Approach and Past Performance, when combined, are significantly more important than Price. Price will be evaluated for fairness and reasonableness and may become more important as non-price quotations become more equal. The Government may establish BPAs without discussions or exchanges.

Contracting Officer

Travis Finkle
Travis.Finkle@exim.gov

ADMINISTRATION OF CONTRACT

Contracting and Administration Authority:

The Contracting Officer (CO) is the only person authorized to approve changes to, or modify, any BPA or BPA call/order. If the Contractor performs changes at the direction of any person other than the CO, the change will be considered unauthorized and no adjustment will be made to the applicable call/order price for any increased costs incurred as a result.

The Contractor shall submit requests for modification of a BPA or BPA call/order to the CO, Export-Import Bank of the U.S., 811 Vermont Avenue, NW, Washington, DC 20571.

The COR will be appointed by the CO and serves as the Point of Contact (POC) for day-to-day technical matters under any BPA call/order. Only the CO is authorized to formally resolve contractual matters. Therefore, the COR and Contractor are directed to bring contractual matters to the immediate attention of the CO.

Contracting Office Address

Office of Contracting Services
Export-Import Bank of the United States
811 Vermont Ave NW
Washington, DC 20571

Additional Notes

- Vendors are responsible for submitting sufficient information to demonstrate capability
- BPA establishment will be conducted under FAR 13.303 and FAR Subpart 13.5 using simplified acquisition procedures and a best-value tradeoff under FAR 13.106-2.
- The estimated ordering amount is $7,500,000 per BPA holder over the five-year BPA period; this estimate is not a minimum guarantee and does not obligate funds at BPA establishment.
- Individual call pricing required; no BPA-level pricing
- Quick turnaround for call quotes (2–5 business days) is expected
- Vendors must clearly identify the countries in which they can perform work and demonstrate capability in each

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APPENDIX A

VENDOR PAST PERFORMANCE QUESTIONNAIRE

Vendor Past Performance Questionnaire

Name of Vendor:

Vendor shall fill out all information below and provide two (2) references for each project or contract submitted.

Contract Number: _____

Contractor: _____

Address: _____

Telephone Number: _____

Type of Contract: _____

Type of Work Performed: _____

_____

_____

Description of work and location (city, state, and county) of performance:

_____

_____

_____

Contract Amount:

Initial Amount: Current Amount:

Contract Period:

Vendor Past Performance Questionnaire

Date of Award and Ultimate Period of Performance:

_____

Type and Extent of Subcontracting (if any):

_____

FIRST REFERENCE:

Name: _____

Phone Number: _____

Email Address: _____

Address: _____

_____

SECOND REFERENCE:

Name: _____

Phone Number: _____

Email Address: _____

Address: _____

_____