Sources Sought/Request for Information (RFI) 86217AG01

Singles Retreat True North 59th Medical Wing 28-30 Aug 2026
10 August 2026

1. The 502d Contracting Squadron is conducting market research on behalf of the True North 59th Medical Wing Religious Support Team (RST) to identify potential sources capable of providing non-personal services for a comprehensive, singles retreat (and their children) that is family-oriented for 28-30 August 2026. This **RFI 86217AG01** is for planning purposes only and does not constitute a Request for Quote (RFQ). Participation in this RFI process will not obligate the Government in any capacity, and no reimbursement will be provided for costs associated with the submission of information.

2. **Scope of Requirement:** The Government requires a single, all-inclusive solution for lodging, meals, and conference facilities from a smoke-free, family-friendly resort. Specific requirements are detailed in the attached Performance Work Statement (PWS) and summarized below:

    - Attendance: Up to 20 adults and 10 children.
    - Lodging: Requiring twenty (20) (16 single and 4 multiple occupancy) rooms for (2) nights.
    - Meals: Meal vouchers for onsite dining facilities for adults and children.
    - Facilities:
        - One (1) conference room capable of seating all attendees for meetings.
        - Standard audio/visual (A/V) equipment for presentations.
        - Furniture, including tables and seating for adults and children (including highchairs).
        - Resort facilities must provide on-site family-oriented recreational activities (i.e., rock climbing, water park, bowling, fitness center, in-room internet, arcades, mini golf, escape room, spa, etc.).

3. The North American Standard Industry Classification System (NAICS) code anticipated for this acquisition is 721110 – Hotels (Except Casino Hotels) and Motels, the small business size standard $40M. Based on responses to this Sources Sought, this requirement may be set aside for Small Business or procured through Full and Open competition. The Government reserves the right to decide whether or not a small business set-aside is appropriate.

4. This Sources Sought is issued for informational and planning purposes only. THIS IS NOT A REQUEST FOR QUOTE OR SOLICITATION FOR AN OFFER; therefore, in accordance with RFO 15.101(c) any responses to RFIs are not offers and cannot be accepted by the Government to form a binding contract. The Government does not intend to award a contract on the basis of the RFI or otherwise pay for the information requested. Responses will be treated as information only and not as a proposal and only be used by 502 CONS/PKDB for market research purposes only. Submitted information will not be returned and will be protected in accordance with DoDD 5400.11, Department of Defense Privacy

Program, and DoD 5400.11-R, Department of Defense Privacy Program, and no feedback will be provided regarding submissions, or the total number of submissions received. Interested parties are solely responsible for all expenses associated with responding to this request for information, as the government is not liable for any costs incurred by interested parties in responding to this request.

5. The purpose of this Sources Sought is to query the market for potential interested, capable, responsible, and qualified commercial business offerors that can provide/perform the stated requirement. The government is interested in collecting market data/information in accordance with Federal Acquisition Regulation (FAR) Part 10, from potential sources that have the capability of providing all-inclusive facility for a singles retreat ad described above.

6. **QUESTIONRESPONSE SUBMISSSION (Close Date)**: Thursday,13 August 2026, 10:00 AM CDT (or sooner).

   Interested and/or potential business offerors please:
   a. Check one of the boxes in paragraph 7
   b. Complete the questionnaire (paragraph 8) below and
   c. Submit supporting documentation directly to the following contracting personnel:

   - Jill Van Plew, jill.van_plew@us.af.mil Contracting Specialist AND
   - Umar Thomas, Contracting Officer umar.thomas.1@us.af.mil .
   - Please reference RFI 86217AG01 in subject line of all emails.

7. Interest and Capability of providing:

   ☐ **Yes, my company is interested and capable of fulfilling this requirement.**

   ☐ **No, my company is not interested or capable.**

8. Market Survey/Questionnaire information. Indicate if your company has a small business certification(s) under NAICS Code 721110 – Hotels (Except Casino Hotels) and Motels.

Entity Name	
Name of POC	
Phone	
Email	
Cage Code	
UEI	

Small Business Entity (Please Identify all that apply)	☐ Small Business ☐ Small Disadvantaged Business ☐ Economically Disadvantaged ☐ Women-Owned Small Business (EDWOSB) ☐ Women Owned Small Business (WOSB) ☐ Veteran Owned Small Business (VOSB) ☐ Service-Disabled Veteran Owned Small Business (SDVOSB) ☐ 8(a) ☐ HUBZone