United States Department of Energy
Southeastern Power Administration
1166 Athens Tech Road
Elberton, Georgia 30635

August 10, 2026

POSITION DESCRIPTIONS AND QUALIFICATIONS

(For those working on Southeastern Financial audit)

For the purpose of these position descriptions, two years of relevant experience may be substituted in lieu of one year of education. A degree must be from an accredited college or university.

The following prescribes position qualification requirements (education and experience) for key personnel in support of this order.

Key Personnel

Managing Director - Interfaces with Government and contractor personnel, and conducts scheduling, planning, and staffing.

Required: A Certified Public Accountant with a Bachelor's degree in Accounting or Business Administration and ten or more years of demonstrated management experience in supervising large audits, consulting engagements, examinations, evaluations, etc. Qualifications shall meet the GAGAS requirements and additionally meet the continuing education requirements prescribed by GAGAS.

Concurring Review Partner – Partner shall supervise and ensure quality control for financial statement audit. Quoter shall submit only one person for the position for evaluation purposes. An Additional Partner may be designated during contract performance, and will need to meet the requirements below.

Required: A Certified Public Accountant with a Bachelor's degree in Accounting or Business Administration. Shall have at least five or more years of demonstrated management experience in supervising and ensuring quality control for large financial audits, consulting engagements, examinations, evaluations, etc. Qualifications shall meet the GAGAS requirements and additionally meet the continuing education requirements prescribed by GAGAS.

Senior Manager – Supervises the evaluation of data processing controls, security, and use of computer-assisted tools for data extractions and analysis. Also, must demonstrate experience in interfacing with Government and contractor personnel, scheduling, planning, and scoping.

Required: A Certified Public Accountant with a Bachelor's or advanced Degree in an appropriate technical field with at least five years of demonstrated management experience. Qualifications

shall meet the GAGAS requirements and additionally meet the continuing education requirements prescribed by GAGAS.

NON-KEY PERSONNEL

NON-KEY PERSONNEL ASSIGNED TO THIS TASK MUST HAVE A FOUR YEAR DEGREE IN ACCOUNTING OR BUSINESS ADMINISTRATION AND UP-TO-DATE CONTINUING EDUCATION REQUIREMENTS AS PRESCRIED BY GAGAS.

Please provide an Org chart with your submission