STATEMENT OF WORK

FURNITURE PROCUREMENT & INSTALLATION

17th ATKS and 867th ATKS — Building 1061
Creech AFB, NV

Date: 17 June 2026

Table of Contents

Table of Contents 2
1. General Provisions 3
1.1. Statement of Work 3
1.2. Furniture for Building 1061 3
1.3. Location 3
1.4. Points of Contact (POC) 3
1.5. Schedule 3
1.6. Contractor Personnel 4
1.7. Security 4
1.8. Disposal of Waste/Excess Material 5
1.9. Inspections/Quality Control 5
2. Technical Specifications 6
2.1. Standard Specifications 6
2.2. Requirements 6

1. General Provisions

1.1. Statement of Work

The work consists of all labor, equipment, and materials required to procure furniture to include delivery, assembly, and installation of any associated equipment.

1.2. Furniture for Building 1061

Specifications of the items required are listed within the Specifications document. All bidders must submit a finalized rendering or drawing, floor plan, and itemized parts/product list for the project to be evaluated as a part of your bid. The furniture will be installed in rooms 115, 122, 128, 129, 131, 132, 133, 134, 135, and 136.

1.3. Location

Building 1061 Firebee Rd, Creech AFB, Indian Springs, NV 89018

1.4. Points of Contact (POC)

The primary government representatives for this project are:

Squadron	Contact Name	Email Address	Phone Number
867th ATKS	Capt Tanner Garretson	tanner.garretson.1@us.af.mil	702-404-6273
17th ATKS	Capt Russell Morales	russell.morales@us.af.mil	702-404-0176
17th ATKS	Capt Daniel Lonnquist	daniel.lonnquist@us.af.mil	702-404-0176

1.5. Schedule

1.5.1. Duty Hours: Normal daytime duty hours are 0730 to 1630 (local time) Monday through Friday. The contractor must submit an email request to the POCs three duty days prior to the scheduled work time and shall not begin work until a confirmation email reply from a POC is returned.

1.5.2. Delivery Coordination: The contractor shall furnish a delivery schedule for approval 3 workdays in advance of the actual delivery to the primary POCs. Contractor shall notify the primary POCs of changes to the schedule two workdays in advance of the scheduled day concerned.

1.6. Contractor Personnel

1.6.1. Handling & Security: The contractor shall be responsible for the unloading, security, and handling of all equipment and materials. The contractor shall coordinate proposed storage and staging areas with the POCs.

1.6.2. On-Site Management: The name of the on-site manager and all alternates shall be provided in writing to the POCs. An on-site project manager shall be always present when work is being completed.

1.6.3. Certifications: The contractor shall provide any job-related certifications upon the request of the POCs.

1.6.4. Government Oversight: The Government shall have the right to determine whether the proposed representative has sufficient technical and communication capabilities, and the contractor shall replace any individual not acceptable within 48 hours.

1.7. Security

1.7.1. Compliance: The contractor shall follow existing security procedures and instructions applicable to Creech AFB, NV.

1.7.2. Physical Security: The contractor shall be responsible for the physical security of all materials, supplies, and equipment, including property that is being utilized onsite.

1.7.3. Base Pass Requirements: The contractor is responsible for providing the 432d Security Forces Squadron (432 SFS) with a list of company personnel that must be used to execute the contract. The list must contain the following information on each person:

- Full Name
- Nationality
- Identification Number
- Copy of civil ID or passport
- Copy of driver's license for all vehicle operators
- The length of time or period during which the individual will require a pass

1.7.4. Vehicle Access: The contractor is responsible for providing the POCs with descriptions of any vehicles to be used during the execution of the contract. The information on each vehicle must include:

- Make
- Model
- License Plate Number
- Year
- Color

1.7.5. Pass Request Letter: The contractor shall receive a pass request letter from the POCs upon award of the contract. The contractor shall complete any information required for this letter and coordinate delivery according to 432 SFS protocols.

1.7.6. Security Instructions: The contractor shall follow all applicable security instructions.

1.8. Disposal of Waste/Excess Material

Any waste and/or excess packaging materials resulting from contract requirements shall be disposed of by the contractor and removed from the work site daily.

1.9. Inspections/Quality Control

The contractor shall coordinate with the POCs five days prior to the scheduled contract completion date to allow scheduling of dates for the final delivery inspection.

2. Technical Specifications

2.1. Standard Specifications

2.1.1. Layout Compliance: The contractor shall ensure that the layout is compliant with all applicable Occupational Health and Safety Administration (OSHA) standards. The contractor shall follow the principles outlined in all attachments.

2.2. Requirements

2.2.1. Environment & Productivity: Products must support an open, adaptable, and collaborative work environment aimed at gaining maximum productivity and efficiency with minimum environmental impact.

2.2.2. Flammability Standards: Products must be tested using one of the standard test methods (NFPA 260, ASTM E84, or NFPA 701) to determine flammability and/or flame spread.

2.2.3. Condition & Warranty: Products must be new, from authorized dealers (or manufacturer direct), and carry the standard manufacturer's warranty.